



# PRECIOUS METAL & GEM DEALER

**BUSINESS LICENSE APPLICATION**  
OFFICE OF THE CITY CLERK  
ONE CITY SQUARE, SUITE 205  
WARREN, MI 48093-2393  
(586) 574-4557 / FAX (586) 574-4556

**FEE: \$60.00 ANNUALLY**  
**LICENSE EXPIRES: SEPTEMBER 30 ANNUALLY**

*10% late fee for renewal applications received after this date*

I hereby apply for a certificate of registration to engage in business of Precious Metal/Gem Dealer in compliance with Michigan State Law (Public Act 95 of 1981) and the Code of Ordinances of the City of Warren. (Chapter 27, Article I, Section 27-1, Article II, Section 27-2 thru 27-9, Article III, Section 27-15 thru 27-20, Article IV, Section 27-26)

NEW  RENEWAL

**PLEASE COMPLETE APPLICATION IN FULL**

BUSINESS NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_ Warren, MI  
street city state zip

OWNER NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_  
street city state zip

DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_  
street city state zip

**WILL YOU BE BUYING OR SELLING PRECIOUS METALS & GEMS?**

**PLEASE CHECK ONE OF THE FOLLOWING:**  BUYING  SELLING  BOTH

FEDERAL TAXPAYER I.D. NO. \_\_\_\_\_

STATES SALES TAX LICENSE NUMBER: \_\_\_\_\_  
*(only applicable if you are selling)*

SEND CORRESPONDENCE BY:  EMAIL: \_\_\_\_\_  MAIL ONLY

I certify that all statements on this application are true. I understand that any false information may result in the revoking of this license.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Preferred Mailing Address:  Business Address  Owner Address  ATTN: \_\_\_\_\_

Other: \_\_\_\_\_  
street city state zip

**\* In accordance with the Warren Code of Ordinances mandated in Section 18-9: No license shall be issued or renewed under the provisions of this chapter or any other ordinance of the city until any and all personal property taxes, levied and assessed against such person by the city which may be due and payable at the time of the filing of the application for such license, shall have been paid (Applies to Warren businesses only) / THIS LICENSE IS NOT TRANSFERABLE & NON-REFUNDABLE**

**\* Note: New dwelling or new owner must obtain a new Certificate of Compliance from the Building Department**

**OFFICE USE ONLY**

DEPARTMENT APPROVAL:

POLICE:  BUILDING:

Issued by: \_\_\_\_\_ Computer Entry  Paper License

LICENSE EXPIRES: 09/30/20\_\_\_\_ FEE \$ 60.00

PRECIOUS METAL & GEM LATE FEE\* \$ \_\_\_\_\_

DEALER REGISTRATION NO. \_\_\_\_\_ \* Applied if renewal application received after 09/30

PAID  OTC  MAIL

**REQUIREMENTS:**

- COPY OF YOUR DRIVER'S LICENSE OR STATE ID
- COPY OF YOUR MICHIGAN STATE SALES TAX LICENSE (ONLY APPLICABLE IF YOU ARE SELLING)
  - > The name, address, and thumbprint of the dealer, all agents or employees of the dealer. Thumbprints must be taken by the Police Department. The dealer, withing 24 hours after hiring a new employee, shall contact the Police Department to provide the name, address, and thumbprint of the new employee.
  - > Within 48 hours after receiving or purchasing a precious item, the dealer shall send a copy of the record of transaction from to the Police Department's Precious Metals and Gems Officer.
  - > Hours of business shall not begin before 7:00 a.m. and shall not extend beyond 9:00 p.m.
  - > This certificate of registration is not assignable or transferable.

*NOTE: If you are selling any used items, you are also required to obtain a Secondhand Goods Dealer License according to Warren City Ordinance (Chapter 30, Division 1, Section 30-1 thru 30-6, Division 2, Section 30-11 thru 30-22, Division 3, Section 30-26 thru 30-30, Chapter 18, MCL 445.401).*

**LIST OF AGENTS OR EMPLOYEES**

**NAME OF DEALER:** \_\_\_\_\_ **REGISTRATION NO.** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
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