



HANDBILL

BUSINESS LICENSE APPLICATION
OFFICE OF THE CITY CLERK
ONE CITY SQUARE, SUITE 205
WARREN, MI 48093-2393
(586) 574-4557 / FAX (586) 574-4556

FEES: 1 Year - \$75.00
3 Months - \$50.00
1 Week - \$30.00
1 Day - \$20.00

LICENSE EXPIRES: _____

I hereby apply for a license to distribute handbills within the City of Warren in compliance with the Code of Ordinances of the City of Warren.
(Chapter 3, Article II, Section 3-16 thru 3-25)

NEW RENEWAL

PLEASE COMPLETE APPLICATION IN FULL

BUSINESS NAME: _____ PHONE: _____

BUSINESS ADDRESS: _____
street city state zip

TYPE OF BUSINESS: _____

APPLICANT NAME: _____ PHONE: _____

APPLICANT ADDRESS: _____
street city state zip

DISTRIBUTING PERIOD: START DATE: _____ END DATE: _____

NUMBER OF PERSONS DISTRIBUTING: _____ (Please complete attached list)

SEND CORRESPONDENCE BY: EMAIL: _____ MAIL ONLY

I certify that all statements on this application are true. I understand that any false information may result in the revoking of this license.

Signature: _____

Print Name: _____

Preferred Mailing Address: Business Address Owner Address ATTN: _____
 Other: _____
street city state zip

REQUIREMENTS:
 You must register with the Police Department on each day that distribution of handbills is to be made within the city.

* In accordance with the Warren Code of Ordinances mandated in Section 18-9: No license shall be issued or renewed under the provisions of this chapter or any other ordinance of the city until any and all personal property taxes, levied and assessed against such person by the city which may be due and payable at the time of the filing of the application for such license, shall have been paid (Applies to Warren businesses only) / THIS LICENSE IS NOT TRANSFERABLE & NON-REFUNDABLE

* Note: New dwelling or new owner must obtain a new Certificate of Compliance from the Building Department

HOURS OF DISTRIBUTION: IT SHALL BE UNLAWFUL TO DISTRIBUTE BEFORE THE HOUR OF 08:30 A.M. AND AFTER THE HOUR OF 06:00 P.M. OR AT ANYTIME ON SUNDAYS AND HOLIDAYS

*** NOTE: Exemptions**

The provisions of this article shall not be deemed to apply to the distribution of mail by the United States, nor to newspapers, nor to handbills primarily or solely pertaining to religious, social, and political activities.

OFFICE USE ONLY

Issued by: _____ Computer Entry Paper License Business Cards CC: POLICE CC: WATCH COMMANDER CC: DISPATCH

LICENSE EXPIRES: _____ FEE \$ _____

HANDBILL LICENSE NO. _____

PAID OTC MAIL

BUSINESS NAME:

LICENSE NO:

NAME:		PHONE:		
ADDRESS:				
	STREET	CITY	STATE	ZIP
DATE OF BIRTH:	/ /			

NAME:		PHONE:		
ADDRESS:				
	STREET	CITY	STATE	ZIP
DATE OF BIRTH:	/ /			

NAME:		PHONE:		
ADDRESS:				
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DATE OF BIRTH:	/ /			