



# AMUSEMENT MACHINE DISTRIBUTOR

**BUSINESS LICENSE APPLICATION**  
OFFICE OF THE CITY CLERK  
ONE CITY SQUARE, SUITE 205  
WARREN, MI 48093-2393  
(586) 574-4557 / FAX (586) 574-4556

**(PLEASE SEE FEES BELOW)**  
**LICENSE EXPIRES: August 31 ANNUALLY**

*10% late fee for renewal applications received after this date*

I hereby apply for a license to distribute coin-operated amusement machines (i.e. video games, air hockey, pinball machines) in the City of Warren in compliance with the Code of Ordinances of the City of Warren. (Chapter 6, Article IX, Division I, Section 6-226 thru 6-230, Division 2, Section 6-246 thru 6-258 and State Code Section 3-511 thru 3-515, Chapter 18)

NEW  RENEWAL

**PLEASE COMPLETE APPLICATION IN FULL**

BUSINESS NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_  
street city state zip

OWNER NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_  
street city state zip

DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PERSON RESPONSIBLE FOR  
OPERATING/MANAGING THE  
MACHINE(S): \_\_\_\_\_ PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_  
street city state zip

DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_

SEND CORRESPONDENCE BY:  EMAIL: \_\_\_\_\_  MAIL ONLY

I certify that all statements on this application are true. I understand that any false information may result in the revoking of this license. I also understand that it is mandatory to completely fill out all information on this application.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Preferred Mailing Address:  Business Address  Owner Address  ATTN: \_\_\_\_\_

Other: \_\_\_\_\_  
street city state zip

### REQUIREMENTS:

- Complete the attached list including each of your locations - you must complete this list **IN FULL**
- A copy of the owner's Driver's License or State ID

*YOU MUST KEEP ALL PAGES OF THIS APPLICATION ATTACHED IN ORDER TO BE APPROVED*

**NOTE:** New dwelling or new owner must obtain a new Certificate of Compliance from the Building Department

FEES:	FIRST TIME APPLICATION FEES:	RENEWAL APPLICATION FEES:
	\$510.00 LICENSE FEE	\$260.00 LICENSE FEE
	\$75.00 PER MACHINE FOR THE FIRST 10 MACHINES	50% OF FIRST TIME FEES
	\$50.00 PER MACHINE FOR THE SECOND 10 MACHINES	PER MACHINE
	\$25.00 PER MACHINE FOR MORE THAN 20 MACHINES	

*NOTE: Any single location with 5 (or more) machines must also apply for an Amusement Machine Center business license*

### OFFICE USE ONLY

DEPARTMENT APPROVAL:

POLICE:  BUILDING:

Issued by: \_\_\_\_\_ Computer Entry  Paper License  CC: ASSESSING  MACHINE STICKER(S) #: \_\_\_\_\_

LICENSE EXPIRES: 08/31/20\_\_\_\_ FEE \$ \_\_\_\_\_

AMUSEMENT MACHINE LATE FEE\* \$ \_\_\_\_\_

DISTRIBUTOR LICENSE NO. \_\_\_\_\_ \* Applied if renewal application received after 08/31

PAID  OTC  MAIL

\* In accordance with the Warren Code of Ordinances mandated in Section 18-9: No license shall be issued or renewed under the provisions of this chapter or any other ordinance of the city until any and all personal property taxes, levied and assessed against such person by the city which may be due and payable at the time of the filing of the application for such license, shall have been paid (Applies to Warren businesses only) / THIS LICENSE IS NON-REFUNDABLE

**FOR NEW APPLICANTS OR NEW LOCATIONS OR A NEW MACHINE, THE FOLLOWING ARE BUILDING DEPARTMENT REQUIREMENTS\*:**

- 1 An electrical inspection must be made by the Building Department prior to licensing and operations of these machines.
- 2 Upon submission of an application and inspection fee, also include two (2) copies of scaled diagrams of site and floor plans, showing the permanent location of each machine, including electrical outlets, all aisles, exits and doorways.
- 3 Distributors observe that this requirement is for EACH location that you service.

**RENEWALS ONLY:** A license may be renewed upon submission of a renewal application and payment of the renewal fee. The application will be considered in the manner provided in Section 6-247 (a), if the application is for the same location at the same location within the same business as the previous year, then no electrical inspection is required. One scaled drawing will be required with the application. If last year's site and floor plans have remained the same, they may be submitted with this renewal application.

**TRANSFERS:** A transfer application can only be accepted for current licensed machines within the City of Warren. Upon application to the City Clerk's office to such effect and payment of the fee, the application of transfer will be approved. A transfer fee is \$15.00 per machine.

***\* For questions regarding inspections and/or diagrams, please contact the Building Department at: (586) 574-4504***

## AMUSEMENT VENDING MACHINES LIST - DISTRIBUTOR

DISTRIBUTOR NAME:

TOTAL # OF MACHINES TO BE LICENSED:

<i>PLEASE COMPLETE <u>IN FULL</u></i>						
<b><u>Name &amp; Address</u> of Operating Location</b>	<b>Type of Business</b>	<b>Name &amp; Address of Business Owner</b>	<b>Machine Count</b>	<b>Description of Machine(s)</b>	<b>Manufacturer's Name &amp; Serial Numbers</b>	<b>Location &amp; Capacity of Parking Facilities</b>
<i>Name:</i>						
<i>Address:</i>						
<i>Name:</i>						
<i>Address:</i>						
<i>Name:</i>						
<i>Address:</i>						
<i>Name:</i>						
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<i>Name:</i>						
<i>Address:</i>						
<i>Name:</i>						
<i>Address:</i>						
<i>Name:</i>						
<i>Address:</i>						

*5 (or more) machines at one location must apply for the AMUSEMENT MACHINE CENTER business license*

## MAKE SURE YOU'RE APPLYING FOR THE PROPER LICENSE(S):

### VENDING MACHINES THAT REQUIRE LICENSING:

AIR MACHINES  
BOTTLED WATER  
BOWLER AIDS  
BOWLING BALL CLEANER  
BOWLING GAME  
CANDY  
CIGAR  
CIGARETTE  
COFFEE MACHINES  
COLD FOODS/SANDWICHES  
COMBO – CANDY/SNACK/CIGARETTE  
COMBO – SNACK/CANDY  
COMBO – SNACK/CIGARETTE  
COMBO – SNACK/POP  
COPY MACHINE  
DART BOARDS  
FOOSBALL  
GUM (GUMBALL MACHINES)  
HEALTH MACHINE  
HOT BEVERAGES  
HOT CANNED FOOD  
JUICE  
JUKE BOX  
LAMINATING MACHINE

MILK MACHINES  
MISCELLANEOUS MERCHANDISE  
MONEY CHANGERS  
NECESSITIES  
NOVELTIES  
PASTRY  
PHOTO MACHINES  
REDEMPTION GAMES \*\*  
SELF-SERVICE VACUUMS  
SHUFFLEBOARD  
SNACKS  
SOAP  
SODA  
SPORTS CARDS  
SPORTS MACHINES  
STICKER MACHINE  
TOWEL MACHINES

*Business Licensing  
Clerk's Office  
City of Warren  
1 City Square, Ste 205  
Warren, MI 48093  
(586) 574-4557*

### AMUSEMENT MACHINES THAT REQUIRE LICENSING:

AIR HOCKEY  
CHILDREN'S RIDES  
CRANE OPERATED MACHINES  
PINBALL GAMES  
VIDEO GAMES

**\*\* NOTE: Redemption Game DOES NOT include the following:**

*Games such as roulette, beano, cards, dice, wheels of fortune, video poker, slot machines, or games in which winning depends primarily upon fortuitous or accidental circumstances beyond the control of the player*

*A game that includes a mechanical or physical device which directly or indirectly impairs or thwarts the skill of the player*

**THESE TYPES OF MACHINES MUST BE LICENSED AS AMUSEMENT MACHINES**

## WHAT LICENSE IS REQUIRED & WHO NEEDS TO APPLY FOR THAT LICENSE?

### Amusement Machine DISTRIBUTOR License

This license is required when amusement machines in a Warren business are owned by a distributor. The distributor is responsible for obtaining this license.

### Amusement Machine License (Regular)

This license is required when amusement machines are owned by the business owner of the Warren location they are in. The Warren business owner is responsible for obtaining this license.

*If the business has more than four (4) machines at that location, please refer to the Amusement Machine Center License*

### Amusement Machine Center License

This license is required when a Warren business has five (5) or more amusement machines located in their business. This license is required regardless of who owns the machines. The Warren business owner is responsible for obtaining this license.

### Merchandise/Service Vending Machine License (Regular)

This license is required when vending machines are owned by the business owner of the Warren location they are in. The Warren business owner is responsible for obtaining this license.

### Merchandise/Service Vending Machine DISTRIBUTOR License

This license is required when vending machines in a Warren business are owned by a distributor. The distributor is responsible for obtaining this license.