



CIRCUS, CARNIVAL, FAIR, FESTIVAL, MENAGERIES &/OR EXHIBITION LICENSE

BUSINESS LICENSE APPLICATION

OFFICE OF THE CITY CLERK
ONE CITY SQUARE, SUITE 205
WARREN, MI 48093-2393
(586) 574-4557 / FAX (586) 574-4556

(FEES LISTED BELOW)

PERMIT EXPIRES: 30 DAYS FROM DATE OF ISSUE

10% late fee for renewal applications received after this date

I hereby apply for a license to operate a circus, carnival, festival, and/or exhibition within the City of Warren in compliance with the Code of Ordinances of the City of Warren. (Chapter 6, Article VII, Division 1, Section 6-171 thru 6-172, Division 2, Section 6-186 thru 6-189, Chapter 18, Zoning Ordinance, Section 4.35)

NEW RENEWAL

PLEASE COMPLETE APPLICATION IN FULL

ORGANIZATION NAME: _____ PHONE: _____

ADDRESS: _____
street city state zip

OWNER/CORPORATION NAME: _____ PHONE: _____

HOME ADDRESS: _____

DATE OF BIRTH: _____ / _____ / _____
street city state zip

APPLICANT NAME: _____ PHONE: _____

APPLICANT ADDRESS: _____
street city state zip

LOCATION OF EVENT: _____

DESCRIPTION OF EVENT: _____

DATES OF EVENT: _____

SEND CORRESPONDENCE BY: EMAIL: _____ MAIL ONLY

I certify that all statements on this application are true. I understand that any false information may result in the revoking of this license.

Signature: _____

Print Name: _____

Preferred Mailing Address: Business Address Owner Address ATTN: _____

Other: _____
street city state zip

FEES: \$85.00 FOR THE FIRST DAY \$45.00 FOR EACH SUBSEQUENT DAY, FOR A TOTAL OF 16 CONSECUTIVE OR NON-CONSECUTIVE DAYS; HOWEVER THE PERMIT EXPIRES 30 DAYS FROM DATE OF ISSUE

** Any license may be issued without fee for any charitable, religious, educational, fraternal, or public organization not conducted solely for private profit, upon the approval of the City Council per your letter of request*

Side Shows in connection with above, if operated by the same management: \$30.00 first day, \$15.00 each subsequent day

OFFICE USE ONLY

DEPARTMENT APPROVAL:

POLICE: FIRE:

If held outside and/or outdoor temporary structure, you must obtain the following approval: Zoning Board of Appeals:

If using holding tank and/or connection to sanitary line, you must obtain the following approval:

HEALTH DEPARTMENT APPROVAL: _____ DATE: _____

Issued by: Computer Entry Paper License

LICENSE EXPIRES: _____

CIRCUS, CARNIVAL, FAIR, FESTIVAL, MENAGERIE AND/OR EXHIBITION LICENSE NO. _____ FEE \$ _____
 PAID OTC MAIL

* In accordance with the Warren Code of Ordinances mandated in Section 18-9: No license shall be issued or renewed under the provisions of this chapter or any other ordinance of the city until any and all personal property taxes, levied and assessed against such person by the city which may be due and payable at the time of the filing of the application for such license, shall have been paid (Applies to Warren businesses only) / THIS LICENSE IS NOT TRANSFERABLE & NON-REFUNDABLE

* Note: New dwelling or new owner must obtain a new Certificate of Compliance from the Building Department

REQUIREMENTS:

- Standard Liability Insurance Policy** or policies issued by a company licensed to do business in the state for public liability covering injuries to persons and wrongful deaths from the negligence or willfulness of the licensee, his/her agents, servants, or employees in an amount not less than \$250,000.00 for any one person and not less than \$500,000.00 for more than one person and property damage of not less than \$100,000.00. **City of Warren must be listed as Certificate Holder/Additional Insured**
- Surety Bond** with a company authorized to do business in this state in an amount of \$5,000.00 indemnifying and agreeing to pay the City of Warren all damages, indebtedness or loss to the city arising from any acts of omissions of the licensee or his/her agents, servants, employees or his/her lessees or licensees, in the operation of such business.
- A copy of your Driver's License or State ID**

NOTE:

It is recommended that you apply for Zoning Board of Appeals approval at least 60 DAYS BEFORE YOUR EVENT. If you have questions about ZBA approval, please contact the Building Department at (586) 574-4504