



AMUSEMENT MACHINE CENTER

BUSINESS LICENSE APPLICATION
OFFICE OF THE CITY CLERK
ONE CITY SQUARE, SUITE 205
WARREN, MI 48093-2393
(586) 574-4557 / FAX (586) 574-4556

(PLEASE SEE FEES BELOW)
LICENSE EXPIRES: August 31 ANNUALLY

10% late fee for renewal applications received after this date

I hereby apply for a license to operate an amusement machine center in the City of Warren in compliance with the Code of Ordinances of the City of Warren. (Chapter 6, Article IX, Division I, Section 6-226 thru 6-230, Division II, Section 6-246 thru 6-258, State Code Section 3-511 thru 3-515, Chapter 18)

NEW RENEWAL **PLEASE COMPLETE APPLICATION IN FULL**
NAME OF BUSINESS WHERE MACHINES ARE LOCATED: _____ PHONE: _____

BUSINESS ADDRESS: _____
street city state zip

OWNER OF BUSINESS: _____ PHONE: _____

HOME ADDRESS: _____
street city state zip

DATE OF BIRTH: / /

EMAIL ADDRESS: _____

PERSON RESPONSIBLE FOR OPERATING/MANAGING THE MACHINE(S): _____ PHONE: _____

HOME ADDRESS: _____
street city state zip

DATE OF BIRTH: / /

SEND CORRESPONDENCE BY: EMAIL: _____ MAIL ONLY

I certify that all statements on this application are true. I understand that any false information may result in the revoking of this license. I also understand that it is mandatory to completely fill out all information on this application.

Signature: _____

Print Name: _____

Preferred Mailing Address: Business Address Owner Address ATTN: _____
 Other: _____

street city state zip

REQUIREMENTS:

- Copy of Liability Insurance Policy** (Requiring: Public liability in an amount not less than \$100,000.00 for each person and \$400,000.00 for each accident, covering any damage arising out of the use or operation of any and all amusement machines and facilities operated in connection with the amusement machine center. The certificate of insurance must stipulate that the insurance shall not be cancelled except upon **ten (10) days prior written notice to the City Clerk . City of Warren must be named as Certificate Holder/Additional insured.**)
- A copy of the owner's Driver's License or State ID**

FEES:	FIRST TIME APPLICATION FEES:	RENEWAL APPLICATION FEES:
	\$710.00 LICENSE FEE	\$360.00 LICENSE FEE
	\$75.00 PER MACHINE FOR THE FIRST 10 MACHINES	50% OF FIRST TIME FEES
	\$50.00 PER MACHINE FOR THE SECOND 10 MACHINES	PER MACHINE
	\$25.00 PER MACHINE FOR MORE THAN 20 MACHINES	

OFFICE USE ONLY

POLICE: BUILDING: DEPARTMENT APPROVAL: _____

CITY COUNCIL: _____ Date: _____

NEW APPLICANTS ONLY: PLANNING COMMISSION: _____ Date: _____

Issued by: _____ Computer Entry Paper License CC: ASSESSING MACHINE STICKER(S) #: _____

LICENSE EXPIRES: 08/31/20 _____ FEE \$ _____

AMUSEMENT MACHINE CENTER LICENSE NO. _____ LATE FEE* \$ _____

* Applied if renewal application received after 08/31

PAID OTC MAIL

IF MACHINES ARE OWNED BY A DISTRIBUTOR, FILL OUT THE INFORMATION BELOW:

NAME OF DISTRIBUTOR: _____ PHONE: _____

ADDRESS: _____

street

city

state

zip

DATE OF BIRTH: / /

(IF DISTRIBUTOR IS A COMPANY/ORGANIZATION:)

OWNER NAME: _____ PHONE: _____

HOME ADDRESS: _____

street

city

state

zip

DATE OF BIRTH: / /

*** In accordance with the Warren Code of Ordinances mandated in Section 18-9: No license shall be issued or renewed under the provisions of this chapter or any other ordinance of the city until any and all personal property taxes, levied and assessed against such person by the city which may be due and payable at the time of the filing of the application for such license, shall have been paid (Applies to Warren businesses only) / THIS LICENSE IS NON-REFUNDABLE**

NOTE: New dwelling or new owner must obtain a new Certificate of Compliance from the Building Department

FOR NEW APPLICANTS OR NEW LOCATIONS OR A NEW MACHINE, THE FOLLOWING ARE BUILDING DEPARTMENT (586-574-4504) REQUIREMENTS*:

- 1** An electrical inspection must be made by the Building Department prior to licensing and operations of these machines.
- 2** Upon submission of an application and inspection fee, also include two (2) copies of scaled diagrams of site and floor plans, showing the permanent location of each machine, including electrical outlets, all aisles, exits and doorways.
- 3** Distributors observe that this requirement is for EACH location that you service.

RENEWALS ONLY: A license may be renewed upon submission of a renewal application and payment of the renewal fee. The application will be considered in the manner provided in Section 6-247 (a), if the application is for the same location at the same location within the same business as the previous year, then no electrical inspection is required. One scaled drawing will be required with the application. If last year's site and floor plans have remained the same, they may be submitted with this renewal application.

TRANSFERS: A transfer application can only be accepted for current licensed machines within the City of Warren. Upon application to the City Clerk's office to such effect and payment of the fee, the application of transfer will be approved. A transfer fee is \$15.00 per machine.

**** For questions regarding inspections and/or diagrams, please contact the Building Department at: (586) 574-4504***

AMUSEMENT VENDING MACHINES LIST - CENTER

BUSINESS NAME: _____ **TOTAL # OF MACHINES TO BE LICENSED:** _____

BUSINESS ADDRESS: _____

TYPE OF BUSINESS: _____

LOCATION & CAPACITY OF PARKING FACILITIES: _____

<i>PLEASE COMPLETE <u>IN FULL</u></i>		
DESCRIPTION OF MACHINE(S)	MACHINE COUNT:	Manufacturer's Name & Serial Numbers
<i>5 (or more) machines at one location must apply for the AMUSEMENT MACHINE CENTER business license</i>		

MAKE SURE YOU'RE APPLYING FOR THE PROPER LICENSE(S):

VENDING MACHINES THAT REQUIRE LICENSING:

AIR MACHINES	MILK MACHINES
BOTTLED WATER	MISCELLANEOUS MERCHANDISE
BOWLER AIDS	MONEY CHANGERS
BOWLING BALL CLEANER	NECESSITIES
BOWLING GAME	NOVELTIES
CANDY	PASTRY
CIGAR	PHOTO MACHINES
CIGARETTE	REDEMPTION GAMES **
COFFEE MACHINES	SELF-SERVICE VACUUMS
COLD FOODS/SANDWICHES	SHUFFLEBOARD
COMBO – CANDY/SNACK/CIGARETTE	SNACKS
COMBO – SNACK/CANDY	SOAP
COMBO – SNACK/CIGARETTE	SODA
COMBO – SNACK/POP	SPORTS CARDS
COPY MACHINE	SPORTS MACHINES
DART BOARDS	STICKER MACHINE
FOOSBALL	TOWEL MACHINES
GUM (GUMBALL MACHINES)	
HEALTH MACHINE	
HOT BEVERAGES	
HOT CANNED FOOD	
JUICE	
JUKE BOX	
LAMINATING MACHINE	

*Business Licensing
Clerk's Office
City of Warren
1 City Square, Ste 205
Warren, MI 48093
(586) 574-4557*

AMUSEMENT MACHINES THAT REQUIRE LICENSING:

AIR HOCKEY
CHILDREN'S RIDES
CRANE OPERATED MACHINES
PINBALL GAMES
VIDEO GAMES

**** NOTE: Redemption Game DOES NOT include the following:**

Games such as roulette, beano, cards, dice, wheels of fortune, video poker, slot machines, or games in which winning depends primarily upon fortuitous or accidental circumstances beyond the control of the player

A game that includes a mechanical or physical device which directly or indirectly impairs or thwarts the skill of the player

THESE TYPES OF MACHINES MUST BE LICENSED AS AMUSEMENT MACHINES

WHAT LICENSE IS REQUIRED & WHO NEEDS TO APPLY FOR THAT LICENSE?

Amusement Machine DISTRIBUTOR License

This license is required when amusement machines in a Warren business are owned by a distributor. The distributor is responsible for obtaining this license.

Amusement Machine License (Regular)

This license is required when amusement machines are owned by the business owner of the Warren location they are in. The Warren business owner is responsible for obtaining this license.

If the business has more than four (4) machines at that location, please refer to the Amusement Machine Center License

Amusement Machine Center License

This license is required when a Warren business has five (5) or more amusement machines located in their business. This license is required regardless of who owns the machines. The Warren business owner is responsible for obtaining this license.

Merchandise/Service Vending Machine License (Regular)

This license is required when vending machines are owned by the business owner of the Warren location they are in. The Warren business owner is responsible for obtaining this license.

Merchandise/Service Vending Machine DISTRIBUTOR License

This license is required when vending machines in a Warren business are owned by a distributor. The distributor is responsible for obtaining this license.