



# PAWNBROKER

**BUSINESS LICENSE APPLICATION**  
OFFICE OF THE CITY CLERK  
ONE CITY SQUARE, SUITE 205  
WARREN, MI 48093-2393  
(586) 574-4557 / FAX (586) 574-4556

**FEE: \$260.00 ANNUALLY**  
**LICENSE EXPIRES: MARCH 31 ANNUALLY**

*10% late fee for renewal applications received after this date*

I hereby apply for a license to operate a pawnbroker's shop within the City of Warren in compliance with the Code of Ordinances of the City of Warren. (Chapter 30, Article IV, Division I, Section 30-52 thru 30-55, Division II, Section 30-58 thru 30-73)

NEW  RENEWAL

**PLEASE COMPLETE APPLICATION IN FULL**

BUSINESS NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_ Warren, MI  
street city state zip

OWNER NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_  
street city state zip

DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_

APPLICANT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_  
street city state zip

FEDERAL TAXPAYER ID: \_\_\_\_\_

STATE EMPLOYER ID: \_\_\_\_\_

SEND CORRESPONDENCE BY:  EMAIL: \_\_\_\_\_  MAIL ONLY

I certify that all statements on this application are true. I understand that any false information may result in the revoking of this license.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Preferred Mailing Address:  Business Address  Owner Address  ATTN: \_\_\_\_\_

Other: \_\_\_\_\_  
street city state zip

### REQUIREMENTS:

- Copy of your Michigan State Sales Tax License
- Two (2) Surety Bonds, each in the sum of \$1,500, with at least two (2) sureties for a total of three thousand dollars (\$3,000) in bonds
- Copy of Driver's License or State ID

\* In accordance with the Warren Code of Ordinances mandated in Section 18-9: No license shall be issued or renewed under the provisions of this chapter or any other ordinance of the city until any and all personal property taxes, levied and assessed against such person by the city which may be due and payable at the time of the filing of the application for such license, shall have been paid (Applies to Warren businesses only) / THIS LICENSE IS NOT TRANSFERABLE & NON-REFUNDABLE

**\* Note: New dwelling or new owner must obtain a new Certificate of Compliance from the Building Department**

*PLEASE NOTE: If your Pawnbroker's business is involved in BUYING precious metals and gems from the public, you are required to obtain a Precious Metal & Gem Dealer License. If your Pawnbroker's business is involved in selling secondhand items, you are required to obtain a Secondhand Goods Dealer License.*

### OFFICE USE ONLY

DEPARTMENT APPROVAL:

POLICE:  BUILDING:  MAYOR:

Issued by: \_\_\_\_\_  
Computer Entry  Paper License

LICENSE EXPIRES: 03/31/20\_\_\_\_

FEE \$ 260.00

LATE FEE\* \$ \_\_\_\_\_

PAWNBROKER LICENSE NO. \_\_\_\_\_

\* Applied if renewal application received after 03/31

PAID  OTC  MAIL