

City of Warren, Michigan

BUDGET

AS ADOPTED BY COUNCIL



FISCAL YEAR

July 1, 2021 through June 30, 2022

City of Warren



JAMES R. FOUTS
MAYOR

ONE CITY SQUARE
WARREN, MICHIGAN 48093

ADMINISTRATION

City of Warren was incorporated January 1, 1957, under Act 279, P.A. 1909, as amended (Home Rule Act). The 2010 population per Federal Census, 134,056

City is administered by a Mayor, a Council of seven members, Treasurer and Clerk, all of whom are elected for four-year terms.

PRESENT ELECTIVE OFFICERS (Terms expire November 12, 2023)

MAYOR
JAMES R. FOUTS

COUNCIL

PATRICK GREEN, President
RONALD PAPANDREA

MINDY MOORE, Secretary
JONATHAN LAFFERTY, Asst. Secretary
GARRY WATTS, Vice President

ANGELA ROGENSUES
EDDIE KABACINSKI

TREASURER
LORIE BARNWELL

CITY CLERK
SONJA BUFFA

DEPARTMENT HEADS (Appointed Officials)

GUST GHANAM, Public Services Director
WILBURT MCADAMS, Fire Commissioner
RICHARD FOX, City Controller

WILLIAM DWYER, Police Commissioner
RONALD F. WUERTH, Planning Director
DINO TURCATO, Recreation Director

GEORGE DIMAS, HR Director
ETHAN VINSON, City Attorney
JENNIFER CZEISZPERGER, City Assessor

City Seal

The inscription "City of Warren, Michigan -Seal-" encompasses the circular seal. The hand holding a sheaf of wheat at the bottom represents the agricultural heritage of the community. The residential dwelling on the lower left hand side represents the residential character of the community. A factory on the right side represents commerce and industry. A hand holding a rocket on the upper left side represents national defense technology. The heads of a young man and young woman in center at the top represent the youth of the City.



- TABLE OF CONTENTS –

	<u>Page Number</u>
Summary of City Council Adjustments to Mayor’s Recommended Budget	I-II
Proposed Budget Message	III-VIII
General Appropriations Resolution	IX-XVIII
 <u>INTRODUCTION SECTION</u>	
Budgetary Data	1-2
Budget Calendar and Organization Chart	3-4
City Goals & Objectives	5-6
Financial Policies & Strategies	7-8
 <u>ALL FUNDS SUMMARY</u>	
Financial Organization Chart	9
All Funds Financial Summary	10-13
 <u>GENERAL FUND SUMMARY INFORMATION</u>	
General Fund Summary	14
General Fund Revenues and Assumptions	15-24
Revenue and Appropriation Comparison	25-28
General Fund Appropriations	29-30
Budget Data by Major Components	31-33
Full Time Personnel Trends	34-35
Data Comparison of Fiscal 2021 to Fiscal 2022	36-37
 <u>GENERAL FUND DEPARTMENTAL EXPENDITURES</u>	
<u>General Government:</u>	
Council	38-40
District Court	41-44
Mayor	45-47
Clerk	48-51
Treasurer	52-55
Controller	56-59
Information Systems	60-63
Legal	64-67
Assessing	68-71
Human Resources	72-75
Department of Property Maintenance Inspection	76-79
Community and Economic Development	80-82
Administration Unallocated Expense	83-84

- TABLE OF CONTENTS -

<u>GENERAL FUND DEPARTMENTAL EXPENDITURES (Continued)</u>	<u>Page Number</u>
<u>Commissions:</u>	
Police and Fire Civil Service	85-87
Zoning Board of Appeals	88-89
Beautification Commission	90-91
Cultural Commission	92-93
Crime Commission	94-95
Historical Commission	96-97
City Retirement Commission	98-101
Police and Fire Retirement Commission	102-105
Village Historical Commission	106-107
Senior Health Care Services	108-109
Council of Commissions	110-111
Animal Welfare Commission	112-113
 <u>Public Safety:</u>	
Fire Department	114-118
Police Department	119-123
Animal Control	124-127
Civil Defense	128-131
 <u>Public Services:</u>	
Director	132-134
Engineering and Inspections	135-138
Building Inspections Division	139-142
DPW Garage Division	143-146
Building Maintenance Division	147-150
Street Lighting	151-152
 <u>Planning:</u>	 153-156

- TABLE OF CONTENTS -

<u>SPECIAL REVENUE FUNDS:</u>	<u>Page Number</u>
Michigan Transportation Funds	157-173
Library Special Revenue Fund	174-179
Recreation Special Revenue Fund	180-186
Communications Special Revenue Fund	187-191
Sanitation Special Revenue Fund	192-197
Rental Ordinance Fund	198-201
Vice Crime Confiscation Fund	202-203
Drug Forfeiture Fund	204-205
Act 302 Police Training Fund	206-207
Downtown Development Authority Operating Fund	208-211
2011 Local Street Road Repair & Replacement Fund	212-214
Indigent Defense Grant Fund	215-216
 <u>ENTERPRISE FUNDS:</u>	
Senior Citizens Housing Fund - Stilwell Manor	217-221
Senior Citizens Housing Fund - Coach Manor	222-225
Water and Sewer System	226-232
 <u>CAPITAL PROJECT FUNDS:</u>	
37 th District Court Building Renovation Fund	233-234
Civic Center South Construction Fund	235-236
 <u>DEBT FUNDS:</u>	
Chapter 20 and 21 Drains	237-238
Michigan Transportation Debt	239-242
Capital Improvement Debt	243-246
Downtown Development Authority Debt	247-251
 <u>SUPPLEMENTAL INFORMATION:</u>	
Capital Outlays	252-259
Financial & Demographic Data	260-268
Glossary of Terms	269-271



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

April 22, 2022

Honorable Mayor and
Members of the Warren City Council

Dear Mayor and Council Members,

The Mayor's Recommended Budget has been modified after consideration of the City Council's proposed changes and is now the final Fiscal 2022 Annual Budget for the City of Warren. The final adoption of the Budget by the City Council has followed the legally required public hearings prescribed by State law and City Charter. The Appropriations Resolution is the City's legislative vehicle for appropriations and sets the legal expenditures by budgetary center and may not be changed, except with City Council approval, as provided by the State Budget Act.

With the adoption of this budget, the property tax levy for all services will be 27.2287 mills (\$27.2287 of taxes for every \$1,000 of taxable valuation). City property taxes will average \$1,200.10 per residential property taxpayer.

2022 General Fund

The General Fund revenues total \$128,769,643 and expenditures total \$128,769,643. The Budget reflects City Council's decisions made and agreed upon since the Mayor presented the Recommended Budget on April 12, 2021. The City Council reviewed the Budget during two budget sessions and the Charter required a public hearing on the Budget.

Changes to the Mayor's Recommended Budget

General Fund:

In summary, the City Council increased the Mayor's recommended \$128,437,512 General Fund Budget to \$128,769,643 resulting in a total increase of \$332,131.

Some of the significant changes agreed upon by the Mayor and subsequent financial impacts include:

General Fund:

• Increase Council Budget:	\$ 535,816
Deputy Council Secretary wage including associated benefits \$15,319,	
Retain vacant Senior Admin Secretary \$97,765,	
Add Office Assistant position \$67,701 and increase overtime \$5,510	
Increase Contractual Services by \$349,521	
• Decrease Mayor Budget: Positions denied and eliminated	189,588
• Decrease Legal Department Budget: Attorney position denied	163,523
• Decrease Community Economic Budget:	124,932
Director's salary reduced by \$47,516 (total with associated fringes, \$59,932)	
And reduced Contractual Services by \$65,000	
• Decrease Administration Unallocated Budget:	189,400
Community Promotions eliminated, \$30,000 and	
Reduced Contractual Services by \$159,400	
• Decreased Fire Department Budget:	98,135
Denied Cadet Program, \$202,290 (total with associated fringes, \$221,406)	
And added EMS Coordinator position, \$91,897 (total with fringes, \$123,271)	
• Increase Police Department staffing – add 5 Police Officers with benefits	551,893
• Increase Animal Control's Animal Collections	<u>10,000</u>
Total General Fund	\$ <u>332,131</u>

Special Revenue Funds:

• Increase Recreation's Other Services and Charges - Horticulture	\$ <u>55,000</u>
• Eliminate Communication's City Newsletter	\$ <u>110,000</u>
• Decrease Downtown Development Authority Budget	: \$ <u>860,000</u>
Reduced Community Promotions by \$65,000,	
Eliminated Contractual Services of \$615,000, and	
Denied Golf Simulator \$180,000	

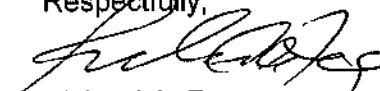
Enterprise Funds:

• Water & Sewer System - Reduce Water & Sewer Charge	\$ 2,662,400
• Water & Sewer System - Increase Grant Revenue	<u>2,632,500</u>
Total Enterprise Funds (net) Retained Earnings	\$ <u>(29,900)</u>

The Fiscal 2022 Budget has been modified to reflect all City Council agreed upon amendments and represents the City's plan for providing services to Warren residents.

I wish to recognize the excellent work of all departments who participated in the budget process. I would like to express my sincere appreciation to all members of the Controller's Office who assisted and contributed in the preparation of this budget. I would also like to thank your office and members of the Warren City Council for your interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Respectfully,



Richard A. Fox
City Controller



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

April 12, 2021

Honorable Council Members:

I respectfully present the Administration's proposed 2021-2022 Budget for the City of Warren. This budget serves as a planning guide outlining our goals and how they will be implemented in the upcoming year. It is the means of allocating financial and personnel resources to provide City services to meet the needs and desires of our residential and business communities. The budget illustrates the City's administrative structure and work plan for the upcoming fiscal year.

This budget reflects the continuation of our overall strategic financial plan that has been in place for several years. The Public Safety Millage that was passed on August 7, 2012, by the citizens will allow us to maintain budgeted staffing levels for public safety. The Public Safety Millage and the Local Road Millage will be up for renewal in November, 2021. This budget allows us to maintain our strong city services and continue to retain our excellent bond rating.

Budget Overview

The budget is balanced with use of fund balance and is financially conservative. It continues the City's commitment to providing high quality, dependable services and it allocates available resources to service areas experiencing the greatest demands. Building from a strong base, this budget addresses current and future needs of our community and balances demands for service, with conservative financial management. This budget adequately meets the City's equipment, infrastructure, vehicle, and general operating needs while maintaining and in certain cases, enhancing current City service levels.

The total General Fund recommended budget is \$128,272,789 which represents an increase of \$7,293,490 or 6.0% from the previous year's recommended budget. The largest portion of the budget is for salaries and benefits that amount to 79.9% of the total overall budget. The increase is primarily due to the seven (7) additional positions added to the Police budget, ten (10) positions added to the Fire budget and the increase in capital expenditures for equipment and building improvements.

The millage rates applied to our estimated Taxable Value of \$3.627 billion will generate approximately \$98.8 million city-wide. Since the recommended budget is based on an estimated Taxable Value, some adjustments may be necessary upon final review by the Macomb County Equalization Department and State Tax Commission. Based upon our estimated Taxable Value, the average market value of a single-family residence in Warren is \$88,150. City taxes for a typical Warren home will be \$1,200 in fiscal 2021-2022, or \$3.29 per day. I am confident that as you examine this budget, you will be convinced that our taxpayers are getting outstanding service for their tax dollars.

The recommended budget attempts to prioritize the areas of most importance to our community, including the following:

- Public Safety
- Neighborhoods
- Library and Education
- Parks and Recreation
- Economic Development and Redevelopment
- Major and Local Roads
- Sanitation and Environment
- Financial Planning

PUBLIC SAFETY

Public Safety continues to be the biggest priority in our General Fund budget. This budget includes 403 full-time positions in Police (260) and Fire (143). The Fire Department is purchasing two fire engines for \$2,550,000 as part of their equipment rotation plan and investing \$1,000,000 to begin the process of hiring an architect and purchasing the land to build a new fire station to replace Station #1. This budget also includes the retention of the 18 SAFER grant firefighters. The Police Department is continuing to update their headquarters with \$135,000 in lobby, restroom and exterior lighting upgrades. Additionally, the Police Department will purchase body and squad cameras in the amount of \$800,000.

NEIGHBORHOODS

The neighborhoods are the backbone of our community. We are committed to improving them to provide a healthy atmosphere for everyone to live, work and raise their families.

Our residents and businesses must be informed of all important programs and decisions affecting this community. Community pride and community standards are vital to the neighborhoods and businesses throughout the entire City. The budget provides for communications with residents and businesses on issues of importance to them about our City.

Code enforcement efforts along with an aggressive nuisance abatement program are a strong priority in the Administration. Policies have been instituted and ordinances amended to get an early start on control of summer blight issues. Sound leadership, coupled with the restructuring of enforcement personnel duties, has boosted our efforts to curb blight in the City of Warren. Our City has received very good response from our residents and the media regarding these programs.

We provide programs to assist residents in need of improving their homes but without the financial resources to do so. The C.D.B.G. residential rehabilitation program is available to improve and upgrade their home to an acceptable level. Various volunteer organizations receive funding in the 2021-2022 City Budget. The Beautification Commission, Cultural Commission, Crime Commission, Historical Commission and Village Historical Commission, among others, provide programs that enhance the quality of life in our community.

LIBRARY AND EDUCATION

The Library continues its transformation after the successful voter approved millage in August 2010 of .8500 mills. This millage has allowed for the library to keep all four libraries open. It has also allowed for adequate staffing levels, and provided substantial funding to increase our collections and to bring each of our branches to a state of the art facility. The Burnette Branch Library is now complete. With the completion of this project, the City has now completed upgrades of all four libraries.

The Warren Public Library is a member of the Suburban Library Cooperative. These services provide Warren residents with access to library collections throughout the state.

PARKS AND RECREATION

The total recommended Parks and Recreation budget is \$6,478,332, which represents an increase of \$259,222 or 4.2% from the previous year's recommended budget. The increase is due primarily to an increase in contractual services. The recommended millage rate for Parks and Recreation rolled back to .9396 mills due to the Headlee Amendment. The principal sources of additional revenues for Parks & Recreation are memberships and other user fees generated by the Community Center.

The Community Center and Park at the old Warren High School site has enhanced the area by offering both youth and seniors recreational activities. This approximately 135,000 square foot facility consolidates most of Parks and Recreation's office and maintenance staff operations. It offers a home for our commissions and new historical museum for our residents.

The community park around the City Hall is still very much a "work-in-progress" but is rapidly becoming a major focal point for residents and visitors. On hot summer days, a large contingent of people can be found utilizing the wading pool. The Farmer's Market on Sundays is enjoying increasing popularity. There is a continuous array of concerts, art shows and other social events to be found in what is becoming the first ever identifiable downtown area in the City of Warren.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT

The City is committed to an aggressive effort of attracting new companies into the City and creating new jobs for our residents. We endorse Public/Private Partnerships not only to retain existing jobs, but also to create new ones. We are currently working on several exciting projects with our current business partners to bring construction and jobs to the City.

The Tax Increment Finance Authority (T.I.F.A.) Board will continue to pursue vacant buildings and parcels of land to promote new development that will improve the area. The T.I.F.A. Board is working in partnership with the City of Center Line to coordinate redevelopment from 8 Mile to 11 Mile along Van Dyke Avenue.

The amended Downtown Development Authority (DDA) plan broadens the scope of its impact, providing direct benefits to residents and businesses from one end of the City to the other. Enhancements to existing City facilities and new developments will provide residents and businesses with access to educational, recreational, and public safety services. There is strong consideration for a full service hotel and additional retail in the DDA area.

MAJOR AND LOCAL ROADS

Road maintenance is important to the daily lives of the hundreds of thousands of people who use our roads every day. Our state-shared Michigan Transportation funds are not sufficient to keep up with the repair needs of deteriorating major and local roads throughout our City. Thus, the Administration proposed a local street repair & maintenance millage to the citizens in November 2011. This millage was renewed in August 2016, continued five years and is now up for renewal in November 2021.

We are committed to an aggressive street sweeping program. Again, this year we will hire seasonal laborers to assist in removing debris from our streets, cutting grass and general maintenance throughout the entire City.

SANITATION AND ENVIRONMENT

The total recommended Sanitation budget is \$11,365,651, which represents an increase of \$787,716 or 7.4% from the previous year's recommended budget. The increase is primarily due additional landfill costs and employee benefit costs. The millage rate is recommended at 2.8196 mills, an increase of 0.2646 mills.

The City Administration is concerned with environmental issues that face this community. The current administration is committed to a very aggressive policy of maintaining a safe environment for all residents in Warren.

Our Recycling and Composting program is one of the best in our Great State. We remain committed to providing a quality Recycling and Composting program at a reasonable price to our community.

FINANCIAL PLANNING

The City of Warren has again received the "Certificate of Achievement for Excellence in Financial Reporting". This award recognizes the quality of financial leadership to the community and other interested readers. I would like to thank my Staff for their hard work and dedication that enabled our City to receive this award.

We received an "unmodified opinion" for our Comprehensive Annual Financial Report for the period ending June 30, 2020. This helps us maintain our "AA" credit rating from Standard and Poor's. This AA rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

**BUDGET PROCESS, COUNCIL REVIEW AND ADJUSTMENT,
PUBLIC HEARING, AND ADOPTION**

On April 12th, you will receive your copy of the proposed 2021-2022 Budget. The Council will have a number of weeks to deliberate the budget with all departments and divisions. Public inspection copies of the recommended budget will be available in the Clerk's office, all Library branches and on the City website. The Council is required to have a public hearing no later than one week before its final adoption at such time as the Council shall direct. In accordance with the City Charter, no later than the third Monday in May of each year, the Council shall, by resolution, adopt a balanced budget for the ensuing fiscal year. This year, the budget must be adopted by May 17, 2021.

SUMMARY

In conclusion, we have worked many long hours to produce this 2021/2022 fiscal budget. Our business and residential taxpayers expect and deserve that our services will be efficient and cost effective. I firmly believe that if all the stakeholders can work together, we can obtain our goals and more positive change for the City of Warren.

Respectfully,



Richard A. Fox
City Controller

GENERAL APPROPRIATIONS RESOLUTION
ADOPTING FISCAL YEAR 2021/2022 BUDGET AND
TAX RATE FOR FISCAL YEAR 2021/2022

A Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan held May 11, 2021, 2021, at 7:00 o'clock p.m. Eastern Daylight Savings Time via Zoom meeting.

PRESENT: Council Members Green, Kabacinski, Lafferty, Moore, Rogensues, Papandrea, Watts

ABSENT: Council Members None

The following resolution was offered by Councilperson Moore and supported by Councilperson Lafferty.

The proposed budget for fiscal year of July 1, 2021 to June 30, 2022 has been submitted to this Council, as summarized in Table I – Estimated Revenue Budget and Table II – Budget Appropriations, copies of which are attached and incorporated by reference into this General Appropriations Resolution.

A public hearing on the proposed budget was held on April 27, 2021, and the City Council has completed its review of the Mayor's proposed budget for the fiscal year 2021/2022.

The sums to be raised by taxation for the general purpose of the City and for the payment of principal and interest on its indebtedness are as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.4600
Special Levies:	
Police and Fire Pension	4.9848
Police & Fire Operating	4.7492
Emergency Medical Service	.2815
Police	.9439
Fire	.9439
Total General Fund Operating Levy	<u>20.3633</u>
<u>Special Revenue</u>	
Library (Charter)	.4697
Library (Voted)	.6014
Sanitation	2.8196
Parks & Recreation	.9396
2011 Local Street Repair & Maintenance	<u>2.0351</u>
Total Special Revenue Fund Levy	<u>6.8654</u>
Total Levy	<u>27.2287</u>

THEREFORE IT IS RESOLVED, that the City Council establishes the Estimated Revenue Budget for the various funds as summarized in Table I, and appropriates funds on a budgetary center basis to the various City departments, divisions, boards, commissions and other activities as summarized in Table II.

IT IS FURTHER RESOLVED, that the City officials responsible for the departmental, division, board, commission or activity expenditures authorized in the Budget Appropriations may expend funds up to, but may not exceed, the total appropriation authorized for each department, division, board, commission or activity.

IT IS FURTHER RESOLVED, that for monthly financial reports to the City Council, the budget line items shown in the departmental budget document should be used for comparative reporting purposes.

IT IS FURTHER RESOLVED, that the City tax rate for fiscal year July 1, 2021 to June 30, 2022 is adopted as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.4600
Special Levies:	
Police and Fire Pension	4.9848
Police & Fire Operating	4.7492
Emergency Medical Service	.2815
Police	.9439
Fire	<u>.9439</u>
Total General Fund Operating Levy	<u>20.3633</u>
<u>Special Revenue</u>	
Library (Charter)	.4697
Library (Voted)	.6014
Sanitation	2.8196
Parks & Recreation	.9396
2011 Local Street Repair & Maintenance	<u>2.0351</u>
Total Special Revenue Fund Levy	<u>6.8654</u>
Total Levy	<u>27.2287</u>

IT IS FURTHER RESOLVED, that if any portion, section, subsection, or other part of this resolution, or its application to any person or circumstance, is invalidated or declared unlawful for any reason, then such portion, section, subsection or other part shall be separable, and the remainder of the resolution shall remain in full force and effect.

AYES: Council Members Moore, Lafferty, Rogensues, Papandrea, Watts, Green

NAYS: Council Members Kabacinski

RESOLUTION DECLARED ADOPTED this 11th day of May, 2021.



MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on May 11, 2021.



SONJA BUFFA
City Clerk

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Property Taxes	\$ 75,841,467	\$ -	\$ 75,841,467
Intergovernmental Revenues	20,636,552	-	20,636,552
Licenses and Permits	4,405,000	-	4,405,000
Fines and Forfeitures	4,548,982	-	4,548,982
Interest on Investments	400,000	-	400,000
Charges for Services	5,622,124	-	5,622,124
Miscellaneous Income	8,961,581	-	8,961,581
Capital Equipment Reserve	4,835,305	-	4,835,305
Fund Balance Appropriated	<u>3,186,501</u>	<u>332,131</u>	<u>3,518,632</u>
Total General Fund	<u>\$ 128,437,512</u>	<u>\$ 332,131</u>	<u>\$ 128,769,643</u>
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
State Shared Revenues	\$ 12,091,915	\$ -	\$ 12,091,915
Interest on Investments	25,000	-	25,000
Miscellaneous Reimbursements	91,955	-	91,955
Fund Balance Appropriated	<u>796,149</u>	<u>-</u>	<u>796,149</u>
Total Major Streets	<u>\$ 13,005,019</u>	<u>\$ -</u>	<u>\$ 13,005,019</u>
<u>Local Streets:</u>			
State Shared Revenues	\$ 4,507,766	\$ -	\$ 4,507,766
Interest on Investments	15,000	-	15,000
Transfer from General Fund	88,154	-	88,154
Transfer from Major Fund	1,000,000	-	1,000,000
Fund Balance Appropriated	<u>690,010</u>	<u>-</u>	<u>690,010</u>
Total Local Streets	<u>\$ 6,300,930</u>	<u>\$ -</u>	<u>\$ 6,300,930</u>
<u>Library Special Revenue Fund:</u>			
Property Taxes	\$ 3,913,849	\$ -	\$ 3,913,849
Intergovernmental Revenues	474,000	-	474,000
Interest on Investments	40,000	-	40,000
Charges for Services	86,500	-	86,500
Fund Balance Appropriated	<u>908,741</u>	<u>-</u>	<u>908,741</u>
Total Library Special Revenue Fund	<u>\$ 5,423,090</u>	<u>\$ -</u>	<u>\$ 5,423,090</u>
<u>Recreation Special Revenue Fund:</u>			
Property Taxes	\$ 3,433,343	\$ -	\$ 3,433,343
Intergovernmental Revenues	422,285	-	422,285
Interest on Investments	1,200	-	1,200
Charges for Services	1,607,350	-	1,607,350
Miscellaneous Income	55,050	-	55,050
Fund Balance Appropriated	<u>959,104</u>	<u>55,000</u>	<u>1,014,104</u>
Total Recreation Special Revenue Fund	<u>\$ 6,478,332</u>	<u>\$ 55,000</u>	<u>\$ 6,533,332</u>
<u>Communications Special Revenue Fund:</u>			
Franchise Fee Revenues	\$ 2,100,000	\$ -	\$ 2,100,000
Interest on Investments	30,000	-	30,000
Miscellaneous Income	200	-	200
Fund Balance Appropriated	<u>458,814</u>	<u>(110,000)</u>	<u>348,814</u>
Total Communications Special Revenue Fund	<u>\$ 2,589,014</u>	<u>\$ (110,000)</u>	<u>\$ 2,479,014</u>

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Sanitation Special Revenue Fund:</u>			
Property Taxes	\$ 10,302,953	\$ -	\$ 10,302,953
Intergovernmental Revenues	450,000	-	450,000
Interest on Investments	20,000	-	20,000
Miscellaneous Income	164,306	-	164,306
Transfer Station Royalties	150,000	-	150,000
Fund Balance Appropriated	<u>278,392</u>	-	<u>278,392</u>
Total Sanitation Special Revenue Fund	<u>\$ 11,365,651</u>	<u>\$ -</u>	<u>\$ 11,365,651</u>
<u>Rental Ordinance Fund:</u>			
Inspection Fees	\$ 990,000	\$ -	\$ 990,000
Interest on Investments	10,000	-	10,000
Fund Balance Appropriated	<u>1,282</u>	-	<u>1,282</u>
Total Rental Ordinance Fund	<u>\$ 1,001,282</u>	<u>\$ -</u>	<u>\$ 1,001,282</u>
<u>Vice Crime Confiscation Fund:</u>			
Vice Crime Confiscation's	\$ 20,000	\$ -	\$ 20,000
Interest on Investments	1,500	-	1,500
Fund Balance Appropriated	<u>38,500</u>	-	<u>38,500</u>
Total Vice Crime Confiscation Fund	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>
<u>Drug Forfeiture Fund:</u>			
Drug Forfeitures	\$ 500,000	\$ -	\$ 500,000
Interest on Investments	15,000	-	15,000
Fund Balance Appropriated	<u>573,266</u>	-	<u>573,266</u>
Total Drug Forfeiture Fund	<u>\$ 1,088,266</u>	<u>\$ -</u>	<u>\$ 1,088,266</u>
<u>Act 302 Police Training Fund:</u>			
State Grant	\$ 24,000	\$ -	\$ 24,000
Interest on Investments	100	-	100
Total Act 302 Police Training Fund	<u>\$ 24,100</u>	<u>\$ -</u>	<u>\$ 24,100</u>
<u>Downtown Development Authority Fund:</u>			
Property Taxes	\$ 6,364,000	\$ -	\$ 6,364,000
Intergovernmental Revenues	3,800,000	-	3,800,000
Interest on Investments	75,000	-	75,000
Miscellaneous Income	50,000	-	50,000
Fund Balance Appropriated	<u>3,649,540</u>	<u>(860,000)</u>	<u>2,789,540</u>
Total Downtown Development Authority Fund	<u>\$ 13,938,540</u>	<u>\$ (860,000)</u>	<u>\$ 13,078,540</u>
<u>2011 Local Street Repair & Replacement Fund:</u>			
Property Taxes	\$ 7,436,350	\$ -	\$ 7,436,350
Intergovernmental Revenues	200,000	-	200,000
Interest on Investments	25,000	-	25,000
Fund Balance Appropriated	<u>1,253,962</u>	-	<u>1,253,962</u>
Total 2011 Local Street Repair & Replacement	<u>\$ 8,915,312</u>	<u>\$ -</u>	<u>\$ 8,915,312</u>
<u>Indigent Defense Fund:</u>			
Fund Balance Appropriated	\$ -	\$ -	\$ -
Total Indigent Defense Fund	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Enterprise Funds:</u>			
Stilwell Manor:			
Rental Revenues	\$ 554,502	\$ -	\$ 554,502
Interest on Investments	2,000	-	2,000
Miscellaneous Income	419,914	-	419,914
Appropriation of Retained Earnings	201,077	-	201,077
Total Stilwell Manor	<u>\$ 1,177,493</u>	<u>\$ -</u>	<u>\$ 1,177,493</u>
Coach Manor:			
Rental & Maintenance Revenues	\$ 1,626,925	\$ -	\$ 1,626,925
Interest on Investments	3,000	-	3,000
Miscellaneous Income	17,500	-	17,500
Appropriation of Retained Earnings	24,919	-	24,919
Total Coach Manor	<u>\$ 1,672,344</u>	<u>\$ -</u>	<u>\$ 1,672,344</u>
Water and Sewer System:			
Water and Sewer Charges	\$ 58,025,500	\$ (2,662,400)	\$ 55,363,100
Pre-Treatment/Cross Connection Charges	1,262,467	-	1,262,467
Interest on Investments	115,070	-	115,070
Miscellaneous Income	1,670,604	2,632,500	4,303,104
Appropriation of Retained Earnings-Restricted	21,187,681	29,900	21,217,581
Total Water and Sewer System	<u>\$ 82,261,322</u>	<u>\$ -</u>	<u>\$ 82,261,322</u>
<u>Capital Project Fund:</u>			
37th District Court Renovation Fund:			
Court Building Renovation Fee	\$ 500,000	\$ -	\$ 500,000
Interest on Investments	15,000	-	15,000
Total 37th District Court Renovation Fund	<u>\$ 515,000</u>	<u>\$ -</u>	<u>\$ 515,000</u>
Civic Center South Construction Fund:			
Fund Balance Appropriated	-	-	-
Total Civic Center South Construction Fund	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund:			
Interest on Investments	\$ 50	\$ -	\$ 50
Total Chapter 20 & 21 Drain Debt Fund	<u>\$ 50</u>	<u>\$ -</u>	<u>\$ 50</u>
Michigan Transportation Debt:			
Transfer from Major Roads	\$ 1,108,118	\$ -	\$ 1,108,118
Total Michigan Transportation Debt	<u>\$ 1,108,118</u>	<u>\$ -</u>	<u>\$ 1,108,118</u>
Capital Improvement Debt:			
Transfer from Major Roads	\$ 753,262	\$ -	\$ 753,262
Total Capital Improvement Debt	<u>\$ 753,262</u>	<u>\$ -</u>	<u>\$ 753,262</u>
Downtown Development Authority Debt:			
Transfer from DDA Operating Fund	\$ 6,478,057	\$ -	\$ 6,478,057
Total Downtown Development Authority Debt	<u>\$ 6,478,057</u>	<u>\$ -</u>	<u>\$ 6,478,057</u>
Total All Funds	<u>\$ 292,592,694</u>	<u>\$ (582,869)</u>	<u>\$ 292,009,825</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Council	\$ 884,944	\$ 535,816	\$ 1,420,760
District Court	7,655,515	-	7,655,515
Mayor	759,198	(189,588)	569,610
Clerk	1,937,880	-	1,937,880
Treasurer	1,482,145	-	1,482,145
Controller	1,931,177	-	1,931,177
Information Systems	885,477	-	885,477
Legal	1,890,633	(163,523)	1,727,110
Assessing	2,240,530	-	2,240,530
Human Resources	1,724,391	-	1,724,391
Property Maintenance Inspection	2,555,978	-	2,555,978
Community & Economic Development	387,382	(124,932)	262,450
Unallocated Expense	5,428,495	(189,400)	5,239,095
Commissions (12)	230,341	-	230,341
Total General Government	<u>\$ 29,994,086</u>	<u>\$ (131,627)</u>	<u>\$ 29,862,459</u>
Fire Department	\$ 28,174,807	\$ (98,135)	\$ 28,076,672
Police Department	48,100,381	551,893	48,652,274
Animal Control	545,201	10,000	555,201
Civil Defense	246,593	-	246,593
Total Public Safety	<u>\$ 77,066,982</u>	<u>\$ 463,758</u>	<u>\$ 77,530,740</u>
Director of Public Services	\$ 532,319	\$ -	\$ 532,319
Engineering and Inspections	2,392,725	-	2,392,725
Building and Inspections	4,086,816	-	4,086,816
DPW Garage	8,000,140	-	8,000,140
Building Maintenance	2,636,682	-	2,636,682
Street Lighting	2,875,000	-	2,875,000
Total Public Services	<u>\$ 20,523,682</u>	<u>\$ -</u>	<u>\$ 20,523,682</u>
Planning	<u>\$ 852,762</u>	<u>\$ -</u>	<u>\$ 852,762</u>
Total General Fund	<u>\$ 128,437,512</u>	<u>\$ 332,131</u>	<u>\$ 128,769,643</u>
 <u>Special Revenue Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
Operating Costs	\$ 5,043,639	\$ -	\$ 5,043,639
Debt Service Costs	1,861,380	-	1,861,380
Transfer to Local Street Fund	1,000,000	-	1,000,000
Construction Projects	5,100,000	-	5,100,000
Total Major Streets	<u>\$ 13,005,019</u>	<u>\$ -</u>	<u>\$ 13,005,019</u>
<u>Michigan Transportation Funds:</u>			
<u>Local Streets:</u>			
Operating Costs	\$ 620,000	\$ -	\$ 620,000
Construction Projects	5,680,930	-	5,680,930
Total Local Streets	<u>\$ 6,300,930</u>	<u>\$ -</u>	<u>\$ 6,300,930</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Library Special Revenue Fund:</u>			
Personnel Services	\$ 1,742,338	\$ -	\$ 1,742,338
Employee Benefits	1,515,193	-	1,515,193
Supplies	82,000	-	82,000
Other Services and Charges	1,430,291	-	1,430,291
Capital Outlay	<u>653,268</u>	<u>-</u>	<u>653,268</u>
Total Library Special Revenue Fund	<u>\$ 5,423,090</u>	<u>\$ -</u>	<u>\$ 5,423,090</u>
<u>Recreation Special Revenue Fund:</u>			
Personnel Services	\$ 1,824,051	\$ -	\$ 1,824,051
Employee Benefits	1,213,348	-	1,213,348
Supplies	181,700	-	181,700
Other Services and Charges	2,479,233	55,000	2,534,233
Capital Outlay	<u>780,000</u>	<u>-</u>	<u>780,000</u>
Total Recreation Special Revenue Fund	<u>\$ 6,478,332</u>	<u>\$ 55,000</u>	<u>\$ 6,533,332</u>
<u>Communications Special Revenue Fund:</u>			
Personnel Services	\$ 690,949	\$ -	\$ 690,949
Employee Benefits	474,927	-	474,927
Supplies	25,500	-	25,500
Other Services and Charges	1,322,638	(110,000)	1,212,638
Capital Outlay	<u>75,000</u>	<u>-</u>	<u>75,000</u>
Total Communications Special Revenue Fund	<u>\$ 2,589,014</u>	<u>\$ (110,000)</u>	<u>\$ 2,479,014</u>
<u>Sanitation Special Revenue Fund:</u>			
Personnel Services	\$ 2,756,954	\$ -	\$ 2,756,954
Employee Benefits	2,868,961	-	2,868,961
Supplies	485,000	-	485,000
Other Services and Charges	4,881,336	-	4,881,336
Capital Outlay	<u>373,400</u>	<u>-</u>	<u>373,400</u>
Total Sanitation Special Revenue Fund	<u>\$ 11,365,651</u>	<u>\$ -</u>	<u>\$ 11,365,651</u>
<u>Rental Ordinance Fund:</u>			
Personnel Services	\$ 566,829	\$ -	\$ 566,829
Employee Benefits	304,078	-	304,078
Supplies	11,500	-	11,500
Other Services and Charges	109,875	-	109,875
Capital Outlay	<u>9,000</u>	<u>-</u>	<u>9,000</u>
Total Rental Ordinance Fund	<u>\$ 1,001,282</u>	<u>\$ -</u>	<u>\$ 1,001,282</u>
<u>Vice Crime Confiscation Fund:</u>			
Other Services and Charges	\$ 60,000	\$ -	\$ 60,000
Total Vice Crime Confiscation Fund	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>
<u>Drug Forfeiture Fund:</u>			
Other Services and Charges	\$ 1,088,266	\$ -	\$ 1,088,266
Total Drug Forfeiture Fund	<u>\$ 1,088,266</u>	<u>\$ -</u>	<u>\$ 1,088,266</u>
<u>Act 302 Police Training Fund:</u>			
Other Services and Charges	\$ 24,100	\$ -	\$ 24,100
Total Act 302 Police Training Fund	<u>\$ 24,100</u>	<u>\$ -</u>	<u>\$ 24,100</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Downtown Development Authority Fund:</u>			
Personnel Services	\$ 146,230	\$ -	\$ 146,230
Employee Benefits	107,303	-	107,303
Supplies	3,000	-	3,000
Other Services and Charges	7,617,007	(680,000)	6,937,007
Capital Outlay	6,065,000	(180,000)	5,885,000
Total Downtown Development Authority Fund	<u>\$ 13,938,540</u>	<u>\$ (860,000)</u>	<u>\$ 13,078,540</u>
 <u>2011 Local Street Repair & Replacement Fund:</u>			
Capital Improvements	\$ 8,635,112	\$ -	\$ 8,635,112
Other Services and Charges	280,200	-	280,200
Total 2011 Local Street Repair & Replacement	<u>\$ 8,915,312</u>	<u>\$ -</u>	<u>\$ 8,915,312</u>
 <u>Indigent Defense Fund:</u>			
Personnel Services	\$ -	\$ -	\$ -
Employee Benefits	-	-	-
Supplies	-	-	-
Other Services and Charges	-	-	-
Capital Outlay	-	-	-
Total Indigent Defense Fund	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
 <u>Enterprise Funds:</u>			
<u>Stilwell Manor:</u>			
Personnel Services	\$ 325,277	\$ -	\$ 325,277
Employee Benefits	207,941	-	207,941
Supplies	25,700	-	25,700
Other Services and Charges	424,275	-	424,275
Capital Outlay	194,300	-	194,300
Total Stilwell Manor	<u>\$ 1,177,493</u>	<u>\$ -</u>	<u>\$ 1,177,493</u>
 <u>Coach Manor:</u>			
Personnel Services	\$ 60,334	\$ -	\$ 60,334
Employee Benefits	29,624	-	29,624
Supplies	41,000	-	41,000
Other Services and Charges	1,338,586	-	1,338,586
Capital Outlay	202,800	-	202,800
Total Coach Manor	<u>\$ 1,672,344</u>	<u>\$ -</u>	<u>\$ 1,672,344</u>
 <u>Water and Sewer System:</u>			
Personnel Services	\$ 8,036,803	\$ -	\$ 8,036,803
Employee Benefits	8,690,744	-	8,690,744
Supplies	720,000	-	720,000
Water Purchases	11,206,000	-	11,206,000
Other Services and Charges	23,012,875	-	23,012,875
Capital Outlay	30,594,900	-	30,594,900
Total Water and Sewer System	<u>\$ 82,261,322</u>	<u>\$ -</u>	<u>\$ 82,261,322</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget _____	City Council Amendments Add/(Delete)	City Council Adopted Budget _____
<u>Operating Funds:</u>			
<u>Capital Project Fund:</u>			
37th District Court Renovation Fund:			
Capital Improvements	\$ 500,000	\$ -	\$ 500,000
Total 37th District Court Renovation Fund	<u>\$ 500,000</u>	<u>\$ -</u>	<u>\$ 500,000</u>
Civic Center South Construction Fund:			
Capital Improvements	\$ -	\$ -	\$ -
Total Civic Center South Construction Fund	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Debt Funds:</u>			
Michigan Transportation Debt	\$ 1,108,118	\$ -	\$ 1,108,118
Capital Improvement Debt	753,262	-	753,262
Downtown Development Authority Debt	6,478,057	-	6,478,057
Total Debt Funds	<u>\$ 8,339,437</u>	<u>\$ -</u>	<u>\$ 8,339,437</u>
 Total All Funds	 <u>\$ 292,577,644</u>	 <u>\$ (582,869)</u>	 <u>\$ 291,994,775</u>

CITY OF WARREN, MICHIGAN

ASSOCIATED AGENCIES

The budget presented herein includes all of the funds relevant to the operation of the City of Warren as required by the Michigan Public Act 621 of 1978, the Uniform Budgeting and Accounting Act.

The budget for agencies which have an indirect relationship to the City or which may have been formed under applicable Federal and State Laws as separate and distinct entities apart from the City's operations are not included.

The following are significant agencies which are specifically excluded from the budget presented herein:

Warren Public School Districts:

- Fitzgerald School District
- Van Dyke School District
- East Detroit School District
- Center Line School District
- Warren Woods School District
- Warren Consolidated School District

- Warren Economic Development Corporation (inactive)
- Warren Tax Increment Finance Authority
- Warren Building Authority

Separate budget reports can be obtained from these respective agencies.

CITY OF WARREN, MICHIGAN GENERAL INFORMATION

The City of Warren was incorporated as a home rule City on January 1, 1957. The City is governed by a seven-member Council, Mayor, Treasurer and City Clerk. The City encompasses 34.5 square miles (22,080 acres) of the southwestern section of Macomb County where it is adjacent to the City of Detroit. The City's boundaries are Eight Mile Road on the south, Fourteen Mile Road on the north, Dequindre Road on the west and a parallel line running due north from the Gratiot-Eight Mile Road intersection on the east. With a population of 134,056 (2010 census figure), Warren remains the third largest City in the State of Michigan.

Warren is an area rich with ethnic flavor and charm. We are proud of our community, from its rural beginnings to its phenomenal growth and its unique blend of industrial innovation, residential comfort, and educational and cultural opportunities.

With over 4,000 businesses, Warren has a diverse business climate. Unquestionably contributing to the economic vitality of the City is the presence of General Motors Corporation and FCA/Chrysler Corporation automotive facilities. Warren is proud to be the home of General Motors Technical Center, a 330-acre complex housing General Motors Corporation staff operations; research laboratories, engineering, and design. General Motors Corporation also owns the idle Hydramatic Transmission Plant that occupies a 117-acre site within the City. FCA/Chrysler Corporation has three major facilities in Warren. Occupying a 224-acre site, this complex includes an assembly plant, a stamping plant and a paint plant. The presence of General Motors Corporation and FCA/Chrysler represents approximately 9.5% of the City's taxable value.

The South Campus of Macomb Community College is a public college located on a 100-acre site on Twelve Mile Road. Macomb Community College is one of the nations' leading community colleges. Macomb ranks nationally in the top two percent in the number of associate's degrees awarded and as the largest grantor of associate's degrees in Michigan. The college's comprehensive educational programming includes pre-college experiences, university transfer and career preparation programs, bachelor's degree completion and graduate degree programs, workforce training, professional and continuing education and enrichment opportunities.

Protecting the lives and property of Warren's citizens is the mission of our public safety departments. The Fire Department strives to ensure that the best fire extinguishment and emergency medical service is available to service the community. The Police Department operates an Emergency 911 System, in-vehicle wireless communications and a high tech mobile command center to afford residents the quickest possible response to any emergency situation. This continual investment in equipment, facilities and personnel has resulted in Warren having one of the lowest crime rates in the nation for a city over 100,000 people.

The mission of the Warren Public Library is to improve the quality of life for the citizens of Warren by providing services and resources that promote educational, cultural, social and economic well being. The library strives to be a source of information for lifetime learning and enjoyment. One of its primary goals is to stimulate young children's interest in reading and learning and to encourage literacy among all age groups. The Warren Public Library operates a Civic Center Library and occupies 35,000 square feet on the main floor of the City Hall building. The Library features a computer lab, self check-out units, private study rooms and an inviting reading room with fireplace. Services such as after hours book pick-up and a drive-up book drop are also available. This centrally located library benefits all citizens of Warren. Warren also has branch libraries, each providing internet access and adaptive devices for the visually impaired. As a member of the Suburban Library Cooperative, the Warren Libraries provide access for patrons to all library materials in the State of Michigan.

CITY OF WARREN, MICHIGAN
(Continued)

The City of Warren has developed 30 City parks. Halmich Park, the largest of the City parks sits on approximately 80 acres and has four-lighted baseball diamonds, soccer fields, a concession stand and picnic pavilions. The City operates three indoor recreational facilities: the Warren Community Center, Owen Jax Recreation Center and the Stilwell Manor Senior Drop-In Center.

The Warren Community Center facility houses the Parks and Recreation, Communications Department and City Council offices as well as the Miller Branch of the Warren Public Library. The facility operates a year round aquatics center which includes a 150-foot water slide, a lazy river, play structure and lap pool. In addition, there are three gymnasiums, multi-purpose meeting rooms, and an auditorium and fitness center. The exterior grounds include a lighted football stadium, walking paths and irrigated soccer fields. With grant assistance from the Michigan Department of Transportation, the Recreation Department continues to offer specialized transportation for seniors and special populations.

The Parks and Recreation Department offers many year-round recreational programs, including baseball, softball, basketball, volleyball, swimming, bowling, arts and crafts, music, theater and dancing. Programs service pre-school children to senior citizens. Summer concerts are conducted by the City's Cultural Commission and the Parks and Recreation Department.

The City's Public Service Department provides a variety of services to the City's residents. Amongst these are weekly garbage collection; street maintenance, including snow and ice removal; building inspections; operation of the Waste Water Treatment Plant and the Water and Sewer System.

Affordable and safe housing is provided to Warren seniors through the operation of its 366-unit Senior Citizen Housing Complex.

MAJOR INITIATIVES

There is an ongoing commitment to improve conditions of road surfaces and traffic flows throughout the City as well as water and sewer main infrastructure where necessary. The majority of the road projects in this budget are funded directly by the City utilizing state shared state gas and weight taxes, through cooperative efforts with the Michigan Department of Transportation or Macomb County Road Commission and from the local road/replacement millage. Water mains will be replaced in conjunction with many of these road projects. The City continues with the commitment to replace aging equipment and vehicles.

This budget has over \$40 million worth of capital improvements. The main items include several road projects, police vehicles, fire station improvements, various Waste Water Treatment Plant improvements, and water and sewer main replacements. In addition, we are continuing to build a 21.5-million-gallon detention basin to help prevent flooding caused by severe weather conditions.

BUDGETARY DATA

Introduction

As you review the City's Budget document, note that it is organized by fund type. These fund types are distinguished by tabs and include the General Fund, Special Revenue Funds, Enterprise Funds, Capital Project Funds, and Debt Service Funds. The General Fund is further divided into major divisions or departments. Each division or department contains a Service Mission Statement, Performance Objectives and Indicators, Expenditure History Chart, Personnel and Budget changes for prior years, and requested, recommended by the Mayor and Adopted by Council for the new Budget year. The Service Mission Statement highlights the types of services each activity provides. The Performance Objectives give specific objectives that the activity hopes to achieve in the current year while the Performance Indicators provide a listing of key measurements of the activity's service, efforts and accomplishments. The Expenditure History Chart provides a graphic look at the activity's expenditures over the past ten fiscal years.

Uniform Budget Act

The City is legally subject to the budgetary control requirements of State of Michigan P.A. 621 of 1978 (the Uniform Budgeting Act). The following statements represent a brief synopsis of the major provisions of this Act.

- Budgets must be adopted for the General Fund, Special Revenue Funds, and Debt Service Funds.
- The budgets must be balanced.
- The budgets must be amended when necessary.
- Debt cannot be entered into unless permitted by law.
- Expenditures cannot exceed budget appropriations.
- Expenditures cannot be made unless authorized in the budget.
- A public hearing must be held before budget adoptions.

Budgetary Basis of Accounting

Budgets for the General, Special Revenue, Debt Service and Capital Project Funds are prepared and adopted on the modified accrual basis of accounting consistent with Generally Accepted Accounting Principles (GAAP).

Budgetary Process

The preparation of the budget begins in December with the distribution of budget instructions by the Controller's Office. During January and February, the Mayor and Controller's Office hold meetings with all departments, divisions, and commissions to review proposed spending and activities. At this time alternative approaches are sought to provide better services and reduce costs. Departmental requests are addressed by the Mayor within overall City needs and an estimate of available resources. The remaining steps and deadlines are strictly outlined in the City Charter as follows:

1. Not later than the second Monday in April of each year, the Mayor shall submit to the Council a recommended budget for the next fiscal year, which is within the tax limit and other revenue sources of the City.
2. The recommended budget of the Mayor, together with his supporting schedules, information and messages, shall be reviewed by the Council.
3. A public hearing on the budget shall be held not less than one week before its final adoption.
4. Not later than the third Monday in May of each year, the Council shall, by resolution, adopt a budget for the ensuing fiscal year in accordance with the Michigan Uniform Accounting and Budgetary Act.

In addition to the Charter requirements, the Administrators of all City offices have made budget requests to the Mayor, which he has reviewed before arriving at his proposed budget recommendations.

The Recommended Budget vs. Adopted Budget: The terminology "Recommended Budget" is utilized throughout the document to indicate the budgetary totals and concepts as presented by the Mayor to the City Council on or before the second Monday in April. The terminology "Adopted Budget" refers to the official budgetary totals adopted by the City Council after the Mayor's submission and required public hearing is held.

Once adopted, the budget becomes the legally binding financial plan for the City. The City adopts its budget by budgetary center, which is in accordance with the State's legal requirement and is the level of classification detail at which expenditures may not legally exceed appropriations. The Council must approve any changes to a total budgetary center appropriation. Budgets are monitored carefully with the use of an encumbrance system.

In conformance to the State of Michigan Uniform Budgeting Act, the City amends the budgeted revenues and expenditures periodically to provide funding for new programs adopted during the fiscal year or to reflect changes in revenues and expenditure patterns as they occur. The purpose of this process is to ensure that the budget remains a timely and accurate management tool.

BUDGET CALENDAR

November

Controllers Office prepares budget preparation instructions and budget request forms.

December

9 Budget instructions and budget request forms are distributed to all departments, divisions, and commissions.

January

3 – 4 Controllers Office prepares estimated revenues and expenditures for current fiscal year.

8 Operating budget requests due from all departments, divisions, and commissions.

9 – 10 Controllers Office prepares revenue forecast.

10 – 31 Controllers Office analyzes all budget requests.

February

1-28 Controllers Office prepares budgets in preparation for budget hearings.

March

1 – 22 The Mayor and Controllers Office hold administrative budget hearings with all departments, divisions, and commissions.

15 – 21 Final administration review of all budget material is completed.

21 – 26 Final adjustments are made to the Budget document and all funds are brought into balance.

26 – 29 Controllers Office prepares proposed Budget document.

29 – 31 Mayor prepares Budget message.

April

1 – 9 Proposed Budget is duplicated.

9 The Mayor's Proposed Budget is submitted to City Council in accordance with Charter deadline.

12 The Mayor's Proposed Budget is presented to City Council.

14 Budget Notice published in local newspaper. Public notice must be made seven days prior to the hearing.

17 – 19 City Council Workshops. Each department, division and commission will have a scheduled time to present its budget.

27 Public Hearing for Budget.

May

11 City Council adopts Taxation Resolution and Fiscal 2022 Budget.

12 – 31 Controllers Office prepares Adopted Budget document incorporating City Council adjustments.

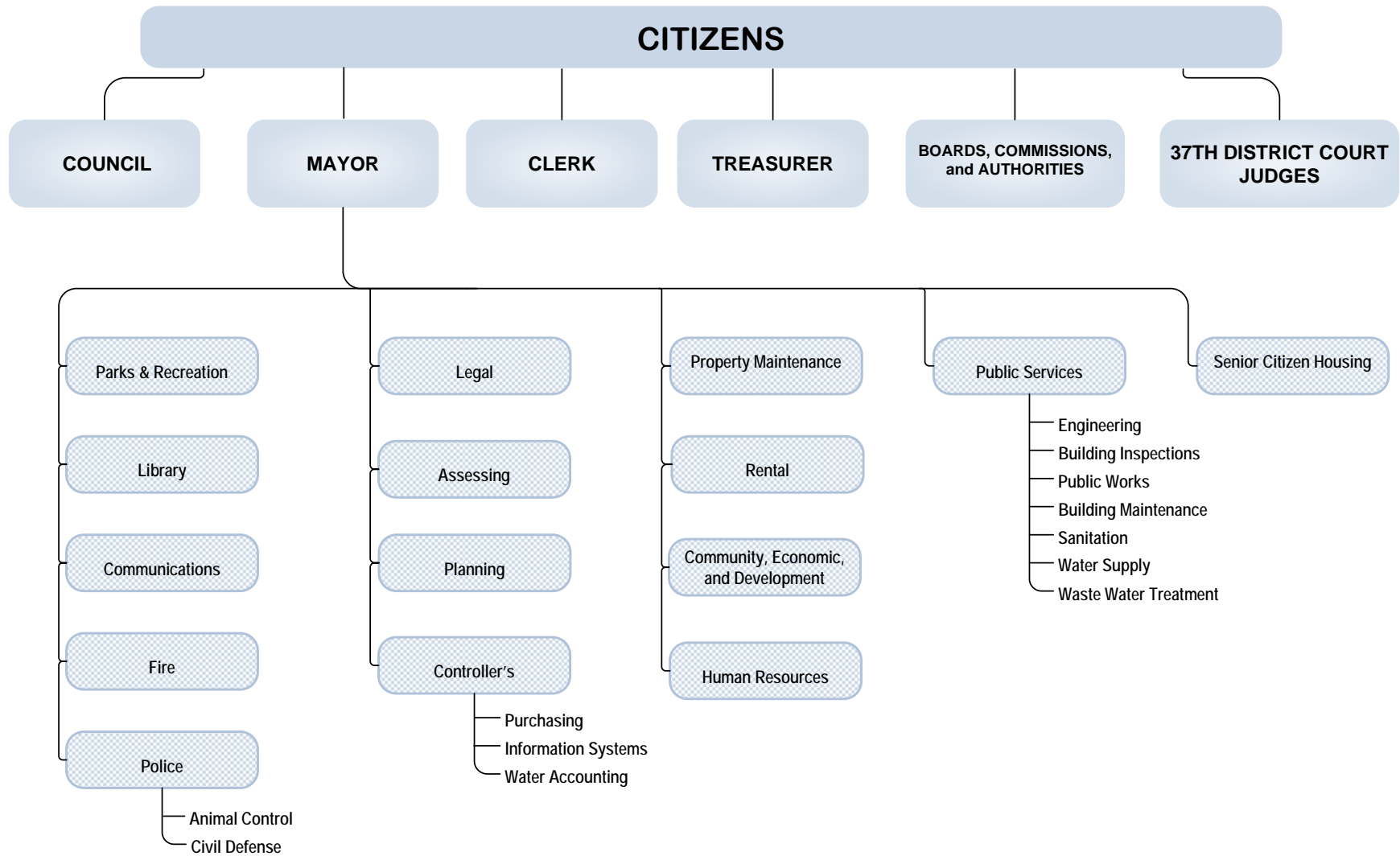
June

1 – 12 Adopted Budget is duplicated and distributed to City Council, departments, divisions, commissions, and public.

July

1 Beginning of Fiscal Year 2022.

City of Warren, Michigan Organization Chart



CITY GOALS & OBJECTIVES

Public Health and Safety

Everyone who lives, works, or visits the City must be safe and perceive it as a community in which people can live healthfully, move about safely and feel confident that they and their property are protected from criminal harm and the hazard of fire and natural and manmade disasters. Supporting this effort are hundreds of volunteers who are committed to maintaining safe neighborhoods and workplaces. Our neighborhood watch program along with the Police Department's community policing efforts continues to be valuable tools in reducing crime. Prevention programs, particularly youth anti-drug programs will continue to be emphasized to focus upon higher-order prevention activities and contribute to the City's overall desirability. Premier fire prevention programs and life support services also will continue to be provided.

Neighborhoods

The neighborhoods of the City are the backbone of our community. Community pride and standards are vital to the neighborhoods and businesses throughout the entire community. One of City government's major focuses is to encourage its citizens to strengthen and improve their neighborhoods. Beautification and ongoing maintenance of property are encouraged to assure high community standards, along with social and recreational activities for people of all ages and interests. The City will continue to strive for a permanent stock of decent housing which is available to meet the needs of all members of the community regardless of age, income, or background. Young people and young families are urged to develop an attachment to Warren and its neighborhoods, to maintain the same level of commitment as today's senior adults, its founding citizens.

Education

Public education is the responsibility of the school districts located within the City. However, the importance of both public and private schools to the social and economic vitality of Warren neighborhoods and the business community is a primary concern to City government. The City supports strong, imaginative and innovative public school systems, which demand the highest educational standards of its administrators, teachers and students. The City will continue to provide excellent public library programs, which serve as major resources to all Warren educational institutions, citizens and the business community.

Recreational and Cultural

An enriched recreational and cultural life is an essential ingredient to every successful community. The City is committed to providing outstanding cultural and recreational activities to residents of all ages. Citizen volunteers on the Cultural, Recreation, Library, Beautification, Historical, and Village Historical Commissions provide opinions and ideas as to how the City's cultural and recreational resources can and should be used. The City has thirty (30) City parks distributed throughout its neighborhoods. Strong cultural and recreational programs will help residents of all ages to maintain both active, healthy minds and bodies.

CITY GOALS & OBJECTIVES

Economic Development

City government acknowledges the ability to provide services is tied directly to tax base growth and seeks to balance congenial land uses that promote a healthy environment. The City will continue to encourage economic development in the existing industrial and commercial areas to expand the tax base and retain and create jobs. It is important to assure a community climate, which encourages economic activity and full employment, rewards creative enterprise and provides the means to realize other goals in the plan.

Maintenance and Appearance

Warren's extensive infrastructure (buildings, roads, bridges and utilities) helps attract and retain residents and businesses, along with the City's natural resources. Preservation of the physical appearance and structural integrity of buildings must be applied to both publicly and privately owned properties to maintain high appearance standards. The City will continue to encourage the revitalization of many existing facilities and properties to meet current standards.

Ease of travel within the community is attractive to both residents and businesses. The City will continue to provide a fully balanced transportation system which is integrated with the regional systems and provides transit options for everyone in the community. Warren must maintain its desirability by continuing to plan and implement a road improvement priority system. These plans must remain sensitive to the needs of the City's neighborhoods to prevent any negative impact on the integrity of residential areas.

Intergovernmental Relations

The City acknowledges that it is part of a larger urban area and that solutions to certain problems must be addressed on a regional level. By doing so, duplication of services and related costs can be avoided. A greater responsibility for public services has been shifted to cities by state and federal governments in recent years; adequate financing, however, has not always accompanied these new service needs. The City will continue to aggressively seek its fair share of state and federal funding and will remain actively involved in legislation on critical issues.

Financial Planning

Financial planning and responsible management are mandatory to create an ongoing balanced budget in a community for its short-term and long-term welfare. The City will continue to evaluate all services in order to effectively and efficiently provide them at the lowest cost possible to Warren taxpayers. It is also necessary to review all revenue sources available and adjust any user fee charges where appropriate. The City will continue its thoughtful, innovative financial approach, which has earned it national recognition in budget preparation and financial reporting. Also, the City continues to maintain one of the highest credit ratings of any municipal government in the United States. This rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

FINANCIAL POLICIES & STRATEGIES

Financial Policies

The City of Warren financial policies detailed below set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the City Council and the Administration. These policies provide guidelines for reviewing current activities and proposals for future programs.

Operating Budget Policies

1. No new or expanded services shall be implemented without implementing trade-offs of expenses or revenues at the same time. This applies to personnel, equipment and any other peripheral expense associated with the service.
2. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet. Expansions to the fleet must be offset through reductions in other equipment and/or costs.
3. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
4. The City will monitor departmental expenditures continuously to ensure conformity to budgets and decide on actions to bring the budget into balance, if necessary.
5. The City will avoid budgetary practices or procedures that balance current period expenditures at the expense of future years' revenues.
6. The budget will provide for adequate levels of funding for all retirement systems.
7. The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
8. Minimize the impact in the use of property tax financing by seeking alternative financing for City services including user fees and upgrading and/or enhancement of the property tax base.
9. Where possible, the City will integrate performance measurement and productivity indicators within the budget.

Revenue Policies

1. The City will attempt to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
2. The City will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The City will establish all user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing the service.
4. The City will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The City will project its annual revenues by an objective and thorough analytical process.
6. The City will maintain sound appraisal procedures and practices to reflect current property values.
7. The City will follow an aggressive policy of collecting revenues.

FINANCIAL POLICIES & STRATEGIES

Investment Policies

1. The City will deposit all funds on the same day the funds are received.
2. The City will make a cash-flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure maximum investment capabilities.
3. The City will pool cash from several different funds for investment purposes to maximize potential earnings, when permitted by law.
4. The City will analyze market conditions and potential investments to maximize its yield, while maintaining the integrity, diversification and safety of the principal.
5. The City's accounting system will provide regular information concerning cash position and investment performance.

Debt Policies

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it will pay back the bonds within a period not to exceed the expected useful life of the project.
2. The City will not incur long-term debt to finance operating deficits.
3. The City will publish and distribute an official statement for each bond and note issue.
4. General obligation debt will not be used for enterprise activities.
5. The City will maintain a sound relationship with all bond-rating agencies and will keep them informed about our current capital projects.

Reserve Policies

1. The City will strive to maintain investment grade credit ratings, reduce susceptibility to emergency or unanticipated expenditures, or revenue shortfalls, and maintain a General Fund unassigned fund balance which represents between ten and fifteen percent of the Funds expenditures.
2. If at the end of a fiscal year, the fund balance falls below ten percent, the City shall, within one year, take action necessary to restore the unassigned fund balance to acceptable levels, and the Mayor shall prepare and submit to the City Council a plan for expenditure reductions and/or revenue increases.

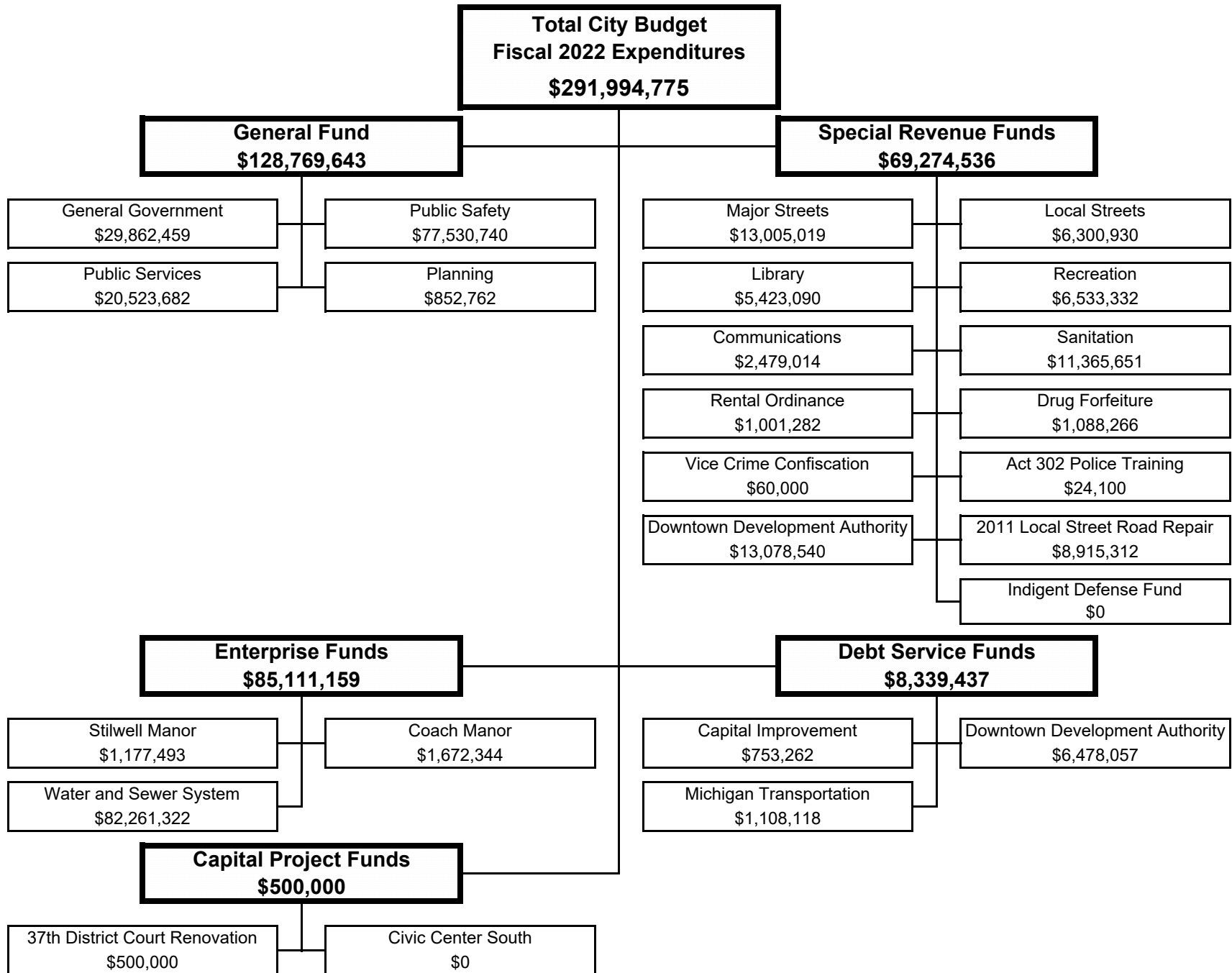
Accounting, Auditing and Financial Reporting Policies

1. An independent audit will be performed annually.
2. The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Practices (GAAP), the body of accounting and financial reporting standards, conventions, and practices that have authoritative support from standard setting bodies such as the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

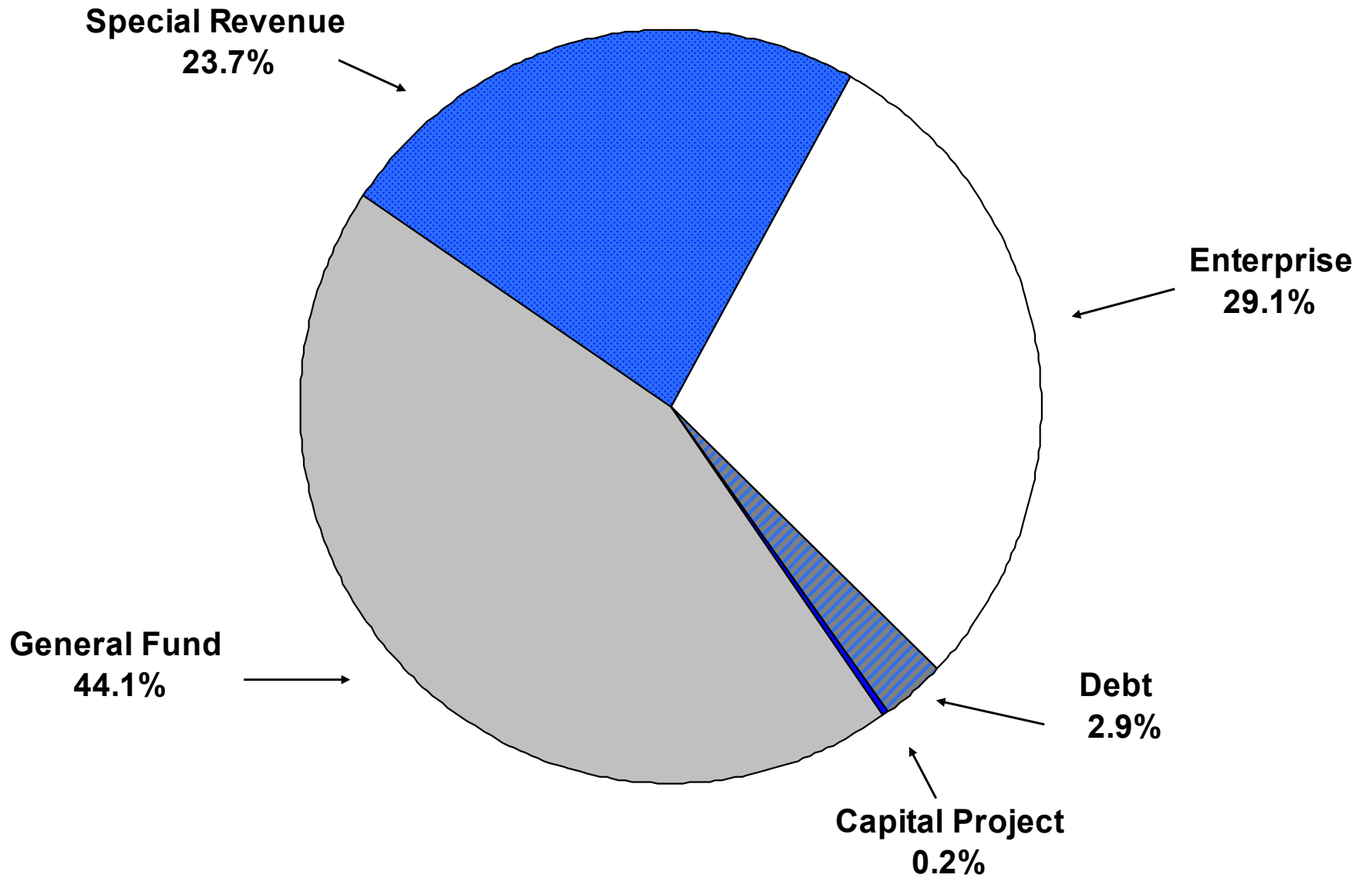
All Funds Summary

The All Funds Summary provides the reader with a quick overview of the entire financial plan of the City for the upcoming fiscal year. Several schedules, charts and graphs are also included which highlight the revenue, expenditure, and fund balance history and trends for all of the City's funds and helps to better illustrate the City's overall fund structure.

FINANCIAL ORGANIZATION CHART



FISCAL 2022 TOTAL CITY BUDGETED FUNDS PERCENT OF TOTAL EXPENDITURES



REVENUE COMPARISON – CITY BUDGETED FUNDS

Fund Name	Fiscal 2019 Actual	Fiscal 2020 Actual	Fiscal 2021 Estimated	Fiscal 2022 Adopted by Council
General Fund				
General Fund	\$119,025,223	\$ 115,811,968	\$ 122,795,467	\$ 120,415,706
Special Revenue Funds				
Major Road Fund	11,965,994	10,735,823	12,356,651	12,208,870
Local Road Fund	3,908,406	5,067,441	5,632,850	5,610,920
Library Fund	5,093,562	4,989,297	4,221,500	4,514,349
Recreation Fund	5,736,682	8,603,436	4,417,152	5,519,228
Communications Fund	2,156,101	2,068,544	2,140,200	2,130,200
Sanitation Fund	17,230,928	10,526,456	9,691,410	11,087,259
Rental Ordinance Fund	975,618	1,025,619	871,520	1,000,000
Vice Crime Confiscation Fund	23,145	55,970	22,500	21,500
Drug Forfeiture Fund	474,186	1,080,889	600,450	515,000
Act 302 Police Training Fund	34,126	32,385	26,100	24,100
Downtown Development Authority Fund	10,404,459	10,484,681	10,579,794	10,289,000
2011 Local Street Road Repair Fund	7,541,094	7,426,117	7,510,782	7,661,350
Indigent Defense Fund	342,501	1,474,884	122,729	-
Total Special Revenue Funds	65,886,802	63,571,542	58,193,638	60,581,776
Enterprise Funds				
Stilwell Manor	923,808	918,715	933,878	976,416
Coach Manor	1,566,770	1,543,387	1,606,729	1,647,425
Water and Sewer System	51,853,050	79,516,798	66,978,456	61,043,741
Total Enterprise Funds	54,343,628	81,978,900	69,519,063	63,667,582
Capital Project Funds				
37 th District Court Renovation	1,093,631	838,054	560,971	515,000
Civic Center South	5,000,000	0	-	-
Total Capital Project Funds	6,093,631	838,054	560,971	515,000
Debt Service Funds				
Chapter 20 and 21 Drain Debt	1082	642	50	50
Michigan Transportation Debt	1,109,687	1,117,668	1,110,618	1,108,118
Capital Improvement Debt	744,591	752,553	742,631	753,262
Downtown Development Authority Debt	5,947,782	6,492,782	6,498,907	6,478,057
Total Debt Service Funds	7,803,142	8,363,645	8,352,206	8,339,487
Total All Funds	\$ 253,152,426	\$ 270,564,109	\$ 259,421,345	\$ 253,519,551

EXPENDITURE COMPARISON – CITY BUDGETED FUNDS

Fund Name	Fiscal 2019 Actual	Fiscal 2020 Actual	Fiscal 2021 Estimated	Fiscal 2022 Adopted by Council
General Fund				
General Fund	\$108,882,850	\$ 109,600,934	\$ 122,338,173	\$ 128,769,643
Special Revenue Funds				
Major Road Fund	7,178,131	8,958,782	18,852,285	13,005,019
Local Road Fund	3,853,830	3,950,020	5,427,272	6,300,930
Library Fund	6,958,670	3,842,489	4,917,483	5,423,090
Recreation Fund	5,702,276	5,490,447	6,070,089	6,533,332
Communications Fund	2,500,029	2,371,380	2,377,352	2,479,014
Sanitation Fund	18,489,450	9,618,663	10,918,012	11,365,651
Rental Ordinance Fund	834,207	754,148	955,252	1,001,282
Vice Crime Confiscation Fund	59,797	53,770	60,000	60,000
Drug Forfeiture Fund	994,840	1,263,983	883,009	1,088,266
Act 302 Police Training Fund	32,284	33,436	38,000	24,100
Downtown Development Authority Fund	7,061,591	12,955,917	8,172,725	13,078,540
2011 Local Street Road Repair Fund	8,350,462	8,323,795	11,339,524	8,915,312
Indigent Defense Fund	321,801	396,991	1,197,438	-
Total Special Revenue Funds	62,337,368	58,013,821	71,208,441	69,274,536
Enterprise Funds				
Stilwell Manor	1,051,787	836,043	1,515,006	1,177,493
Coach Manor	1,211,049	1,182,486	1,740,808	1,672,344
Water and Sewer System	55,855,221	67,869,683	94,307,365	82,261,322
Total Enterprise Funds	58,118,057	69,888,212	97,563,179	85,111,159
Capital Project Funds				
37 th District Court Renovation	285,361	286,511	500,000	500,000
Civic Center South	3,325,794	1,674,206	-	-
Total Capital Project Funds	3,611,155	1,960,717	500,000	500,000
Debt Service Funds				
Michigan Transportation Debt	1,109,687	1,117,668	1,110,618	1,108,118
Capital Improvement Debt	744,591	752,553	742,631	753,262
Downtown Development Authority Debt	5,947,782	6,492,782	6,498,907	6,478,057
Total Debt Service Funds	7,802,060	8,363,003	8,352,156	8,339,437
Total All Funds	\$240,751,490	\$247,826,687	\$299,961,949	\$291,994,775

UNASSIGNED FUND BALANCE COMPARISON – CITY BUDGETED FUNDS

Fund Name	Fiscal 2019 Actual	Fiscal 2020 Actual	Fiscal 2021 Estimated	Fiscal 2022 Adopted by Council
General Fund				
General Fund	\$17,408,258	\$ 18,146,894	\$ 23,613,335	\$ 20,094,703
Special Revenue Funds				
Major Road Fund	13,534,140	15,320,534	8,824,900	8,028,751
Local Road Fund	2,064,854	3,187,865	3,393,443	2,703,433
Library Fund	3,183,060	4,311,564	3,615,581	2,706,840
Recreation Fund	656,647	865,869	972,803	1,095,555
Communications Fund	3,114,740	2,810,075	2,572,923	2,224,109
Sanitation Fund	1,685,553	2,634,889	1,408,287	1,129,895
Rental Ordinance Fund	1,262,888	1,541,626	1,457,894	1,456,612
Vice Crime Confiscation Fund	298,989	301,189	263,689	225,189
Drug Forfeiture Fund	2,769,849	2,586,755	2,304,196	1,730,930
Act 302 Police Training Fund	15,026	13,975	2,075	2,075
Downtown Development Authority Fund	21,186,160	15,372,056	17,779,125	14,989,585
2011 Local Street Road Repair Fund	9,295,044	8,397,366	4,568,624	3,314,662
Indigent Defense Fund	20,700	1,098,593	23,884	23,884
Total Special Revenue Funds	59,066,950	57,343,763	47,163,540	39,607,636
Enterprise Funds				
Stilwell Manor	1,717,977	1,707,982	1,034,186	723,109
Coach Manor	6,370,309	6,897,482	6,933,403	7,083,484
Water and Sewer System	15,547,369	11,464,710	12,143,697	11,982,359
Total Enterprise Funds	23,635,655	20,070,174	20,111,286	19,788,952
Capital Project Funds				
37 th District Court Renovation	8,799,604	9,351,147	9,412,118	9,427,118
Civic Center South	-	-	-	-
Total Capital Project Funds	8,799,604	9,351,147	9,412,118	9,427,118
Debt Service Funds				
Chapter 20 and 21 Drain Debt	49,484	50,126	50,176	50,226
Michigan Transportation Debt	-	-	-	-
Capital Improvement Debt	-	-	-	-
Downtown Development Authority Debt	-	-	-	-
Total Debt Service Funds	49,484	50,126	50,176	50,226
Total All Funds	\$108,959,951	\$104,962,105	\$100,350,455	\$88,968,635

General Fund

The General Fund is the City's major operating fund, providing the majority of services available to our residents. The function of the fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The major activities financed by the General Fund are Police and Fire Protection, City Administration and most Public Services. The primary source of revenue to fund these services is local property taxes generated annually and supplemented by state shared revenues.

**GENERAL FUND
SUMMARY INFORMATION**

GENERAL FUND SUMMARY
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31		FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>REVENUES:</u>			
\$ 70,451,484	\$ 35,670,166	\$ 72,574,070	\$ 72,574,070	Property Taxes	\$ 75,841,467	\$ 75,841,467	\$ 75,841,467
23,431,160	15,185,157	26,420,059	21,539,390	Intergovernmental Revenues	20,636,552	20,636,552	20,636,552
4,168,947	1,931,773	4,405,000	4,405,000	Licenses and Permits	4,405,000	4,405,000	4,405,000
3,891,929	1,546,966	4,371,285	4,950,000	Fines and Forfeitures	4,548,982	4,548,982	4,548,982
1,059,492	198,226	800,000	800,000	Interest on Investments	400,000	400,000	400,000
5,141,343	2,041,906	5,315,124	5,315,124	Charges for Services	5,622,124	5,622,124	5,622,124
7,667,613	3,709,115	8,909,929	8,909,929	Miscellaneous Income	8,961,581	8,961,581	8,961,581
<u>\$ 115,811,968</u>	<u>\$ 60,283,309</u>	<u>\$ 122,795,467</u>	<u>\$ 118,493,513</u>	Total Revenues	<u>\$ 120,415,706</u>	<u>\$ 120,415,706</u>	<u>\$ 120,415,706</u>
				<u>EXPENDITURES:</u>			
\$ 26,793,170	\$ 12,354,254	\$ 30,395,520	\$ 30,392,559	General Government	\$ 30,258,309	\$ 29,994,086	\$ 29,862,459
68,358,150	35,616,052	75,167,964	75,167,964	Public Safety	77,066,982	77,066,982	77,530,740
13,854,084	6,089,586	16,012,771	16,712,771	Public Services	20,523,682	20,523,682	20,523,682
595,530	273,964	761,918	761,918	Planning	852,762	852,762	852,762
<u>\$ 109,600,934</u>	<u>\$ 54,333,856</u>	<u>\$ 122,338,173</u>	<u>\$ 123,035,212</u>	Total Expenditures	<u>\$ 128,701,735</u>	<u>\$ 128,437,512</u>	<u>\$ 128,769,643</u>
<u>\$ 6,211,034</u>	<u>\$ 5,949,453</u>	<u>\$ 457,294</u>	<u>\$ (4,541,699)</u>	Excess (Deficit) of Revenues over Expenditures	<u>\$ (8,286,029)</u>	<u>\$ (8,021,806)</u>	<u>\$ (8,353,937)</u>
				<u>OTHER FINANCING SOURCES:</u>			
\$ -	\$ -	\$ -	\$ -	Capital Equipment Reserve	\$ 4,835,305	\$ 4,835,305	\$ 4,835,305
-	-	4,541,699	4,541,699	Fund Balance Appropriated	3,450,724	3,186,501	3,518,632
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,541,699</u>	<u>\$ 4,541,699</u>	Total Other Financing Sources	<u>\$ 8,286,029</u>	<u>\$ 8,021,806</u>	<u>\$ 8,353,937</u>
\$ 6,211,034	\$ 5,949,453	\$ 4,998,993	\$ -	Excess (Deficit) of Revenues over Expenditures and Other Sources	\$ -	\$ -	\$ -
59,358,787	65,569,821	65,569,821	65,569,821	Estimated Fund Balance - Beginning of Period	66,027,115	66,027,115	66,027,115
(570,605)	(570,605)	(570,605)	(570,605)	Reserve for:	(570,605)	(570,605)	(570,605)
(46,852,322)	(46,852,322)	(41,843,175)	(41,843,175)	Nonspendable	(41,843,175)	(41,843,175)	(41,843,175)
-	-	(4,541,699)	(4,541,699)	Assigned			
<u>-</u>	<u>-</u>	<u>(4,541,699)</u>	<u>(4,541,699)</u>	Fund Balance Supplemental Appropriation	<u>(3,450,724)</u>	<u>(3,186,501)</u>	<u>(3,518,632)</u>
<u>\$ 18,146,894</u>	<u>\$ 24,096,347</u>	<u>\$ 23,613,335</u>	<u>\$ 18,614,342</u>	Estimated Unassigned Fund Balance (Deficit) End of Period	<u>\$ 20,162,611</u>	<u>\$ 20,426,834</u>	<u>\$ 20,094,703</u>

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31		FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>PROPERTY TAXES:</u>			
\$ 68,527,344	\$ 35,510,944	\$ 70,847,502	\$ 70,847,502	Property Taxes	\$ 73,868,176	\$ 73,868,176	\$ 73,868,176
342,024	146,790	293,568	293,568	Industrial Facilities Tax	540,291	540,291	540,291
340,592	7,248	300,000	300,000	Penalties & Interest on Taxes	300,000	300,000	300,000
1,208,494	1,524	1,100,000	1,100,000	Administration Fee - Schools	1,100,000	1,100,000	1,100,000
33,030	3,660	33,000	33,000	Trailer & Senior Housing Fees in Lieu of Taxes	33,000	33,000	33,000
<u>\$ 70,451,484</u>	<u>\$ 35,670,166</u>	<u>\$ 72,574,070</u>	<u>\$ 72,574,070</u>	Total Property Taxes	<u>\$ 75,841,467</u>	<u>\$ 75,841,467</u>	<u>\$ 75,841,467</u>
				<u>INTERGOVERNMENTAL REVENUES:</u>			
				Federal Revenue:			
\$ 57,216	\$ 58,286	\$ 58,286	\$ -	Civil Defense Grant	\$ -	\$ -	\$ -
151,827	-	-	-	Substance Abuse Grant - 2019	-	-	-
206,468	82,066	82,066	-	Substance Abuse Grant - 2020	-	-	-
-	-	400,000	400,000	Substance Abuse Grant - 2021	-	-	-
60,699	-	-	-	Assistance to Fire Fighters Grant	-	-	-
148,964	11,920	-	-	Byrne JAG Grant - 2016/2017	-	-	-
108,376	-	79,810	79,810	Byrne JAG Grant - 2018/2019	-	-	-
-	-	72,322	72,322	Byrne JAG Grant - 2020	-	-	-
6,813	1,269	7,038	7,038	Homeland Security Grant	-	-	-
11,900	-	-	-	Bulletproof Vest Grant	-	-	-
-	4,940,111	4,940,111	332,000	Other Federal Grants - Covid19	-	-	-
39,308	27,655	27,655	-	OHSP Ped Bike Grant	-	-	-
				State Shared Revenue:			
13,902,212	5,541,812	14,935,387	14,572,220	Sales and Use Tax	14,653,000	14,653,000	14,653,000
6,876,857	4,241,384	4,241,384	4,500,000	Reimbursement for Personal Property Loss	4,500,000	4,500,000	4,500,000
84,126	77,605	80,000	80,000	Liquor Licenses	80,000	80,000	80,000
234,466	-	-	-	911 Equipment Grant	-	-	-
32,994	-	-	-	Michigan Drug Court Program Grant - 19	-	-	-
90,376	9,703	-	-	Michigan Drug Court Program Grant - 20	-	-	-
-	-	96,000	96,000	Michigan Drug Court Program Grant - 21	-	-	-
				Police Grants:			
87,089	-	-	-	MATS Grant	-	-	-
-	-	220,000	220,000	911 Dispatch Training/Equipment	220,000	220,000	220,000
-	-	-	-	Medical Marihuana Operation Oversight Grant	-	-	-
182,896	91,448	183,000	183,000	Judges Salary Standardization	186,552	186,552	186,552
187,071	-	132,000	132,000	Election Expense Reimbursement	132,000	132,000	132,000
				Local Revenue:			
470,878	101,898	375,000	375,000	Reimbursement from City of Center Line	375,000	375,000	375,000
490,624	-	490,000	490,000	Reimbursement from Schools-Liaison Officers	490,000	490,000	490,000
<u>\$ 23,431,160</u>	<u>\$ 15,185,157</u>	<u>\$ 26,420,059</u>	<u>\$ 21,539,390</u>	Total Intergovernmental Revenues	<u>\$ 20,636,552</u>	<u>\$ 20,636,552</u>	<u>\$ 20,636,552</u>

(Continued)

**GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED**

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31		FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>LICENSES AND PERMITS:</u>			
\$ 1,599,587	\$ 506,430	\$ 1,800,000	\$ 1,800,000	Building Permits	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000
536,622	252,440	550,000	550,000	Electrical Permits	550,000	550,000	550,000
343,908	159,604	250,000	250,000	Plumbing Permits	250,000	250,000	250,000
384,987	214,520	325,000	325,000	Mechanical Permits	325,000	325,000	325,000
159,297	88,495	180,000	180,000	Zoning Permits and Fees	180,000	180,000	180,000
25,282	12,131	20,000	20,000	Sidewalk Permits	20,000	20,000	20,000
11,805	3,906	25,000	25,000	Animal Licenses	25,000	25,000	25,000
343,413	183,509	280,000	280,000	Plan Review Fees	280,000	280,000	280,000
764,046	510,738	975,000	975,000	Other Permits and Licenses	975,000	975,000	975,000
<u>\$ 4,168,947</u>	<u>\$ 1,931,773</u>	<u>\$ 4,405,000</u>	<u>\$ 4,405,000</u>	Total Licenses and Permits	<u>\$ 4,405,000</u>	<u>\$ 4,405,000</u>	<u>\$ 4,405,000</u>
				<u>CHARGES FOR SERVICES:</u>			
\$ 68,584	\$ 32,860	\$ 80,000	\$ 80,000	Engineering & Inspection Fees	\$ 80,000	\$ 80,000	\$ 80,000
147,300	86,950	180,000	180,000	Abandoned Auto Administrative Towing Fee	180,000	180,000	180,000
52,550	18,925	70,000	70,000	Foreclosure Fee	70,000	70,000	70,000
132,903	43,063	208,624	208,624	Clerk's Services	208,624	208,624	208,624
95,339	34,677	175,000	175,000	Weed Cutting	175,000	175,000	175,000
28,939	14,380	40,000	40,000	Board of Appeals	40,000	40,000	40,000
246,071	128,260	250,000	250,000	Police Services & Auctions	250,000	250,000	250,000
15,998	2,725	15,000	15,000	Fire Services	15,000	15,000	15,000
3,828,648	1,515,531	3,800,000	3,800,000	EMS Services	4,107,000	4,107,000	4,107,000
35,930	16,150	30,000	30,000	Planning Commission	30,000	30,000	30,000
57,560	11,840	45,000	45,000	Site Plan Fees	45,000	45,000	45,000
85,347	50,006	80,000	80,000	Community Development Administration	80,000	80,000	80,000
83,482	39,238	90,000	90,000	Block Grant Reimbursement	90,000	90,000	90,000
2,000	500	1,500	1,500	IFT Exemption Processing Fees	1,500	1,500	1,500
260,692	46,801	250,000	250,000	Miscellaneous	250,000	250,000	250,000
<u>\$ 5,141,343</u>	<u>\$ 2,041,906</u>	<u>\$ 5,315,124</u>	<u>\$ 5,315,124</u>	Total Charges for Services	<u>\$ 5,622,124</u>	<u>\$ 5,622,124</u>	<u>\$ 5,622,124</u>
				<u>FINES & FORFEITURES</u>			
\$ 3,534,614	\$ 1,441,568	\$ 4,083,136	\$ 4,500,000	37th District Court Fines & Fees	\$ 4,098,982	\$ 4,098,982	\$ 4,098,982
156,949	72,218	184,739	250,000	Probation Fees	250,000	250,000	250,000
130,903	3,120	53,410	150,000	Property Maintenance Fines	150,000	150,000	150,000
69,463	30,060	50,000	50,000	Drug Court Revenue	50,000	50,000	50,000
<u>\$ 3,891,929</u>	<u>\$ 1,546,966</u>	<u>\$ 4,371,285</u>	<u>\$ 4,950,000</u>	Total Fines & Forfeitures	<u>\$ 4,548,982</u>	<u>\$ 4,548,982</u>	<u>\$ 4,548,982</u>

(Continued)

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31		FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				MISCELLANEOUS REVENUES:			
				Michigan Transportation Funds:			
\$ 1,054,415	\$ 492,812	\$ 1,325,000	\$ 1,325,000	Equipment & Service Reimbursements	\$ 1,451,000	\$ 1,451,000	\$ 1,451,000
873,970	481,300	962,600	962,600	Administrative Expense	991,400	991,400	991,400
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
				Administrative Expense:			
2,511,000	1,255,500	2,711,901	2,711,901	Water & Sewer System	2,793,200	2,793,200	2,793,200
173,500	86,750	178,600	178,600	Senior Citizen Housing	183,800	183,800	183,800
246,400	123,200	253,700	253,700	Library	261,300	261,300	261,300
127,900	63,950	131,700	131,700	Recreation	135,600	135,600	135,600
82,900	41,450	85,300	85,300	Rental Ordinance	87,800	87,800	87,800
406,800	175,000	350,000	350,000	Communications	360,500	360,500	360,500
383,700	191,850	395,200	395,200	Downtown Development Authority	407,000	407,000	407,000
264,200	132,100	272,100	272,100	2011 Local Street Road Repair Fund	280,200	280,200	280,200
				Fleet Maintenance Expense			
546,642	290,478	580,961	580,961	Sanitation	587,613	587,613	587,613
217,221	108,936	217,867	217,867	Water & Sewer System	227,168	227,168	227,168
489,766	1	900,000	900,000	Sale of Property/Equipment	900,000	900,000	900,000
-	-	-	-	Insurance Proceeds	-	-	-
-	-	5,000	5,000	Donations	5,000	5,000	5,000
-	-	250,000	250,000	Medicare Part D Reimbursement	-	-	-
34,199	10,788	35,000	35,000	Telecom Leases	35,000	35,000	35,000
250,000	250,000	250,000	250,000	Court Building Rental	250,000	250,000	250,000
<u>\$ 7,667,613</u>	<u>\$ 3,709,115</u>	<u>\$ 8,909,929</u>	<u>\$ 8,909,929</u>	Total Miscellaneous Revenue	<u>\$ 8,961,581</u>	<u>\$ 8,961,581</u>	<u>\$ 8,961,581</u>
<u>\$ 1,059,492</u>	<u>\$ 198,226</u>	<u>\$ 800,000</u>	<u>\$ 800,000</u>	INTEREST ON INVESTMENTS:	<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ 400,000</u>
				OTHER FINANCING SOURCES:			
\$ -	\$ -	\$ -	\$ -	Capital Equipment Reserve	\$ 4,835,305	\$ 4,835,305	\$ 4,835,305
-	-	4,541,699	4,541,699	Fund Balance Appropriated	<u>3,450,724</u>	<u>3,186,501</u>	<u>3,518,632</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,541,699</u>	<u>\$ 4,541,699</u>	Total Other Financing Sources	<u>\$ 8,286,029</u>	<u>\$ 8,021,806</u>	<u>\$ 8,353,937</u>
<u>\$ 115,811,968</u>	<u>\$ 60,283,309</u>	<u>\$ 127,337,166</u>	<u>\$ 123,035,212</u>	TOTAL GENERAL FUND REVENUES	<u>\$ 128,701,735</u>	<u>\$ 128,437,512</u>	<u>\$ 128,769,643</u>

Fiscal 2022 General Fund Revenues

PROPERTY TAXES:

The property tax is a local tax. All property tax revenues are collected, administered, and spent at the local level. Every property owner in Michigan is subject to property tax by at least four units of government - the County, the school district, intermediate school districts, and the City or Township in which the property is located. Villages, special authorities, and community colleges may also levy taxes on that property. The property tax is determined by two factors: The tax rate and assessment on property as finally equalized by the State. The unit of measurement for the property tax, the "mill", is defined as \$1 per \$1,000 of Taxable Value.

Funds:	Estimated Taxable Value	Tax Rate	Levy
<u>General Fund:</u>			
Charter Millage	\$ 3,627,515,000	8.4600	\$ 30,688,777
<u>Special Levies:</u>			
Police & Fire Pension	3,627,515,000	4.9848	18,082,437
Police & Fire Operating	3,627,515,000	4.7492	17,227,794
Emergency Medical Service	3,627,515,000	0.2815	1,021,145
Police	3,627,515,000	0.9439	3,424,011
Fire	3,627,515,000	0.9439	3,424,011
Total General Fund Operating Levy		<u>20.3633</u>	<u>\$ 73,868,176</u>
 <u>Special Revenue:</u>			
Library (Charter)	3,627,515,000	0.4697	1,703,844
Library (Voted)	3,627,515,000	0.6014	2,181,588
Sanitation	3,627,515,000	2.8196	10,228,141
Parks & Recreation	3,627,515,000	0.9396	3,408,413
2011 Local Street Repair & Maintenance	3,627,515,000	2.0351	7,382,356
Total Special Revenue Fund Levy		<u>6.8654</u>	<u>\$ 24,904,341</u>
 Total Levy		 <u>27.2287</u>	 <u>\$ 98,772,518</u>

Fiscal 2022 General Fund Revenues

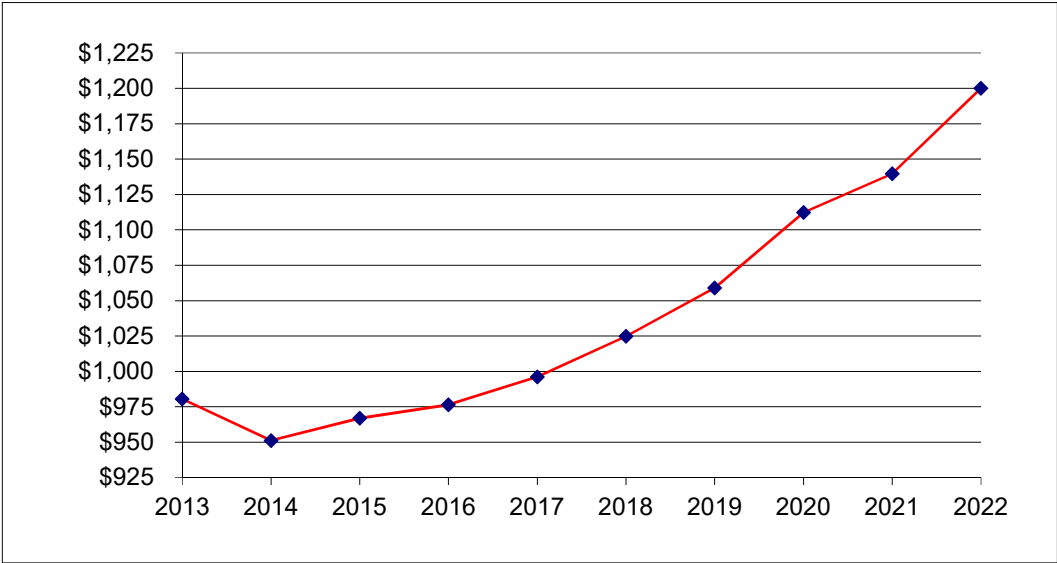
INDUSTRIAL FACILITY TAXES:

Act No. 198, P.A. 1974 was designed to provide a stimulus in the form of significant tax incentives to industry to renovate and expand aging plants and to build new plants in Michigan. Under the provisions of the Act, a local governmental unit may establish plant rehabilitation districts and industrial development districts and offer industrial firms certain property tax incentives to encourage restoration or replacement of obsolete industrial facilities and to attract new plants to the area. The tax is determined by multiplying one-half of the total mills for the year by the state-equalized value of the facilities excluding land and inventory.

Funds:	Estimated Taxable Value	Tax Rate	Levy
<u>General Fund:</u>			
Charter Millage	\$ 53,065,842	4.2300	\$ 224,470
<u>Special Levies:</u>			
Police & Fire Pension	53,065,842	2.4924	132,261
Police & Fire Operating	53,065,842	2.3746	126,010
Emergency Medical Service	53,065,842	0.1407	7,466
Police	53,065,842	0.4719	25,042
Fire	53,065,842	0.4719	25,042
Total General Fund Operating Levy		<u>10.1815</u>	<u>\$ 540,291</u>
<u>Special Revenue:</u>			
Library (Charter)	53,065,842	0.2348	12,460
Library (Voted)	53,065,842	0.3007	15,957
Sanitation	53,065,842	1.4098	74,812
Parks & Recreation	53,065,842	0.4698	24,930
2011 Local Street Repair & Maintenance	53,065,842	1.0175	53,994
Total Special Revenue Fund Levy		<u>3.4326</u>	<u>\$ 182,154</u>
Total Levy		<u>13.6141</u>	<u>\$ 722,445</u>

Average Residential City Tax Ten Fiscal Years

	<u>Fiscal 2013</u>	<u>Fiscal 2014</u>	<u>Fiscal 2015</u>	<u>Fiscal 2016</u>	<u>Fiscal 2017</u>	<u>Fiscal 2018</u>	<u>Fiscal 2019</u>	<u>Fiscal 2020</u>	<u>Fiscal 2021</u>	<u>Fiscal 2022</u>
Charter Millage	8.7724	8.7724	8.7724	8.7285	8.7285	8.7101	8.6709	8.6249	8.5421	8.4600
Police & Fire Pension	4.9848	4.9848	4.9848	4.9848	4.9848	4.9848	4.9848	4.9848	4.9848	4.9848
Emergency Medical Service	0.2923	0.2923	0.2923	0.2908	0.2908	0.2901	0.2887	0.2871	0.2843	0.2815
Police Operating	0.9746	0.9746	0.9746	0.9697	0.9697	0.9676	0.9632	0.9624	0.9531	0.9439
Fire Operating	0.9746	0.9746	0.9746	0.9697	0.9697	0.9676	0.9632	0.9624	0.9531	0.9439
Police & Fire Operating (Voted)	4.9000	4.9000	4.9000	4.8755	4.8755	4.8897	4.8676	4.8418	4.7953	4.7492
Library (Charter)	0.4873	0.4873	0.4873	0.4848	0.4848	0.4837	0.4815	0.4789	0.4743	0.4697
Library (Voted)	0.8500	0.8500	0.8500	0.8457	0.8457	0.8439	0.8401	0.8356	0.6014	0.6014
Sanitation	2.5550	2.5550	2.5550	2.5550	2.5550	2.5550	2.5550	2.5550	2.5550	2.8196
Parks & Recreation	0.9746	0.9746	0.9746	0.9697	0.9697	0.9676	0.9632	0.9580	0.9488	0.9396
2011 Local Street Repairs (Voted)	2.1000	2.1000	2.1000	2.0895	2.1000	2.0955	2.0860	2.0749	2.0549	2.0351
Total	27.8656	27.8656	27.8656	27.7637	27.7742	27.7556	27.6642	27.5658	27.1471	27.2287
Average Residential Taxable Value	\$ 35,185	\$ 34,134	\$ 34,700	\$ 35,168	\$ 35,867	\$ 36,923	\$ 38,279	\$ 40,350	\$ 41,980	\$ 44,075
Average Residential City Taxes	\$ 980.45	\$ 951.16	\$ 966.94	\$ 976.39	\$ 996.18	\$ 1,024.82	\$ 1,058.96	\$ 1,112.28	\$ 1,139.64	\$ 1,200.10

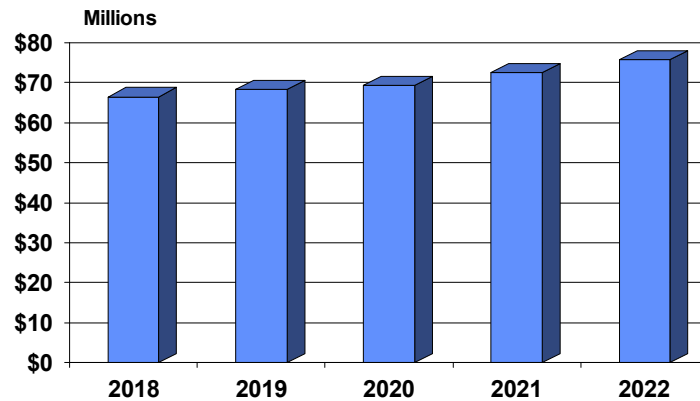


Fiscal 2022 General Fund Revenues

City Taxes

The city's major source of revenue is generated by property taxation. This revenue calculation is based on a relationship between two variables. The first is the taxable valuation of industrial, commercial, and residential parcels, both real and personal property.

Operating Tax Revenue



The second variable is the application of a specific tax levy for general operations. If either of these variables increases or decreases, a relative change to the city tax revenue will be experienced.

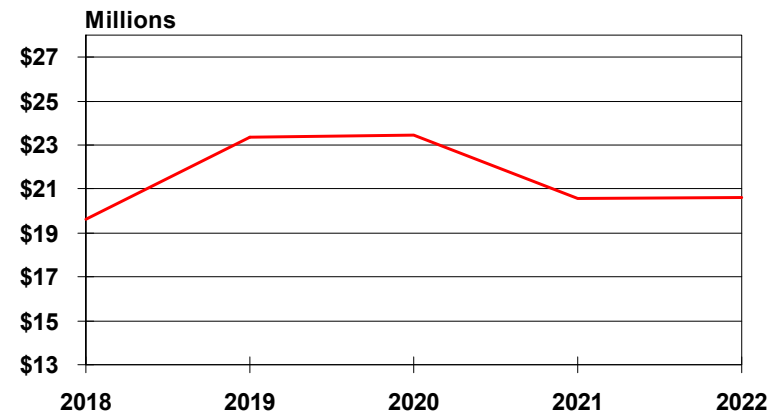
In the Fiscal 2022 Budget, operating city tax revenue represents 58.9% of total revenue sources, an increase of \$3,267,397 or approximately 4.5% more than the Fiscal 2021 Budget. The increase is the result of a slight rise in property values.

The Total General Fund Operating Levy for the 2022 Fiscal Year is 20.3633 mills per \$1,000 of taxable value. The mills decreased slightly from the prior year due to the Headlee reduction factor. The operating millage rate continues to be below the 21.12 millage rate limit established by City Charter and at the 20.3633 Headlee maximum allowable levy.

Intergovernmental Revenues

Another major source of revenue to the City is Intergovernmental Revenues. This source of revenue is comprised of grants from the Federal, State, and County levels of government. The major source in this revenue category is State Shared Revenue. These revenue sharing distributions, made by the State to communities in Michigan, are distributed based on formulas determined by the State. These formulas take into consideration population estimates and sales tax collections made by the State.

Intergovernmental Revenues



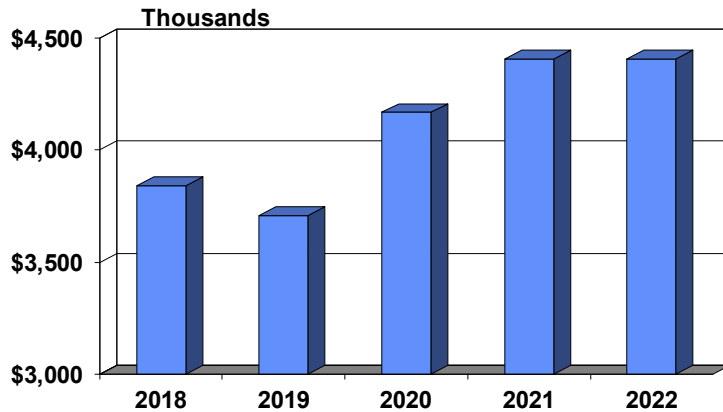
In Fiscal 2022, Intergovernmental Revenues represent 16.0% of total revenue sources. Intergovernmental revenues decreased from Fiscal 2021 since an estimated decrease in Reimbursement for Personal Property Loss of \$3,500,000 from the State of Michigan.

Fiscal 2022 General Fund Revenues

Licenses & Permits

The revenue source of licenses and permits represents fees charged by City Departments to individuals and businesses that allow for the building of new structures as well as improvements made to existing structures. New structures that require permits include garages, sheds, decks, porches, and buildings. Improvements such as central air conditioning, furnace replacement, electrical and plumbing modifications, fences and pools also require permits from the respective City department.

Licenses & Permits

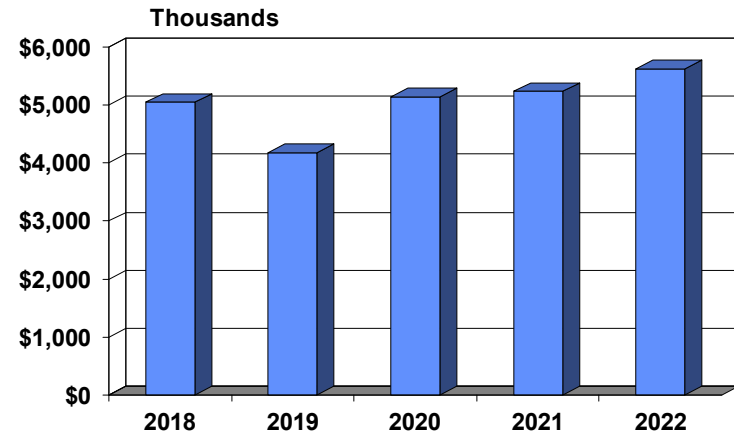


In the Fiscal 2022 Budget, License and Permit revenues represent 3.4% of total revenue sources. No significant change is anticipated for the Fiscal 2022 Budget as compared to the Fiscal 2021 Budget.

Charges for Services

Charges for Services consists of revenue received from individuals, schools, businesses, and other City funds. These funds are used to reimburse the General Fund for services provided by General Fund departments. The primary revenue accounts within this revenue center include EMS services, Engineering & Inspection Fees, City Clerk services, and reimbursements for Police services.

Charges for Services



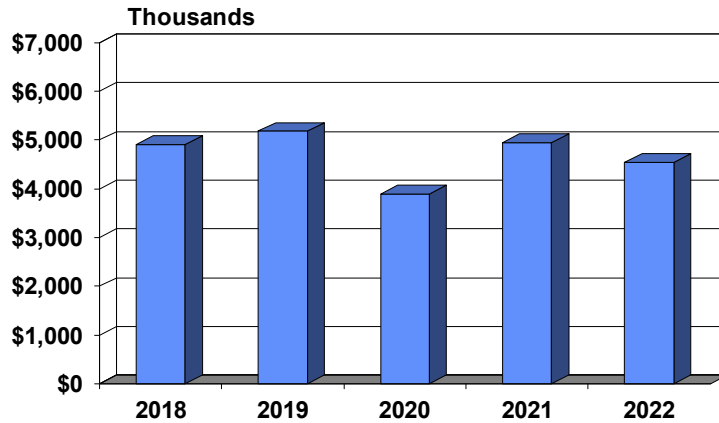
In the Fiscal 2022 Budget, revenues from Charges for Services represent 4.4% of total revenue sources, a \$307,000 increase or 5.8% more than the Fiscal 2021 Budget. This is due mainly to an expected increase in EMS services as well as an increase in revenues from auctions and abandoned vehicle charges.

Fiscal 2022 General Fund Revenues

Fines & Forfeitures

Fines & Forfeiture revenues are comprised of payments made by individuals, businesses or corporations who have violated various statutes, ordinances or laws. Included in this revenue center are court costs, parking fines, bond forfeitures, and default judgment fees.

Fines & Forfeitures

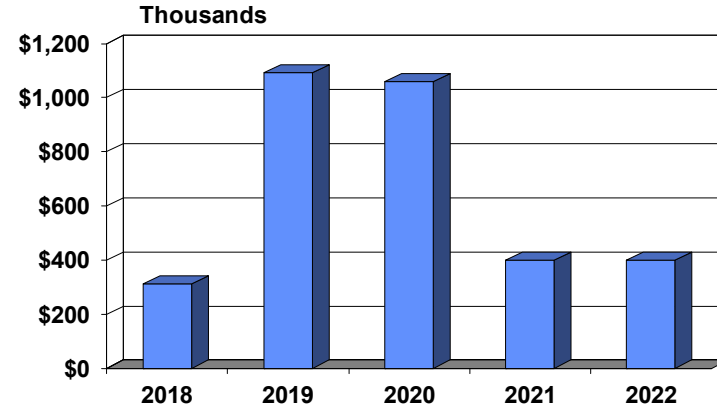


In the Fiscal 2022 Budget, Fines & Forfeiture revenues represent 3.5% of total revenue sources, a \$401,018 decrease or 8.1% less than the Fiscal 2021 Budget.

Investment Income

Investment income provides a minimal contribution to revenues. These revenues are budgeted cautiously due to the fact that they are largely a direct function of interest rates.

Investment Income

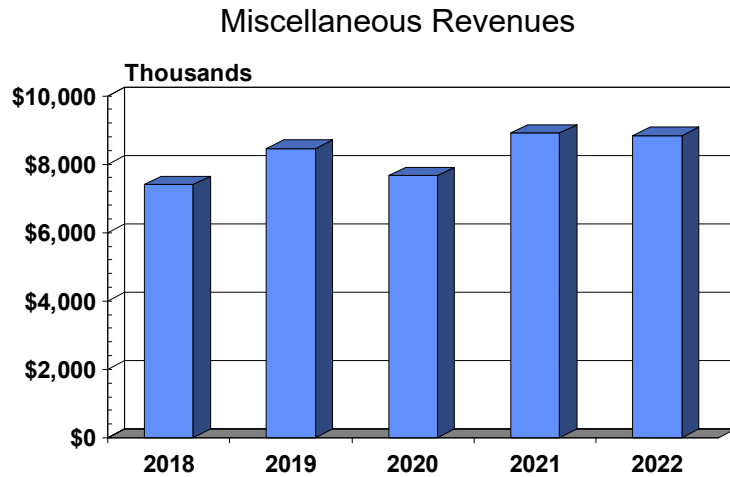


In the Fiscal 2022 Budget, Investment Income revenues represent 0.3% of total revenue sources.

Fiscal 2022 General Fund Revenues

Miscellaneous Revenues

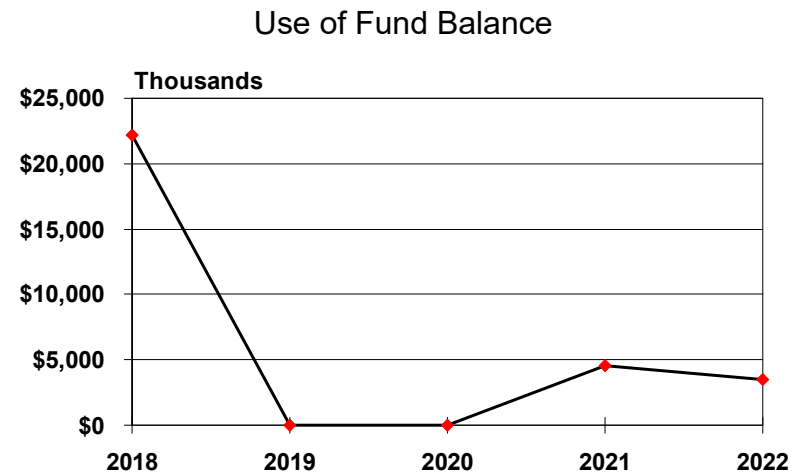
The revenue source of Miscellaneous Revenue includes revenues that cannot be easily classified in other revenue areas. Included in this revenue area are Rental Income and Administrative Costs from different sources, and Sale of Equipment.



In the Fiscal 2022 Budget, Miscellaneous Revenues represent 7.0% of total revenue sources, an increase of \$51,652 or 0.6% more than the Fiscal 2021 Budget. This increase is a result of an increase in inter-governmental charges for equipment rentals and administrative services provided with General Fund resources.

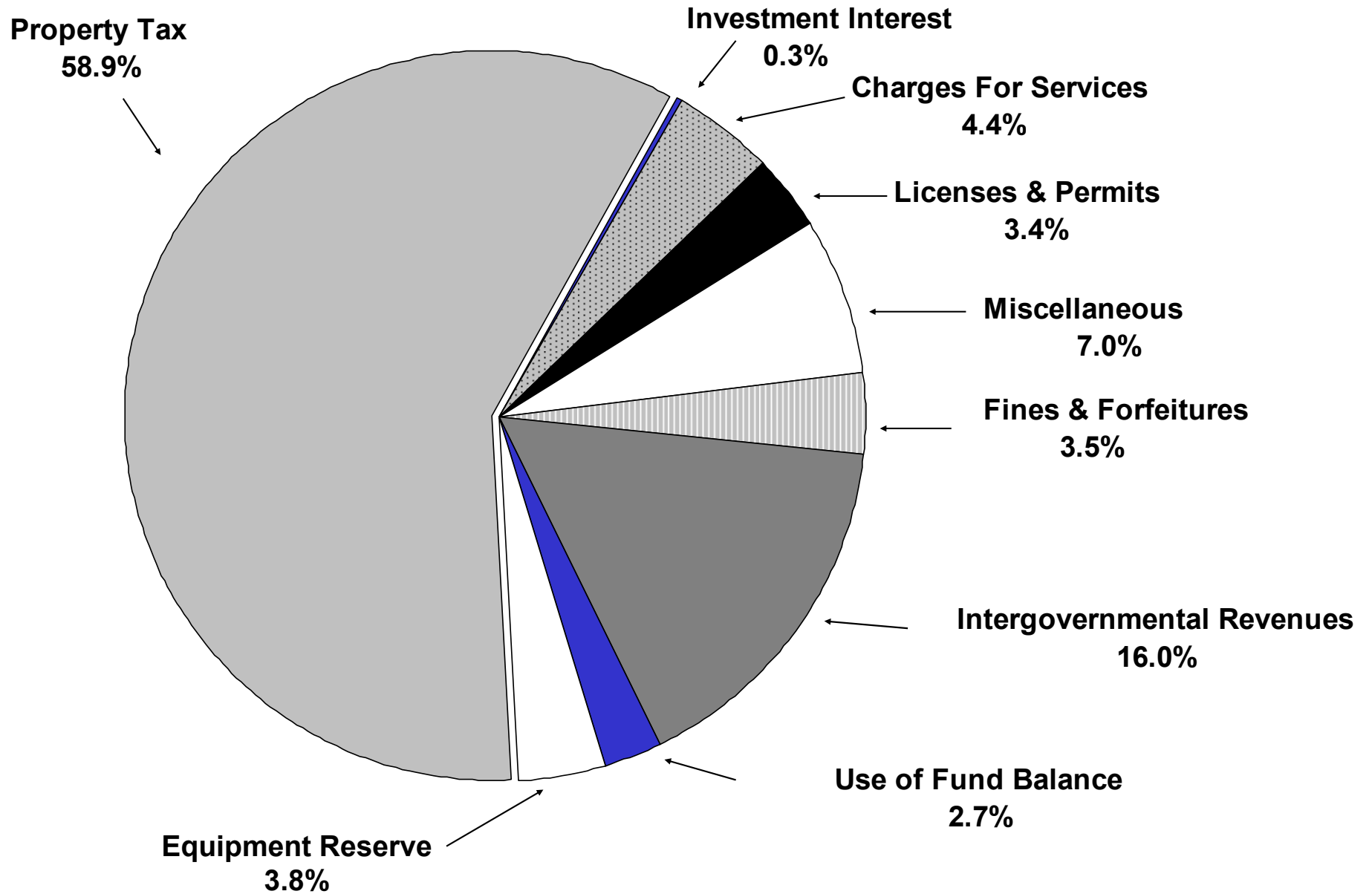
Use of Fund Balance

A use of Fund Balance exists when there is an inequality in the relationship between revenues and expenditures in a given fund. If expenditures exceed revenues, a Use of Fund Balance is needed to balance the budget.



In the Fiscal 2022 Budget, Use of Fund Balance represents 2.7% of total revenue sources, a decrease of \$1,023,067 or 22.5% less than the Fiscal 2021 Budget. Less funds are needed as a result of reducing employee fringe benefit expenses, mainly for retiree health insurance.

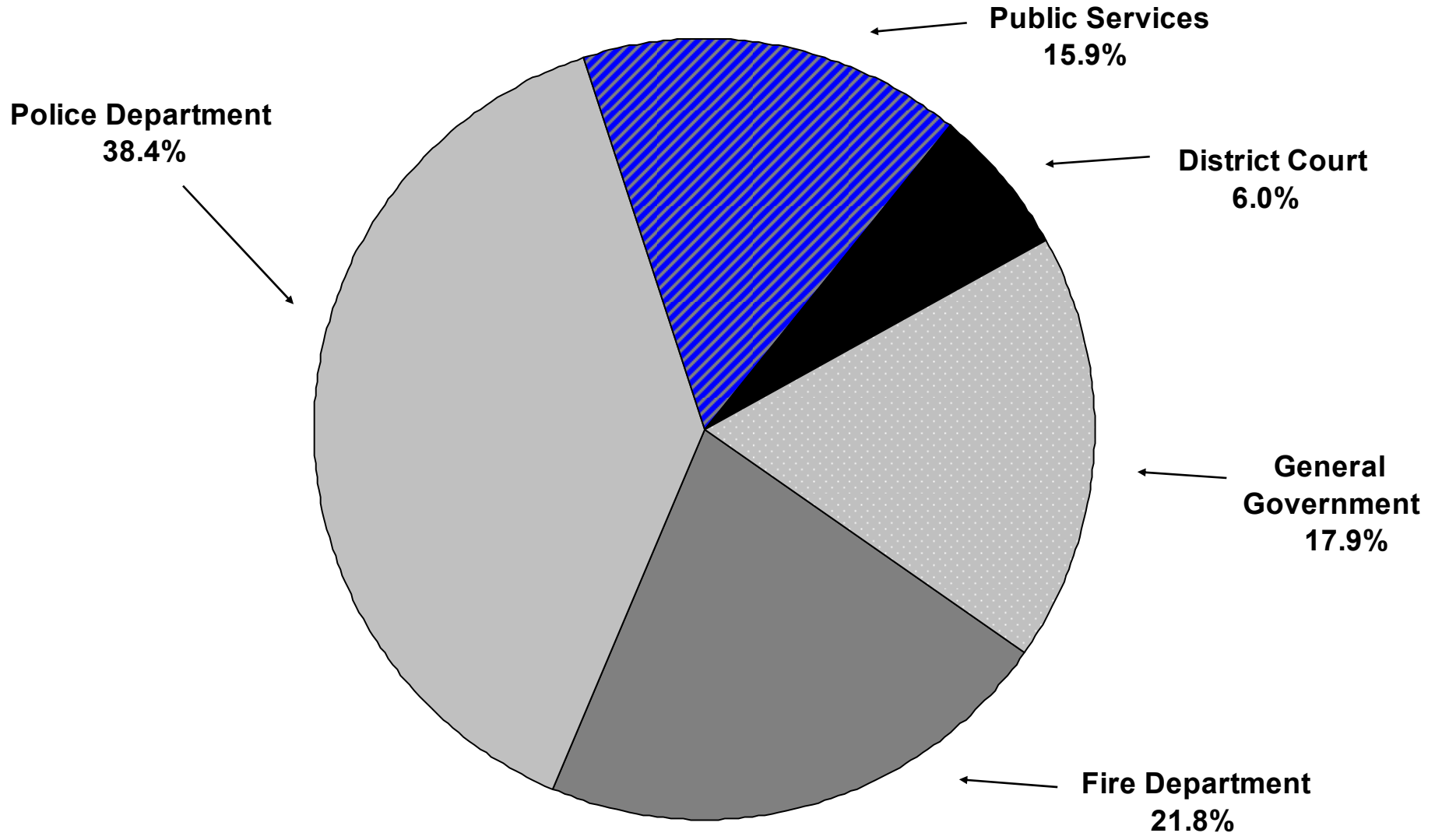
FISCAL 2022 GENERAL FUND REVENUES



GENERAL FUND REVENUES

Fiscal 2021 Amended Budget		Description	Fiscal 2022 Council Adopted Budget	
Percentage	Amount		Amount	Percentage
59.1%	\$ 72,574,070	Property Tax	\$ 75,841,467	58.9%
17.5%	21,539,390	Intergovernmental	20,636,552	16.0%
3.6%	4,405,000	Licenses and Permits	4,405,000	3.4%
4.0%	4,950,000	Fines and Forfeitures	4,548,982	3.5%
0.7%	800,000	Interest on Investments	400,000	0.3%
4.3%	5,315,124	Charges for Services	5,622,124	4.4%
7.2%	8,909,929	Miscellaneous	8,961,581	7.0%
-	-	Capital Equipment Reserve	4,835,305	3.8%
<u>3.6%</u>	<u>4,541,699</u>	Fund Balance Appropriated	<u>3,518,632</u>	<u>2.7%</u>
<u>100.0%</u>	<u>\$ 123,035,212</u>	Total Revenues	<u>\$ 128,769,643</u>	<u>100.0%</u>

FISCAL 2022 GENERAL FUND EXPENDITURES



GENERAL FUND APPROPRIATIONS

Fiscal 2021 Amended Budget		Description	Fiscal 2022 Council Adopted Budget	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
17.5%	\$ 21,677,974	General Government	\$ 22,206,944	17.2%
7.1%	8,714,585	District Court	7,655,515	6.0%
22.2%	27,275,796	Fire Department	28,076,672	21.8%
38.9%	47,892,168	Police Department	49,454,068	38.4%
11.4%	13,972,315	Public Service	17,648,682	13.7%
2.2%	2,740,456	Street Lighting	2,875,000	2.2%
<u>0.6%</u>	<u>761,918</u>	Planning	<u>852,762</u>	<u>0.7%</u>
<u>100.0%</u>	<u>\$ 123,035,212</u>	Total Appropriations	<u>\$ 128,769,643</u>	<u>100.0%</u>

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

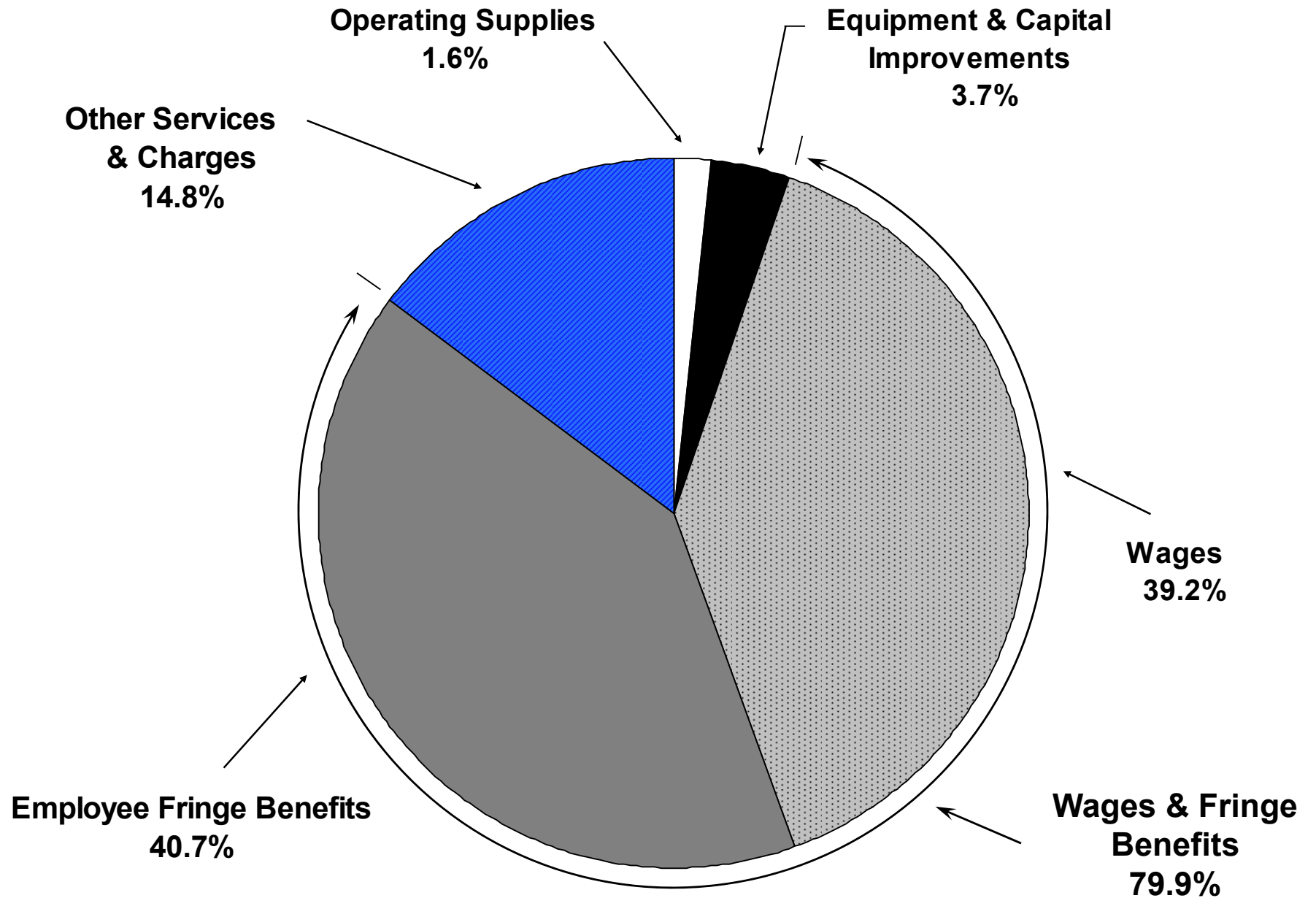
FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31		FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>GENERAL GOVERNMENT:</u>			
\$ 1,066,268	\$ 561,557	\$ 1,453,329	\$ 1,453,329	Council	\$ 1,149,167	\$ 884,944	\$ 1,420,760
7,159,077	3,651,410	8,714,585	8,714,585	District Court	7,655,515	7,655,515	7,655,515
530,688	285,921	754,064	754,064	Mayor	759,198	759,198	569,610
1,390,523	921,706	2,107,690	2,107,690	Clerk	1,937,880	1,937,880	1,937,880
1,306,831	733,541	1,434,264	1,434,264	Treasurer	1,482,145	1,482,145	1,482,145
1,556,141	859,875	1,754,169	1,754,169	Controller	1,931,177	1,931,177	1,931,177
734,454	365,779	786,692	786,692	Information Systems	885,477	885,477	885,477
1,467,974	758,487	1,629,057	1,629,057	Legal	1,890,633	1,890,633	1,727,110
1,692,005	809,260	2,212,303	2,212,303	Assessing	2,240,530	2,240,530	2,240,530
1,258,234	597,567	1,636,811	1,636,811	Human Resources	1,724,391	1,724,391	1,724,391
1,247,213	693,570	1,811,538	1,811,538	Property Maintenance Inspection	2,555,978	2,555,978	2,555,978
170,944	92,012	377,895	377,895	Community and Economic Development	387,382	387,382	262,450
7,097,194	1,998,071	5,490,954	5,487,993	Administration Unallocated Expense	5,428,495	5,428,495	5,239,095
				<u>Commissions:</u>			
12,142	4,231	18,700	18,700	Police & Fire Civil Service	22,700	22,700	22,700
11,325	4,241	22,005	22,005	Zoning Board of Appeals	22,040	22,040	22,040
37,670	7,389	51,951	51,951	Beautification	53,238	53,238	53,238
23,104	2,500	26,600	26,600	Cultural	29,100	29,100	29,100
8,319	4,142	14,800	14,800	Crime	14,800	14,800	14,800
4,268	394	17,563	17,563	Historical	15,413	15,413	15,413
-	-	-	-	Employees Retirement Commission	-	-	-
-	-	-	-	Police & Fire Retirement Commission	-	-	-
349	-	3,950	3,950	Council of Commissions	3,950	3,950	3,950
10,901	2,043	51,100	51,100	Village Historical	51,100	51,100	51,100
6,015	558	23,500	23,500	Animal Welfare	16,000	16,000	16,000
1,531	-	2,000	2,000	Senior Health Care Services	2,000	2,000	2,000
<u>\$ 26,793,170</u>	<u>\$ 12,354,254</u>	<u>\$ 30,395,520</u>	<u>\$ 30,392,559</u>	Total General Government	<u>\$ 30,258,309</u>	<u>\$ 29,994,086</u>	<u>\$ 29,862,459</u>
				<u>PUBLIC SAFETY:</u>			
\$ 24,633,740	\$ 13,286,730	\$ 27,275,796	\$ 27,275,796	Fire Department	\$ 28,174,807	\$ 28,174,807	\$ 28,076,672
43,092,954	21,970,472	47,123,257	47,123,257	Police Department	48,100,381	48,100,381	48,652,274
402,395	231,920	522,719	522,719	Animal Control	545,201	545,201	555,201
229,061	126,930	246,192	246,192	Civil Defense	246,593	246,593	246,593
<u>\$ 68,358,150</u>	<u>\$ 35,616,052</u>	<u>\$ 75,167,964</u>	<u>\$ 75,167,964</u>	Total Public Safety	<u>\$ 77,066,982</u>	<u>\$ 77,066,982</u>	<u>\$ 77,530,740</u>

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31		FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>PUBLIC SERVICES:</u>			
\$ 498,677	\$ 230,075	\$ 514,681	\$ 514,681	Director	\$ 532,319	\$ 532,319	\$ 532,319
1,296,243	691,228	1,736,818	1,736,818	Engineering and Inspection	2,392,725	2,392,725	2,392,725
2,959,557	1,616,261	3,633,777	3,633,777	Building Inspections	4,086,816	4,086,816	4,086,816
4,113,207	1,526,445	4,919,278	5,619,278	DPW Garage	8,000,140	8,000,140	8,000,140
1,950,287	884,358	2,467,761	2,467,761	Building Maintenance	2,636,682	2,636,682	2,636,682
3,036,113	1,141,219	2,740,456	2,740,456	Street Lighting	2,875,000	2,875,000	2,875,000
<u>\$ 13,854,084</u>	<u>\$ 6,089,586</u>	<u>\$ 16,012,771</u>	<u>\$ 16,712,771</u>	Total Public Services	<u>\$ 20,523,682</u>	<u>\$ 20,523,682</u>	<u>\$ 20,523,682</u>
<u>\$ 595,530</u>	<u>\$ 273,964</u>	<u>\$ 761,918</u>	<u>\$ 761,918</u>	<u>PLANNING:</u>	<u>\$ 852,762</u>	<u>\$ 852,762</u>	<u>\$ 852,762</u>
<u>\$ 109,600,934</u>	<u>\$ 54,333,856</u>	<u>\$ 122,338,173</u>	<u>\$ 123,035,212</u>	TOTAL GENERAL FUND	<u>\$ 128,701,735</u>	<u>\$ 128,437,512</u>	<u>\$ 128,769,643</u>

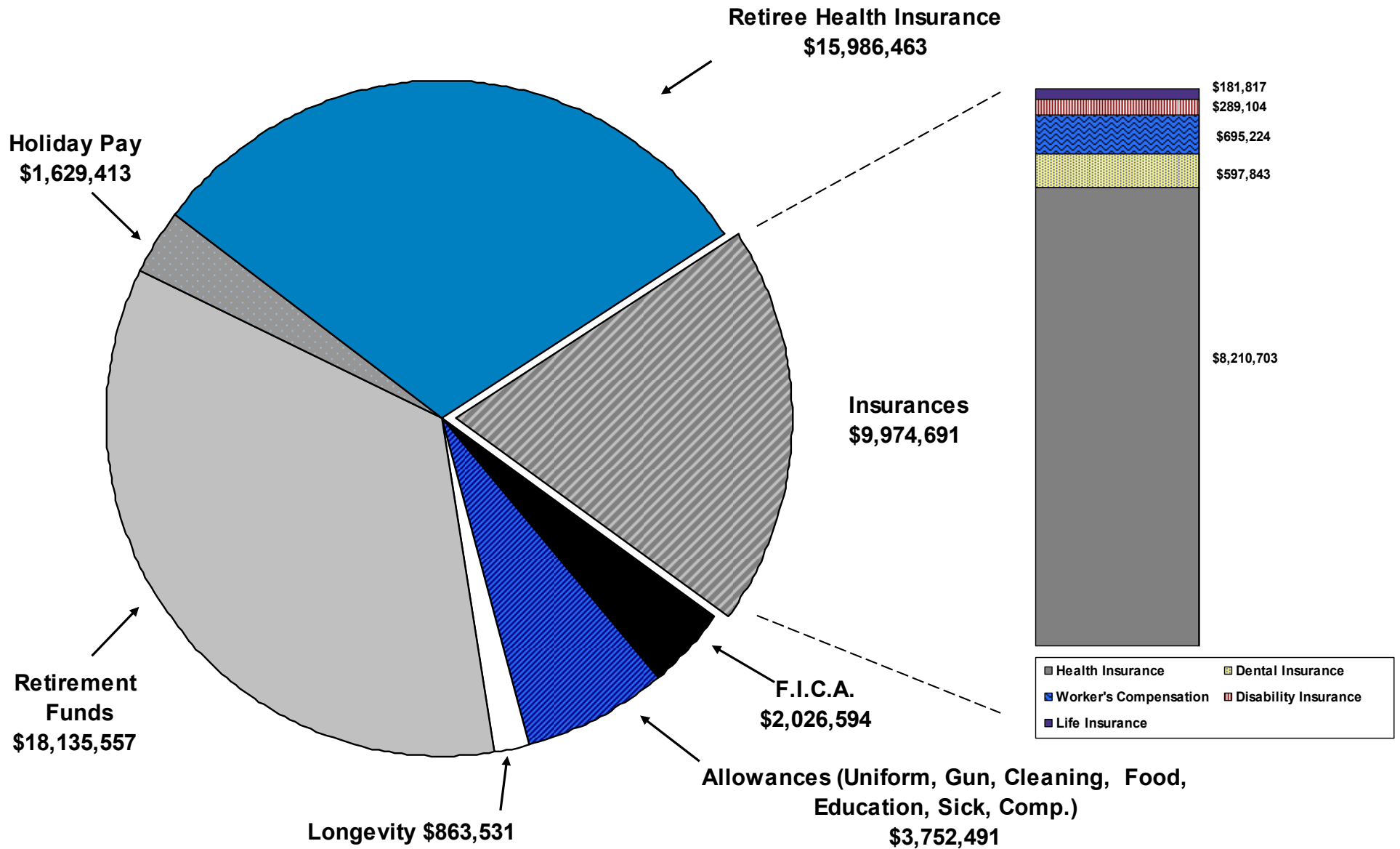
GENERAL FUND BY TYPE OF EXPENDITURE FISCAL 2022



FISCAL 2022
GENERAL FUND BUDGET DATA

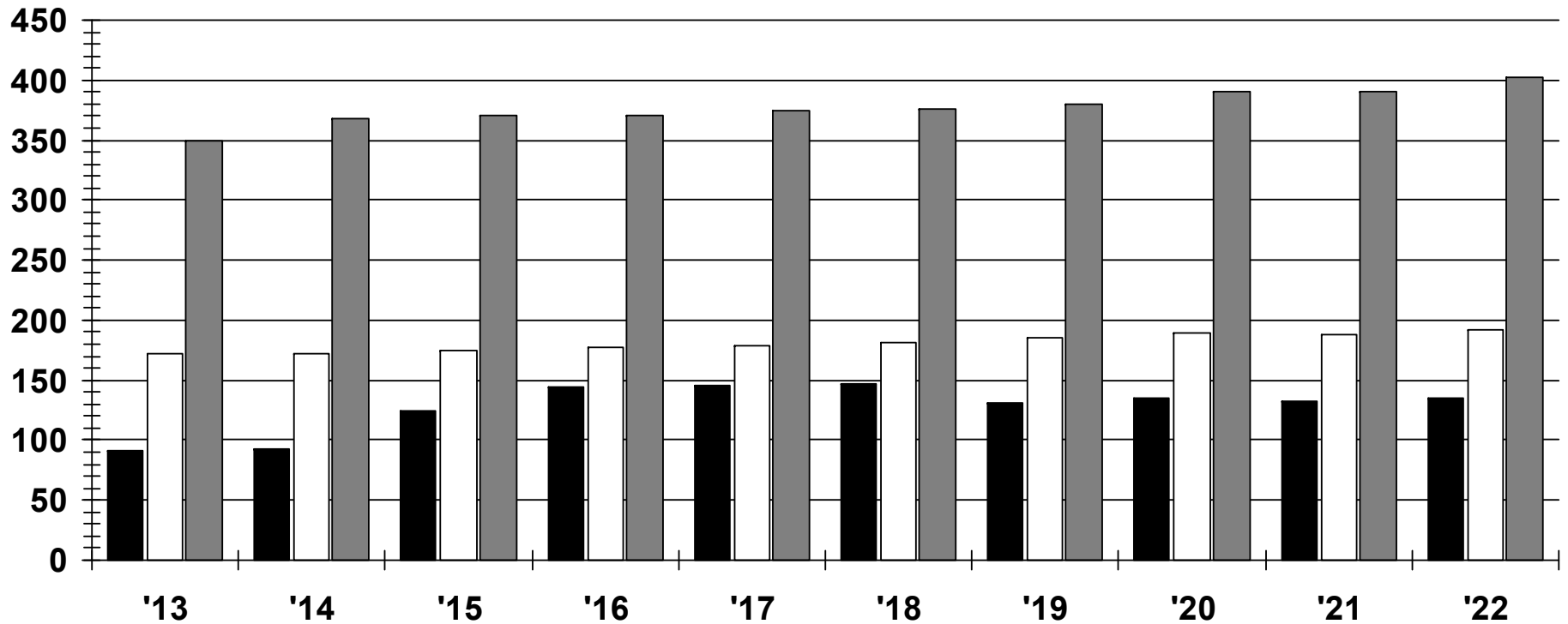
<u>Department</u>	Fiscal 2022 Council Adopted Budget	Personnel Services	Employee Benefits	Supplies	Other Services & Charges	Capital Equipment & Improvements
Council	\$ 1,420,760	\$ 488,413	\$ 538,397	\$ 6,300	\$ 384,050	\$ 3,600
District Court	7,655,515	3,102,353	3,308,910	91,800	1,152,452	-
Mayor	569,610	361,925	175,185	10,000	22,500	-
Clerk	1,937,880	663,329	461,982	21,000	791,569	-
Treasurer	1,482,145	681,039	658,206	11,000	131,900	-
Controller	1,931,177	1,126,121	768,056	19,000	18,000	-
Information Systems	885,477	363,947	291,696	3,500	163,134	63,200
Legal	1,727,110	976,256	691,454	7,000	52,400	-
Assessing	2,240,530	999,633	995,647	15,000	198,250	32,000
Human Resources	1,724,391	783,072	605,319	10,500	325,500	-
Property Maintenance Inspection	2,555,978	1,287,665	447,513	35,000	691,800	94,000
Community & Economic Development	262,450	129,265	67,985	-	65,200	-
Unallocated Expense	5,239,095	-	305,000	-	4,934,095	-
Commissions (12)	230,341	22,800	788	11,020	181,233	14,500
TOTAL GENERAL GOVERNMENT	<u>\$ 29,862,459</u>	<u>\$ 10,985,818</u>	<u>\$ 9,316,138</u>	<u>\$ 241,120</u>	<u>\$ 9,112,083</u>	<u>\$ 207,300</u>
Fire Department	\$ 28,076,672	\$ 11,955,126	\$ 13,088,296	\$ 767,000	\$ 1,215,650	\$ 1,050,600
Police Department	48,652,274	21,814,566	24,675,590	466,200	1,406,013	289,905
Animal Control	555,201	186,262	248,939	5,500	114,500	-
Civil Defense	246,593	106,006	122,887	1,500	16,200	-
TOTAL PUBLIC SAFETY	<u>\$ 77,530,740</u>	<u>\$ 34,061,960</u>	<u>\$ 38,135,712</u>	<u>\$ 1,240,200</u>	<u>\$ 2,752,363</u>	<u>\$ 1,340,505</u>
Director	\$ 532,319	\$ 330,689	\$ 193,255	\$ 4,200	\$ 4,175	\$ -
Engineering and Inspections	2,392,725	623,228	523,024	21,000	1,134,723	90,750
Building Inspections	4,086,816	1,998,433	1,679,033	34,000	213,600	161,750
DPW Garage	8,000,140	1,140,058	1,055,954	367,950	2,554,178	2,882,000
Building Maintenance	2,636,682	952,385	1,165,951	81,700	283,646	153,000
Street Lighting	2,875,000	-	-	-	2,875,000	-
TOTAL PUBLIC SERVICE	<u>\$ 20,523,682</u>	<u>\$ 5,044,793</u>	<u>\$ 4,617,217</u>	<u>\$ 508,850</u>	<u>\$ 7,065,322</u>	<u>\$ 3,287,500</u>
Planning	\$ 852,762	\$ 428,734	\$ 299,673	\$ 19,660	\$ 104,695	\$ -
TOTAL GENERAL FUND	<u>\$ 128,769,643</u>	<u>\$ 50,521,305</u>	<u>\$ 52,368,740</u>	<u>\$ 2,009,830</u>	<u>\$ 19,034,463</u>	<u>\$ 4,835,305</u>
PERCENTAGES	<u>100.0%</u>	<u>39.2%</u>	<u>40.7%</u>	<u>1.6%</u>	<u>14.8%</u>	<u>3.7%</u>

TOTAL GENERAL FUND FRINGE BENEFITS FISCAL YEAR 2022 \$52,368,740



FULL TIME POSITIONS CHART FISCAL 2013 - 2022

TOTAL	613	632	669	692	698	704	696	715	710	730
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■ Public Service	□ General Government	■ Public Safety
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AUTHORIZED FULL-TIME POSITIONS FY 2018 to FY 2022

	<u>Council Adopted Fiscal 2018</u>	<u>Council Adopted Fiscal 2019</u>	<u>Council Adopted Fiscal 2020</u>	<u>Council Adopted Fiscal 2021</u>	<u>Council Adopted Fiscal 2022</u>
<u>GENERAL FUND:</u>					
Council	11	11	11	11	11
District Court	49	50	50	50	50
Mayor	6	6	6	5	4
Clerk	7	7	8	8	8
Treasurer	9	9	9	9	9
Controller	12	12	12	11	12
Information Systems	4	4	4	4	4
Legal	10	10	10	10	10
Assessing	12	13	13	12	12
Human Resources	9	9	10	9	9
Property Maintenance Inspection	2	4	5	9	11
Community and Economic Development	2	2	2	2	2
Commissions (12)	4	4	4	4	4
TOTAL GENERAL GOVERNMENT	<u>137</u>	<u>141</u>	<u>144</u>	<u>144</u>	<u>146</u>
Fire Department	132	133	134	133	134
Police Department	240	243	253	253	265
Animal Control	3	3	3	3	3
Civil Defense	1	1	1	1	1
TOTAL PUBLIC SAFETY	<u>376</u>	<u>380</u>	<u>391</u>	<u>390</u>	<u>403</u>
Director	4	4	4	4	4
Engineering and Inspections	5	5	6	6	6
Building Inspections	22	22	24	22	23
DPW Garage	14	14	14	13	13
Building Maintenance	17	17	17	17	18
TOTAL PUBLIC SERVICE	<u>62</u>	<u>62</u>	<u>65</u>	<u>62</u>	<u>64</u>
Planning	4	4	4	5	5
TOTAL GENERAL FUND	<u>579</u>	<u>587</u>	<u>604</u>	<u>601</u>	<u>618</u>
<u>SPECIAL REVENUE FUNDS:</u>					
Michigan Transportation	26	26	26	26	27
Library	24	24	24	23	24
Recreation	9	9	9	8	9
Communications	5	5	6	6	6
Sanitation	54	38	38	38	38
Rental Ordinance	5	5	6	6	6
Downtown Development Authority	2	2	2	2	2
TOTAL SPECIAL REVENUE FUNDS	<u>125</u>	<u>109</u>	<u>111</u>	<u>109</u>	<u>112</u>
GRAND TOTAL	<u>704</u>	<u>696</u>	<u>715</u>	<u>710</u>	<u>730</u>

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON
FISCAL 2021 AMENDED BUDGET vs FISCAL 2022 COUNCIL ADOPTED BUDGET

	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>					
	<u>FULL TIME</u>			Fiscal 2021		Fiscal 2022		Departmental	
	Amended Budget	Council Adopted Budget	Increase (Decrease)	Amount	% of Budget	Amount	% of Budget	Increase (Decrease) Amount	% of Change
<u>GENERAL FUND:</u>									
Council	11	11	-	\$ 1,453,329	1.2%	\$ 1,420,760	1.1%	\$ (32,569)	(2.2)%
District Court	50	50	-	8,714,585	7.1%	7,655,515	6.0%	(1,059,070)	(12.2)%
Mayor	5	4	(1)	754,064	0.6%	569,610	0.4%	(184,454)	(24.5)%
Clerk	8	8	-	2,107,690	1.7%	1,937,880	1.5%	(169,810)	(8.1)%
Treasurer	9	9	-	1,434,264	1.2%	1,482,145	1.2%	47,881	3.3%
Controller	11	12	1	1,754,169	1.4%	1,931,177	1.5%	177,008	10.1%
Information Systems	4	4	-	786,692	0.6%	885,477	0.7%	98,785	12.6%
Legal	10	10	-	1,629,057	1.3%	1,727,110	1.3%	98,053	6.0%
Assessing	12	12	-	2,212,303	1.8%	2,240,530	1.7%	28,227	1.3%
Human Resources	9	9	-	1,636,811	1.3%	1,724,391	1.3%	87,580	5.4%
Property Maintenance Inspection	9	11	2	1,811,538	1.5%	2,555,978	2.0%	744,440	41.1%
Community and Economic Development	2	2	-	377,895	0.3%	262,450	0.2%	(115,445)	(30.5)%
Unallocated Expense	-	-	-	5,487,993	4.5%	5,239,095	4.1%	(248,898)	(4.5)%
Commissions (12)	4	4	-	232,169	0.2%	230,341	0.2%	(1,828)	(0.8)%
TOTAL GENERAL GOVERNMENT	144	146	2	\$ 30,392,559	24.7%	\$ 29,862,459	23.2%	\$ (530,100)	(1.7)%
Fire Department	133	134	1	\$ 27,275,796	22.2%	\$ 28,076,672	21.8%	\$ 800,876	2.9%
Police Department	253	265	12	47,123,257	38.3%	48,652,274	37.8%	1,529,017	3.2%
Animal Control	3	3	-	522,719	0.4%	555,201	0.4%	32,482	6.2%
Civil Defense	1	1	-	246,192	0.2%	246,593	0.2%	401	0.2%
TOTAL PUBLIC SAFETY	390	403	13	\$ 75,167,964	61.1%	\$ 77,530,740	60.2%	\$ 2,362,776	3.1%
Director	4	4	-	\$ 514,681	0.4%	\$ 532,319	0.4%	\$ 17,638	3.4%
Engineering and Inspections	6	6	-	1,736,818	1.4%	2,392,725	1.9%	655,907	37.8%
Building Inspections	22	23	1	3,633,777	3.0%	4,086,816	3.2%	453,039	12.5%
DPW Garage	13	13	-	5,619,278	4.6%	8,000,140	6.2%	2,380,862	42.4%
Building Maintenance	17	18	1	2,467,761	2.0%	2,636,682	2.0%	168,921	6.8%
Street Lighting	-	-	-	2,740,456	2.2%	2,875,000	2.2%	134,544	4.9%
TOTAL PUBLIC SERVICE	62	64	2	\$ 16,712,771	13.6%	\$ 20,523,682	15.9%	\$ 3,810,911	22.8%
Planning	5	5	-	\$ 761,918	0.6%	\$ 852,762	0.7%	\$ 90,844	11.9%
TOTAL GENERAL FUND	601	618	17	123,035,212	100.0%	\$ 128,769,643	100.0%	\$ 5,734,431	4.7%

(Continued)

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON
FISCAL 2021 AMENDED BUDGET vs FISCAL 2022 COUNCIL ADOPTED BUDGET

	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>					
	<u>FULL TIME</u>			Fiscal 2021		Fiscal 2022		Departmental	
	Amended	Council	Increase	Amended Budget	% of	Council Adopted	% of	Increase	% of
<u>SPECIAL REVENUE FUNDS:</u>	<u>Budget</u>	<u>Adopted</u>	<u>(Decrease)</u>	<u>Amount</u>	<u>Budget</u>	<u>Amount</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Change</u>
Michigan Transportation	26	27	1	\$ 24,279,557	33.1%	\$ 19,305,949	27.9%	\$ (4,973,608)	(20.5)%
Library	23	24	1	4,976,581	6.8%	5,423,090	7.8%	446,509	9.0%
Recreation	8	9	1	7,464,369	10.2%	6,533,332	9.4%	(931,037)	(12.5)%
Communications	6	6	-	2,377,352	3.2%	2,479,014	3.6%	101,662	4.3%
Sanitation	38	38	-	10,594,276	14.4%	11,365,651	16.4%	771,375	7.3%
Rental Ordinance	6	6	-	955,252	1.3%	1,001,282	1.4%	46,030	4.8%
Vice Crime Confiscation	-	-	-	60,000	0.1%	60,000	0.1%	-	0.0%
Drug Forfeiture	-	-	-	883,009	1.2%	1,088,266	1.6%	205,257	23.2%
Act 302 Police Training	-	-	-	38,000	0.0%	24,100	0.0%	(13,900)	(36.6)%
Downtown Development Authority	2	2	-	8,149,552	11.1%	13,078,540	18.9%	4,928,988	60.5%
2011 Local Street Road Repair	-	-	-	12,463,259	17.0%	8,915,312	12.9%	(3,547,947)	(28.5)%
Indigent Defense Grant Fund	-	-	-	1,197,438	1.6%	-	0.0%	(1,197,438)	(100.0)%
TOTAL SPECIAL REVENUE FUNDS	109	112	3	\$ 73,438,645	100.0%	\$ 69,274,536	100.0%	\$ (4,164,109)	(5.7)%
GRAND TOTAL	710	730	20	\$ 196,473,857		\$ 198,044,179		\$ 1,570,322	0.8%

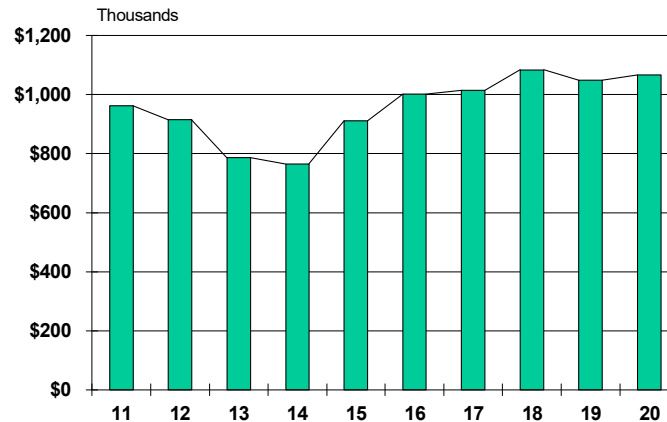
**GENERAL FUND
DEPARTMENTAL
EXPENDITURES**

CITY COUNCIL

The City Council is an elected body responsible for the legislative activities of the City of Warren. City Council is composed of seven members, five are District Council Members, and two are at large. In addition to the legislative activities, the City Council is responsible for approving the City of Warren's Budget and the Water and Sewer System Budget on an annual basis.

City Council meets twice a month, on the second and fourth Tuesday of the month in the Council chambers, located in the Warren Community Center. Council will routinely meet for Committee of the Whole, Closed Sessions or Special Meetings. These meetings are designed to study, discuss, develop strategy or take immediate action on a wide range of topics facing the City. Council Members also sit on a number of commissions that are in place to help the community at large. Most of these commissions are run by residents who volunteer their time and report back to various City Departments.

Expenditure History City Council



GENERAL FUND PERSONNEL

<u>COUNCIL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Council Member	7	\$ 31,412	7	\$ 31,412	7	\$ 31,412	7	\$ 31,412
Deputy Council Secretary	1	78,533	1	78,533	1	78,533	1 (e)	90,678
Senior Administrative Secretary/Council	1	63,696	1	63,696	- (d)	-	1 (b)	63,696
Administrative Clerical Technician	2	58,714	2	58,714	1 (d)	58,714	1	58,714
Office Assistant	-	-	-	-	-	-	1 (b)	39,386
Temporary/Co-op		18,000		-		-		-
Overtime	—	5,400	—	5,400	—	5,400	— (f)	10,000
Total Personnel	<u>11</u>		<u>11</u>		<u>9</u>		<u>11</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/2020 and Local 227 contract that expires 6/30/21.

(b) New position.

(e) Reflects wage increase of \$12,145.

(f) Reflects increase of \$4,600.00.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT COUNCIL</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 220,486	\$ 110,244	\$ 219,884	\$ 219,884	Elected Officials	\$ 219,884	\$ 219,884	\$ 219,884
200,499	94,892	261,557	261,557	Permanent Employees	265,085	140,538	258,529
1,455	-	18,000	18,000	Temporary/Co-op	-	-	-
940	1,775	5,400	5,400	Overtime	5,400	5,400	10,000
				Employee Benefits:			
32,765	15,758	38,920	38,920	Social Security	37,817	28,199	37,598
138,281	79,982	189,204	189,204	Employee Insurance	183,236	143,847	183,164
106,010	61,396	130,285	130,285	Retiree Health Insurance	130,356	127,842	130,299
3,854	-	3,931	3,931	Longevity	3,982	2,800	3,048
171,490	90,985	188,496	188,496	Retirement Fund	184,578	172,005	184,288
4,531	393	13,200	13,200	Office Supplies	6,300	6,300	6,300
				Other Services and Charges:			
149	83	1,300	1,300	Postage	1,300	1,300	1,300
106,288	105,794	377,402	377,402	Contractual Services	101,879	27,479	377,000
-	-	1,200	1,200	Court Reporter	1,200	1,200	1,200
511	255	1,100	1,100	Telephone	1,100	1,100	1,100
77	-	450	450	Mileage	450	450	450
784	-	3,000	3,000	Printing and Publishing	3,000	3,000	3,000
				Capital Outlay:			
78,148	-	-	-	Equipment - Office	3,600	3,600	3,600
<u>\$ 1,066,268</u>	<u>\$ 561,557</u>	<u>\$ 1,453,329</u>	<u>\$ 1,453,329</u>	Total Council	<u>\$ 1,149,167</u>	<u>\$ 884,944</u>	<u>\$ 1,420,760</u>

37TH DISTRICT COURT

The 37th District Court is part of a State system of courts and operates under the supervision of the Michigan Supreme Court. The Court's four judges are elected by the citizens of Warren and Center Line for six year terms. The Court has a location in Warren and a location in Center Line. The judges rotate hearing cases at the Center Line Court on Wednesday mornings. In total, the 37th District Court processed approximately 36,471 new cases during 2020. Revenues and expenditures operate through the general fund.

The District Court has exclusive jurisdiction over 1) all civil litigation up to \$25,000; 2) the arraignment, setting of bail, and preliminary examination of all criminal felony cases; 3) all criminal misdemeanors of State Statutes where the penalty does not exceed one year in jail; 4) all city ordinance violations; and 5) all traffic violations.

To perform these responsibilities, the District Court is divided into the following divisions:

TRAFFIC

The District Court handles all traffic violations within the Cities of Warren and Center Line. Approximately 25,727 traffic tickets were processed by the Court in 2020. Seven clerks staff the traffic division.

CRIMINAL

The District Court processes the arraignment, setting of bail and preliminary examinations of all felony charges in the district. In addition, the District Court handles the entire disposition of all misdemeanor criminal prosecutions. In order to handle the approximately 1,405 felony and 1,138 misdemeanor prosecutions processed by the Court each year, four clerks staff the criminal division.

CIVIL

The District Court processes all civil litigation under \$25,000, landlord tenant litigation, evictions, land contract forfeitures and small claim cases. In addition, the District Court processes garnishments and other collection actions. In order to handle approximately 334 small claims, 5,294 general civil matters, and 2,573 landlord tenant matters, five clerks staff the civil division. The court was selected by the Michigan Supreme Court to be the first Model Michigan District Court to implement the "MiFile" solution which is the statewide e-Filing Project relating to electronic filing of civil cases.

In addition, each of the four judges has a Court Clerk, Court Reporter, and Court Officer to administer daily court hearings. The administrative management staff includes a Court Administrator, Office Manager and Assistant. The financial administration includes three cashiers and two book keepers. One Court Officer provides security at the front door. The Probation Department is staffed by three Probation Officers and two support staff.

The District Court also operates a Drug Court that is in large part funded by Federal matching funds. The program is staffed by three full time employees and two part-time employees.

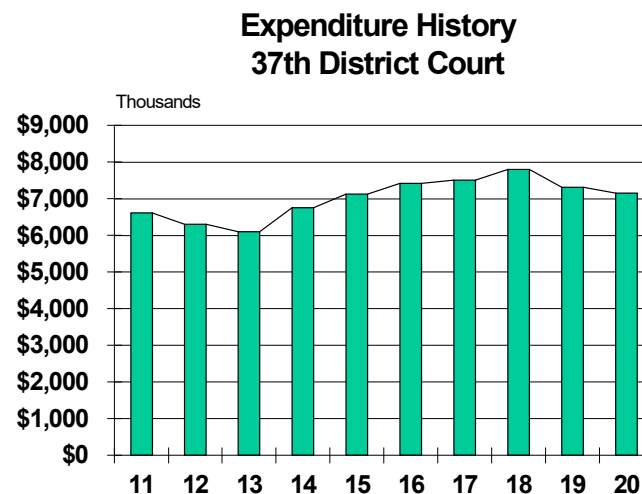
Lastly, the Center Line Court is staffed by three clerks that process all criminal and traffic violations.

37TH DISTRICT COURT

Fiscal 2022 Performance Objectives

1. To process in a speedy and efficient manner all cases filed in the 37th District Court.
2. To enforce all sanctions and sentences imposed by the Judges of the Court, through the use of drivers' license sanctions, vehicle immobilization, warrants, show cause hearings and probation enforcement.
3. To extend the use of community service programs to assist in the clean-up of property maintenance violations.
4. To increase utilization of the Probation Department.
5. To reduce the backlog of open files with outstanding fines and costs owing.
6. To continue rigorous collection efforts pertaining to appointed counsel fee reimbursement.
7. To maintain an effective and productive Drug Court.
8. To comply with the requirements set forth in the Michigan indigent Defense Commission Act.
9. To continue to support the Landlord-Tenant Legal Aid Clinic.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Small claims	334	700	700	700
Landlord and tenant	2,573	5,000	5,000	5,000
Parking tickets	958	3,000	2,200	2,500
Traffic misdemeanor and civil	24,667	53,000	51,000	53,000
Non-traffic felony	1,382	2,400	2,200	2,200
Non-traffic misdemeanor and civil	1,138	1,900	1,700	1,700
Traffic OUIL/OWI	102	400	250	300
General civil	5,294	6,600	6,600	6,600
Probation – active cases	1,024	900	1,100	900
Pre-sentence investigations/alcohol evaluations	160	400	350	350



GENERAL FUND PERSONNEL

<u>37TH DISTRICT COURT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Judge	4	\$ 45,724	4	\$ 46,638	4	\$ 46,638	4	\$ 46,638
Court Administrator	1	119,284	1	119,284	1	119,284	1	119,284
Chief Probation Officer	1	80,934	1	80,934	1	80,934	1	80,934
Probation Officer II	1	75,362	1	75,362	1	75,362	1	75,362
Probation Officer I	1	70,946	1	70,946	1	70,946	1	70,946
Probation Officer - Drug Court	1	70,946	1	70,946	1	70,946	1	70,946
Office Manager	1	70,630	1	70,630	1	70,630	1	70,630
Court Recorder	4	70,630	4	70,630	4	70,630	4	70,630
Drug Court Administrator	1	75,287	1	75,287	1	75,287	1	75,287
Drug Court - Administrative Clerk	1	39,599	1	39,599	1	39,599	1	39,599
Court Officer	5	65,587	5	65,587	5	65,587	5	65,587
Court Clerk II	7	61,214	7	61,214	7	61,214	7	61,214
Court Clerk I	8	57,909	8	57,909	8	57,909	8	57,909
Court Typist	6	43,137	6	43,137	6	43,137	6	43,137
Court File Clerk	6	40,195	6	40,195	6	40,195	6	40,195
Admin Asst/IT Coordinator	1	68,630	1	68,630	1	68,630	1	68,630
Account Technician	1	60,472	1	60,472	1	60,472	1	60,472
Temporary Employees		212,093		212,093		212,093		212,093
Overtime	—	5,025	—	5,025	—	5,025	—	5,025
Total Personnel	<u>50</u>		<u>50</u>		<u>50</u>		<u>50</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/2020 and Local 227 Court Employees contract that expires 6/30/21.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	GENERAL GOVERNMENT 37TH DISTRICT COURT	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 184,303	\$ 85,821	\$ 182,896	\$ 182,896	Elected Officials	\$ 186,552	\$ 186,552	\$ 186,552
2,491,624	1,242,297	2,659,719	2,659,719	Permanent Employees	2,698,683	2,698,683	2,698,683
165,311	77,886	212,093	212,093	Temporary Employees	212,093	212,093	212,093
40,393	21,814	162,591	162,591	Temporary Employees-Drug Court	-	-	-
664	-	5,025	5,025	Overtime	5,025	5,025	5,025
				Employee Benefits:			
212,406	106,679	239,089	239,089	Social Security	229,097	229,097	229,097
664,081	391,274	864,897	864,897	Employee Insurance	832,614	832,614	832,614
952,292	551,751	1,163,418	1,163,418	Retiree Health Insurance	1,163,950	1,163,950	1,163,950
79,549	47,421	85,024	85,024	Longevity	79,025	79,025	79,025
948,083	505,334	1,024,685	1,024,685	Retirement Fund	1,004,224	1,004,224	1,004,224
75,059	32,864	91,800	91,800	Office Supplies	91,800	91,800	91,800
				Other Services and Charges:			
16,866	5,346	22,000	22,000	Postage	22,000	22,000	22,000
10,856	3,075	14,000	14,000	Bank Service Charges	14,000	14,000	14,000
32,971	10,338	72,000	72,000	State of Michigan MIDC fee	72,000	72,000	72,000
56,281	25,128	93,750	93,750	Contractual Services	91,002	91,002	91,002
279,988	123,812	280,350	280,350	Contractual Services - Data Processing	280,350	280,350	280,350
26,588	10,149	56,400	56,400	Contractual Services - Judge/Magistrate	56,400	56,400	56,400
8,568	4,389	15,000	15,000	Drug Court Expense	15,000	15,000	15,000
128,105	60,722	163,651	163,651	Substance Abuse Grant Expense - 2019/20	-	-	-
148,514	8,965	294,873	294,873	Substance Abuse Grant Expense - 2021	-	-	-
11,735	9,703	13,624	13,624	Michigan Drug Court Grant - 2019/20	-	-	-
90,376	11,823	96,000	96,000	Michigan Drug Court Grant Expense - 2021	-	-	-
533	-	500	500	Transcripts	500	500	500
175	-	350,000	350,000	Counsel for Indigent Defendants	50,000	50,000	50,000
122,808	-	125,000	125,000	Transfer to Indigent Defense	125,000	125,000	125,000
11,688	-	15,000	15,000	Witness and Jury Fees	15,000	15,000	15,000
26,157	9,243	30,000	30,000	Telephone	30,000	30,000	30,000
134	14	1,700	1,700	Mileage	1,700	1,700	1,700
23	-	500	500	Community Promotion	500	500	500
98,746	44,605	105,000	105,000	Public Utilities	105,000	105,000	105,000
250,000	250,000	250,000	250,000	Building Rental	250,000	250,000	250,000
14,246	6,611	12,500	12,500	Books	12,500	12,500	12,500
9,954	4,346	11,500	11,500	Memberships and Dues	11,500	11,500	11,500
				Capital Outlay:			
-	-	-	-	Equipment - Office	-	-	-
<u>\$ 7,159,077</u>	<u>\$ 3,651,410</u>	<u>\$ 8,714,585</u>	<u>\$ 8,714,585</u>	Total 37th District Court	<u>\$ 7,655,515</u>	<u>\$ 7,655,515</u>	<u>\$ 7,655,515</u>

MAYOR

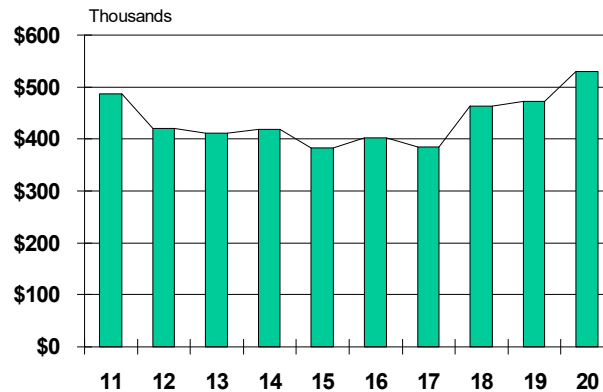
The Mayor, the City's chief elected official, is elected to a four-year term by Warren voters. He serves as liaison between Warren and other governmental agencies at all levels.

As the Chief Executive Officer of the City, the Mayor, through his department heads is responsible for the day-to-day operations of the City. He also renders his recommendation on all labor contracts to City Council for their consideration and approval.

The duties of the Mayor include serving as signatory on official City documents as required by Council, City Charter, state or federal law, including validation of bonds, notes, and contracts along with the City Clerk, and/or Treasurer. He prepares the City budget and presents it to Council with comments in April of each year. Additionally, the Mayor has veto power over Council actions as they relate to ordinances, resolutions, and Council proceedings.

The Mayor presides over many ceremonial activities. He also is the appointing authority of all the City's major departments and has the power to prevent disorder, preserve public peace and health, and provide for the safety of persons and property.

**Expenditure History
Mayor**



GENERAL FUND PERSONNEL

<u>MAYOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Mayor	1	\$ 125,642	1	\$ 125,642	1	\$ 125,642	1	\$ 125,642
Executive Administrator	-	-	1 (f)	90,857	1 (f)	90,857	-	-
Executive Assistant	1	90,857	1 (b)	78,494	1 (b)	78,494	1	90,857
Neighborhood Services Coordinator	1	61,000	1	61,000	1	61,000	1	61,000
Administrative Technician-Mayor	1	44,713	1	44,713	1	44,713	1	44,713
Clerical Technician	1	44,091	1	44,091	1	44,091	- (d)	-
Temporary/Co-op	—	35,000	—	35,000	—	35,000	—	35,000
Total Personnel	<u>5</u>		<u>6</u>		<u>6</u>		<u>4</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/2020.

(b) New position.

(d) Position deleted.

(f) Reflects change in title from Executive Assistant to Executive Administrator.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>MAYOR</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 126,608	\$ 58,955	\$ 125,642	\$ 125,642	Elected Official	\$ 125,642	\$ 125,642	\$ 125,642
204,932	120,720	320,399	320,399	Permanent Employees	326,807	326,807	201,283
27,820	1,020	35,000	35,000	Temporary/Co-op	35,000	35,000	35,000
				Employee Benefits:			
27,475	14,152	37,314	37,314	Social Security	37,765	37,765	28,163
45,671	33,734	104,321	104,321	Employee Insurance	102,395	102,395	62,997
37,094	21,710	46,909	46,909	Retiree Health Insurance	47,028	47,028	44,517
2,770	3,400	6,704	6,704	Longevity	6,196	6,196	6,196
33,500	18,748	45,275	45,275	Retirement Fund	45,865	45,865	33,312
12,827	2,321	10,000	10,000	Office Supplies	10,000	10,000	10,000
				Other Services and Charges:			
6,147	9,958	3,000	3,000	Postage	3,000	3,000	3,000
-	-	13,000	13,000	U.S. Conference of Mayors Membership	13,000	13,000	13,000
5,844	1,203	6,500	6,500	Contractual Services	6,500	6,500	6,500
<u>\$ 530,688</u>	<u>\$ 285,921</u>	<u>\$ 754,064</u>	<u>\$ 754,064</u>	Total Mayor	<u>\$ 759,198</u>	<u>\$ 759,198</u>	<u>\$ 569,610</u>

CITY CLERK

The City Clerk is the Chief Elections Officer of the City, and also is the custodian of all papers, documents, surety bonds and records, which pertain to the City. The City Clerk serves as an ex-officio member of the Police and Fire Civil Service Commission.

The City Clerk's duties include serving as signatory and keeper of records of all ordinances, resolutions, contracts, and actions of the City Council, as well as all Boards and Commissions of the City. The City Clerk administers any oath required for municipal purposes by law or City Ordinance, and is the custodian of the City Seal.

The City Clerk's Office issues licenses and permits as required by the City of Warren Ordinances. These licenses include business licenses, garage sale licenses, and dog licenses. The Clerk's Office processes all birth and death certificates for the City of Warren.

The City Clerk's Office provides forms to the public for all petitions required to be filed for any purpose by provisions of the City of Warren Charter or any Ordinance of the City. The City Clerk's Office supervises all Federal, State, County and School elections.

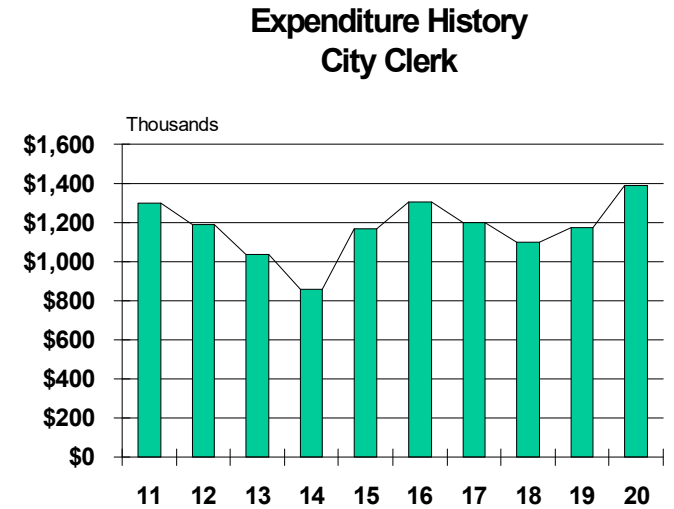
The City Clerk's Office administers licensing for the spring and fall dog vaccination fairs.

CITY CLERK

Fiscal 2022 Performance Objectives

1. To increase voter participation.
2. To comply with State mandates that accompany Proposal 3.
3. To improve business license program.
4. To continue scanning documents for department viewing.
5. To continue using the Electronic Death Registry Program.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Business licenses issued	479	1,100	800	800
Public hearings	27	60	60	60
Changes in voter registration	108,471	108,471	120,000	120,000
Dog licenses issued	1,677	7,500	4,000	4,000
Garage sale permits issued	260	1,500	500	500
Death certificates issued	1,974	3,000	3,000	3,000
Birth certificates issued	738	1,500	1,500	1,500
Lawsuits filed	23	50	75	75
Contracts signed, catalogued and filed	70	200	200	200



GENERAL FUND PERSONNEL

<u>CLERK</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Clerk	1	\$ 92,923	1	\$ 92,923	1	\$ 92,923	1	\$ 92,923
Deputy City Clerk	1	90,678	1	90,678	1	90,678	1	90,678
Office & Elections Analyst	2	63,696	2	63,696	2	63,696	2	63,696
Assistant Election Technician	1	60,668	1	60,668	1	60,668	1	60,668
Office Assistant	2	39,386	2	39,386	2	39,386	2	39,386
Election Assistant Tech Trainee	1	39,386	1	39,386	1	39,386	1	39,386
Seasonal Employees		111,115		111,115		111,115		111,115
Temporary Employees - Election Wages		405,930		383,301		383,301		383,301
Overtime	—	52,335	—	67,808	—	67,808	—	67,808
Total Personnel	<u>8</u>		<u>8</u>		<u>8</u>		<u>8</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Warren Supervisors and Local 227 contracts that expire 6/30/21.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	GENERAL GOVERNMENT CLERK	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 95,782	\$ 43,602	\$ 92,923	\$ 92,923	Elected Official	\$ 92,923	\$ 92,923	\$ 92,923
267,625	175,880	385,232	385,232	Permanent Employees	391,483	391,483	391,483
130,890	85,691	111,115	111,115	Seasonal Employees	111,115	111,115	111,115
26,619	37,406	52,335	52,335	Overtime	67,808	67,808	67,808
				Employee Benefits:			
40,539	26,445	49,629	49,629	Social Security	51,299	51,299	51,299
76,067	53,914	139,908	139,908	Employee Insurance	144,557	144,557	144,557
104,775	61,532	129,997	129,997	Retiree Health Insurance	130,429	130,429	130,429
7,594	1,268	7,179	7,179	Longevity	7,236	7,236	7,236
108,599	62,465	128,123	128,123	Retirement Fund	128,161	128,161	128,161
300	316	300	300	Uniforms	300	300	300
18,442	11,936	21,000	21,000	Office Supplies	21,000	21,000	21,000
				Other Services and Charges:			
255,021	222,600	405,930	405,930	Election Wages	383,301	383,301	383,301
43,868	70,859	163,624	163,624	Postage	57,200	57,200	57,200
167,938	43,057	271,849	271,849	Election Expense	271,849	271,849	271,849
16,267	11,665	25,714	25,714	Contractual Services	21,119	21,119	21,119
278	259	1,000	1,000	Auto Expense	1,000	1,000	1,000
27,183	11,981	45,000	45,000	Printing and Publishing	53,100	53,100	53,100
2,736	830	4,000	4,000	Building Maintenance	4,000	4,000	4,000
				Capital Outlay:			
-	-	72,832	72,832	Capital Improvements	-	-	-
<u>\$ 1,390,523</u>	<u>\$ 921,706</u>	<u>\$ 2,107,690</u>	<u>\$ 2,107,690</u>	Total Clerk	<u>\$ 1,937,880</u>	<u>\$ 1,937,880</u>	<u>\$ 1,937,880</u>

TREASURER

The Treasurer's Office is responsible for the collection, safekeeping, and allocation of all city revenues, including real and personal property taxes, highway revenues, federal and state grant and other revenues, special assessments, fees, licenses and water revenues. These moneys are invested utilizing several sophisticated techniques to optimize interest earnings while ensuring the safety of city funds. The interest revenue earned from investment of the city's funds is a significant factor in maintaining a high level of city services and minimizing city taxes.

In a constantly changing, increasingly complex economic environment, it is essential for the City Treasurer to keep abreast of new regulatory and technological developments in the financial marketplace. Government legislation, economic trends, new financial instruments, and technical innovations must be monitored and evaluated so investment strategies can be revised and improved. The Treasurer, in the capacity as the city's money manager, strives to keep Warren at the forefront of investment policy.

Organization and procedural methods that improve the efficiency and accuracy of the flow of financial information between the Treasurer's Office, the Controller's Office and other city departments have been updated and improved to meet the increasing demands by the public and other users for financial accountability and timely reporting. System improvements in several administrative functions, such as revenue collection, property tax information systems, and investment activity, are in process to further assist in meeting these demands.

As a Charter member of the Police and Fire Retirement System Board, the Treasurer also oversees the Police and Fire Pension Fund and the VEBA Trust Fund with the assistance of outside professional actuarial and financial consultants. These funds are managed in accordance with sound actuarially determined standards.

The Treasurer also acts as the property tax collection agent for all taxing units located in the city. Taxes are collected, accounted for, and distributed annually by the Treasurer to the units. The department is comprised of the elected Treasurer, eight full time employees, and one part-time clerical employee.

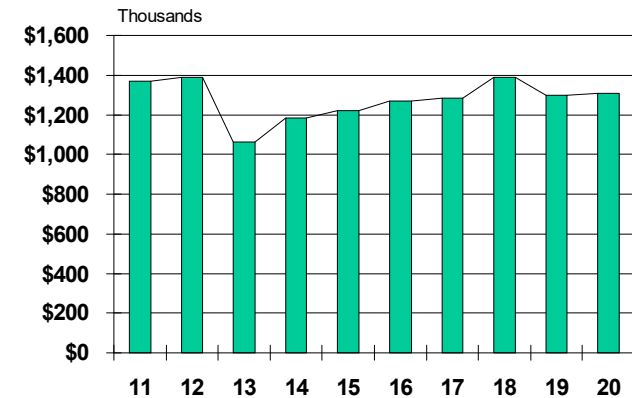
TREASURER

Fiscal 2022 Performance Objectives

1. To always put the resident at the forefront of every new innovation and improvement.
2. To train employees and expect a high level of customer service from them.
3. To spend time on the office floor leading by example in helping residents.
4. To continue to be versed in new banking and payment products, ensuring residents have many options when paying city bills.
5. To continue to keep up with the changing technological world.
6. To ensure the fund balance continues to be secure and earning optimal interest.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Tax bills processed manually	64,331	76,000	68,000	70,000
Tax bills processed off CD-ROM	55,209	56,000	55,341	56,000
Date of delivery to County	April 1	April 1	April 1	April 1
Payroll checks/Advice's processed	26,178	28,000	28,000	28,000
List of Bills checks processed	12,569	15,000	15,000	15,000
Water bills processed manually	273,187	300,000	242,002	260,000
Water bills automatic payment	5,315	5,500	5,500	5,500
Status changes manually	763	780	780	780
Personal Property tax accounts	2,650	2,700	2,594	2,700
Point and Pay Tax Payments	13,503	15,000	15,000	16,000
Point and Pay Water Bill Payments	146,450	150,000	161,000	170,000

**Expenditure History
Treasurer**



GENERAL FUND PERSONNEL

<u>CITY TREASURER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Treasurer	1	\$ 92,923	1	\$ 92,923	1	\$ 92,923	1	\$ 92,923
Deputy City Treasurer	1	90,678	1	90,678	1	90,678	1	90,678
Tax Accountant III	1	89,665	1	89,665	1	89,665	1	89,665
Investment Analyst	1	84,099	1	84,099	1	84,099	1	84,099
Accountant I	1	68,368	1	68,368	1	68,368	1	68,368
Tax Account Technician	2	61,382	2	61,382	2	61,382	2	61,382
Tax Account Specialist	2	57,240	2	57,240	2	57,240	2	57,240
Seasonal Employees		15,000		15,000		15,000		15,000
Overtime	—	4,000	—	4,000	—	4,000	—	4,000
Total Personnel	<u>9</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 412 Unit 59, Warren Supervisors and Local 227 contracts that expire 6/30/21 and Local 412 Unit 35 contract that expired 6/30/20.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	GENERAL GOVERNMENT TREASURER	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 93,638	\$ 43,602	\$ 92,923	\$ 92,923	Elected Official	\$ 92,923	\$ 92,923	\$ 92,923
493,024	277,669	549,833	549,833	Permanent Employees	569,116	569,116	569,116
32,695	-	15,000	15,000	Seasonal Employees	15,000	15,000	15,000
675	-	4,000	4,000	Overtime	4,000	4,000	4,000
				Employee Benefits:			
48,482	25,186	51,889	51,889	Social Security	53,379	53,379	53,379
131,512	88,439	155,469	155,469	Employee Insurance	178,544	178,544	178,544
171,375	99,607	209,593	209,593	Retiree Health Insurance	209,915	209,915	209,915
16,376	6,800	16,515	16,515	Longevity	16,707	16,707	16,707
186,099	100,989	202,042	202,042	Retirement Fund	199,661	199,661	199,661
12,294	3,985	13,000	13,000	Office Supplies	11,000	11,000	11,000
				Other Services and Charges:			
73,402	56,200	80,000	80,000	Postage	77,000	77,000	77,000
27,483	24,388	27,000	27,000	Contractual Services	39,900	39,900	39,900
12,817	6,676	17,000	17,000	Tax Statement Preparation	15,000	15,000	15,000
-	-	-	-	Mileage	-	-	-
				Capital Outlay:			
6,959	-	-	-	Office Equipment	-	-	-
<u>\$ 1,306,831</u>	<u>\$ 733,541</u>	<u>\$ 1,434,264</u>	<u>\$ 1,434,264</u>	Total Treasurer	<u>\$ 1,482,145</u>	<u>\$ 1,482,145</u>	<u>\$ 1,482,145</u>

CONTROLLER

The Controller's Office is charged with the efficient administration, control and reporting of all funds expended by the city. The Controller as the chief financial officer of the city, directs the department, and plays a key role as a member of the Mayor's administrative team in policy development, and planning and control of city operations. The task of overseeing the city's financial well-being has become the major function of all employees in the department and they review all expenditures to ensure that Warren residents receive the best possible return for their tax dollars.

The Controller's office is deeply involved in establishing, upgrading, coordinating, and administering the accounting systems used to control the operations of the city.

The three major sections of the Controller's Office are:

BUDGET AND PERFORMANCE MANAGEMENT
ACCOUNTING AND FINANCIAL REPORTING
PURCHASING AND INVENTORY MANAGEMENT

The Controller, with the assistance of the Budget Director, develops and continuously monitors the actual performance of the City's departments to the city's budget plan. The City and Water & Sewer System budgets exceed \$200 million dollars for the current fiscal year.

In planning for control, considerable data is gathered and subjected to classification and analysis by the accounting and reporting section. This section, under the direction of the Accounting Supervisor, assimilates all financial information into monthly and annual accounting reports of the city's financial condition. The reports are prepared for both internal use and external review. As evidenced by the city's maintenance of favorable underwriter and lender relationships, these reports are among the most significant communication mediums used by the city to reach parties interested in the City of Warren.

The Purchasing section is responsible for procuring the equipment, materials, supplies and services required for the operations of the city departments, at the best possible price. The Purchasing section processes over 4,500 purchase orders, having a value in excess of \$16 million dollars annually.

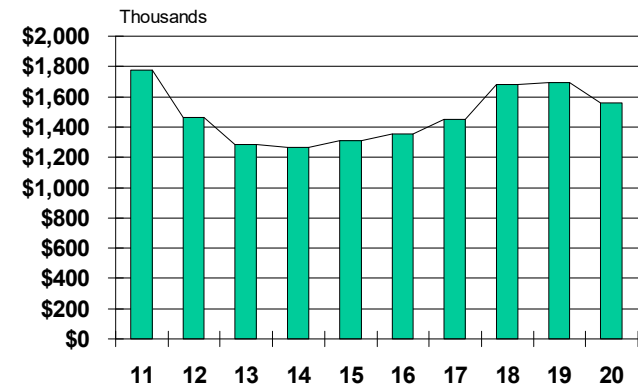
CONTROLLER

Fiscal 2022 Performance Objectives

1. To continue developing the city's financial strategy and continue fiscal responsibility while maintaining core city services.
2. To continue to assist in the financial well-being of the city and cost savings effort by monitoring all city finances, including long-term financing.
3. To continue to receive an Unmodified Audit Opinion (the best opinion an organization can receive) from our external auditor, who attests to the city's controls, processes, and overall financial stability.
4. To continue to receive the Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award from the GFOA.
5. To refine and enhance our new purchasing and financial system to increase efficiency and internal controls.
6. To continue to negotiate in the Request for Proposal process to lower contractual amounts.
7. To continue to improve customer service and timeliness of payments to vendors by implementing sound purchasing practices.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Proposed & Final Budget Documents Printed	30	30	30	30
City Funds Budgeted & Monitored	33	32	33	33
Monthly Financial Reports Prepared	12	12	12	12
Budget Amendments Prepared	23	32	88	100
Travel Requests Processed	77	125	100	100
Labor Contracts Costed	6	6	6	6
GFOA. Distinguished Budget Award	1	1	1	1
F-65 Report Submitted	1	1	1	1
GFOA Certificate of Achievement Award	1	1	1	1
List of Bills Prepared	24	24	24	24
1099's Issued by January 31	201	300	275	275
Purchase Orders Processed	4,173	4,848	4,736	4,700
Bids – Council items recommended	105	120	110	110
Informal Bid Correspondence	103	90	105	105
Use of Co-operative Bids	71	75	79	85
Requests for Proposals	14	13	16	13

**Expenditure History
Controller**



GENERAL FUND PERSONNEL

<u>CONTROLLER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Controller	1	\$ 123,712	1	\$123,712	1	\$123,712	1	\$123,712
Assistant Controller	-	-	1 (b)	101,348	1 (b)	101,348	1 (b)	101,348
Budget Director	1	112,082	1	112,082	1	112,082	1	112,082
Accounting Supervisor	1	105,538	1	105,538	1	105,538	1	105,538
Purchasing Agent	1	99,536	1	99,536	1	99,536	1	99,536
Accountant III	2	87,500	2	87,500	2	87,500	2	87,500
Budget Cost Analyst	1	80,189	1	80,189	1	80,189	1	80,189
Accountant I	1	68,368	1	68,368	1	68,368	1	68,368
Account Technician	3	61,382	3	61,382	3	61,382	3	61,382
Temporary/Co-op		50,000		50,000		50,000		50,000
Overtime	—	5,000	—	10,000	—	10,000	—	10,000
Total Personnel	<u>11</u>		<u>12</u>		<u>12</u>		<u>12</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Local 412 Unit 59 and Local 227 contracts that expire 6/30/21.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT CONTROLLER</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 135,214	\$ 62,808	\$ 124,194	\$ 124,194	Appointed Official	\$ 126,678	\$ 126,678	\$ 126,678
770,929	429,589	815,333	815,333	Permanent Employees	939,443	939,443	939,443
4,731	-	50,000	50,000	Temporary/Co-op	50,000	50,000	50,000
1,290	815	5,000	5,000	Overtime	10,000	10,000	10,000
				Employee Benefits:			-
71,598	39,105	78,257	78,257	Social Security	88,619	88,619	88,619
157,385	98,709	193,345	193,345	Employee Insurance	210,997	210,997	210,997
173,465	100,335	210,547	210,547	Retiree Health Insurance	213,130	213,130	213,130
23,397	14,686	28,412	28,412	Longevity	32,289	32,289	32,289
200,597	109,130	214,081	214,081	Retirement Fund	223,021	223,021	223,021
15,949	4,341	17,000	17,000	Office Supplies	19,000	19,000	19,000
				Other Services and Charges:			-
735	73	1,000	1,000	Postage	1,000	1,000	1,000
851	284	17,000	17,000	Contractual Services	17,000	17,000	17,000
<u>\$ 1,556,141</u>	<u>\$ 859,875</u>	<u>\$ 1,754,169</u>	<u>\$ 1,754,169</u>	Total Controller	<u>\$ 1,931,177</u>	<u>\$ 1,931,177</u>	<u>\$ 1,931,177</u>

INFORMATION SYSTEMS

The Information Systems Department serves the computing and information needs of all City of Warren Departments. This includes but is not limited to support for the following:

- Existing Oracle and Access applications
- BS&A Applications: Financial, Tax, Assessing, Building, Cash Receipting, and Utility Billing applications
- District Court Onbase imaging applications
- IDC Payroll application
- Aclara meter reading server and software
- City of Warren internal and external web sites
- Personal computers and peripherals throughout the City of Warren
- Networking within City Hall and fiber optic network that serves 21 buildings throughout the City
- Cisco IP Phone system at City Hall, Community Center, District Court, Sanitation, Owen Jax, Water, DPW, WWTP and Fire Administration
- Camera security system within City Hall, District Court and Warren Community Center
- Card access system within City Hall
- Wireless internet access at and around City Hall

In addition, the staff of the Information Systems Department operates a help desk for all computer problems of any kind. We also perform operations and maintenance of 24 computer servers. Analysts and programmers determine future departmental information needs and develop new computer systems as needed.

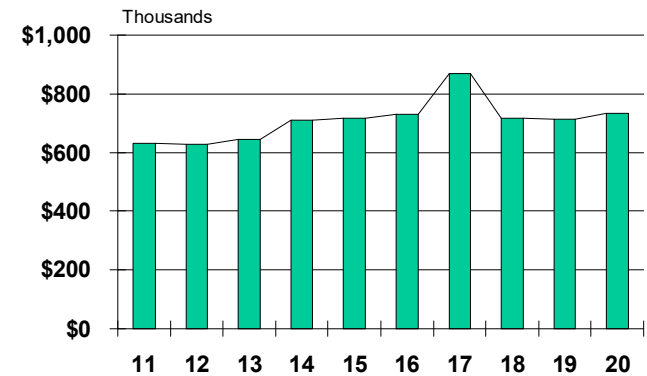
INFORMATION SYSTEMS

Fiscal 2022 Performance Objectives

1. To support citywide internet access.
2. To enhance the City's external web site.
3. To enhance City internal web site.
3. To develop new computer software systems.
4. To provide help desk support for City departments.
5. To maintain City telephone system.
6. To maintain City Hall security system.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
PCs supported	510	520	520	530
Help desk calls	3,580	3,625	3,810	3,900
New programs created	10	12	9	10
Existing program updates	58	55	50	50
Hardware platforms supported	19	20	20	21
Hours spent on PC support	5,400	4,670	4,700	5,100
Hours spent enhancing intranet web site	780	850	780	900

Expenditure History Information Systems



GENERAL FUND PERSONNEL

<u>INFORMATION SYSTEMS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Information Systems Manager	1	\$ 105,471	1	\$ 105,471	1	\$ 105,471	1	\$ 105,471
Systems Analyst Supervisor	1	90,156	1	90,156	1	90,156	1	90,156
Computer Network Analyst	1	73,582	1	73,582	1	73,582	1	73,582
Website Developer/Computer Support Analyst	1	73,582	1	73,582	1	73,582	1	73,582
Temporary/Co-op		7,500		7,500		7,500		7,500
Overtime	—	5,353	—	5,435	—	5,435	—	5,435
Total Personnel	<u>4</u>		<u>4</u>		<u>4</u>		<u>4</u>	

(a) Wage rates are based on Local 412 Unit 59, Warren Supervisors and Local 227 contracts that expire 6/30/21.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	GENERAL GOVERNMENT INFORMATION SYSTEMS	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 356,828	\$ 181,789	\$ 345,804	\$ 345,804	Permanent Employees	\$ 351,012	\$ 351,012	\$ 351,012
5,970	-	7,500	7,500	Temporary Employee	7,500	7,500	7,500
4,962	-	5,353	5,353	Overtime	5,435	5,435	5,435
				Employee Benefits:			
28,831	14,706	28,332	28,332	Social Security	28,738	28,738	28,738
67,666	36,345	71,669	71,669	Employee Insurance	81,068	81,068	81,068
100,415	58,240	122,721	122,721	Retiree Health Insurance	122,746	122,746	122,746
11,632	11,664	11,679	11,679	Longevity	11,701	11,701	11,701
48,108	25,166	46,759	46,759	Retirement Fund	47,443	47,443	47,443
4,518	607	3,500	3,500	Operating Supplies	3,500	3,500	3,500
				Other Services and Charges:			
12,126	-	15,000	15,000	Software Services	15,000	15,000	15,000
90,031	36,860	123,375	123,375	Contractual Services	148,134	148,134	148,134
				Capital Outlay:			
3,367	402	5,000	5,000	Equipment - Computer	63,200	63,200	63,200
<u>\$ 734,454</u>	<u>\$ 365,779</u>	<u>\$ 786,692</u>	<u>\$ 786,692</u>	Total Information Systems	<u>\$ 885,477</u>	<u>\$ 885,477</u>	<u>\$ 885,477</u>

LEGAL

The City of Warren Law Department is a full service law office for the City of Warren. The City Attorney and all Assistant City Attorneys function as General Counsel serving the Mayor, City Council, Departments, Boards and Commissions. The role of General Counsel is to provide legal advice and guidance, thereby protecting taxpayer dollars.

The Law Department also works to protect City assets and interests by defending the City when it is sued; initiating lawsuits when directed by City Council; preparing contracts for goods and services and to support the community fairs and events; reviewing and approving contracts for road repairs, sewers, infrastructure and facilities; preparing leases to generate revenue for the City; filing legal actions for the collection of money owed to the City; and defending the real and personal property assessments that are appealed to the Michigan Tax Tribunal.

The Law Department provides legal support services to keep the City safe and clean, by drafting ordinances and amendments to protect public health, safety and welfare; providing legal services for nuisance abatement hearings and lawsuits; issuing property maintenance administrative warrants; obtaining court orders; and prosecuting all misdemeanor criminal cases and citations authorized in the 37th District Court.

In addition, the Law Department protects private property interests by providing advice to the Planning Commission and Zoning Board of Appeals regarding land use issues; preparing zoning ordinance amendments to ensure compatibility of uses and protect the enjoyment of property rights, and defends the City when decisions are appealed. The Law Department also provides legal services in the implementation of the City's efforts to encourage re-development and investment in the City through DDA, TIFA, the Building Authority, the Brownfield Redevelopment Authority, and the federally funded Block Grant programs.

Recently, the Law Department has been intricately involved in the sale of City property, in particular by restoring tax reverted properties to responsible owners.

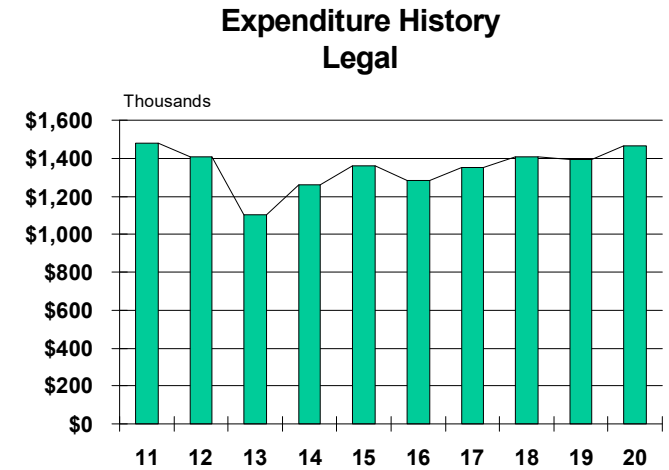
The Law Department is comprised of two separate offices, one at City Hall and the other at the 37th District Court Building. Support staff is a necessary component to the efficient operation of both offices. One Court Administrative Secretary is assigned to the District Court Office and is responsible to maintain the day-to-day administrative functions of that office. One Legal Office Manager and two Paralegal Administrative Clerks maintain the day-to-day functions of the City Hall Office.

LEGAL

Fiscal 2022 Performance Objectives

1. To continue a vigorous defense of the City in both legal and administrative forums.
2. To continue to keep the City safe and clean by implementing fair and vigorous ordinance prosecution in the 37th District Court.
3. To protect the financial stability of the City by investigating and implementing all legal options available for cost recovery and collections.
4. To prepare ordinance amendments to update the Code of Ordinances where necessary.
5. To serve all Boards and Commissions in fulfilling their responsibilities and goals for the fiscal year.
6. To assist all administrative departments with legal services they need to continue providing quality services to the public.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Warrants – prosecuted	798	806	750	750
Civil Infractions – prosecuted	16,991	30,934	17,628	17,628
Misdemeanors – prosecuted	3,931	5,812	4,364	4,364
Pre-trials – prosecuted	3,940	6,464	4,236	4,236
Seven Day Letter complaints	18	44	14	14
Seven Day Letter responses	-	16	25	25
On-site police file resolutions	-	82	100	100
Warrants reviewed and refused	127	90	166	166
Discovery requests	225	230	274	274
Victim rights action	1,017	962	980	980
Subpoenas	72	198	60	60
Tax Tribunal appeals	156	120	100	100
Civil litigation	52	324	24	24
Administrative requests for legal services	226	230	175	175
Freedom of Information Act review & responses	608	1,578	590	590
Tax Reverted Sales: Individual lot sales	115	150	100	100
Reports for tickets	968	1,584	798	798
Contracts/agreements/leases	164	188	174	174
Ordinances – proposed	16	10	12	12
Nuisance review	5	14	8	8
Gun and tow	57	68	70	70
Cash/Surety Bonds	28	46	32	32
Ticket Files for authorization	1,728	2,262	1,478	1,478
Warrant issued for arrest letters	137	150	175	175



GENERAL FUND PERSONNEL

<u>LEGAL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Attorney	1	\$ 126,982	1	\$ 126,982	1	\$ 126,982	1	\$ 126,982
Chief Assistant City Attorney	1	116,548	1	116,548	1	116,548	1	116,548
Assistant City Attorney	4	114,594	5 (b)	114,594	5 (b)	114,594	4	114,594
Legal Office Manager	1	79,676	1	79,676	1	79,676	1	79,676
Court Administrative Secretary	1	63,169	1	63,169	1	63,169	1	63,169
Paralegal Administrative Clerk	2	56,289	2	56,289	2	56,289	2	56,289
<u>Permanent Part-time Employees:</u>								
Law Clerks		40,000		40,000		40,000		40,000
Temporary/Co-op		21,840		35,000		35,000		35,000
Overtime	—	7,500	—	7,500	—	7,500	—	7,500
Total Personnel	<u>10</u>		<u>11</u>		<u>11</u>		<u>10</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Local 412 Unit 59 contract that expires 6/30/21.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	GENERAL GOVERNMENT LEGAL	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 128,653	\$ 64,468	\$ 127,477	\$ 127,477	Appointed Official	\$ 130,027	\$ 130,027	\$ 130,027
407,672	194,637	463,236	463,236	Assistant Attorneys	619,523	619,523	502,181
260,183	130,293	257,671	257,671	Clerical Staff	261,548	261,548	261,548
				Part-time Employees -		-	-
36,038	33,487	40,000	40,000	Law Clerks	40,000	40,000	40,000
13,275	5,553	21,840	21,840	Temporary/Co-op	35,000	35,000	35,000
2,600	1,831	7,500	7,500	Overtime	7,500	7,500	7,500
				Employee Benefits:			
64,944	32,971	71,499	71,499	Social Security	85,411	85,411	76,256
148,880	85,402	177,049	177,049	Employee Insurance	222,111	222,111	201,785
142,523	81,764	173,374	173,374	Retiree Health Insurance	176,708	176,708	174,314
15,974	5,640	16,891	16,891	Longevity	22,904	22,904	20,566
201,132	106,056	218,120	218,120	Retirement Fund	230,501	230,501	218,533
7,689	2,851	7,000	7,000	Office Supplies	7,000	7,000	7,000
				Other Services and Charges:			
5,945	1,065	6,000	6,000	Contractual Services	6,000	6,000	6,000
923	70	1,700	1,700	Postage	1,700	1,700	1,700
1,573	1,126	14,000	14,000	Legal Fees	14,000	14,000	14,000
48	-	700	700	Mileage	700	700	700
26,652	11,273	25,000	25,000	Books, Dues, and Subscriptions	30,000	30,000	30,000
				Capital Outlay:			
3,270	-	-	-	Equipment - Office	-	-	-
<u>\$ 1,467,974</u>	<u>\$ 758,487</u>	<u>\$ 1,629,057</u>	<u>\$ 1,629,057</u>	Total Legal	<u>\$ 1,890,633</u>	<u>\$ 1,890,633</u>	<u>\$ 1,727,110</u>

ASSESSING

The Assessing Department has the responsibility of preparing the Assessment Rolls and Tax Rolls of the City for all classes of property subject to taxation. Appraising and otherwise determining the true cash value of all such properties in the City carries out this responsibility. The state constitution and statutes require that, notwithstanding any other provision of law, the assessed values placed upon the assessment roll shall be at fifty percent (50%) of true cash value, and shall be determined by appraisers who are certified by the State Tax Commission. The Assessing Department's responsibilities provide the primary source of all General Fund revenues, which are local property taxes. In Fiscal Year 2020/2021, the Tax Rolls, including Special Assessments and Administration Fees, totaled more than \$98,588,000 in City operating revenues and more than \$219,405,000 in total levies for the City, County, State Education and School taxes.

The Assessing Department also serves as the primary source of property information in the City by maintaining the most current data for more than 58,960 parcels, consisting of approximately 54,509 real and 4,951 personal property parcels. These include Ad Valorem, Industrial Facility Tax (IFT), Tax Increment Financing Authority (TIFA), Downtown Development Authority (DDA), Brownfield Authority and Neighborhood Enterprise Zone properties. The Assessing Department property information database is available to the public via internet access, and is the information backbone supporting the databases of the City's Treasury, Planning, Building, Water, Rental, and Property Maintenance Departments. Without the Assessing Department's perpetual diligence in keeping this information current, the integrity of the data relied on by all of these other departments would be compromised.

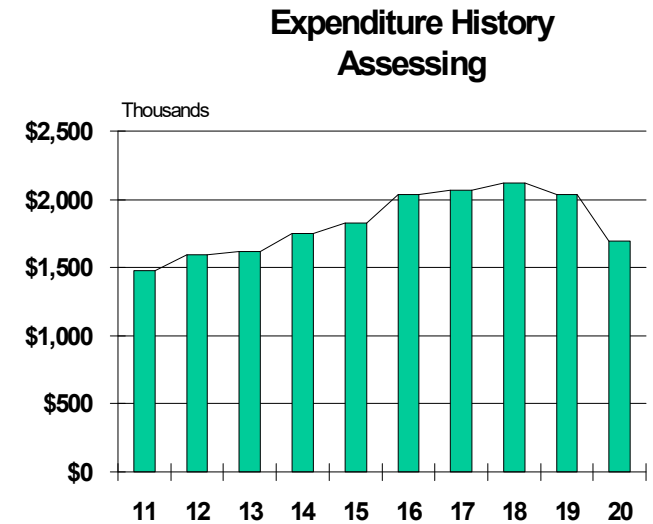
Assessing personnel are statutorily required to be certified by the State Tax Commission at varying levels of expertise for each of the different duties required by law within the Department. All certified personnel must meet annual continuing education requirements, and must pay annual fees to maintain their certifications. Though the City is required by law to provide and to fund the Assessing Department, the State Tax Commission maintains all regulatory authority over the responsibilities and compliance of the Assessing Department's employees and their functions. The City currently funds one Michigan Master Assessing Officers (MMAO), one Michigan Advanced Assessing Officer (MAAO), six Michigan Certified Assessing Officers (MCAO), with one person enrolled in the Michigan Certified Assessing Officers certification program, and three temporary certified employees. Of the 8 permanent certified employees, 7 also hold the Michigan Certified Personal Property Examiner (MCPPE) designation. The MCPPE certification allows the City to perform personal property audits of businesses within the City. During the past year, our audits discovered \$5,500,000 in incorrectly reported personal property taxable value, which generated an additional \$150,000 in City operating tax revenues.

ASSESSING

Fiscal 2022 Performance Objectives

1. To complete the re-appraisal of all Commercial real parcels and begin the re-appraisal of industrial real parcels.
2. To continue the residential re-appraisal of 3,500 real parcels per year.
3. To continue auditing businesses that are currently claiming exemption of personal property taxes.
4. To continue to train the new employees and fill any vacant positions.
5. To prepare and pass the scheduled 2021 State of Michigan AMAR audit.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Preparation of assessment rolls (Real, Personal, Special Acts)	6	6	6	6
Preparation of Summer and Winter tax rolls	12	12	12	12
Brownfield, TIFA, & DDA captured reports	6	6	5	8
Personal property audits	106	100	100	100
Small Claim Michigan Tax Tribunal appeals pending	32	35	40	30
Full Tax Tribunal appeals pending	20	50	40	30
Board of Review appeals	677	700	750	750
State Tax Commission appeals	35	30	30	30
Mandated State and County reports	42	42	42	42
Processing of Principal Residence Exemption affidavits	2,646	3,500	3,000	3,000
Process deeds & transfer affidavits	6,412	4,500	4,000	5,000
Inspect, photograph, and verify sales of sold properties	6,326	8,000	7,500	8,000
Perpetual reappraisal of 20% of entire parcel count	15,457	16,000	15,000	16,000
Review I.F.T. & C.F.T. applications	5	5	5	5
Process property division/combinations	74	300	400	450
Prepare/review special assessment rolls	30	30	30	30
Review and determine property assessments	62,823	64,000	63,000	64,000
Process State and Local unit denials of principal residence exemption	71	100	550	600
Review, inspect, and sketch building permit activity	20,610	21,000	25,000	25,000
Prepare GIS Maps	14	20	15	20
Preparation of Settlement Tax Warrants	23	23	23	23



GENERAL FUND PERSONNEL

<u>ASSESSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Assessor	1	\$ 116,559	1	\$ 116,559	1	\$ 116,559	1	\$ 116,559
Deputy Assessor	1	95,077	1	95,077	1	95,077	1	95,077
Principal Appraiser	1	83,825	- (d)	-	- (d)	-	- (d)	-
Senior Appraiser	2	76,824	2	76,824	2	76,824	2	76,824
Personal Property Examiner	1	85,467	1	85,467	1	85,467	1	85,467
Property Appraiser III	1	75,552	1	75,552	1	75,552	1	75,552
Property Appraiser II	-	-	3 (b)	66,362	3 (b)	66,362	3 (b)	66,362
Property Appraiser I	-	-	1 (b)	63,031	1 (b)	63,031	1 (b)	63,031
Appraiser	2	66,362	- (d)	-	- (d)	-	- (d)	-
Appraiser Aide	1	44,484	- (d)	-	- (d)	-	- (d)	-
Assessing Specialist	2	57,240	2	57,240	2	57,240	2	57,240
Seasonal Employees		95,000		95,000		95,000		95,000
Overtime	—	25,000	—	25,000	—	25,000	—	25,000
Total Personnel	<u>12</u>		<u>12</u>		<u>12</u>		<u>12</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Warren Supervisors and Local 227 contracts that expire 6/30/21

(b) New position.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	GENERAL GOVERNMENT ASSESSING	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 35,360	\$ 59,176	\$ 117,014	\$ 117,014	Appointed Official	\$ 119,354	\$ 119,354	\$ 119,354
634,977	249,418	756,528	756,528	Permanent Employees	760,279	760,279	760,279
67,342	29,415	95,000	95,000	Seasonal Employees	95,000	95,000	95,000
22,841	6,563	25,000	25,000	Overtime	25,000	25,000	25,000
				Employee Benefits:			
58,727	26,153	77,225	77,225	Social Security	77,247	77,247	77,247
139,033	66,689	227,089	227,089	Employee Insurance	228,169	228,169	228,169
208,689	120,336	257,071	257,071	Retiree Health Insurance	258,667	258,667	258,667
14,780	1,659	15,882	15,882	Longevity	10,104	10,104	10,104
383,715	201,045	432,244	432,244	Retirement Fund	421,460	421,460	421,460
5,856	2,693	14,000	14,000	Office Supplies	15,000	15,000	15,000
				Other Services and Charges:			
3,732	500	7,000	7,000	Board of Review	7,000	7,000	7,000
27,143	3,117	32,000	32,000	Postage	33,000	33,000	33,000
				Contractual Services -		-	-
31,762	16,007	36,000	36,000	Software Services	37,000	37,000	37,000
8,973	859	12,000	12,000	Tax Roll Preparation	12,000	12,000	12,000
75	-	250	250	Telephone	250	250	250
584	307	3,000	3,000	Auto Expense	2,000	2,000	2,000
46,046	23,723	100,000	100,000	Professional Services	100,000	100,000	100,000
2,370	1,600	5,000	5,000	Memberships and Dues	7,000	7,000	7,000
				Capital Outlay:			
-	-	-	-	Equipment - Vehicle	32,000	32,000	32,000
<u>\$ 1,692,005</u>	<u>\$ 809,260</u>	<u>\$ 2,212,303</u>	<u>\$ 2,212,303</u>	Total Assessing	<u>\$ 2,240,530</u>	<u>\$ 2,240,530</u>	<u>\$ 2,240,530</u>

HUMAN RESOURCES

The Human Resources Department was established in the Fiscal 2011 Budget. It has proven to be a cost effective consolidation and an efficient use of City personnel.

A brief summary of this department's responsibilities are as follows:

- Developing a human resources plan, under the direction of the City of Warren Civil Service Commission for the purpose of recruiting and staffing all full-time, part-time, seasonal and contractual services and for maintaining records on all staff once they are hired. The Director also acts as the Equal Employment Opportunity Officer for all City employees.
- Risk Management is an integral part of the Human Resources Department. The objective is to protect the City's assets along with our human resources in the most cost-effective manner possible. This is done through a process which includes exposure identification, risk evaluation, risk control and risk management administration.
- The Insurance Division manages the Employee Benefits which includes health insurance, dental insurance, disability insurance, life insurance, flexible spending programs and various other voluntary insurance programs along with maintaining records of eligibility for benefits and reconciling monthly invoices. In addition, the Insurance Division plays a key role in ensuring City compliance with certain state and federal regulations. They maintain all Michigan Occupational Safety and Health Act (MIOSHA) postings and process and manage any unemployment claims against the City.
- Labor Relations investigates and makes recommendations to the Mayor and City Council relative to employee union problems; acting as the agent for the City in matters of negotiations, collective bargaining, and agreements with the City employees along with grievance processing for the City's seven bargaining units, representing nearly one hundred percent of the City's full-time workforce.
- Payroll prepares payroll for some 700 full-time City employees along with numerous part-time and temporary employees.
- Human Resources also maintains compliance with Act 78 of 1935 under the direction of the City of Warren Police and Fire Civil Service Commission for the purpose of maintaining fairness for all police promotions and investigations.

Over the past several years, the size and scope of the Department's mission has increased significantly. The establishment of the Department of Human Resources will enable the city to continue to meet the demands placed on it through additional state and federal regulations in the most efficient manner. Human Resources will continue to ensure the City's compliance with various laws including the Americans with Disabilities Act, Family and Medical Leave Act, Affordable Care Act, and Department of Transportation's drug and alcohol testing programs. Human Resources will also continue to provide employees with training workshops on topics ranging from sexual harassment to cultural diversity and customer service, ensuring they are aware of and trained in issues affecting the work environment.

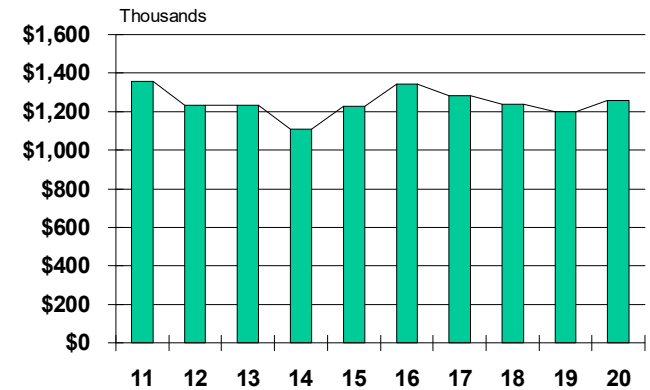
HUMAN RESOURCES

Fiscal 2022 Performance Objectives

1. To recruit and hire the most qualified applicants as an Equal Opportunity Employer.
2. To maintain the most comprehensive insurance coverage at the most competitive cost.
3. To monitor Health Care Reform and how it affects our employee/retiree costs and benefits.
4. To investigate staffing services contracts to supplement our employee workforce.
5. To implement an efficient, cost saving attendance, timekeeping and payroll process.
6. To negotiate labor contracts that preserve and protect the public interest.
7. To comply with the Civil Service Rules and Regulations along with all Federal and State employment laws.
8. To preserve an acceptable level of public service in the face of shrinking financial resources.
9. To ensure compliance with requirements of federal health care reform.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Promotional job postings	25	25	30	25
Open competitive job postings	18	60	65	60
Civil Service Commission meetings	25	25	25	25
Employees hired (FT and PT)	150	400	200	400
Applications processed	850	1,400	1,400	1,400
Random DOT alcohol tests	32	80	16	25
Random DOT drug tests	64	80	64	80
Workers' Comp. claims processed	89	125	125	120
Sick/Accident claims processed	37	40	35	45
Auto/glass claims processed	30	50	65	50
Gen. Liab./Property claims processed	25	30	30	40
Lawsuit files processed	35	40	40	40
Over the counter contacts	3,500	3,500	1,500	3,500
Written exams administered	18	10	8	10
Performance exams administered	50	50	100	50
MESC claims processed	34	30	34	40
W-2's issued by January 31	1,700	1,750	1,713	1,750
MESC Reports/Federal Tax deposits	8	8	8	8
Employee W-4 withholding changes	500	500	500	500
Labor contracts negotiated	8	8	8	8
Arbitration awards	86	80	26	26
GELC 227 grievances	100	100	25	25
GELC Supervisors grievances	20	25	10	18
WPOA grievances	20	20	11	20
WPPFU Local 1383 grievances	10	10	8	12
Compliance with labor employment laws	200	200	20	40
State and Federal court for claims	350 hrs.	350 hrs.	350 hrs.	350 hrs.
Administration of claims/meetings	150 hrs.	150 hrs.	150 hrs.	150 hrs.
Procurement of insurances	150 hrs.	150 hrs.	150 hrs.	150 hrs.
Compliance with federal health care reform	900 hrs.	900 hrs.	900 hrs.	900 hrs.
IRS 1094-C and 1095-C minimum essential value returns processed	1,500	1,500	1,200	1,500

Expenditure History
Human Resources
(Department established in Fiscal 2011 Budget)



GENERAL FUND PERSONNEL

<u>HUMAN RESOURCES</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Human Resource Director	1	\$ 109,052	1	\$ 109,052	1	\$ 109,052	1	\$ 109,052
Chief Equity, Diversity & Inclusion Officer	1	120,000	1	120,000	1	120,000	1	120,000
Human Resource Analyst	1	77,959	1	77,959	1	77,959	1	77,959
Benefits Administrator	1	75,128	1	75,128	1	75,128	1	75,128
Payroll Supervisor	1	87,500	1	87,500	1	87,500	1	87,500
Payroll Technician	-	-	1 (c)	61,382	1 (c)	61,382	1 (c)	61,382
Senior Risk Management Technician	-	-	1 (c)	63,696	1 (c)	63,696	1 (c)	63,696
Administrative Clerk Technician - HR	3	58,714	1 (c)	58,714	1 (c)	58,714	1 (c)	58,714
Office Assistant	1	39,386	1	39,386	1	39,386	1	39,386
Temporary/Co-op		40,000		70,000		70,000		70,000
Overtime	—	5,000	—	15,000	—	15,000	—	15,000
Total Human Resources	<u>9</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Warren Supervisors and Local 227 contracts that expire 6/30/21.

(c) Reclassification of one Administrative Clerk Technician to Senior Risk Management Technician and one Administrative Clerk Technician to Payroll Technician.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>HUMAN RESOURCES</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 463,646	\$ 266,699	\$ 676,116	\$ 676,116	Permanent Employees	\$ 695,072	\$ 695,072	\$ 695,072
27,358	7,174	40,000	40,000	Temporary/Co-op	70,000	70,000	70,000
10,134	7,236	5,000	5,000	Overtime	15,000	15,000	15,000
3,000	750	3,000	3,000	Fees and Per Diem	3,000	3,000	3,000
				Employee Benefits:			
38,907	21,947	55,920	55,920	Social Security	60,572	60,572	60,572
109,001	60,597	156,809	156,809	Employee Insurance	163,126	163,126	163,126
137,487	80,165	171,263	171,263	Retiree Health Insurance	171,912	171,912	171,912
9,695	5,953	9,852	9,852	Longevity	11,687	11,687	11,687
167,709	92,992	199,351	199,351	Retirement Fund	198,022	198,022	198,022
8,792	3,179	9,000	9,000	Office Supplies	10,500	10,500	10,500
				Other Services and Charges:			
1,897	581	2,000	2,000	Postage	2,000	2,000	2,000
57,330	25,932	120,000	120,000	Contractual Services	145,000	145,000	145,000
13,052	3,263	22,000	22,000	Contractual Services - E.A.C.	22,000	22,000	22,000
39,129	12,562	90,000	90,000	Medical Services	75,000	75,000	75,000
-	-	-	-	Mileage	-	-	-
24,565	8,537	25,000	25,000	Printing and Publishing	30,000	30,000	30,000
139,248	-	50,000	50,000	Arbitration Expense	50,000	50,000	50,000
-	-	1,500	1,500	Membership and Dues	1,500	1,500	1,500
				Capital Outlay:			
7,284	-	-	-	Equipment - Computer	-	-	-
<u>\$ 1,258,234</u>	<u>\$ 597,567</u>	<u>\$ 1,636,811</u>	<u>\$ 1,636,811</u>	Total Human Resources	<u>\$ 1,724,391</u>	<u>\$ 1,724,391</u>	<u>\$ 1,724,391</u>

DEPARTMENT OF PROPERTY MAINTENANCE INSPECTION

The Department of Property Maintenance Inspection is charged with the enforcement of the Property Maintenance Code adopted by City Council on March 14, 2006. In addition, the Department enforces the City's weed control program, rodent control program, West Nile virus program, vacant/foreclosed registration program, and the rental licensing and inspection program. The Department is also the primary first contact for residents with any type of property related complaints.

During the fiscal year 2020, Department of Property Maintenance Inspection took 10,640 complaints from residents and inspectors of the City of Warren. Departmental staff currently includes two full-time clerical positions, three full-time Code Enforcement Officers, four full-time Blight Buster/Special Public Service Workers, eight year round temporary Code Enforcement Officers, four temporary Blight Buster Crew workers (two of which are reimbursed by TIFA) and one temporary clerical position.

Our Code Enforcement Officers monitor over 3,000 city owned and privately owned vacant lots and buildings, and abandoned/foreclosed homes for blight, rubbish/debris, rodent harborage, unsanitary conditions, weeds and board-ups. In the spring and summer seasons they also enforce the City's Weed Control ordinance.

Our Code Enforcement Officers also respond to all complaints regarding rubbish/debris, inoperative/unlicensed vehicles, unkempt pools, garbage containers, and all other general property maintenance blight concerns. They also partake in a six-month Clean Sweep Program where each inspector walks down every street in every section of the city checking for any blight issues. The staff's time is divided between answering telephones, inputting complaints, and inspecting properties. Our inspectors are also the first to respond to issues regarding vacant homes and rodent control issues.

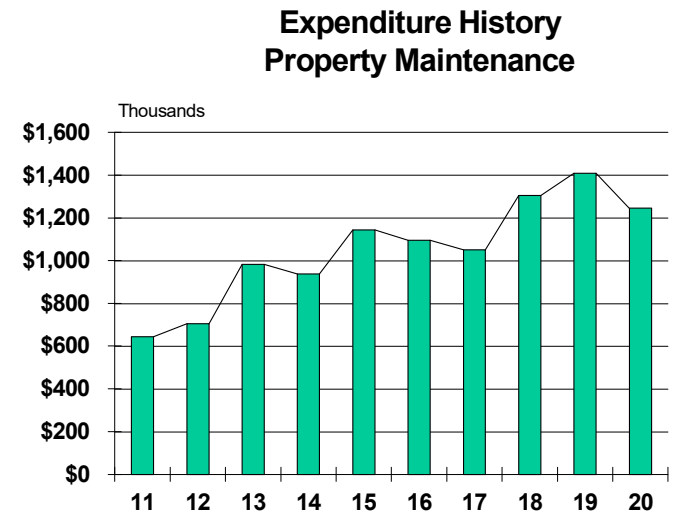
The Department has several major goals for improving services in the upcoming years. The Property Maintenance Inspection Department's overall goal is to strengthen the emphasis on property maintenance, neighborhood stabilization, and reinvestment in the city. The Department's personnel secures continued knowledge of all applicable ordinances, laws and procedures. All vacant and blighted properties will continue to be monitored to ensure a clean and safe city.

PROPERTY MAINTENANCE INSPECTION

Fiscal 2022 Performance Objectives

1. To promptly investigate citizen complaints for blight
2. To continue to update the vacant, abandoned and foreclosed registration database.
3. To continue to make sure all staff members are up to date on current ordinances, laws and procedures.
4. To continue Warren’s national “City Livability Award” winning anti-blight program “Operation: Clean Sweep”.
5. To continue to monitor manufactured home communities for blight and property maintenance issues.
6. To continue our Winter Sweep program for occupied and vacant commercial properties.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Weed enforcement – complaints	2,875	6,500	6,500	6,500
Weed enforcement – vacant homes and lot work orders – grass cutting	1,642	4,500	4,500	4,500
Rodent complaints and investigations	111	575	575	575
Property Maintenance IComplaints entered into tracking system	10,640	29,500	29,500	29,500
Vacant and foreclosed property clean ups (not including city lots/properties)	459	1,500	1,500	1,500
Manufactured home complaints and investigations	56	500	500	500



GENERAL FUND PERSONNEL

<u>PROPERTY MAINTENANCE INSPECTION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Rental Code Inspector	1	\$ 64,252	1	\$ 64,252	1	\$ 64,252	1	\$ 64,252
Code Enforcement Officer	2	64,252	2	64,252	2	64,252	2	64,252
Administrative Clerk	1	54,705	2 (c)	54,705	2 (c)	54,705	2 (c)	54,705
Special Public Service Worker	4	37,544	6 (b)	37,544	6 (b)	37,544	6 (b)	37,544
Office Assistant	1	39,386	- (c)	-	- (c)	-	- (c)	-
Temporary/Co-op		26,000		26,000		26,000		26,000
Temporary Employees- Inspection		577,100		600,000		600,000		600,000
Overtime	—	-	—	150,000	—	150,000	—	150,000
Total Personnel	<u>9</u>		<u>11</u>		<u>11</u>		<u>11</u>	

(a) Wage rates are based on Local 227 contract that expires 6/30/21.

(b) New position.

(c) Reclassification of Office Assistant to Administrative Clerk.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

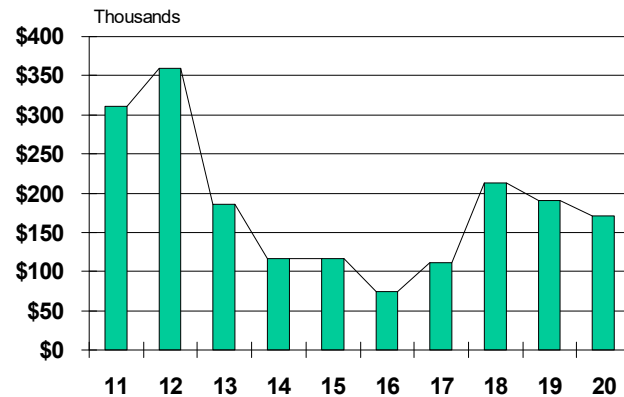
FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	GENERAL GOVERNMENT PROPERTY MAINTENANCE INSPECTION	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 125,304	\$ 79,251	\$ 172,652	\$ 172,652	Inspectors	\$ 188,281	\$ 188,281	\$ 188,281
56,348	92,531	81,233	81,233	Permanent Employees	323,384	323,384	323,384
18,912	8,400	26,000	26,000	Temporary/Co-op	26,000	26,000	26,000
423,697	184,783	577,100	577,100	Temporary Employees- Inspection	600,000	600,000	600,000
7,900	10,263	-	-	Overtime	150,000	150,000	150,000
				Employee Benefits:			
47,755	28,322	65,558	65,558	Social Security	98,505	98,505	98,505
95,355	51,354	156,477	156,477	Employee Insurance	315,289	315,289	315,289
3,663	2,396	5,079	5,079	Retiree Health Insurance	5,620	5,620	5,620
17,628	11,898	25,389	25,389	Retirement Fund	28,099	28,099	28,099
16,558	5,280	35,000	35,000	Office Supplies	35,000	35,000	35,000
				Other Services and Charges:			
2,698	807	5,000	5,000	Postage	5,000	5,000	5,000
-	-	-	-	West Nile Virus Expense	10,000	10,000	10,000
-	-	10,000	10,000	Wildlife Nuisance Control	20,000	20,000	20,000
119,184	79,100	325,000	325,000	Weed Mowing Program	325,000	325,000	325,000
302,844	136,614	295,000	295,000	Rodent Control Program	305,000	305,000	305,000
4,273	2,076	1,050	1,050	Telephone and Radio	4,800	4,800	4,800
-	-	12,000	12,000	Vehicle Maintenance	12,000	12,000	12,000
5,094	495	10,000	10,000	Printing and Publishing	10,000	10,000	10,000
				Capital Outlay:			
-	-	-	-	Vehicles	94,000	94,000	94,000
-	-	9,000	9,000	Equipment	-	-	-
<u>\$ 1,247,213</u>	<u>\$ 693,570</u>	<u>\$ 1,811,538</u>	<u>\$ 1,811,538</u>	Total Property Maintenance Inspection	<u>\$ 2,555,978</u>	<u>\$ 2,555,978</u>	<u>\$ 2,555,978</u>

COMMUNITY AND ECONOMIC DEVELOPMENT

The Department of Community and Economic Development represents a true collaboration between City Departments. In 2011 these two Departments were combined to create the Community and Economic Development Department. Since the establishment of the Community and Economic Development Department, the city has recognized significant savings in the cost of expenditures in both the Community Development and Economic Development areas. All programs funded through the Community and Economic Development Department are reviewed by the Mayor and City Council periodically throughout the year.

The Economic Development Department continues to concentrate on the retention and expansion of businesses in the City by personal attention provided to each and every business when contact is made. The Economic Development Department also continues to maximize the ability to assist businesses diversify and expand by utilizing all incentive programs available through State Statute.

Expenditure History
Community and Economic Development
(Department established in Fiscal 2011 Budget)



GENERAL FUND PERSONNEL

<u>COMMUNITY AND ECONOMIC DEVELOPMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Community & Economic Development Director	1	\$ 102,516	1	\$ 102,516	1	\$ 102,516	1 (f)	\$ 55,000
Community Development Administrative Assistant	<u>1</u>	71,238	<u>1</u>	71,238	<u>1</u>	71,238	<u>1</u>	71,238
Total Personnel	<u><u>2</u></u>		<u><u>2</u></u>		<u><u>2</u></u>		<u><u>2</u></u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Local 227 contract that expires 6/30/21.

(f) Reflects a reduction of \$47,516.00 in wages.

Note: Community Development Admin & Financial Assistant salary reimbursed through Community Development Block Grants funds.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

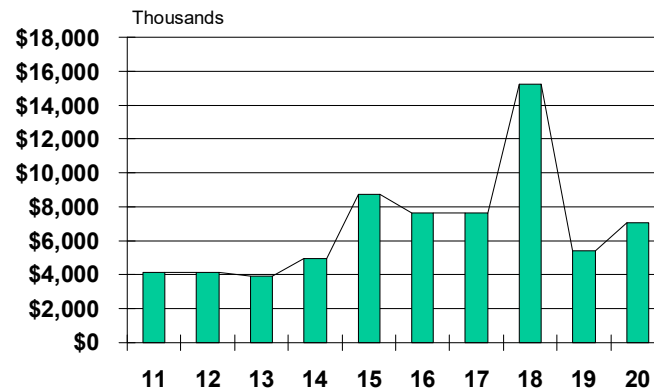
FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>COMMUNITY & ECONOMIC DEVELOPMENT</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 51,350	\$ 26,023	\$ 102,916	\$ 102,916	Appointed Official	\$ 104,974	\$ 104,974	\$ 56,319
64,732	36,087	71,865	71,865	Permanent Employees	72,946	72,946	72,946
				Employee Benefits:			
9,065	4,984	13,637	13,637	Social Security	13,882	13,882	10,086
24,948	15,227	33,903	33,903	Employee Insurance	40,060	40,060	39,503
2,439	1,328	3,565	3,565	Retiree Health Insurance	3,629	3,629	2,637
1,404	1,025	3,482	3,482	Longevity	3,544	3,544	2,575
12,011	6,891	17,827	17,827	Retirement Fund	18,147	18,147	13,184
-	103	500	500	Office Supplies	-	-	-
				Other Services and Charges:			
11	-	2,500	2,500	Postage	2,500	2,500	2,500
-	-	105,000	105,000	Contractual Services	105,000	105,000	40,000
1,197	344	1,000	1,000	Mileage	1,000	1,000	1,000
-	-	5,000	5,000	Printing and Publishing	5,000	5,000	5,000
59	-	2,000	2,000	Membership & Dues	2,000	2,000	2,000
-	-	6,700	6,700	8 mile Vision/Action Plan	6,700	6,700	6,700
3,728	-	8,000	8,000	Promotions	8,000	8,000	8,000
<u>\$ 170,944</u>	<u>\$ 92,012</u>	<u>\$ 377,895</u>	<u>\$ 377,895</u>	Total Community & Economic Development	<u>\$ 387,382</u>	<u>\$ 387,382</u>	<u>\$ 262,450</u>

ADMINISTRATIVE UNALLOCATED EXPENSE

This budget activity center is used for general city expenditures. Typically, the costs involved in providing these services are not attributable to a given operation or department. This situation exists when expenditure is incurred by the city in which benefit is realized by more than one activity. For example, rather than allocating the utility charges over all the departments in city hall, it is much simpler and auditable to charge an activity specifically set up for this type of expenditure.

Other types of expenditures include audit services for the annual general year-end audit, general liability and vehicle insurance premiums, city memberships and dues, tuition reimbursement and so forth.

Expenditure History
Administration Unallocated Expense



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	ADMINISTRATION UNALLOCATED EXPENSE	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Other Services and Charges:			
\$ 78,595	\$ 72,200	\$ 77,200	\$ 77,200	Independent Audit	\$ 78,480	\$ 78,480	\$ 78,480
-	-	-	-	Software Services	-	-	-
43,099	20,227	80,000	80,000	Telephone and Radio	80,000	80,000	80,000
10,318	1,236	40,000	40,000	Conferences and Workshops	40,000	40,000	40,000
43,088	41,550	55,000	55,000	Education Allowance	55,000	55,000	55,000
8,058	2,961	2,961	-	Community Promotion	30,000	30,000	-
1,332,854	1,106,108	3,300,000	3,300,000	Insurance and Bonds	3,300,000	3,300,000	3,300,000
-	-	-	-	8 mile Vision/Action Plan	-	-	-
243,695	303,602	346,618	346,618	Professional Services	376,400	376,400	217,000
-	-	5,000	5,000	Cable Commission Operating Expense	5,000	5,000	5,000
500,000	-	-	-	VEBA Contribution	-	-	-
-	-	-	-	Pension Contribution	-	-	-
250,000	250,000	250,000	250,000	Grievance Settlements	250,000	250,000	250,000
215,725	89,955	290,000	290,000	Public Utilities - Civic Center	290,000	290,000	290,000
9,769	4,412	11,000	11,000	Public Utilities - Court Building	13,000	13,000	13,000
9,266	-	-	-	U.S. Conference of Mayors Membership	-	-	-
37,034	5,612	5,615	5,615	Unemployment Costs	5,615	5,615	5,615
55,000	-	55,000	55,000	401(a) Board Operating Expense	55,000	55,000	55,000
-	1	-	-	Disability Commission Operating Expense	-	-	-
377,440	39,179	122,560	122,560	Contingencies - Covid19	-	-	-
283,253	61,028	850,000	850,000	Tax Reverted Property Acquisition/Expense	850,000	850,000	850,000
3,600,000	-	-	-	Transfer to Recreation Special Revenue	-	-	-
\$ 7,097,194	\$ 1,998,071	\$ 5,490,954	\$ 5,487,993	Total Administration Unallocated Expense	\$ 5,428,495	\$ 5,428,495	\$ 5,239,095

POLICE AND FIRE CIVIL SERVICE COMMISSION

The Police and Fire Civil Service Commission is a board created by statute, Public Act 78 of 1935, and incorporated by reference into the City Charter as provided in section 7.18(b). This Board was established to oversee and provide a civil service system for the Police and Fire Departments based on examination and investigation as to merit, efficiency, and fitness for appointment, employment, and promotion. Since 1993 responsibility for hiring police and fire fighters was given to the Personnel Department via the respective collective bargaining agreements. With the creation of the Human Resources Department in the fiscal 2011 budget, compliance with the Act under the direction of the Commission became the responsibility of the Human Resources Department.

The Police and Fire Civil Service Commission performs the following functions:

1. Prescribes and amends rules and regulations for enforcing the provisions of the Act.
2. Conducts promotional examinations, and oversees recruitment and examinations of new hires.
3. Keeps minutes of the Commission's proceedings, records of all examinations, and roster and personnel files of all members of the Police Department, current and past.
4. Make investigations concerning all matters for enforcing the provisions of the Act.
5. Holds appeal hearings upon request of aggrieved applicants or employees and, in the course thereof, has the power to administer oaths and take testimony.
6. Has the authority to subpoena and require the attendance of witnesses for investigations authorized by the Act.

The Police and Fire Civil Service Commission consists of three part-time commissioners. The City Clerk is an ex-officio member of the Commission.

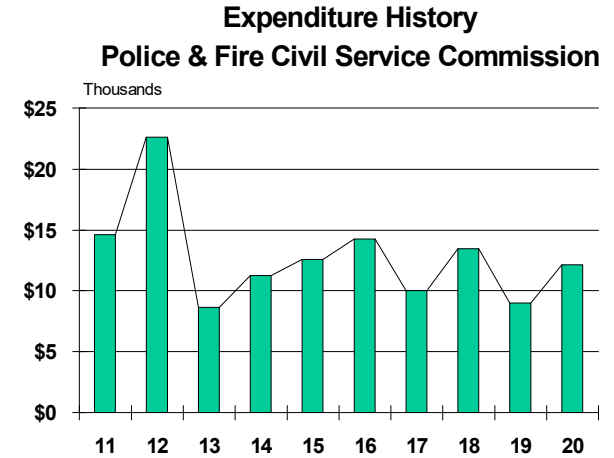
The City of Warren Police and Fire Civil Service Commission shall continue fulfilling its responsibilities according to the requirements of Act 78 to determine qualifications by competitive examinations. All appointments, reinstatements, promotions, and discharges in the Police and Fire Departments will continue to follow the manner and means as prescribed in Act 78 of the Michigan Public Acts of 1935 as amended, and as modified by union agreement.

POLICE & FIRE CIVIL SERVICE COMMISSION

Fiscal 2022 Performance Objectives

1. To provide current eligible police personnel with appropriate exam processes.
2. To provide current eligible police personnel with necessary information to prepare for exams.
3. To calculate and compile exam scores and eligibility lists as quickly and accurately as possible.
4. To be available to hear any appeals of police and/or fire applicants and/or current personnel and, in doing so, meet the requirements of the Rules and Regulations of the Police & Fire Civil Service Commission and Act 78 of 1935.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Employee promotional exams posted	2	3	3	3
Applications processed	50	50	60	60
Written exams conducted	2	3	3	3
Regular meetings held	11	12	12	12
Special meetings held	2	2	2	2
Certify police promotional list	2	3	3	3



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>POLICE & FIRE CIVIL SERVICE</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 600	\$ 450	\$ 2,000	\$ 2,000	Fees and Per Diem	\$ 2,000	\$ 2,000	\$ 2,000
				Supplies:			
440	25	500	500	Office Supplies	500	500	500
11,096	3,756	16,000	16,000	Exams & Operating Supplies	5,000	5,000	5,000
				Other Services and Charges:			
-	-	-	-	Contractual Services	15,000	15,000	15,000
6	-	200	200	Postage	200	200	200
<u>\$ 12,142</u>	<u>\$ 4,231</u>	<u>\$ 18,700</u>	<u>\$ 18,700</u>	Total Police & Fire Civil Service	<u>\$ 22,700</u>	<u>\$ 22,700</u>	<u>\$ 22,700</u>

ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a nine-member with up to two alternates, quasi-judicial body authorized by the Michigan Zoning Enabling Act, MCL 125.3601 et seq., and the Warren Zoning Ordinance to:

1. Hear and decide appeals and review any administrative order, requirement, decision, or determination made by an administrative official or body charged with enforcement of the zoning ordinance.
2. Hear and decide questions related to the interpretation of the zoning ordinance.
3. Hear and decide questions related to interpretation of the zoning maps.
4. Grant land use and non-use variances as authorized by the Michigan Zoning Enabling Act and zoning ordinance.
5. Hear and decide special exceptions as provided for in the zoning ordinance which require approval of the Zoning Board of Appeals such as outdoor retail sales, fairs, carnivals and open air exhibitions.

Applications for approval of the Zoning Board of Appeals should be made to the Building Division. A public hearing will be scheduled and notices issued in compliance with legal requirements. Decisions of the Zoning Board of Appeals will be made at the conclusion of the public hearing. Questions related to the Zoning Board of Appeals should be directed to the Office of the Board of Appeals located within the City Council Offices.

Expenditure History Zoning Board of Appeals



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

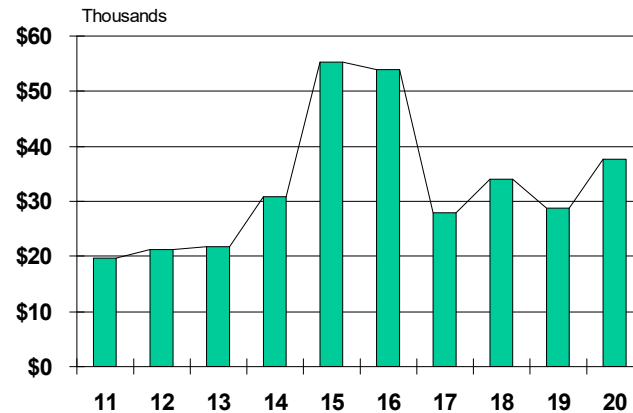
FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ZONING BOARD OF APPEALS</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 5,900	\$ 3,000	\$ 10,800	\$ 10,800	Meeting Allowance	\$ 10,800	\$ 10,800	\$ 10,800
390	-	1,365	1,365	Office Supplies	1,400	1,400	1,400
				Other Services and Charges:			
4,675	1,241	6,000	6,000	Postage	6,000	6,000	6,000
360	-	3,000	3,000	Outside Court Reporter	3,000	3,000	3,000
-	-	840	840	Printing and Publishing	840	840	840
\$ 11,325	\$ 4,241	\$ 22,005	\$ 22,005	Total Zoning Board of Appeals	\$ 22,040	\$ 22,040	\$ 22,040

BEAUTIFICATION COMMISSION

The Beautification Commission was established in 1966, pursuant to Chapter 9, Section 2-904, Code of Ordinance for the City of Warren. Members are appointed by the Mayor and serve without compensation. The Commission has been charged with the following duties:

1. To study, conceive, formulate, promulgate and develop plans for the beautification of streets, highways, alleys, parks, streams, playgrounds, yards, lots and buildings.
2. To study, investigate and develop plans for improving the health, sanitation, safety and cleanliness of the city.
3. To foster the prevention of fires, diseases and other public hazards.
4. To encourage and recommend the placing, planting and preservation of trees, flowers, plants, shrubbery and other objects of ornamentation in the city.
5. To collect, study and evaluate information on community improvements and to make recommendations.
6. To sponsor, plan, promote, coordinate and carry out campaign activities for the restoration, preservation and enhancement of the beauty of the city.
7. To otherwise promote public interest in the general improvements of the appearance of the City: provided, however, that nothing herein shall be construed to abridge, invade, supplant or change the powers and duties of the other commissions, departments, boards and agencies of the city.

**Expenditure History
Beautification Commission**



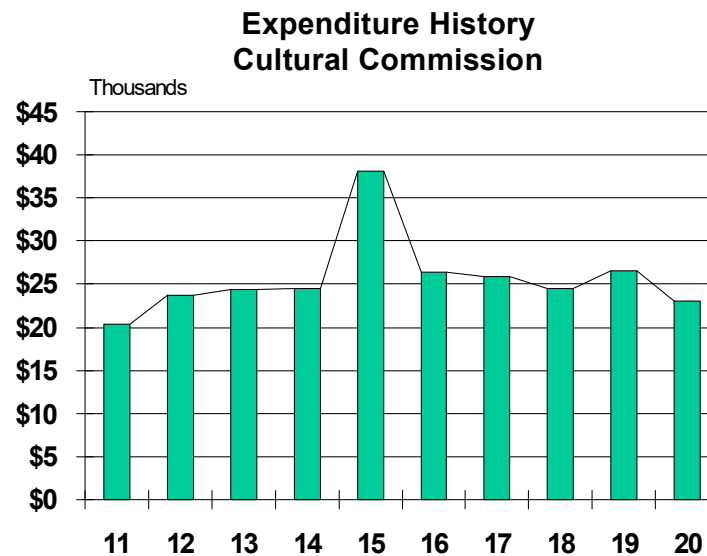
GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	GENERAL GOVERNMENT BEAUTIFICATION COMMISSION	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 9,904	\$ 4,608	\$ 9,000	\$ 9,000	Personnel Services:			
				Part-time Employee	\$ 10,000	\$ 10,000	\$ 10,000
				Employee Benefits:			
758	353	689	689	Social Security	765	765	765
16	7	12	12	Employee Insurance	23	23	23
212	-	500	500	Office Supplies	500	500	500
				Other Services and Charges:			
6,780	1,440	6,000	6,000	Contractual Services	6,000	6,000	6,000
126	4	1,700	1,700	Postage	1,700	1,700	1,700
73	36	250	250	Telephone Expense	250	250	250
480	117	800	800	Mileage	800	800	800
653	270	1,000	1,000	Public Utilities	1,000	1,000	1,000
840	-	5,000	5,000	City Flower Plantings	5,000	5,000	5,000
1,905	-	-	-	School Program	1,200	1,200	1,200
3,824	-	9,000	9,000	Awards Committee	8,000	8,000	8,000
866	554	2,000	2,000	Clean-up Campaign	2,000	2,000	2,000
334	-	1,000	1,000	Installation & Informational Dinner Meetings	1,000	1,000	1,000
10,899	-	15,000	15,000	Decorations	15,000	15,000	15,000
<u>\$ 37,670</u>	<u>\$ 7,389</u>	<u>\$ 51,951</u>	<u>\$ 51,951</u>	Total Beautification Commission	<u>\$ 53,238</u>	<u>\$ 53,238</u>	<u>\$ 53,238</u>

CULTURAL COMMISSION

The Cultural Commission was established by ordinance, on May 12, 1970. It consists of nine members, appointed by the Mayor, with three members appointed each year for three-year terms.

They act in an advisory capacity to the Mayor and City Council, and are responsible for considering, studying, recommending, and conducting plans for the development of city-wide cultural programs. They also are directed to promote, coordinate and develop the performing and creative arts by making recommendations for programs, and further facilitate communications with the State Council for the Arts.



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CULTURAL COMMISSION</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ -	\$ -	\$ 100	\$ 100	Office Supplies	\$ 100	\$ 100	\$ 100
				Other Services and Charges:			
6,350	-	6,350	6,350	Contractual Services	6,350	6,350	6,350
625	625	625	625	Concert Band	625	625	625
625	625	625	625	Warren Tri-County Fine Arts	625	625	625
625	625	625	625	Warren Civic Theatre	625	625	625
625	625	625	625	Warren Symphony Orchestra	625	625	625
11,254	-	13,000	13,000	Summer Program	15,500	15,500	15,500
-	-	1,650	1,650	Winter Program	1,650	1,650	1,650
3,000	-	3,000	3,000	Artist in Residence Program	3,000	3,000	3,000
<u>\$ 23,104</u>	<u>\$ 2,500</u>	<u>\$ 26,600</u>	<u>\$ 26,600</u>	Total Cultural Commission	<u>\$ 29,100</u>	<u>\$ 29,100</u>	<u>\$ 29,100</u>

CRIME COMMISSION

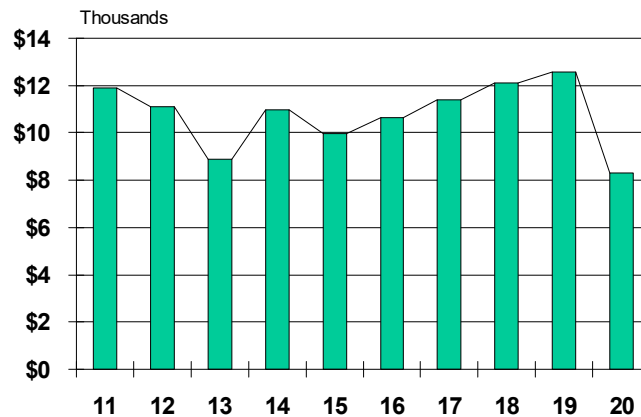
The Crime Commission, established on April 2, 1968, consists of twelve (12) members appointed by the Mayor. Members of the Commission may be persons with qualifications in such areas as: law enforcement, crime prevention, public communication and education.

Meetings are held once a month, and the Police Commissioner or his representative shall be an honorary member and attend all meetings unless excused therefore by the Commission.

The purpose of the Commission is to study the crime situation in the City and make recommendations for its prevention and elimination, serve to provide good communication and education with the community about law enforcement and crime prevention, and shall be available to receive citizens' questions and complaints about crime and make recommendations accordingly. The Commission shall recommend any needed changes in procedures to the Mayor.

The Commission will be working with the Police Department in prompting Community Policing and will participate in the Police and Fire Department Open House, the Senior Health Commission senior seminars, and will hold one Crime Prevention seminar and one Appreciation Dinner per year to award Citizens who assisted the Police and/or Fire Departments in some manner.

Expenditure History Crime Commission



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 941	\$ 123	\$ 1,000	\$ 1,000	<u>CRIME COMMISSION</u>			
				Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000
				Other Services and Charges:			
1,437	600	1,800	1,800	Contractual Services	1,800	1,800	1,800
4,638	3,256	10,000	10,000	Community Promotion & Public Relations	10,000	10,000	10,000
<u>1,303</u>	<u>163</u>	<u>2,000</u>	<u>2,000</u>	Public Utilities	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
<u>\$ 8,319</u>	<u>\$ 4,142</u>	<u>\$ 14,800</u>	<u>\$ 14,800</u>	Total Crime Commission	<u>\$ 14,800</u>	<u>\$ 14,800</u>	<u>\$ 14,800</u>

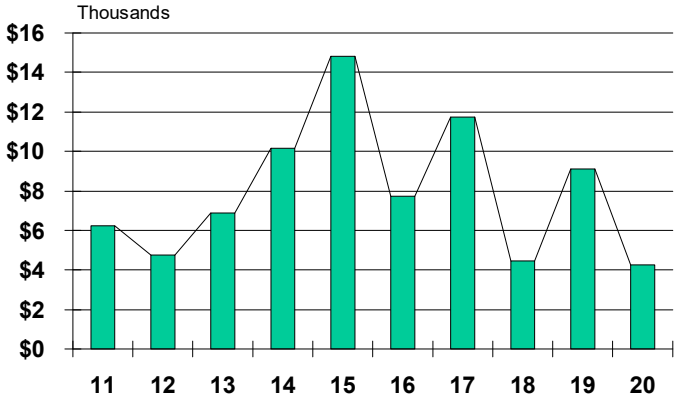
HISTORICAL COMMISSION

The Historical Commission was established by ordinance, on December 9, 1969, and consists of nine members appointed by the Mayor for staggered terms. The office is held for three years, with three appointments being made annually.

The function of the Commission is to further public interest in all matters relating to the history of the City of Warren and its environment, and to that end it may acquire, collect, own or exhibit articles of historic interest and value. Further, it will maintain appropriate exhibits; cooperate in educational and research programs and issue bulletins and other publications.

Meetings are held regularly, at least once a month.

Expenditure History Historical Commission



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT HISTORICAL COMMISSION</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 190	\$ 105	\$ 1,520	\$ 1,520	Office Supplies	\$ 1,520	\$ 1,520	\$ 1,520
				Other Services and Charges:			
73	36	300	300	Telephone Expense	300	300	300
47	-	1,200	1,200	Community Promotion & Public Relations	1,200	1,200	1,200
263	213	363	363	Membership & Dues	313	313	313
1,982	-	1,600	1,600	Historical Site Plaques	1,800	1,800	1,800
1,713	40	3,980	3,980	Museum Expense	3,980	3,980	3,980
-	-	1,600	1,600	Hall of Fame	1,800	1,800	1,800
				Capital Outlay:			
-	-	-	-	Capital Improvements - Cementary Sign	3,000	3,000	3,000
-	-	-	-	Equipment - DVR & Security Cameras	1,500	1,500	1,500
-	-	7,000	7,000	Equipment - Interpretive Signs	-	-	-
<u>\$ 4,268</u>	<u>\$ 394</u>	<u>\$ 17,563</u>	<u>\$ 17,563</u>	Total Historical Commission	<u>\$ 15,413</u>	<u>\$ 15,413</u>	<u>\$ 15,413</u>

EMPLOYEES RETIREMENT COMMISSION

Established under General City Ordinance on January 1, 1958, the City of Warren Employees' Retirement System is the administrator of a single-employer public employees' retirement system that covers all remaining full time employees, except police and fire personnel hired prior to the close of the plan effective upon ratification of the final collective bargaining agreements in February 2000. As of December 31, 2019, there were 504 retirees and beneficiaries receiving benefits from the fund. In addition, 16 members have deferred their retirement benefits. All of the 53 active members in the system have vested pension rights.

The City of Warren Employees' Retirement System is governed by a board of five trustees; the Mayor or an alternate, a Council Member, a citizen appointed by the Mayor, and two elected members of the retirement system. Elected trustees serve three-year terms. The trustees' actions are governed under ordinances and resolutions adopted by Council, the City Retirement Board's adopted rules of procedure, and State of Michigan Public Act 55. The System has contractual agreements with eight money managers to invest approximately \$136 million in assets.

The system is funded through investment earnings and contributions from the City. The City's funding policy provides for periodic employer contributions at actuarially determined amounts that are designed to accumulate sufficient assets to pay benefits when due. The contribution for the fiscal year beginning July 1, 2021 is \$8,851,952. For comparison to prior years the Unfunded Actuarial Present Value of Credited Projected Benefits for the year ended December 31, 2019 was \$57,939,000. The system is audited annually by an independent certified public accountant and is evaluated each year by an actuarial firm.

In addition, the General Employees' Retirement System administers the VEBA Trust, which provides health, life, disability and dental insurance for retirees and their families. This Trust was closed to new hires effective in April of 2007. Regular retirement benefits are payable at any age with 30 years of service, attainment of age 50 with 25 years of service or age 60 with 8 years of service. The obligation to contribute to and maintain the system for these employees was established by City ordinance and collective bargaining agreements. At December 31, 2019 plan assets are in excess of \$70 million. As of the most recent actuarial valuation dated December 31, 2018 there are 562 retirees and beneficiaries, 41 deferred members and 169 active vested members covered by the VEBA Trust.

EMPLOYEE RETIREMENT COMMISSION

Fiscal 2022 Performance Objectives

1. To improve communication between Board of Trustees, Retirees, Employees and City Administration.
2. To promote awareness and use of Retirement system's Webpage for better communication and education of members.
3. To promote education for staff and trustees regarding pension law and changing legislation.
4. To improve the databases of healthcare eligibility for retirees.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Agendas prepared	20	22	22	24
Formal pension calculations prepared	30	30	30	30
Annual employee pension ledgers prepared	105	100	95	90
Pension checks distributed	6,350	6,400	6,350	6,350
1099R's mailed	531	550	540	540
Retirement actuarial statements prepared	1	1	1	1
Retirement financial statements prepared	1	1	1	1
VEBA Trust actuarial valuation prepared	-	1	1	-
VEBA Trust financial statements prepared	1	1	1	1

GENERAL FUND PERSONNEL

<u>CITY RETIREMENT</u>	<u>Present (a)</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Administrator II	1	\$ 84,249	1	\$ 84,249	1	\$ 84,249	1	\$ 84,249
Senior Account Technician - Retirement	1	65,982	1	65,982	1	65,982	1	65,982
Part-time Employee		10,000		10,000		10,000		10,000
Overtime	—	-	—	5,000	—	5,000	—	5,000
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 412 Unit 59 and Local 227 contracts that expire 6/30/21.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	GENERAL GOVERNMENT CITY RETIREMENT	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 151,113	\$ 80,831	\$ 149,887	\$ 149,887	Permanent Employees	\$ 153,833	\$ 153,833	\$ 153,833
4,305	2,205	10,000	10,000	Part-time Employee	10,000	10,000	10,000
2,912	-	-	-	Overtime	5,000	5,000	5,000
				Employee Benefits:			
12,347	6,550	12,745	12,745	Social Security	13,436	13,436	13,436
38,725	21,458	35,273	35,273	Employee Insurance	39,991	39,991	39,991
67,606	39,298	82,466	82,466	Retiree Health Insurance	82,626	82,626	82,626
6,521	3,353	6,720	6,720	Longevity	6,800	6,800	6,800
1,150	1,150	2,150	2,150	Education Allowance	2,150	2,150	2,150
16,180	8,534	15,660	15,660	Retirement Fund	16,813	16,813	16,813
				Retiree Benefits:			
6,602,732	3,329,349	8,000,000	8,000,000	Retiree Insurance	8,000,000	8,000,000	8,000,000
916,958	464,453	900,000	900,000	Medicare Reimbursement	992,000	992,000	992,000
100	-	2,500	2,500	Office Supplies	2,500	2,500	2,500
				Other Services and Charges:			
-	-	-	13,000	Legal Services	13,000	13,000	13,000
-	-	-	1,000	Fees & Per Diem	1,000	1,000	1,000
1,803	71	5,000	5,000	Postage	2,000	2,000	2,000
-	-	-	660,232	Contractual Services	693,156	693,156	693,156
-	-	-	1,000	Service Contracts	1,000	1,000	1,000
-	-	-	3,000	Disability Physicals	3,000	3,000	3,000
-	-	-	450	Membership & Dues	460	460	460
-	-	-	38,610	Bank Custodial Fees	38,720	38,720	38,720
-	-	-	7,000	Travel and Conferences	7,000	7,000	7,000
-	-	-	14,000	Insurance and Bonds	14,000	14,000	14,000
-	-	-	2,000	Printing & Publishing	2,000	2,000	2,000
773	398	1,000	1,000	Telephone	1,000	1,000	1,000
\$ 7,823,225	\$ 3,957,650	\$ 9,223,401	\$ 9,963,693	Total City Retirement	\$ 10,101,485	\$ 10,101,485	\$ 10,101,485
(183,191)	(98,496)	(197,441)	(937,733)	Charges Reimbursable via Public Act 55	(977,225)	(977,225)	(977,225)
(7,640,034)	(3,859,154)	(9,025,960)	(9,025,960)	Charges Reimbursable via VEBA Trust	(9,124,260)	(9,124,260)	(9,124,260)
\$ -	\$ -	\$ -	\$ -	Net City Retirement	\$ -	\$ -	\$ -

POLICE AND FIRE RETIREMENT COMMISSION

The Warren Police and Fire Retirement Commission was established with the authority to administer, manage, and operate the retirement system following the provisions established by Public Act 345 of 1937, as amended. The responsibility of the Police and Fire Retirement Board is to make certain that the assets of the retirement fund are invested in a safe and prudent manner, yielding the highest possible return on the investment of the funds.

The Board is also responsible for calculation of retiree benefits. Board meetings are held on the third Thursday of every month at 11:00 a.m. in the Baseline Conference Room, located on the fourth floor of city hall. These are public meetings with the notices posted near the Treasurer's Department in city hall by the end of the week prior to the meeting.

Total assets in the fund as of December 31, 2019, were \$294,995,395. The financial objective of the plan, which meets the State of Michigan requirements, is to establish and receive periodic employer contributions at actuarially determined amounts in order to accumulate sufficient assets to pay benefits when due. The contribution for the fiscal year beginning July 1, 2021 is \$12,413,251, which will change annually after an annual actuarial valuation is completed and a report is issued. As of December 31, 2019 the retirement system is now 71.8% funded, which means that accrued liabilities exceeded actuarial accrued assets by 28.2%.

There are currently 573 retirees or beneficiaries receiving benefits from the fund and 324 active members of the system who pay three and five percent of gross wages into the system. Retirement benefits vest after 10 years of service.

The members of the Police and Fire Retirement Board include the City Treasurer, a police department representative, a fire department representative and two mayoral appointed positions. The Commission uses the services of independent legal counsel (on a retainer basis) to handle the legal matters of the system. The system is audited annually by an independent certified public accounting firm.

In 2004, an ordinance was passed creating the Warren Police and Fire Health Benefits Plan. The board members are comprised of a police representative, fire representative, City Treasurer and two mayoral appointees. The primary objective is to receive contributions from the City and to fund for current employee's future health expenditures and pay current retirees health expenditures and Medicare reimbursements. Plan assets as of December 31, 2019, were \$57,821,887.

POLICE AND FIRE RETIREMENT COMMISSION

Fiscal 2022 Performance Objectives

1. To encourage more enrollments in the direct deposit program.
2. To continue software development for accounting system.
3. To continue software training for staff.
4. To continue education of active members regarding plan benefits.
5. To begin work on database of separating Police and Firefighters with different benefit tiers.
6. To begin work on actuarial study for Health Benefits Plan.
7. To encourage use of online capabilities relative to forms.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Pension calculations prepared	13	20	20	20
Actual pension calculations prepared	13	20	20	20
Agendas prepared	20	18	18	18
Active employee ledgers distributed	372	350	375	375
Pension checks distributed	188	474	175	170
Annuity withdrawals completed	13	20	20	20
Safe-Harbor method calculations	1	20	5	5
Retiree incentive bonuses paid	5	5	5	5
1099R's and W4-P's mailed	662	650	650	650
Buy-Back computations	13	15	15	15
Direct deposit enrollments	12	15	5	-
Monitoring monthly direct deposits	7,378	7,300	7,300	7,300
Direct deposits initiated	7,378	7,300	7,300	7,300
Pension verifications	572	-	-	-
Retirement System actuarial valuation prepared	1	1	1	1
Retirement System financial statements prepared	1	1	1	1
VEBA Trust actuarial valuation prepared	1	1	1	1
VEBA Trust financial statements prepared	1	1	1	1

GENERAL FUND PERSONNEL

	<u>Present (a)</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>POLICE & FIRE RETIREMENT</u>								
Police & Fire Administrator	1	\$ 87,500	1	\$ 87,500	1	\$ 87,500	1	\$ 87,500
Senior Account Technician - Retirement	1	65,982	1	65,982	1	65,982	1	65,982
Part-time Employee		20,000		20,000		20,000		20,000
Overtime	—	3,185	—	5,200	—	5,200	—	5,200
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 412 Unit 59 and Local 227 contracts that expire 6/30/21.

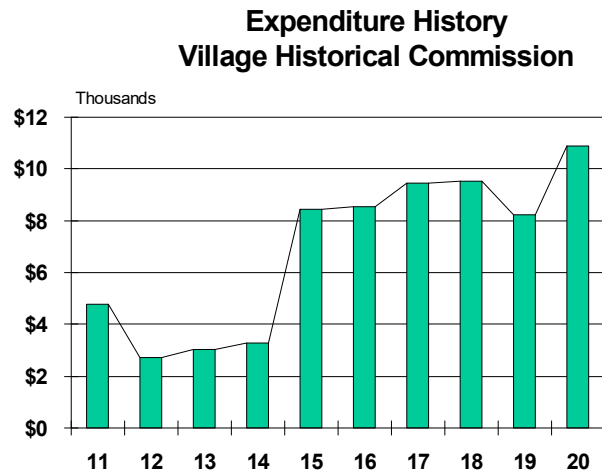
GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	GENERAL GOVERNMENT POLICE & FIRE RETIREMENT	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 151,754	\$ 80,782	\$ 154,833	\$ 154,833	Permanent Employees	\$ 156,161	\$ 156,161	\$ 156,161
10,279	-	20,000	20,000	Part-time Employee	20,000	20,000	20,000
5,186	8,305	3,185	3,185	Overtime	5,200	5,200	5,200
				Employee Benefits:			
12,987	7,071	14,138	14,138	Social Security	14,393	14,393	14,393
38,859	21,501	35,391	35,391	Employee Insurance	40,077	40,077	40,077
65,844	38,310	80,733	80,733	Retiree Health Insurance	80,733	80,733	80,733
6,800	3,400	6,800	6,800	Longevity	6,800	6,800	6,800
1,200	1,200	1,200	1,200	Education Allowance	1,200	1,200	1,200
88,667	48,907	94,432	94,432	Retirement Fund	92,796	92,796	92,796
				Retiree Benefits:			
9,112,651	4,902,289	10,000,000	10,000,000	Retiree Insurance	10,000,000	10,000,000	10,000,000
677,348	347,548	655,000	655,000	Medicare Reimbursement	721,000	721,000	721,000
-	-	5,218	5,218	Office Supplies	5,218	5,218	5,218
				Other Services and Charges:			
1,121	85	5,016	5,016	Postage	5,016	5,016	5,016
-	-	-	24,000	Audit Fees	24,000	24,000	24,000
-	-	-	1,800,000	Contractual Services	1,800,000	1,800,000	1,800,000
-	-	-	530	Service Contracts	530	530	530
-	-	-	3,500	Disability Physicals	3,500	3,500	3,500
-	-	-	8,000	Travel and Conferences	8,000	8,000	8,000
-	-	-	20,000	Insurance and Bonds	20,000	20,000	20,000
-	-	-	3,400	Printing & Publishing	3,400	3,400	3,400
580	298	1,000	1,000	Telephone	1,000	1,000	1,000
<u>\$ 10,173,276</u>	<u>\$ 5,459,696</u>	<u>\$ 11,076,946</u>	<u>\$ 12,936,376</u>	Total Police & Fire Retirement	<u>\$ 13,009,024</u>	<u>\$ 13,009,024</u>	<u>\$ 13,009,024</u>
(383,277)	(209,859)	(421,946)	(2,281,376)	Charges Reimbursable via Public Act 55	(2,288,024)	(2,288,024)	(2,288,024)
<u>(9,789,999)</u>	<u>(5,249,837)</u>	<u>(10,655,000)</u>	<u>(10,655,000)</u>	Charges Reimbursable via VEBA Trust	<u>(10,721,000)</u>	<u>(10,721,000)</u>	<u>(10,721,000)</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Net Police & Fire Retirement	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

VILLAGE HISTORICAL COMMISSION

On December 28, 1976, the City Council created the Village Historic District Commission, composed of seven members, appointed by the Mayor, for a three-year term.

The purpose of the Warren Village Historic District Commission is to enrich the present and future by preserving the past. It does this through efforts to beautify the neighborhood; to encourage historic preservation and property maintenance; educate citizens on Warren's unique cultural heritage; and apply rules and regulations to protect the district from alteration and development that might compromise its aesthetic integrity or diminish its unique historic value.



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>VILLAGE HISTORICAL COMMISSION</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 209	\$ -	\$ 600	\$ 600	Office Supplies	\$ 600	\$ 600	\$ 600
				Other Services and Charges:			
6,059	1,500	14,000	14,000	Contractual Services	14,000	14,000	14,000
451	-	5,000	5,000	Community Promotion & Public Relations	5,000	5,000	5,000
1,408	543	3,300	3,300	Public Utilities	3,300	3,300	3,300
2,774	-	3,200	3,200	Historical Site Plaque	3,200	3,200	3,200
-	-	15,000	15,000	Old Village Hall Improvements	15,000	15,000	15,000
-	-	10,000	10,000	Vintage Light Poles	10,000	10,000	10,000
<u>\$ 10,901</u>	<u>\$ 2,043</u>	<u>\$ 51,100</u>	<u>\$ 51,100</u>	Total Village Historical Commission	<u>\$ 51,100</u>	<u>\$ 51,100</u>	<u>\$ 51,100</u>

SENIOR HEALTH CARE SERVICES

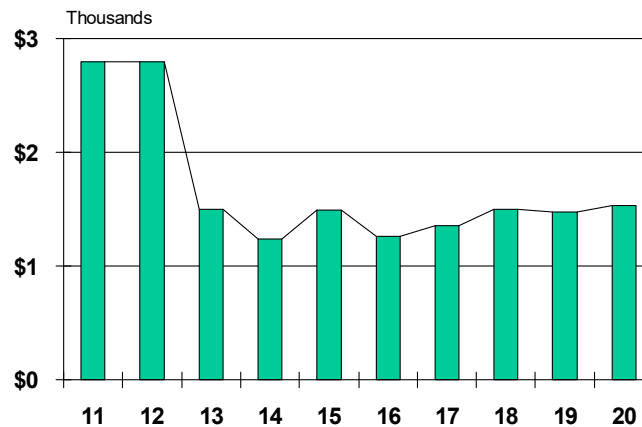
The Warren City Commission for Senior Health Care Services was created by city ordinance effective December 28, 1987.

The purpose of the Commission is to identify health care needs of Warren seniors and to provide information of health care services available in the city.

The Commission consists of twelve members. The members of the commission shall be appointed by the Mayor and confirmed by City Council. Five (5) members shall be Warren senior citizens, six (6) shall be representatives from healthcare organizations with varied backgrounds, and one (1) member shall be an employee of the City of Warren.

The Commission's officers shall be Chairman, Vice-Chairman, Secretary and Treasurer.

**Expenditure History
Senior Health Care Services**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

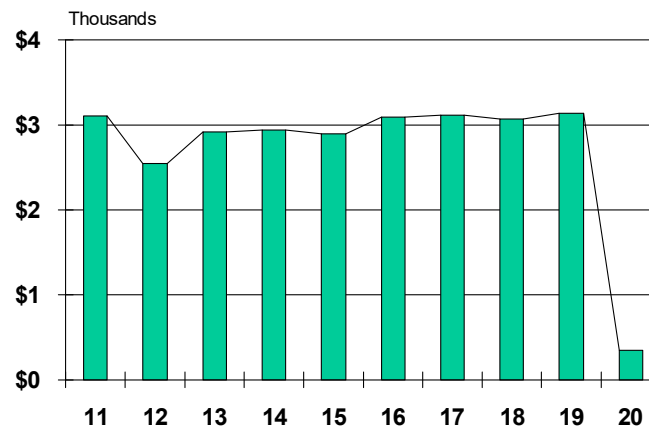
FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>CITY COMMISSION ON SENIOR HEALTH CARE SERVICES</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 1,531	\$ -	\$ 2,000	\$ 2,000	Other Services and Charges:			
				Community Promotion & Public Relations	\$ 2,000	\$ 2,000	\$ 2,000
<u>\$ 1,531</u>	<u>\$ -</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>	Total Senior Health Care Svcs Commission	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>

COUNCIL OF COMMISSIONS

The purpose and function of the Council of Commissions is to unite the City Commissions into a representative Council with the concept of sharing ideas, concerns, plans for improvement, and enrichment of the community. By promoting and encouraging public interest in its endeavors, the Council of Commissions intends to strengthen the purpose and function of the individual city commissions.

The Council of Commissions shall consist of one member from each city commission interested in participating. The representative shall be appointed annually to the Council of Commissions by each individual commission.

**Expenditure History
Council of Commissions**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>COUNCIL OF COMMISSIONS</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ -	\$ -	\$ 100	\$ 100	Office Supplies	\$ 100	\$ 100	\$ 100
<u>349</u>	<u>-</u>	<u>3,850</u>	<u>3,850</u>	Other Services and Charges: Appreciation Reception	<u>3,850</u>	<u>3,850</u>	<u>3,850</u>
<u>\$ 349</u>	<u>\$ -</u>	<u>\$ 3,950</u>	<u>\$ 3,950</u>	Total Council of Commissions	<u>\$ 3,950</u>	<u>\$ 3,950</u>	<u>\$ 3,950</u>

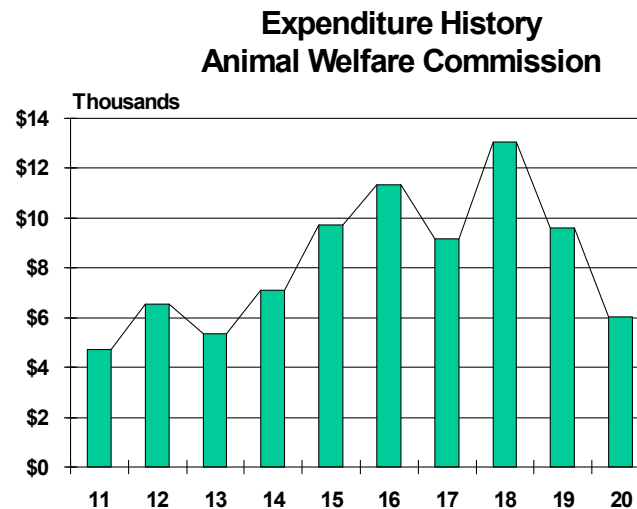
ANIMAL WELFARE COMMISSION

The Animal Welfare Commission was established on October 22, 1998. The Commission shall consist of seven members to be appointed by the Mayor. The members shall serve for three-year terms and may be re-appointed for any number of terms. Council and the Mayor may appoint ex-officio members.

The purpose and function of the commission shall be to study the proper care, husbandry, welfare, maintenance, education and awareness of issues of all animals that reside within City limits.

The duties of the Animal Welfare Commission shall be as follows:

1. Review and recommend to the Mayor and Council programs and practices that will develop citizen cooperation in the maintenance, proper care and animal rights of all animals in the city.
2. Advise and provide studies and recommendations to the Mayor and Council on such issues as husbandry (housing, food, shelter, water, general maintenance), medical care, cruelty to animals, licensing, promotion of spay and neuter programs, enforcement of ordinances and promotion of legislative action regarding animal cruelty, investigations and recommendations regarding wildlife incidents, and recommendations of additional ordinances designed to protect animals within the city.



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ANIMAL WELFARE COMMISSION</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ -	\$ -	\$ 300	\$ 300	Office Supplies	\$ 300	\$ 300	\$ 300
				Other Services and Charges:			
2,053	558	2,000	2,000	Operating Expense	2,000	2,000	2,000
-	-	50	50	Postage	50	50	50
-	-	50	50	Telephone Expense	50	50	50
1,554	-	2,600	2,600	Vaccination Fair	2,600	2,600	2,600
-	-	1,000	1,000	Chipping Clinic	1,000	1,000	1,000
1,683	-	2,500	2,500	Education	2,500	2,500	2,500
725	-	15,000	15,000	Dog Park	7,500	7,500	7,500
<u>\$ 6,015</u>	<u>\$ 558</u>	<u>\$ 23,500</u>	<u>\$ 23,500</u>	Total Animal Welfare Commission	<u>\$ 16,000</u>	<u>\$ 16,000</u>	<u>\$ 16,000</u>

FIRE DEPARTMENT

The primary purpose of the Fire Department is to protect the lives and property of the citizens and business owners of the City of Warren. The operation of the department is based on its authority and responsibilities granted within home rule charter and divided into seven categories.

ADMINISTRATION: Executes and directs the research, planning and development of all department assignments, rules, and procedures, etc. Responsible for the preparation and submission of bi-weekly, monthly and annual reports, as well as preparation and administration of the annual budget. Monitors the use of apparatus, equipment, supplies and all assets of the department and reviews contracts. Maintains all incident reports, correspondence, records, files, operating procedures, resource manuals, orders and directives. Provides supervision and direction to all divisions within the department.

FIREFIGHTING DIVISION: The primary role of the firefighting division is to protect lives and property of residents, business owners and visitors to our community from products of combustion generated by fires. Fire fighters are also trained to respond to a wide range of incidents beyond their firefighting duties, including responding to hazardous materials and technical rescue incidents, natural or man-made disasters, chemical, biological, radiological or nuclear incidents.

EMERGENCY MEDICAL DIVISION: The primary role of cross-trained fire fighters/paramedics, who are licensed by the State of Michigan, is to provide advanced and basic medical response, treatment and transport of the sick and injured. Patients are treated and transported to the most appropriate medical facilities inside and outside the city.

FIRE PREVENTION DIVISION: The primary role of this division is the prevention of fires through inspection of building occupancies of all types with an emphasis on public gathering facilities including theaters, restaurants and bars. Review of site plans focus in the areas of fire protection systems and egress pathways for new or renovated facilities. Public fire safety education is also a responsibility of this division.

HAZARDOUS MATERIALS TEAM: The primary role of this specialized team within the firefighting division is to respond to and mitigate hazardous materials incidents. All fire fighters receive training while team members receive advanced specialized training to the technician level of certification. Team members are also responsible for maintaining an extensive inventory of specialized equipment and supplies necessary to mitigate and contain an incident. Team members are also part of the Macomb County Hazardous Materials Team providing response capabilities for larger scale incidents.

TECHNICAL RESCUE TEAM: The primary role of this specialized team within the Firefighting Division is to respond to and mitigate incidents in the areas of rescue from confined spaces, rescue from building collapse, rescue from heights, rescue from water incidents, and rescue from machine entrapments. Team members are also part of the Macomb County Technical Rescue Team providing response capabilities for larger scale incidents.

TACTICAL MEDIC TEAM: The primary function of this specialized team within the Firefighting Division is to respond to and provide medical support, treatment and or transport to the police department's special response team.

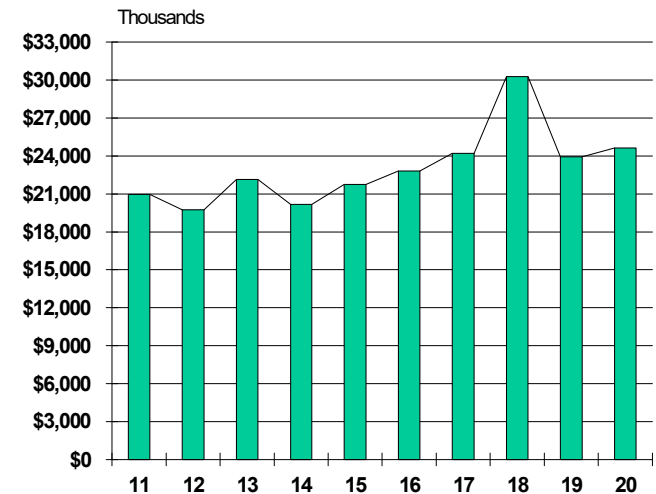
FIRE DEPARTMENT

Fiscal 2022 Performance Objectives

1. To collaborate with at least one other community to streamline the delivery of fire and EMS services to both communities or a group of communities, creating cost and delivery efficiencies.
2. To develop a strategy to refurbish, rebuild or replace fire stations and ancillary facilities that has the support of administration and approval of City Council.
3. To implement a replacement schedule for all apparatus, squad utility trucks and staff vehicles that has the support of the administration and the approval of City Council.
4. To implement technology advances that create work place efficiencies and further transition department towards a paperless environment.
5. To continue to modernize and transform the department to meet the challenges of the 21st century.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Incident reports reviewed	4,631	21,000	5,000	5,000
Fire station/apparatus/equipment inspections	72	72	72	72
Total incident responses	19,502	19,500	20,000	20,000
Total equipment responses	37,532	27,000	40,000	40,000
Mutual aid rendered and received	4,911	75	6,012	6,012
On duty injuries	22	10	25	25
Lost work hours from on duty injuries	10,540	2,500	5,000	5,000
Hours of hydrant maintenance	8,320	7,800	8,320	8,320
Hours of fire training	2,859	6,500	3,000	3,000
Hours of medical training	2,038	3,000	4,000	4,000
Hours of haz-mat training	576	300	576	576
Hours of tech rescue training	576	150	576	576
Hours of SRT training	192	30	192	192
Fire Department vehicle accidents	10	10	15	15

**Expenditure History
Fire Department**



GENERAL FUND PERSONNEL

<u>FIRE DEPARTMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Fire Commissioner	1	\$ 133,259	1	\$ 133,259	1	\$133,259	1	\$133,259
Administrative Chief of Operations	1	127,464	1	129,374	1	129,374	1	129,374
Deputy Chief	1	121,670	1	123,491	1	123,491	1	123,491
Special Operations Chief	1	115,874	1	117,613	1	117,613	1	117,613
Battalion Chief	3	115,874	3	117,613	3	117,613	3	117,613
Fire Marshal	1	115,874	1	117,613	1	117,613	1	117,613
Chief of E.M.S.	1	115,874	1	117,613	1	117,613	1	117,613
Captain	6	105,341	6	117,613	6	117,613	6	117,613
Training Coordinator	1	105,341	- (c)	-	- (c)	-	- (c)	-
Chief of Training	-	-	1 (c)	117,613	1 (c)	117,613	1 (c)	117,613
EMS Coordinator	-	-	-	-	-	-	1 (b)	97,199
Lieutenant	15	95,762	15	97,199	15	97,199	15	97,199
Fire Inspector	3	95,762	3	97,199	3	97,199	3	97,199
Sergeant A.E.M.T.	3	95,762	3	97,199	3	97,199	3	97,199
Sergeant	3	87,057	3	88,363	3	88,363	3	88,363
Fire Fighter Engine & Ladder	21	83,100	21	84,347	21	84,347	21	84,347
Fire Fighter	69	79,142	69	80,330	69	80,330	69	80,330
Cadet Firefighters	-	-	10 (b)	20,150	10 (b)	20,150	-	-
Office Coordinator - Fire	1	79,676	1	79,676	1	79,676	1	79,676
Administrative Clerk Technician	1	58,714	1	58,714	1	58,714	1	58,714
EMS Billing Clerk	1	54,705	1	54,705	1	54,705	1	54,705
Overtime - Fire Fighters		650,000		1,200,000		1,200,000		1,200,000
Overtime - Clerical		1,500		2,500		2,500		2,500
Total Personnel	<u>133</u>		<u>143</u>		<u>143</u>		<u>134</u>	

(a) Wage rates include holiday pay and are based on Local 1383 contract that expires 6/30/22 as well as Local 227 contract that expires 6/30/21 and Local 412 Unit 35 contract that expired 6/30/20.

(b) New position.

(c) Reclassification of Training Coordinator to Chief of Training.

Note: Reduced rates apply to the positions of Captain, Lieutenant, Sergeant, and Firefighter for employees hired after 1/1/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>FIRE DEPARTMENT</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 132,033	\$ 63,964	\$ 126,481	\$ 126,481	Appointed Official	\$ 129,011	\$ 129,011	\$ 129,011
8,693,589	4,369,790	9,936,771	9,936,771	Fire Fighter Wages	10,095,861	10,095,861	10,188,116
-	-	-	-	Cadet Firefighters	202,290	202,290	-
178,116	93,298	181,227	181,227	Civilians & Clerical	189,499	189,499	189,499
3,659	3,903	1,500	1,500	Overtime - Clerical	2,500	2,500	2,500
1,170,662	1,639,486	650,000	650,000	Overtime - Fire Fighters	1,200,000	1,200,000	1,200,000
101,737	29,776	150,000	150,000	Shift Premium	150,000	150,000	150,000
85,000	40,000	91,000	91,000	A.E.M.T. Premium	96,000	96,000	96,000
				Employee Benefits:			
24,508	24,050	24,650	24,650	Educational Allowance	99,000	99,000	99,000
6,751	8,118	8,400	8,400	Cleaning Allowance	8,400	8,400	9,100
176,159	104,839	193,621	193,621	Social Security	227,884	227,884	213,853
484,073	299,831	571,993	571,993	Holiday Pay	587,637	587,637	592,939
2,265,579	1,229,507	2,529,147	2,529,147	Employee Insurance	2,853,306	2,853,306	2,871,225
4,265,327	2,196,451	4,754,927	4,754,927	Retiree Health Insurance	4,228,571	4,228,571	4,228,571
178,497	87,448	197,549	197,549	Longevity	193,052	193,052	194,412
4,101,302	2,227,743	4,452,285	4,452,285	Retirement Fund	4,679,846	4,679,846	4,679,846
103,779	50,929	122,000	122,000	Food Allowance	122,000	122,000	122,000
66,465	37,796	73,250	73,250	Uniforms	76,700	76,700	77,350
				Supplies:			
366,276	139,659	528,200	528,200	Operating Supplies	482,000	482,000	482,000
183,232	35,206	175,000	175,000	EMS Medical Supplies	185,000	185,000	185,000
76,486	33,737	100,000	100,000	Gasoline & Diesel Oil	100,000	100,000	100,000
				Other Services and Charges:			
415,328	184,424	618,619	618,619	Contractual Services	563,100	563,100	563,100
93,039	42,499	227,000	227,000	Building Maintenance	227,000	227,000	227,000
55,880	45,534	75,000	75,000	Instruction	75,000	75,000	75,000
4,393	-	14,500	14,500	Medical Services	14,000	14,000	14,000
54,115	15,273	76,100	76,100	Telephone and Radio	55,000	55,000	55,000
120,148	40,916	125,000	125,000	Public Utilities	125,000	125,000	125,000
30,000	15,000	30,000	30,000	Hydrant Installation & Repairs	30,000	30,000	30,000
60,000	30,000	60,000	60,000	Public Fire Protection (Water)	60,000	60,000	60,000
2,360	865	17,175	17,175	Memberships & Dues	15,850	15,850	15,850
15,722	4,471	46,750	46,750	Fire Prevention Week	50,700	50,700	50,700

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>FIRE DEPARTMENT (CONTINUED)</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Capital Outlay:			
\$ 111,742	\$ 169,371	\$ 904,901	\$ 904,901	Capital Improvements	\$ 270,000	\$ 270,000	\$ 270,000
60,699	-	-	-	2017 AFG Grant Expense	-	-	-
<u>947,084</u>	<u>22,846</u>	<u>212,750</u>	<u>212,750</u>	Equipment and Vehicles	<u>780,600</u>	<u>780,600</u>	<u>780,600</u>
<u>\$ 24,633,740</u>	<u>\$ 13,286,730</u>	<u>\$ 27,275,796</u>	<u>\$ 27,275,796</u>	Total Fire Department	<u>\$ 28,174,807</u>	<u>\$ 28,174,807</u>	<u>\$ 28,076,672</u>

POLICE DEPARTMENT

The primary purpose of the Police Department is to protect life and property. To accomplish this goal, police officers enforce the criminal laws of the State of Michigan and our City Ordinances.

Organizationally, the Police Department's operations are divided into three bureaus: Administrative, Patrol and Investigative.

The Administrative Services Bureau is responsible for the operation of the Training Division, Technical Services Division, Communications Division, Computer Services Division, along with Technical Systems Management and Emergency Services Division. The Administrative Bureau develops and maintains the department's budget, distributes personnel as needed, plans, directs and implements the departments equipment needs, maintains the good order and condition of the departments building and infrastructure, and ensures the accomplishment of the departments overall goals and mission. The Bureau's Emergency Services Division is responsible for development and implementation of emergency operation plans that would account for any possible hazardous or emergency situations that could occur throughout the City.

The Patrol Services Bureau is responsible for the first response to the majority of calls for service. Included in the Patrol Bureau is the Uniform Patrol Division, which concentrates on crimes against persons and property, with the ultimate goal of arresting offenders. The Patrol Support Division is responsible for ensuring safe driving practices by the public on both major arteries and residential streets. To accomplish this, the division has a traffic enforcement unit, a traffic engineer, an abandoned officer unit, an animal control unit, and a fatal traffic investigator. Patrol Services is also responsible for jail operations, neighborhood watch, and interaction with prisoner processing through the 37th District Court.

The Investigative Services Bureau is responsible for the investigation of all crimes after the initial contact by uniformed patrol officers. This includes prosecution of offenders through the entire court process. The two major divisions are the Criminal Investigations Division, which takes responsibility for all crimes perpetrated by persons over the age of 16, and the Family Investigations Division, which handles incidents of crime perpetrated by juveniles, child abuse, and criminal sexual conduct cases. The School Resource Officer Unit falls under the Family Investigations Division to assist them as a school liaison. Also included in this bureau is the Evidence/Property Unit, which is responsible for the storage and disposition of all property coming into the possession of the Police Department.

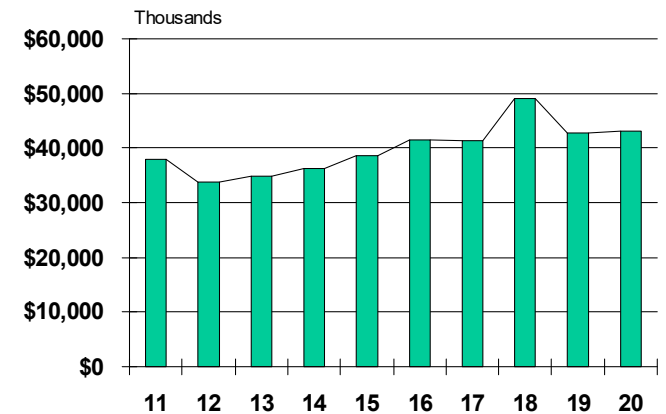
POLICE DEPARTMENT

Fiscal 2022 Performance Objectives

1. To continue to disrupt and dismantle drug networks/trafficking in and around Macomb with the DEA and FANTOM.
2. To dedicate officers to assist in the manning of the Civic Center South mini station.
3. To continue to grow and expand the Community Policing Unit and further expand Neighborhood Watch programs and initiatives.
4. To launch a cooperative effort with US Marshalls to apprehend sex offenders and wanted felons.
5. To update the forensic lab to protect the integrity of evidence.
6. To research, test and purchase body cameras for our patrol officers.
7. To continue to complete essential infrastructure repairs to Police headquarters

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Calls for police service	80,436	95,000	95,000	99,750
Part A crimes	6,019	8,200	8,200	8,610
Burglary incidents	502	675	675	709
Auto theft incidents	327	500	500	525
Narcotic and drug incidents	722	1,150	1,150	1,207
License investigations (Liquor, Gambling, etc.)	207	200	200	205
Traffic citations	17,081	30,500	30,500	32,025
OUIL arrest	105	330	330	346
Traffic accidents	3,111	5,000	5,000	5,250
Juveniles arrest	66	145	145	152
Total arrests	3,032	5,000	5,000	5,250
Abandoned autos process/auctioned	859	1,250	1,250	1,312
Fingerprint requests	9,445	10,000	10,000	10,500
Guns registered	4,569	5,000	5,000	5,250
Neighborhood watch programs	20	135	135	141
Citizens Police Academy	1	2	2	4
Crime prevention/security survey	20	150	150	157
SRT training days	10	12	12	12
High risk incidents	13	14	14	16
Environmental investigations	12	15	15	17
SID/SOU Search Warrants Executed	133	150	150	157
Junior Detectives Club	1	2	2	4

**Expenditure History
Police Department**



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Police Commissioner	1	\$ 137,702	1	\$ 137,702	1	\$ 137,702	1	\$ 137,702
Deputy Police Commissioner	1	134,115	1	134,115	1	134,115	1	134,115
Captain	2	121,922	3 (b)	121,922	3 (b)	121,922	3 (b)	121,922
Lieutenant	10	110,838	10	110,838	10	110,838	10	110,838
Sergeant	17	100,762	17	100,762	17	100,762	17	100,762
Corporal	27	91,603	27	91,603	27	91,603	27	91,603
Police Officer	<u>158</u>	<u>83,274</u>	<u>163</u> (b)	<u>83,274</u>	<u>163</u> (b)	<u>83,274</u>	<u>168</u> (b)	<u>83,274</u>
Sub-Total Police Personnel	<u>216</u>		<u>222</u>		<u>222</u>		<u>227</u>	
Crime M.I.S. Specialist	1	95,892	1	95,892	1	95,892	1	95,892
Assistant Crime M.I.S. Specialist	2	66,420	2	66,420	2	66,420	2	66,420
Forensic Technologist	1	76,200	1	76,200	1	76,200	1	76,200
Office Coordinator	1	79,676	1	79,676	1	79,676	1	79,676
Administrative Secretary	1	61,387	1	61,387	1	61,387	1	61,387
Police Asset Forfeiture Spec	1	68,090	1	68,090	1	68,090	1	68,090
Dispatch Supervisor	3	72,016	3	72,016	3	72,016	3	72,016
Dispatcher	20	62,621	20	62,621	20	62,621	20	62,621
Senior Clerk	1	61,387	1	61,387	1	61,387	1	61,387
Fire Arms Specialist	1	58,837	1	58,837	1	58,837	1	58,837
Administrative Clerical Technician	3	58,714	3	58,714	3	58,714	3	58,714
Administrative Clerk	1	54,705	1	54,705	1	54,705	1	54,705
Office Assistant	<u>1</u>	<u>39,386</u>	<u>2</u> (b)	<u>39,386</u>	<u>2</u> (b)	<u>39,386</u>	<u>2</u> (b)	<u>39,386</u>
Sub-Total Civilian Personnel	<u>37</u>		<u>38</u>		<u>38</u>		<u>38</u>	
Temporary/Co-op		85,000		85,748		85,748		85,748
Permanent Part-time - Crossing Guards		151,560		150,000		150,000		150,000
Overtime - Police		950,000		950,000		950,000		950,000
Overtime - Civilians		19,530		19,500		19,500		19,500
Total Personnel	<u>253</u>		<u>260</u>		<u>260</u>		<u>265</u>	

(a) Wage rates include holiday pay and are based on W.P.C.O.A., W.P.O.A., Warren Supervisors, and Local 227 contracts that expire 6/30/21 and Local 412 Unit 35 contract that expired 6/30/20.

(b) New position.

Note: Reduced rates apply to the position of Police Officer for employees hired after 1/11/12.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>POLICE DEPARTMENT</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 130,902	\$ 72,369	\$ 131,176	\$ 131,176	Appointed Official	\$ 133,799	\$ 133,799	\$ 133,799
16,070,936	8,031,088	16,818,420	16,818,420	Police Officers	17,473,938	17,473,938	17,809,228
2,080,181	1,011,607	2,244,071	2,244,071	Civilians & Clerical	2,336,291	2,336,291	2,336,291
95,579	13,458	151,560	151,560	Crossing Guards	150,000	150,000	150,000
81,304	40,125	85,000	85,000	Temporary/Co-op	85,748	85,748	85,748
911,596	646,319	950,000	950,000	Overtime - Police Officers	950,000	950,000	950,000
16,862	25,306	19,530	19,530	Overtime - Civilians	19,500	19,500	19,500
254,230	62,861	270,300	270,300	Shift Premium	279,000	279,000	330,000
				Employee Benefits:			
189,185	4,242	201,400	201,400	Gun Allowance	210,900	210,900	215,650
52,167	51,242	55,600	55,600	Education Allowance	56,600	56,600	58,600
125,813	106,509	134,100	134,100	Cleaning Allowance	140,100	140,100	143,100
458,192	226,222	498,064	498,064	Social Security	521,595	521,595	530,761
900,091	316,191	970,949	970,949	Holiday Pay	1,013,238	1,013,238	1,031,223
4,300,115	2,301,527	4,657,399	4,657,399	Employee Insurance	5,495,684	5,495,684	5,600,856
7,389,946	3,912,495	8,500,484	8,500,484	Retiree Health Insurance	7,626,600	7,626,600	7,634,880
326,517	179,461	331,667	331,667	Longevity	353,029	353,029	353,029
7,666,385	4,290,173	8,309,109	8,309,109	Retirement Fund	8,892,341	8,892,341	8,892,341
167,425	69,632	168,100	168,100	Uniforms	199,900	199,900	215,150
				Supplies:			
60,174	15,799	70,000	70,000	Office Supplies	70,000	70,000	70,000
55,653	28,652	90,000	90,000	Operating Expense	96,200	96,200	96,200
36,421	26,658	143,414	143,414	2020 DOJ Coronavirus CESF Grant	-	-	-
182,972	83,710	300,000	300,000	Gasoline & Diesel Oil	300,000	300,000	300,000
				Other Services and Charges:			
9,105	4,839	15,000	15,000	Prisoners' Food	15,000	15,000	15,000
94,741	94,741	94,741	94,741	Capital Equipment Lease Payment	94,742	94,742	94,742
-	-	15,000	15,000	Crime Prevention	15,000	15,000	15,000
288,250	17,956	300,000	300,000	Building Maintenance	330,300	330,300	330,300
452,809	157,827	425,000	425,000	Contractual Services	465,471	465,471	465,471
5,065	1,267	7,000	7,000	Postage	7,000	7,000	7,000
25,475	8,866	55,000	55,000	Instruction	65,000	65,000	65,000
15,700	-	17,500	17,500	911 Dispatch Training Expense	17,500	17,500	17,500
107,025	19,915	115,000	115,000	Telephone and Radio	115,000	115,000	115,000
32,338	2,766	35,000	35,000	Vehicle Maintenance	35,000	35,000	35,000
706	-	10,000	10,000	Youth Athletic League	10,000	10,000	10,000

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	PUBLIC SAFETY POLICE DEPARTMENT (CONTINUED)	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Other Services and Charges:			
\$ 8,671	\$ 723	\$ 8,000	\$ 8,000	Community Promotion	\$ 8,000	\$ 8,000	\$ 8,000
3,929	-	6,000	6,000	CERT	5,000	5,000	5,000
-	-	-	-	Wellness Program	8,000	8,000	8,000
4,957	-	5,000	5,000	Explorers	5,000	5,000	5,000
179,663	73,477	200,000	200,000	Public Utilities	200,000	200,000	200,000
8,000	4,000	10,000	10,000	Special Investigations	10,000	10,000	10,000
				Capital Outlay:			
23,914	-	345,000	345,000	Capital Improvements	135,000	135,000	135,000
77,543	-	68,983	68,983	Police Equipment	83,121	83,121	83,121
5,560	-	57,500	57,500	Office Equipment	56,784	56,784	56,784
8,217	4,969	25,000	25,000	911 Equipment	15,000	15,000	15,000
12,651	-	-	-	U.S. Dept of Justice Assistance Grant-2016	-	-	-
68,116	11,920	11,920	11,920	U.S. Dept of Justice Assistance Grant-2017	-	-	-
-	-	25,394	25,394	U.S. Dept of Justice Assistance Grant-2018	-	-	-
52,051	-	79,810	79,810	U.S. Dept of Justice Assistance Grant-2019	-	-	-
-	-	72,322	72,322	U.S. Dept of Justice Assistance Grant-2020	-	-	-
13,650	7,700	11,706	11,706	Bulletproof Vest Partnership Grant	-	-	-
-	-	7,038	7,038	Homeland Security Grant - 2019	-	-	-
-	-	-	-	Medical Marihuana Oper./Oversight Grant	-	-	-
42,172	43,860	-	-	OHSP - Ped Bike Enforcement	-	-	-
-	-	-	-	UASI Grant	-	-	-
<u>\$ 43,092,954</u>	<u>\$ 21,970,472</u>	<u>\$ 47,123,257</u>	<u>\$ 47,123,257</u>	Total Police Department	<u>\$ 48,100,381</u>	<u>\$ 48,100,381</u>	<u>\$ 48,652,274</u>

ANIMAL CONTROL

The Animal Control Unit is responsible for the enforcement of local animal control ordinances, picking up stray, lost or unlicensed animals and to investigate animal complaints. The Unit consists of three (3) civilian employees. On the average these Officers respond to 35 calls for service a day and return 30 to 40 telephone calls each day. They also deliver 50 abandoned or injured animals to the Macomb County Animal Shelter per week.

The Animal Control Unit is a very important service to the City and is in high demand from its citizens. Services such as attending to injured animals, removing dead animals from the roadway and neighborhoods, responding to animal bite complaints, stray dogs and vicious animals is but a few of the important services the unit provides. Other concerns include checking on an animal's welfare that may be abused, poisoned, or left out in the elements. The Animal Control Officers have the authority to issue violations for animal ordinance violations that they see.

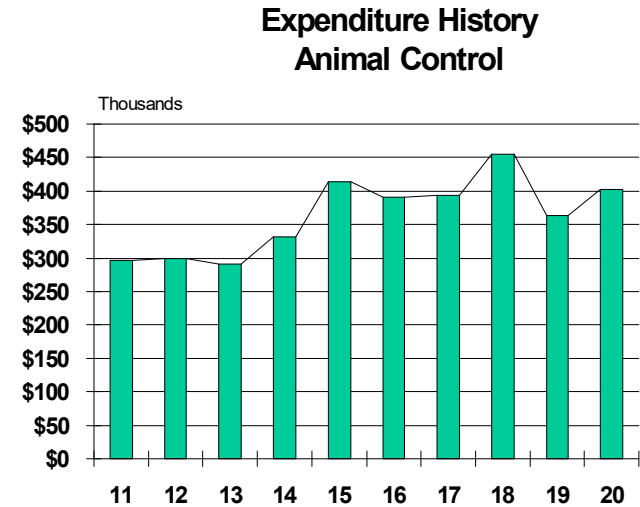
As a public service, Animal Control Officers assist citizens with advice on how to care for their animals along with referring them to low cost programs available for veterinarian care.

ANIMAL CONTROL

Fiscal 2022 Performance Objectives

1. To provide increased investigative service to the community with regard to stray, lost, unlicensed or dead animals.
2. To expand pet food programs by hosting more events.
3. To increase the Spay, Neuter, Release (SNR) cat numbers.
4. To provide better enforcement of ordinances pertaining to all animals.
5. To encourage citizens to transport sick or injured animals to the Macomb County Animal shelter whenever possible.
6. To striving to decrease dependency on the Macomb County Animal Control by developing relationships with other entities, such as “I heart Dogs”.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Animal Control calls for service	2,164	2,600	2,300	2,600
Number of miles driven per year	58,000	55,000	51,000	55,000
Stray animals picked up	614	1,000	750	1,000
Dead animals handled	476	700	600	700
Animals given up by owner	105	150	125	150
SNR cats	168	250	190	250



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - ANIMAL CONTROL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Animal Control Officer	3	\$ 61,282	3	\$ 61,282	3	\$ 61,282	3	\$ 61,282
Temporary Employee		-		-		-		-
Overtime	<u> </u>	-	<u> </u>	-	<u> </u>	-	<u> </u>	-
Total Personnel	<u> 3</u>		<u> 3</u>		<u> 3</u>		<u> 3</u>	

(a) Wage rates are based on Local 227 contract that expires 6/30/21.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>ANIMAL CONTROL</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 161,264	\$ 84,997	\$ 178,621	\$ 178,621	Permanent Employees	\$ 186,262	\$ 186,262	\$ 186,262
-	-	-	-	Temporary Employee	-	-	-
-	-	-	-	Overtime	-	-	-
				Employee Benefits:			
12,382	6,597	13,696	13,696	Social Security	14,280	14,280	14,280
40,640	23,781	52,742	52,742	Employee Insurance	60,737	60,737	60,737
67,838	39,389	83,009	83,009	Retiree Health Insurance	83,143	83,143	83,143
3,400	3,400	3,400	3,400	Longevity	3,400	3,400	3,400
80,473	43,694	87,611	87,611	Retirement Fund	86,239	86,239	86,239
760	544	1,140	1,140	Uniforms	1,140	1,140	1,140
2,696	686	4,500	4,500	Operating Supplies	5,500	5,500	5,500
				Other Services and Charges:			
31,206	28,067	95,000	95,000	Animal Collection	101,500	101,500	111,500
1,736	765	3,000	3,000	Vehicle Maintenance	3,000	3,000	3,000
<u>\$ 402,395</u>	<u>\$ 231,920</u>	<u>\$ 522,719</u>	<u>\$ 522,719</u>	Total Animal Control	<u>\$ 545,201</u>	<u>\$ 545,201</u>	<u>\$ 555,201</u>

CIVIL DEFENSE

The Emergency Services Division is responsible for maintaining a disaster response and recovery program in the event of any man-made or natural disaster or catastrophic emergency. It serves as the liaison between the Federal Emergency Management Agency, the Department of Homeland Security, the Michigan State Police Emergency Management and Homeland Security Division and the Macomb County Office of Emergency Management in the event that a catastrophic emergency or disaster occurs within the City of Warren. To accomplish these goals, the Emergency Services Division:

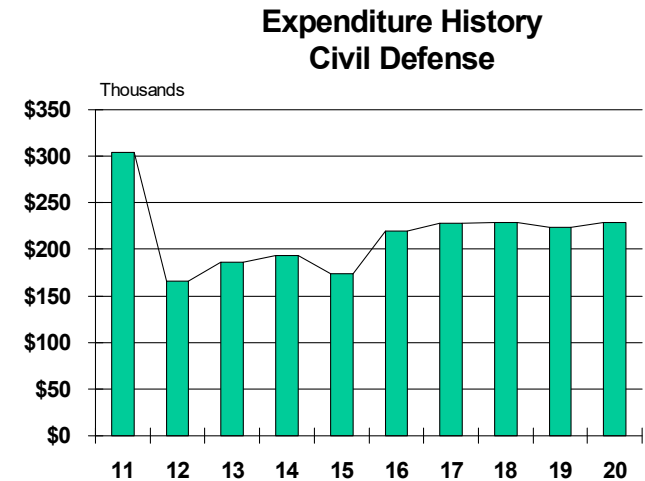
- * Coordinates the emergency management plans and operations for the City of Warren.
- * Maintains disaster response and recovery programs in the event of any type of disaster.
- * Coordinates the training of personnel in emergency planning, disaster response and recovery operations.
- * Coordinates disaster response and recovery plans and procedures with other agencies, local organizations, businesses, school districts, and volunteer agencies such as the American Red Cross and Salvation Army.
- * Conducts public information programs on storm safety and sustainability in the event of any type of disaster.
- * Maintains the City of Warren's public warning system of sirens and radio and television alert systems in the event of any type of disaster.
- * Maintains an up-to-date resource directory of City, County, State, Federal and private resources that can be utilized in the event of a City emergency or disaster.
- * Conducts simulated disaster exercises, using the resources of the City as well as private entities to test emergency plans and procedures and evaluate the City's level of preparedness.
- * Prepares annual reports, quarterly activity reports, quarterly personnel and administrative expense reports as well as other reports mandated by the Michigan State Police's Emergency and Homeland Security Division.
- * Serves as the City of Warren's local agent in documenting and gathering the necessary data to be submitted for any disaster relief funds.
- * Coordinates the response and the reporting of any hazardous and toxic material spills or accidents.
- * Reviews the industrial plans for hazardous and toxic material spills or accidents.

CIVIL DEFENSE

Fiscal 2022 Performance Objectives

1. To continue working with active Citizens Emergency Response Team (CERT) members and provide them the materials needed to maintain their readiness for the City of Warren.
2. To maintain a current disaster response and recovery program in the event of a nuclear, technological, or natural disaster.
3. To maintain the warning system and sirens within the City of Warren.
4. To coordinate training and planning for an emergency or disaster and assist with the recovery process for the incident.
5. To participate in full-scale exercises with General Motors, the Tank Arsenal and Fitzgerald Public Schools regarding Active Shooters, Civil Disorder and Rescue Task Force.
6. To provide public schools, local churches and local businesses with security and building assessments upon request.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Responses to disaster or emergency incidents	12	18	18	19
Emergency operation plans reviewed	2	50	15	53
Michigan State Police Emergency Management Division meetings attended	51	30	60	32
Macomb County Emergency Management Meetings attended	58	45	75	47
MSP emergency management training classes attended	2	17	5	17
Functional/full-scale exercises	1	5	3	5
Orientation/table top preparation exercises	2	14	5	15
Hazard analysis & risk assessment	2	36	5	38
Chemical inventory reports processed	2	16	5	18



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - CIVIL DEFENSE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Sergeant	1	\$ 100,762	1	\$ 100,762	1	\$ 100,762	1	\$ 100,762
Overtime	—	8,000	—	8,000	—	8,000	—	8,000
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates include holiday pay and are based on W.P.C.O.A. contract that expires 6/30/21.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

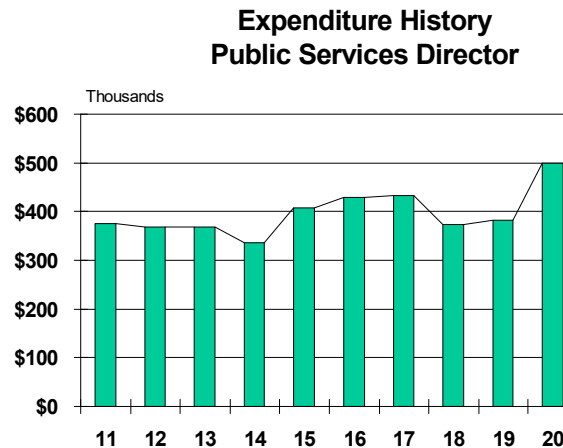
FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>CIVIL DEFENSE</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 96,432	\$ 48,262	\$ 95,504	\$ 95,504	Police Officer	\$ 97,906	\$ 97,906	\$ 97,906
8,628	12,254	8,000	8,000	Overtime	8,000	8,000	8,000
-	-	100	100	Shift Premium	100	100	100
				Employee Benefits:			
950	-	950	950	Gun Allowance	950	950	950
600	600	600	600	Education Allowance	600	600	600
600	-	600	600	Cleaning Allowance	600	600	600
1,630	894	1,589	1,589	Social Security	1,683	1,683	1,683
5,000	1,821	5,123	5,123	Holiday Pay	5,251	5,251	5,251
23,485	12,859	19,677	19,677	Employee Insurance	22,142	22,142	22,142
50,251	27,362	59,681	59,681	Retiree Health Insurance	52,211	52,211	52,211
2,720	-	2,720	2,720	Longevity	2,720	2,720	2,720
31,260	16,602	33,198	33,198	Retirement Fund	35,980	35,980	35,980
750	1,284	750	750	Uniforms	750	750	750
				Supplies:			
1,493	-	1,500	1,500	Operating Expense	1,500	1,500	1,500
				Other Services and Charges:			
4,500	4,500	15,000	15,000	Contractual Services	15,000	15,000	15,000
762	492	1,200	1,200	Public Utilities	1,200	1,200	1,200
<u>\$ 229,061</u>	<u>\$ 126,930</u>	<u>\$ 246,192</u>	<u>\$ 246,192</u>	Total Civil Defense	<u>\$ 246,593</u>	<u>\$ 246,593</u>	<u>\$ 246,593</u>

DEPARTMENT OF PUBLIC SERVICE

The Department of Public Services is responsible for overseeing and coordinating the activities of the following divisions:

1. Building - permits, licensing, inspections.
2. Rental – permits and inspections.
3. Maintenance - care and cleaning of city owned buildings, lawn maintenance, and snow removal of same.
4. Property Maintenance – investigate property maintenance complaints, weed removal.
5. Public Works - year-round road maintenance, city signage, storm sewers, vehicle maintenance for all city vehicles.
6. Sanitation - garbage pickup, yard waste pickup, curbside recycling, and operation of drop-off center.
7. Engineering - construction and maintenance of roads, sidewalks and inspections of all projects.
8. Water - construction, maintenance of water and sewer lines and appurtenances.
9. Waste Water Treatment Plant - treatment of all wastes delivered to plant and establishment of storm water management plan meeting government controls.

In addition to the sample-listed services, there are internal jobs for each division such as payroll, safety and accident reporting, personnel matters, etc. Other duties include processing contracts, special assessments, payment of all street lighting and traffic signals, nuisance abatements, and handling many residents' petitions and/or problems.



GENERAL FUND PERSONNEL

<u>PUBLIC SERVICES DIRECTOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Public Services	1	\$ 122,437	1	\$ 122,437	1	\$ 122,437	1	\$ 122,437
Administrative Supervisor/Citistat Coordinator	1	75,766	1	75,766	1	75,766	1	75,766
Office Coordinator Public Service	1	79,676	1	79,676	1	79,676	1	79,676
Administrative Clerk	<u>1</u>	54,705	<u>1</u>	54,705	<u>1</u>	54,705	<u>1</u>	54,705
Total Personnel	<u>4</u>		<u>4</u>		<u>4</u>		<u>4</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Local 227 contract that expires 6/30/21.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>PUBLIC SERVICES DIRECTOR</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 132,376	\$ 62,160	\$ 122,915	\$ 122,915	Appointed Official	\$ 125,373	\$ 125,373	\$ 125,373
204,679	85,289	202,842	202,842	Permanent Employees	205,316	205,316	205,316
-	-	-	-	Temporary/Co-op	-	-	-
				Employee Benefits:			
26,183	11,188	25,442	25,442	Social Security	25,817	25,817	25,817
50,712	30,372	72,069	72,069	Employee Insurance	81,472	81,472	81,472
38,204	21,418	45,342	45,342	Retiree Health Insurance	45,417	45,417	45,417
7,650	3,400	6,800	6,800	Longevity	6,800	6,800	6,800
34,503	15,079	33,256	33,256	Retirement Fund	33,749	33,749	33,749
3,766	971	3,000	3,000	Office Supplies	4,200	4,200	4,200
				Other Services and Charges:			
479	198	2,000	2,000	Postage	2,000	2,000	2,000
-	-	600	600	Vehicle Maintenance	600	600	600
125	-	415	415	Telephone & Radio	1,575	1,575	1,575
				Capital Outlay:			
-	-	-	-	Equipment	-	-	-
<u>\$ 498,677</u>	<u>\$ 230,075</u>	<u>\$ 514,681</u>	<u>\$ 514,681</u>	Total Public Services Director	<u>\$ 532,319</u>	<u>\$ 532,319</u>	<u>\$ 532,319</u>

ENGINEERING DIVISION

The Engineering Division is responsible for delivering a cost effective infrastructure system. The division assesses the condition of the present road, sidewalk, storm sewer, and sanitary sewer and water main systems; establishes a priority for system upgrades; pursues avenues for construction funding, designs and specifies the proposed construction work; and oversees the contract work that provides an improved infrastructure system. In addition, the Engineering Division services all city divisions, departments and commissions as they seek to restore, maintain and upgrade the city facilities and properties under their jurisdiction.

The Engineering Division maintains and updates all records of city utilities, streets and addresses, as well as all project specific contract records and "as-built" construction information. All such records are available to prospective developers, builders, architects, engineers, commercial and industrial facility operators and residents. All private development site plans, including subdivisions, condominium projects and commercial and industrial facilities are reviewed by the Engineering Division for impact to the surrounding area, and compatibility to the local infrastructure system. The Engineering Division inspects all utility work within city right-of-ways and easements and on large private developments.

To meet the demands of the city, its businesses and residents, the Engineering Division is organized into four functional areas, including:

Field Engineering: to provide electronic survey data of existing conditions; layout proposed contract work; inspect city contracted infrastructure system improvements and privately contracted work within city right-of-way and easements; inspect the condition of all city streets and sidewalks and investigate citizen complaints.

Drafting/Mapping: to utilize field-generated survey data to draft proposed infrastructure system improvements; upgrade, update and distribute city infrastructure maps, record all municipal underground utility locations; and provide construction standards and city-owned utility information to the public.

Civil Engineering: to assess existing conditions; prioritize infrastructure system improvements; determine feasibility of design options; implement the optimal design option; manage the contract letting process, provide contract oversight and administration, perform reviews of all proposed private site work within the city and issue permits for that work.

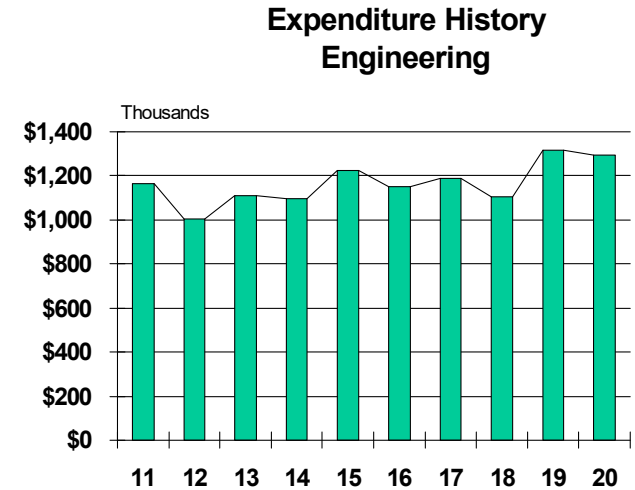
Office Management: to maintain parcel, private development and city contract records; manage personnel, monitor and post necessary cost accounting information; effectively communicate proposed programs and projects to other city departments and the public and interact daily with citizens regarding infrastructure and roadway complaints and concerns.

ENGINEERING DIVISION

Fiscal 2022 Performance Objectives

1. To continue to maintain and provide updated public utility information to residents, business owners, developers and all City departments.
2. To continue implementation of the city's goal of repairing all defective sidewalks in Warren within the next calendar year.
3. To continue to provide high quality inspection of all public and private construction within the city.
4. To continue implementation of the local roadway repair program.
5. To continue to oversee remediation of known and unknown illicit connections to the city's storm sewer and ultimately the waters of the State.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Engineering and inspection revenues	99,293	70,000	90,000	90,000
Requests for service processed	692	800	600	700
Planning reviews	138	140	120	140
Site plan reviews	477	400	400	500
Sign permit structural reviews	43	30	40	40
Private and public project inspections	160	150	120	150
Sidewalk locations inspected & repaired	479	450	0	450
Street repairs	140	225	180	180
Water main break repairs	121	100	130	120
Illicit connection, evaluation, review and remediation	2	2	2	2



GENERAL FUND PERSONNEL

<u>ENGINEERING DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Engineering GIS Specialist	1	\$ 76,129	1	\$ 76,129	1	\$ 76,129	1	\$ 76,129
Engineering Clerical Technician	1	58,714	1	58,714	1	58,714	1	58,714
<u>Engineering Field:</u>								
Engineering Field Supervisor	1	86,778	1	86,778	1	86,778	1	86,778
Engineering Technician	1	75,192	1	75,192	1	75,192	1	75,192
Construction Specialist	1	71,074	1	71,074	1	71,074	1	71,074
Engineering Specialist	1	64,459	1	64,459	1	64,459	1	64,459
Temporary Employees - Inspections		74,000		74,000		74,000		74,000
Temporary Employee - Engineer		-		-		-		-
Overtime - Clerical		500		500		500		500
Overtime - Engineers & Inspectors	---	125,000	---	125,000	---	125,000	---	125,000
Total Personnel	<u>6</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Warren Supervisors and Local 227 contracts that expire 6/30/21.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>ENGINEERING AND INSPECTIONS</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 314,728	\$ 167,653	\$ 359,098	\$ 359,098	Engineers & Inspectors	\$ 363,606	\$ 363,606	\$ 363,606
53,224	28,018	56,871	56,871	Permanent Employees - Clerical	60,122	60,122	60,122
14,687	9,875	74,000	74,000	Temporary Employees- Inspection	74,000	74,000	74,000
-	-	-	-	Temporary Employee- Engineer	-	-	-
106,291	66,635	125,000	125,000	Overtime - Engineers & Inspectors	125,000	125,000	125,000
-	-	500	500	Overtime - Clerical	500	500	500
				Employee Benefits:			
37,230	20,921	47,766	47,766	Social Security	48,368	48,368	48,368
116,822	70,001	122,275	122,275	Employee Insurance	138,421	138,421	138,421
105,053	61,544	130,289	130,289	Retiree Health Insurance	130,420	130,420	130,420
7,647	6,229	8,901	8,901	Longevity	9,032	9,032	9,032
183,813	99,918	199,005	199,005	Retirement Fund	195,583	195,583	195,583
1,200	803	1,200	1,200	Uniforms	1,200	1,200	1,200
15,802	9,325	19,000	19,000	Office Supplies	21,000	21,000	21,000
				Other Services and Charges:			
92,921	45,845	207,079	207,079	Contractual Services	830,500	830,500	830,500
8,646	-	20,000	20,000	Contractual Services - Software Services	20,000	20,000	20,000
14,096	6,499	100,000	100,000	Contractual Services - Inspectors	98,700	98,700	98,700
697	263	1,200	1,200	Postage	800	800	800
300	-	1,800	1,800	Telephone & Radio	900	900	900
12,384	5,664	15,000	15,000	Auto Expense	15,000	15,000	15,000
7,690	150	14,500	14,500	Memberships and Dues	14,600	14,600	14,600
157,011	79,218	158,434	158,434	Transfer to W&S System/Engineering Svcs.	154,223	154,223	154,223
				Capital Outlay:			
27,337	-	33,000	33,000	Equipment - Vehicles	66,000	66,000	66,000
18,664	-	15,000	15,000	Equipment - Survey Equipment	15,000	15,000	15,000
-	12,667	26,900	26,900	Equipment - Office	9,750	9,750	9,750
\$ 1,296,243	\$ 691,228	\$ 1,736,818	\$ 1,736,818	Total Engineering and Inspections	\$ 2,392,725	\$ 2,392,725	\$ 2,392,725

BUILDING INSPECTIONS DIVISION

In spite of COVID-19, Fiscal year 2020 was a continuation of robust building activity with 10,100 permits issued. Building permits for alterations and remodeling indicate substantial reinvestment within the City of Warren. This continued level of activity reflects the vitality of our residential and business communities. Construction valuation amounted to \$263,249,991 and total Building Department permit fees collected amounted to \$4,157,142.00.

The Building Division continues to review existing buildings to identify possible areas of building maintenance affecting a building's aesthetic value, life safety systems and fire safety. Maintenance of life safety systems and fire resistive construction is required to ensure a building's ability to perform during emergency conditions, while maintenance of a building's exterior and interior plays a significant role in the image presented by the building to the surrounding neighborhood.

The Building Division will aggressively pursue code enforcement of new ordinances, including the Michigan Medical Marihuana Act (MMMA), both residential and commercial properties, and the Medical Marihuana Facilities Licensing Act (MMFLA) in commercial properties for compliance. We will also monitor vacant commercial / industrial properties. Enforcement is coordinated with Building, Zoning, Assessing, Property Maintenance Inspectors along with Fire and Police.

The Certificate of Compliance program for new business or for significant changes in the use of existing commercial buildings, has proven to be very effective in getting code violations corrected and properties properly upgraded. This program also prohibits uses within a zoning district that are not permitted by ordinance. The program performed over 232 investigations resulting in 232 new businesses established in existing buildings for Fiscal year 2020.

The Division of Building Inspections maintains well-balanced monitoring of building and development in the City of Warren. Thorough inspections of new residential construction assure present and future homeowners throughout the city that their dwellings are constructed in a safe and sound manner. Inspectors monitor construction sites on a daily basis for compliance to construction standards and ordinances prescribed by the State of Michigan and local laws and regulations. The Building Division safeguards the community against improperly constructed structures by numerous preliminary and final inspections.

Building Division personnel are trained and registered professionals monitored by the State of Michigan, Bureau of Construction Codes. The Building Director monitors training and advanced education of all registered inspectors employed by the City. Advanced educational levels and continuing education is currently required by the State. Technical improvements, along with team building, are a top priority. The City of Warren Building Division is ready to implement digital field inspections utilizing Surface Pro 8 tablets with real time connection to Warren City Hall through the BS & A Field Inspection module.

The Division's overall goal is to strengthen the emphasis on neighborhood stabilization, protection of lives and property, to have a strong presence in the older sections of Warren and to implement and transition to on-line permitting and inspection requests along with paperless document submission and virtual inspection of certain rental properties. These goals are strongly supported through proper and effective code enforcement performed by knowledgeable and competent Public Safety Officials with cooperative teamwork in a user-friendly environment.

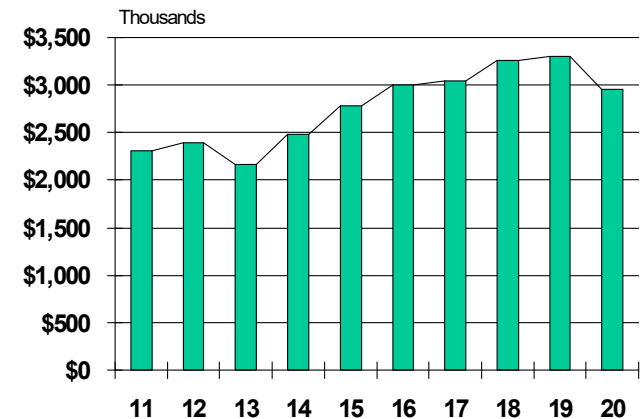
BUILDING INSPECTIONS DIVISION

Fiscal 2022 Performance Objectives

1. To promptly investigate citizen complaints for eyesores and rodents.
2. To continue to monitor properties for maintenance code violations, as part of Warren’s National “City Livability Award” winning anti-blight program “Operation: Clean Sweep”.
3. To improve permit application process, including paperless applications.
4. To enforce Medical Marihuana Code and revised ordinances
5. To remove eyesores under the Nuisance Abatement program.
6. To monitor new construction and demolition projects.
7. To continue manufactured home park inspections, including vigorous State and local ordinance enforcement.
8. To implement new BS&A field inspection program and improvements in BS&A software system
9. To continue mandatory employee training and improvement of job performances.
10. To continue to create a model Building Department and set the standard for Southeast Michigan.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Nuisance abatement inspections	169	200	200	200
Certificates of Compliance - commercial	232	350	350	350
City Certification - residential	418	700	500	500
Building permits	1,928	2,700	2,750	2,750
Plumbing permits	1,115	1,700	1,700	1,700
Electrical permits	2,252	2,500	2,500	2,500
Mechanical permits	1,927	2,100	2,100	2,100
Demolition permits	63	65	65	65
Miscellaneous permits	2,815	900	3,000	3,000
Building inspections	7,316	9,000	9,000	9,000
Plumbing inspections	4,880	7,000	7,000	7,000
Electrical inspections	5,960	9,000	9,000	9,000
Mechanical inspections	4,659	6,000	6,000	6,000
Zoning inspections	6,543	10,000	9,000	9,000
Zoning Board of Appeals – applications	114	170	170	170
Plan reviews	658	800	800	800
Demolition inspections	145	150	150	150
Court violations	973	1,600	1,600	1,600
Mobile home park investigations	56	600	100	100
Medical Marihuana (MMMA)	63	200	100	100
Medical Marihuana (MMFLA)	53	200	200	220

**Expenditure History
Building Inspections**



GENERAL FUND PERSONNEL

<u>BUILDING INSPECTION DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Building & Safety Engineering	1	\$ 114,138	1	\$114,138	1	\$114,138	1	\$114,138
Building Plan Examiner	1	88,485	1	88,485	1	88,485	1	88,485
Assistant Plans Examiner - Building	1	72,338	1	72,338	1	72,338	1	72,338
<u>Chief Inspectors:</u>								
Electrical	1	84,560	1	84,560	1	84,560	1	84,560
Building	1	84,560	1	84,560	1	84,560	1	84,560
Plumbing	1	84,560	1	84,560	1	84,560	1	84,560
Zoning	1	84,560	1	84,560	1	84,560	1	84,560
Mechanical/Heating Inspector	1	84,560	1	84,560	1	84,560	1	84,560
<u>Inspectors:</u>								
Zoning	4	72,338	4	72,338	4	72,338	4	72,338
Building	2	72,338	2	72,338	2	72,338	2	72,338
Plumbing	1	72,338	1	72,338	1	72,338	1	72,338
Electrical	2	72,338	2	72,338	2	72,338	2	72,338
Mechanical/Heating Inspector	-	-	1 (b)	72,338	1 (b)	72,338	1 (b)	72,338
<u>Clerical:</u>								
Office Coordinator - Building	1	79,676	1	79,676	1	79,676	1	79,676
Senior Administrative Secretary			1 (c)	63,696	1 (c)	63,696	1 (c)	63,696
Administrative Clerical Technician	1	58,714	2 (c)	58,714	2 (c)	58,714	2 (c)	58,714
Administrative Clerk	2	54,705	1 (c)	54,705	1 (c)	54,705	1 (c)	54,705
Office Assistant	1	38,386	- (d)	-	- (d)	-	- (d)	-
Temporary Employees - Inspections		175,000		175,000		175,000		175,000
Temporary/Co-op		35,000		70,000		70,000		70,000
Overtime - Clerical		5,000		5,000		5,000		5,000
Overtime - Inspectors	—	25,000	—	29,830	—	29,830	—	29,830
Total Personnel	<u>22</u>		<u>23</u>		<u>23</u>		<u>23</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Warren Supervisors and Local 227 contracts that expire 6/30/21.

(b) New position.

(c) Reclassifications of 1 Administrative Clerical Technician to 1 Senior Administrative Secretary, 2 Administrative Clerks to 2 Administrative Clerical Technicians, and 1 Office Assistant to 1 Administrative Clerk.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	PUBLIC SERVICES BUILDING INSPECTIONS	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 141,602	\$ 58,300	\$ 114,583	\$ 114,583	Supervisory	\$ 116,875	\$ 116,875	\$ 116,875
999,652	589,133	1,209,884	1,209,884	Inspectors	1,306,523	1,306,523	1,306,523
206,970	122,083	255,343	255,343	Permanent Employees - Clerical	295,205	295,205	295,205
118,207	21,982	175,000	175,000	Temporary Employees- Inspection	175,000	175,000	175,000
22,463	7,302	35,000	35,000	Temporary/Co-op	70,000	70,000	70,000
27,015	10,613	25,000	25,000	Overtime - Inspectors	29,830	29,830	29,830
1,802	94	5,000	5,000	Overtime - Clerical	5,000	5,000	5,000
				Employee Benefits:			
115,751	61,942	141,544	141,544	Social Security	155,419	155,419	155,419
419,153	234,553	462,166	462,166	Employee Insurance	546,699	546,699	546,699
382,138	223,288	469,405	469,405	Retiree Health Insurance	474,617	474,617	474,617
26,116	18,849	30,426	30,426	Longevity	33,228	33,228	33,228
401,624	223,464	452,616	452,616	Retirement Fund	459,070	459,070	459,070
7,040	1,330	9,900	9,900	Fees and Per Diem	10,000	10,000	10,000
33,386	8,076	34,000	34,000	Office Supplies	34,000	34,000	34,000
				Other Services and Charges:			
4,619	2,556	10,000	10,000	Postage	10,000	10,000	10,000
1,592	136	7,850	7,850	Telephone & Radio	16,550	16,550	16,550
				Nuisance Abatements:		-	-
5,814	850	9,500	9,500	Title Search	9,500	9,500	9,500
500	-	25,000	25,000	Demolition Expense	25,000	25,000	25,000
-	-	7,700	7,700	Contractual Services	68,650	68,650	68,650
19,405	19,371	79,360	79,360	Software Services	55,900	55,900	55,900
24,708	12,339	28,000	28,000	Vehicle Maintenance	28,000	28,000	28,000
				Capital Outlay:			
-	-	46,500	46,500	Equipment - Office	33,750	33,750	33,750
-	-	-	-	Equipment - Vehicles	128,000	128,000	128,000
<u>\$ 2,959,557</u>	<u>\$ 1,616,261</u>	<u>\$ 3,633,777</u>	<u>\$ 3,633,777</u>	Total Building Inspections	<u>\$ 4,086,816</u>	<u>\$ 4,086,816</u>	<u>\$ 4,086,816</u>

D.P.W. FLEET MAINTENANCE

The D.P.W. Fleet Maintenance Division is now responsible for the maintenance of all motorized equipment for all divisions in the City.

As of June 2008, D.P.W. has absorbed Sanitation and Water along with its mechanics to consolidate all City repairs inside the D.P.W. Garage. In 2010, maintenance of fire apparatus equipment was added. In December 2016 DPW moved the garage from 12801 to 12821 Stephens (in the back of the Water garage). We also added a central lube system for the mechanics, which will streamline repairs and maintenance in the future.

D.P.W. provides the maintenance for over 600 licensed vehicles, such as staff cars, marked and unmarked police units and motorcycles, a variety of trucks and special equipment, such as motor graders, excavators, fire trucks, bulldozers, street sweepers, front end loaders and sewer vector jets.

Fleet Maintenance checks and winterizes the entire fleet of vehicles/equipment each year prior to November 15th, and responding to road calls for service to repair vehicles in the field to minimize down time.

The garage also maintains some 60 small pieces of equipment such as riding and push mowers, weed whips, portable generators and gas-powered pumps, etc. In addition to motorized equipment, the operation maintains over 80 non-motorized units, including snowplows, salt spreaders, flail and rotary deck mowers and utility trailers.

Another responsibility of Fleet Maintenance is to maintain an up-to-date inventory of frequently used parts as well as maintain an up-to-date inventory system that insures sufficient quantities of proper parts, tools, and materials are stocked.

The employees that make up this section have been able to provide on-time preventive maintenance and an improved fleet, while doing the majority of repairs and maintenance in-house.

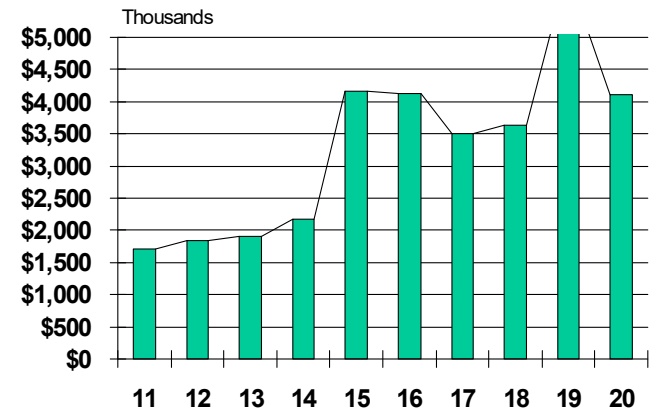
D.P.W. FLEET MAINTENANCE

Fiscal 2022 Performance Objectives

1. To provide and arrange new vehicle technical training for ever-increasing diagnosis changes.
2. To maintain a high level of maintenance at the best price possible through competitive bids.
3. To continue the fleet consolidation program.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
3,000 mile maintenance cycles/Police vehicles	500	500	495	505
6 Months maintenance cycles/all other vehicles	300	300	389	390
Pre-season maintenance street sweepers	5	5	4	4
Winterize Police vehicles	150	150	150	150
Pre-season maintenance salt trucks	60	60	45	51
Lube, oil, filter	500	500	495	505
Brakes	400	400	580	600
Tires-occurrences	600	600	675	750
Tune-ups	30	30	15	20
Transmissions	50	50	35	40
Road calls	150	150	320	350
A/C recycling/recovery service	50	50	74	85
Miscellaneous minor repairs	4,000	4,000	4,800	6,000

**Expenditure History
D.P.W. Fleet Maintenance**



GENERAL FUND PERSONNEL

<u>D.P.W. FLEET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Associate Manager	1	\$ 87,622	1	\$ 87,622	1	\$ 87,622	1	\$ 87,622
Fleet Maintenance Mechanic	11	73,570	11	73,570	11	73,570	11	73,570
Parts Clerk Technician	1	61,194	1	61,194	1	61,194	1	61,194
Temporary Employees		75,000		75,000		75,000		75,000
Overtime - Temporary		1,500		1,500		1,500		1,500
Overtime - Mechanics	—	75,000	—	75,000	—	75,000	—	75,000
Total Personnel	<u>13</u>		<u>13</u>		<u>13</u>		<u>13</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Local 227 contract that expires 6/30/21.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>D. P. W. FLEET MAINTENANCE</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 895,184	\$ 408,323	\$ 970,932	\$ 970,932	Mechanics Wages	\$ 988,558	\$ 988,558	\$ 988,558
54,503	18,341	75,000	75,000	Temporary Employees	75,000	75,000	75,000
68,632	10,394	75,000	75,000	Overtime - Mechanics	75,000	75,000	75,000
-	-	1,500	1,500	Overtime - Clerical/Temporary	1,500	1,500	1,500
				Employee Benefits:			
78,268	33,662	88,215	88,215	Social Security	89,698	89,698	89,698
240,417	124,668	262,471	262,471	Employee Insurance	295,403	295,403	295,403
272,839	157,072	335,138	335,138	Retiree Health Insurance	335,389	335,389	335,389
25,051	10,200	29,543	29,543	Longevity	31,193	31,193	31,193
276,449	139,804	305,256	305,256	Retirement Fund	300,671	300,671	300,671
3,062	2,885	3,600	3,600	Uniforms	3,600	3,600	3,600
				Supplies:			
194,991	100,011	231,000	231,000	Operating Supplies	232,950	232,950	232,950
100,619	37,808	135,000	135,000	Gasoline & Diesel Oil	135,000	135,000	135,000
				Other Services and Charges:			
304,068	11,870	405,070	405,070	Contractual Services	366,370	366,370	366,370
507,100	132,630	450,000	450,000	Tree Maintenance	500,000	500,000	500,000
13,697	1,791	14,853	14,853	Telephone & Radio	16,500	16,500	16,500
882,134	311,631	1,100,000	1,100,000	Vehicle Maintenance Expense	1,300,000	1,300,000	1,300,000
75,118	18,971	115,000	115,000	Public Utilities	115,000	115,000	115,000
66,377	6,384	100,000	100,000	Building & Grounds Maintenance	100,000	100,000	100,000
-	-	65,850	65,850	Reimbursement to Major Streets	68,154	68,154	68,154
-	-	85,850	85,850	Reimbursement to Local Streets	88,154	88,154	88,154
				Capital Outlay:			
1,883	-	-	700,000	Capital Improvements	700,000	700,000	700,000
52,815	-	70,000	70,000	Equipment & Machinery	2,182,000	2,182,000	2,182,000
<u>\$ 4,113,207</u>	<u>\$ 1,526,445</u>	<u>\$ 4,919,278</u>	<u>\$ 5,619,278</u>	Total D.P.W. Fleet Maintenance	<u>\$ 8,000,140</u>	<u>\$ 8,000,140</u>	<u>\$ 8,000,140</u>

BUILDING MAINTENANCE

The Building and Grounds Maintenance Division oversees the maintenance section and janitorial section. It consists of two shifts, the maintenance section works the day shift and the janitorial section works the afternoon shift.

The goal of the Building and Grounds Maintenance Division is to maintain and clean city buildings for the purpose of continuing the efficient operation of city government.

The Building and Grounds Maintenance Superintendent is available on a 24-hour, seven-day basis to handle all emergency situations.

The maintenance section is responsible for the overall operations of the City Hall building, Warren Police Headquarters, 37th District Court building and the parking structure. Maintenance is responsible for the preventative maintenance of over 50 heating, cooling and ventilating units that require quarterly filter changing, lubricating, belt changing and constant monitoring. This includes maintenance and repair of the boilers.

Maintenance is responsible for minor electrical problems, changing light bulbs, minor plumbing problems, minor foundation and roof leaks, lawn irrigation systems, moving furniture, remodeling, painting and assisting with shipping and receiving. Maintenance is also responsible for snow removal, lawn cutting, minor tree trimming and lawn upkeep for the City Hall building, Warren Police Headquarters, the 37th District Court building, the parking structure and the four branch libraries. They also maintain the north east corner lot of Chicago and Van Dyke called the "W".

The Building and Grounds Maintenance Division oversees the city's outside contractors for heating and cooling, electrical work and roof repairs. This includes the Stilwell and Coach Manor complexes, Water Garage, and the D.P.W. buildings.

The Janitorial Section is responsible for cleaning the City Hall building, Warren Police Headquarters building and the 37th District Court. This section is responsible for cleaning all offices, public areas and restrooms, including the cell blocks at the Warren Police Headquarters building.

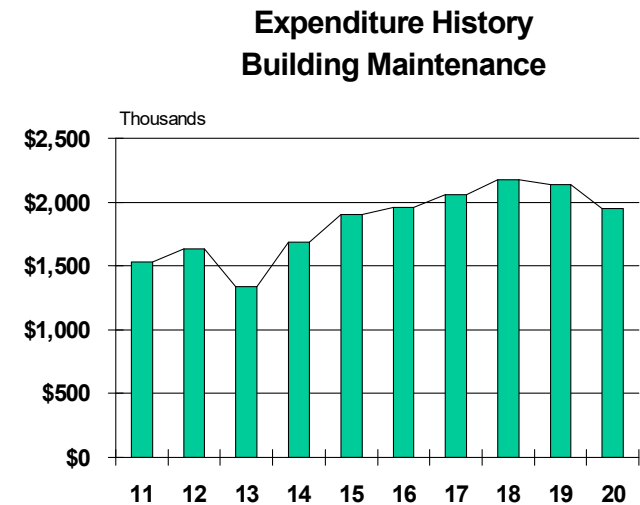
While City Hall, the Warren Police Headquarters, the 37th District Court, parking structure and libraries are the main concern of the Building and Grounds Maintenance Division, this division will also assist in both inside and outside maintenance at other city owned buildings.

BUILDING MAINTENANCE

Fiscal 2022 Performance Objectives

1. To maintain City Hall, parking structure, 37th District Court and the Warren Police headquarters in the most cost effective manner.
2. To promptly respond to emergencies and breakdowns.
3. To continue to make necessary repairs using in-house Maintenance staff.
4. To maintain contracts with vendors to perform technical maintenance and repairs such as HVAC, Electrical and Plumbing.
5. To continue to train Maintenance Tech and Janitors to improve job performance.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Air handler filter change	12	12	12	12
Outside light repairs	65	50	50	50
Parking lot lights maintenance	4	4	4	4
Exhaust fans maintenance	4	4	4	4
Grass cutting	28	28	28	28
Emergency generator exercise	52	52	52	52
Sump pump maintenance	4	4	4	4
Emergency lighting maintenance	4	4	12	4
Fire extinguisher maintenance	12	12	12	12
U.P.S. battery checks	4	4	4	4
Gas tank checks	12	12	12	12
Snow removal	28	25	25	25
Boiler maintenance	28	25	28	25
Boiler pump maintenance	5	4	6	4
U.P.S. battery replacement	1	-	-	-
Ship files to Water Garage storage	20	15	21	15
Work request orders	100	90	115	90



GENERAL FUND PERSONNEL

<u>BUILDING MAINTENANCE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Building and Grounds Superintendent	1	\$ 87,622	1	\$ 87,622	1	\$ 87,622	1	\$ 87,622
Foreman	1	76,939	1	76,939	1	76,939	1	76,939
Building Maintenance Specialist	4	62,462	4	62,462	4	62,462	4	62,462
General Laborer Tier II	11	37,544	11	37,544	11	37,544	11	37,544
Administrative Clerk	<u>-</u>	-	<u>1</u>	(b) 54,705	<u>1</u>	(b) 54,705	<u>1</u>	(b) 54,705
Temporary Employees		-	(b)	25,000	(b)	25,000	(b)	25,000
Overtime	<u>---</u>	25,000	<u>---</u>	30,000	<u>---</u>	30,000	<u>---</u>	30,000
Total Personnel	<u>17</u>		<u>18</u>		<u>18</u>		<u>18</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Warren Supervisors and Local 227 contracts that expire 6/30/21.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

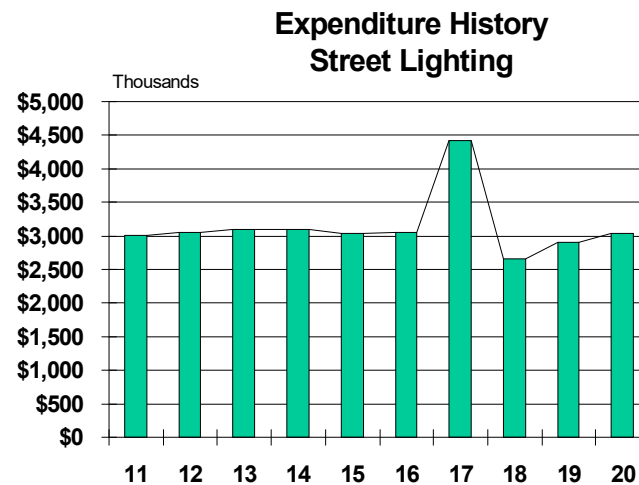
FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	PUBLIC SERVICES BUILDING MAINTENANCE	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 58,297	\$ 34,559	\$ 87,964	\$ 87,964	Superintendent	\$ 89,723	\$ 89,723	\$ 89,723
681,514	285,481	769,108	769,108	Permanent Employees	807,662	807,662	807,662
-	3,736	-	-	Temporary Employees	25,000	25,000	25,000
16,014	6,419	25,000	25,000	Overtime	30,000	30,000	30,000
				Employee Benefits:			
59,478	25,793	69,314	69,314	Social Security	74,389	74,389	74,389
171,688	85,119	266,280	266,280	Employee Insurance	322,856	322,856	322,856
232,166	134,720	287,014	287,014	Retiree Health Insurance	288,899	288,899	288,899
28,119	6,800	23,905	23,905	Longevity	20,058	20,058	20,058
413,231	223,649	463,626	463,626	Retirement Fund	458,249	458,249	458,249
1,922	374	1,500	1,500	Uniforms	1,500	1,500	1,500
71,356	19,568	68,000	68,000	Operating Supplies	81,700	81,700	81,700
				Other Services and Charges:			
23,174	5,720	90,000	90,000	Maintenance Supplies	95,000	95,000	95,000
189,588	51,461	305,300	305,300	Contractual Services	177,816	177,816	177,816
574	-	750	750	Telephone and Radio	830	830	830
3,166	959	10,000	10,000	Vehicle Maintenance	10,000	10,000	10,000
				Capital Outlay:			
-	-	-	-	Capital Improvements	85,000	85,000	85,000
-	-	-	-	Equipment - Maintenance	68,000	68,000	68,000
<u>\$ 1,950,287</u>	<u>\$ 884,358</u>	<u>\$ 2,467,761</u>	<u>\$ 2,467,761</u>	Total Building Maintenance	<u>\$ 2,636,682</u>	<u>\$ 2,636,682</u>	<u>\$ 2,636,682</u>

STREET LIGHTING

The City of Warren currently has in excess of 13,600 streetlights throughout our residential neighborhoods and main business thoroughfares, all conforming to the Illuminating Engineering Society of North America (I.E.S.) standards.

This lighting level provides excellent convenience and safety benefits for Warren residents and the public including:

- Aid to police protection.
- Reduction in night accidents and attendant economic losses.
- Facilitation of flow of traffic.
- Promotion of business and industry during night hours.



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>HIGHWAY STREET LIGHTING</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 3,036,113	\$ 1,141,219	\$ 2,740,456	\$ 2,740,456	Street Lighting	\$ 2,875,000	\$ 2,875,000	\$ 2,875,000
<u>\$ 3,036,113</u>	<u>\$ 1,141,219</u>	<u>\$ 2,740,456</u>	<u>\$ 2,740,456</u>	Total Street Lighting	<u>\$ 2,875,000</u>	<u>\$ 2,875,000</u>	<u>\$ 2,875,000</u>

PLANNING

The Department of Planning provides professional advice and guidance to the Planning Commission, Mayor, City Administration, City Council and the general public on all City general planning matters. The Department prepares plans and studies, and provides information and guidance toward the orderly growth and redevelopment of our City.

City Planners apply sound planning practice and principals and use their professional foresight and skills to coordinate the location, extent and timing of public and private improvements. This professional planning helps prevent the numerous problems that result from unplanned growth and development and the failure to preserve and redevelop existing infrastructure.

The basic tools of the Planning Director are the zoning ordinance (Ordinance No. 30, as amended), the Comprehensive Master Plan, Subdivision Regulations, other related city codes and ordinances, and State of Michigan enabling laws, as well as resources such as the United States Census, SEMCOG and other similar statistical, marketing and economic development resources.

The Planning Director and staff serve as technical advisors to the Planning Commission regarding all business and communication involving zoning, land use and site development, and planning related matters. They provide professional recommendations to aid the Planning Commission in its decisions.

The public, including residents, developers and business owners, regularly call upon the Department of Planning for advice about zoning and land use, site planning, subdivision controls, housing assistance, and community development concerns. All requests for the rezoning of property, subdivision of land, site plan approval, splitting and/or combination of lots, and vacating of streets and alleys are first referred to the Department of Planning. Available reference documents for public use include zoning ordinance, zoning maps, City and many other maps and studies which are on file.

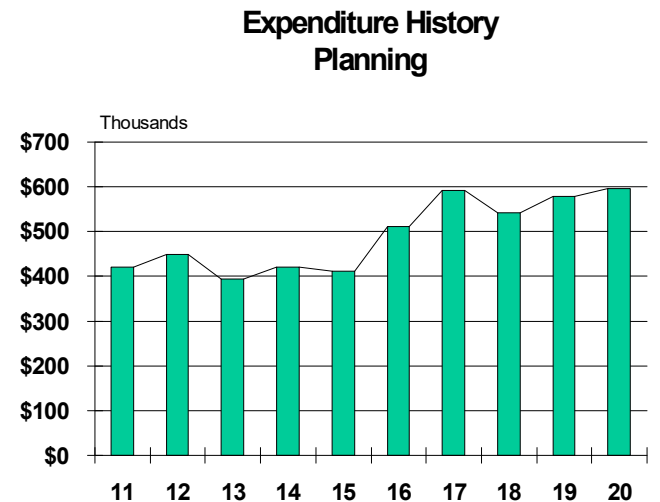
The Department of Planning also works with other City departments, boards, and commissions, as well as with many community, private sector, state and federal agencies on City planning, housing, community/economic development projects and related issues. For example, the department provides staff support for the City of Warren Downtown Development Authority (DDA), the Tax Increment Financing Authority (TIFA), and the Community Development Block Grant (CDBG) Technical Committee. The department also provides technical expertise and staff assistance to the City's Economic Development Director and, occasionally, works with the 8 Mile Boulevard Association. The department has assisted in the preparation of the Parks & Recreation Master Plan, which will guide its programming and land adjustments for the next few years.

PLANNING

Fiscal 2022 Performance Objectives

1. To continue zoning ordinance revisions.
2. To continue to improve site plan review and recommendation process and update applications.
3. To continue updating Zoning Maps and improving Zoning Atlas.
4. To work on developing and implementing a plan for the city's older areas.
5. To assist in the coordination of the G.I.S./database/computer technology development.
6. To provide planning information and assistance to the Mayor's office and other departments and boards.
7. To assist DDA and TIFA with planning and implementing their tax increment finance and development plans.
8. To update and revise the city's Comprehensive Development Master Plan.
9. To work with ZBA by providing Impact Statements.
10. To scan all files.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Planning Commission public meetings	24	24	23	19
Site plan/minor amendments reviewed	46	100	100	90
Rezoning and conditional rezoning petitions reviewed	6	10	22	15
Lot splits reviewed for PC/City Council	3	3	4	6
Tabled items reviewed and submitted more than once	25	35	38	60
Bond release inspections	10	33	30	44
Bond releases processed	7	40	38	24
Amendments to zoning ordinance	1	2	3	2
Public Hearing notices mailed	8,500	10,500	10,111	9,671
Alley and street vacations reviewed	2	2	2	4
Lot splits & combinations approved	15	36	41	21
Special land use permits reviewed	2	2	2	2
Office customers served	2,319	2,500	2,500	1,000
City Council meetings attended by Director or staff planner	18	15	15	15
DDA meetings	8	8	8	8
General public inquires	7,620	7,500	7,925	6,000
Impact statements for ZBA	34	2	40	40
CDBG Technical Committee meetings	16	16	16	16
TIFA meetings	12	12	12	12
Acreage parcel splits approved	10	3	3	1
Planned unit development meetings	-	-	1	1
Environmental Advisory Committee	-	-	-	-
Regional planning meetings attended	10	10	10	10
Easement Vacations and Site Condos	1	-	2	4
Miscellaneous	50	60	70	61



GENERAL FUND PERSONNEL

<u>PLANNING COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Planning Director	1	\$ 104,041	1	\$ 104,041	1	\$ 104,041	1	\$ 104,041
City Planner II	1	84,575	1	84,575	1	84,575	1	84,575
Assistant Planner	1	73,981	1	73,981	1	73,981	1	73,981
Office Coordinator	1	79,676	1	79,676	1	79,676	1	79,676
Office Assistant	1	38,386	1	38,386	1	38,386	1	38,386
Temporary/Co-op - Planning Aide		24,960		29,120		29,120		29,120
Overtime	—	4,000	—	4,000	—	4,000	—	4,000
Total Personnel	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Warren Supervisors and Local 227 contracts that expire 6/30/21.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31		FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				PLANNING			
				Personnel Services:			
\$ 108,831	\$ 52,821	\$ 104,447	\$ 104,447	Appointed Official	\$ 106,536	\$ 106,536	\$ 106,536
187,243	77,236	261,035	261,035	Permanent Employees	270,178	270,178	270,178
44,268	14,334	24,960	24,960	Co-op Employee - Planning Aide	29,120	29,120	29,120
2,880	-	4,000	4,000	Overtime	4,000	4,000	4,000
6,350	5,175	19,500	19,500	Meeting Allowance	18,900	18,900	18,900
				Employee Benefits:			
26,922	11,425	30,826	30,826	Social Security	32,002	32,002	32,002
58,535	28,832	114,070	114,070	Employee Insurance	129,945	129,945	129,945
68,672	39,152	84,654	84,654	Retiree Health Insurance	84,780	84,780	84,780
8,392	3,400	8,481	8,481	Longevity	8,525	8,525	8,525
36,526	16,507	43,190	43,190	Retirement Fund	44,421	44,421	44,421
11,161	3,307	14,860	14,860		19,660	19,660	19,660
				Office Supplies			
				Other Services and Charges:			
4,859	1,849	7,000	7,000	Postage	7,000	7,000	7,000
10,655	2,700	17,925	17,925	Contractual Services	70,725	70,725	70,725
-	-	-	-	Telephone and Radio	-	-	-
6	-	1,170	1,170	Mileage	1,170	1,170	1,170
2,074	252	7,300	7,300	Printing & Publishing	7,300	7,300	7,300
18,156	16,974	18,500	18,500	Membership & Dues	18,500	18,500	18,500
<u>\$ 595,530</u>	<u>\$ 273,964</u>	<u>\$ 761,918</u>	<u>\$ 761,918</u>	Total Planning	<u>\$ 852,762</u>	<u>\$ 852,762</u>	<u>\$ 852,762</u>

Special Revenue Funds

Special Revenue Funds are self-balancing funds which are used to record events and to exhibit results for a specific area of responsibility. The proceeds of specific revenue sources (excluding special assessments and expendable trusts) that are legally restricted to expenditures for specific purposes are accounted for in Special Revenue Funds.

The Special Revenue Funds of the City are:

- Michigan Transportation Operating Funds Major and Local Roads
- Library Special Revenue Fund
- Recreation Special Revenue Fund
- Communications Special Revenue Fund
- Sanitation Special Revenue Fund
- Rental Ordinance Fund
- Vice Crime Confiscation Fund
- Drug Forfeiture Fund
- Act 302 Police Training Fund
- Downtown Development Authority Fund
- 2011 Local Street Road Repair & Replacement Fund
- Indigent Defense Fund

STREET MAINTENANCE DIVISION

The Street Maintenance Division is responsible for the maintenance of the City's roadways and related utilities. Street Maintenance provides a safe and clean road surface for vehicular traffic, adequate visual direction and a safe, maintained and unobstructed roadside environment. In part, these include 335 miles of local roads, 65 miles of major roads, 17,500 catch basins and manholes, 14 bridges, and numerous other common roadside appurtenances such as guardrails and culverts.

Programs executed by this division annually include a catch basin cleaning program which purges and cleans catch basins that allows the rapid disposal of storm water runoff and drainage. Drainage ditches are cleaned and the culverts are maintained to insure adequate capacity for storm runoff. Street sweeping of paved road surfaces occurs at least four times per year on all major and local roads. In order to maintain safe roads, this activity engages in road patching, alley and shoulder grading and maintenance. Other important programs of the street maintenance division are mowing and weed control, traffic and street sign installation and maintenance, snow and ice removal, and pavement repair and maintenance.

The division uses hot seal patching to repair potholes throughout the City. This system uses forced air to clean pothole surfaces and then fills the void with heated tar and stone aggregate driven through a single pneumatic tube. The tar coated product is applied at such force that it compacts uniformly in the hole. This technology requires fewer maintenance workers, less follow up operations, and reduces waste.

In our concerted effort to improve our City's appearance, road crews will continue this spring to police and oversee the mowing of the median on Mound Road from Eight Mile to Fourteen Mile under an existing contract with Macomb County.

The employees who make up this division's road crews are also called upon to install and remove snow fencing for drift containment, set up crowd control devices at official functions, parades, festivals and disaster sites, and support Police and Fire emergencies as requested.

This division is committed to its residents and endeavors to provide superior service uniformly throughout the community in a timely fashion.

STREET MAINTENANCE DIVISION

Fiscal 2022 Performance Objectives

1. To maintain accurate records of street maintenance work and minimize the number of citizen complaints.
2. To continue an aggressive street sweeping program.
3. To continue an aggressive catch basin cleaning and inspection program.
4. To continue an aggressive road patching program.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Debris & branch pick ups	645	600	750	750
Catch basin inspection/repairs	73	150	125	125
Catch basin cleaning/jetting	76	300	275	275
Chloride	22	35	35	35
Potholes	243	400	375	375
Catch basin covers	33	75	65	65
Ditching	6	25	25	25
Grading/gravel	45	75	75	75
Pavement problems	222	250	250	250
Snowplowing/salting	424	500	500	500
Street stop signs	29	40	50	50
Sweeping	20	30	30	30
Street traffic Signs	204	200	250	250
Sidewalk cold patch/milling	111	60	80	80
Rear yard drainage repair	31	75	75	75
Flooding problems	16	40	40	40
Graffiti location	7	25	20	20
Culvert jetting/repairs	3	15	15	15
Weed spraying	4	10	10	10
Pavement seal patching	10	25	20	20
Tree trimming/stumping/tree removal	1,010	1,000	900	1,000
Mosquito pellets	30	50	50	50
Miscellaneous	75	75	75	75

SPECIAL REVENUE FUND PERSONNEL

<u>STREET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Public Works Superintendent	1	\$ 102,397	1	\$ 102,397	1	\$ 102,397	1	\$ 102,397
DPW Associate Manager	1	87,622	1	87,622	1	87,622	1	87,622
Foreman	2	78,666	2	78,666	2	78,666	2	78,666
General Maintenance Specialist	20	64,230	21 (b)	64,230	21 (b)	64,230	21 (b)	64,230
Account Technician	1	61,382	1	61,382	1	61,382	1	61,382
Fleet Assistant	1	47,979	1	47,979	1	47,979	1	47,979
Seasonal Employees		35,000		35,000		35,000		35,000
Overtime	—	125,000	—	125,000	—	125,000	—	125,000
Total Personnel	<u>26</u>		<u>27</u>		<u>27</u>		<u>27</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Warren Supervisors and Local 227 contracts that expire 6/30/21.

(b) New position.

Note: The personnel costs for the above employees are reflected in the Michigan Transportation Major and Local Road Funds.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	MAJOR & LOCAL ROADS STREET MAINTENANCE OPERATING COSTS	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 43,584	\$ 78,054	\$ 190,760	\$ 190,760	Supervision	\$ 194,575	\$ 194,575	\$ 194,575
1,361,675	636,576	1,625,960	1,625,960	Permanent Employees	1,720,879	1,720,879	1,720,879
28,266	14,447	35,000	35,000	Seasonal Employees	35,000	35,000	35,000
120,852	27,591	125,000	125,000	Overtime	125,000	125,000	125,000
				Employee Benefits:			
2,198	2,419	4,800	4,800	Education Allowance	5,000	5,000	5,000
124,361	58,868	157,416	157,416	Social Security	165,353	165,353	165,353
400,509	29,782	524,953	524,953	Employee Insurance	599,935	599,935	599,935
693,630	404,770	861,147	861,147	Retiree Health Insurance	904,307	904,307	904,307
69,346	31,416	76,237	76,237	Longevity	80,917	80,917	80,917
837,656	456,949	978,166	978,166	Retirement Fund	1,029,706	1,029,706	1,029,706
6,421	3,133	6,900	6,900	Uniforms	7,200	7,200	7,200
				Supplies:			
398,016	107,834	740,000	740,000	Materials and Supplies	740,000	740,000	740,000
				Other Services and Charges:			
873,970	481,300	962,600	962,600	Administrative Expense	991,400	991,400	991,400
1,054,415	492,812	1,451,000	1,451,000	Equipment Rental	1,451,000	1,451,000	1,451,000
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
168,269	40,788	657,113	657,113	Contractual Services	594,413	594,413	594,413
300,855	219,467	400,000	400,000	Joint Sealing	400,000	400,000	400,000
248,640	57,605	1,016,868	1,016,868	Pavement repairs	875,000	875,000	875,000
11,707	-	632,480	632,480	Bridge repairs	-	-	-
2,706	908	10,000	10,000	Traffic & Street Signs	10,000	10,000	10,000
57,498	-	65,000	65,000	Traffic Signals	65,000	65,000	65,000
348,706	118,052	310,000	310,000	Traffic Signal Maintenance	360,000	360,000	360,000
185,679	-	300,000	300,000	Pavement Markings	300,000	300,000	300,000
69,739	35,136	70,261	70,261	Transfer to Water System/Engineering Svcs.	64,884	64,884	64,884
<u>\$ 7,413,698</u>	<u>\$ 3,302,907</u>	<u>\$ 11,206,661</u>	<u>\$ 11,206,661</u>	Total Street Maintenance Operating	<u>\$ 10,724,569</u>	<u>\$ 10,724,569</u>	<u>\$ 10,724,569</u>

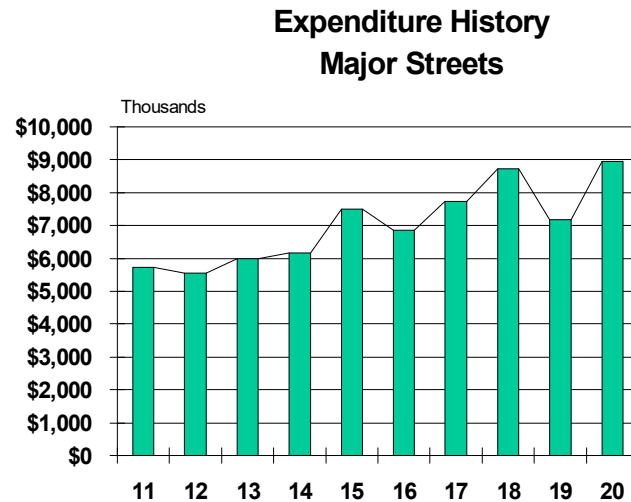
Major Streets:

The Major Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Major Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as major streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

The city's share of the construction of State and County road improvements and the cost of city major road capital improvements, including the payment of debt, are paid through the Major Road Fund.



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	SUMMARY MICHIGAN TRANSPORTATION <u>OPERATING FUNDS - MAJOR STREETS</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>REVENUES:</u>			
\$ 10,572,319	\$ 5,780,188	\$ 12,187,000	\$ 12,187,000	State Shared Weight & Gas Tax	\$ 12,091,915	\$ 12,091,915	\$ 12,091,915
-	-	-	-	Median Maintenance - State	-	-	-
139,702	3,578	80,000	80,000	Interest on Investments	25,000	25,000	25,000
-	-	65,850	65,850	Contribution from General Fund	68,154	68,154	68,154
14,511	-	14,510	14,510	Weed Mowing - Macomb County	14,510	14,510	14,510
9,291	-	9,291	9,291	Winter Maintenance - Macomb County	9,291	9,291	9,291
-	-	6,495,634	6,495,634	Fund Balance Appropriated	796,149	796,149	796,149
<u>\$ 10,735,823</u>	<u>\$ 5,783,766</u>	<u>\$ 18,852,285</u>	<u>\$ 18,852,285</u>	Total Major Street Revenues	<u>\$ 13,005,019</u>	<u>\$ 13,005,019</u>	<u>\$ 13,005,019</u>
				<u>EXPENDITURES:</u>			
\$ 2,624,884	\$ -	\$ 9,919,647	\$ 9,919,647	Transfer to Construction Project Funds	\$ 5,100,000	\$ 5,100,000	\$ 5,100,000
3,463,677	1,585,949	6,079,389	6,079,389	Operating Costs	5,043,639	5,043,639	5,043,639
1,870,221	881,074	1,853,249	1,853,249	Transfer to Debt Service Funds	1,861,380	1,861,380	1,861,380
<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	Transfer to Local Street Fund	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>
<u>\$ 8,958,782</u>	<u>\$ 3,467,023</u>	<u>\$ 18,852,285</u>	<u>\$ 18,852,285</u>	Total Major Street Expenditures	<u>\$ 13,005,019</u>	<u>\$ 13,005,019</u>	<u>\$ 13,005,019</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	8,947,245	8,947,245	8,947,245
				RESERVE FOR:			
(122,345)	(122,345)	(122,345)	(122,345)	COMPENSATED ABSENCES	(122,345)	(122,345)	(122,345)
				LESS: FUND BALANCE APPROPRIATED	(796,149)	(796,149)	(796,149)
<u>-</u>	<u>-</u>	<u>(6,495,634)</u>	<u>(6,495,634)</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 8,028,751</u>	<u>\$ 8,028,751</u>	<u>\$ 8,028,751</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ROUTINE MAINTENANCE:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 405,895	\$ 186,360	\$ 486,080	\$ 486,080	Permanent Employees	\$ 475,525	\$ 475,525	\$ 475,525
8,503	2,667	12,088	12,088	Overtime	8,944	8,944	8,944
11,076	5,432	15,750	15,750	Seasonal Employees	15,750	15,750	15,750
				Employee Benefits:			
650	1,589	1,539	1,539	Education/Certification Allowance	1,478	1,478	1,478
33,956	13,804	41,110	41,110	Social Security	39,977	39,977	39,977
104,877	9,320	220,661	220,661	Employee Insurance	260,143	260,143	260,143
254,964	118,112	249,405	249,405	Retiree Health Insurance	242,572	242,572	242,572
18,206	27,062	21,960	21,960	Longevity	20,800	20,800	20,800
314,372	132,067	283,441	283,441	Retirement Fund	276,843	276,843	276,843
1,898	3,133	2,213	2,213	Uniforms	2,128	2,128	2,128
44,954	13,501	70,000	70,000	Repairs & Maintenance Supplies	70,000	70,000	70,000
				Other Services and Charges:			
145,548	25,973	172,113	172,113	Contractual Services	160,413	160,413	160,413
14,454	167,834	300,000	300,000	Joint Sealing	300,000	300,000	300,000
140,212	9,978	682,776	682,776	Pavement repairs	575,000	575,000	575,000
11,707	-	632,480	632,480	Bridge repairs	-	-	-
154,161	60,154	305,000	305,000	Equipment Rental	305,000	305,000	305,000
<u>\$ 1,665,433</u>	<u>\$ 776,986</u>	<u>\$ 3,496,616</u>	<u>\$ 3,496,616</u>	Total Routine Maintenance	<u>\$ 2,754,573</u>	<u>\$ 2,754,573</u>	<u>\$ 2,754,573</u>
19,044	-	119,928	119,928	Supervisory wage & benefit allocation	113,468	113,468	113,468
<u>\$ 1,684,477</u>	<u>\$ 776,986</u>	<u>\$ 3,616,544</u>	<u>\$ 3,616,544</u>	Net Routine Maintenance	<u>\$ 2,868,041</u>	<u>\$ 2,868,041</u>	<u>\$ 2,868,041</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS TRAFFIC SERVICES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 22,763	\$ 9,403	\$ 181,816	\$ 181,816	Permanent Employees	\$ 27,480	\$ 27,480	\$ 27,480
-	12	12,995	12,995	Overtime	135	135	135
				Employee Benefits:			
37	830	576	576	Education/Certification Allowance	85	85	85
1,759	-	15,575	15,575	Social Security	2,211	2,211	2,211
12,045	421	10,849	10,849	Employee Insurance	12,789	12,789	12,789
15,282	43,656	93,289	93,289	Retiree Health Insurance	14,018	14,018	14,018
1,052	-	8,214	8,214	Longevity	1,202	1,202	1,202
17,978	46,002	106,020	106,020	Retirement Fund	15,998	15,998	15,998
110	-	828	828	Uniforms	123	123	123
				Other Services and Charges:			
1,287	300	5,000	5,000	Traffic & Street Signs	5,000	5,000	5,000
57,498	-	65,000	65,000	Traffic Signals	65,000	65,000	65,000
289,998	97,158	250,000	250,000	Traffic Signal Maintenance	300,000	300,000	300,000
139,259	-	225,000	225,000	Pavement Markings	225,000	225,000	225,000
18,502	8,889	25,000	25,000	Equipment Rental	25,000	25,000	25,000
<u>\$ 577,570</u>	<u>\$ 206,671</u>	<u>\$ 1,000,162</u>	<u>\$ 1,000,162</u>	Total Traffic Services	<u>\$ 694,041</u>	<u>\$ 694,041</u>	<u>\$ 694,041</u>
1,100	-	44,858	44,858	Supervisory wage & benefit allocation	6,557	6,557	6,557
<u>\$ 578,670</u>	<u>\$ 206,671</u>	<u>\$ 1,045,020</u>	<u>\$ 1,045,020</u>	Net Traffic Services	<u>\$ 700,598</u>	<u>\$ 700,598</u>	<u>\$ 700,598</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS SNOW AND ICE CONTROL:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 10,653	\$ 3,806	\$ 49,016	\$ 49,016	Permanent Employees	\$ 45,596	\$ 45,596	\$ 45,596
48,888	11,496	34,043	34,043	Overtime	33,543	33,543	33,543
				Employee Benefits:			
62	-	155	155	Education/Certification Allowance	141	141	141
4,800	1,329	6,535	6,535	Social Security	6,217	6,217	6,217
9,411	-	12,694	12,694	Employee Insurance	14,965	14,965	14,965
27,602	11,772	25,150	25,150	Retiree Health Insurance	23,259	23,259	23,259
1,746	-	2,214	2,214	Longevity	1,994	1,994	1,994
34,572	13,515	28,582	28,582	Retirement Fund	26,545	26,545	26,545
182	-	223	223	Uniforms	204	204	204
195,774	61,383	305,000	305,000	Repairs & Maintenance Supplies	305,000	305,000	305,000
				Other Services and Charges:			
-	-	25,000	25,000	Contractual Services	25,000	25,000	25,000
75,575	22,641	90,000	90,000	Equipment Rental	90,000	90,000	90,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 411,765</u>	<u>\$ 128,442</u>	<u>\$ 581,112</u>	<u>\$ 581,112</u>	Total Snow & Ice Control	<u>\$ 574,964</u>	<u>\$ 574,964</u>	<u>\$ 574,964</u>
1,826	-	12,093	12,093	Supervisory wage & benefit allocation	10,880	10,880	10,880
<u>\$ 413,591</u>	<u>\$ 128,442</u>	<u>\$ 593,205</u>	<u>\$ 593,205</u>	Net Snow & Ice Control	<u>\$ 585,844</u>	<u>\$ 585,844</u>	<u>\$ 585,844</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ADMINISTRATION:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 21,792	\$ 39,027	\$ 95,380	\$ 95,380	Supervision	\$ 97,288	\$ 97,288	\$ 97,288
56,826	28,182	55,161	55,161	Clerical	55,992	55,992	55,992
				Employee Benefits:			
6,312	5,276	11,814	11,814	Social Security	12,130	12,130	12,130
18,302	2,902	37,404	37,404	Employee Insurance	34,626	34,626	34,626
16,986	19,723	41,740	41,740	Retiree Health Insurance	41,793	41,793	41,793
3,873	2,177	3,882	3,882	Longevity	5,273	5,273	5,273
5,995	22,095	47,187	47,187	Retirement Fund	46,517	46,517	46,517
				Other Services and Charges:			
34,870	17,568	35,131	35,131	Transfer to Water System/Engineering Svcs.	32,442	32,442	32,442
654,200	336,900	673,800	673,800	Administrative Expense	694,000	694,000	694,000
<u>\$ 819,156</u>	<u>\$ 473,850</u>	<u>\$ 1,001,499</u>	<u>\$ 1,001,499</u>	Total Administration	<u>\$ 1,020,061</u>	<u>\$ 1,020,061</u>	<u>\$ 1,020,061</u>
(32,217)	-	(176,879)	(176,879)	Supervisory wage & benefit allocation	(130,905)	(130,905)	(130,905)
<u>\$ 786,939</u>	<u>\$ 473,850</u>	<u>\$ 824,620</u>	<u>\$ 824,620</u>	Net Administration	<u>\$ 889,156</u>	<u>\$ 889,156</u>	<u>\$ 889,156</u>
				Summary of Operating Costs:			
\$ 1,684,477	\$ 776,986	\$ 3,616,544	\$ 3,616,544	Routine Maintenance	\$ 2,868,041	\$ 2,868,041	\$ 2,868,041
578,670	206,671	1,045,020	1,045,020	Traffic Services	700,598	700,598	700,598
413,591	128,442	593,205	593,205	Snow and Ice Control	585,844	585,844	585,844
786,939	473,850	824,620	824,620	Administration	889,156	889,156	889,156
<u>\$ 3,463,677</u>	<u>\$ 1,585,949</u>	<u>\$ 6,079,389</u>	<u>\$ 6,079,389</u>	Total Operating Costs	<u>\$ 5,043,639</u>	<u>\$ 5,043,639</u>	<u>\$ 5,043,639</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS DEBT SERVICE TRANSFER TO:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ -	\$ -	\$ -	\$ -	2003 Michigan Transportation Debt Retirement	\$ -	\$ -	\$ -
530,065	502,582	528,783	528,783	2013 Capital Improvement Refunding	547,968	547,968	547,968
222,488	197,933	213,848	213,848	2015 Capital Improvement Refunding	205,294	205,294	205,294
<u>1,117,668</u>	<u>180,559</u>	<u>1,110,618</u>	<u>1,110,618</u>	2018 Michigan Transportation Debt Retirement	<u>1,108,118</u>	<u>1,108,118</u>	<u>1,108,118</u>
<u>\$ 1,870,221</u>	<u>\$ 881,074</u>	<u>\$ 1,853,249</u>	<u>\$ 1,853,249</u>	Total Debt Service Costs	<u>\$ 1,861,380</u>	<u>\$ 1,861,380</u>	<u>\$ 1,861,380</u>
				<u>LOCAL STREET TRANSFER:</u>			
<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	Total Local Street Transfer	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>
				<u>CONSTRUCTION PROJECTS Other Services and Charges:</u>			
<u>2,624,884</u>	<u>-</u>	<u>9,919,647</u>	<u>9,919,647</u>	Capital Improvements*	<u>5,100,000</u>	<u>5,100,000</u>	<u>5,100,000</u>
<u>\$ 2,624,884</u>	<u>\$ -</u>	<u>\$ 9,919,647</u>	<u>\$ 9,919,647</u>		<u>\$ 5,100,000</u>	<u>\$ 5,100,000</u>	<u>\$ 5,100,000</u>

* FY22 Construction Projects - Capital Improvements includes reconstruction for Chicago Road, Van Dyke West to Chicago Road.

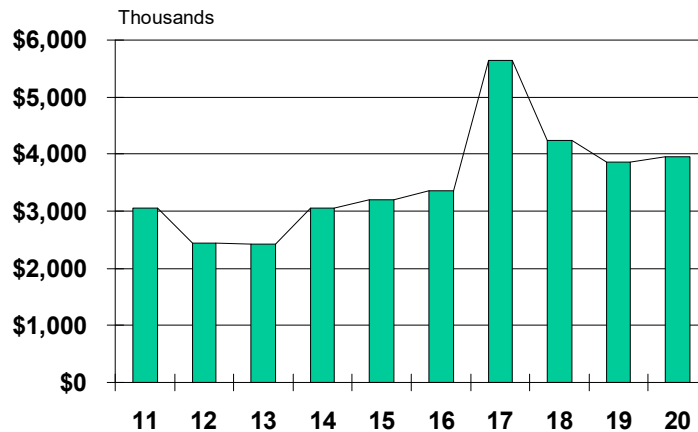
Local Streets:

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This fund is used to receive all Local Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as local streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

**Expenditure History
Local Streets**



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	SUMMARY MICHIGAN TRANSPORTATION OPERATING FUNDS - LOCAL STREETS	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				REVENUES:			
\$ 3,525,066	\$ 1,343,487	\$ 4,062,000	\$ 4,062,000	State Shared Weight & Gas Tax	\$ 4,032,766	\$ 4,032,766	\$ 4,032,766
43,859	1,040	35,000	35,000	Interest on Investments	15,000	15,000	15,000
-	-	85,850	85,850	Contribution from General Fund	88,154	88,154	88,154
1,000,000	1,000,000	1,000,000	1,000,000	Contribution from Major Street Fund	1,000,000	1,000,000	1,000,000
498,516	-	450,000	450,000	P.A. 48 - Metro Act	475,000	475,000	475,000
-	-	31,820	31,820	Fund Balance Appropriated	690,010	690,010	690,010
\$ 5,067,441	\$ 2,344,527	\$ 5,664,670	\$ 5,664,670	Total Local Street Revenues	\$ 6,300,930	\$ 6,300,930	\$ 6,300,930
				EXPENDITURES:			
\$ -	\$ -	\$ 300,000	\$ 300,000	Transfer to Construction Project Funds	\$ 620,000	\$ 620,000	\$ 620,000
3,950,020	1,716,958	5,127,272	5,127,272	Operating Costs	5,680,930	5,680,930	5,680,930
\$ 3,950,020	\$ 1,716,958	\$ 5,427,272	\$ 5,427,272	Total Local Street Expenditures	\$ 6,300,930	\$ 6,300,930	\$ 6,300,930
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	3,539,978	3,539,978	3,539,978
				RESERVE FOR: COMPENSATED ABSENCES	(146,535)	(146,535)	(146,535)
(146,535)	(146,535)	(146,535)	(146,535)	LESS: FUND BALANCE APPROPRIATED	(690,010)	(690,010)	(690,010)
-	-	(31,820)	(31,820)	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	\$ 2,703,433	\$ 2,703,433	\$ 2,703,433
\$ 3,187,865	\$ 3,815,434	\$ 3,393,443	\$ 3,393,443		\$ 2,703,433	\$ 2,703,433	\$ 2,703,433

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ROUTINE MAINTENANCE:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 721,106	\$ 345,431	\$ 666,077	\$ 666,077	Permanent Employees	\$ 931,502	\$ 931,502	\$ 931,502
28,235	11,948	9,934	9,934	Overtime	27,371	27,371	27,371
17,190	9,015	19,250	19,250	Seasonal Employees	19,250	19,250	19,250
				Employee Benefits:			
1,273	-	2,110	2,110	Education/Certification Allowance	2,895	2,895	2,895
61,585	29,978	55,651	55,651	Social Security	78,165	78,165	78,165
210,574	13,056	180,554	180,554	Employee Insurance	212,857	212,857	212,857
299,661	159,936	341,761	341,761	Retiree Health Insurance	475,173	475,173	475,173
35,665	-	30,092	30,092	Longevity	40,743	40,743	40,743
383,620	187,234	388,401	388,401	Retirement Fund	542,306	542,306	542,306
3,718	-	3,032	3,032	Uniforms	4,169	4,169	4,169
64,544	14,007	110,000	110,000	Repairs & Maintenance Supplies	110,000	110,000	110,000
				Other Services and Charges:			
22,721	14,815	440,000	440,000	Contractual Services	389,000	389,000	389,000
286,401	51,633	100,000	100,000	Joint Sealing	100,000	100,000	100,000
108,428	47,627	334,092	334,092	Pavement repairs	300,000	300,000	300,000
703,647	381,340	850,000	850,000	Equipment Rental	850,000	850,000	850,000
<u>\$ 2,948,368</u>	<u>\$ 1,266,020</u>	<u>\$ 3,530,954</u>	<u>\$ 3,530,954</u>	Total Routine Maintenance	<u>\$ 4,083,431</u>	<u>\$ 4,083,431</u>	<u>\$ 4,083,431</u>
37,306	-	164,337	164,337	Supervisory wage & benefit allocation	222,271	222,271	222,271
<u>\$ 2,985,674</u>	<u>\$ 1,266,020</u>	<u>\$ 3,695,291</u>	<u>\$ 3,695,291</u>	Net Routine Maintenance	<u>\$ 4,305,702</u>	<u>\$ 4,305,702</u>	<u>\$ 4,305,702</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS TRAFFIC SERVICES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 61,846	\$ 29,366	\$ 66,734	\$ 66,734	Permanent Employees	\$ 75,087	\$ 75,087	\$ 75,087
-	169	1,504	1,504	Overtime	1,834	1,834	1,834
				Employee Benefits:			
103	-	211	211	Education/Certification Allowance	234	234	234
4,875	2,592	5,467	5,467	Social Security	6,154	6,154	6,154
16,858	1,179	12,649	12,649	Employee Insurance	14,912	14,912	14,912
23,361	16,026	34,241	34,241	Retiree Health Insurance	38,303	38,303	38,303
2,875	-	3,015	3,015	Longevity	3,284	3,284	3,284
27,336	16,902	38,913	38,913	Retirement Fund	43,715	43,715	43,715
299	-	304	304	Uniforms	336	336	336
				Other Services and Charges:			
1,419	608	5,000	5,000	Traffic & Street Signs	5,000	5,000	5,000
58,708	20,894	60,000	60,000	Traffic Signal Maintenance	60,000	60,000	60,000
46,420	-	75,000	75,000	Pavement Markings	75,000	75,000	75,000
17,881	9,078	26,000	26,000	Equipment Rental	26,000	26,000	26,000
<u>\$ 261,981</u>	<u>\$ 96,814</u>	<u>\$ 329,038</u>	<u>\$ 329,038</u>	Total Traffic Services	<u>\$ 349,859</u>	<u>\$ 349,859</u>	<u>\$ 349,859</u>
3,007	-	16,465	16,465	Supervisory wage & benefit allocation	17,917	17,917	17,917
<u>\$ 264,988</u>	<u>\$ 96,814</u>	<u>\$ 345,503</u>	<u>\$ 345,503</u>	Net Traffic Services	<u>\$ 367,776</u>	<u>\$ 367,776</u>	<u>\$ 367,776</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS SNOW AND ICE CONTROL:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 25,761	\$ 5,846	\$ 65,915	\$ 65,915	Permanent Employees	\$ 53,705	\$ 53,705	\$ 53,705
35,226	1,299	54,436	54,436	Overtime	53,173	53,173	53,173
				Employee Benefits:			
73	-	209	209	Education/Certification Allowance	167	167	167
4,763	613	9,451	9,451	Social Security	8,369	8,369	8,369
10,138	-	12,739	12,739	Employee Insurance	15,018	15,018	15,018
38,788	15,828	33,821	33,821	Retiree Health Insurance	27,396	27,396	27,396
2,056	-	2,978	2,978	Longevity	2,349	2,349	2,349
47,788	17,039	38,436	38,436	Retirement Fund	31,266	31,266	31,266
214	-	300	300	Uniforms	240	240	240
92,744	18,943	255,000	255,000	Repairs & Maintenance Supplies	255,000	255,000	255,000
				Other Services and Charges:			
-	-	20,000	20,000	Contractual Services	20,000	20,000	20,000
84,649	10,710	155,000	155,000	Equipment Rental	155,000	155,000	155,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 344,700</u>	<u>\$ 72,778</u>	<u>\$ 650,785</u>	<u>\$ 650,785</u>	Total Snow & Ice Control	<u>\$ 624,183</u>	<u>\$ 624,183</u>	<u>\$ 624,183</u>
2,150	-	16,263	16,263	Supervisory wage & benefit allocation	12,815	12,815	12,815
<u>\$ 346,850</u>	<u>\$ 72,778</u>	<u>\$ 667,048</u>	<u>\$ 667,048</u>	Net Snow & Ice Control	<u>\$ 636,998</u>	<u>\$ 636,998</u>	<u>\$ 636,998</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ADMINISTRATION:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 21,792	\$ 39,027	\$ 95,380	\$ 95,380	Supervision	\$ 97,287	\$ 97,287	\$ 97,287
56,825	28,182	55,161	55,161	Clerical	55,992	55,992	55,992
				Employee Benefits:			
6,311	5,276	11,813	11,813	Social Security	12,130	12,130	12,130
18,304	2,904	37,403	37,403	Employee Insurance	34,625	34,625	34,625
16,986	19,717	41,740	41,740	Retiree Health Insurance	41,793	41,793	41,793
3,873	2,177	3,882	3,882	Longevity	5,272	5,272	5,272
5,995	22,095	47,186	47,186	Retirement Fund	46,516	46,516	46,516
				Other Services and Charges:			
34,869	17,568	35,130	35,130	Transfer to Water System/Engineering Svcs.	32,442	32,442	32,442
219,770	144,400	288,800	288,800	Administrative Expense	297,400	297,400	297,400
<u>\$ 384,725</u>	<u>\$ 281,346</u>	<u>\$ 616,495</u>	<u>\$ 616,495</u>	Total Administration	<u>\$ 623,457</u>	<u>\$ 623,457</u>	<u>\$ 623,457</u>
(32,217)	-	(197,065)	(197,065)	Supervisory wage & benefit allocation	(253,003)	(253,003)	(253,003)
<u>\$ 352,508</u>	<u>\$ 281,346</u>	<u>\$ 419,430</u>	<u>\$ 419,430</u>	Net Administration	<u>\$ 370,454</u>	<u>\$ 370,454</u>	<u>\$ 370,454</u>
				Summary of Operating Costs:			
\$ 2,985,674	\$ 1,266,020	\$ 3,695,291	\$ 3,695,291	Routine Maintenance	\$ 4,305,702	\$ 4,305,702	\$ 4,305,702
264,988	96,814	345,503	345,503	Traffic Services	367,776	367,776	367,776
346,850	72,778	667,048	667,048	Snow and Ice Control	636,998	636,998	636,998
352,508	281,346	419,430	419,430	Administration	370,454	370,454	370,454
<u>\$ 3,950,020</u>	<u>\$ 1,716,958</u>	<u>\$ 5,127,272</u>	<u>\$ 5,127,272</u>	Total Operating Costs	<u>\$ 5,680,930</u>	<u>\$ 5,680,930</u>	<u>\$ 5,680,930</u>
				CONSTRUCTION PROJECTS			
				Other Services and Charges:			
-	-	300,000	300,000	Capital Improvements	620,000	620,000	620,000
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 300,000</u>	<u>\$ 300,000</u>		<u>\$ 620,000</u>	<u>\$ 620,000</u>	<u>\$ 620,000</u>

LIBRARY

The Library Special Revenue Fund accounts for the receipt of specific property taxes, State Aid, user fees and special grants that are used to provide library materials and services at the Warren Public Library. Fines for overdue materials and penal fines collected on state code violations also provide some revenue to operate the library.

In August 2010, the residents of Warren overwhelmingly approved a millage increase of .85 for the next 20 years. This revenue will allow each of the four branches to remain open, maintain adequate staffing levels, and provide substantial funding to increase collections and to upgrade each branch to a state of the art facility.

The Warren Public Library is a member of the Suburban Library Cooperative and participates in the Michigan eLibrary (MeL). Participation in the collaborative provides Warren residents interlibrary loan privileges from library collections throughout the state. The Warren Public Library is also a member of the MiLibraryCard program which gives Warren residents the ability to obtain material from over 70 participating Michigan libraries while traveling throughout the state.

A brief review of 2020 indicates that the Warren Public Library had 70,515 patrons visit the library and 56,345 registered borrowers. The library provided a total of 514 virtual programs for children, teens and adults that were enjoyed by 21,942 patrons. The library circulated 789,174 items, had 13,492 uses of their public internet computers and 45,680 wireless logins. The library website was visited 121,521. Reference librarians fielded 33,782 reference transactions. The combined Warren libraries have a collection of 293,303 physical items (print, audio and video). Special collections include auto repair manuals, an international language collection comprised of books in 16 different languages, ESL (English as a Second Language) items, DVDs, music CDs, sheet music, periodicals, audiobooks, and videogames. The libraries own 80,000 digital items. The library also has an eBook and eAudiobook collection of over 50,000 items through the OverDrive downloadable eBook and eAudiobook, Hoopla (eAudiobook, downloadable movies, TV series, graphic novels), RB Digital (eMagazines and eAudiobook)) and Freegal (eMusic) services.

Due to the 2020 Covid-19 pandemic, the Warren Public libraries closed to the public from mid-March through August. In mid-June, the public was able to begin picking up 15,500 physical library items when curbside pickup was instituted at the Warren Civic Center Branch, which eventually expanded to all library branches in August. Despite the closure, library staff quickly adapted and started to provide virtual programming. Due to these closures, library eResources including eBook services such as OverDrive and Hoopla saw increased usage in 2020, with OverDrive circulation increasing 10% and Hoopla increasing over 60% compared to 2019. The library dramatically increased its presence on social media platforms. On Facebook, library staff has been regularly posting story times for children.

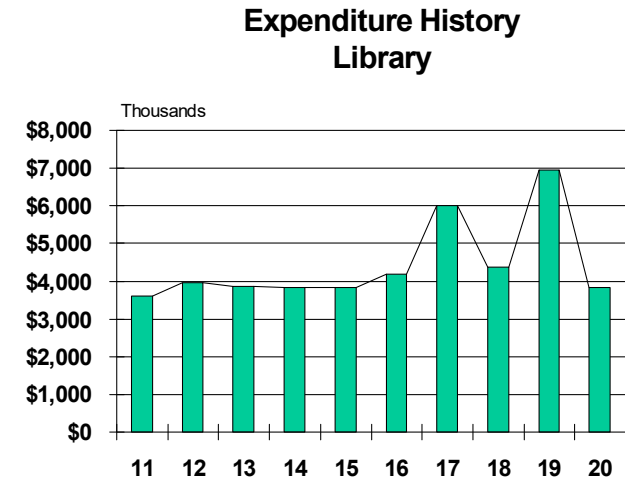
Highlights from 2020 included “Imagine Your Story” Summer Reading Club program which had 627 participants. Several events over Zoom have been conducted, including virtual author “visits” with Michigan Notable Book Award winning author Abra Behrens, *A Celebration of Animation*, and local cookbook author Lisa Howard. Weekly take-and-make craft kits for all ages have been popular, as well as more involved crafts that have had patrons tune on to Facebook for video instruction. The Civic Center Library received a \$25,000 LSTA grant “Improving Access to Information,” to purchase laptops to initiate an Outreach program. A \$6,000 LSTA grant was also awarded to the Civic Center Branch for the purchase of laptops and HotSpots for circulation.

LIBRARY

Fiscal 2022 Performance Objectives

1. To provide the best selection of current books, periodicals, talking books, electronic books, music CD's, DVD's, and digital access to a variety of materials.
2. To provide residents with the best reference service that the Library can offer through hard copy, on-line databases, eBooks, and the Internet.
3. To provide quality educational, informational and recreational programs for children and adults to enhance quality of life.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Annual Library visits	70,515	418,000	420,000	421,000
Total circulation including digital	389,223	905,000	908,000	909,000
Reference information requests	33,782	49,000	51,000	51,900
Total registered borrowers	56,345	80,000	75,000	78,000
Items loaned to other libraries	36,267	36,000	38,000	39,000
Items received from other libraries	22,032	41,000	45,000	46,000
Total circulation of children's materials	71,245	201,000	202,000	202,999
Materials added to the collection	18,434	26,000	27,000	28,000
Materials deleted from the collection	6,951	20,500	16,000	20,000
Children's story hour attendance	8,717	5,500	6,500	7,500
Computer sessions, incl. wireless	59,172	212,000	215,000	216,000
Attendance-children programs	9,310	20,500	19,000	21,000
Virtual visits to Library website	102,031	362,000	364,000	366,000
Early Literacy attendance	1,287	7,500	7,600	7,900
School visits to library	68	120	110	115
Grant received	\$ 33,393	-	-	-
Attendance-adult special programs	987	7,000	7,100	7,200



SPECIAL REVENUE FUND PERSONNEL

<u>LIBRARY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Library Director	1	\$ 104,041	1	\$ 104,041	1	\$ 104,041	1	\$ 104,041
Senior Administrative Secretary			1 (b)	63,696	1 (b)	63,696	1 (b)	63,696
Branch Library Supervisor	4	84,130	4	84,130	4	84,130	4	84,130
Branch Librarian	5	67,973	5	67,973	5	67,973	5	67,973
Library Technician	6	58,069	6	58,069	6	58,069	6	58,069
Office Assistant	5	39,386	5	39,386	5	39,386	5	39,386
Library Asst - Outreach Grant	1	61,848	1	61,848	1	61,848	1	61,848
Library Building & Grounds Maintenance Specialist	1	61,838	1	61,838	1	61,838	1	61,838
Library Pages and Assistant Librarians (Substitutes)		200,000		200,000		200,000		200,000
Overtime	—	20,000	—	15,000	—	15,000	—	15,000
Total Personnel	<u>23</u>		<u>24</u>		<u>24</u>		<u>24</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Warren Supervisors and Local 227 contracts that expire 6/30/21.

(b) New position.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>LIBRARY</u> <u>SPECIAL REVENUE FUND</u> <u>REVENUES:</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 4,353,557	\$ 1,863,167	\$ 3,715,291	\$ 3,715,291	Property Tax Revenue	\$ 3,885,432	\$ 3,885,432	\$ 3,885,432
19,556	7,698	15,395	15,395	Industrial Facilities Tax	28,417	28,417	28,417
255,466	242,314	242,314	250,000	Reimbursement for Personal Property Loss	250,000	250,000	250,000
126,829	-	117,000	117,000	Penal Fines	117,000	117,000	117,000
14,948	3,930	10,000	25,000	Over the Counter Fines	25,000	25,000	25,000
51,047	401	1,200	40,000	Interest on Investments	40,000	40,000	40,000
107,324	-	90,000	90,000	State Aid	90,000	90,000	90,000
7,500	3,358	6,600	17,000	Renaissance Zone Reimbursement	17,000	17,000	17,000
23,184	3,479	7,500	30,000	Copy Machine User Fees	30,000	30,000	30,000
9,089	2,715	6,200	11,000	Lost Book Fees	11,000	11,000	11,000
1,754	95	800	2,000	Video User Fees	2,000	2,000	2,000
5,866	422	1,200	8,000	Non-Resident Internet Fees/Room Use	8,000	8,000	8,000
13,177	4,097	8,000	10,500	Miscellaneous	10,500	10,500	10,500
-	-	645,395	645,395	Fund Balance Appropriated	908,741	908,741	908,741
<u>\$ 4,989,297</u>	<u>\$ 2,131,676</u>	<u>\$ 4,866,895</u>	<u>\$ 4,976,581</u>	Total Revenues	<u>\$ 5,423,090</u>	<u>\$ 5,423,090</u>	<u>\$ 5,423,090</u>
				EXPENDITURES:			
\$ 1,296,368	\$ 683,294	\$ 1,591,339	\$ 1,646,339	Personnel Services	\$ 1,742,338	\$ 1,742,338	\$ 1,742,338
1,161,582	680,271	1,465,182	1,469,280	Employee Benefits	1,515,193	1,515,193	1,515,193
15,078	13,826	92,600	92,600	Supplies	82,000	82,000	82,000
1,036,181	495,323	1,384,862	1,384,862	Other Services and Charges	1,430,291	1,430,291	1,430,291
333,280	92,744	383,500	383,500	Capital Outlay	653,268	653,268	653,268
<u>\$ 3,842,489</u>	<u>\$ 1,965,458</u>	<u>\$ 4,917,483</u>	<u>\$ 4,976,581</u>	Total Expenditures	<u>\$ 5,423,090</u>	<u>\$ 5,423,090</u>	<u>\$ 5,423,090</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 1,146,808	\$ 166,218	\$ (50,588)	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
3,412,069	4,558,877	4,558,877	4,558,877	BEGINNING OF PERIOD	3,862,894	3,862,894	3,862,894
				RESERVE FOR:			
(247,313)	(247,313)	(247,313)	(247,313)	COMPENSATED ABSENCES	(247,313)	(247,313)	(247,313)
				LESS: FUND BALANCE			
-	-	(645,395)	(645,395)	APPROPRIATED	(908,741)	(908,741)	(908,741)
<u>\$ 4,311,564</u>	<u>\$ 4,477,782</u>	<u>\$ 3,615,581</u>	<u>\$ 3,666,169</u>	ESTIMATED FUND BALANCE	<u>\$ 2,706,840</u>	<u>\$ 2,706,840</u>	<u>\$ 2,706,840</u>
				(DEFICIT) END OF PERIOD			

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>LIBRARY</u> <u>SPECIAL REVENUE FUND</u> <u>EXPENDITURES:</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 112,193	\$ 52,821	\$ 104,447	\$ 104,447	Appointed Official	\$ 106,536	\$ 106,536	\$ 106,536
1,046,035	594,125	1,306,392	1,306,392	Permanent Employees	1,405,302	1,405,302	1,405,302
123,758	34,240	150,000	200,000	Permanent Part-time Employees - Pages	200,000	200,000	200,000
7,930	-	15,000	20,000	Overtime	15,000	15,000	15,000
6,452	2,108	15,500	15,500	Shift Premium	15,500	15,500	15,500
				Employee Benefits:			
11,600	11,600	11,600	11,600	Education Allowance	12,000	12,000	12,000
100,766	54,064	125,180	129,228	Social Security	137,256	137,256	137,256
255,827	161,078	398,024	398,074	Employee Insurance	427,780	427,780	427,780
279,987	163,070	345,223	345,223	Retiree Health Insurance	347,152	347,152	347,152
22,950	20,339	31,389	31,389	Longevity	39,911	39,911	39,911
490,152	270,120	553,466	553,466	Retirement Fund	550,794	550,794	550,794
300	-	300	300	Uniforms	300	300	300
15,078	13,826	92,600	92,600	Office Supplies	82,000	82,000	82,000
				Other Services and Charges:			
8,042	1,773	20,000	20,000	Copy Machine Expense	20,000	20,000	20,000
126,260	58,132	257,450	257,450	Contractual Services	275,340	275,340	275,340
162,237	84,848	193,000	193,000	Cooperative Services	193,000	193,000	193,000
53,662	-	55,000	55,000	Library Cooperative-Indirect Aid	55,000	55,000	55,000
231	171	3,000	3,000	Postage	3,000	3,000	3,000
143	-	-	-	Unemployment Costs	-	-	-
15,117	2,843	16,100	16,100	Digital Video Discs	16,100	16,100	16,100
40,262	11,223	74,000	74,000	Library Circulating Materials	101,000	101,000	101,000
23,913	2,051	24,000	24,000	Periodicals	21,500	21,500	21,500
11,208	4,525	25,000	25,000	Telephone	25,000	25,000	25,000
4	-	200	200	Mileage	200	200	200
29	-	3,000	3,000	Auto Expense	3,000	3,000	3,000
4,904	3,793	15,000	15,000	Training & Workshops	15,000	15,000	15,000
-	-	100	100	Book Binding	100	100	100
167,653	61,605	215,000	215,000	Public Utilities	215,000	215,000	215,000
11,179	463	64,000	64,000	Repairs & Maintenance	59,500	59,500	59,500
123,137	115,350	122,912	122,912	Cap Imprvmt Refunding Bonds, Series 2014	121,151	121,151	121,151
41,800	21,696	43,400	43,400	Insurance and Bonds	45,100	45,100	45,100
246,400	126,850	253,700	253,700	Administrative Expense	261,300	261,300	261,300

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>LIBRARY</u> SPECIAL REVENUE FUND EXPENDITURES (Continued):	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Capital Outlay:			
\$ 105,549	\$ -	\$ 72,000	\$ 72,000	Improvements	\$ 224,769	\$ 224,769	\$ 224,769
-	-	-	-	Vehicles	-	-	-
-	225	11,500	11,500	Equipment	113,499	113,499	113,499
<u>227,731</u>	<u>92,519</u>	<u>300,000</u>	<u>300,000</u>	Books	<u>315,000</u>	<u>315,000</u>	<u>315,000</u>
<u>\$ 3,842,489</u>	<u>\$ 1,965,458</u>	<u>\$ 4,917,483</u>	<u>\$ 4,976,581</u>	Total Expenditures	<u>\$ 5,423,090</u>	<u>\$ 5,423,090</u>	<u>\$ 5,423,090</u>

RECREATION

The Recreation Special Revenue Fund accounts for specific property taxes, grants and user fees that are used to operate the Warren Community Center, activities, parks, playgrounds and other facilities. The revenues received in this fund can only be used for recreation purposes.

The City of Warren is gifted with 30 City parks. While the land acreage may not meet the needs of the community, the locations of the 30 parks play a vital role in the community, especially since numerous schools have closed in the past 25 years. The total parkland is 370 acres and the department will continue to focus on opportunities to increase parkland whenever feasible. We want to continue to replace and update equipment in our parks including play structures, comfort stations and roller rinks. We have many calls from residents looking for improvements from new swings, to improvements in the play structures, updating comfort stations to be ADA compliant, and improving and or removing roller rinks for resident use. We would also like to create "themed" parks such as, Disc Golf and a BMX Park.

The Parks and Recreation Department is very fortunate to have the support of the citizens of Warren. The approval of one mill dedicated to the operation and improvement to the Parks and Recreation Department has proven to be a major accomplishment for the City of Warren. The intention of the department is to make continuing improvements in programs, staffing, facilities and parks wherever necessary. The stability of dependable funding will provide flexibility and latitude to make appropriate changes. The department offers year-round recreation programs, including baseball, ice skating, softball, basketball, volleyball, swimming, arts and crafts, music, theater, dancing, and special events. All of the special events held in the past year have been a huge success with residents. The department also has indoor facilities at Owen Jax Recreation Center, Fitzgerald Recreation Center, Stilwell Manor, City Square and the Warren Community Center.

The Warren Community Center houses the Parks & Recreation Department, the Miller Branch Library and the Warren Communications Department. The recreation area offers a Family Leisure Pool which has a 150-foot slide, a play structure with a 500 gallon dumping bucket, zero entry, and a lazy river. The Activity Pool offers lap swimming, exercise classes, water aerobics, and open swim. There is a 5,000 square foot fitness center, three gymnasiums, and a senior citizen wing. The center has been very successful and widely used with over 4,700 memberships at this time. We had almost 260,000 visitors to the community center in the past year. We anticipate continuing to improve our services at the Warren Community Center. We wish to continue to improve the fitness room by replacing 1/3 of the cardio equipment and at least two weight machines. We have found that a scheduled replacement program for the cardio equipment is the best way to keep our users satisfied with our equipment. We have built into the bid that the equipment has bumper to bumper warranty and the winning bidder has also given us a price to purchase the equipment back. We believe by doing this, the bidder takes better care of the equipment which betters our users. Play structure replacements and water park improvements are currently in progress.

We operate most of our programs and activities with use of part time staff supervised by full time employees. Part time staff hours vary throughout the year as programs start and stop as the year goes on. We have more staff hired for programs like our day camp program in the summer and the Ice Rink in the winter months.

Public transportation demands continue to grow with the older population in Warren. The Parks and Recreation Department has established and provides transportation for numerous older citizens. Funding is primarily secured through the Michigan Department of Transportation, Smart Grants and the Parks and Recreation Special Revenue Fund.

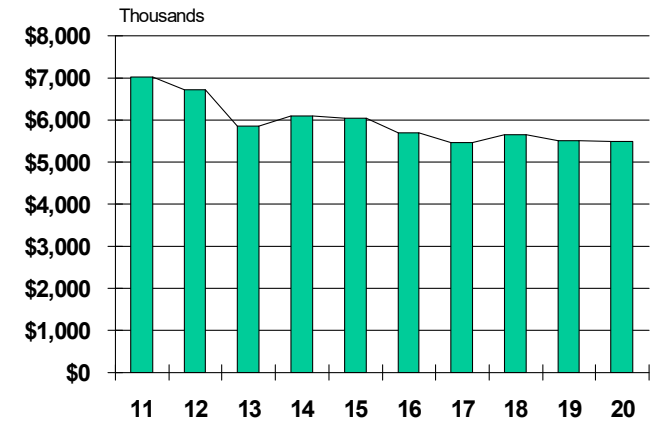
RECREATION

Fiscal 2022 Performance Objectives

1. To increase participation at all Special Events and attain corporate co-sponsorship of all Special Events.
2. To increase senior citizen and handicap transportation service to our community.
3. To continue to develop all city parks and enhance the physical appearance of the parks to increase family usage.
4. To continue to develop teen programs and family activities at all facilities.
5. To continue to promote membership growth and total usage of the Warren Community Center.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Pavilion rentals	318	520	108	300
Bus transportation	8,001	14,500	1,369	1,400
Special event youth participation	12,000	25,000	-	-
Day camp registration	609	550	-	260
Senior special events	3,750	3,800	100	800
Adult & youth sports participants	50,000	107,500	40	10,000
Senior programs	86,200	86,250	-	10,000
Senior sports programs	10,000	23,000	150	5,000
WCC pool attendance	260,000	400,000	1,000	5,000
Swim lesson registration	2,000	4,300	-	2,000
Yearly pass registration	3,330	5,000	157	500
WCC pool rental attendance	9,000	9,250	-	-

**Expenditure History
Recreation**



SPECIAL REVENUE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>PARKS AND RECREATION</u>								
Parks and Recreation Director	1	\$ 111,429	1	\$ 111,429	1	\$ 111,429	1	\$ 111,429
Assistant Director Parks & Recreation	1	95,455	1	95,455	1	95,455	1	95,455
Parks & Forestry Supervisor	1	76,031	1	76,031	1	76,031	1	76,031
Program Supervisor	2	74,094	2	74,094	2	74,094	2	74,094
Aquatics Supervisor	1	74,094	1	74,094	1	74,094	1	74,094
Account Specialist	1	57,240	- (d)	-	- (d)	-	- (d)	-
Seasonal Employees		\$ 1,250,000		\$ 1,000,000		\$ 1,000,000		\$ 1,000,000
Seasonal Employees - Transportation		145,000		140,000		140,000		140,000
<u>MAINTENANCE</u>								
Parks and Recreation Maintenance Assistant	-	\$ -	3 (b)	\$ 38,002	3 (b)	\$ 38,002	3 (b)	\$ 38,002
Parks and Recreation Building Maintenance Tier II	1	37,544	- (d)	-	- (d)	-	- (d)	-
Seasonal Employees - Maintenance	-	75,000	- (d)	-	- (d)	-	- (d)	-
Overtime - Supervision	-	60,000	-	40,000	-	40,000	-	40,000
Overtime - Maintenance	-	-	-	-	-	-	-	-
Total Personnel	<u>8</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Warren Supervisors and Local 227 contracts that expire 6/30/21.

(b) New position.

(d) Position deleted.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND REVENUES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 3,177,251	\$ 1,645,373	\$ 3,284,908	\$ 3,277,000	Property Tax Revenue	\$ 3,408,413	\$ 3,408,413	\$ 3,408,413
14,252	6,792	13,579	13,579	Industrial Facilities Tax	24,930	24,930	24,930
186,187	176,597	176,597	140,000	Reimbursement for Personal Property Loss	155,000	155,000	155,000
71,935	-	53,000	53,000	MDOT Grant	74,285	74,285	74,285
246,257	-	193,000	193,000	S.M.A.R.T. Community Credit Grant	193,000	193,000	193,000
142,596	4,641	125,000	350,000	Recreation Fees	250,000	250,000	250,000
945,109	933	400,000	1,375,000	Warren Community Center Fees	1,250,000	1,250,000	1,250,000
17,371	-	5,536	25,000	Downtown Ice Rink Fees	25,000	25,000	25,000
6,632	26,795	38,795	11,000	Senior Transportation	20,000	20,000	20,000
8,127	-	8,500	12,000	Special Events	12,000	12,000	12,000
23,710	-	25,000	50,000	Sponsored Events	50,000	50,000	50,000
201	-	250	400	Bingo Fees	350	350	350
8,550	-	-	-	Forestry - Tree Planting/Removal	-	-	-
56,698	327	850	10,000	Interest on Investments	1,200	1,200	1,200
93,180	55,648	89,803	89,803	Tower/Lease Proceeds	55,000	55,000	55,000
5,380	2,334	2,334	50	Miscellaneous	50	50	50
3,600,000	-	-	-	Contribution from General Fund	-	-	-
-	-	1,864,537	1,864,537	Fund Balance Appropriated	959,104	959,104	1,014,104
\$ 8,603,436	\$ 1,919,440	\$ 6,281,689	\$ 7,464,369	Total Revenues	\$ 6,478,332	\$ 6,478,332	\$ 6,533,332
				EXPENDITURES:			
\$ 1,653,241	\$ 437,228	\$ 1,158,679	\$ 2,191,548	Personnel Services	\$ 1,824,051	\$ 1,824,051	\$ 1,824,051
1,017,985	507,435	1,131,536	1,243,827	Employee Benefits	1,213,348	1,213,348	1,213,348
138,353	16,117	181,650	181,700	Supplies	181,700	181,700	181,700
2,131,755	900,907	2,307,631	2,556,701	Other Services and Charges	2,479,233	2,479,233	2,534,233
549,113	326,905	1,290,593	1,290,593	Capital Outlay	780,000	780,000	780,000
\$ 5,490,447	\$ 2,188,592	\$ 6,070,089	\$ 7,464,369	Total Expenditures	\$ 6,478,332	\$ 6,478,332	\$ 6,533,332
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
790,370	3,903,359	3,903,359	3,903,359	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	2,250,422	2,250,422	2,250,422
(140,763)	(140,763)	(140,763)	(140,763)	RESERVE FOR: COMPENSATED ABSENCES	(140,763)	(140,763)	(140,763)
(2,896,727)	(1,136,856)	(1,136,856)	(1,136,856)	CAPITAL OUTLAY	-	-	-
-	-	(1,864,537)	(1,864,537)	LESS: FUND BALANCE APPROPRIATED	(959,104)	(959,104)	(1,014,104)
\$ 865,869	\$ 2,356,588	\$ 972,803	\$ 761,203	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	\$ 1,150,555	\$ 1,150,555	\$ 1,095,555

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND EXPENDITURES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 116,773	\$ 56,572	\$ 111,864	\$ 111,864	Appointed Official	\$ 114,101	\$ 114,101	\$ 114,101
483,492	233,430	509,315	509,315	Permanent Employees	403,211	403,211	403,211
-	-	-	37,869	Permanent Employees - Maintenance	116,739	116,739	116,739
				Seasonal Employees:			
-	-	-	75,000	Maintenance	-	-	-
908,537	116,398	350,000	1,250,000	Recreation	1,000,000	1,000,000	1,000,000
42,196	8	40,000	60,000	Overtime - Supervision	40,000	40,000	40,000
-	-	-	-	Overtime - Maintenance	-	-	-
1,257	-	2,500	2,500	Shift Premium	10,000	10,000	10,000
				Employee Benefits:			
3,750	4,400	3,750	3,750	Education Allowance	2,650	2,650	2,650
112,655	32,014	79,737	158,810	Social Security	130,188	130,188	130,188
216,212	93,706	256,770	281,600	Employee Insurance	307,162	307,162	307,162
365,593	212,784	447,473	448,245	Retiree Health Insurance	451,830	451,830	451,830
24,887	15,300	24,908	25,662	Longevity	15,112	15,112	15,112
284,198	146,084	304,376	311,238	Retirement Fund	292,385	292,385	292,385
-	-	-	-	Uniforms	-	-	-
				Supplies:			
5,814	1,148	8,000	8,000	Office Supplies	8,000	8,000	8,000
150	-	150	200	Bingo Operating Supplies	200	200	200
12,336	660	12,000	12,000	Operating Supplies	12,000	12,000	12,000
34,734	4,460	60,000	60,000	Playground & Athletic Supplies	60,000	60,000	60,000
85,319	9,849	100,000	100,000	Repair & Maintenance Supplies	100,000	100,000	100,000
				Other Services and Charges:			
773,833	323,047	1,000,000	1,000,000	Contractual Services	900,000	900,000	900,000
1,541	21	2,700	2,700	Postage	2,500	2,500	2,500
7,237	2,857	2,857	2,857	Unemployment Costs	5,100	5,100	5,100
86,367	22,613	100,000	100,000	Building Maintenance	100,000	100,000	100,000
41,423	-	-	25,000	Tree Maintenance	25,000	25,000	25,000
20,986	7,199	32,000	32,000	Telephone	32,000	32,000	32,000
33,613	10,914	25,000	25,000	Vehicle Maintenance Expense	25,000	25,000	25,000
19,662	907	50,000	50,000	Marketing and Promotions	50,000	50,000	50,000
144,400	75,048	150,100	150,100	Insurance and Bonds	156,100	156,100	156,100
439,369	101,514	350,000	550,000	Public Utilities	550,000	550,000	550,000
-	-	-	-	Horticulture Consultant	-	-	55,000
1,291	-	5,000	5,000	Rentals & Janitorial Service	5,000	5,000	5,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND EXPENDITURES (Continued): Other Services and Charges:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 67,911	\$ 624	\$ 72,680	\$ 80,000	Special Events	\$ 80,000	\$ 80,000	\$ 80,000
16,808	1,335	18,250	35,000	Sponsored Events	35,000	35,000	35,000
18,756	645	8,500	8,500	Downtown Ice Rink Expense	15,000	15,000	15,000
287,321	269,150	286,794	286,794	Cap Imprvmt Refunding Bonds, Series 2014	282,683	282,683	282,683
127,900	65,850	131,700	131,700	Administrative Expense	135,600	135,600	135,600
				Capital Outlay:			
512,960	326,905	1,140,593	1,140,593	Capital Improvements	730,000	730,000	730,000
-	-	-	-	Equipment - Vehicle	-	-	-
-	-	-	-	Equipment - Maintenance	-	-	-
36,153	-	150,000	150,000	Equipment - Recreation	50,000	50,000	50,000
<u>\$ 5,335,434</u>	<u>\$ 2,135,442</u>	<u>\$ 5,837,017</u>	<u>\$ 7,231,297</u>	Total Expenditures	<u>\$ 6,242,561</u>	<u>\$ 6,242,561</u>	<u>\$ 6,297,561</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND TRANSPORTATION EXPENDITURES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 100,986	\$ 30,820	\$ 145,000	\$ 145,000	Seasonal Employees	\$ 140,000	\$ 140,000	\$ 140,000
				Employee Benefits:			
7,726	2,358	11,093	11,093	Social Security	10,710	10,710	10,710
2,964	789	3,429	3,429	Employee Insurance	3,311	3,311	3,311
				Supplies:			
-	-	1,000	1,000	Office Supplies	1,000	1,000	1,000
-	-	500	500	Operating Supplies	500	500	500
				Other Services and Charges:			
1,480	958	5,000	5,000	Contractual Services	5,000	5,000	5,000
-	-	100	100	Postage	100	100	100
-	-	2,500	2,500	Building Maintenance	15,000	15,000	15,000
750	471	1,000	1,000	Telephone	1,000	1,000	1,000
9,044	3,324	25,000	25,000	Vehicle Maintenance Expense	20,000	20,000	20,000
14,563	5,334	17,000	17,000	Public Utilities	17,000	17,000	17,000
-	-	250	250	Conferences and Workshops	250	250	250
17,500	9,096	18,200	18,200	Insurance and Bonds	18,900	18,900	18,900
-	-	3,000	3,000	Bus Rental	3,000	3,000	3,000
<u>\$ 155,013</u>	<u>\$ 53,150</u>	<u>\$ 233,072</u>	<u>\$ 233,072</u>	Total Expenditures	<u>\$ 235,771</u>	<u>\$ 235,771</u>	<u>\$ 235,771</u>

COMMUNICATIONS

The Communications Special Revenue Fund was established to account for fees received under provisions of the cable television franchise agreements. The Warren Communications Department operates from franchise fees received from Comcast, Wide Open West and AT&T. Historically, Comcast has generated the largest amount of revenue through their subscribers.

This Special Revenue Fund has been established to assure that a thorough cable television based infrastructure is maintained throughout the life of the franchise to serve the City of Warren public and government. The revenues received in this fund can only be used for communication purposes.

The department currently operates with a director, five full-time and twelve part-time team members.

The Communications Department currently generates two channels of government access cable television programming (Comcast channels 5 and 12, WOW channels 10 and 18, and AT&T channel 99), cable bulletin board notices, maintenance and operation of the City websites (www.cityofwarren.org), production of the City newsletter (Newsbeat), and production of the City calendar.

The department also partners with the Parks and Recreation Department in the operation and maintenance of the Warren community center auditorium to provide production assistance (available in closed captioning) and coverage of official city operational meetings like City Council, Zoning Board of Appeals and Planning Commission.

Additionally, the Communications Department assists various other city departments with projects such as production of training videos. Another service provided to residents is the posting of emergency alerts and bulletins, using every tool available to notify residents of severe weather, snow emergencies and other emergencies.

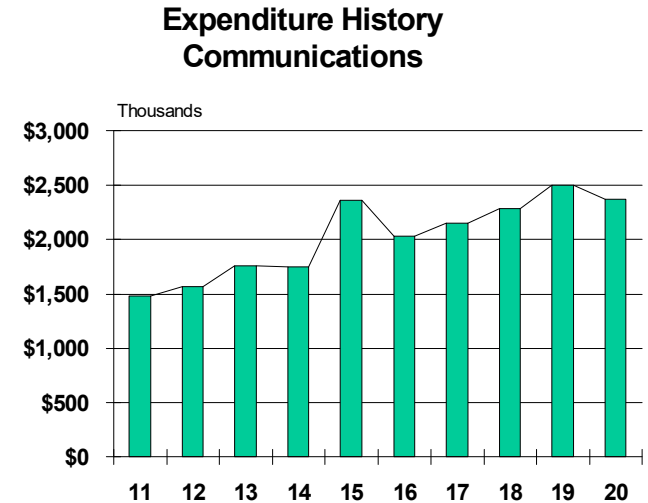
We continually replace antiquated equipment and are currently making necessary upgrades to our Control Room. These upgrades will conform our operation to a digital file system that will continue to improve our workflow and help Warren residents stay informed.

COMMUNICATIONS

Fiscal 2022 Performance Objectives

1. To establish an effective brand strategy that gives Warren a competitive edge over other metro area cities.
2. To generate more revenue for the Communications Department by providing services to public.
3. To create new award winning programming.
4. To establish a profitable relationship with Parks and Recreation.
5. To add a new cost savings branding/promotions tier to the Communications Department.
6. To increase interactive productions with community.
7. To enhance the look of the Newsbeat Magazine and Calendar.
8. To enhance partnership with DDA to expand the "MI Warren" campaign and new business ventures.
9. To continue to support City departments with communication needs.
10. To work with the City to enhance 2020 Census numbers.
11. To expand online and emergency services.
12. To expand ADA communication services with the public.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Meeting coverage (City Council, Zoning Board, Planning Commission)	57	68	68	68
Newsbeat magazine	4	4	4	4
Annual calendar	1	1	1	1
Original programs (sporting events, concerts, talk shows, etc.)	203	270	170	270
Auditorium support (plays, rentals, recitals, meetings, etc.)	137	182	45	182
Bulletin board postings (garage sales, non-profit ads, city information, etc.)	1,500	1,500	1,600	1,500
Snow and storm alerts (emergency information crawl on channels)	15	10	18	10
Website postings and updates (community events, department services)	3,200	3,000	3,000	3,700
Internship program (number of interns)	2	5	-	5
Public service announcements	74	60	60	60
Truck Productions	32	60	5	60



SPECIAL REVENUE FUND PERSONNEL

<u>COMMUNICATIONS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Communications Director	1	\$ 87,622	1	\$ 87,622	1	\$ 87,622	1	\$ 87,622
Communications Specialist	1	72,567	1	72,567	1	72,567	1	72,567
Media Specialist 1	1	65,340	1	65,340	1	65,340	1	65,340
Broadcast Engineer	1	62,435	1	62,435	1	62,435	1	62,435
Videographer/Editor	1	57,553	1	57,553	1	57,553	1	57,553
Administrative Clerk	1	54,705	1	54,705	1	54,705	1	54,705
Part-time Employees		275,000		275,000		275,000		275,000
Overtime	—	-	—	7,613	—	7,613	—	7,613
Total Personnel	<u>6</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Local 412 Unit 59 and Local 227 contracts that expire 6/30/21.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	COMMUNICATIONS SPECIAL REVENUE FUND REVENUES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 2,015,541	\$ 508,599	\$ 2,100,000	\$ 2,100,000	Cable TV Franchise Fees	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000
32,845	197	40,000	40,000	Interest on Investments	30,000	30,000	30,000
-	-	-	-	Lease Proceeds	-	-	-
20,158	-	200	200	Miscellaneous	200	200	200
-	-	237,152	237,152	Fund Balance Appropriated	458,814	458,814	348,814
<u>\$ 2,068,544</u>	<u>\$ 508,796</u>	<u>\$ 2,377,352</u>	<u>\$ 2,377,352</u>	Total Revenues	<u>\$ 2,589,014</u>	<u>\$ 2,589,014</u>	<u>\$ 2,479,014</u>
				<u>EXPENDITURES:</u>			
\$ 578,841	\$ 245,727	\$ 668,525	\$ 668,525	Personnel Services	\$ 690,949	\$ 690,949	\$ 690,949
356,765	207,894	450,355	450,355	Employee Benefits	474,927	474,927	474,927
9,763	8,584	25,500	25,500	Supplies	25,500	25,500	25,500
1,282,369	657,404	1,172,972	1,172,972	Other Services and Charges	1,322,638	1,322,638	1,212,638
143,642	-	60,000	60,000	Capital Outlay	75,000	75,000	75,000
<u>\$ 2,371,380</u>	<u>\$ 1,119,609</u>	<u>\$ 2,377,352</u>	<u>\$ 2,377,352</u>	Total Expenditures	<u>\$ 2,589,014</u>	<u>\$ 2,589,014</u>	<u>\$ 2,479,014</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	2,630,082	2,630,082	2,630,082
				RESERVE FOR: COMPENSATED ABSENCES	(57,159)	(57,159)	(57,159)
				LESS: FUND BALANCE APPROPRIATED	(458,814)	(458,814)	(348,814)
<u>\$ 2,810,075</u>	<u>\$ 2,199,262</u>	<u>\$ 2,572,923</u>	<u>\$ 2,572,923</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 2,114,109</u>	<u>\$ 2,114,109</u>	<u>\$ 2,224,109</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	COMMUNICATIONS SPECIAL REVENUE FUND EXPENDITURES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 337,204	\$ 196,429	\$ 393,525	\$ 393,525	Personnel Services:	\$ 408,336	\$ 408,336	\$ 408,336
241,288	49,057	275,000	275,000	Permanent Employees	275,000	275,000	275,000
349	241	-	-	Part-time Employees	7,613	7,613	7,613
				Overtime			
				Employee Benefits:			
1,150	1,150	1,150	1,150	Education Allowance	1,150	1,150	1,150
44,265	18,938	51,569	51,569	Social Security	53,289	53,289	53,289
104,437	67,536	155,894	155,894	Employee Insurance	178,161	178,161	178,161
104,242	60,760	127,681	127,681	Retiree Health Insurance	128,110	128,110	128,110
4,380	4,431	4,441	4,441	Longevity	4,486	4,486	4,486
98,291	55,079	109,620	109,620	Retirement Fund	109,731	109,731	109,731
				Supplies:			
471	70	3,500	3,500	Office	3,500	3,500	3,500
8,155	8,024	20,000	20,000	Operating	20,000	20,000	20,000
1,137	490	2,000	2,000	Tapes/DVD's	2,000	2,000	2,000
				Other Services and Charges:			
31,737	10,965	27,600	27,600	Contractual Services	27,600	27,600	27,600
61,074	12,000	70,000	70,000	Postage	70,000	70,000	70,000
688	-	-	-	Unemployment	-	-	-
3,447	1,130	3,200	3,200	Telephone	3,200	3,200	3,200
33	-	200	200	Mileage	200	200	200
2,359	1,074	3,500	3,500	Vehicle Maintenance	3,500	3,500	3,500
-	-	3,000	3,000	Conferences & Workshops	3,000	3,000	3,000
61,212	4,332	-	-	Community Promotions	15,000	15,000	15,000
41,800	21,696	43,400	43,400	Insurance and Bonds	45,100	45,100	45,100
82,549	23,648	125,000	125,000	Public Utilities	125,000	125,000	125,000
600	-	17,868	17,868	Memberships & Dues	13,700	13,700	13,700
1,752	-	2,000	2,000	Sets and Design	2,000	2,000	2,000
24,640	7,500	20,000	20,000	Web site	20,000	20,000	20,000
26,000	-	28,000	28,000	City Calendar	28,000	28,000	28,000
2,000	-	2,000	2,000	Music Library	2,000	2,000	2,000
100,776	-	27,500	27,500	City Newsletter	110,000	110,000	-
16,878	15,468	30,000	30,000	Software & Contractual Service	55,006	55,006	55,006
7,566	91	10,000	10,000	Auditorium Expense	35,000	35,000	35,000
406,800	175,000	350,000	350,000	Administrative Expense	360,500	360,500	360,500
410,458	384,500	409,704	409,704	Cap Imprvmt Refunding Bonds, Series 2014	403,832	403,832	403,832
				Capital Outlay:			
143,642	-	60,000	60,000	Equipment - Cable TV	75,000	75,000	75,000
<u>\$ 2,371,380</u>	<u>\$ 1,119,609</u>	<u>\$ 2,377,352</u>	<u>\$ 2,377,352</u>	Total Expenditures	<u>\$ 2,589,014</u>	<u>\$ 2,589,014</u>	<u>\$ 2,479,014</u>

SANITATION DIVISION

The Sanitation Special Revenue Fund accounts for specific property taxes that are used to operate the Sanitation Division.

The Sanitation Division is responsible for picking up refuse, recyclables, compost and appliances in a prompt, reliable, and efficient manner from approximately 56,000 homes per week, which equates to over seven million individual pick up stops annually. In addition, the division provides a curbside recycle program for 44 schools, 16 churches and 26 miscellaneous buildings including all city libraries, fire stations, senior centers and many other city buildings. We average over 200 move ins, move outs, and evictions over the last ten years.

In conjunction with other departments, we participate in all blight sweep clean ups and other special projects including landlord/renters move outs and tenant evictions ordered from the 37th District Court. We have one Hazardous Waste Drop Off Day per year that generated over 24,000 pounds of hazardous waste last year.

The Sanitation Division is also responsible for operating and maintaining the recycling center, which provides additional recycling options to the community. The recycling center now recycles all electronics including computers, Styrofoam, cell phones, cardboard, non-ferrous metals, metal, concrete, newspaper, plastic, motor oil, antifreeze, and car batteries. In addition to picking up all appliances, metal, and concrete at the curb, the Sanitation Division also recovers Freon from refrigerators and freezers.

The Division is also responsible for the general maintenance of the building, offices, and grounds of the Sanitation complex. Our regular inspections of the transfer station to insure it is kept in good repair and operating condition have expanded in scope to include overseeing major renovations and coordinating downtimes to insure no breaks in service to residents.

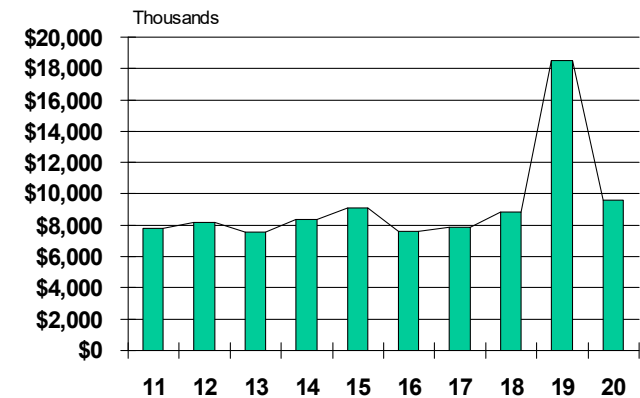
SANITATION DIVISION

Fiscal 2022 Performance Objectives

1. To continue to provide the best sanitation service in the County and quickly respond to requests of residents.
2. To increase homeowner awareness of the recycling and compost programs.
3. To correlate a Fine System for habitual violations of ordinances.
4. To increase the number of schools and churches involved in the recycling program.
5. To expand participation in the Hazardous Waste Drop-Off Day.
6. To increase the revenues from when Sanitation provides a roll-off container for landlords and court ordered evictions (for a fee) as tenants move in/out of rental properties.
7. To continue implementation of one-man trucks for refuse, compost and recycling.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Collection points (per week)	56,000	56,000	56,000	56,000
Refuse collection at curb (tons)	58,470	52,000	52,000	52,000
Citizen complaints received	3,043	3,500	3,500	3,500
Number of refuse collection routes	12	12	12	12
Curbside recycling collected (tons)	6,230	5,000	5,000	5,000
Number of recycle routes	10	6	10	10
Curbside compost collected (tons)	14,720	15,000	15,000	15,000
Number of compost routes	12	5	12	12
Recycling center drop offs (tons)	434	600	600	600
Car batteries dropped off	3,750	3,000	3,500	3,500
Non-ferrous metal dropped off (tons)	3	10	10	10
Cardboard dropped off (tons)	71	75	75	75
Metals (tons)	231	150	200	200
Newspapers (tons)	12	50	25	25
Computers/electronics (tons)	30	25	30	30
Plastic (tons)	21	38	30	30
Styrofoam (44 gallon bags)	549	300	500	500
Concrete dropped off (tons)	53	150	100	100
Motor oil dropped off (gallons)	7,670	5,000	5,000	5,000
Antifreeze dropped off (gallons)	1,800	600	600	600

**Expenditure History
Sanitation**



SPECIAL REVENUE FUND PERSONNEL

<u>SANITATION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Sanitation Superintendent	1	\$ 102,397	1	\$ 102,397	1	\$ 102,397	1	\$ 102,397
Assistant Superintendent	1	83,516	1	83,516	1	83,516	1	83,516
Sanitation Associate Manager	1	79,604	1	79,604	1	79,604	1	79,604
Administrative Clerk	1	54,705	1	54,705	1	54,705	1	54,705
<u>Rubbish Pick-up:</u>								
Foreman	3	76,856	3	76,856	3	76,856	3	76,856
Sanitation Operator Technician	1	64,230	1	64,230	1	64,230	1	64,230
Sanitation Operator Specialist	5	62,587	5	62,587	5	62,587	5	62,587
General Laborer Tier II	25	39,062	25	39,062	25	39,062	25	39,062
Temporary Employees - Clerical		27,300		35,100		35,100		35,100
Temporary Employees - Rubbish Collection		120,000		336,000		336,000		336,000
<u>Overtime:</u>								
Rubbish Pick-up		400,000		450,000		450,000		450,000
Clerical	—	7,000	—	13,000	—	13,000	—	13,000
Total Personnel	<u>38</u>		<u>38</u>		<u>38</u>		<u>38</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20 and Warren Supervisors and Local 227 contracts that expire 6/30/21.

Note: A reduced rate applies to the position of General Laborer Tier II for employees hired after 4/24/14.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND REVENUES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 8,468,836	\$ 4,423,046	\$ 8,824,551	\$ 8,824,551	Property Tax Revenue	\$ 10,228,141	\$ 10,228,141	\$ 10,228,141
38,012	18,282	36,566	36,566	Industrial Facilities Tax	74,812	74,812	74,812
493,884	470,987	470,987	325,000	Reimbursement for Personal Property Loss	450,000	450,000	450,000
31,546	213	20,000	20,000	Interest on Investments	20,000	20,000	20,000
63,512	16,232	49,306	49,306	Lease Proceeds	49,306	49,306	49,306
123,669	28,151	80,000	80,000	Miscellaneous Revenue	80,000	80,000	80,000
210,618	33,052	150,000	150,000	Transfer Station Royalties	150,000	150,000	150,000
28,864	17,595	35,000	35,000	Recycling Revenue	35,000	35,000	35,000
-	25,000	25,000	-	Recycling Infrastructure Grant	-	-	-
1,067,515	-	-	-	Sale of Equipment	-	-	-
-	-	1,226,602	1,073,853	Fund Balance Appropriated	278,392	278,392	278,392
<u>\$ 10,526,456</u>	<u>\$ 5,032,558</u>	<u>\$ 10,918,012</u>	<u>\$ 10,594,276</u>	Total Revenues	<u>\$ 11,365,651</u>	<u>\$ 11,365,651</u>	<u>\$ 11,365,651</u>
				EXPENDITURES:			
\$ 2,247,937	\$ 1,048,674	\$ 2,506,014	\$ 2,530,017	Personnel Services	\$ 2,756,954	\$ 2,756,954	\$ 2,756,954
2,142,699	1,153,743	2,763,549	2,775,053	Employee Benefits	2,868,961	2,868,961	2,868,961
296,170	101,126	485,000	485,000	Supplies	485,000	485,000	485,000
4,348,884	2,910,092	4,667,994	4,367,994	Other Services and Charges	4,881,336	4,881,336	4,881,336
582,973	351,211	495,455	436,212	Capital Outlay	373,400	373,400	373,400
<u>\$ 9,618,663</u>	<u>\$ 5,564,846</u>	<u>\$ 10,918,012</u>	<u>\$ 10,594,276</u>	Total Expenditures	<u>\$ 11,365,651</u>	<u>\$ 11,365,651</u>	<u>\$ 11,365,651</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	1,532,576	1,532,576	1,532,576
				RESERVE FOR: COMPENSATED ABSENCES	(124,289)	(124,289)	(124,289)
				LESS: FUND BALANCE APPROPRIATED	(278,392)	(278,392)	(278,392)
<u>\$ 2,634,889</u>	<u>\$ 2,102,601</u>	<u>\$ 1,408,287</u>	<u>\$ 1,561,036</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 1,129,895</u>	<u>\$ 1,129,895</u>	<u>\$ 1,129,895</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND EXPENDITURES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 194,658	\$ 88,036	\$ 213,380	\$ 273,112	Supervisory	\$ 271,883	\$ 271,883	\$ 271,883
1,187,834	572,098	1,399,466	1,654,737	Permanent Employees - Rubbish Collection	1,600,897	1,600,897	1,600,897
46,175	23,737	47,868	47,868	Permanent Employees - Clerical	50,074	50,074	50,074
336,963	118,548	336,000	120,000	Temporary Employees - Rubbish Collection	336,000	336,000	336,000
26,431	13,367	27,300	27,300	Temporary Employee - Clerical	35,100	35,100	35,100
447,449	231,191	475,000	400,000	Overtime - Rubbish Collection	450,000	450,000	450,000
8,427	1,697	7,000	7,000	Overtime - Clerical	13,000	13,000	13,000
				Employee Benefits:			
800	800	1,200	1,200	Education Allowance	1,200	1,200	1,200
175,570	81,670	194,240	196,467	Social Security	213,848	213,848	213,848
483,341	249,054	761,009	769,218	Employee Insurance	890,350	890,350	890,350
726,958	421,926	902,636	903,231	Retiree Health Insurance	900,093	900,093	900,093
41,553	13,600	37,106	37,106	Longevity	37,154	37,154	37,154
711,365	383,833	863,758	864,231	Retirement Fund	823,616	823,616	823,616
3,112	2,860	3,600	3,600	Uniforms	2,700	2,700	2,700
				Supplies:			
7,373	2,378	35,000	35,000	Operating Supplies	35,000	35,000	35,000
288,797	98,748	450,000	450,000	Gasoline & Diesel Oil	450,000	450,000	450,000
				Other Services and Charges:			
1,208,448	1,208,449	1,208,449	1,208,449	Capital Equipment Lease Payment	1,208,449	1,208,449	1,208,449
2,321	-	10,000	10,000	Notifications	10,000	10,000	10,000
4,377	1,928	10,000	10,000	Contractual Services	21,000	21,000	21,000
				Contractual Services:			
2,020,258	917,041	1,800,000	1,500,000	Rubbish Hauling	1,900,000	1,900,000	1,900,000
150,881	299,847	600,000	600,000	Recycling & Compost Disposal	700,000	700,000	700,000
27,528	14,257	40,000	40,000	Hazardous Waste Collection	40,000	40,000	40,000
8,648	4,700	20,000	20,000	SMDA Closure Costs	20,000	20,000	20,000
34,592	18,800	50,000	50,000	SMDA Legal/Engineering Costs	50,000	50,000	50,000
9,129	16,226	16,226	16,226	Unemployment Costs	11,916	11,916	11,916
-	-	1,000	1,000	Postage	1,000	1,000	1,000
5,632	3,189	13,000	13,000	Telephone	13,000	13,000	13,000
783,685	417,176	834,319	834,319	Vehicle Maintenance	840,971	840,971	840,971
21,470	4,168	40,000	40,000	Public Utilities	40,000	40,000	40,000
71,915	4,311	25,000	25,000	Building & Grounds Maintenance	25,000	25,000	25,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND EXPENDITURES (Continued):	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ -	\$ -	\$ -	\$ -	Administrative Expense	\$ -	\$ -	\$ -
				Capital Outlay:			
350,332	285,000	350,000	350,000	Vehicles	47,000	47,000	47,000
<u>232,641</u>	<u>66,211</u>	<u>145,455</u>	<u>86,212</u>	Equipment	<u>326,400</u>	<u>326,400</u>	<u>326,400</u>
<u>\$ 9,618,663</u>	<u>\$ 5,564,846</u>	<u>\$ 10,918,012</u>	<u>\$ 10,594,276</u>	Total Expenditures	<u>\$ 11,365,651</u>	<u>\$ 11,365,651</u>	<u>\$ 11,365,651</u>

RENTAL ORDINANCE FUND

The Rental Division is charged with the enforcement of the city's rental ordinances which were created to provide regulations and enforcements to protect the health, welfare and safety of occupants and owners of rental properties. In particular, the Rental Division administers the licensing and inspection of both residential, multi-family and apartment income producing properties on a biennial basis.

The Rental Division is currently monitoring over 8,100 licensed properties. In 2020, the Rental Division performed over 7,800 inspections, re-inspections and investigations.

The Rental Program is funded by fees collected for license applications and inspections which generated \$872,680 in Fiscal 2020. The rental Program for 2021 is projected to be over \$850,000.

The largest expense in the Rental Division is Personnel Services. The Rental Division staff currently includes a Senior Rental Coordinator, a Chief Code Enforcement Officer, two Rental Code Inspectors and two Office Assistants. The program is additionally supported by three part-time rental inspectors and one temporary clerical employee.

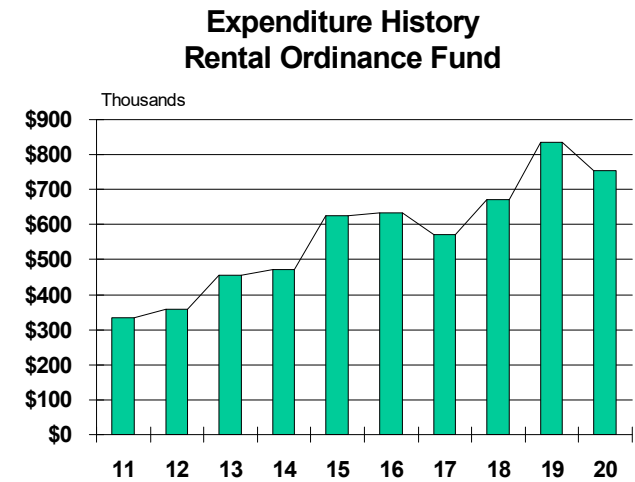
In 2006, City Council amended the Rental Ordinance to include the licensing and inspection of multi-family (apartment) rentals in the City. An apartment licensing program was implemented in fiscal year 2010. The apartment licensing program generated \$134,379 in Fiscal 2020 and is projected to generate \$11,520 for Fiscal 2021.

RENTAL

Fiscal 2022 Performance Objectives

1. To register and inspect all rental properties and condominiums/air bnb's and bring them into compliance with city codes.
2. Continue to work with Property Maintenance / Building Inspectors during sweeps to locate unregistered rental properties.
3. To continue to cross-train our staff/personnel to interact with other departments enabling them to better assist residents and investors.
4. To update the division's website to make it more user friendly for the landlords to obtain vital information such as accessing registration forms, inspection information and the division's policies and procedures.
5. To continue to take an aggressive approach toward marihuana grow houses and work with code enforcement and the Building Department to ensure the rental dwelling(s) are in compliance with the Medical Marihuana Ordinance.
6. To ensure all Group Homes registered with the city have current licenses with the State of Michigan.
7. To work with Animal Control to ensure all dogs in rental properties are licensed with the City of Warren.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Registration/licensing of rental properties	8,000	8,200	8,200	8,000
Rental inspections	7,800	7,000	7,000	7,000
Court violations issued	1,636	1,500	700	1,500
Apartment registrations	95	95	95	95
Rental District Court Fines	\$220,917	\$240,000	\$225,000	\$225,000



SPECIAL REVENUE FUND PERSONNEL

<u>RENTAL ORDINANCE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Chief Code Enforcement Officer	1	\$ 84,560	1	\$ 84,560	1	\$ 84,560	1	\$ 84,560
Rental Code Inspector	2	64,252	2	64,252	2	64,252	2	64,252
Senior Rental Coordinator	1	79,676	1	79,676	1	79,676	1	79,676
Office Assistant	2	39,386	2	39,386	2	39,386	2	39,386
Temporary Employees - Inspections		150,000		150,000		150,000		150,000
Temporary/Co-op		25,000		40,000		40,000		40,000
Overtime - Clerical	—	2,000	—	2,000	—	2,000	—	2,000
Total Personnel	<u>6</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Warren Supervisors and Local 227 contracts that expire 6/30/21.

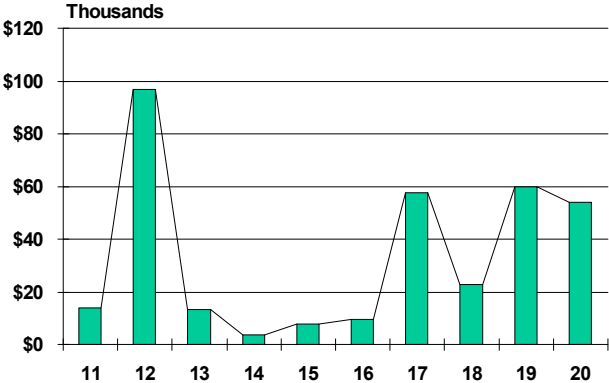
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	RENTAL ORDINANCE FUND REVENUES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 872,680	\$ 436,580	\$ 850,000	\$ 850,000	Residential Inspection Fees	\$ 850,000	\$ 850,000	\$ 850,000
134,379	8,495	11,520	11,520	Apartment Inspection Fee	140,000	140,000	140,000
18,560	-	10,000	10,000	Interest on Investments	10,000	10,000	10,000
-	-	83,732	83,732	Fund Balance Appropriated	1,282	1,282	1,282
<u>\$ 1,025,619</u>	<u>\$ 445,075</u>	<u>\$ 955,252</u>	<u>\$ 955,252</u>	Total Revenues	<u>\$ 1,001,282</u>	<u>\$ 1,001,282</u>	<u>\$ 1,001,282</u>
				EXPENDITURES:			
				Personnel Services:			
\$ 258,605	\$ 134,263	\$ 365,026	\$ 365,026	Permanent Employees	\$ 374,829	\$ 374,829	\$ 374,829
6,165	8,071	2,000	2,000	Overtime	2,000	2,000	2,000
147,606	70,851	150,000	150,000	Temporary Employees - Inspection	150,000	150,000	150,000
49,684	19,208	25,000	25,000	Temporary/Co-op	40,000	40,000	40,000
				Employee Benefits:			
36,116	17,894	42,069	42,069	Social Security	43,822	43,822	43,822
77,354	22,906	157,483	157,483	Employee Insurance	164,568	164,568	164,568
37,231	21,838	46,502	46,502	Retiree Health Insurance	48,025	48,025	48,025
7,806	3,400	7,894	7,894	Longevity	6,022	6,022	6,022
30,790	15,554	40,903	40,903	Retirement Fund	41,641	41,641	41,641
6,593	2,702	11,000	11,000	Office Supplies	11,500	11,500	11,500
				Other Services and Charges:			
9,392	3,564	9,500	9,500	Postage	9,500	9,500	9,500
1,448	-	-	-	Unemployment Costs	-	-	-
150	-	1,800	1,800	IPMC Board of Review	1,800	1,800	1,800
-	-	5,000	5,000	Contractual Services - Process Servers	5,000	5,000	5,000
1,047	270	1,275	1,275	Telephone	1,275	1,275	1,275
1,261	-	4,500	4,500	Vehicle Maintenance	4,500	4,500	4,500
82,900	41,450	85,300	85,300	Administrative Expense	87,800	87,800	87,800
				Capital Outlay:			
-	-	-	-	Equipment - Office	9,000	9,000	9,000
<u>\$ 754,148</u>	<u>\$ 361,971</u>	<u>\$ 955,252</u>	<u>\$ 955,252</u>	Total Expenditures	<u>\$ 1,001,282</u>	<u>\$ 1,001,282</u>	<u>\$ 1,001,282</u>
\$ 271,471	\$ 83,104	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
1,308,543	1,580,014	1,580,014	1,580,014	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	1,496,282	1,496,282	1,496,282
(38,388)	(38,388)	(38,388)	(38,388)	RESERVE FOR: COMPENSATED ABSENCES	(38,388)	(38,388)	(38,388)
-	-	(83,732)	(83,732)	LESS: FUND BALANCE APPROPRIATED	(1,282)	(1,282)	(1,282)
<u>\$ 1,541,626</u>	<u>\$ 1,624,730</u>	<u>\$ 1,457,894</u>	<u>\$ 1,457,894</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 1,456,612</u>	<u>\$ 1,456,612</u>	<u>\$ 1,456,612</u>

VICE CRIME CONFISCATION FUND

The Vice Crime Confiscation Fund is used to account for revenues seized under local nuisance abatement ordinances against gambling and vice crimes. These funds may only be used for law enforcement purposes.

**Expenditure History
Vice Crime Confiscation**

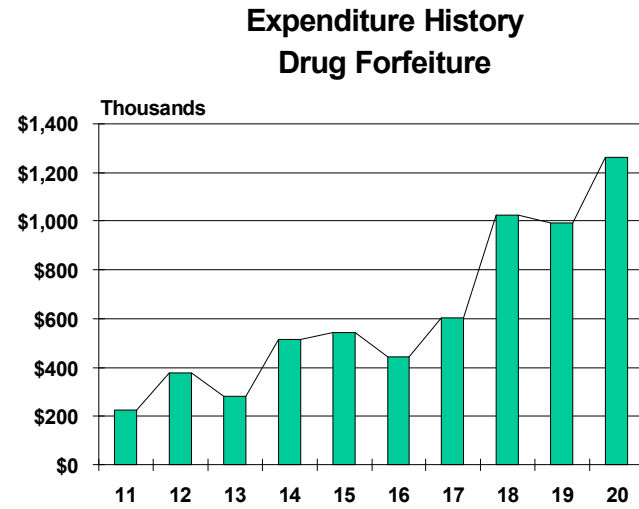


SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>VICE CRIME CONFISCATION FUND</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				REVENUES:			
\$ 52,061	\$ 33,782	\$ 20,000	\$ 20,000	Vice Crime Confiscation's	\$ 20,000	\$ 20,000	\$ 20,000
3,909	26	2,500	2,500	Interest on Investments	1,500	1,500	1,500
-	-	37,500	37,500	Fund Balance Appropriated	38,500	38,500	38,500
<u>\$ 55,970</u>	<u>\$ 33,808</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	Total Revenues	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>
				EXPENDITURES:			
				Other Services and Charges:			
\$ 53,770	\$ 4,854	\$ 60,000	\$ 60,000	Vice Crime Expenditures	\$ 60,000	\$ 60,000	\$ 60,000
<u>\$ 53,770</u>	<u>\$ 4,854</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	Total Expenditures	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
2,200	28,954	-	-				
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	263,689	263,689	263,689
298,989	301,189	301,189	301,189				
				LESS: FUND BALANCE APPROPRIATED	(38,500)	(38,500)	(38,500)
-	-	(37,500)	(37,500)				
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 225,189</u>	<u>\$ 225,189</u>	<u>\$ 225,189</u>
<u>\$ 301,189</u>	<u>\$ 330,143</u>	<u>\$ 263,689</u>	<u>\$ 263,689</u>				

DRUG FORFEITURE FUND

The Drug Forfeiture Fund is used to account for revenues generated by drug forfeitures and expenditures related to the enforcement of drug laws per Public Act 251 of 1982. The funds can only be used for the enhancement of drug enforcement.

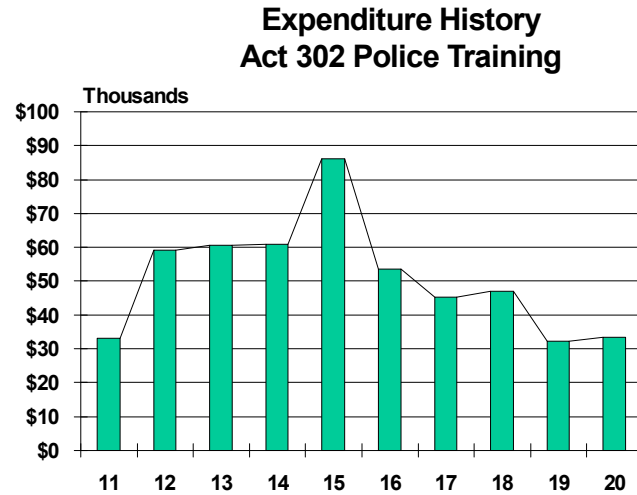


SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>DRUG FORFEITURE FUND</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>REVENUES:</u>			
\$ 1,046,918	\$ 314,653	\$ 600,000	\$ 600,000	Drug Forfeitures	\$ 500,000	\$ 500,000	\$ 500,000
33,971	215	450	25,000	Interest on Investments	15,000	15,000	15,000
-	-	258,009	258,009	Fund Balance Appropriated	573,266	573,266	573,266
<u>\$ 1,080,889</u>	<u>\$ 314,868</u>	<u>\$ 858,459</u>	<u>\$ 883,009</u>	Total Revenues	<u>\$ 1,088,266</u>	<u>\$ 1,088,266</u>	<u>\$ 1,088,266</u>
				<u>EXPENDITURES:</u>			
				Other Services and Charges:			
\$ 2,152	\$ 68,493	\$ 425,000	\$ 425,000	Federal Drug Forfeiture Expense	\$ 500,000	\$ 500,000	\$ 500,000
1,261,831	104,690	458,009	458,009	Local Drug Forfeiture Expense	588,266	588,266	588,266
<u>\$ 1,263,983</u>	<u>\$ 173,183</u>	<u>\$ 883,009</u>	<u>\$ 883,009</u>	Total Expenditures	<u>\$ 1,088,266</u>	<u>\$ 1,088,266</u>	<u>\$ 1,088,266</u>
				NET INCREASE (DECREASE) IN FUND			
\$ (183,094)	\$ 141,685	\$ (24,550)	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
2,769,849	2,586,755	2,586,755	2,586,755	BEGINNING OF PERIOD	2,304,196	2,304,196	2,304,196
				LESS: FUND BALANCE			
-	-	(258,009)	(258,009)	APPROPRIATED	(573,266)	(573,266)	(573,266)
				ESTIMATED FUND BALANCE			
<u>\$ 2,586,755</u>	<u>\$ 2,728,440</u>	<u>\$ 2,304,196</u>	<u>\$ 2,328,746</u>	(DEFICIT) END OF PERIOD	<u>\$ 1,730,930</u>	<u>\$ 1,730,930</u>	<u>\$ 1,730,930</u>

ACT 302 POLICE TRAINING FUND

This fund represents special training funds received from the State of Michigan, which must be used exclusively for the training of sworn police personnel. To qualify for these funds, the City must allocate a certain level of funding for police training, which is budgeted in the City's General Fund. These training funds are established according to Public Act 302 of the Public Acts of 1965, as amended (MCL28.613).



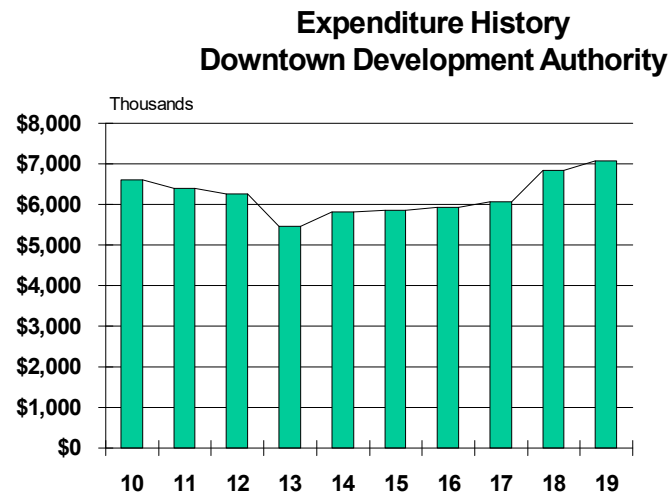
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	ACT 302 POLICE TRAINING FUND	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				REVENUES:			
\$ 32,221	\$ 11,306	\$ 26,000	\$ 33,000	State Grant - Police Training	\$ 24,000	\$ 24,000	\$ 24,000
164	2	100	100	Interest on Investments	100	100	100
-	-	4,900	4,900	Fund Balance Appropriated	-	-	-
<u>\$ 32,385</u>	<u>\$ 11,308</u>	<u>\$ 31,000</u>	<u>\$ 38,000</u>	Total Revenues	<u>\$ 24,100</u>	<u>\$ 24,100</u>	<u>\$ 24,100</u>
				EXPENDITURES:			
				Other Services and Charges:			
\$ 33,436	\$ 2,750	\$ 38,000	\$ 38,000	Conferences & Workshops	\$ 24,100	\$ 24,100	\$ 24,100
<u>\$ 33,436</u>	<u>\$ 2,750</u>	<u>\$ 38,000</u>	<u>\$ 38,000</u>	Total Expenditures	<u>\$ 24,100</u>	<u>\$ 24,100</u>	<u>\$ 24,100</u>
				NET INCREASE (DECREASE) IN FUND			
\$ (1,051)	\$ 8,558	\$ (7,000)	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
15,026	13,975	13,975	13,975	BEGINNING OF PERIOD	2,075	2,075	2,075
-	-	(4,900)	(4,900)	APPROPRIATED	-	-	-
				ESTIMATED FUND BALANCE			
<u>\$ 13,975</u>	<u>\$ 22,533</u>	<u>\$ 2,075</u>	<u>\$ 9,075</u>	(DEFICIT) END OF PERIOD	<u>\$ 2,075</u>	<u>\$ 2,075</u>	<u>\$ 2,075</u>

DOWNTOWN DEVELOPMENT AUTHORITY OPERATIONS FUND

The State of Michigan passed the Downtown Development Authority Act (PA 197 of 1975) to give municipalities a tool for improving the quality of downtown areas.

The Downtown Development Board consists of the Mayor plus eight members appointed by the Mayor, subject to approval by City Council. The DDA Director is hired by the DDA Board and serves as their day-to-day liaison for all downtown activities.



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 5,844,730	\$ 3,000,000	\$ 6,000,000	\$ 6,000,000	Property Tax Revenue	\$ 6,364,000	\$ 6,364,000	\$ 6,364,000
4,639,951	4,461,271	4,579,794	3,200,000	Other Income	3,925,000	3,925,000	3,925,000
-	-	-	-	Fund Balance Appropriated	3,649,540	3,649,540	2,789,540
<u>\$ 10,484,681</u>	<u>\$ 7,461,271</u>	<u>\$ 10,579,794</u>	<u>\$ 9,200,000</u>	Total Revenues	<u>\$ 13,938,540</u>	<u>\$ 13,938,540</u>	<u>\$ 13,078,540</u>
				<u>EXPENDITURES:</u>			
\$ 78,013	\$ 70,723	\$ 143,853	\$ 122,353	Personnel Services	\$ 146,230	\$ 146,230	\$ 146,230
48,220	36,963	100,348	98,675	Employee Benefits	107,303	107,303	107,303
24	-	3,000	3,000	Supplies	3,000	3,000	3,000
8,307,851	6,376,843	7,511,057	7,511,057	Other Services and Charges	7,617,007	7,617,007	6,937,007
4,521,809	77,852	414,467	414,467	Capital Outlay	6,065,000	6,065,000	5,885,000
<u>\$ 12,955,917</u>	<u>\$ 6,562,381</u>	<u>\$ 8,172,725</u>	<u>\$ 8,149,552</u>	Total Expenditures	<u>\$ 13,938,540</u>	<u>\$ 13,938,540</u>	<u>\$ 13,078,540</u>
				NET INCREASE (DECREASE) IN FUND BALANCE FOR PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	17,779,125	17,779,125	17,779,125
				LESS: FUND BALANCE APPROPRIATED	<u>(3,649,540)</u>	<u>(3,649,540)</u>	<u>(2,789,540)</u>
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 14,129,585</u>	<u>\$ 14,129,585</u>	<u>\$ 14,989,585</u>

SPECIAL REVENUE FUND PERSONNEL

<u>DOWNTOWN DEVELOPMENT AUTHORITY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director	1	\$ 55,000	1	\$ 55,000	1	\$ 55,000	1	\$ 55,000
DDA Assistant	1	63,391	1	63,391	1	63,391	1	63,391
Temporary/Co-op	—	3,500	—	25,000	—	25,000	—	25,000
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

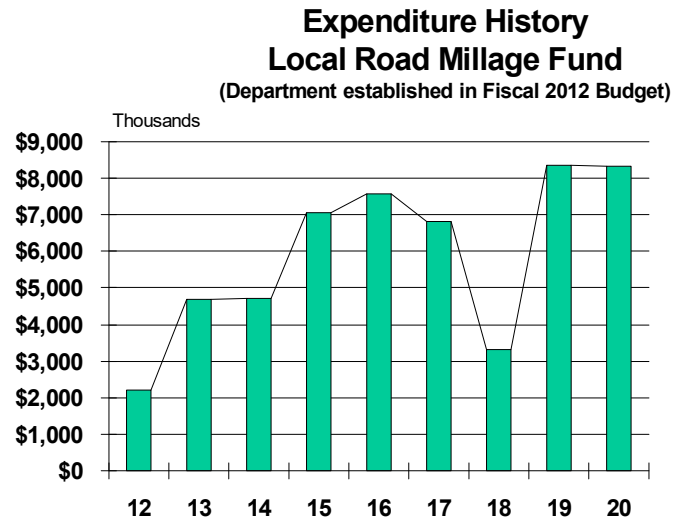
(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 5,844,730	\$ 3,000,000	\$ 6,000,000	\$ 6,000,000	Property Tax Revenue	\$ 6,364,000	\$ 6,364,000	\$ 6,364,000
4,366,883	4,454,794	4,454,794	3,000,000	Reimbursement for Personal Property Loss	3,800,000	3,800,000	3,800,000
204,017	6,477	75,000	150,000	Interest on Investments	75,000	75,000	75,000
69,051	-	50,000	50,000	Donations/ Miscellaneous Revenue	50,000	50,000	50,000
-	-	-	-	Fund Balance Appropriated	3,649,540	3,649,540	2,789,540
<u>\$ 10,484,681</u>	<u>\$ 7,461,271</u>	<u>\$ 10,579,794</u>	<u>\$ 9,200,000</u>	Total Revenues	<u>\$ 13,938,540</u>	<u>\$ 13,938,540</u>	<u>\$ 13,078,540</u>
				<u>EXPENDITURES:</u>			
				Personnel Services:			
\$ 72,355	\$ 56,992	\$ 118,853	\$ 118,853	Permanent Employees	\$ 121,230	\$ 121,230	\$ 121,230
5,658	13,731	25,000	3,500	Temporary Employees	25,000	25,000	25,000
				Employee Benefits:			
6,178	5,381	11,006	9,362	Social Security	11,301	11,301	11,301
8	4,437	34,712	34,683	Employee Insurance	39,408	39,408	39,408
34,365	20,318	42,744	42,744	Retiree Health Insurance	42,821	42,821	42,821
-	1,025	-	-	Longevity	1,500	1,500	1,500
7,669	5,802	11,886	11,886	Retirement Fund	12,273	12,273	12,273
24	-	3,000	3,000	Office Supplies	3,000	3,000	3,000
				Other Services and Charges:			
1,329,987	225,306	500,000	500,000	Contractual Services	615,000	615,000	-
31	11	150	150	Postage	150	150	150
369	199	700	700	Telephone	700	700	700
-	-	800	800	Mileage	800	800	800
1,000	-	7,800	7,800	Conferences & Workshops	7,800	7,800	7,800
77,442	-	75,000	75,000	Community Promotions	75,000	75,000	10,000
155	99	3,000	3,000	Public Utilities	3,000	3,000	3,000
383,700	197,600	395,200	395,200	Administrative Expense	407,000	407,000	407,000
13,760	-	20,000	20,000	City Flower Plantings	20,000	20,000	20,000
8,625	7,862	9,500	9,500	Membership and Dues	9,500	9,500	9,500
6,492,782	5,945,766	6,498,907	6,498,907	Transfer to DDA Debt Retirement Funds	6,478,057	6,478,057	6,478,057
				Capital Outlay:			
-	-	214,467	214,467	Capital Equipment	4,595,000	4,595,000	4,415,000
4,521,809	77,852	200,000	200,000	Capital Improvements	1,470,000	1,470,000	1,470,000
<u>\$ 12,955,917</u>	<u>\$ 6,562,381</u>	<u>\$ 8,172,725</u>	<u>\$ 8,149,552</u>	Total Expenditures	<u>\$ 13,938,540</u>	<u>\$ 13,938,540</u>	<u>\$ 13,078,540</u>

2011 LOCAL STREET ROAD REPAIR & REPLACEMENT FUND

This fund was established in December 2011 to account for the Revenues and Expenditures of a voter approved millage lasting five years and was renewed for another five years in August of 2016. These funds are used to repair and improve local streets and roads within the City of Warren.



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	LOCAL STREET ROAD REPAIR & REPLACEMENT FUND REVENUES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 6,866,563	\$ 3,563,320	\$ 7,097,288	\$ 7,097,288	Property Tax Revenue	\$ 7,382,356	\$ 7,382,356	\$ 7,382,356
30,869	14,706	29,409	29,409	Industrial Facilities Tax	53,994	53,994	53,994
403,225	382,485	382,485	200,000	Reimbursement for Personal Property Loss	200,000	200,000	200,000
125,460	830	1,600	100,000	Interest on Investments	25,000	25,000	25,000
<u>-</u>	<u>-</u>	<u>5,877,105</u>	<u>5,877,105</u>	Fund Balance Appropriated	<u>1,253,962</u>	<u>1,253,962</u>	<u>1,253,962</u>
<u>\$ 7,426,117</u>	<u>\$ 3,961,341</u>	<u>\$ 13,387,887</u>	<u>\$ 13,303,802</u>	Total Revenues	<u>\$ 8,915,312</u>	<u>\$ 8,915,312</u>	<u>\$ 8,915,312</u>
				EXPENDITURES:			
\$ 8,059,595	\$ 6,103,562	\$ 11,067,424	\$ 12,191,159	Capital Improvements	\$ 8,635,112	\$ 8,635,112	\$ 8,635,112
264,200	136,050	272,100	272,100	Administrative Expense	280,200	280,200	280,200
<u>\$ 8,323,795</u>	<u>\$ 6,239,612</u>	<u>\$ 11,339,524</u>	<u>\$ 12,463,259</u>	Total Expenditures	<u>\$ 8,915,312</u>	<u>\$ 8,915,312</u>	<u>\$ 8,915,312</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
9,295,044	8,397,366	8,397,366	8,397,366	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	4,568,624	4,568,624	4,568,624
<u>-</u>	<u>-</u>	<u>(5,877,105)</u>	<u>(5,877,105)</u>	LESS: FUND BALANCE APPROPRIATED	<u>(1,253,962)</u>	<u>(1,253,962)</u>	<u>(1,253,962)</u>
<u>\$ 8,397,366</u>	<u>\$ 6,119,095</u>	<u>\$ 4,568,624</u>	<u>\$ 3,360,804</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 3,314,662</u>	<u>\$ 3,314,662</u>	<u>\$ 3,314,662</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	LOCAL STREET ROAD REPAIR & REPLACEMENT FUND Capital Improvements:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 1,062,425	\$ 1,093,495	\$ 2,578,862	\$ 2,418,550	Concrete Pavement Repr Program (City Wide)	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000
235,089	-	-	-	- Iroquois (13 Mile to Lutz)	-	-	-
-	549,999	600,000	600,000	Girard (Warner to Dell)	-	-	-
-	474,587	557,000	557,000	Racine (Dover to Schoenherr)	-	-	-
2,781,706	-	134,508	55,000	Frazho (Ryan to Mound)	-	-	-
807,246	-	-	-	- Greenbriar (Arden to 14 Mile)	-	-	-
-	49,160	49,160	28,000	Bruce (Rome to Pearl)	-	-	-
450,453	-	8,758	30,000	Continental (Marmon to Hoover)	-	-	-
7,097	-	-	-	- Lawson (9 Mile to 350')	-	-	-
975,844	-	-	-	- Common (Hoover to 300' W of Schoenherr)	-	-	-
277,993	-	-	10,000	Doyle (E of Schoenherr)	-	-	-
135,969	-	-	-	- Parkview (E of Dequindre)	-	-	-
66,687	1,266,471	1,362,961	1,350,000	Eureka (Stephens to 10 Mille)	-	-	-
-	1,318,437	1,548,032	1,700,000	MacArthur (9 Mile to Stephens)	-	-	-
658,950	-	-	37,105	Martin (ITC Hoover)	-	-	-
596,071	655,952	714,710	710,000	Martin (Schoenherr Hayes)	-	-	-
2,032	288,102	288,102	511,032	Lefever (8 Mile to 300' S of Hayden)	-	-	-
2,033	407,359	407,359	566,500	Audrey (Toepfer to Hudson)	-	-	-
-	-	897,882	897,882	Frazho (Warner to Wexford)	-	-	-
-	-	1,349,190	1,349,190	Panama (Stephens to 10 Mile)	-	-	-
-	-	570,900	570,900	Alvin (Firwood to Hayes)	-	-	-
-	-	-	-	- Beierman (9 Mile to Stephens)	1,800,000	1,800,000	1,800,000
-	-	-	-	- Arden (Chalfonte to Exeter)	432,300	432,300	432,300
-	-	-	-	- Cosgrove (Fenwick to Martin)	1,002,672	1,002,672	1,002,672
-	-	-	-	- Knollwood	500,000	500,000	500,000
-	-	-	-	- Warner (Stephens to 10 Mile)	1,668,540	1,668,540	1,668,540
-	-	-	800,000	Yvonne and Yvette (Schoenherr to DeMott)	831,600	831,600	831,600
<u>\$ 8,059,595</u>	<u>\$ 6,103,562</u>	<u>\$ 11,067,424</u>	<u>\$ 12,191,159</u>	Total Capital Improvements	<u>\$ 8,635,112</u>	<u>\$ 8,635,112</u>	<u>\$ 8,635,112</u>

INDIGENT DEFENSE FUND

In October 2011, Governor Snyder issued Executive Order 2011-12, establishing the initial Indigent Defense Advisory Commission, which was responsible for recommending improvements to indigent defense. As a result of these recommendations, several laws were passed in July of 2013 with the intent on improving indigent defense.

The new legislation created a 15-member Indigent Defense Commission known as the Michigan Indigent Defense Commission (MIDC).

The MIDC is charged with developing and overseeing the implementation, enforcement, and modification of minimum standards, rules, and procedures to ensure that indigent criminal defense services provide effective assistance of counsel.

Each year, the 37th District Court is required to submit a compliance plan/budget to the MIDC in order to receive grant funds to help fund the costs of indigent defense. The City of Warren is required by law to support the costs of indigent defense by paying its local share. The grant is conditioned upon funds being available through the State of Michigan.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31		FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				INDIGENT DEFENSE FUND			
				REVENUES:			
\$ 1,368,536	\$ -	\$ -	\$ -	State Grant - Indigent Defense	\$ -	\$ -	\$ -
8,146	41	41	2,288	Interest on Investments	-	-	-
(24,606)	-	-	-	District Court Fines & Fees	-	-	-
122,808	-	122,688	122,688	Contribution from General Fund	-	-	-
-	-	1,074,709	1,074,709	Fund Balance Appropriated	-	-	-
<u>\$ 1,474,884</u>	<u>\$ 41</u>	<u>\$ 1,197,438</u>	<u>\$ 1,199,685</u>	Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				EXPENDITURES:			
				Personnel Services:			
\$ -	\$ 5,000	\$ 44,599	\$ 104,599	Permanent Employees	\$ -	\$ -	\$ -
	\$ 981	594	594	Temporary Employees	-	-	-
				Employee Benefits:			
-	450	8,040	8,040	Social Security	-	-	-
-	5	24,571	34,571	Employee Insurance	-	-	-
		1,992	1,992	Retiree Health Insurance	-	-	-
		9,960	9,960	Retirement Fund	-	-	-
9,685	2,767	6,912	6,912	Office Supplies	-	-	-
				Other Services and Charges:			
(4,921)	-	-	-	State of Michigan	-	-	-
-	-	10,617	10,617	Contractual Services	-	-	-
-	-	996	996	Unemployment Costs	-	-	-
387,114	178,331	945,806	875,806	Counsel for Indigent Defendants	-	-	-
2,000	-	-	-	Conferences & Workshops	-	-	-
				Capital Outlay:			
3,113	35,685	93,012	93,012	Construction Contracts	-	-	-
-	9,256	50,339	50,339	Equipment	-	-	-
<u>\$ 396,991</u>	<u>\$ 232,475</u>	<u>\$ 1,197,438</u>	<u>\$ 1,197,438</u>	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 1,077,893	\$ (232,434)	\$ -	\$ 2,247	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
20,700	1,098,593	1,098,593	1,098,593	BEGINNING OF PERIOD	23,884	23,884	23,884
				LESS: FUND BALANCE			
-	-	(1,074,709)	(1,074,709)	APPROPRIATED	-	-	-
				ESTIMATED FUND BALANCE			
<u>\$ 1,098,593</u>	<u>\$ 866,159</u>	<u>\$ 23,884</u>	<u>\$ 26,131</u>	(DEFICIT) END OF PERIOD	<u>\$ 23,884</u>	<u>\$ 23,884</u>	<u>\$ 23,884</u>

Enterprise Funds

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The Enterprise Funds of the City are:

- Senior Housing
- Water and Sewer System

STILWELL MANOR

Harold Stilwell Manor, Warren's Senior Citizen Housing Project on Burg Road was built to accommodate 120 senior citizens and became operational in October 1975.

The cost of the "Manor" was 100% financed through the Federal Revenue Sharing Program and has no debt outstanding. The rental rate structure is based entirely upon self-supporting user charges which includes maintenance of an adequate replacement reserve.

Stilwell Manor is intended for City of Warren residents 60 and older. Single residents cannot earn more than \$20,000 per year. All utilities are included in the rental cost.

The goal of the Warren Senior Housing staff is to be of assistance to residents when needed, and instill an atmosphere of comfort, security and well-being. The residents are kept up to date on current information that applies to senior citizens, assisted with repair work, and social and educational events are arranged throughout the year.

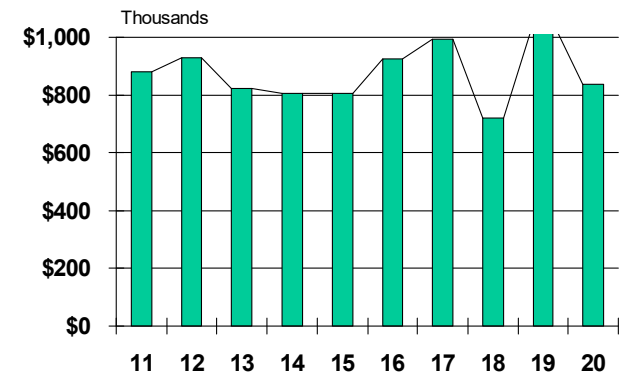
STILWELL MANOR

Fiscal 2022 Performance Objectives

1. Increase preventative maintenance programs.
2. Provide a clean and safe independent living facility.
3. Advocate on behalf of tenants with local, state, and national social agencies.
4. Increase the number of social programs accessible to our tenants.
5. Maintain a 95% occupancy rate.
6. Paint all resident hallways and common areas.
7. Replace hallway ceiling tiles and hardware.
8. Update all resident hallway lighting.
9. Complete fiber optic network, VOIP, and wireless upgrades.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Apartment painting	21	25	32	30
Appliance replacement – A/C unit	9	10	9	10
Appliance replacement - Fridge	8	8	10	10
Appliance replacement – Stove	3	4	8	10
Applications mailed	70	110	125	125
Carpet replacement	24	30	32	125
Countertop replacement	8	12	12	12
Inspection – Boilers	2	2	2	2
Inspection – Elevators	2	2	2	2
Inspection – Fire Extinguishers	10	10	10	10
Inspection – Fire panel	1	1	1	1
Inspection – Fire Suppression System	1	1	1	1
Inspection – Generator	1	1	1	1
Linoleum replacement	8	10	13	15
Maintenance service requests	344	375	400	400
Phone calls to perspective tenants	105	125	115	150
Resident assistance – Family	40	40	50	50
Resident assistance – Social agencies	40	40	50	50

**Expenditure History
Stilwell Manor**



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	SENIOR CITIZENS' HOUSING STILWELL MANOR REVENUES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 542,961	\$ 238,353	\$ 542,996	\$ 542,996	Rental Revenues	\$ 554,502	\$ 554,502	\$ 554,502
375,754	184,135	390,882	390,882	Other Income	421,914	421,914	421,914
<u>-</u>	<u>-</u>	<u>581,128</u>	<u>581,128</u>	Appropriation of Retained Earnings	<u>201,077</u>	<u>201,077</u>	<u>201,077</u>
\$ 918,715	\$ 422,488	\$ 1,515,006	\$ 1,515,006	Total Revenues	\$ 1,177,493	\$ 1,177,493	\$ 1,177,493
				EXPENDITURES:			
\$ 304,363	\$ 126,357	\$ 315,598	\$ 315,598	Personnel Services	\$ 325,277	\$ 325,277	\$ 325,277
117,039	79,560	204,122	204,122	Employee Benefits	207,941	207,941	207,941
15,370	2,269	25,700	25,700	Supplies	25,700	25,700	25,700
369,691	149,246	403,446	403,446	Other Services and Charges	424,275	424,275	424,275
<u>29,580</u>	<u>149,435</u>	<u>566,140</u>	<u>566,140</u>	Capital Outlay	<u>194,300</u>	<u>194,300</u>	<u>194,300</u>
\$ 836,043	\$ 506,867	\$ 1,515,006	\$ 1,515,006	Total Expenditures	\$ 1,177,493	\$ 1,177,493	\$ 1,177,493
				NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD	\$ -	\$ -	\$ -
				OTHER DIRECT ADJUSTMENTS TO RETAINED EARNINGS:			
(92,668)	(92,668)	(92,668)	(92,668)	DEPRECIATION	(110,000)	(110,000)	(110,000)
1,717,978	1,707,982	1,707,982	1,707,982	ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD (as restated)	1,034,186	1,034,186	1,034,186
<u>-</u>	<u>-</u>	<u>(581,128)</u>	<u>(581,128)</u>	LESS: APPROPRIATION OF RETAINED EARNINGS	<u>(201,077)</u>	<u>(201,077)</u>	<u>(201,077)</u>
\$ 1,707,982	\$ 1,530,935	\$ 1,034,186	\$ 1,034,186	ESTIMATED RETAINED EARNINGS END OF PERIOD	\$ 723,109	\$ 723,109	\$ 723,109

ENTERPRISE FUND PERSONNEL

<u>SENIOR CITIZEN HOUSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Operations - Maintenance	1	\$ 90,476	1	\$ 90,476	1	\$ 90,476	1	\$ 90,476
Director of Operations - Administration	1	78,424	1	78,424	1	78,424	1	78,424
Maintenance Specialist	1	46,000	1	46,000	1	46,000	1	46,000
Senior Citizen Housing Clerk	1	38,956	1	38,956	1	38,956	1	38,956
Housekeeper	1	34,507	2 (b)	34,507	2 (b)	34,507	2 (b)	34,507
Part-time Employees - Stilwell		20,000		25,000		20,000		20,000
Part-time Employees - Coach		47,000		25,000		47,000		47,000
Overtime	—	4,000	—	5,000	—	4,000	—	4,000
Total Personnel	<u>5</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/20.

(b) New position.

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	SENIOR CITIZENS' HOUSING STILWELL MANOR	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				REVENUES:			
\$ 542,961	\$ 238,353	\$ 542,996	\$ 542,996	Rental Revenues	\$ 554,502	\$ 554,502	\$ 554,502
1,270	213	2,000	2,000	Interest on Investments	2,000	2,000	2,000
356,800	178,400	368,882	368,882	Administrative Fee - Coach Manor	399,914	399,914	399,914
17,684	5,522	20,000	20,000	Miscellaneous	20,000	20,000	20,000
-	-	581,128	581,128	Appropriation of Retained Earnings	201,077	201,077	201,077
<u>\$ 918,715</u>	<u>\$ 422,488</u>	<u>\$ 1,515,006</u>	<u>\$ 1,515,006</u>	Total Revenues	<u>\$ 1,177,493</u>	<u>\$ 1,177,493</u>	<u>\$ 1,177,493</u>
				EXPENDITURES:			
				Personnel Services:			
\$ 281,624	\$ 111,894	\$ 291,598	\$ 291,598	Permanent Employees	\$ 295,277	\$ 295,277	\$ 295,277
3,845	2,538	4,000	4,000	Overtime	5,000	5,000	5,000
18,894	11,925	20,000	20,000	Part-time Employees	25,000	25,000	25,000
				Employee Benefits:			
23,531	9,695	24,696	24,696	Social Security	25,144	25,144	25,144
108,118	32,931	92,466	92,466	Employee Insurance	102,339	102,339	102,339
(55,091)	21,133	44,539	44,539	Retiree Health Insurance	46,441	46,441	46,441
6,518	3,117	7,227	7,227	Longevity	3,400	3,400	3,400
33,963	12,684	35,194	35,194	Retirement Fund	30,617	30,617	30,617
				Supplies:			
387	170	3,700	3,700	Office Supplies	3,700	3,700	3,700
965	218	2,000	2,000	Program Activity Supplies	2,000	2,000	2,000
14,018	1,881	20,000	20,000	Maintenance Supplies	20,000	20,000	20,000
				Other Services and Charges:			
43,224	27,501	53,700	53,700	Contractual Services	57,300	57,300	57,300
1,448	-	500	500	Unemployment Costs	9,050	9,050	9,050
-	-	-	-	Postage	500	500	500
8,647	2,879	9,200	9,200	Telephone	9,200	9,200	9,200
296	-	500	500	Vehicle Maintenance	2,000	2,000	2,000
33,300	17,298	34,600	34,600	Insurance and Bonds	35,900	35,900	35,900
137,221	41,223	140,000	140,000	Public Utilities	140,000	140,000	140,000
41,407	21,845	58,496	58,496	Building Maintenance	61,000	61,000	61,000
27,148	-	27,150	27,150	Payment to City in Lieu of Taxes	27,725	27,725	27,725
77,000	38,500	79,300	79,300	Administrative Expense - General Fund	81,600	81,600	81,600
				Capital Outlay:			
21,138	149,435	556,690	556,690	Equipment - Maintenance	179,700	179,700	179,700
8,442	-	9,450	9,450	Equipment - Appliances	14,600	14,600	14,600
-	-	-	-	Equipment - Office	-	-	-
<u>\$ 836,043</u>	<u>\$ 506,867</u>	<u>\$ 1,515,006</u>	<u>\$ 1,515,006</u>	Total Expenditures	<u>\$ 1,177,493</u>	<u>\$ 1,177,493</u>	<u>\$ 1,177,493</u>

COACH MANOR

Joseph Coach Manor, Warren's second Senior Citizen Housing Project was built in order to accommodate 244 new units of Senior Housing that became available during Fiscal 1992. These units are located adjacent to the Stilwell Manor on Burg Road.

This three-building complex of apartments are mid-income housing. It is intended for those who are 60 years or older. There is no maximum gross income or residency requirement. All individuals must make over \$14,000 per year. In addition to rent, all tenants pay for their own gas and electric service.

The goal of the Warren Senior Housing staff is to be of assistance to residents when needed, and instill an atmosphere of comfort, security and well-being. The residents are kept up to date on current information that applies to senior citizens, assisted with repair work, and social and educational events are arranged throughout the year.

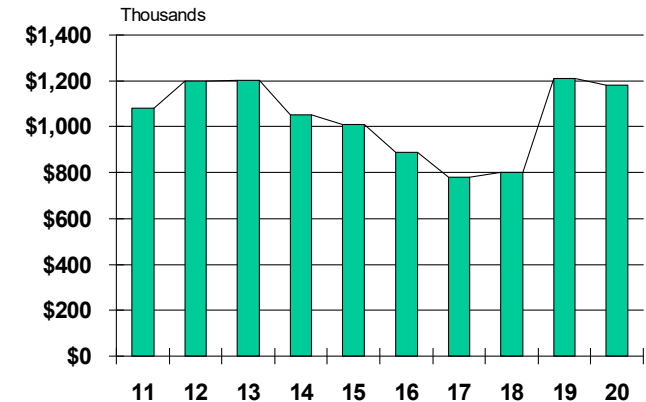
COACH MANOR

Fiscal 2022 Performance Objectives

1. Increase the preventative maintenance programs.
2. Provide a clean and safe independent living facility.
3. Advocate on behalf of our tenants with local, state, and national agencies.
4. Increase the number of social programs accessible to our residents.
5. Maintain a 95% occupancy rate.
6. Paint all resident hallways and common areas.
7. Update all resident hallway lighting.
8. Replace backflow preventer for fire suppression system.
9. Continue to replace door walls, furnace room doors, deck boards, and patio concrete.
10. Update fire suppression system.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Apartment painting	38	36	40	40
Appliance replacement – Dishwasher	9	10	12	20
Appliance replacement – Fridge	9	10	15	20
Appliance replacement – Stove	3	4	8	20
Appliance replacement – Washer/Dryer	2	2	2	2
Applications mailed	85	125	125	125
Carpet replacement	38	56	42	40
Countertop replacement	15	20	20	20
Inspection – Elevator	5	5	5	5
Inspection – Fire extinguisher	30	30	30	30
Inspection – Fire panel	3	3	3	3
Inspection – Fire suppression system	3	3	3	3
Inspection – Generator	3	3	3	3
Linoleum replacement	20	25	20	20
Maintenance service requests	825	800	850	900
Phone calls to perspective tenants	75	70	95	100
Resident assistance – Family	45	45	60	60
Resident assistance – Social agencies	45	45	60	60

**Expenditure History
Coach Manor**



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>SENIOR CITIZENS' HOUSING COACH MANOR REVENUES:</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 994,419	\$ 428,570	\$ 1,004,258	\$ 1,004,258	Rental Revenues	\$ 1,004,257	\$ 1,004,257	\$ 1,004,257
532,202	241,345	571,820	571,820	Maintenance Revenues	622,668	622,668	622,668
16,766	16,750	30,651	30,651	Other Income	20,500	20,500	20,500
<u>-</u>	<u>-</u>	<u>134,079</u>	<u>134,079</u>	Appropriation of Retained Earnings	<u>24,919</u>	<u>24,919</u>	<u>24,919</u>
<u>\$ 1,543,387</u>	<u>\$ 686,665</u>	<u>\$ 1,740,808</u>	<u>\$ 1,740,808</u>	Total Revenues	<u>\$ 1,672,344</u>	<u>\$ 1,672,344</u>	<u>\$ 1,672,344</u>
				<u>EXPENDITURES:</u>			
\$ 46,545	\$ 9,873	\$ 47,000	\$ 47,000	Personnel Services	\$ 60,334	\$ 60,334	\$ 60,334
4,873	1,032	4,708	4,708	Employee Benefits	29,624	29,624	29,624
25,477	9,296	36,000	36,000	Supplies	41,000	41,000	41,000
1,084,724	769,881	1,218,975	1,218,975	Other Services and Charges	1,338,586	1,338,586	1,338,586
20,867	19,151	434,125	434,125	Capital Outlay	<u>202,800</u>	<u>202,800</u>	<u>202,800</u>
<u>\$ 1,182,486</u>	<u>\$ 809,233</u>	<u>\$ 1,740,808</u>	<u>\$ 1,740,808</u>	Total Expenditures	<u>\$ 1,672,344</u>	<u>\$ 1,672,344</u>	<u>\$ 1,672,344</u>
				NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD	\$ -	\$ -	\$ -
				OTHER DIRECT ADJUSTMENTS TO RETAINED EARNINGS:			
380,000	390,000	390,000	390,000	BOND PRINCIPAL PAYMENT	395,000	395,000	395,000
(213,728)	(220,000)	(220,000)	(220,000)	DEPRECIATION	(220,000)	(220,000)	(220,000)
6,370,309	6,897,482	6,897,482	6,897,482	ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD	6,933,403	6,933,403	6,933,403
<u>-</u>	<u>-</u>	<u>(134,079)</u>	<u>(134,079)</u>	LESS: APPROPRIATION OF RETAINED EARNINGS	<u>(24,919)</u>	<u>(24,919)</u>	<u>(24,919)</u>
<u>\$ 6,897,482</u>	<u>\$ 6,944,914</u>	<u>\$ 6,933,403</u>	<u>\$ 6,933,403</u>	ESTIMATED RETAINED EARNINGS END OF PERIOD	<u>\$ 7,083,484</u>	<u>\$ 7,083,484</u>	<u>\$ 7,083,484</u>

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	SENIOR CITIZENS' HOUSING COACH MANOR REVENUES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 994,419	\$ 428,570	\$ 1,004,258	\$ 1,004,258	Rental Revenues	\$ 1,004,257	\$ 1,004,257	\$ 1,004,257
532,202	241,345	571,820	571,820	Maintenance Revenues	622,668	622,668	622,668
4,923	452	3,000	3,000	Interest on Investments	3,000	3,000	3,000
11,843	16,298	27,651	27,651	Miscellaneous	17,500	17,500	17,500
-	-	134,079	134,079	Appropriation of Retained Earnings	24,919	24,919	24,919
<u>\$ 1,543,387</u>	<u>\$ 686,665</u>	<u>\$ 1,740,808</u>	<u>\$ 1,740,808</u>	Total Revenues	<u>\$ 1,672,344</u>	<u>\$ 1,672,344</u>	<u>\$ 1,672,344</u>
				EXPENDITURES:			
				Personnel Services:			
\$ -	\$ -	\$ -	\$ -	Permanent Employees	\$ 35,334	\$ 35,334	\$ 35,334
-	-	-	-	Overtime	-	-	-
46,545	9,873	47,000	47,000	Part-time Employees	25,000	25,000	25,000
				Employee Benefits:			
3,561	755	3,596	3,596	Social Security	4,616	4,616	4,616
1,312	277	1,112	1,112	Employee Insurance	20,768	20,768	20,768
-	-	-	-	Retiree Health Insurance	707	707	707
-	-	-	-	Retirement Fund	3,533	3,533	3,533
				Supplies:			
1,926	666	4,000	4,000	Office Supplies	4,000	4,000	4,000
646	472	2,000	2,000	Program Activity Supplies	2,000	2,000	2,000
22,905	8,158	30,000	30,000	Maintenance Supplies	35,000	35,000	35,000
				Other Services and Charges:			
145	23	300	300	Postage	500	500	500
44,150	39,379	66,500	66,500	Contractual Services	138,650	138,650	138,650
5,178	1,969	5,500	5,500	Telephone	5,500	5,500	5,500
24,100	12,498	25,000	25,000	Insurance and Bonds	26,000	26,000	26,000
98,993	33,014	110,000	110,000	Public Utilities	115,000	115,000	115,000
62,562	56,335	137,574	137,574	Building Maintenance	148,000	148,000	148,000
380,000	390,000	390,000	390,000	Bond Principal	395,000	395,000	395,000
16,046	9,784	15,669	15,669	Bond Interest	7,572	7,572	7,572
250	229	250	250	Bond Agent Fees	250	250	250
356,800	178,400	368,882	368,882	Administrative Expense - Stilwell	399,914	399,914	399,914
96,500	48,250	99,300	99,300	Administrative Expense - General Fund	102,200	102,200	102,200
				Capital Outlay:			
-	13,847	390,000	390,000	Equipment - Maintenance	158,000	158,000	158,000
20,867	5,304	44,125	44,125	Equipment - Appliances	44,800	44,800	44,800
<u>\$ 1,182,486</u>	<u>\$ 809,233</u>	<u>\$ 1,740,808</u>	<u>\$ 1,740,808</u>	Total Expenditures	<u>\$ 1,672,344</u>	<u>\$ 1,672,344</u>	<u>\$ 1,672,344</u>

WATER & SEWER SYSTEM

The Water & Sewer System's functions include the financing, acquisition, operation and maintenance of an adequate water supply and a waste water treatment facility for the benefit of the citizens and business community in the City of Warren.

Water Maintenance services include the maintenance and repair of the water mains throughout the City, water service installation, service repairs, responses to requests from the Miss Dig system, gate valve maintenance, hydrant repair and maintenance. Sewer Maintenance services include televising, cleaning, jetting and vactoring of the main sewers.

Shared Services consists of accounting, engineering and customer service personnel which provides support to the Water & Sewer Maintenance and Waste Water Treatment Plant. The accounting function is responsible for verifying that all financial activities for the Water & Sewer System are accurately entered in the System's financial records. Engineering personnel draft, inspect and implement infrastructure projects throughout the City that are related to the Water & Sewer System. Customer Service handles all questions regarding water bills, landlord and tenant arrangements, and bankruptcies as it relates to customer accounts, water taps, meter installations, repairing or replacing stop boxes, plugged main sewers and the availability of water and sewer service.

The Waste Water Treatment Plant staff's responsibilities include plant operations, plant maintenance, laboratory operations, the Industrial Pretreatment Monitoring and Enforcement, employee safety, grounds maintenance and administrative support.

The 2022 Water & Sewer System Budget is presented with an increase in the consumption-based water rate for City of Warren Water Utility customers from \$4.096 per 100 cubic feet {approximately 750 gallons} to \$4.343 per 100 cubic feet. The consumption-based waste water treatment rate for the City of Warren Water Utility customers will increase from \$3.421 per 100 cubic feet {approximately 750 gallons} to \$3.442. The consumption-based rate for sanitary sewer improvements will decrease from \$0.974 per 100 cubic feet {approximately 750 gallons} to \$0.969.

The fixed rate meter service charge will remain the same at \$0.84 per month for accounts with a 5/8" service meter. The fixed rate sewer service charge will remain the same at \$2.03 per month for accounts with a 5/8" service meter.

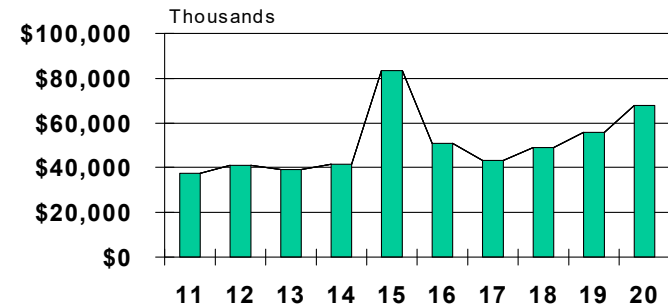
WATER AND SEWER SYSTEM

Fiscal 2022 Performance Objectives

1. To continue to maintain and replace water and sewer line.
2. To continue to meet the stringent discharge limitations at the treatment plant imposed by the State and Federal authorities.
3. To establish storm water management plan meeting government standards.
4. To minimize power usage while maximizing treatment efficiency.
5. To implement a recently mandated asset management program (CMMS) and purchase ESRI GIS Software.
6. To maintain delinquent receivables at three million dollars or less.
7. To automate the Work Order process, implement Paperless billing, Bill Presentment and Customer Meter-Read access.
8. To maintain water loss at 10% or less.

Performance Indicators	Fiscal 2020 Actual	Fiscal 2021 Budget	Fiscal 2021 Estimated	Fiscal 2022 Budget
Water utility accounts	49,229	49,675	49,229	49,229
Sewer utility accounts	49,045	48,854	49,045	49,045
Second meter accounts	683	722	683	683
Water sold (thousand cu. ft.)	569,733	619,163	619,163	619,163
Water purchased	617,013	666,731	666,731	666,731
Broken water main repairs	121	180	180	180
Customer Inquiries	57,713	58,500	58,500	58,500
Sewage treated	7.3	8.4	8.4	8.4
Sludge solids removed	32.1	30	30	30
Power consumption	13.8	13	13	13
Natural gas for incinerator	74	70	70	70
Laboratory samples taken	7,862	7,950	7,950	7,950
Analytical lab tests run	37,828	39,000	39,000	39,000
Dye tests performed	22	9	9	9
Storm water samples collected	257	700	500	500
Illicit discharges identified	4	2	2	2
Illicit discharges removed	7	3	3	3

**Expenditure History
Water and Sewer System**



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31		FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				WATER & SEWER SYSTEM			
				REVENUES:			
\$ 47,583,313	\$ 27,690,900	\$ 53,744,700	\$ 53,744,700	Water & Sewer Charges	\$ 58,317,800	\$ 58,025,500	\$ 55,363,100
20,557	8,040	25,000	32,205	Water Sales-Unmetered	30,000	30,000	30,000
90,000	45,000	90,000	90,000	Public Fire Protection	90,000	90,000	90,000
632,410	496,546	800,000	800,000	Penalties	800,000	800,000	800,000
616,249	193,494	790,000	790,000	Other Income	615,000	615,000	615,000
65,604	32,802	65,604	65,604	Building Rental	65,604	65,604	65,604
62,171	37,028	55,000	55,000	Meter Sales/Repairs	55,000	55,000	55,000
1,089,794	625,119	1,262,467	1,262,467	Pre-Treatment/Cross Connection Charges	1,262,467	1,262,467	1,262,467
4,215	-	15,000	15,000	Gain (Loss) On Asset Conversion	15,000	15,000	15,000
902,330	51,197	120,070	955,180	Interest On Investments	115,070	115,070	115,070
450,293	84,318	700,000	700,000	Grant Revenue	-	-	2,632,500
27,999,862	9,310,615	9,310,615	8,288,000	Financing Proceeds	-	-	-
-	(1,751,928)	28,007,896	27,845,203	Fund Balance Appropriated	21,057,366	21,187,681	21,217,581
<u>\$ 79,516,798</u>	<u>\$ 36,823,131</u>	<u>\$ 94,986,352</u>	<u>\$ 94,643,359</u>	Total Revenues	<u>\$ 82,423,307</u>	<u>\$ 82,261,322</u>	<u>\$ 82,261,322</u>
				EXPENDITURES:			
\$ 6,748,956	\$ 3,431,767	\$ 7,850,604	\$ 7,889,212	Personnel Services	\$ 8,144,375	\$ 8,036,803	\$ 8,036,803
7,600,601	3,836,251	8,588,026	8,588,026	Employee Benefits	8,754,434	8,690,744	8,690,744
32,127,938	15,169,593	34,694,544	35,406,785	Other Services and Charges	34,929,598	34,938,875	34,938,875
21,392,188	11,471,518	43,174,191	42,161,576	Capital Outlay	30,594,900	30,594,900	30,594,900
<u>\$ 67,869,683</u>	<u>\$ 33,909,129</u>	<u>\$ 94,307,365</u>	<u>\$ 94,045,599</u>	Total Expenditures	<u>\$ 82,423,307</u>	<u>\$ 82,261,322</u>	<u>\$ 82,261,322</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 11,647,115	\$ 2,914,002	\$ 678,987	\$ 597,760	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
82,646,132	94,293,247	94,293,247	94,293,247	BEGINNING OF PERIOD	66,964,338	66,964,338	66,964,338
				RESERVE FOR:			
(437,746)	(437,746)	(437,746)	(437,746)	COMPENSATED ABSENCES	(437,746)	(437,746)	(437,746)
(82,390,791)	(84,142,719)	(54,382,895)	(54,545,588)	CAPITAL OUTLAY	(33,325,529)	(33,325,214)	(33,326,652)
				LESS: FUND BALANCE			
-	1,751,928	(28,007,896)	(27,845,203)	APPROPRIATED	(21,057,366)	(21,187,681)	(21,217,581)
				EST. UNRESTRICTED FUND BALANCE			
<u>\$ 11,464,710</u>	<u>\$ 14,378,712</u>	<u>\$ 12,143,697</u>	<u>\$ 12,062,470</u>	(DEFICIT) END OF PERIOD	<u>\$ 12,143,697</u>	<u>\$ 12,013,697</u>	<u>\$ 11,982,359</u>

ENTERPRISE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>WATER & SEWER SYSTEM</u>								
<u>Water & Sewer Maintenance</u>								
Deputy Superintendent	1	\$ 101,579	1	\$ 101,579	1	\$ 101,579	1	\$ 101,579
Water Operations Manager	1	95,086	1	95,086	1	95,086	1	95,086
Water Division Supervisor	3	80,476	3	80,476	3	80,476	3	80,476
Water Utilities Operator	27	64,668	27	64,668	27	64,668	27	64,668
Senior Water Systems Monitor	1	83,721	1	83,721	1	82,479	1	82,479
Water Systems Monitor	1	72,338	1	72,338	1	72,338	1	72,338
Water Maintenance Adminstrator	-	-	1 (c)	65,982	1 (c)	65,982	1 (c)	65,982
Stock Clerk	1	60,383	1	60,383	1	60,383	1	60,383
Office Assistant	-	-	1 (b)	39,386	- (d)	-	- (d)	-
<u>Shared Services</u>								
Superintendent	1	105,631	1	105,631	1	105,631	1	105,631
Accounting Supervisor	1	98,927	1	98,927	1	98,927	1	98,927
Coordinator-Water Customer Service/Accounting	1	79,676	1	79,676	1	79,676	1	79,676
Software/Hardware Maintenance Tech Water Div			1 (b)	70,000	- (d)	-	- (d)	-
Senior Account Tech/Water Acctg	1	65,982	- (c)	-	(c)	-	(c)	-
Account Technician	7	61,382	7	61,382	7	61,382	7	61,382
Office Assistant	1	39,386	1	39,386	1	39,386	1	39,386
Office Coordinator-Engineering	1	79,676	1	79,676	1	79,676	1	79,676
GIS Coordinator	1	84,634	1	84,634	1	84,634	1	84,634
City Engineer	1	126,781	1	126,781	1	126,781	1	126,781
Civil Engineer II	1	94,445	1	94,445	1	94,445	1	94,445
Civil Engineer	2	90,111	2	90,111	2	90,111	2	90,111
CAD Design Specialist			1 (c)	72,500	1 (c)	72,500	1 (c)	72,500
Drafting Specialist	1	66,488	- (c)	-	- (c)	-	- (c)	-
Construction Specialist	3	71,074	3	71,074	3	71,074	3	71,074
<u>Waste Water Treatment Plant</u>								
Sanitary Engineer	1	114,801	1	114,801	1	114,801	1	114,801
Wastewater Specialist	1	94,840	1	94,840	1	94,840	1	94,840
Facility Engineer	2	98,563	2	98,563	2	98,563	2	98,563
Environmental Compliance Engineer	2	98,393	2	98,393	2	98,393	2	98,393
Laboratory Director	1	92,051	1	92,051	1	92,051	1	92,051

(a) Wage rates are based on Local 412 Unit 59, Warren Supervisors and Local 227 contracts that expire 6/30/21 and Local 412 Unit 35 contract that expired 6/30/20.

(b) New positions.

(c) Reclassification of Senior Account Tech/Water Acctg to Water Maintenance Adminstrator and Drafting Specialist to Construction Specialist.

ENTERPRISE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>WATER & SEWER SYSTEM</u>								
<u>Waste Water Treatment Plant</u>								
Junior Chemist	2	\$ 72,134	2	\$ 72,134	2	\$ 72,134	2	\$ 72,134
Laboratory Technician	1	64,210	1	64,210	1	64,210	1	64,210
Maintenance M&P Manager	1	84,158	1	84,158	1	84,158	1	84,158
Mechanic Technician	3	71,123	3	71,123	3	71,123	3	71,123
Mechanic Specialist	1	65,169	1	65,169	1	65,169	1	65,169
Master Electrician	1	78,848	1	78,848	1	78,848	1	78,848
WWTP Electrician	1	75,921	1	75,921	1	75,921	1	75,921
Electrician/Instrumentation Technical Spec.	1	86,907	1	86,907	1	86,907	1	86,907
Industrial Services Manager	1	86,907	1 (e)	91,974	1 (e)	91,974	1 (e)	91,974
Industrial Waste Specialist	2	68,761	2	68,761	2	68,761	2	68,761
Industrial Waste Technician	1	60,960	1	60,960	1	60,960	1	60,960
I & C System Manager	1	92,167	1	92,167	1	92,167	1	92,167
I & C System Technician	1	77,603	1	77,603	1	77,603	1	77,603
Chief Operator	1	98,393	1	98,393	1	98,393	1	98,393
Operations Supervisor	2	87,402	3 (b)	87,402	3 (b)	87,402	3 (b)	87,402
Treatment Specialist	10	69,077	9 (d)	69,077	9 (d)	69,077	9 (d)	69,077
Calibration Specialist	1	67,581	- (d)		- (d)		- (d)	
WWTP Trainee	1	50,607	2 (b)	50,607	2 (b)	50,607	2 (b)	50,607
Office Coordinator - WWTP	1	79,676	1	79,676	1	79,676	1	79,676
Administrative Clerk - WWTP	1	54,705	1	54,705	1	54,705	1	54,705
<u>Temporary Employees</u>								
Water & Sewer Maintenance		238,608		170,560		170,560		170,560
Shared Services		-		-		-		-
Waste Water Treatment Plant		63,000		80,000		80,000		80,000
<u>Overtime</u>								
Water & Sewer Maintenance		125,000		120,000		120,000		120,000
Shared Services		130,000		120,000		120,000		120,000
Waste Water Treatment Plant		250,000		250,000		250,000		250,000
Total Personnel	<u>98</u>		<u>100</u>		<u>98</u>		<u>98</u>	

(a) Wage rates are based on Local 412 Unit 59, Warren Supervisors and Local 227 contracts that expire 6/30/21 and Local 412 Unit 35 contract that expired 6/30/20.

(b) New positions.

(d) Position deleted.

(e) Reflects wage increase of \$5,067.

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	WATER & SEWER SYSTEM EXPENDITURES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Personnel Services:			
\$ 6,192,591	\$ 3,133,491	\$ 7,082,604	\$ 7,082,604	Permanent	\$ 7,403,815	\$ 7,296,243	\$ 7,296,243
152,049	72,297	263,000	301,608	Temporary Labor	250,560	250,560	250,560
404,316	225,979	505,000	505,000	Overtime	490,000	490,000	490,000
				Employee Benefits:			
39,949	31,443	85,150	85,150	Education Allowance	85,350	85,350	85,350
530,832	272,073	628,929	628,929	Social Security	649,045	640,543	640,543
1,768,404	620,618	1,871,068	1,871,068	Employee Insurance	2,050,582	2,012,271	2,012,271
1,663,865	963,810	2,040,252	2,040,252	Retiree Health Insurance	2,054,169	2,051,947	2,051,947
176,275	87,287	189,584	189,584	Longevity	189,254	185,711	185,711
3,295,504	1,772,298	3,631,641	3,631,641	Retirement Fund	3,579,397	3,568,285	3,568,285
50,492	50,258	61,500	61,500	Certification Bonuses	58,000	58,000	58,000
58,412	26,842	60,402	60,402	Holiday Pay	69,137	69,137	69,137
16,868	11,622	19,500	19,500	Uniforms	19,500	19,500	19,500
				Supplies and Other Charges:			
572,349	169,835	495,000	495,000	Operating Supplies	495,000	495,000	495,000
1,238,664	402,606	934,300	934,300	Professional Services	934,000	934,000	934,000
108,633	37,068	50,000	50,000	Materials	50,000	50,000	50,000
121,155	77,608	125,000	125,000	Meter Replacement	137,000	137,000	137,000
152,987	59,200	300,000	300,000	Dirt Removal	300,000	300,000	300,000
1,112,183	28,700	750,000	750,000	Concrete, Lawn & Manhole Repairs	750,000	750,000	750,000
32,943	149,014	250,000	250,000	Lead and Copper Rule Replacements	250,000	250,000	250,000
121,619	72,182	175,000	175,000	Chemicals	175,000	175,000	175,000
12,857	8,921	25,000	25,000	Odor Control	25,000	25,000	25,000
110,832	65,625	200,000	200,000	Ash Removal Contract	300,000	300,000	300,000
56,605	24,919	78,000	78,000	Telephone	83,000	83,000	83,000
460,932	215,616	513,164	513,165	Auto Expense	490,444	499,721	499,721
676,848	168,830	710,800	710,800	Utilities	560,800	560,800	560,800
1,079,550	388,849	935,000	935,000	Electric Power	935,000	935,000	935,000
796,416	294,891	600,000	600,000	Repairs & Maintenance	650,000	650,000	650,000
3,983	78,803	310,000	310,000	Health, Safety & Security	250,000	250,000	250,000
25,633	20,658	25,000	25,000	Management Agency Fee	25,000	25,000	25,000
29,131	28,276	29,500	29,500	M.S.D.W.A. Annual Fee	29,500	29,500	29,500
16,800	17,100	17,100	17,100	Auditing	17,400	17,400	17,400
254,276	497,823	700,000	700,000	SAW Grant Expenses	-	-	-

(Continued)

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>WATER & SEWER SYSTEM</u> <u>EXPENDITURES (Continued):</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Other Services and Charges:			
\$ 9,802	\$ 2,680	\$ 50,000	\$ 50,000	Facility Maintenance	\$ 100,000	\$ 100,000	\$ 100,000
232,793	127,501	256,000	256,000	Postage	250,000	250,000	250,000
10,302,809	3,656,844	10,789,181	10,947,000	Water Purchases	11,206,000	11,206,000	11,206,000
11,475	-	5,000	5,000	Unemployment Benefits	5,000	5,000	5,000
600,000	300,000	600,000	600,000	General Insurance	600,000	600,000	600,000
(96,387)	-	100,000	100,000	Uncollectible Debt	100,000	100,000	100,000
2,511,000	1,255,500	2,711,901	2,711,901	Administrative Expense	2,793,200	2,793,200	2,793,200
11,572,050	7,020,544	12,959,598	13,514,019	Debt Payments	13,418,254	13,418,254	13,418,254
				Capital Outlay:			
3,649,339	1,081,680	3,058,576	3,058,576	Capital Improvements-Equipment	4,564,900	4,564,900	4,564,900
17,742,849	10,389,838	40,115,615	39,103,000	Capital Improvements-Infrastructure	26,030,000	26,030,000	26,030,000
<u>\$ 67,869,683</u>	<u>\$ 33,909,129</u>	<u>\$ 94,307,365</u>	<u>\$ 94,045,599</u>	Total Expenditures	<u>\$ 82,423,307</u>	<u>\$ 82,261,322</u>	<u>\$ 82,261,322</u>

Capital Project Funds

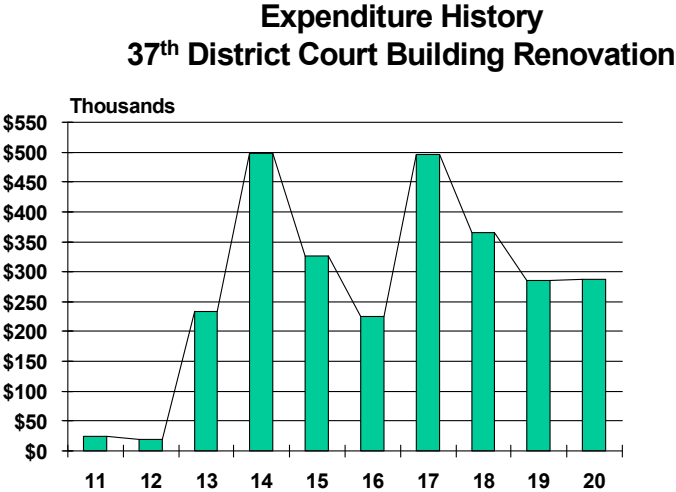
Capital Project Funds are used to account for the acquisition or construction of major capital facilities that benefit the general public.

The Capital Project Funds of the City are:

- 37th District Court Building Renovation Fund
- Civic Center South Fund

37TH DISTRICT COURT BUILDING RENOVATION FUND

This fund was established in October 2003 to account for fees collected by the 37th District Court to be used for future renovation of the 37th District Court Building.



CAPITAL PROJECT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	37th DISTRICT COURT BUILDING RENOVATION REVENUES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 721,924	\$ 266,391	\$ 559,369	\$ 500,000	Court Building Renovation Fee	\$ 500,000	\$ 500,000	\$ 500,000
<u>116,130</u>	<u>791</u>	<u>1,602</u>	<u>25,000</u>	Interest on Investments	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
<u>\$ 838,054</u>	<u>\$ 267,182</u>	<u>\$ 560,971</u>	<u>\$ 525,000</u>	Total Revenues	<u>\$ 515,000</u>	<u>\$ 515,000</u>	<u>\$ 515,000</u>
				EXPENDITURES:			
<u>\$ 286,511</u>	<u>\$ 15,455</u>	<u>\$ 500,000</u>	<u>\$ 500,000</u>	Capital Improvements	<u>\$ 500,000</u>	<u>\$ 500,000</u>	<u>\$ 500,000</u>
<u>\$ 286,511</u>	<u>\$ 15,455</u>	<u>\$ 500,000</u>	<u>\$ 500,000</u>	Total Expenditures	<u>\$ 500,000</u>	<u>\$ 500,000</u>	<u>\$ 500,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ 15,000	\$ 15,000	\$ 15,000
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	9,412,118	9,412,118	9,412,118
8,799,604	9,351,147	9,351,147	9,351,147	LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 9,427,118</u>	<u>\$ 9,427,118</u>	<u>\$ 9,427,118</u>
<u>\$ 9,351,147</u>	<u>\$ 9,602,874</u>	<u>\$ 9,412,118</u>	<u>\$ 9,376,147</u>				

Civic Center South Construction Fund

This fund was established in September 2018 to account for revenues and expenditures of the Civic Center South construction project. The creation of this capital project fund enables review, tracking and control of project expenditures as well as internal and external financial data reporting. Civic Center South will help revitalize and spur growth in the TIFA District. It is being funded by TIFA, Brownfield and Library. Estimated completion of the new facility is October 2019.

CAPITAL PROJECT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	Civic Center South Construction	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				REVENUES:			
				Transfer from:			
\$ -	\$ -	\$ -	\$ -	- Tifa Construction Fund	\$ -	\$ -	\$ -
-	-	-	-	- Brownfield Authority Fund	-	-	-
-	-	-	-	- Library Special Revenue	-	-	-
-	-	-	-	- Fund Balance Appropriated	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				EXPENDITURES:			
\$ 1,674,206	\$ -	\$ -	\$ -	Capital Improvements	\$ -	\$ -	\$ -
<u>\$ 1,674,206</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
1,674,206	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
-	-	-	-	LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources and payments of general long-term debt principal and interest. Debt Service Funds are not involved with the long-term debt of proprietary funds, which are responsible for redeeming their own obligations. Debt Service Funds are required when legally mandated and/or if revenues are being accumulated for general obligation long term debt principal and interest payments maturing in future years.

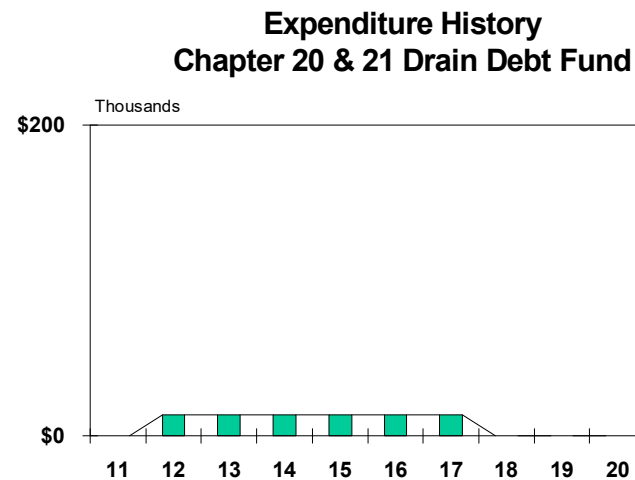
The following are Debt Funds of the City:

- Chapter 20 and 21 Drain Debt
- Michigan Transportation Debt Funds
- Capital Improvement Debt Funds
- Downtown Development Authority Debt Funds

CHAPTER 20 AND 21 DRAIN DEBT FUND

Under State law, the County has the authority and control to obtain the necessary bonding, bidding, debt service, apportionment, etc., for intra-county and inter-county drain projects that are vital to the public health.

The City's Chapter 20 and 21 drain funds reflect Warren's drain debt requirements and maintenance costs as indicated by Macomb County Drain Commissioners. The full faith and credit of the County has been pledged under provisions of Chapter 20 and 21 Drain and Public Works Act 342.



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	CHAPTER 20 AND 21 DRAINS DEBT FUND REVENUES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
\$ 642	\$ 4	\$ 50	\$ 50	Interest on Investments	\$ 50	\$ 50	\$ 50
<u>\$ 642</u>	<u>\$ 4</u>	<u>\$ 50</u>	<u>\$ 50</u>	Total Revenues	<u>\$ 50</u>	<u>\$ 50</u>	<u>\$ 50</u>
				EXPENDITURES:			
\$ -	\$ -	\$ -	\$ -	Maintenance Fees	\$ -	\$ -	\$ -
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD			
\$ 642	\$ 4	\$ 50	\$ 50		\$ 50	\$ 50	\$ 50
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD			
49,484	50,126	50,126	50,126		50,176	50,176	50,176
				LESS: FUND BALANCE APPROPRIATED			
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD			
<u>\$ 50,126</u>	<u>\$ 50,130</u>	<u>\$ 50,176</u>	<u>\$ 50,176</u>		<u>\$ 50,226</u>	<u>\$ 50,226</u>	<u>\$ 50,226</u>

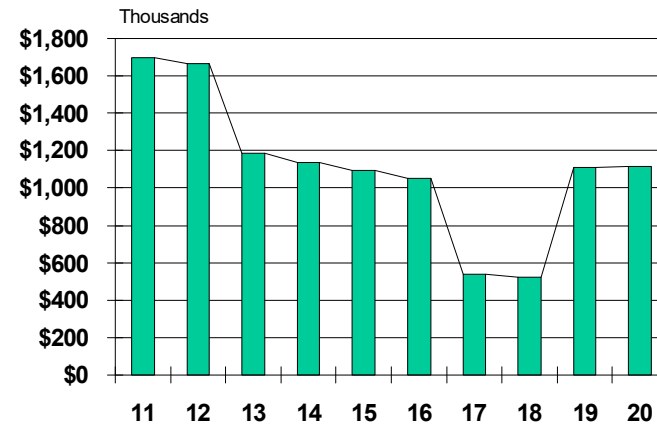
MICHIGAN TRANSPORTATION DEBT FUNDS

Michigan Transportation Bonds are issued pursuant to the provisions of Act 175, Public Acts of Michigan 1952 as amended, for the purpose of defraying part of the cost of constructing major and local street improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedules reflect existing debts only and do not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	770,000	337,618	1,107,618
2023	790,000	314,518	1,104,518
2024	810,000	290,818	1,100,818
2025	835,000	266,518	1,101,518
2026	860,000	241,468	1,101,468
2027	885,000	215,668	1,100,668
2028	915,000	189,118	1,104,118
2029	940,000	161,668	1,101,668
2030	970,000	132,528	1,102,528
2031	1,005,000	101,974	1,106,974
2032	1,040,000	69,814	1,109,814
2033	<u>1,075,000</u>	<u>36,004</u>	<u>1,111,004</u>
	<u>\$10,895,000</u>	<u>\$2,357,714</u>	<u>\$13,252,714</u>

**Expenditure History
Michigan Transportation Debt**



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>SUMMARY</u> <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 1,117,668	\$ 180,559	\$ 1,110,618	\$ 1,110,618	Major Streets	\$ 1,108,118	\$ 1,108,118	\$ 1,108,118
<u>\$ 1,117,668</u>	<u>\$ 180,559</u>	<u>\$ 1,110,618</u>	<u>\$ 1,110,618</u>	Total Revenues	<u>\$ 1,108,118</u>	<u>\$ 1,108,118</u>	<u>\$ 1,108,118</u>
				<u>EXPENDITURES:</u>			
				Debt Service Payments:			
				Principal:			
\$ 735,000	\$ -	\$ 750,000	\$ 750,000	Major Streets	\$ 770,000	\$ 770,000	\$ 770,000
382,168	180,059	360,118	360,118	Interest: Major Streets	337,618	337,618	337,618
500	500	500	500	Agent Fees: Major Streets	500	500	500
<u>\$ 1,117,668</u>	<u>\$ 180,559</u>	<u>\$ 1,110,618</u>	<u>\$ 1,110,618</u>	Total Expenditures	<u>1,108,118</u>	<u>\$ 1,108,118</u>	<u>\$ 1,108,118</u>
				NET INCREASE (DECREASE) IN FUND			
\$ -	\$ -	\$ -	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	2003 <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ -	\$ -	\$ -	\$ -	Major Streets	\$ -	\$ -	\$ -
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ -	\$ -	\$ -	\$ -	Major Streets	\$ -	\$ -	\$ -
-	-	-	-	Interest: Major Streets	-	-	-
-	-	-	-	Agent Fees: Major Streets	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				NET INCREASE (DECREASE) IN FUND			
\$ -	\$ -	\$ -	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD			
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD			
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

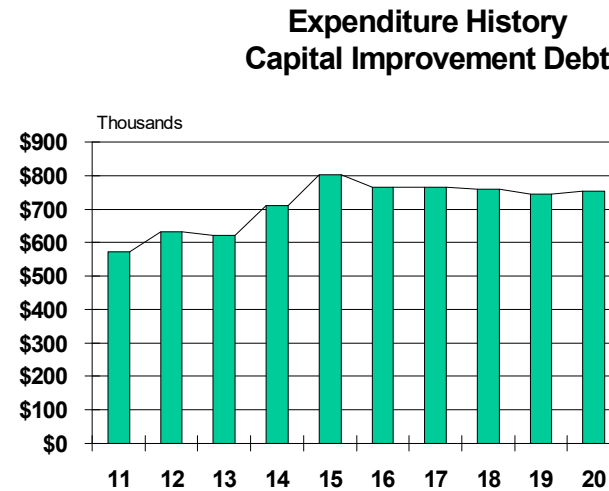
FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	2018 <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 1,117,668	\$ 180,559	\$ 1,110,618	\$ 1,110,618	Major Streets	\$ 1,108,118	\$ 1,108,118	\$ 1,108,118
<u>\$ 1,117,668</u>	<u>\$ 180,559</u>	<u>\$ 1,110,618</u>	<u>\$ 1,110,618</u>	Total Revenues	<u>\$ 1,108,118</u>	<u>\$ 1,108,118</u>	<u>\$ 1,108,118</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 735,000	\$ -	\$ 750,000	\$ 750,000	Major Streets	\$ 770,000	\$ 770,000	\$ 770,000
382,168	180,059	360,118	360,118	Interest: Major Streets	337,618	337,618	337,618
500	500	500	500	Agent Fees: Major Streets	500	500	500
<u>\$ 1,117,668</u>	<u>\$ 180,559</u>	<u>\$ 1,110,618</u>	<u>\$ 1,110,618</u>	Total Expenditures	<u>\$ 1,108,118</u>	<u>\$ 1,108,118</u>	<u>\$ 1,108,118</u>
				NET INCREASE (DECREASE) IN FUND			
\$ -	\$ -	\$ -	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CAPITAL IMPROVEMENT DEBT FUNDS

Capital Improvement Bonds are issued pursuant to the provisions of Act 34, Public Acts of Michigan 2001 as amended, for the purpose of defraying part of the cost of capital improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Major Road improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	677,667	74,677	752,344
2023	459,340	60,268	519,608
2024	450,749	48,471	499,220
2025	440,939	36,669	477,608
2026	432,347	24,918	457,265
2027	377,061	13,745	390,806
2028	135,000	6,335	141,335
2029	130,000	2,113	132,113
	<u>\$3,103,103</u>	<u>\$267,196</u>	<u>\$3,370,299</u>



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>SUMMARY</u> <u>CAPITAL IMPROVEMENT</u> <u>DEBT SERVICE FUNDS</u> <u>REVENUES:</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Transfer from Michigan Transportation Operating Fund:			
\$ 752,553	\$ 700,515	\$ 742,631	\$ 742,631	Major Streets	\$ 753,262	\$ 753,262	\$ 753,262
<u>\$ 752,553</u>	<u>\$ 700,515</u>	<u>\$ 742,631</u>	<u>\$ 742,631</u>	Total Revenues	<u>\$ 753,262</u>	<u>\$ 753,262</u>	<u>\$ 753,262</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 644,565	\$ 650,340	\$ 650,342	\$ 650,342	Major Streets	\$ 677,668	\$ 677,668	\$ 677,668
107,568	49,757	91,364	91,364	Interest: Major Streets	74,677	74,677	74,677
420	418	925	925	Agent Fees: Major Streets	917	917	917
<u>\$ 752,553</u>	<u>\$ 700,515</u>	<u>\$ 742,631</u>	<u>\$ 742,631</u>	Total Expenditures	<u>753,262</u>	<u>\$ 753,262</u>	<u>\$ 753,262</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
-	-	-	-	LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	2013A (Refinanced 2006 Issue) CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND REVENUES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 530,065	\$ 502,582	\$ 528,783	\$ 528,783	Major Streets	\$ 547,968	\$ 547,968	\$ 547,968
<u>\$ 530,065</u>	<u>\$ 502,582</u>	<u>\$ 528,783</u>	<u>\$ 528,783</u>	Total Revenues	<u>\$ 547,968</u>	<u>\$ 547,968</u>	<u>\$ 547,968</u>
				EXPENDITURES:			
				Debt Service Payments:			
				Principal:			
\$ 459,755	\$ 470,530	\$ 470,531	\$ 470,531	Major Streets	\$ 502,857	\$ 502,857	\$ 502,857
70,310	32,052	57,752	57,752	Interest: Major Streets	44,611	44,611	44,611
-	-	500	500	Agent Fees: Major Streets	500	500	500
<u>\$ 530,065</u>	<u>\$ 502,582</u>	<u>\$ 528,783</u>	<u>\$ 528,783</u>	Total Expenditures	<u>\$ 547,968</u>	<u>\$ 547,968</u>	<u>\$ 547,968</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
-	-	-	-	LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

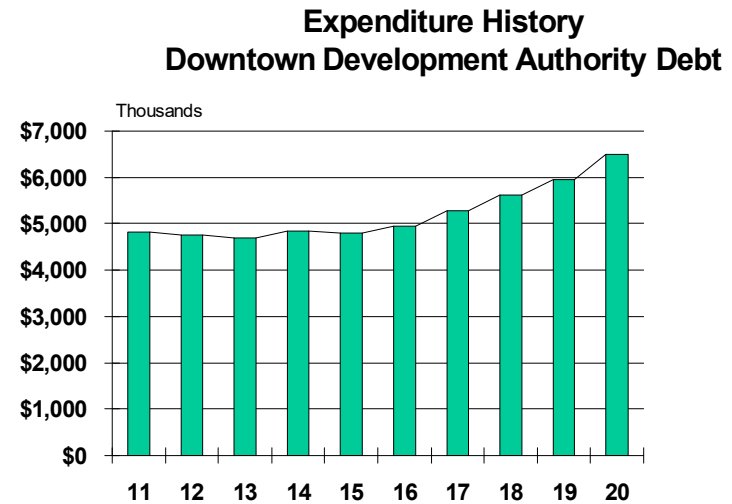
FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	2015 (Refinanced 2008 Issue) CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND REVENUES:	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 222,488	\$ 197,933	\$ 213,848	\$ 213,848	Major Streets	\$ 205,294	\$ 205,294	\$ 205,294
<u>\$ 222,488</u>	<u>\$ 197,933</u>	<u>\$ 213,848</u>	<u>\$ 213,848</u>	Total Revenues	<u>\$ 205,294</u>	<u>\$ 205,294</u>	<u>\$ 205,294</u>
				EXPENDITURES:			
				Debt Service Payments:			
				Principal:			
\$ 184,810	\$ 179,810	\$ 179,811	\$ 179,811	Major Streets	\$ 174,811	\$ 174,811	\$ 174,811
37,258	17,705	33,612	33,612	Interest: Major Streets	30,066	30,066	30,066
420	418	425	425	Agent Fees: Major Streets	417	417	417
<u>\$ 222,488</u>	<u>\$ 197,933</u>	<u>\$ 213,848</u>	<u>\$ 213,848</u>	Total Expenditures	<u>\$ 205,294</u>	<u>\$ 205,294</u>	<u>\$ 205,294</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
-	-	-	-	LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DOWNTOWN DEVELOPMENT AUTHORITY DEBT FUNDS

Downtown Development Authority Bonds are issued pursuant to the provisions of Act 197, Public Acts of Michigan 1975 as amended, for the purpose of funding the cost of capital improvements in the City of Warrens Downtown Development District. These bonds are issued in anticipation of tax revenues generated within the DDA District. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Downtown Development Authority improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	5,455,000	1,021,806	6,476,806
2023	5,360,000	855,332	6,215,332
2024	5,515,000	681,388	6,196,388
2025	5,425,000	498,406	5,923,406
2026	5,320,000	316,384	5,636,384
2027	3,930,000	166,950	4,096,950
2028	2,465,000	71,025	2,536,025
2029	1,135,000	17,025	1,152,025
	<u>\$34,605,000</u>	<u>\$3,628,316</u>	<u>\$38,233,316</u>



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>SUMMARY</u> <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUNDS</u> <u>REVENUES:</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 6,492,782	\$ 5,945,766	\$ 6,498,907	\$ 6,498,907		\$ 6,478,057	\$ 6,478,057	\$ 6,478,057
<u>\$ 6,492,782</u>	<u>\$ 5,945,766</u>	<u>\$ 6,498,907</u>	<u>\$ 6,498,907</u>	Total Revenues	<u>\$ 6,478,057</u>	<u>\$ 6,478,057</u>	<u>\$ 6,478,057</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
\$ 5,155,000	\$ 5,310,000	\$ 5,310,000	\$ 5,310,000	Principal	\$ 5,455,000	\$ 5,455,000	\$ 5,455,000
1,336,532	634,766	1,187,657	1,187,657	Interest	1,021,807	1,021,807	1,021,807
1,250	1,000	1,250	1,250	Agent Fees	1,250	1,250	1,250
<u>\$ 6,492,782</u>	<u>\$ 5,945,766</u>	<u>\$ 6,498,907</u>	<u>\$ 6,498,907</u>	Total Expenditures	<u>6,478,057</u>	<u>\$ 6,478,057</u>	<u>\$ 6,478,057</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>2013 (Refinanced 2002 Issue)</u> <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,933,232	\$ 1,683,541	\$ 1,832,232	\$ 1,832,232		\$ 1,732,832	\$ 1,732,832	\$ 1,732,832
<u>\$ 1,933,232</u>	<u>\$ 1,683,541</u>	<u>\$ 1,832,232</u>	<u>\$ 1,832,232</u>	Total Revenues	<u>\$ 1,732,832</u>	<u>\$ 1,732,832</u>	<u>\$ 1,732,832</u>
				<u>EXPENDITURES:</u>			
				Debt Service Payments:			
\$ 1,545,000	\$ 1,505,000	\$ 1,505,000	\$ 1,505,000	Principal	\$ 1,465,000	\$ 1,465,000	\$ 1,465,000
387,982	178,541	326,982	326,982	Interest	267,582	267,582	267,582
250	-	250	250	Agent Fees	250	250	250
<u>\$ 1,933,232</u>	<u>\$ 1,683,541</u>	<u>\$ 1,832,232</u>	<u>\$ 1,832,232</u>	Total Expenditures	<u>\$ 1,732,832</u>	<u>\$ 1,732,832</u>	<u>\$ 1,732,832</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	2014 (Refinanced 2003 and 2004 Issues) DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				<u>REVENUES:</u>			
				Transfer from Downtown Development Authority Operating Fund	\$ 3,465,725	\$ 3,465,725	\$ 3,465,725
\$ 3,192,700	\$ 3,063,950	\$ 3,341,225	\$ 3,341,225	Total Revenues	<u>\$ 3,465,725</u>	<u>\$ 3,465,725</u>	<u>\$ 3,465,725</u>
\$ 3,192,700	\$ 3,063,950	\$ 3,341,225	\$ 3,341,225	<u>EXPENDITURES:</u>			
				Debt Service Payments:			
				Principal	\$ 2,955,000	\$ 2,955,000	\$ 2,955,000
\$ 2,530,000	\$ 2,745,000	\$ 2,745,000	\$ 2,745,000	Interest	510,225	510,225	510,225
662,200	318,450	595,725	595,725	Agent Fees	500	500	500
500	500	500	500	Total Expenditures	<u>\$ 3,465,725</u>	<u>\$ 3,465,725</u>	<u>\$ 3,465,725</u>
\$ 3,192,700	\$ 3,063,950	\$ 3,341,225	\$ 3,341,225				
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
-	-	-	-	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>				

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2020 Actual Year	FY 2021 Actual to December 31	FY 2021 Estimated To June 30	FY 2021 Amended Budget December 31	<u>2015 (Refinanced 2005 Issue)</u> <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2022 Departmental Request	FY 2022 Recommended By Mayor	FY 2022 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,366,850	\$ 1,198,275	\$ 1,325,450	\$ 1,325,450		\$ 1,279,500	\$ 1,279,500	\$ 1,279,500
<u>\$ 1,366,850</u>	<u>\$ 1,198,275</u>	<u>\$ 1,325,450</u>	<u>\$ 1,325,450</u>	Total Revenues	<u>\$ 1,279,500</u>	<u>\$ 1,279,500</u>	<u>\$ 1,279,500</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
\$ 1,080,000	\$ 1,060,000	\$ 1,060,000	\$ 1,060,000	Principal	\$ 1,035,000	\$ 1,035,000	\$ 1,035,000
286,350	137,775	264,950	264,950	Interest	244,000	244,000	244,000
500	500	500	500	Agent Fees	500	500	500
<u>\$ 1,366,850</u>	<u>\$ 1,198,275</u>	<u>\$ 1,325,450</u>	<u>\$ 1,325,450</u>	Total Expenditures	<u>\$ 1,279,500</u>	<u>\$ 1,279,500</u>	<u>\$ 1,279,500</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Supplemental Information

The following supplemental information is presented to furnish the reader with a detailed analysis of the 2022 capital outlays for the General Fund, Special Revenue Funds and the Water and Sewer System Enterprise Fund.

GENERAL FUND
CAPITAL OUTLAYS
FISCAL YEAR 2022

<u>Department/Item</u>	<u>Qty</u>	<u>Departmental Request Amount</u>	<u>Qty</u>	<u>Recommended By Mayor Amount</u>	<u>Qty</u>	<u>Adopted By Council Amount</u>	<u>New or Replacement Item</u>
<u>Council</u>							
I-pads, small printer and shredder		\$ 3,600		\$ 3,600		\$ 3,600	replacement
<u>Information Systems</u>							
Computer/peripherals Parts		\$ 5,000		\$ 5,000		\$ 5,000	new
Watchguard Fireboxes	3	6,000	3	6,000	3	6,000	new
Battery Replacements - UPS	4	800	4	800	4	800	new
Backup Data Center - UPS		40,000		40,000		40,000	new
Internet Circuit - Backup Data Center		11,400		11,400		11,400	new
		<u>\$ 63,200</u>		<u>\$ 63,200</u>		<u>\$ 63,200</u>	
<u>Assessing</u>							
GMC Terrain or Chevy Equinox	1	\$ 32,000	1	\$ 32,000	1	\$ 32,000	new
<u>Property Maintenance</u>							
3/4 Ton Pick Up	2	\$ 94,000	2	\$ 94,000	2	\$ 94,000	new
<u>Historical Commission</u>							
Cemetery Sign	1	\$ 3,000		\$ 3,000		\$ 3,000	new
DVR & Security Cameras	1	1,500		1,500		1,500	new
		<u>\$ 4,500</u>		<u>\$ 4,500</u>		<u>\$ 4,500</u>	
<u>Village Historical Commission</u>							
Street Lighting Project	1	\$ 10,000	1	\$ 10,000	1	\$ 10,000	new
<u>Engineering</u>							
Desktop Workstations	4	\$ 5,000	4	\$ 5,000	4	\$ 5,000	new
Laptops	2	3,000	2	3,000	2	3,000	new
Apple Ipad	2	1,000	2	1,000	2	1,000	new
Shredder		750		750		750	new
Inspection Vehicle	2	66,000	2	66,000	2	66,000	new
Survey Equipment		15,000		15,000		15,000	new
		<u>\$ 90,750</u>		<u>\$ 90,750</u>		<u>\$ 90,750</u>	
<u>Building Inspections</u>							
Computer Monitors & Hardware		\$ 12,000		\$ 12,000		\$ 12,000	replacement
Plan Review Table		13,750		13,750		13,750	new
Plan Desktop		8,000		8,000		8,000	new
Vehicles	4	128,000	4	128,000	4	128,000	new
		<u>\$ 161,750</u>		<u>\$ 161,750</u>		<u>\$ 161,750</u>	

(Continued)

GENERAL FUND
CAPITAL OUTLAYS
FISCAL YEAR 2022

<u>Department/Item</u>	<u>Departmental Request</u>		<u>Recommended By Mayor</u>		<u>Adopted By Council</u>		<u>New or Replacement Item</u>
	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	
<u>Police</u>							
Lobby Upgrades		\$ 75,000		\$ 75,000		\$ 75,000	replacement
Restroom Upgrades		40,000		40,000		40,000	replacement
Exterior Lighting Upgrades		20,000		20,000		20,000	replacement
Computers	30	45,000	30	45,000	30	45,000	replacement
Printers	5	5,384	5	5,384	5	5,384	replacement
Copier/Shredder - Traffic	1	6,400	1	6,400	1	6,400	replacement
MDC Docking Station parts		18,000		18,000		18,000	replacement
MDC Computers - Patrol	16	44,121	16	44,121	16	44,121	replacement
Dyno Spike - High Speed Chase		21,000		21,000		21,000	new
Work Station - Dispatch Supervision		15,000		15,000		15,000	replacement
		<u>\$ 289,905</u>		<u>\$ 289,905</u>		<u>\$ 289,905</u>	
<u>DPW - 1442</u>							
Plow/Dump Truck	2	\$ 764,000	2	\$ 764,000	2	\$ 764,000	replacement
Hot Water Power Washer	1	10,000	1	10,000	1	10,000	replacement
Post Lifts	4	60,000	4	60,000	4	60,000	replacement
Front End Loader	1	188,000	1	188,000	1	188,000	replacement
Zone/Plow/Dump Truck	1	225,000	1	225,000	1	225,000	replacement
Pelican Sweeper	1	220,000	1	220,000	1	220,000	replacement
Chipper Truck	1	175,000	1	175,000	1	175,000	replacement
Vactor Truck	1	500,000	1	500,000	1	500,000	replacement
Truck Hoist	1	20,000	1	20,000	1	20,000	replacement
Sign Making Machine	1	20,000	1	20,000	1	20,000	replacement
Storm Drain Relief Sewer		700,000		700,000		700,000	
		<u>\$ 2,882,000</u>		<u>\$ 2,882,000</u>		<u>\$ 2,882,000</u>	
<u>Building Maintenance</u>							
City Hall & Court Lock Upgrades		15,000		15,000		15,000	replacement
Irrigation System Upgrades		5,000		5,000		5,000	replacement
LED Lighting Upgrades		60,000		60,000		60,000	replacement
Cement Work		5,000		5,000		5,000	replacement
Electric Man Lift	1	13,000	1	13,000	1	13,000	new
Toro Grandstand Multi Force	1	15,000	1	15,000	1	15,000	new
UPS Backup System	1	40,000	1	40,000	1	40,000	new
		<u>\$ 153,000</u>		<u>\$ 153,000</u>		<u>\$ 153,000</u>	

(Continued)

GENERAL FUND
CAPITAL OUTLAYS
FISCAL YEAR 2022

<u>Department/Item</u>	<u>Departmental Request</u>		<u>Recommended By Mayor</u>		<u>Adopted By Council</u>		<u>New or Replacement Item</u>
	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	
<u>Fire</u>							
PPE Turn Out Coats & Bunker Pants	45	\$ 135,000	45	\$ 135,000	45	\$ 135,000	replacement
Encapsulating Agent & Misc		18,500		18,500		18,500	replacement
Tech Rescue Equipment		15,000		15,000		15,000	replacement
Cold Water Rescue Suits	6	12,000	6	12,000	6	12,000	new
Helmets, Hoods, Gloves, Suspenders	25	20,500	25	20,500	25	20,500	replacement
SCBA Masks	20	25,000	20	25,000	20	25,000	replacement
Battery Operated Fans		31,000		31,000		31,000	new
Tech Rescue Trailer		50,000		50,000		50,000	new
MSA Air Bottles	20	26,000	20	26,000	20	26,000	replacement
Radios	5	26,500	5	26,500	5	26,500	new
Vehicles	5	235,000	5	235,000	5	235,000	replacement
Lifepak15 Monitor	3	75,000	3	75,000	3	75,000	replacement
Power Pro Cots	3	75,000	3	75,000	3	75,000	replacement
Mattresses	15	5,600	15	5,600	15	5,600	replacement
Bunk Beds		5,500		5,500		5,500	replacement
Computers		25,000		25,000		25,000	replacement
Security Fencing - All Stations		40,000		40,000		40,000	new
Security System - South End Stations		50,000		50,000		50,000	new
Turnout Gear Lockers		60,000		60,000		60,000	new
Security System		60,000		60,000		60,000	new
Exterior Painting and Landscaping	3	60,000		60,000		60,000	replacement
		<u>\$ 1,050,600</u>		<u>\$ 1,050,600</u>		<u>\$ 1,050,600</u>	
 Total Capital Outlay (General Fund)		<u>\$ 4,835,305</u>		<u>\$ 4,835,305</u>		<u>\$ 4,835,305</u>	

SPECIAL REVENUE FUNDS
CAPITAL OUTLAYS
FISCAL YEAR 2022

<u>Department/Item</u>	<u>Departmental Request</u>		<u>Recommended By Mayor</u>		<u>Adopted By Council</u>		<u>New or Replacement Item</u>
	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	
<u>Communications</u>							
Expression Graphics Generator	1	\$ 50,000	1	\$ 50,000	1	\$ 50,000	new
Dimmer Rack	1	15,000	1	15,000	1	15,000	new
Split Unit Air Conditioner	1	10,000	1	10,000	1	10,000	new
		<u>\$ 75,000</u>		<u>\$ 75,000</u>		<u>\$ 75,000</u>	
<u>Sanitation</u>							
Pick Up Truck	1	\$ 47,000	1	\$ 47,000	1	\$ 47,000	new
20-yard roll off container	2	16,000	2	16,000	2	16,000	new
95-gallon trash/recycling carts	7000	301,000	7000	301,000	7000	301,000	new
Fuel Tank Upgrades - above ground	1	6,000	1	6,000	1	6,000	replacement
Powerwasher - Eastside Truck Wash	1	3,400	1	3,400	1	3,400	new
		<u>\$ 373,400</u>		<u>\$ 373,400</u>		<u>\$ 373,400</u>	
<u>Library</u>							
Reupholster Furniture - Civic Center		\$ 32,850		\$ 32,850		\$ 32,850	replacement
Bibliotecha upgrade		18,919		18,919		18,919	replacement
Computer rollaway chairs	20	6,000	20	6,000	20	6,000	replacement
Electronic Marque - Miller		25,000		25,000		25,000	new
Study room conversions - Miller	2	25,000	2	25,000	2	25,000	replacement
AV Pull-out drawers - Civic Center		15,000		15,000		15,000	replacement
Ballasts replacement - Civic Center		26,000		26,000		26,000	replacement
LED lighting retrofit - Miller		76,000		76,000		76,000	replacement
Commercial Grade Monitor/TV - Civic Center	2	10,000	2	10,000	2	10,000	replacement
Dell Computers - Miller and Civic Center	66	69,000	66	69,000	66	69,000	replacement
Early Literacy Stations		15,000		15,000		15,000	replacement
Microfilm/Microfiche Reader/Printer		9,500		9,500		9,500	replacement
Glowforge		9,999		9,999		9,999	replacement
		<u>\$ 338,268</u>		<u>\$ 338,268</u>		<u>\$ 338,268</u>	
<u>Rental</u>							
Richo Copier	1	\$ 9,000	1	\$ 9,000	1	\$ 9,000	replacement
<u>Parks & Recreation</u>							
Park Improvements		\$ 680,000		\$ 680,000		\$ 680,000	new
Roof - Transportation Garage		50,000		50,000		50,000	replacement
Recreation Equipment		50,000		50,000		50,000	replacement
		<u>\$ 780,000</u>		<u>\$ 780,000</u>		<u>\$ 780,000</u>	

(Continued)

SPECIAL REVENUE FUNDS
CAPITAL OUTLAYS
FISCAL YEAR 2022

<u>Department/Item</u>	<u>Departmental Request</u>		<u>Recommended By Mayor</u>		<u>Adopted By Council</u>		<u>New or Replacement Item</u>
	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	
<u>Court Renovation</u>							
Computers	10	\$ 10,000	10	\$ 10,000	10	\$ 10,000	Replacement
Chairs (courtrooms, lobby, jury)	32	6,400	32	6,400	32	6,400	Replacement
Security - Locks and Doors	3	15,000	3	15,000	3	15,000	Replacement
Security - Cameras (new/repairs)	5	10,000	5	10,000	5	10,000	Replacement
Access Control Doors	20	40,000	20	40,000	20	40,000	Replacement
		<u>\$ 81,400</u>		<u>\$ 81,400</u>		<u>\$ 81,400</u>	
<u>Downtown Development Authority</u>							
Fire Engines	2	\$ 2,550,000	2	\$ 2,550,000	2	\$ 2,550,000	new
EMS Squads	3	750,000	3	750,000	3	750,000	new
Training Building - Apparatus Station 4		300,000		300,000		300,000	new
Body and Squad Cameras - Police		800,000		800,000		800,000	new
System Software - Parks and Recreation		15,000		15,000		15,000	replacement
Golf Simulator - Parks and Recreation		180,000		180,000		-	new
Other Improvements - Parks and Recreation		55,000		55,000		55,000	new
Lighting Project - Civic Center/City Hall		90,000		90,000		90,000	replacement
Historical Plan - Beebe Phase II		75,000		75,000		75,000	new
Façade Improvement Grant - Historic District		100,000		100,000		100,000	new
ADA Compliance Grant Program		150,000		150,000		150,000	new
Architectural Design - Station 1 and Station 4		1,000,000		1,000,000		1,000,000	replacement
		<u>\$ 6,065,000</u>		<u>\$ 6,065,000</u>		<u>\$ 5,885,000</u>	
Total Capital Outlay (Special Revenue Funds)		<u>\$ 7,722,068</u>		<u>\$ 7,722,068</u>		<u>\$ 7,542,068</u>	

ENTERPRISE FUNDS
CAPITAL OUTLAYS
FISCAL YEAR 2022

<u>Department/Item</u>	<u>Qty</u>	<u>Departmental Request Amount</u>	<u>Qty</u>	<u>Recommended By Mayor Amount</u>	<u>Qty</u>	<u>Adopted By Council Amount</u>	<u>New or Replacement Item</u>
<u>Senior Citizens' Housing</u>							
Stilwell Manor:							
Gutter/Downspout Heater Tape		\$ 40,000		\$ 40,000		\$ 40,000	New
Fiber Optic - Network, VOIP/Wireless Upgrade		19,700		19,700		19,700	Replacement
Resident Hallway - Ceiling Tile		50,000		50,000		50,000	Replacement
Hallway - Lighting		15,000		15,000		15,000	Replacement
Hallway - Painting		25,000		25,000		25,000	Replacement
Ice Melt System		20,000		20,000		20,000	Replacement
Maintenance Equipment		10,000		10,000		10,000	Replacement
Appliances		14,600		14,600		14,600	Replacement
		<u>\$ 194,300</u>		<u>\$ 194,300</u>		<u>\$ 194,300</u>	
Coach Manor:							
Floor Sweeper		\$ 10,000		\$ 10,000		\$ 10,000	New
Backflow Preventer		12,000		12,000		12,000	Replacement
Fire Supression System		36,000		36,000		36,000	Replacement
Hallway - Lighting		40,000		40,000		40,000	Replacement
Hallway - Painting		50,000		50,000		50,000	Replacement
Concrete Patio		10,000		10,000		10,000	Replacement
Appliances		44,800		44,800		44,800	Replacement
		<u>\$ 202,800</u>		<u>\$ 202,800</u>		<u>\$ 202,800</u>	
<u>Water and Sewer System</u>							
Water Maintenance Equipment/Shared Services:							
Water Garage Generator		\$ 800,000		\$ 800,000		\$ 800,000	New
CMMS Mobile Workforce		100,000		100,000		100,000	New
ESRI GIS Inc		122,000		122,000		122,000	New
WMB CIP Asset Mgmt Software Analytics		125,000		125,000		125,000	New
Aclara Server		200,000		200,000		200,000	Replacement
Computer/lpads		50,000		50,000		50,000	Replacement
2-3 Yard Mini Dump w/ Front Plow		58,000		58,000		58,000	Replacement
Crew Van		60,000		60,000		60,000	Replacement
Meter/Utility Van		35,000		35,000		35,000	Replacement
Administration Vehicle		40,000		40,000		40,000	Replacement
Utility Vehicle 4x4 w/Front Plow		50,000		50,000		50,000	Replacement

(Continued)

ENTERPRISE FUNDS
CAPITAL OUTLAYS
FISCAL YEAR 2022

<u>Department/Item</u>	<u>Qty</u>	<u>Departmental Request Amount</u>	<u>Qty</u>	<u>Recommended By Mayor Amount</u>	<u>Qty</u>	<u>Adopted By Council Amount</u>	<u>New or Replacement Item</u>
Water Maintenance Equipment/Shared Services:							
Portable Air Compressor		\$ 55,000		\$ 55,000		\$ 55,000	Replacement
Building Maintenance (Locker Room)		225,000		225,000		225,000	Replacement
Copier		10,000		10,000		10,000	Replacement
Parking Lot Maintenance		30,000		30,000		30,000	Replacement
		<u>\$ 1,960,000</u>		<u>\$ 1,960,000</u>		<u>\$ 1,960,000</u>	
Waste Water Treatment Equipment:							
Work Station Replacements		\$ 40,000		\$ 40,000		\$ 40,000	Replacement
Tech Connect		35,000		35,000		35,000	Replacement
Replacement GBT		100,000		100,000		100,000	Replacement
Volgesang Pump Parts		80,000		80,000		80,000	Replacement
Sand Filter Elbows		60,000		60,000		60,000	Replacement
RAS Pump		60,000		60,000		60,000	Replacement
#6 Conveyor		250,000		250,000		250,000	Replacement
Oven, Glass Wear, Sensors		10,000		10,000		10,000	Replacement
IDEX		10,000		10,000		10,000	Replacement
Autoclave		15,000		15,000		15,000	Replacement
IPP Sampling Equipment		10,000		10,000		10,000	Replacement
Level Sensors Laser		30,000		30,000		30,000	Replacement
Vactoring of Storage Tanks		30,000		30,000		30,000	Replacement
Algae System Pilot Program		80,000		80,000		80,000	New
UV Wipers		66,000		66,000		66,000	Replacement
UV Ballast		30,000		30,000		30,000	Replacement
Asset Management		25,000		25,000		25,000	Replacement
Raw Sewage Pump Starter		150,000		150,000		150,000	Replacement
UV Bulbs		53,000		53,000		53,000	Replacement
Sand Filter Actuators		30,900		30,900		30,900	Replacement
On-Site Road Repairs		160,000		160,000		160,000	Replacement
Security Fence		25,000		25,000		25,000	Replacement
Blower Building Roll Up Door		35,000		35,000		35,000	Replacement
Building C Water Proofing		20,000		20,000		20,000	Replacement
New Incinerator Engineering		1,200,000		1,200,000		1,200,000	Replacement
		<u>\$ 2,604,900</u>		<u>\$ 2,604,900</u>		<u>\$ 2,604,900</u>	

(Continued)

ENTERPRISE FUNDS
CAPITAL OUTLAYS
FISCAL YEAR 2022

<u>Department/Item</u>	Departmental Request	Recommended By Mayor	Adopted By Council	New or Replacement Item
	Qty Amount	Qty Amount	Qty Amount	
<u>Infrastructure</u>				
Detention Basin Construction (Bond Proceeds)	\$ 20,000,000	\$ 20,000,000	\$ 20,000,000	
Watermain Replacements (Funded with Rate):				
Yvonne & Yvette (Schoenherr to DeMott)	265,000	265,000	265,000	
Beierman (9 Mile to Stephens)	650,000	650,000	650,000	
Warner (Stephens to 10 Mile)	550,000	550,000	550,000	
Arden Ave (Chalfonte to Exeter)	150,000	150,000	150,000	
Cosgrove Dr (Fenwick to Martin)	400,000	400,000	400,000	
Chicago Rd (13 Mile to Van Dyke)	700,000	700,000	700,000	
Watermain Replacements (Reserve):				
Toepfer Rd (Groesbeck to Hoover)	1,300,000	1,300,000	1,300,000	
Waltham (8 Mile to Toepfer)	1,000,000	1,000,000	1,000,000	
Sewer Repairs and Lining (Funded with Rate):				
Various Locations	1,000,000	1,000,000	1,000,000	
Ongoing Approved Projects (Funded with Bonds)	15,000	15,000	15,000	
	<u>\$ 26,030,000</u>	<u>\$ 26,030,000</u>	<u>\$ 26,030,000</u>	
 Total Water & Sewer System	 <u>\$ 30,594,900</u>	 <u>\$ 30,594,900</u>	 <u>\$ 30,594,900</u>	
 Total Capital Outlay (Enterprise Funds)	 <u>\$ 30,992,000</u>	 <u>\$ 30,992,000</u>	 <u>\$ 30,992,000</u>	

**CITY OF WARREN, MICHIGAN
NET POSITION BY COMPONENT
LAST EIGHT FISCAL YEARS
(Accrual Basis of Accounting)**

Fiscal Year	2013 (1)	2014	2015 (2)	2016	2017	2018 (3)	2019	2020
Governmental Activities:								
Invested in capital assets, net of related debt	110,679,720	109,841,350	115,090,168	117,332,131	123,302,796	113,821,101	137,591,150	148,821,662
Restricted	41,217,523	44,730,230	41,673,841	44,077,625	45,423,260	62,562,871	51,381,660	56,657,895
Unrestricted	<u>31,944,097</u>	<u>42,214,308</u>	<u>(132,087,443)</u>	<u>(148,581,462)</u>	<u>(152,409,503)</u>	<u>(353,060,453)</u>	<u>(331,784,055)</u>	<u>(293,964,403)</u>
Total governmental activities net assets	<u>\$ 183,841,340</u>	<u>\$ 196,785,888</u>	<u>\$ 24,676,566</u>	<u>\$ 12,828,294</u>	<u>\$ 16,316,553</u>	<u>\$ (176,676,481)</u>	<u>\$ (142,811,245)</u>	<u>\$ (88,484,846)</u>
Business-type activities:								
Invested in capital assets, net of related debt	60,698,300	61,917,558	66,690,180	73,329,416	74,111,047	78,416,923	88,586,233	97,426,077
Restricted	10,511,646	11,418,448	11,195,095	12,215,367	9,907,889	10,604,481	11,758,477	12,864,828
Unrestricted	<u>25,152,897</u>	<u>26,783,108</u>	<u>1,609,583</u>	<u>(5,756,509)</u>	<u>831,598</u>	<u>(4,522,150)</u>	<u>(13,653,738)</u>	<u>(13,298,569)</u>
Total business-type activities net assets	<u>\$ 96,362,843</u>	<u>\$ 100,119,114</u>	<u>\$ 79,494,858</u>	<u>\$ 79,788,274</u>	<u>\$ 84,850,534</u>	<u>\$ 84,499,254</u>	<u>\$ 86,690,972</u>	<u>\$ 96,992,336</u>
Primary government:								
Invested in capital assets, net of related debt	171,378,020	171,758,908	181,780,348	190,661,547	197,413,843	192,238,024	226,177,383	246,247,739
Restricted	51,729,169	56,148,678	52,868,936	56,292,992	55,331,149	73,167,352	63,140,137	69,522,723
Unrestricted	<u>57,096,994</u>	<u>68,997,416</u>	<u>(130,477,860)</u>	<u>(154,337,971)</u>	<u>(151,577,905)</u>	<u>(357,582,603)</u>	<u>(345,437,793)</u>	<u>(307,262,972)</u>
Total primary government net assets	<u>\$ 280,204,183</u>	<u>\$ 296,905,002</u>	<u>\$ 104,171,424</u>	<u>\$ 92,616,568</u>	<u>\$ 101,167,087</u>	<u>\$ (92,177,227)</u>	<u>\$ (56,120,273)</u>	<u>\$ 8,507,490</u>

- (1) Reflects prior period adjustments for bond issuance costs reclassified as outflow of resources, and for a reclassification between restricted net position and unrestricted net position related to community development.
- (2) Reflects retroactive implementation of GASB Statement Number 68, Accounting and Financial Reporting for Pensions.
- (3) Reflects retroactive implementation of GASB Statement Number 75, Accounting and Financial Reporting for Post Retirement Benefits Other than Pensions.

**CITY OF WARREN, MICHIGAN
CHANGES IN NET POSITION
LAST EIGHT FISCAL YEARS**

Expenses	2013	2014	2015 (1)	2016	2017	2018	2019	2020
Governmental activities:								
General government	\$ 11,005,229	\$ 12,963,834	\$ 25,310,012	\$ 24,104,939	\$ 11,213,283	\$ 16,097,711	\$ 13,009,185	\$ 8,555,463
District Court	5,939,804	6,501,550	7,138,274	7,289,471	7,044,306	6,464,165	7,840,727	5,663,508
Public safety	59,683,364	63,792,208	66,512,308	82,746,267	82,752,844	62,391,916	60,857,353	55,271,480
Public works	24,338,956	27,934,896	31,261,848	29,080,210	36,116,970	26,695,024	34,995,669	35,020,927
Recreation and culture	12,111,420	11,815,426	11,749,078	11,812,918	13,945,510	11,398,091	9,492,031	5,211,844
Community and economic development	4,254,706	4,331,962	3,750,923	4,292,710	3,588,945	3,966,082	7,438,567	6,513,838
Interest on long-term debt	1,085,956	937,659	645,177	472,567	386,248	359,449	541,808	675,970
Total governmental activities expenses	<u>118,419,435</u>	<u>128,277,535</u>	<u>146,367,620</u>	<u>159,799,082</u>	<u>155,048,106</u>	<u>127,372,438</u>	<u>134,175,340</u>	<u>116,913,030</u>
Business-type activities:								
Water and Sewer System	34,191,241	35,174,833	58,331,386	40,773,173	39,590,168	31,872,979	52,185,596	41,501,782
Senior citizen housing	2,025,103	2,121,185	2,083,881	2,094,997	2,069,939	1,797,443	2,126,731	1,944,925
Total business-type activities expenses	<u>36,216,344</u>	<u>37,296,018</u>	<u>60,415,267</u>	<u>42,868,170</u>	<u>41,660,107</u>	<u>33,670,422</u>	<u>54,312,327</u>	<u>43,446,707</u>
Total primary government expenses	<u>\$ 154,635,779</u>	<u>\$ 165,573,553</u>	<u>\$ 206,782,887</u>	<u>\$ 202,667,252</u>	<u>\$ 196,708,213</u>	<u>\$ 161,042,860</u>	<u>\$ 188,487,667</u>	<u>\$ 160,359,737</u>
Program Revenues								
Governmental activities:								
Charges for services	\$ 14,573,858	\$ 16,511,721	\$ 16,317,219	\$ 23,645,696	\$ 22,409,974	\$ 21,808,137	\$ 23,004,408	\$ 20,085,980
Operating grants and contributions	15,882,698	16,769,695	17,431,409	17,390,917	15,536,736	19,154,256	20,534,246	20,086,577
Capital grants and contributions	700,760	821,463	504,251	844,295	2,190,092	326,759	193,543	9,286,649
Total governmental activities program revenues	<u>31,157,316</u>	<u>34,102,879</u>	<u>34,252,879</u>	<u>41,880,908</u>	<u>40,136,802</u>	<u>41,289,152</u>	<u>43,732,197</u>	<u>49,459,206</u>
Business-type activities:								
Water and Sewer System	40,839,611	38,541,038	55,669,322	40,682,519	44,240,520	47,890,812	52,340,914	50,383,639
Senior citizen housing	2,157,649	2,219,578	2,359,466	2,371,020	2,380,731	2,379,554	2,482,676	2,455,909
Total business-type activities program revenues	<u>42,997,260</u>	<u>40,760,616</u>	<u>58,028,788</u>	<u>43,053,539</u>	<u>46,621,251</u>	<u>50,270,366</u>	<u>54,823,590</u>	<u>52,839,548</u>
Total primary government program revenues	<u>\$ 74,154,576</u>	<u>\$ 74,863,495</u>	<u>\$ 92,281,667</u>	<u>\$ 84,934,447</u>	<u>\$ 86,758,053</u>	<u>\$ 91,559,518</u>	<u>\$ 98,555,787</u>	<u>\$ 102,298,754</u>
Net (expense) revenue								
Governmental activities	\$ (87,262,119)	\$ (94,174,656)	\$ (112,114,741)	\$ (117,918,174)	\$ (114,911,304)	\$ (86,083,286)	\$ (90,443,143)	\$ (67,453,824)
Business-type activities	6,780,916	3,464,598	(2,386,479)	185,369	4,961,144	16,599,944	511,263	9,392,841
Total primary government net (expense) revenue	<u>\$ (80,481,203)</u>	<u>\$ (90,710,058)</u>	<u>\$ (114,501,220)</u>	<u>\$ (117,732,805)</u>	<u>\$ (109,950,160)</u>	<u>\$ (69,483,342)</u>	<u>\$ (89,931,880)</u>	<u>\$ (58,060,983)</u>
General Revenues and Other Changes in Net Assets								
Governmental activities:								
Property taxes	90,992,186	89,157,917	89,085,885	90,658,051	87,521,449	88,206,104	90,212,955	93,420,380
Sales and use taxes	12,256,586	12,604,122	15,470,027	12,830,042	28,184,436	18,394,692	26,158,925	22,967,832
Franchise fees	1,935,470	2,009,117	2,209,191	2,263,382	2,266,273	2,175,819	2,095,219	2,015,541
Investment earnings	169,068	151,370	214,871	318,427	427,405	870,709	2,371,630	1,816,753
Gain (loss) on sale of capital assets	26,204	19,489	-	-	-	-	-	-
Other revenue	2,656,638	3,177,189	8,240,399	-	-	37,982	3,469,650	1,559,717
Transfers	(90,000)	-	-	-	-	-	-	-
Total governmental activities	<u>107,946,152</u>	<u>107,119,204</u>	<u>115,220,373</u>	<u>106,069,902</u>	<u>118,399,563</u>	<u>109,685,306</u>	<u>124,308,379</u>	<u>121,780,223</u>
Business-type activities:								
Investment earnings	48,181	65,970	187,828	108,047	101,116	636,200	1,760,106	908,523
Gain (loss) on sale of capital assets	140,108	37,339	14,466	-	-	-	(79,651)	-
Other general revenue	289,164	188,364	-	-	-	-	-	-
Total business-type activities	<u>477,453</u>	<u>291,673</u>	<u>202,294</u>	<u>108,047</u>	<u>101,116</u>	<u>636,200</u>	<u>1,680,455</u>	<u>908,523</u>
Total primary government	<u>\$ 108,423,605</u>	<u>\$ 107,410,877</u>	<u>\$ 115,422,667</u>	<u>\$ 106,177,949</u>	<u>\$ 118,500,679</u>	<u>\$ 110,321,506</u>	<u>\$ 125,988,834</u>	<u>\$ 122,688,746</u>
Changes in Net Assets								
Governmental activities	\$ 20,684,033	\$ 12,944,548	\$ 3,105,632	\$ (11,848,272)	\$ 3,488,259	\$ 23,602,020	\$ 33,865,236	\$ 54,326,399
Business-type activities	7,258,369	3,756,271	(2,184,185)	293,416	5,062,260	17,236,144	2,191,718	10,301,364
Total primary government	<u>\$ 27,942,402</u>	<u>\$ 16,700,819</u>	<u>\$ 921,447</u>	<u>\$ (11,554,856)</u>	<u>\$ 8,550,519</u>	<u>\$ 40,838,164</u>	<u>\$ 36,056,954</u>	<u>\$ 64,627,763</u>

(1) Reflects Water and Sewer Fund revenue and expenses for the 18-month period ended June 30, 2015 due to a change in the Fund's fiscal year end.

CITY OF WARREN, MICHIGAN
FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)

Fiscal Year	2011(a)(1)	2012	2013	2014	2015	2016	2017	2018	2019	2020
General Fund:										
Nonspendable	\$ 192,969	\$ 308,659	\$ 368,087	\$ 184,408	\$ 363,734	\$ 579,045	\$ 488,137	\$ 1,018,208	\$ 978,208	\$ 570,605
Restricted	78,199	78,199	78,199	78,199	-	-	-	-	-	-
Assigned	22,283,612	18,810,884	20,165,441	24,044,726	44,489,417	45,342,612	54,304,851	30,694,045	40,972,321	46,852,322
Unassigned	14,850,205	13,103,677	24,348,477	32,659,940	19,010,250	17,896,751	16,620,736	17,504,161	17,408,258	18,146,893
Total general fund	<u>\$ 37,404,985</u>	<u>\$ 32,301,419</u>	<u>\$ 44,960,204</u>	<u>\$ 56,967,273</u>	<u>\$ 63,863,401</u>	<u>\$ 63,818,408</u>	<u>\$ 71,413,724</u>	<u>\$ 49,216,414</u>	<u>\$ 59,358,787</u>	<u>\$ 65,569,820</u>
All Other Governmental Funds:										
Nonspendable	\$ 28,278	\$ 24,182	\$ 54,358	\$ 53,178	\$ 36,258	\$ 38,165	\$ 29,679	\$ 51,057	\$ 55,249	\$ 47,971
Restricted	22,241,525	26,570,626	32,306,941	35,495,128	32,997,440	35,138,179	35,541,188	53,037,480	51,084,443	48,150,409
Committed	807,521	970,471	1,038,648	1,053,463	1,285,591	1,243,997	1,272,625	1,326,799	1,444,972	1,670,057
Assigned	5,518,448	5,971,715	6,157,192	6,223,114	6,453,982	7,072,981	7,458,170	8,054,317	8,849,088	9,401,273
Unassigned	-	(38,029)	-	-	-	-	-	-	-	-
Total all other governmental funds	<u>\$ 28,595,772</u>	<u>\$ 33,498,965</u>	<u>\$ 39,557,139</u>	<u>\$ 42,824,883</u>	<u>\$ 40,773,271</u>	<u>\$ 43,493,322</u>	<u>\$ 44,301,662</u>	<u>\$ 62,469,653</u>	<u>\$ 61,433,752</u>	<u>\$ 59,269,710</u>

(a) In Fiscal 2011, the City adopted GASB 54 which changed fund balance classifications.

(1) Reflects prior period adjustments for compensated absences, debt reclassifications to component units, accrued interest payable, capital assets, property taxes, accruals, and fund balance reclassifications to component units.

CITY OF WARREN, MICHIGAN
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)

	2011 (1)	2012	2013	2014	2015	2016	2017	2018	2019	2020
Revenues:										
Property taxes	\$ 71,241,497	\$ 71,507,381	\$ 90,938,534	\$ 89,360,407	\$ 89,168,842	\$ 90,615,975	\$ 87,521,449	\$ 88,206,104	\$ 90,212,955	\$ 93,420,380
Special assessments	953,569	844,775	706,457	642,545	542,016	268,564	320,742	337,461	216,085	294,158
Licenses and permits	1,765,856	2,368,083	2,691,555	2,700,351	3,253,426	4,265,251	4,018,513	3,841,077	7,054,475	6,184,488
Intergovernmental:										
Federal revenue	6,629,367	5,761,605	5,330,345	5,986,783	5,611,462	3,681,679	3,913,933	3,577,958	3,210,255	3,591,773
State revenue	22,627,501	22,263,849	22,714,684	24,793,129	26,163,042	27,103,065	41,747,464	34,921,047	45,333,707	40,815,671
Charges for services	6,571,928	6,127,204	5,474,068	6,046,079	5,652,636	6,213,357	6,503,468	6,807,317	6,794,015	6,148,689
Fines and fees	6,014,963	5,958,718	6,411,051	7,229,026	6,909,278	7,326,390	6,392,742	6,706,617	7,016,632	5,726,850
Interest	154,001	170,130	163,641	131,813	177,106	269,262	402,702	860,007	2,452,406	1,914,947
Other	4,269,622	4,214,605	3,983,816	4,461,539	9,750,547	6,927,801	6,392,356	5,564,304	6,008,780	4,180,883
Total revenues	120,228,304	119,216,350	138,414,151	141,351,672	147,228,355	146,671,344	157,213,369	150,821,892	168,299,310	162,277,839
Expenditures:										
General government	12,354,513	11,857,239	10,303,758	11,858,091	16,275,040	16,524,940	16,785,509	24,627,533	14,048,925	11,724,444
District court	6,614,802	6,308,210	6,104,152	6,756,822	7,128,439	7,423,740	7,514,872	7,802,982	7,522,817	7,457,866
Public safety	62,123,437	57,004,462	59,701,143	59,763,179	64,014,960	68,062,083	69,691,662	84,110,962	71,718,485	72,677,218
Public works	23,242,704	23,689,400	26,170,932	28,397,991	36,843,249	33,294,649	35,771,364	33,345,393	51,698,511	47,252,283
Recreation and culture	11,122,496	11,236,664	10,563,328	10,757,141	11,439,118	11,136,185	12,841,100	11,500,198	11,877,714	10,921,674
Community and economic development	6,195,074	4,698,321	4,164,219	4,334,700	3,711,712	4,342,649	3,522,057	4,019,759	7,458,288	5,467,507
Debt service	4,474,959	4,503,846	4,324,516	4,322,800	4,187,092	3,212,040	2,683,149	2,681,104	2,738,987	2,729,856
Total expenditures	126,127,985	119,298,142	121,332,048	126,190,724	143,599,610	143,996,286	148,809,713	168,087,931	167,063,727	158,230,848
Excess of revenues over (under) expenditures	(5,899,681)	(81,792)	17,082,103	15,160,948	3,628,745	2,675,058	8,403,656	(17,266,039)	1,235,583	4,046,991
Other Financing Sources (Uses):										
Transfers in	4,095,093	3,992,886	3,839,724	3,833,755	4,116,088	3,067,228	4,387,854	-	-	-
Transfers to fiduciary funds	-	-	-	-	-	-	-	-	-	-
Transfers to Water and Sewer System	(3,935,417)	(3,992,886)	(3,929,724)	(3,833,755)	(4,116,088)	(3,067,228)	(4,387,854)	-	-	-
Proceeds from sale of property	247,852	2,859	-	763	-	-	-	-	-	-
Proceeds from issuance of debt	-	-	1,724,856	13,790,528	3,589,572	-	-	13,236,720	7,870,889	-
Payment to refunded bond escrow agent	-	-	-	(13,677,426)	(2,385,000)	-	-	-	-	-
Bond premium (discounts)	-	-	-	-	11,199	-	-	-	-	-
Settlement agreement	-	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	407,528	2,859	1,634,856	113,865	1,215,771	-	-	13,236,720	7,870,889	-
Net changes in fund balances	\$ (5,492,153)	\$ (78,933)	\$ 18,716,959	\$ 15,274,813	\$ 4,844,516	\$ 2,675,058	\$ 8,403,656	\$ (4,029,319)	\$ 9,106,472	\$ 4,046,991

(1) Reflects prior period adjustments for compensated absences, debt reclassifications to component units, accrued interest payable, capital assets, property taxes, accruals, and fund balance reclassifications to component units.

**CITY OF WARREN, MICHIGAN
ACTUAL VALUE AND TAXABLE VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS**

Valuation Date Dec. 31	Fiscal Year Ended June 30	Real Property					
		Commercial		Industrial		Residential	
		State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value
2009	2011	629,218,480	564,081,510	677,613,220	644,345,220	2,253,489,647	2,241,692,067
2010	2012	591,055,730	553,254,790	523,359,600	509,330,590	2,006,909,739	2,004,558,959
2011	2013	510,962,520	486,206,920	479,895,320	467,227,030	1,761,111,820	1,759,274,870
2012	2014	482,333,454	458,808,554	453,959,170	448,374,390	1,686,089,234	1,683,397,269
2013	2015	516,746,530	462,659,000	448,512,670	441,815,910	1,765,565,520	1,685,392,040
2014	2016	552,421,890	477,195,010	557,876,810	536,764,340	2,000,550,680	1,731,216,405
2015	2017	574,574,110	479,762,650	578,180,810	541,688,250	2,222,026,347	1,764,665,377
2016	2018	605,853,780	499,783,830	602,680,980	550,371,070	2,377,073,450	1,818,118,720
2017	2019	635,317,540	533,676,070	640,338,020	576,625,900	2,473,597,023	1,892,319,973
2018	2020	663,434,110	540,896,560	662,623,930	596,729,950	2,713,853,089	1,987,886,187

The State Equalized Value (SEV) is the Actual Value multiplied by the Equalization Factor, currently equal to fifty percent.

The amounts reported are provided annually by the City Assessor's Office and do not reflect any tax exempt properties. Assessments are valued as of December 31 of each year. The respective taxes were levied on July 1 of the following year for the fiscal year indicated. During the fiscal year, the SEV and taxable values may be amended through judgements of the State Tax Commission (STC), Michigan Tax Tribunal (MTT) or Board of Review (BOR).

On March 15, 1994, Michigan voters passed Proposal A which places a limit on the value used to compute property taxes. Effective with the July 1, 1995 levy, property taxes are calculated using a Taxable Value. The Taxable Value is the lower of the State Equalized Value or the Capped Value. The State Equalized Value is the Assessed Value (representing fifty percent of the true cash value) multiplied by the Equalization Factor (currently equal to 1.000). The Capped Value is calculated by using the prior year's Taxable Value minus losses times the lower of 1.05 or the prior year's Consumers Price Index for the twelve months ended September 30 plus any additions.

- (1) I.F.T. = Industrial Facilities Tax
- O.P.R.A. = Obsolete Property Rehabilitation Act

(Continued)

Personal Property		I.F.T. & O.P.R.A. Tax Rolls(1)		Totals		Total Direct Tax Rate
State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	
621,120,055	621,000,359	380,244,220	380,029,570	4,561,685,622	4,451,148,726	17.7924
633,336,034	633,247,484	326,385,394	326,385,394	4,081,046,497	4,026,777,217	19.8924
609,201,237	609,080,048	269,676,383	269,429,613	3,630,847,280	3,591,218,481	27.8656
634,554,529	634,434,070	280,996,661	280,996,661	3,537,933,048	3,506,010,944	27.8656
678,749,788	678,172,094	279,897,629	278,817,689	3,689,472,137	3,546,856,733	27.8656
709,290,551	709,171,093	186,835,509	185,265,499	4,006,975,440	3,639,612,347	27.7637
405,829,168	405,147,626	146,087,053	144,171,073	3,926,697,488	3,335,434,976	27.7703
362,220,969	362,101,897	117,775,742	117,178,112	4,065,604,921	3,347,553,629	27.7659
346,038,987	345,920,597	121,223,562	119,672,957	4,216,515,132	3,468,215,497	27.6539
357,859,651	357,859,651	132,348,329	130,998,924	4,530,119,109	3,614,371,272	27.5658

**CITY OF WARREN, MICHIGAN
PRINCIPAL PROPERTY TAXPAYERS
PRIOR YEAR AND TEN YEARS AGO**

	Year Ended June 30, 2020			Year Ended June 30, 2010		
	Taxable Value (including I.F.T. and O.P.R.A.)	Rank	Percent of Total Taxable Value	Taxable Value (including I.F.T.)	Rank	Percent of Total Taxable Value
General Motors	\$ 338,415,491	1	9.36%	\$ 632,798,696	1	12.39%
DTE Electric Co	51,238,352	2	1.42%	39,097,934	3	0.77%
Chrysler - FCA US LLC	39,810,449	3	1.10%	310,164,038	2	6.07%
International Transmission Co	31,848,232	4	0.88%	27,535,996	4	0.54%
Consumers Energy	28,993,002	5	0.80%	10,060,077	10	0.20%
Lex Warren LP	18,788,030	6	0.52%			
LCN AVF Warren LLC	18,169,050	7	0.50%			
Noble 12B LLC	13,179,470	8	0.36%			
Hoover Eleven Holding LLC	8,561,880	9	0.24%			
VJL Real Estate LLC / Lipari Foods	7,414,150	10	0.21%	11,039,765	8	0.22%
Art Van Furniture				27,268,722	5	0.53%
Iroquois Industries				15,894,314	6	0.31%
Wico Metal Products				14,744,381	7	0.29%
Meijer, Inc				10,526,870	9	0.21%
Ten largest taxpayers	556,418,106		15.39%	1,099,130,793		21.51%
Other taxpayers	3,057,953,166		84.61%	4,010,239,956		78.49%
Total taxable value	\$ 3,614,371,272		100.00%	\$ 5,109,370,749		100.00%

**CITY OF WARREN, MICHIGAN
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS**

	Fiscal Year				
	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Assessed value	\$ 4,561,685,622	\$ 4,081,046,497	\$ 3,630,847,280	\$ 3,537,933,048	\$ 3,689,472,137
Debt limit (10% of assessed value)	\$ 456,168,562	\$ 408,104,650	\$ 363,084,728	\$ 353,793,305	\$ 368,947,214
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 456,168,562</u>	<u>\$ 408,104,650</u>	<u>\$ 363,084,728</u>	<u>\$ 353,793,305</u>	<u>\$ 368,947,214</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

	Fiscal Year				
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Assessed value	<u>\$ 4,006,975,440</u>	<u>\$ 3,926,697,488</u>	<u>\$ 4,065,604,921</u>	<u>\$ 4,216,515,132</u>	<u>\$ 4,530,119,109</u>
Debt limit (10% of assessed value)	\$ 400,697,544	\$ 392,669,749	\$ 406,560,492	\$ 421,651,513	\$ 453,011,911
Total debt applicable to debt limit	-	-	-	-	<u>123,570,000</u>
Legal debt margin	<u>\$ 400,697,544</u>	<u>\$ 392,669,749</u>	<u>\$ 406,560,492</u>	<u>\$ 421,651,513</u>	<u>\$ 329,441,911</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	27.28%

Section 8.11 of the Warren City Charter limits the net bonded indebtedness incurred for all public purposes to ten percent of the assessed value of all real and personal property in the city. Net bonded indebtedness applicable to the legal debt margin is defined as general obligation bonds, the principal and interest of which are payable from taxes levied upon taxable real and personal property in the city and for payment of which the full faith and credit of the city are pledged, when authorized by a three-fifths vote of the electors voting thereon at any general or special election.

**CITY OF WARREN, MICHIGAN
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS**

Fiscal Year	Population (1)	Number of Households (1)	Income		Unemployment Rate (3)		
			Per Capita (2)	Total	City of Warren	Macomb County	State of Michigan
2011	134,056	53,442	19,376	2,597,469,056	13.60%	11.70%	11.30%
2012	133,764	53,228	19,376	2,591,811,264	10.20%	10.10%	9.20%
2013	133,466	53,066	19,376	2,586,037,216	11.60%	9.90%	9.40%
2014	134,424	53,408	19,376	2,604,599,424	9.60%	9.10%	7.90%
2015	134,805	53,539	19,376	2,611,981,680	7.50%	6.30%	5.80%
2016	134,850	53,492	19,376	2,612,853,600	6.80%	5.60%	4.90%
2017	135,121	52,164	19,376	2,618,104,496	4.30%	3.60%	4.00%
2018	135,031	53,543	19,376	2,616,360,656	4.90%	4.10%	4.30%
2019	136,168	53,747	19,376	2,638,391,168	5.30%	4.40%	4.40%
2020	133,423	53,207	19,376	2,585,204,048	21.40%	18.30%	15.00%

Sources:

- (1) Southeast Michigan Council of Governments est population through July 2018
- (2) 2000 and 2010 U.S. Census Bureau
- (3) Michigan Department of Labor and Economic Growth
-Not Seasonally Adjusted

GLOSSARY OF TERMS

A

ACCRUAL BASIS - Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in timing of cash flows and related underlying economic events near the end of a fiscal period.

ACTIVITY - An office, department, or program to which specific expenses are to be allocated.

APPROPRIATION - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

APPROVED BUDGET - The revenue and expenditure plan for the City for the fiscal year as reviewed and given final approval by the City Council.

B

BALANCED BUDGET - A budget in which estimated revenues are equal to or greater than estimated expenditures.

BUDGET ADJUSTMENT - An adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

BUDGETARY CENTER – A grouping of offices' or activities' budgets that are combined to create a cost center in which actual expenditures cannot exceed budgeted appropriations.

C

CAPITAL OUTLAY - A disbursement of money that results in the acquisition of or addition to fixed assets. The item must have a purchase price greater than \$5,000 to be a capital item.

CONTINGENCY - An estimated amount of funds needed for deficiency, contingent or emergency purposes.

D

DEBT SERVICE - The planned accumulation of revenues and appropriations of expenditures for the retirement of long term debt principal and interest.

DEFICIT - An excess of liabilities and reserves of a fund over its assets.

E

EMPLOYEE BENEFITS - An expenditure object within an activity that includes all employee fringe benefits.

GLOSSARY OF TERMS

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to a private business. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURE - The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as liability of the fund from which retired, or capital outlay.

F

FISCAL YEAR - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Warren is July 1-June 30.

FUND - An independent fiscal entity with a self-balancing set of accounts recording its revenues and expenditures.

FUND ACCOUNTING - The accounts of the City are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

FUND BALANCE - An excess of revenues over expenditures segregated by fund.

G

GENERAL FUND - The fund used to account for those general operating activities of the City which are funded through unrestricted revenues. General government, public safety and public services are financed through this fund. Revenues are received from general property taxes, state shared revenues, licenses and permits, fine and forfeitures, user charges, investment income and other sources.

L

LINE ITEM BUDGET - A budget which emphasizes allocations of resources to given organizational units for particular objects of expenditure, such as salaries, supplies, services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division or agency levels.

M

MILL - A taxation unit equal to one dollar of tax obligation for every \$1,000 of taxable valuation of property.

MILLAGE - The total tax obligation per \$1,000 of taxable valuation of property.

MODIFIED ACCRUAL - This basis of accounting recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the account period in which they are both measurable and incurred.

GLOSSARY OF TERMS

O

ORGANIZATION CHART - A chart representing the authority, responsibility, and relationships among departmental entities within the City organization.

OTHER SERVICES AND CHARGES - An expenditure object within an activity that includes professional services, utilities, rents, and training for example.

P

PERFORMANCE INDICATOR - A measurement of how a program is accomplishing its mission through the delivery of products or service.

PERFORMANCE OBJECTIVES - Desired output oriented accomplishments which can be measured within a given time period.

PERSONAL SERVICES - An expenditure object within an activity that includes payroll expenditures.

R

RECOMMENDED BUDGET - The City's revenue and expenditure plan for the fiscal year as prepared and recommended by the Mayor for City Council consideration.

REVENUE - An addition to the assets of a fund, which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

S

SPECIAL REVENUE FUND - A fund to account for the proceeds of specific revenue sources (other than special assessment, expendable trust, or the major capital projects) that are legally restricted to expenditures for specified purposes.

STATE EQUALIZED VALUATION (SEV) - The assessed valuation of property in the City as determined by the local Assessor and then reviewed and adjusted, if necessary, by the County and the State, to assure that it equals 50% of market value, as required by State law.

SUPPLIES - An expenditure object within an activity that includes all supplies that have a useful life of less than one year and/or a purchase price of less than \$200.

SURPLUS - An excess of the assets of a fund over its liabilities and reserves.

T

TAX BASE - The total value of taxable property in the City.