



AMUSEMENT MACHINE *(Regular)*

BUSINESS LICENSE APPLICATION
OFFICE OF THE CITY CLERK
ONE CITY SQUARE, SUITE 205
WARREN, MI 48093-2393
(586) 574-4557 / FAX (586) 574-4556

(PLEASE SEE FEES BELOW)
LICENSE EXPIRES: August 31 ANNUALLY

10% late fee for renewal applications received after this date

I hereby apply for a license to operate coin-operated amusement machines in the City of Warren in compliance with the Code of Ordinances of the City of Warren. (Chapter 6, Article IX, Division I, Section 6-226 thru 6-230, Division 2, Section 6-246 thru 6-258 and State Code Section 3-511 thru 3-515, Chapter 18)

NEW RENEWAL

PLEASE COMPLETE APPLICATION IN FULL

BUSINESS NAME: _____ PHONE: _____

BUSINESS ADDRESS: _____
street city state zip

OWNER NAME: _____ PHONE: _____

HOME ADDRESS: _____
street city state zip

DATE OF BIRTH: ____/____/____

EMAIL ADDRESS: _____

PERSON RESPONSIBLE FOR
OPERATING/MANAGING THE
MACHINE(S): _____ PHONE: _____

HOME ADDRESS: _____
street city state zip

DATE OF BIRTH: ____/____/____

SEND CORRESPONDENCE BY: EMAIL: _____ MAIL ONLY

I certify that all statements on this application are true. I understand that any false information may result in the revoking of this license. I also understand that it is mandatory to completely fill out all information on this application.

Signature: _____

Print Name: _____

Preferred Mailing Address: Business Address Owner Address ATTN: _____

Other: _____
street city state zip

REQUIREMENTS:

- A copy of the owner's Driver's License or State ID
- In order to obtain Building Dept. approval (586-574-4504), you must submit a site and floor plan

YOU MUST KEEP ALL PAGES OF THIS APPLICATION ATTACHED IN ORDER TO BE APPROVED

NOTE: New dwelling or new owner must obtain a new Certificate of Compliance from the Building Department

FEES:	FIRST TIME APPLICATION FEES:	RENEWAL APPLICATION FEES:
	\$85.00 LICENSE FEE	\$47.50 LICENSE FEE
	\$75.00 PER MACHINE (for up to 4 machines*)	50% OF FIRST TIME FEES PER MACHINE (for up to 4 machines*)

*** NOTE:** Any single location with 5 (or more) machines must apply for an Amusement Machine Center business license

OFFICE USE ONLY		DEPARTMENT APPROVAL:	
POLICE: <input type="checkbox"/>	BUILDING: <input type="checkbox"/>		
Issued by: _____	Computer Entry <input type="checkbox"/>	Paper License <input type="checkbox"/>	CC: ASSESSING <input type="checkbox"/>
LICENSE EXPIRES: 08/31/20_____		MACHINE STICKER(S) #:	FEE \$ _____
AMUSEMENT MACHINE LICENSE NO. _____		LATE FEE* \$ _____	
		<i>* Applied if renewal application received after 08/31</i>	
		<input type="checkbox"/> PAID	<input type="checkbox"/> OTC <input type="checkbox"/> MAIL

* In accordance with the Warren Code of Ordinances mandated in Section 18-9: No license shall be issued or renewed under the provisions of this chapter or any other ordinance of the city until any and all personal property taxes, levied and assessed against such person by the city which may be due and payable at the time of the filing of the application for such license, shall have been paid (Applies to Warren businesses only) / THIS LICENSE IS NON-REFUNDABLE

FOR NEW APPLICANTS OR NEW LOCATIONS OR A NEW MACHNE, THE FOLLOWING ARE BUILDING DEPARTMENT REQUIREMENTS*:

- 1** An electrical inspection must be made by the Building Department prior to licensing and operations of these machines.
- 2** Upon submission of an application and inspection fee, also include two (2) copies of scaled diagrams of site and floor plans, showing the permanent location of each machine, including electrical outlets, all aisles, exits and doorways.
- 3** Distributors observe that this requirement is for EACH location that you service.

RENEWALS ONLY: A license may be renewed upon submission of a renewal application and payment of the renewal fee. The application will be considered in the manner provided in Section 6-247 (a), if the application is for the same location at the same location within the same business as the previous year, then no electrical inspection is required. One scaled drawing will be required with the application. If last year's site and floor plans have remained the same, they may be submitted with this renewal application.

TRANSFERS: A transfer application can only be accepted for current licensed machines within the City of Warren. Upon application to the City Clerk's office to such effect and payment of the fee, the application of transfer will be approved. A transfer fee is \$15.00 per machine.

**** For questions regarding inspections and/or diagrams, please contact the Building Department at: (586) 574-4504***

MAKE SURE YOU'RE APPLYING FOR THE PROPER LICENSE(S):

VENDING MACHINES THAT REQUIRE LICENSING:

AIR MACHINES
BOTTLED WATER
BOWLER AIDS
BOWLING BALL CLEANER
BOWLING GAME
CANDY
CIGAR
CIGARETTE
COFFEE MACHINES
COLD FOODS/SANDWICHES
COMBO – CANDY/SNACK/CIGARETTE
COMBO – SNACK/CANDY
COMBO – SNACK/CIGARETTE
COMBO – SNACK/POP
COPY MACHINE
DART BOARDS
FOOSBALL
GUM (GUMBALL MACHINES)
HEALTH MACHINE
HOT BEVERAGES
HOT CANNED FOOD
JUICE
JUKE BOX
LAMINATING MACHINE

MILK MACHINES
MISCELLANEOUS MERCHANDISE
MONEY CHANGERS
NECESSITIES
NOVELTIES
PASTRY
PHOTO MACHINES
REDEMPTION GAMES **
SELF-SERVICE VACUUMS
SHUFFLEBOARD
SNACKS
SOAP
SODA
SPORTS CARDS
SPORTS MACHINES
STICKER MACHINE
TOWEL MACHINES

*Business Licensing
Clerk's Office
City of Warren
1 City Square, Ste 205
Warren, MI 48093
(586) 574-4557*

AMUSEMENT MACHINES THAT REQUIRE LICENSING:

AIR HOCKEY
CHILDREN'S RIDES
CRANE OPERATED MACHINES
PINBALL GAMES
VIDEO GAMES

**** NOTE: Redemption Game DOES NOT include the following:**

Games such as roulette, beano, cards, dice, wheels of fortune, video poker, slot machines, or games in which winning depends primarily upon fortuitous or accidental circumstances beyond the control of the player

A game that includes a mechanical or physical device which directly or indirectly impairs or thwarts the skill of the player

THESE TYPES OF MACHINES MUST BE LICENSED AS AMUSEMENT MACHINES

WHAT LICENSE IS REQUIRED & WHO NEEDS TO APPLY FOR THAT LICENSE?

Amusement Machine DISTRIBUTOR License

This license is required when amusement machines in a Warren business are owned by a distributor. The distributor is responsible for obtaining this license.

Amusement Machine License (Regular)

This license is required when amusement machines are owned by the business owner of the Warren location they are in. The Warren business owner is responsible for obtaining this license.

If the business has more than four (4) machines at that location, please refer to the Amusement Machine Center License

Amusement Machine Center License

This license is required when a Warren business has five (5) or more amusement machines located in their business. This license is required regardless of who owns the machines. The Warren business owner is responsible for obtaining this license.

Merchandise/Service Vending Machine License (Regular)

This license is required when vending machines are owned by the business owner of the Warren location they are in. The Warren business owner is responsible for obtaining this license.

Merchandise/Service Vending Machine DISTRIBUTOR License

This license is required when vending machines in a Warren business are owned by a distributor. The distributor is responsible for obtaining this license.

Business License Applications are available online at: www.cityofwarren.org/business-licenses

AMUSEMENT VENDING MACHINES LIST

BUSINESS NAME: _____ **TOTAL # OF MACHINES TO BE LICENSED:** _____

BUSINESS ADDRESS: _____

TYPE OF BUSINESS: _____

LOCATION & CAPACITY OF PARKING FACILITIES: _____

PLEASE COMPLETE <u>IN FULL</u>		
DESCRIPTION OF MACHINE(S)	MACHINE COUNT:	Manufacturer's Name & Serial Numbers
<i>5 (or more) machines at one location must apply for the AMUSEMENT MACHINE CENTER business license</i>		