

City of Warren

BUDGET

AS ADOPTED BY COUNCIL



FISCAL YEAR

July 1, 2013 through June 30, 2014

City of Warren



JAMES R. FOUTS
MAYOR

ONE CITY SQUARE
WARREN, MICHIGAN 48093

ADMINISTRATION

City of Warren was incorporated January 1, 1957, under Act 279, P.A. 1909, as amended (Home Rule Act). The 2010 population per Federal Census, 134,056

City is administered by a Mayor, a Council of seven members,
Treasurer and Clerk, all of whom are elected for four-year terms.

PRESENT ELECTIVE OFFICERS

(Terms expire November 8, 2015)

MAYOR

JAMES R. FOUTS

COUNCIL

CECIL D. ST. PIERRE, JR., President
PATRICK GREEN, Vice President

SCOTT C. STEVENS, Secretary
KEITH J. SADOWSKI, Asst. Secretary

ROBERT BOCCOMINO
KELLY COLEGIO
STEVEN G. WARNER

TREASURER

CAROLYN KURKOWSKI MOCERI

CITY CLERK

PAUL WOJNO

DEPARTMENT HEADS

(Appointed Officials)

JAMES M. BIERNAT, City Attorney
RICHARD D. SABAUGH, Public Services Director
WILBURT MCADAMS, Fire Commissioner
ROBERT MALESZYK, City Controller

JERE GREEN, Police Commissioner
RONALD F. WUERTH, Planning Director
HENRY BOWMAN, Parks and Recreation Director

PHIL EASTER, Director of Human
Resources
MARCIA D. SMITH, City Assessor

City Seal

The inscription “City of Warren, Michigan -Seal-” encompasses the circular seal. The hand holding a sheaf of wheat at the bottom represents the agricultural heritage of the community. The residential dwelling on the lower left hand side represents the residential character of the community. A factory on the right side represents commerce and industry. A hand holding a rocket on the upper left side represents national defense technology. The heads of a young man and young woman in center at the top represent the youth of the City.



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CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

May 28, 2013

Honorable Mayor and
Members of the Warren City Council

Dear Mayor and Council Members:

The Mayor's Recommended Budget has been modified pursuant to City Council's amendments and is now the final Fiscal 2014 Annual Budget for the City of Warren. The final adoption of the Budget by the City Council has followed the legally required public hearings prescribed by State law and City Charter. The Appropriations Resolution is the City's legislative vehicle for appropriations and sets the legal expenditures by budgetary center and may not be changed, except with City Council approval, as provided by the State Budget Act.

With the adoption of this budget, the property tax levy for all services will be 27.8656 mills (\$27.8656 of taxes for every \$1000 of taxable valuation). City property taxes will average \$951.16 per residential property taxpayer.

2014 General Fund

The General Fund revenues total \$99,182,302 and expenditures total \$95,382,224. The Budget reflects City Council's decisions made since the Mayor presented the Recommended Budget on April 9, 2013. The City Council reviewed the Budget during four budget sessions and the Charter required public hearing on the Budget.

Changes to the Mayor's Recommended Budget

General Fund:

In summary, the City Council increased the Mayor's recommended \$95,178,637 General Fund Budget to \$95,382,224 resulting in a total increase of \$203,587.

Some of the significant changes and subsequent financial impacts include:

• Increase Salary and Benefits- Assessing	\$ 5,476
• Increase Temporary Employees \$16,000- Building	16,182
• Increase Various Expense Lines- Commissions	4,500
• Add City Planner I - Planning	83,858
• Reduce Various Expense Lines- Planning	(17,553)
• Increase Capital Equipment \$145,000- Fire	145,000
• Reduce Salary and Benefits- Fire	(26,250)
• Reduce Salary and Benefits- Human Resources	<u>(7,626)</u>
Total General Fund	\$ <u>203,587</u>

Special Revenue Funds:

• Increase Various Expense Lines- Library	<u>37,077</u>
Total Special Revenue Funds	\$ <u>37,077</u>

The Budget represents City Council's plans for City Services. The Fiscal 2014 Budget has been modified to reflect all of the City Council's amendments and represents the Council's plan for providing services to Warren residents.

I wish to recognize the excellent work of all departments who participated in the budget process. I would like to express my sincere appreciation to all members of the Controller's Office who assisted and contributed in the preparation of this budget. I would also like to thank your office and members of the Warren City Council for your interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Respectfully,

A handwritten signature in black ink, appearing to read "Rob Maleszyk". The signature is written in a cursive style with a large, sweeping initial "R".

Rob Maleszyk, C.P.A.
City Controller



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ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
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April 8, 2013

Honorable Council Members:

I respectfully present the Administration's proposed 2013-2014 Budget for the City of Warren. This budget serves as a planning guide outlining our goals and how they will be implemented in the upcoming year. It is the means of allocating financial and personnel resources to provide City services to meet the needs and desires of our residential and business communities. The budget illustrates the City's administrative structure and work plan for the upcoming fiscal year.

This budget reflects the continuation of our overall strategic financial plan that has been in place since the economic downturn. The Public Safety Millage that was passed on August 7, 2012, by the citizens will allow us to maintain 2012 levels for public safety. These additional revenues along with continued cost containment will allow for us to present a balanced budget for the first time in many years. This budget allows us to maintain our strong city services and continue to retain our excellent bond rating.

Budget Overview

The budget is balanced and financially conservative. It continues the City's commitment to providing high quality, dependable services and it allocates available resources to service areas experiencing the greatest demands. Building from a strong base, this budget addresses current and future needs of our community and balances demands for service, with conservative financial management. This budget adequately meets the City's equipment, infrastructure, vehicle, and general operating needs while maintaining and in certain cases, enhancing current City service levels.

The total General Fund recommended budget is \$95,178,637 which represents an increase of \$4,775,744 or 5.3% from the previous year's amended budget. The largest portion of the budget is for salaries and benefits that amount to 83% of the total overall budget. The increase

from prior year is primarily attributable to 18 new firefighters and increased expenses for public safety pension and retiree health.

The millage rates applied to our estimated Taxable Value of \$3.090 billion will generate approximately \$87,344,732 city-wide. Since the recommended budget is based on an estimated Taxable Value, some adjustments may be necessary upon final review by the Macomb County Equalization Department and State Tax Commission. Based upon our estimated Taxable Value, the average market value of a single-family residence in Warren is \$68,268. City taxes for a typical Warren home will be \$951.16 in fiscal 2013-2014, or \$2.61 per day. I am confident that as you examine this budget, you will be convinced that our taxpayers are getting outstanding service for their tax dollars.

The recommended budget attempts to prioritize the areas of most importance to our community, including the following:

- Public Safety
- Neighborhoods
- Library and Education
- Parks and Recreation
- Economic Development and Redevelopment
- Major and Local Roads
- Sanitation and Environment
- Financial Planning

PUBLIC SAFETY

During this past fiscal year, the citizens of Warren have passed a Public Safety Millage to maintain services at the 2012 levels. Also, the Fire Department has received a SAFER grant that will allow our City to increase the Fire Department by 18 positions. The current budget includes proper equipment purchases for fleet rotation for both police and fire. Also, we are very excited about our new fleet of four fire trucks that were delivered in early fiscal 2012/2013. City Council is urged to approve staffing levels as recommended.

NEIGHBORHOODS

The neighborhoods are the backbone of our community. We are committed to improving them to provide a healthy atmosphere for everyone to live, work and raise their families.

Our residents and businesses must be informed of all important programs and decisions affecting this community. Community pride and community standards are vital to the neighborhoods and businesses throughout the entire City. The budget provides for communications with residents and businesses on issues of importance to them about our City.

Code enforcement efforts along with an aggressive nuisance abatement program are a strong priority in the Administration. Policies have been instituted and ordinances amended to get an early start on control of summer blight issues. Sound leadership, coupled with the restructuring of enforcement personnel duties, has boosted our efforts to curb blight in the City of Warren. Our City has received very good response from our residents and the media regarding these programs.

We provide programs to assist residents in need of improving their homes but without the financial resources to do so. The C.D.B.G. residential rehabilitation program is available to improve and upgrade their home to an acceptable level. The Federal Government has continued funding the Community Development Block Grant Program for fiscal year 2013-2014 albeit at a lower level that will hopefully allow for additional improvements in our neighborhoods.

Various volunteer organizations receive funding in the 2013-2014 City Budget. The Beautification Commission, Cultural Commission, Crime Commission, Historical Commission and Village Historical Commission, among others, provide programs that enhance the quality of life in our community.

LIBRARY AND EDUCATION

The Library continues its transformation after the successful voter approved millage in August 2010 of .8500 mills. This millage has allowed for the library to keep all four libraries open. It has also allowed for adequate staffing levels, and provided substantial funding to increase our collections and to bring each of our branches to a state of the art facility. The Library will continue to study the upgrading of the south-end libraries.

The Warren Public Library is a member of the Suburban Library Cooperative. These services provide Warren residents with access to library collections throughout the state.

PARKS AND RECREATION

The total recommended Parks and Recreation budget is \$6,059,973 which represents a decrease of \$278,993 or 4.4% from the previous year's amended budget. This has been achieved primarily by reducing a position and receiving fewer grants. The recommended millage rate for Parks and Recreation is .9746 mills and is unchanged from the previous fiscal period. The principal sources of additional revenues for Parks & Recreation are memberships and other user fees generated by the Community Center.

The Community Center and Park at the old Warren High School site has enhanced the area by offering both youth and seniors recreational activities. This approximately 135,000 square foot facility consolidates most of Parks and Recreation's office and maintenance staff operations. It offers a home for our commissions and new historical museum for our residents.

The community park around the City Hall is still very much a "work-in-progress" but is rapidly becoming a major focal point for residents and visitors. On hot summer days, a large contingent of people can be found utilizing the wading pool. The Farmer's Market on Sundays and Wednesday afternoons is enjoying increasing popularity. There is a continuous array of concerts, art shows and other social events to be found in what is becoming the first ever identifiable downtown area in the City of Warren.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT

The City is committed to an aggressive effort of attracting new companies into the City and creating new jobs for our residents. We endorse Public/Private Partnerships not only to retain existing jobs, but also to create new ones. We are currently working on several exciting projects with our current business partners to bring construction and jobs to the City.

The Tax Increment Finance Authority (T.I.F.A.) Board will continue to pursue vacant buildings and parcels of land to promote new development that will improve the area. The T.I.F.A. Board is working in partnership with the City of Center Line to coordinate redevelopment from 8 mile to 11 mile along Van Dyke Avenue.

The amended Downtown Development Authority (DDA) plan broadens the scope of its impact, providing direct benefits to residents and businesses from one end of the City to the

other. Enhancements to existing City facilities and new developments will provide residents and businesses with access to educational, recreational, and public safety services.

MAJOR AND LOCAL ROADS

Road maintenance is important to the daily lives of the hundreds of thousands of people who use our roads everyday. Our state-shared Michigan Transportation funds are not sufficient to keep up with the repair needs of deteriorating major and local roads throughout our City. Thus, the Administration proposed a local street repair & maintenance millage to the citizens in November 2011. This millage passed and will generate \$6,489,000 during this current budget year.

We are committed to an aggressive street sweeping program. Again this year we will hire seasonal laborers to assist in removing debris from our streets, cutting grass and general maintenance throughout the entire City.

SANITATION AND ENVIRONMENT

The total recommended Sanitation budget is \$9,327,510 which represents an increase of \$1,079,746 or 13.1% from the previous year's amended budget. The increase is primarily due to an increase for Capital Equipment for rotation of trucks.

The City Administration is concerned with environmental issues that face this community. The current administration is committed to a very aggressive policy of maintaining a safe environment for all residents in Warren.

Our Recycling and Composting program is one of the best in our Great State. We remain committed to providing a quality Recycling and Composting program at a reasonable price to our community.

FINANCIAL PLANNING

The City of Warren has again received the "Distinguished Budget Presentation Award". This award recognizes the quality of financial leadership to the community and other interested readers. I would like to thank my Staff for their hard work and dedication that enabled our City to receive this award.

We received an "unqualified opinion" for our Comprehensive Annual Financial Report for the period ending June 30, 2012. This helps us maintain our "AA" credit rating from Standard and

Poor's. This AA rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

**BUDGET PROCESS, COUNCIL REVIEW AND ADJUSTMENT,
PUBLIC HEARING, AND ADOPTION**

On April 8th, you received your copy of the proposed 2013-2014 Budget. The Council will have a number of weeks to deliberate the budget with all departments and divisions. Public inspection copies of the recommended budget will be available in the Clerk's office, all Library branches and on the City website. The Council is required to have a public hearing no later than one week before its final adoption at such time as the Council shall direct. In accordance with the City Charter, no later than the third Monday in May of each year, the Council shall, by resolution, adopt a balanced budget for the ensuing fiscal year. This year, the budget must be adopted by May 20, 2013.

SUMMARY

In conclusion, we have worked many long hours to produce this 2013/2014 fiscal budget. Our business and residential taxpayers expect and deserve that our services will be efficient and cost effective. I firmly believe that if all the stakeholders can work together, we can obtain our goals and more positive change for the City of Warren.

Respectfully,



Rob Maleszyk, C.P.A.
City Controller

GENERAL APPROPRIATIONS RESOLUTION
ADOPTING FISCAL YEAR 2013/2014 BUDGET AND
TAX RATE FOR FISCAL YEAR 2013/2014

At a special meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on May 16, 2013, at 6 p.m. Eastern Time, in conference room A at the Warren Community Center.

PRESENT: Councilperson St. Pierre, Green, Stevens, Sadowski, Boccomino, Colegio and Warner

ABSENT: Councilperson none

The following resolution was offered by Councilperson Green and supported by Councilperson Boccomino.

The proposed budget for fiscal year of July 1, 2013 to June 30, 2014 has been submitted to this Council, as summarized in Table I – Estimated Revenue Budget and Table II – Budget Appropriations, copies of which are attached and incorporated by reference into this General Appropriations Resolution.

A public hearing on the proposed budget was held on April 23, 2013, and the City Council has completed its review of the Mayor's proposed budget for the fiscal year 2013/2014.

The sums to be raised by taxation for the general purpose of the City and for the payment of principal and interest on its indebtedness are as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.7724
Special Levies:	
Police and Fire Pension	4.9848
Police & Fire Operating	4.9000
Emergency Medical Service	.2923
Police	.9746
Fire	<u>.9746</u>
Total General Fund Operating Levy	<u>20.8987</u>
<u>Special Revenue</u>	
Library (Charter)	.4873
Library (Voted)	.8500
Sanitation	2.5550
Parks & Recreation	.9746
2011 Local Street Repair & Maintenance	<u>2.1000</u>
Total Special Revenue Fund Levy	<u>6.9669</u>
Total Levy	<u>27.8656</u>

THEREFORE IT IS RESOLVED, that the City Council establishes the Estimated Revenue Budget for the various funds as summarized in Table I, and appropriates funds on a budgetary center basis to the various City departments, divisions, boards, commissions and other activities as summarized in Table II.

IT IS FURTHER RESOLVED, that the City officials responsible for the departmental, division, board, commission or activity expenditures authorized in the Budget Appropriations may expend funds up to, but may not exceed, the total appropriation authorized for each department, division, board, commission or activity.

IT IS FURTHER RESOLVED, that for monthly financial reports to the City Council, the budget line items shown in the departmental budget document should be used for comparative reporting purposes.

IT IS FURTHER RESOLVED, that the City tax rate for fiscal year July 1, 2013 to June 30, 2014 is adopted as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.7724
Special Levies:	
Police and Fire Pension	4.9848
Police & Fire Operating	4.9000
Emergency Medical Service	.2923
Police	.9746
Fire	.9746
Total General Fund Operating Levy	<u>20.8987</u>
<u>Special Revenue</u>	
Library (Charter)	.4873
Library (Voted)	.8500
Sanitation	2.5550
Parks & Recreation	.9746
2011 Local Street Repair & Maintenance	<u>2.1000</u>
Total Special Revenue Fund Levy	<u>6.9669</u>
Total Levy	<u>27.8656</u>

IT IS FURTHER RESOLVED, that if any portion, section, subsection, or other part of this resolution, or its application to any person or circumstance, is invalidated or declared unlawful for any reason, then such portion, section, subsection or other part shall be separable, and the remainder of the resolution shall remain in full force and effect.

AYES: Councilperson Green, Boccomino, St. Pierre, Sadowski
and Colegio

NAYS: Councilperson Stevens and Warner

RESOLUTION DECLARED ADOPTED this 16 day of May, 2013.



SCOTT C. STEVENS
Secretary of the Council
Mayor Pro Tem

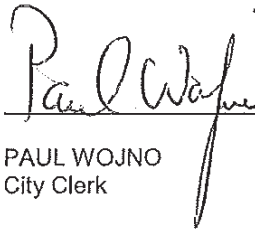
CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a correct copy of the resolution adopted by the Warren City Council at its meeting held on May 16, 2013.



PAUL WOJNO
City Clerk

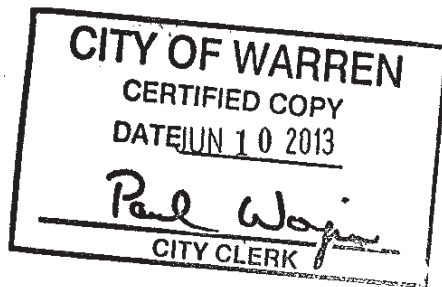


TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Property Taxes	\$ 66,806,980	\$ -	\$ 66,806,980
Intergovernmental Revenues	15,073,772	-	15,073,772
Licenses and Permits	2,753,000	-	2,753,000
Fines and Forfeitures	4,445,000	-	4,445,000
Interest on Investments	80,000	-	80,000
Charges for Services	3,470,000	-	3,470,000
Miscellaneous Income	<u>6,553,550</u>	-	<u>6,553,550</u>
Total General Fund	<u>\$ 99,182,302</u>	<u>\$ -</u>	<u>\$ 99,182,302</u>
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
State Shared Revenues	\$ 6,000,000	\$ -	\$ 6,000,000
Interest on Investments	3,000	-	3,000
Transfer from General Fund	58,805	-	58,805
Miscellaneous Reimbursements	29,000	-	29,000
Fund Balance Appropriated	<u>24,017</u>	-	<u>24,017</u>
Total Major Streets	<u>\$ 6,114,822</u>	<u>\$ -</u>	<u>\$ 6,114,822</u>
<u>Local Streets:</u>			
State Shared Revenues	\$ 2,370,000	\$ -	\$ 2,370,000
Interest on Investments	2,400	-	2,400
Transfer from General Fund	98,805	-	98,805
Transfer from Major Roads	300,000	-	300,000
Fund Balance Appropriated	<u>122,029</u>	-	<u>122,029</u>
Total Local Streets	<u>\$ 2,893,234</u>	<u>\$ -</u>	<u>\$ 2,893,234</u>
<u>Library Special Revenue Fund:</u>			
Property Taxes	\$ 4,191,771	\$ -	\$ 4,191,771
Intergovernmental Revenues	135,000	-	135,000
Interest on Investments	2,200	-	2,200
Charges for Services	<u>104,000</u>	-	<u>104,000</u>
Total Library Special Revenue Fund	<u>\$ 4,432,971</u>	<u>\$ -</u>	<u>\$ 4,432,971</u>
<u>Recreation Special Revenue Fund:</u>			
Property Taxes	\$ 3,054,884	\$ -	\$ 3,054,884
Intergovernmental Revenues	210,000	-	210,000
Interest on Investments	1,500	-	1,500
Charges for Services	2,564,900	-	2,564,900
Fund Balance Appropriated	<u>228,689</u>	-	<u>228,689</u>
Total Recreation Special Revenue Fund	<u>\$ 6,059,973</u>	<u>\$ -</u>	<u>\$ 6,059,973</u>

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Communications Special Revenue Fund:</u>			
Franchise Fee Revenues	\$ 1,850,000	\$ -	\$ 1,850,000
Interest on Investments	1,800	-	1,800
Miscellaneous Income	20,440	-	20,440
Total Communications Special Revenue Fund	<u>\$ 1,872,240</u>	<u>\$ -</u>	<u>\$ 1,872,240</u>
 <u>Sanitation Special Revenue Fund:</u>			
Property Taxes	\$ 8,008,647	\$ -	\$ 8,008,647
Interest on Investments	1,000	-	1,000
Miscellaneous Income	229,600	-	229,600
Transfer Station Royalties	50,000	-	50,000
Fund Balance Appropriated	1,038,263	-	1,038,263
Total Sanitation Special Revenue Fund	<u>\$ 9,327,510</u>	<u>\$ -</u>	<u>\$ 9,327,510</u>
 <u>Rental Ordinance Fund:</u>			
Inspection Fees	\$ 475,000	\$ -	\$ 475,000
Interest on Investments	450	-	450
Fund Balance Appropriated	148,931	-	148,931
Total Rental Ordinance Fund	<u>\$ 624,381</u>	<u>\$ -</u>	<u>\$ 624,381</u>
 <u>Vice Crime Confiscation Fund:</u>			
Vice Crime Confiscation's	\$ 20,000	\$ -	\$ 20,000
Interest on Investments	80	-	80
Fund Balance Appropriated	79,920	-	79,920
Total Vice Crime Confiscation Fund	<u>\$ 100,000</u>	<u>\$ -</u>	<u>\$ 100,000</u>
 <u>Drug Forfeiture Fund:</u>			
Drug Forfeitures	\$ 325,000	\$ -	\$ 325,000
Interest on Investments	1,600	-	1,600
Fund Balance Appropriated	125,400	-	125,400
Total Drug Forfeiture Fund	<u>\$ 452,000</u>	<u>\$ -</u>	<u>\$ 452,000</u>
 <u>Act 302 Police Training Fund:</u>			
State Grant	\$ 36,000	\$ -	\$ 36,000
Interest on Investments	100	-	100
Fund Balance Appropriated	58,700	-	58,700
Total Act 302 Police Training Fund	<u>\$ 94,800</u>	<u>\$ -</u>	<u>\$ 94,800</u>
 <u>Downtown Development Authority Fund:</u>			
Property Taxes	\$ 5,800,669	\$ -	\$ 5,800,669
Interest on Investments	8,000	-	8,000
Lease Proceeds	240,000	-	240,000
Miscellaneous Income	50,000	-	50,000
Total Downtown Development Authority Fund	<u>\$ 6,098,669</u>	<u>\$ -</u>	<u>\$ 6,098,669</u>

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>2011 Local Street Repair & Replacement Fund:</u>			
Property Taxes	\$ 6,582,400	\$ -	\$ 6,582,400
Interest on Investments	2,000	-	2,000
Total 2011 Local Street Repair & Replacement	<u>\$ 6,584,400</u>	<u>\$ -</u>	<u>\$ 6,584,400</u>
 <u>Enterprise Funds:</u>			
Stilwell Manor:			
Rental Revenues	\$ 482,380	\$ -	\$ 482,380
Interest on Investments	1,400	-	1,400
Miscellaneous Income	318,017	-	318,017
Appropriation of Retained Earnings	68,412	-	68,412
Total Stilwell Manor	<u>\$ 870,209</u>	<u>\$ -</u>	<u>\$ 870,209</u>
 Coach Manor:			
Rental Revenues	\$ 963,267	\$ -	\$ 963,267
Maintenance Revenues	399,583	-	399,583
Interest on Investments	3,100	-	3,100
Miscellaneous Income	12,000	-	12,000
Appropriation of Retained Earnings	144,267	-	144,267
Total Coach Manor	<u>\$ 1,522,217</u>	<u>\$ -</u>	<u>\$ 1,522,217</u>
 <u>Capital Project Fund:</u>			
37th District Court Renovation Fund:			
Court Building Renovation Fee	\$ 700,000	\$ -	\$ 700,000
Interest on Investments	4,000	-	4,000
Total 37th District Court Renovation Fund	<u>\$ 704,000</u>	<u>\$ -</u>	<u>\$ 704,000</u>
 <u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund:			
Interest on Investments	\$ 50	\$ -	\$ 50
Fund Balance Appropriated	14,050	-	14,050
Total Chapter 20 & 21 Drain Debt Fund	<u>\$ 14,100</u>	<u>\$ -</u>	<u>\$ 14,100</u>
 Michigan Transportation Debt:			
Transfer from Major Roads	\$ 1,139,775	\$ -	\$ 1,139,775
Total Michigan Transportation Debt	<u>\$ 1,139,775</u>	<u>\$ -</u>	<u>\$ 1,139,775</u>
 Capital Improvement Debt:			
Transfer from Major Roads	\$ 727,301	\$ -	\$ 727,301
Total Capital Improvement Debt	<u>\$ 727,301</u>	<u>\$ -</u>	<u>\$ 727,301</u>
 Downtown Development Authority Debt:			
Transfer from DDA Operating Fund	\$ 4,872,919	\$ -	\$ 4,872,919
Total Downtown Development Authority Debt	<u>\$ 4,872,919</u>	<u>\$ -</u>	<u>\$ 4,872,919</u>
 Total All Funds	 <u>\$ 153,687,823</u>	 <u>\$ -</u>	 <u>\$ 153,687,823</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Council	\$ 868,071	\$ -	\$ 868,071
District Court	6,234,307	-	6,234,307
Mayor	592,475	-	592,475
Clerk	1,264,146	-	1,264,146
Treasurer	1,347,688	-	1,347,688
Controller	1,452,340	-	1,452,340
Information Systems	692,536	-	692,536
Legal	1,393,385	-	1,393,385
Assessing	1,742,947	5,476	1,748,423
Human Resources	1,309,205	(7,626)	1,301,579
Property Maintenance Inspection	978,371	-	978,371
Community & Economic Development	200,215	-	200,215
Unallocated Expense	4,769,200	-	4,769,200
Commissions (12)	140,050	4,500	144,550
Total General Government	<u>\$ 22,984,936</u>	<u>\$ 2,350</u>	<u>\$ 22,987,286</u>
Fire Department	\$ 21,233,918	\$ 118,750	\$ 21,352,668
Police Department	37,953,023	-	37,953,023
Animal Control	365,459	-	365,459
Civil Defense	214,646	-	214,646
Total Public Safety	<u>\$ 59,767,046</u>	<u>\$ 118,750</u>	<u>\$ 59,885,796</u>
Director of Public Services	\$ 375,454	\$ -	\$ 375,454
Engineering and Inspections	1,288,757	-	1,288,757
Building and Inspections	2,430,869	16,182	2,447,051
DPW Garage	2,323,745	-	2,323,745
Building Maintenance	1,858,904	-	1,858,904
Street Lighting	3,193,000	-	3,193,000
Total Public Services	<u>\$ 11,470,729</u>	<u>\$ 16,182</u>	<u>\$ 11,486,911</u>
Planning	<u>\$ 405,926</u>	<u>\$ 66,305</u>	<u>\$ 472,231</u>
Capital Improvements	<u>\$ 550,000</u>	<u>\$ -</u>	<u>\$ 550,000</u>
Total General Fund	<u>\$ 95,178,637</u>	<u>\$ 203,587</u>	<u>\$ 95,382,224</u>
<u>Special Revenue Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
Operating Costs	\$ 3,947,746	\$ -	\$ 3,947,746
Debt Service Costs	1,867,076	-	1,867,076
Transfer to Local Streets	300,000	-	300,000
Total Major Streets	<u>\$ 6,114,822</u>	<u>\$ -</u>	<u>\$ 6,114,822</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Local Streets:</u>			
Operating Costs	\$ 2,893,234	\$ -	\$ 2,893,234
Total Local Streets	<u>\$ 2,893,234</u>	<u>\$ -</u>	<u>\$ 2,893,234</u>
<u>Library Special Revenue Fund:</u>			
Personnel Services	\$ 1,509,996	\$ 27,491	\$ 1,537,487
Employee Benefits	1,230,243	6,086	1,236,329
Supplies	55,000	-	55,000
Other Services and Charges	1,164,450	3,500	1,167,950
Capital Outlay	311,070	-	311,070
Total Library Special Revenue Fund	<u>\$ 4,270,759</u>	<u>\$ 37,077</u>	<u>\$ 4,307,836</u>
<u>Recreation Special Revenue Fund:</u>			
Personnel Services	\$ 2,212,306	\$ -	\$ 2,212,306
Employee Benefits	1,158,567	-	1,158,567
Supplies	180,000	-	180,000
Other Services and Charges	2,481,100	-	2,481,100
Capital Outlay	28,000	-	28,000
Total Recreation Special Revenue Fund	<u>\$ 6,059,973</u>	<u>\$ -</u>	<u>\$ 6,059,973</u>
<u>Communications Special Revenue Fund:</u>			
Personnel Services	\$ 663,779	\$ -	\$ 663,779
Employee Benefits	288,147	-	288,147
Supplies	27,500	-	27,500
Other Services and Charges	837,211	1,000	838,211
Capital Outlay	27,092	-	27,092
Total Communications Special Revenue Fund	<u>\$ 1,843,729</u>	<u>\$ 1,000</u>	<u>\$ 1,844,729</u>
<u>Sanitation Special Revenue Fund:</u>			
Personnel Services	\$ 2,661,633	\$ -	\$ 2,661,633
Employee Benefits	2,605,977	-	2,605,977
Supplies	536,000	-	536,000
Other Services and Charges	2,922,400	-	2,922,400
Capital Outlay	601,500	-	601,500
Total Sanitation Special Revenue Fund	<u>\$ 9,327,510</u>	<u>\$ -</u>	<u>\$ 9,327,510</u>
<u>Rental Ordinance Fund:</u>			
Personnel Services	\$ 370,392	\$ -	\$ 370,392
Employee Benefits	151,089	-	151,089
Supplies	8,500	-	8,500
Other Services and Charges	94,400	-	94,400
Total Rental Ordinance Fund	<u>\$ 624,381</u>	<u>\$ -</u>	<u>\$ 624,381</u>
<u>Vice Crime Confiscation Fund:</u>			
Other Services and Charges	\$ 100,000	\$ -	\$ 100,000
Total Vice Crime Confiscation Fund	<u>\$ 100,000</u>	<u>\$ -</u>	<u>\$ 100,000</u>

TABLE II
BUDGET APPROPRIATIONS

	<u>Mayor's Recommended Budget</u>	<u>City Council Amendments Add/(Delete)</u>	<u>City Council Adopted Budget</u>
<u>Operating Funds:</u>			
<u>Drug Forfeiture Fund:</u>			
Other Services and Charges	\$ 452,000	\$ -	\$ 452,000
Total Drug Forfeiture Fund	<u>\$ 452,000</u>	<u>\$ -</u>	<u>\$ 452,000</u>
<u>Act 302 Police Training Fund:</u>			
Other Services and Charges	\$ 94,800	\$ -	\$ 94,800
Total Act 302 Police Training Fund	<u>\$ 94,800</u>	<u>\$ -</u>	<u>\$ 94,800</u>
<u>Downtown Development Authority Fund:</u>			
Personnel Services	\$ 140,953	\$ -	\$ 140,953
Employee Benefits	39,043	-	39,043
Supplies	5,000	-	5,000
Other Services and Charges	5,857,519	-	5,857,519
Total Downtown Development Authority Fund	<u>\$ 6,042,515</u>	<u>\$ -</u>	<u>\$ 6,042,515</u>
<u>2011 Local Street Repair & Replacement Fund:</u>			
Other Services and Charges	\$ 50,000	\$ -	\$ 50,000
Capital Improvements	6,580,000	-	6,580,000
Total 2011 Local Street Repair & Replacement	<u>\$ 6,580,000</u>	<u>\$ -</u>	<u>\$ 6,580,000</u>
<u>Enterprise Funds:</u>			
<u>Stilwell Manor:</u>			
Personnel Services	\$ 257,504	\$ -	\$ 257,504
Employee Benefits	172,411	-	172,411
Supplies	20,500	-	20,500
Other Services and Charges	401,519	-	401,519
Capital Outlay	18,275	-	18,275
Total Stilwell Manor	<u>\$ 870,209</u>	<u>\$ -</u>	<u>\$ 870,209</u>
<u>Coach Manor:</u>			
Personnel Services	\$ 45,000	\$ -	\$ 45,000
Employee Benefits	4,595	-	4,595
Supplies	33,200	-	33,200
Other Services and Charges	1,386,172	-	1,386,172
Capital Outlay	53,250	-	53,250
Total Coach Manor	<u>\$ 1,522,217</u>	<u>\$ -</u>	<u>\$ 1,522,217</u>
<u>Capital Project Fund:</u>			
<u>37th District Court Renovation Fund:</u>			
Capital Improvements	\$ 150,000	\$ -	\$ 150,000
Total 37th District Court Renovation Fund	<u>\$ 150,000</u>	<u>\$ -</u>	<u>\$ 150,000</u>
<u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund	\$ 14,100	\$ -	\$ 14,100
Michigan Transportation Debt	1,139,775	-	1,139,775
Capital Improvement Debt	727,301	-	727,301
Downtown Development Authority Debt	4,872,919	-	4,872,919
Total Debt Funds	<u>\$ 6,754,095</u>	<u>\$ -</u>	<u>\$ 6,754,095</u>
Total All Funds	<u>\$ 148,878,881</u>	<u>\$ 241,664</u>	<u>\$ 149,120,545</u>

CITY OF WARREN, MICHIGAN

ASSOCIATED AGENCIES

The budget presented herein includes all of the funds relevant to the operation of the City of Warren as required by the Michigan Public Act 621 of 1978, the Uniform Budgeting and Accounting Act.

The budget for agencies which have an indirect relationship to the City or which may have been formed under applicable Federal and State Laws as separate and distinct entities apart from the City's operations are not included.

The following are significant agencies which are specifically excluded from the budget presented herein:

Warren Public School Districts:

Fitzgerald School District

Van Dyke School District

East Detroit School District

Center Line School District

Warren Woods School District

Warren Consolidated School District

Warren Economic Development Corporation (inactive)

Warren Tax Increment Finance Authority

Warren Building Authority

Separate budget reports can be obtained from these respective agencies.

GFOA AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Warren, Michigan for its annual budget for the fiscal year beginning July 1, 2012. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



BUDGETARY DATA

Introduction

As you review the City's Budget document, note that it is organized by fund type. These fund types are distinguished by tabs and include the General Fund, Special Revenue Funds, Enterprise Funds, Capital Project Funds, and Debt Service Funds. The General Fund is further divided into major divisions or departments. Each division or department contains a Service Mission Statement, Performance Objectives and Indicators, Expenditure History Chart, Personnel and Budget changes for prior years, and requested, recommended by the Mayor and Adopted by Council for the new Budget year. The Service Mission Statement highlights the types of services each activity provides. The Performance Objectives give specific objectives that the activity hopes to achieve in the current year while the Performance Indicators provide a listing of key measurements of the activity's service, efforts and accomplishments. The Expenditure History Chart provides a graphic look at the activity's expenditures over the past ten fiscal years.

Uniform Budget Act

The City is legally subject to the budgetary control requirements of State of Michigan P.A. 621 of 1978 (the Uniform Budgeting Act). The following statements represent a brief synopsis of the major provisions of this Act.

- Budgets must be adopted for the General Fund, Special Revenue Funds, and Debt Service Funds.
- The budgets must be balanced.
- The budgets must be amended when necessary.
- Debt cannot be entered into unless permitted by law.
- Expenditures cannot exceed budget appropriations.
- Expenditures cannot be made unless authorized in the budget.
- A public hearing must be held before budget adoptions.

Budgetary Basis of Accounting

Budgets for the General, Special Revenue, Debt Service and Capital Project Funds are prepared and adopted on the modified accrual basis of accounting consistent with Generally Accepted Accounting Principles (GAAP).

Budgetary Process

The preparation of the budget begins in December with the distribution of budget instructions by the Controller's Office. During January and February, the Mayor and Controller's Office hold meetings with all departments, divisions, and commissions to review proposed spending and activities. At this time alternative approaches are sought to provide better services and reduce costs. Departmental requests are addressed by the Mayor within overall City needs and an estimate of available resources. The remaining steps and deadlines are strictly outlined in the City Charter as follows:

1. Not later than the second Monday in April of each year, the Mayor shall submit to the Council a recommended budget for the next fiscal year, which is within the tax limit and other revenue sources of the City.
2. The recommended budget of the Mayor, together with his supporting schedules, information and messages, shall be reviewed by the Council.
3. A public hearing on the budget shall be held not less than one week before its final adoption.
4. Not later than the third Monday in May of each year, the Council shall, by resolution, adopt a budget for the ensuing fiscal year in accordance with the Michigan Uniform Accounting and Budgetary Act.

In addition to the Charter requirements, the Administrators of all City offices have made budget requests to the Mayor, which he has reviewed before arriving at his proposed budget recommendations.

The Recommended Budget vs. Adopted Budget: The terminology "Recommended Budget" is utilized throughout the document to indicate the budgetary totals and concepts as presented by the Mayor to the City Council on or before the second Monday in April. The terminology "Adopted Budget" refers to the official budgetary totals adopted by the City Council after the Mayor's submission and required public hearing is held.

Once adopted, the budget becomes the legally binding financial plan for the City. The City adopts its budget by budgetary center, which is in accordance with the State's legal requirement and is the level of classification detail at which expenditures may not legally exceed appropriations. The Council must approve any changes to a total budgetary center appropriation. Budgets are monitored carefully with the use of an encumbrance system.

In conformance to the State of Michigan Uniform Budgeting Act, the City amends the budgeted revenues and expenditures periodically to provide funding for new programs adopted during the fiscal year or to reflect changes in revenues and expenditure patterns as they occur. The purpose of this process is to ensure that the budget remains a timely and accurate management tool.

BUDGET CALENDAR

November

Controllers Office prepares budget preparation instructions and budget request forms.

December

15 Budget instructions and budget request forms are distributed to all departments, divisions, and commissions.

January

2 - 4 Controllers Office prepares estimated revenues and expenditures for current fiscal year.

7 - 11 Controllers Office prepares revenue forecast.

21 Operating budget requests due from all departments, divisions, and commissions.

22 - 31 Controllers Office analyzes all budget requests.

February

1 - 4 Controllers Office continues to analyze all budget requests.

5 - 15 The Mayor and Controllers Office hold administrative budget hearings with all departments, divisions, and commissions.

18 - 28 Final administration review of all budget material is completed.

March

1 - 4 Final adjustments are made to the Budget document and all funds are brought into balance.

5 - 8 Controllers Office prepares proposed Budget document.

11 - 15 Mayor prepares Budget message.

18 - 28 Proposed Budget is duplicated.

April

8 The Mayor's Proposed Budget is presented to City Council in accordance with Charter deadline.

16 Budget Notice published in local newspaper. Public notice must be made seven days prior to the hearing.

23 Public Hearing for Budget.

13 - 30 City Council Workshops. Each department, division and commission will have a scheduled time to present its budget and answer questions.

May

16 City Council adopts Taxation Resolution and Fiscal 2014 Budget.

17 - 31 Controllers Office prepares Adopted Budget document incorporating City Council adjustments.

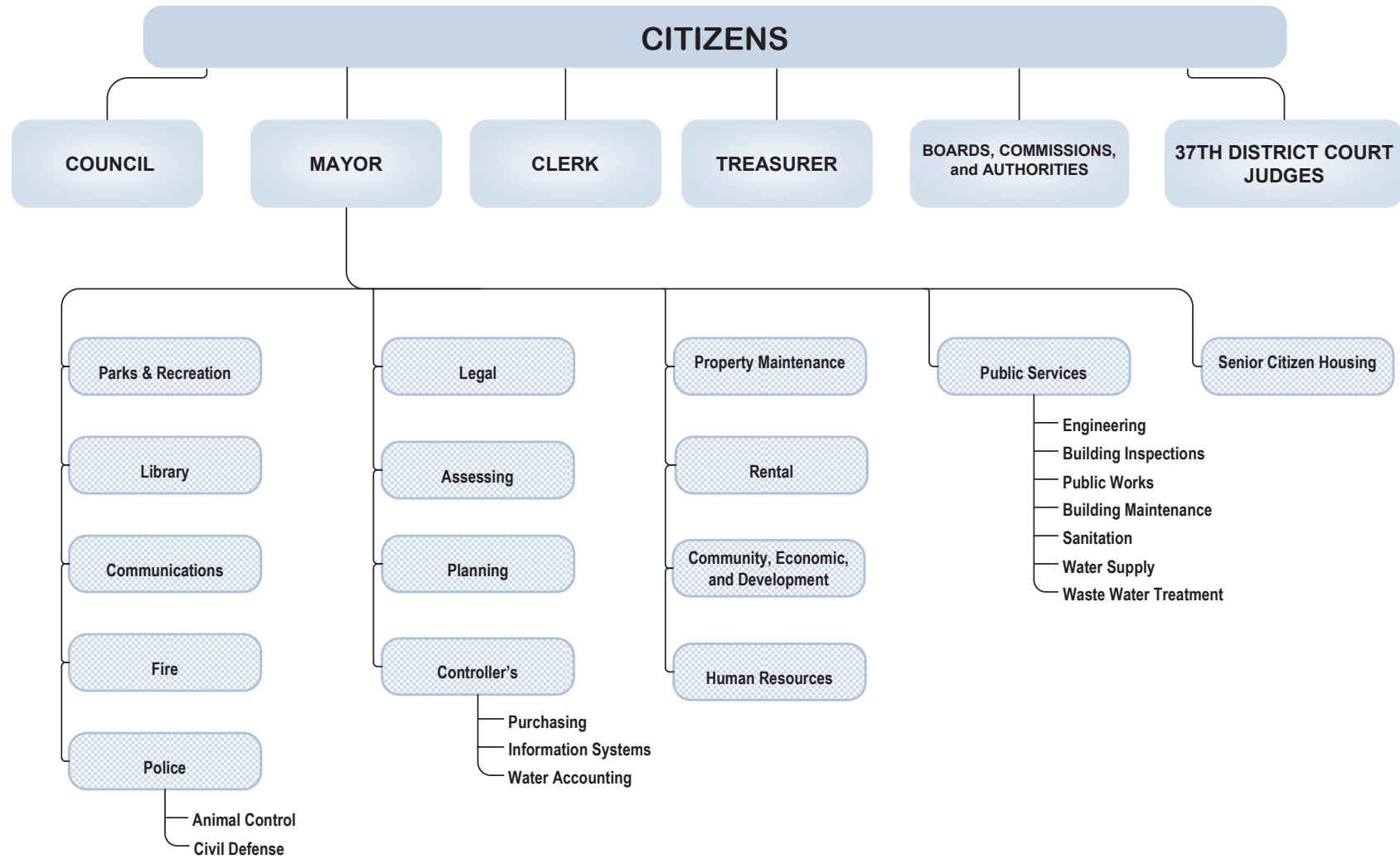
June

1 - 15 Adopted Budget is duplicated and distributed to City Council, departments, divisions, commissions, and public.

July

1 Beginning of Fiscal Year 2014.

City of Warren, Michigan Organization Chart



CITY GOALS & OBJECTIVES

Public Health and Safety

Everyone who lives, works, or visits the City must be safe and perceive it as a community in which people can live healthfully, move about safely and feel confident that they and their property are protected from criminal harm and the hazard of fire and natural and manmade disasters. Supporting this effort are hundreds of volunteers who are committed to maintaining safe neighborhoods and workplaces. Our neighborhood watch program along with the Police Department's community policing efforts continues to be valuable tools in reducing crime. Prevention programs, particularly youth anti-drug programs will continue to be emphasized to focus upon higher-order prevention activities and contribute to the City's overall desirability. Premier fire prevention programs and life support services also will continue to be provided.

Neighborhoods

The neighborhoods of the City are the backbone of our community. Community pride and standards are vital to the neighborhoods and businesses throughout the entire community. One of City government's major focuses is to encourage its citizens to strengthen and improve their neighborhoods. Beautification and ongoing maintenance of property are encouraged to assure high community standards, along with social and recreational activities for people of all ages and interests. The City will continue to strive for a permanent stock of decent housing which is available to meet the needs of all members of the community regardless of age, income, or background. Young people and young families are urged to develop an attachment to Warren and its neighborhoods, to maintain the same level of commitment as today's senior adults, its founding citizens.

Education

Public education is the responsibility of the school districts located within the City. However, the importance of both public and private schools to the social and economic vitality of Warren neighborhoods and the business community is a primary concern to City government. The City supports strong, imaginative and innovative public school systems, which demand the highest educational standards of its administrators, teachers and students. The City will continue to provide excellent public library programs, which serve as major resources to all Warren educational institutions, citizens and the business community.

Recreational and Cultural

An enriched recreational and cultural life is an essential ingredient to every successful community. The City is committed to providing outstanding cultural and recreational activities to residents of all ages. Citizen volunteers on the Cultural, Recreation, Library, Beautification, Historical, and Village Historical Commissions provide opinions and ideas as to how the City's cultural and recreational resources can and should be used. The City has twenty-five (25) City parks distributed throughout its neighborhoods. Strong cultural and recreational programs will help residents of all ages to maintain both active, healthy minds and bodies.

CITY GOALS & OBJECTIVES

Economic Development

City government acknowledges the ability to provide services is tied directly to tax base growth and seeks to balance congenial land uses that promote a healthy environment. The City will continue to encourage economic development in the existing industrial and commercial areas to expand the tax base and retain and create jobs. It is important to assure a community climate, which encourages economic activity and full employment, rewards creative enterprise and provides the means to realize other goals in the plan.

Maintenance and Appearance

Warren's extensive infrastructure (buildings, roads, bridges and utilities) helps attract and retain residents and businesses, along with the City's natural resources. Preservation of the physical appearance and structural integrity of buildings must be applied to both publicly and privately owned properties to maintain high appearance standards. The City will continue to encourage the revitalization of many existing facilities and properties to meet current standards.

Ease of travel within the community is attractive to both residents and businesses. The City will continue to provide a fully balanced transportation system which is integrated with the regional systems and provides transit options for everyone in the community. Warren must maintain its desirability by continuing to plan and implement a road improvement priority system. These plans must remain sensitive to the needs of the City's neighborhoods to prevent any negative impact on the integrity of residential areas.

Intergovernmental Relations

The City acknowledges that it is part of a larger urban area and that solutions to certain problems must be addressed on a regional level. By doing so duplication of services and related costs can be avoided. A greater responsibility for public services has been shifted to cities by state and federal governments in recent years; adequate financing, however, has not always accompanied these new service needs. The City will continue to aggressively seek its fair share of state and federal funding and will remain actively involved in legislation on critical issues.

Financial Planning

Financial planning and responsible management are mandatory to create an ongoing balanced budget in a community for its short-term and long-term welfare. The City will continue to evaluate all services in order to effectively and efficiently provide them at the lowest cost possible to Warren taxpayers. It is also necessary to review all revenue sources available and adjust any user fee charges where appropriate. The City will continue its thoughtful, innovative financial approach, which has earned it national recognition in budget preparation and financial reporting. Also, the City continues to maintain one of the highest credit ratings of any municipal government in the United States. This rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

FINANCIAL POLICIES & STRATEGIES

Financial Policies

The City of Warren financial policies detailed below set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the City Council and the Administration. These policies provide guidelines for reviewing current activities and proposals for future programs.

Operating Budget Policies

1. No new or expanded services shall be implemented without implementing trade-offs of expenses or revenues at the same time. This applies to personnel, equipment and any other peripheral expense associated with the service.
2. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet. Expansions to the fleet must be offset through reductions in other equipment and/or costs.
3. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
4. The City will monitor departmental expenditures continuously to ensure conformity to budgets and decide on actions to bring the budget into balance, if necessary.
5. The City will avoid budgetary practices or procedures that balance current period expenditures at the expense of future years' revenues.
6. The budget will provide for adequate levels of funding for all retirement systems.
7. The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
8. Minimize the impact in the use of property tax financing by seeking alternative financing for City services including user fees and upgrading and/or enhancement of the property tax base.
9. Where possible, the City will integrate performance measurement and productivity indicators within the budget.

Revenue Policies

1. The City will attempt to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
2. The City will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The City will establish all user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing the service.
4. The City will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The City will project its annual revenues by an objective and thorough analytical process.
6. The City will maintain sound appraisal procedures and practices to reflect current property values.
7. The City will follow an aggressive policy of collecting revenues.

FINANCIAL POLICIES & STRATEGIES

Investment Policies

1. The City will deposit all funds on the same day the funds are received.
2. The City will make a cash-flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure maximum investment capabilities.
3. The City will pool cash from several different funds for investment purposes to maximize potential earnings, when permitted by law.
4. The City will analyze market conditions and potential investments to maximize its yield, while maintaining the integrity, diversification and safety of the principal.
5. The City's accounting system will provide regular information concerning cash position and investment performance.

Debt Policies

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it will pay back the bonds within a period not to exceed the expected useful life of the project.
2. The City will not incur long-term debt to finance operating deficits.
3. The City will publish and distribute an official statement for each bond and note issue.
4. General obligation debt will not be used for enterprise activities.
5. The City will maintain a sound relationship with all bond-rating agencies and will keep them informed about our current capital projects.

Reserve Policies

1. The City will strive to maintain an undesignated-unreserved General Fund balance, which represents between 10-15% of the funds expenditures.

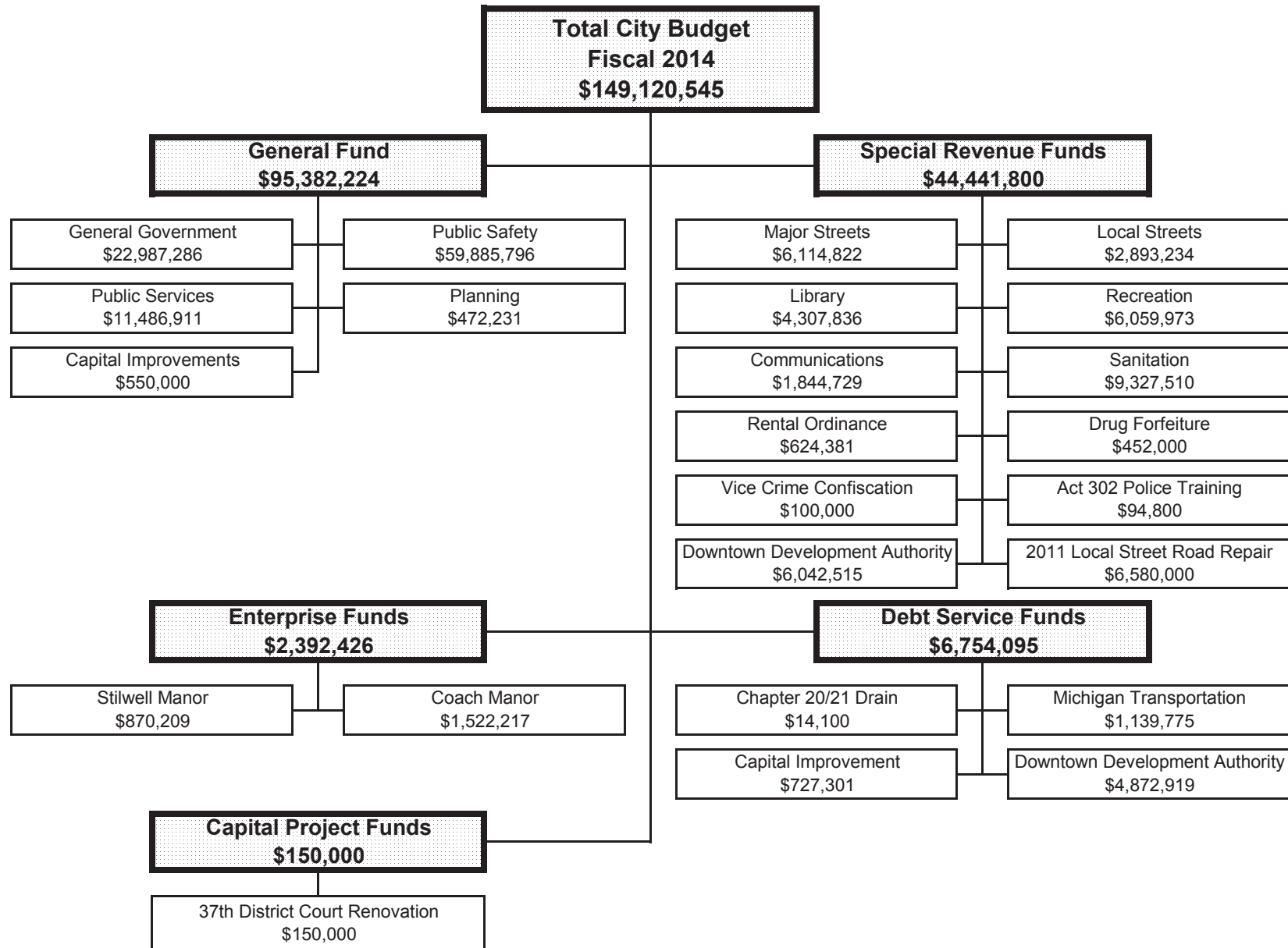
Accounting, Auditing and Financial Reporting Policies

1. An independent audit will be performed annually.
2. The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Practices (GAAP), the body of accounting and financial reporting standards, conventions, and practices that have authoritative support from standard setting bodies such as the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

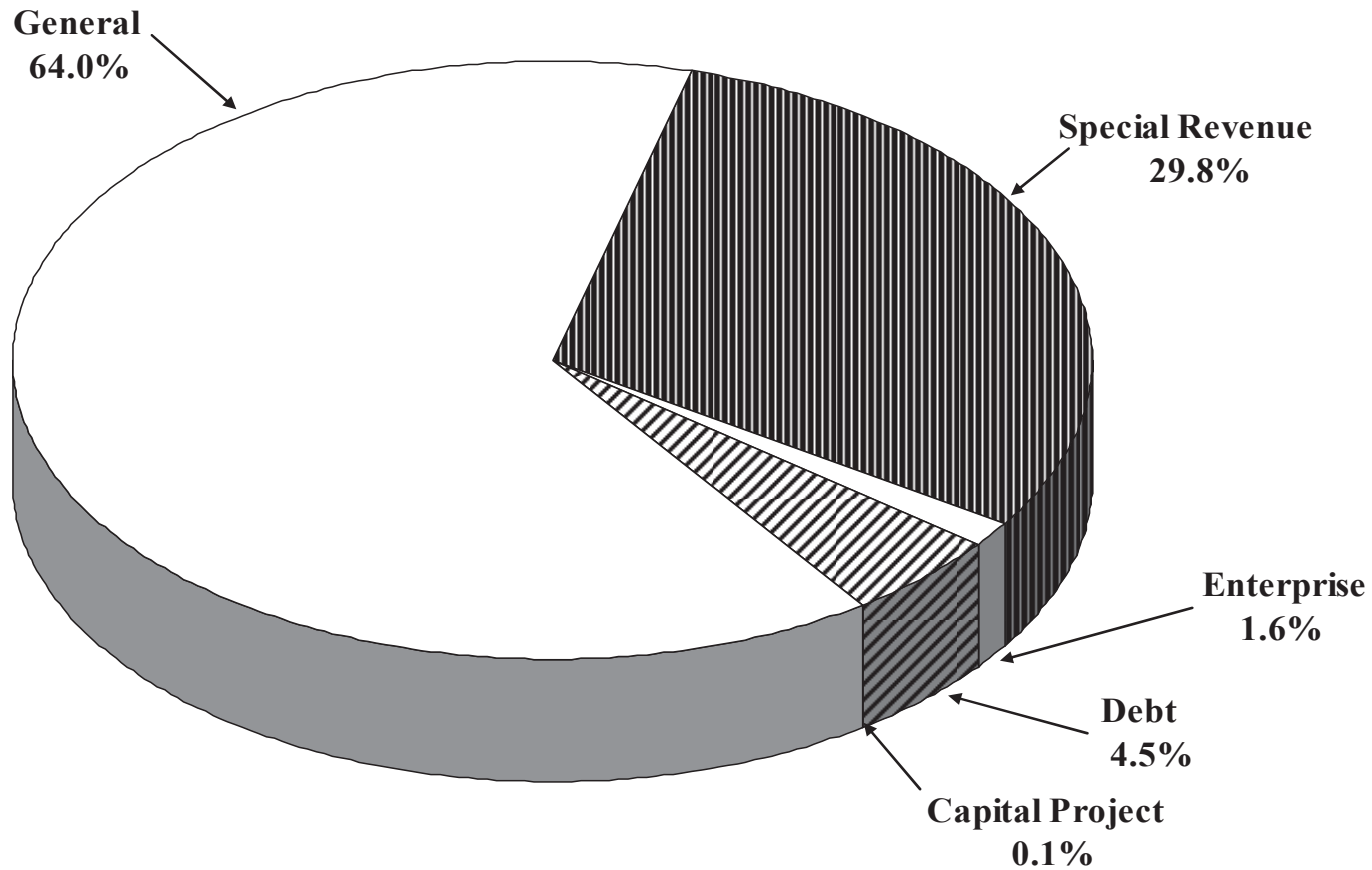
All Funds Summary

The All Funds Summary provides the reader with a quick overview of the entire financial plan of the City for the upcoming fiscal year. Several schedules, charts and graphs are also included which highlight the revenue, expenditure and fund balance history and trends for all of the City's funds and helps to better illustrate the City's overall fund structure.

FINANCIAL ORGANIZATION CHART



FISCAL 2014 TOTAL CITY BUDGETED FUNDS PERCENT OF TOTAL EXPENDITURES



REVENUE COMPARISON – CITY BUDGETED FUNDS

<u>Fund Name</u>	<u>Fiscal 2011 Actual</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Adopted By Council</u>
<u>General Fund</u>				
General Fund	\$87,927,131	\$81,929,012	\$101,404,907	\$99,182,302
<u>Special Revenue Funds</u>				
Major Road Fund	6,017,604	6,234,056	6,089,202	6,090,805
Local Road Fund	2,440,040	2,532,228	2,772,400	2,771,205
Library Fund	5,800,658	5,007,852	4,618,941	4,432,971
Recreation Fund	6,481,588	6,116,858	5,845,832	5,831,284
Communications Fund	1,820,972	1,883,640	1,772,240	1,872,240
Sanitation Fund	6,760,733	6,127,577	8,477,872	8,289,247
Rental Ordinance Fund	470,594	575,187	517,020	475,450
Vice Crime Confiscation Fund	42,345	18,021	20,080	20,080
Drug Forfeiture Fund	306,441	1,203,082	901,600	326,600
Act 302 Police Training Fund	42,980	39,017	36,100	36,100
Downtown Development Authority Fund	5,210,261	4,761,189	5,746,387	6,098,669
2011 Local Street Road Repair Fund	0	7,410,596	6,828,508	6,584,400
Total Special Revenue Funds	35,394,216	41,909,303	43,626,182	42,829,051
<u>Enterprise Funds</u>				
Stilwell Manor	809,816	794,023	795,015	801,797
Coach Manor	1,374,052	1,378,971	1,373,100	1,377,950
Total Enterprise Funds	2,183,868	2,172,994	2,168,115	2,179,747
<u>Capital Project Funds</u>				
37 th District Court Renovation	648,139	717,008	603,800	704,000
Energy Efficiency & Conservation Grant	0	531,059	0	0
Total Capital Project Funds	648,139	1,248,067	603,800	704,000
<u>Debt Service Funds</u>				
Chapter 20 and 21 Drain Debt	136	95	60	50
Michigan Transportation Debt	1,699,308	1,667,458	1,183,863	1,139,775
Capital Improvement Debt	571,549	632,639	621,733	727,301
Downtown Development Authority Debt	4,825,881	4,762,322	4,696,732	4,872,919
Total Debt Service Funds	7,096,874	7,062,514	6,502,388	6,740,045
Total All Funds	\$133,250,228	\$134,321,890	\$154,305,392	\$151,635,145

NOTE: Figures do not include use of or contribution to Fund Balance

EXPENDITURE COMPARISON – CITY BUDGETED FUNDS

<u>Fund Name</u>	<u>Fiscal 2011 Actual</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Adopted By Council</u>
<u>General Fund</u>				
General Fund	\$93,136,289	\$87,252,492	\$88,179,477	\$95,382,224
<u>Special Revenue Funds</u>				
Major Road Fund	5,714,695	5,559,596	6,277,344	6,114,822
Local Road Fund	3,045,550	2,450,577	2,840,191	2,893,234
Library Fund	3,611,792	3,974,316	4,362,596	4,307,836
Recreation Fund	7,027,123	6,717,286	6,070,072	6,059,973
Communications Fund	1,478,249	1,567,190	1,739,663	1,844,729
Sanitation Fund	7,781,559	8,172,172	7,961,217	9,327,510
Rental Ordinance Fund	334,071	359,063	472,395	624,381
Vice Crime Confiscation Fund	14,041	96,700	10,000	100,000
Drug Forfeiture Fund	225,089	377,940	420,000	452,000
Act 302 Police Training Fund	33,140	59,312	83,100	94,800
Downtown Development Authority Fund	6,397,662	6,263,299	5,777,935	6,042,515
2011 Local Street Road Repair Fund	0	2,218,914	9,009,150	6,580,000
Total Special Revenue Funds	35,662,971	37,816,365	45,023,663	44,441,800
<u>Enterprise Funds</u>				
Stilwell Manor	880,912	929,654	734,063	953,209
Coach Manor	1,082,374	1,200,708	1,373,886	1,272,217
Total Enterprise Funds	1,963,286	2,130,362	2,107,949	2,225,426
<u>Capital Project Funds</u>				
37 th District Court Renovation	24,679	19,428	298,794	150,000
Energy Efficiency & Conservation Grant	0	531,059	0	0
Total Capital Project Funds	24,679	550,487	298,794	150,000
<u>Debt Service Funds</u>				
Chapter 20 and 21 Drain Debt	5	13,283	14,000	14,100
Michigan Transportation Debt	1,699,308	1,667,458	1,183,863	1,139,775
Capital Improvement Debt	571,549	632,639	621,733	727,301
Downtown Development Authority Debt	4,825,881	4,762,322	4,696,732	4,872,919
Total Debt Service Funds	7,096,743	7,075,702	6,516,328	6,754,095
Total All Funds	\$137,883,968	\$134,825,408	\$142,126,211	\$148,953,545

YEAR-END UNAPPROPRIATED
FUND BALANCE COMPARISON – CITY BUDGETED FUNDS

<u>Fund Name</u>	<u>Fiscal 2011 Actual</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Adopted By Council</u>
<u>General Fund</u>				
General Fund	\$26,173,560	\$19,440,054	\$32,665,484	\$36,465,562
<u>Special Revenue Funds</u>				
Major Road Fund	2,652,881	3,329,676	3,141,534	3,117,517
Local Road Fund	2,467,991	2,551,748	2,483,957	2,357,928
Library Fund	2,082,336	2,956,415	3,212,760	3,337,895
Recreation Fund	2,512,867	1,901,582	1,677,342	1,448,653
Communications Fund	2,468,599	2,785,324	2,817,901	2,845,412
Sanitation Fund	3,149,079	1,041,876	1,558,531	520,268
Rental Ordinance Fund	374,234	589,358	633,983	485,052
Vice Crime Confiscation Fund	197,886	119,207	129,287	49,367
Drug Forfeiture Fund	1,025,946	1,851,088	2,332,688	2,207,288
Act 302 Police Training Fund	144,586	124,291	77,291	18,591
Downtown Development Authority Fund	9,167,593	7,665,483	7,633,935	7,690,089
2011 Local Street Road Repair Fund	0	5,191,682	3,011,040	3,015,440
Total Special Revenue Funds	26,243,998	30,107,730	28,710,249	27,093,500
<u>Enterprise Funds</u>				
Stilwell Manor	2,792,008	2,652,699	2,549,309	2,397,897
Coach Manor	3,629,768	3,808,031	3,807,245	3,912,978
Total Enterprise Funds	6,421,776	6,460,730	6,356,554	6,310,875
<u>Capital Project Funds</u>				
37 th District Court Renovation	4,500,285	5,197,865	5,502,871	6,056,871
Energy Efficiency & Conservation Grant	0	0	0	
Total Capital Project Funds	4,500,285	5,197,865	5,502,871	6,056,871
<u>Debt Service Funds</u>				
Chapter 20 and 21 Drain Debt	87,070	73,882	59,942	45,892
Michigan Transportation Debt	0	0	0	0
Capital Improvement Debt	0	0	0	0
Downtown Development Authority Debt	0	0	0	0
Total Debt Service Funds	87,070	73,882	59,942	45,892
Total All Funds	\$63,426,689	\$61,280,261	\$73,295,100	\$75,972,700

General Fund

The General Fund is the City's major operating fund, providing the majority of services available to our residents. The function of the fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The major activities financed by the General Fund are Police and Fire Protection, City Administration and most Public Services. The primary source of revenue to fund these services is local property taxes generated annually and supplemented by state shared revenues.

**GENERAL FUND
SUMMARY INFORMATION**

GENERAL FUND SUMMARY
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31		FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				REVENUES:			
\$ 50,812,879	\$ 28,983,155	\$ 69,102,497	\$ 53,368,791	Property Taxes	\$ 66,806,980	\$ 66,806,980	\$ 66,806,980
14,108,898	2,642,183	15,470,254	13,840,414	Intergovernmental Revenues	15,073,772	15,073,772	15,073,772
2,368,083	1,348,076	2,630,000	2,034,000	Licenses and Permits	2,753,000	2,753,000	2,753,000
4,370,259	1,794,542	4,411,000	4,633,954	Fines and Forfeitures	4,445,000	4,445,000	4,445,000
86,344	35,704	80,000	90,000	Interest on Investments	80,000	80,000	80,000
3,909,606	1,573,086	3,502,000	3,639,000	Charges for Services	3,470,000	3,470,000	3,470,000
6,272,943	2,827,933	6,209,156	6,298,806	Miscellaneous Income	6,553,550	6,553,550	6,553,550
<u>\$ 81,929,012</u>	<u>\$ 39,204,679</u>	<u>\$ 101,404,907</u>	<u>\$ 83,904,965</u>	Total Revenues	<u>\$ 99,182,302</u>	<u>\$ 99,182,302</u>	<u>\$ 99,182,302</u>
				EXPENDITURES:			
\$ 21,894,476	\$ 11,238,439	\$ 21,891,898	\$ 22,716,098	General Government	\$ 23,765,673	\$ 22,984,936	\$ 22,987,286
54,059,531	27,007,798	55,087,562	56,279,079	Public Safety	60,291,303	59,767,046	59,885,796
10,308,681	4,597,335	10,235,915	10,403,353	Public Services	12,180,539	11,470,729	11,486,911
449,660	208,759	417,102	457,363	Planning	554,784	405,926	472,231
540,144	29,411	547,000	547,000	Capital Improvements	550,000	550,000	550,000
<u>\$ 87,252,492</u>	<u>\$ 43,081,742</u>	<u>\$ 88,179,477</u>	<u>\$ 90,402,893</u>	Total Expenditures	<u>\$ 97,342,299</u>	<u>\$ 95,178,637</u>	<u>\$ 95,382,224</u>
<u>\$ (5,323,480)</u>	<u>\$ (3,877,063)</u>	<u>\$ 13,225,430</u>	<u>\$ (6,497,928)</u>	Excess (Deficit) of Revenues over Expenditures	<u>\$ 1,840,003</u>	<u>\$ 4,003,665</u>	<u>\$ 3,800,078</u>
				OTHER FINANCING SOURCES:			
\$ -	\$ 6,497,928	\$ 6,497,928	\$ 6,497,928	Fund Balance Appropriated	\$ -	\$ -	\$ -
<u>\$ -</u>	<u>\$ 6,497,928</u>	<u>\$ 6,497,928</u>	<u>\$ 6,497,928</u>	Total Other Sources	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ (5,323,480)	\$ 2,620,865	\$ 19,723,358	\$ -	Excess (Deficit) of Revenues over Expenditures and Other Sources	\$ 1,840,003	\$ 4,003,665	\$ 3,800,078
25,505,289	19,440,054	19,440,054	19,185,937	Estimated Undesignated Fund Balance - Beginning of Period(as restated)	32,665,484	32,665,484	32,665,484
(741,755)	-	-	-	- Other Direct Adjustments	-	-	-
<u>-</u>	<u>(6,497,928)</u>	<u>(6,497,928)</u>	<u>(4,725,376)</u>	Fund Balance Supplemental Appropriation	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 19,440,054</u>	<u>\$ 15,562,991</u>	<u>\$ 32,665,484</u>	<u>\$ 14,460,561</u>	Estimated Undesignated Fund Balance (Deficit) End of Period	<u>\$ 34,505,487</u>	<u>\$ 36,669,149</u>	<u>\$ 36,465,562</u>

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31		FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>PROPERTY TAXES:</u>			
\$ 48,469,932	\$ 27,762,548	\$ 66,717,135	\$ 51,035,853	Property Taxes	\$ 64,576,983	\$ 64,576,983	\$ 64,576,983
766,300	439,306	1,055,362	807,938	Industrial Facilities Tax	929,997	929,997	929,997
395,645	27,696	400,000	460,000	Penalties & Interest on Taxes	400,000	400,000	400,000
1,150,235	749,869	900,000	1,035,000	Administration Fee - Schools	870,000	870,000	870,000
30,767	3,736	30,000	30,000	Trailer & Senior Housing Fees in Lieu of Taxes	30,000	30,000	30,000
<u>\$ 50,812,879</u>	<u>\$ 28,983,155</u>	<u>\$ 69,102,497</u>	<u>\$ 53,368,791</u>	Total Property Taxes	<u>\$ 66,806,980</u>	<u>\$ 66,806,980</u>	<u>\$ 66,806,980</u>
				<u>INTERGOVERNMENTAL REVENUES:</u>			
				Federal Revenue:			
\$ 12,493	\$ 40,010	\$ 50,000	\$ 50,000	Civil Defense Grant	\$ 50,000	\$ 50,000	\$ 50,000
211,649	11,925	109,572	-	Metro Medical Response Grant - 2008	-	-	-
34,932	20,498	276,653	-	Metro Medical Response Grant - 2009	-	-	-
1,013	-	300,536	-	Metro Medical Response Grant - 2010	-	-	-
-	-	267,609	-	Metro Medical Response Grant - 2011	-	-	-
30,475	-	41,940	-	Substance Abuse Grant - 2011	-	-	-
213,116	59,987	86,884	-	Substance Abuse Grant - 2012	-	-	-
-	-	325,000	325,000	Substance Abuse Grant - 2013	-	-	-
-	-	90,712	90,712	U. S. Department of Justice Grant-10	-	-	-
63,812	-	73,698	73,698	U. S. Department of Justice Grant-11	-	-	-
66,221	33,724	33,724	-	U. S. Department of Justice Grant-12	-	-	-
5,675	-	-	-	U. S. Department of Justice Assistance Grant	-	-	-
-	6,108	6,108	6,108	Assistance to Fire Fighters Grant	-	-	-
341,200	-	169,600	-	Assistance to Fire Fighters Grant - 2011	-	-	-
				SAFER Grant	1,503,876	1,503,876	1,503,876
				State Shared Revenue:			
11,895,230	2,148,023	12,302,076	11,940,000	Sales and Use Tax	12,300,000	12,300,000	12,300,000
22,943	76,656	85,000	77,000	Liquor Licenses	77,000	77,000	77,000
4,445	-	20,555	-	Michigan Drug Court Program Grant - 12	-	-	-
-	-	90,000	90,000	Michigan Drug Court Program Grant - 13	-	-	-
665	-	13,335	-	Mental Health Service Grant	-	-	-
-	6,330	6,330	-	Homeland Security Grant	-	-	-
13,500	-	-	-	2011 Homeland Security Grant	-	-	-
88,000	-	-	-	Advanced Lighting Technology Grant	-	-	-
				Police Grants:			
37,734	26,787	50,000	50,000	MATS Grant	50,000	50,000	50,000
1,622	922	922	-	Bureau of Justice	-	-	-
198,076	-	175,000	175,000	911 Dispatch Training/Equipment	180,000	180,000	180,000
177,796	34,293	160,000	182,896	Judges Salary Standardization	182,896	182,896	182,896
72,904	-	-	-	Election Expense Reimbursement	5,000	5,000	5,000
				Local Revenue:			
315,397	176,920	360,000	480,000	Reimbursement from City of Center Line	350,000	350,000	350,000
300,000	-	375,000	300,000	Reimbursement from Schools-Liaison Officers	375,000	375,000	375,000
<u>\$ 14,108,898</u>	<u>\$ 2,642,183</u>	<u>\$ 15,470,254</u>	<u>\$ 13,840,414</u>	Total Intergovernmental Revenues	<u>\$ 15,073,772</u>	<u>\$ 15,073,772</u>	<u>\$ 15,073,772</u>

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31		FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>LICENSES AND PERMITS:</u>			
\$ 734,673	\$ 426,540	\$ 725,000	\$ 550,000	Building Permits	\$ 700,000	\$ 700,000	\$ 700,000
386,673	214,846	420,000	320,000	Electrical Permits	420,000	420,000	420,000
144,854	112,009	210,000	120,000	Plumbing Permits	150,000	150,000	150,000
234,074	136,537	260,000	260,000	Mechanical Permits	260,000	260,000	260,000
126,563	71,261	130,000	130,000	Zoning Permits and Fees	180,000	180,000	180,000
11,626	5,498	10,000	10,000	Sidewalk Permits	10,000	10,000	10,000
25,096	6,919	25,000	26,000	Animal Licenses	25,000	25,000	25,000
176,087	117,153	200,000	160,000	Plan Review Fees	200,000	200,000	200,000
528,437	257,313	650,000	458,000	Other Permits and Licenses	808,000	808,000	808,000
<u>\$ 2,368,083</u>	<u>\$ 1,348,076</u>	<u>\$ 2,630,000</u>	<u>\$ 2,034,000</u>	Total Licenses and Permits	<u>\$ 2,753,000</u>	<u>\$ 2,753,000</u>	<u>\$ 2,753,000</u>
				<u>CHARGES FOR SERVICES:</u>			
\$ 39,253	\$ 14,200	\$ 30,000	\$ 50,000	Engineering & Inspection Fees	\$ 35,000	\$ 35,000	\$ 35,000
84,246	37,200	80,000	80,000	Abandoned Auto Administrative Towing Fee	80,000	80,000	80,000
175,375	76,350	155,000	160,000	Foreclosure Fee	160,000	160,000	160,000
47,286	24,526	48,000	45,000	Property Maintenance Fees	46,000	46,000	46,000
165,004	58,521	160,000	275,000	Clerk's Services	160,000	160,000	160,000
415,529	27,672	175,000	280,000	Weed Cutting	175,000	175,000	175,000
41,535	19,000	38,000	30,000	Board of Appeals	32,000	32,000	32,000
209,908	67,479	140,000	150,000	Police Services & Auctions	140,000	140,000	140,000
15,924	6,551	15,000	17,000	Fire Services	16,000	16,000	16,000
2,404,325	1,185,989	2,375,000	2,250,000	EMS Services	2,350,000	2,350,000	2,350,000
8,170	11,274	16,000	6,000	Planning Commission	8,000	8,000	8,000
30,116	14,940	30,000	30,000	Site Plan Fees	30,000	30,000	30,000
108,304	-	70,000	100,000	Community Development Administration	70,000	70,000	70,000
-	-	110,000	110,000	Block Grant Reimbursement	110,000	110,000	110,000
10,000	6,500	10,000	6,000	IFT Exemption Processing Fees	8,000	8,000	8,000
154,631	22,884	50,000	50,000	Miscellaneous	50,000	50,000	50,000
<u>\$ 3,909,606</u>	<u>\$ 1,573,086</u>	<u>\$ 3,502,000</u>	<u>\$ 3,639,000</u>	Total Charges for Services	<u>\$ 3,470,000</u>	<u>\$ 3,470,000</u>	<u>\$ 3,470,000</u>
				<u>FINES & FORFEITURES</u>			
\$ 4,103,137	\$ 1,692,087	\$ 4,175,000	\$ 4,348,954	37th District Court Fines & Fees	\$ 4,200,000	\$ 4,200,000	\$ 4,200,000
191,108	71,630	175,000	200,000	Probation Fees	170,000	170,000	170,000
19,365	7,830	16,000	40,000	Property Maintenance Fines	20,000	20,000	20,000
56,649	22,995	45,000	45,000	Drug Court Revenue	55,000	55,000	55,000
<u>\$ 4,370,259</u>	<u>\$ 1,794,542</u>	<u>\$ 4,411,000</u>	<u>\$ 4,633,954</u>	Total Fines & Forfeitures	<u>\$ 4,445,000</u>	<u>\$ 4,445,000</u>	<u>\$ 4,445,000</u>

(Continued)

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31		FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>MISCELLANEOUS REVENUES:</u>			
				Michigan Transportation Funds:			
\$ 733,321	\$ 313,252	\$ 799,000	\$ 889,000	Equipment Rentals	\$ 799,000	\$ 799,000	\$ 799,000
645,153	380,050	760,100	760,100	Administrative Expense	783,000	783,000	783,000
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
				Water & Sewer System:			
1,711,900	875,400	1,750,800	1,750,800	Administrative Expense	1,803,300	1,803,300	1,803,300
				Administrative Expense:			
123,200	70,650	141,300	141,300	Senior Citizen Housing	145,600	145,600	145,600
153,000	100,300	200,600	200,600	Library	206,600	206,600	206,600
100,400	52,200	104,400	104,400	Recreation	107,500	107,500	107,500
885,500	460,450	920,900	920,900	Sanitation	948,500	948,500	948,500
-	33,800	67,600	67,600	Rental Ordinance	69,600	69,600	69,600
116,500	118,250	236,500	236,500	Communications	243,600	243,600	243,600
673,400	156,100	312,200	312,200	Downtown Development Authority	321,600	321,600	321,600
-	-	-	-	2011 Local Street Road Repair Fund	221,500	221,500	221,500
78,774	475	30,000	30,000	Sale of Property/Equipment	30,000	30,000	30,000
535,450	12,006	12,006	11,656	Insurance Proceeds	-	-	-
1,500	-	-	-	Donations	-	-	-
259,845	-	600,000	600,000	Medicare Part D Reimbursement	600,000	600,000	600,000
-	-	18,750	18,750	Telecom Leases	18,750	18,750	18,750
250,000	250,000	250,000	250,000	Court Building Rental	250,000	250,000	250,000
<u>\$ 6,272,943</u>	<u>\$ 2,827,933</u>	<u>\$ 6,209,156</u>	<u>\$ 6,298,806</u>	Total Miscellaneous Revenue	<u>\$ 6,553,550</u>	<u>\$ 6,553,550</u>	<u>\$ 6,553,550</u>
<u>\$ 86,344</u>	<u>\$ 35,704</u>	<u>\$ 80,000</u>	<u>\$ 90,000</u>	<u>INTEREST ON INVESTMENTS:</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>
				<u>OTHER FINANCING SOURCES:</u>			
\$ -	\$ 6,497,928	\$ 6,497,928	\$ 6,497,928	Fund Balance Appropriated	\$ -	\$ -	\$ -
<u>\$ 81,929,012</u>	<u>\$ 45,702,607</u>	<u>\$ 107,902,835</u>	<u>\$ 90,402,893</u>	TOTAL GENERAL FUND REVENUES	<u>\$ 99,182,302</u>	<u>\$ 99,182,302</u>	<u>\$ 99,182,302</u>

Fiscal 2014 General Fund Revenues

PROPERTY TAXES:

The property tax is a local tax. All property tax revenues are collected, administered, and spent at the local level. Every property owner in Michigan is subject to property tax by at least four units of government - the County, the school district, intermediate school districts, and the City or Township in which the property is located. Villages, special authorities, and community colleges may also levy taxes on that property. The property tax is determined by two factors: The tax rate and assessment on property as finally equalized by the State. The unit of measurement for the property tax, the “mill”, is defined as \$1 per \$1,000 of Taxable Value.

<u>Funds:</u>	<u>Estimated Taxable Value</u>	<u>Tax Rate</u>	<u>Levy</u>
<u>General Fund:</u>			
Charter Millage	\$ 3,090,000,000	8.7724	\$ 27,106,716
<u>Special Levies:</u>			
Police & Fire Pension	3,090,000,000	4.9848	15,403,032
Police & Fire Operating	3,090,000,000	4.9000	15,141,000
Emergency Medical Service	3,090,000,000	.2923	903,207
Police	3,090,000,000	.9746	3,011,514
Fire	3,090,000,000	.9746	3,011,514
Total General Fund Operating Levy		<u>20.8987</u>	<u>\$ 64,576,983</u>
 <u>Special Revenue:</u>			
Library (Charter)	3,090,000,000	.4873	\$ 1,505,757
Library (Voted)	3,090,000,000	.8500	2,626,500
Sanitation	3,090,000,000	2.5550	7,894,950
Parks & Recreation	3,090,000,000	.9746	3,011,514
2011 Local Street Repair & Maintenance	3,090,000,000	<u>2.1000</u>	<u>6,489,000</u>
Total Special Revenue Fund Levy		<u>6.9669</u>	<u>\$ 21,527,721</u>
Total Levy		<u>27.8656</u>	<u>\$ 86,104,704</u>

Fiscal 2014 General Fund Revenues

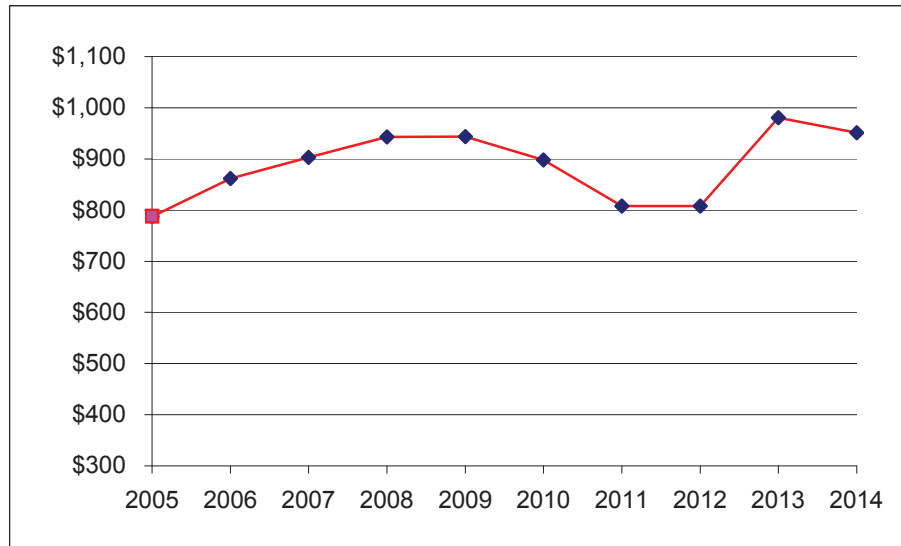
INDUSTRIAL FACILITY TAXES:

Act No. 198, P.A. 1974 was designed to provide a stimulus in the form of significant tax incentives to industry to renovate and expand aging plants and to build new plants in Michigan. Under the provisions of the Act, a local governmental unit may establish plant rehabilitation districts and industrial development districts and offer industrial firms certain property tax incentives to encourage restoration or replacement of obsolete industrial facilities and to attract new plants to the area. The tax is determined by multiplying one-half of the total mills for the year by the state-equalized value of the facilities excluding land and inventory.

<u>Funds:</u>	<u>Estimated</u> <u>State Equalized Value</u>	<u>Tax Rate</u>	<u>Levy</u>
<u>General Fund:</u>			
Charter Millage	\$ 89,000,000	4.3862	\$ 390,372
<u>Special Levies:</u>			
Police & Fire Pension	89,000,000	2.4924	221,823
Police & Fire Operating	89,000,000	2.4500	218,050
Emergency Medical Service	89,000,000	.1462	13,012
Police	89,000,000	.4873	43,370
Fire	89,000,000	.4873	43,370
Total General Fund Operating Levy		<u>10.4494</u>	<u>\$ 929,997</u>
<u>Special Revenue:</u>			
Library (Charter)	89,000,000	.2437	\$ 21,689
Library (Voted)	89,000,000	.4250	37,825
Sanitation	89,000,000	1.2775	113,697
Parks & Recreation	89,000,000	.4873	43,370
2011 Local Street Repair & Maintenance	89,000,000	<u>1.0500</u>	<u>93,450</u>
Total Special Revenue Fund Levy		<u>3.4835</u>	<u>\$ 310,031</u>
Total Levy		<u>13.9329</u>	<u>\$ 1,240,028</u>

Average Residential City Tax Ten Fiscal Years

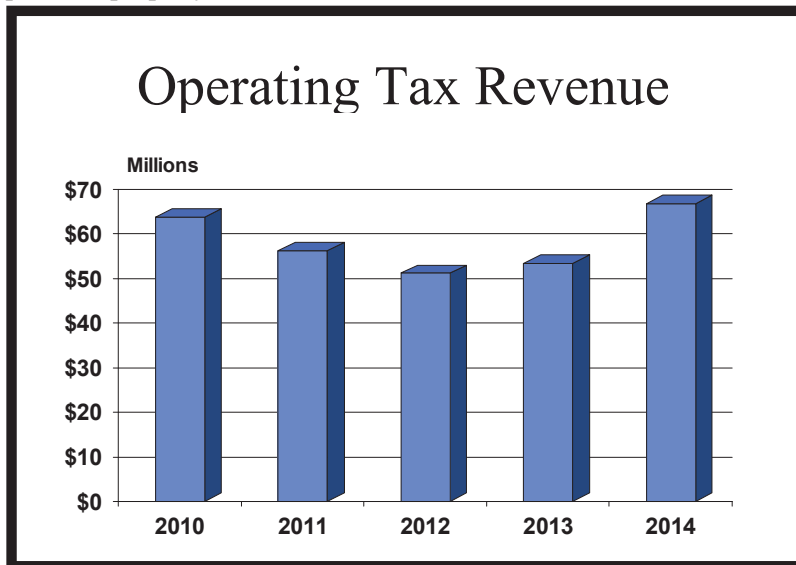
	Fiscal <u>2005</u>	Fiscal <u>2006</u>	Fiscal <u>2007</u>	Fiscal <u>2008</u>	Fiscal <u>2009</u>	Fiscal <u>2010</u>	Fiscal <u>2011</u>	Fiscal <u>2012</u>	Fiscal <u>2013</u>	Fiscal <u>2014</u>
Charter Millage	8.7724	8.7724	8.7724	8.7724	8.7724	8.7724	8.7724	8.7724	8.7724	8.7724
Police & Fire Pension (Voted)	1.8248	2.5748	2.5748	2.5748	2.5748	2.8248	2.8248	2.8248	4.9848	4.9848
Emergency Medical Service	0.2923	0.2923	0.2923	0.2923	0.2923	0.2923	0.2923	0.2923	0.2923	0.2923
Police Operating	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746
Fire Operating	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746
Police & Fire Operating (Voted)	-	-	-	-	-	-	-	-	4.9000	4.9000
Library (Charter)	0.4873	0.4873	0.4873	0.4873	0.4873	0.4873	0.4873	0.4873	0.4873	0.4873
Library (Voted)	-	-	-	-	-	-	0.8500	0.8500	0.8500	0.8500
Sanitation	1.8918	1.8918	1.8918	1.8918	1.8918	1.6418	1.6418	1.6418	2.5550	2.5550
Parks & Recreation	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746
2011 Local Street Repairs (Voted)	-	-	-	-	-	-	-	2.1000	2.1000	2.1000
Total	16.1924	16.9424	16.9424	16.9424	16.9424	16.9424	17.7924	19.8924	27.8656	27.8656
Average Residential Taxable Value	\$48,614	\$50,868	\$53,313	\$55,659	\$55,698	\$53,019	\$45,405	\$40,624	\$ 35,185	\$ 34,134
Average Residential City Taxes	\$787.18	\$861.83	\$903.25	\$943.00	\$943.66	\$898.27	\$807.86	\$808.11	\$ 980.45	\$ 951.16



Fiscal 2014 General Fund Revenues

City Taxes

The City's major source of revenue is generated by property taxation. This revenue calculation is based on a relationship between two variables. The first is the taxable valuation of industrial, commercial, and residential parcels, both real and personal property.



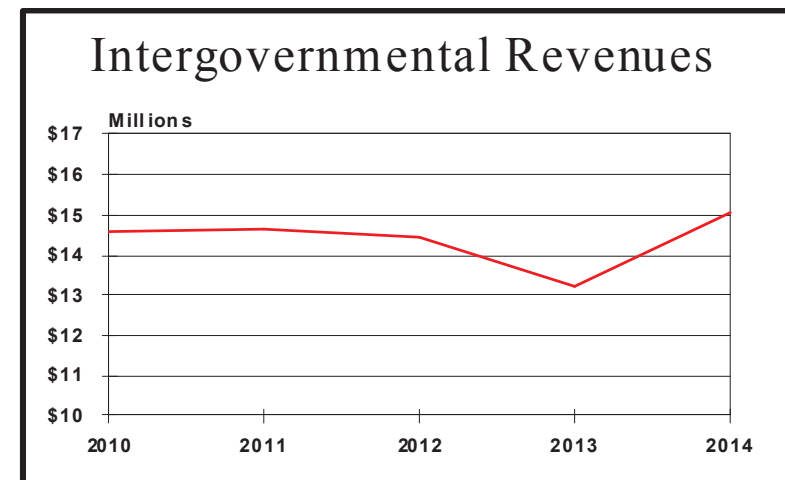
The second variable is the application of a specific tax levy for General Operations. If either of these variables increases or decreases, a relative change to the City tax revenue will be experienced.

In the Fiscal 2014 Budget, Operating City tax revenue represents 67.4% of total revenue sources, an increase of \$13,438,189 or 25.2% more than the Fiscal 2013 Budget primarily because of the voter approved Police and Fire Millage. The City's taxable valuation is estimated to **decrease by 3%**.

The Total General Fund Operating Levy for the 2014 Fiscal Year is 20.8987 mills per \$1,000 of taxable value. This represents an increase of 4.9 mills from the prior year. The operating millage rate continues to be below the **21.1848** millage rate limit established by City Charter and at the **20.8987** Headlee maximum allowable levy.

Intergovernmental Revenues

Another major source of revenue to the City is Intergovernmental Revenues. This source of revenue is comprised of grants from the Federal, State, and County levels of government. The major source in this revenue category is State Shared Revenue. These revenue sharing distributions, made by the State to communities in Michigan, are distributed based on formulas determined by the State. These



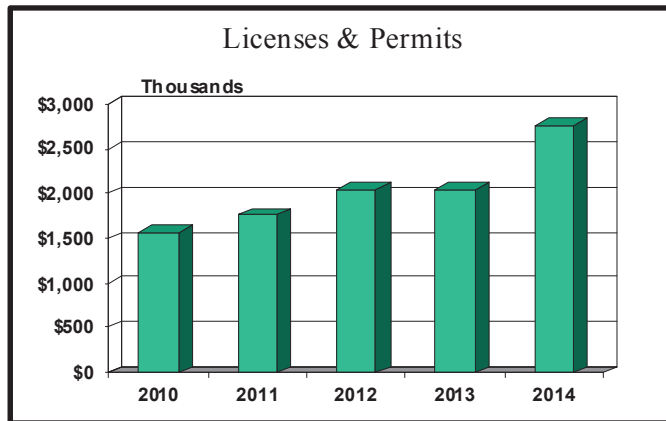
formulas take into consideration population estimates and sales tax collections made by the State.

Fiscal 2014 General Fund Revenues

In Fiscal 2014, Intergovernmental Revenues represent 15.2% of total revenue sources, an increase of \$1,233,358 from the 2013 Fiscal Year Budget. This increase is primarily due to a SAFER grant for 18 additional firefighters for a two year period.

Licenses & Permits

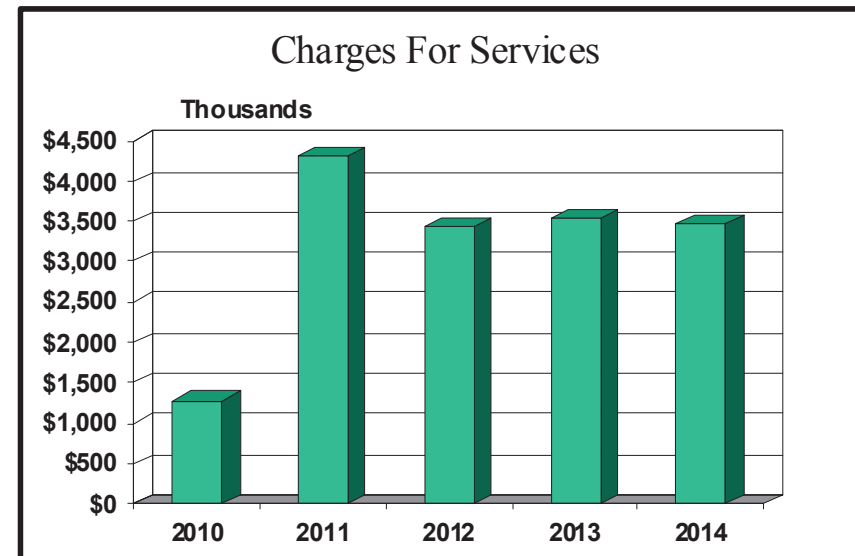
The revenue source of licenses and permits represents fees charged by City Departments to individuals and businesses that allow for the building of new structures as well as improvements made to existing structures. New structures that require permits include garages, sheds, decks, porches, and buildings. Improvements such as central air conditioning, furnace replacement, electrical and plumbing modifications, fences and pools also require permits from the respective City department.



In the Fiscal 2014 Budget, License and Permit revenues represent 2.8% of total revenue sources, an increase of \$719,000 or 35.3% more than the Fiscal 2013 Budget. This is due to an increase in City Certs and an anticipated increase in building activity.

Charges for Services

Charges for Services consists of revenue received from individuals, schools, businesses, and other City funds. These funds are used to reimburse the General Fund for services provided by General Fund departments. The primary revenue accounts within this revenue center include Engineering & Inspection Fees, City Clerk services, Fire services and Police services reimbursements.

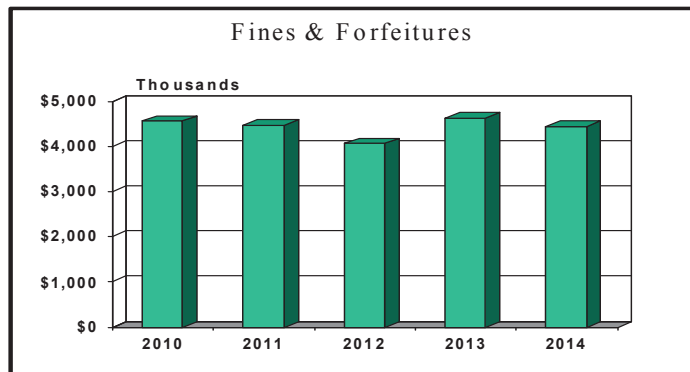


In the Fiscal 2014 Budget, Charges for Services revenues represent 3.5% of total revenue sources, a \$169,000 decrease or 4.6% less than the Fiscal 2013 Budget. This is due mainly to an anticipated decrease in charges for City Clerk services.

Fiscal 2014 General Fund Revenues

Fines & Forfeitures

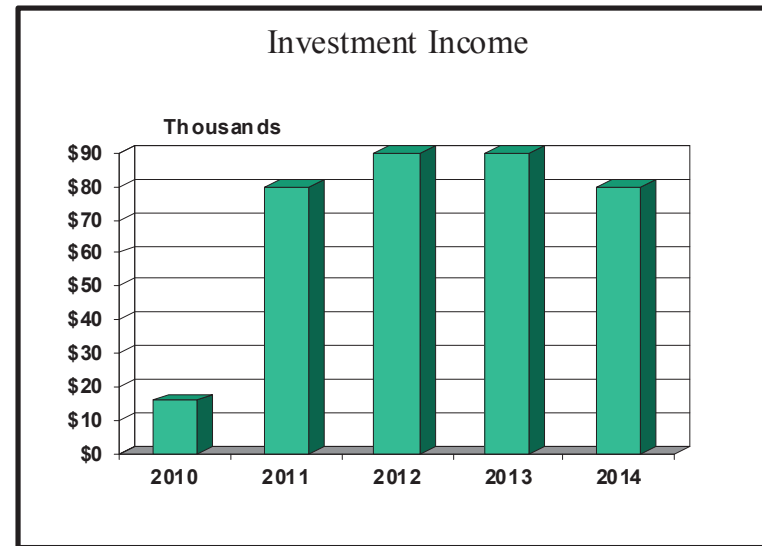
Fines & Forfeiture revenues are comprised of payments made by individuals, businesses or corporations who have violated various statutes, ordinances or laws. Included in this revenue center are court costs, parking fines, bond forfeitures, and default judgment fees.



In the Fiscal 2014 Budget, Fines & Forfeiture revenues represent 4.5% of total revenue sources, a decrease of \$188,954 or 4.1% less than the Fiscal 2013 Budget. This decrease is a result of an anticipated decrease in the number of violations payable to the 37th District Court.

Investment Income

Investment income provides a minimal contribution to revenues. These revenues are budgeted cautiously due to the fact that they are largely a direct function of interest rates.

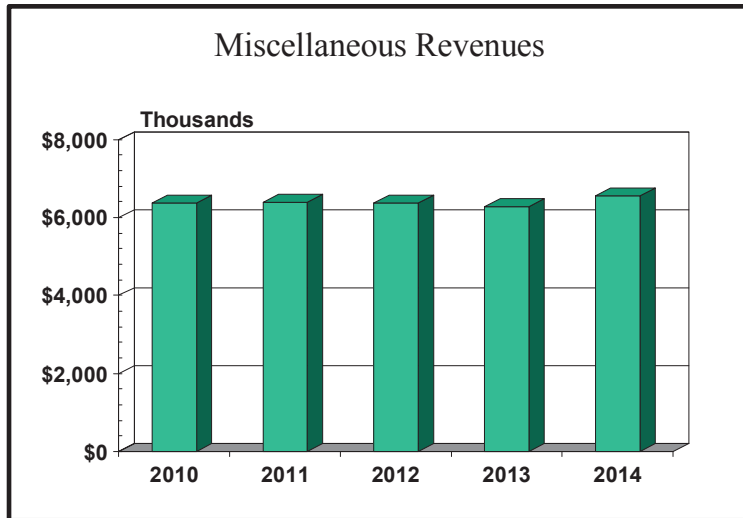


In the Fiscal 2014 Budget, Investment Income revenues represent .1% of total revenue sources, a decrease of \$10,000 from the Fiscal 2013 Budget.

Miscellaneous Revenues

The revenue source of Miscellaneous Revenue includes revenues that cannot be easily classified in other revenue areas. Included in this revenue area are Rental Income and Administrative Costs from different sources, and Sale of Equipment.

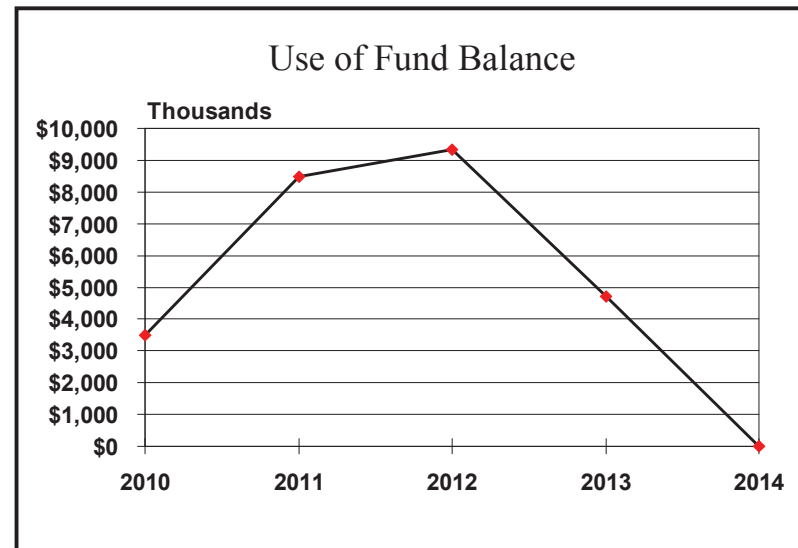
Fiscal 2014 General Fund Revenues



In the Fiscal 2014 Budget, Miscellaneous Revenues represent 6.6% of total revenue sources, an increase of \$254,744 or 4.0% more than the Fiscal 2013 Budget. This increase is a result of an increase in fees charged to other funds.

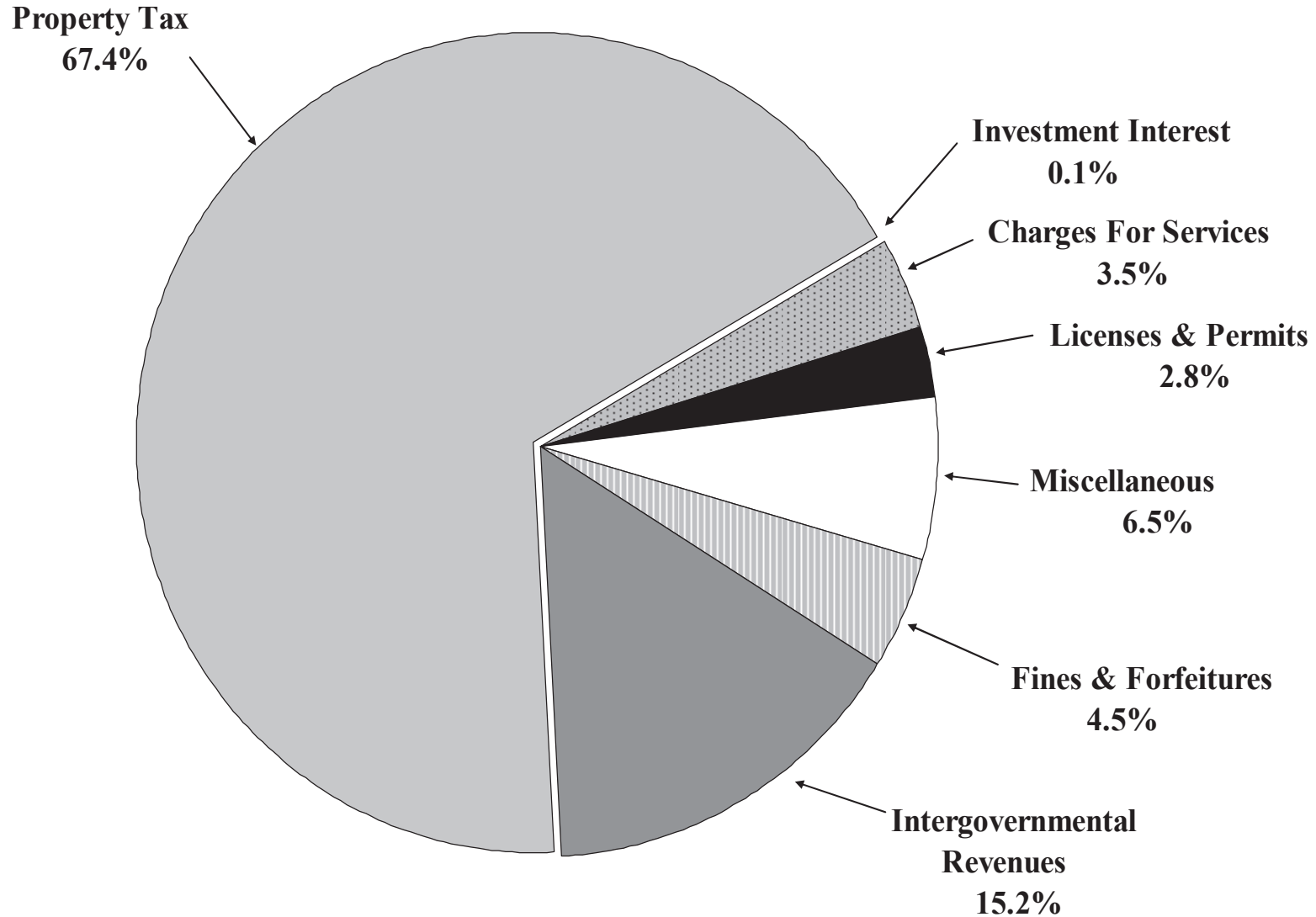
Use of Fund Balance

A use of Fund Balance exists when there is an inequality in the relationship between revenues and expenditures in a given fund. If expenditures exceed revenues, a Use of Fund Balance is needed to balance the budget.



It is anticipated that there will not be a need in 2014 budget to utilize any fund balance.

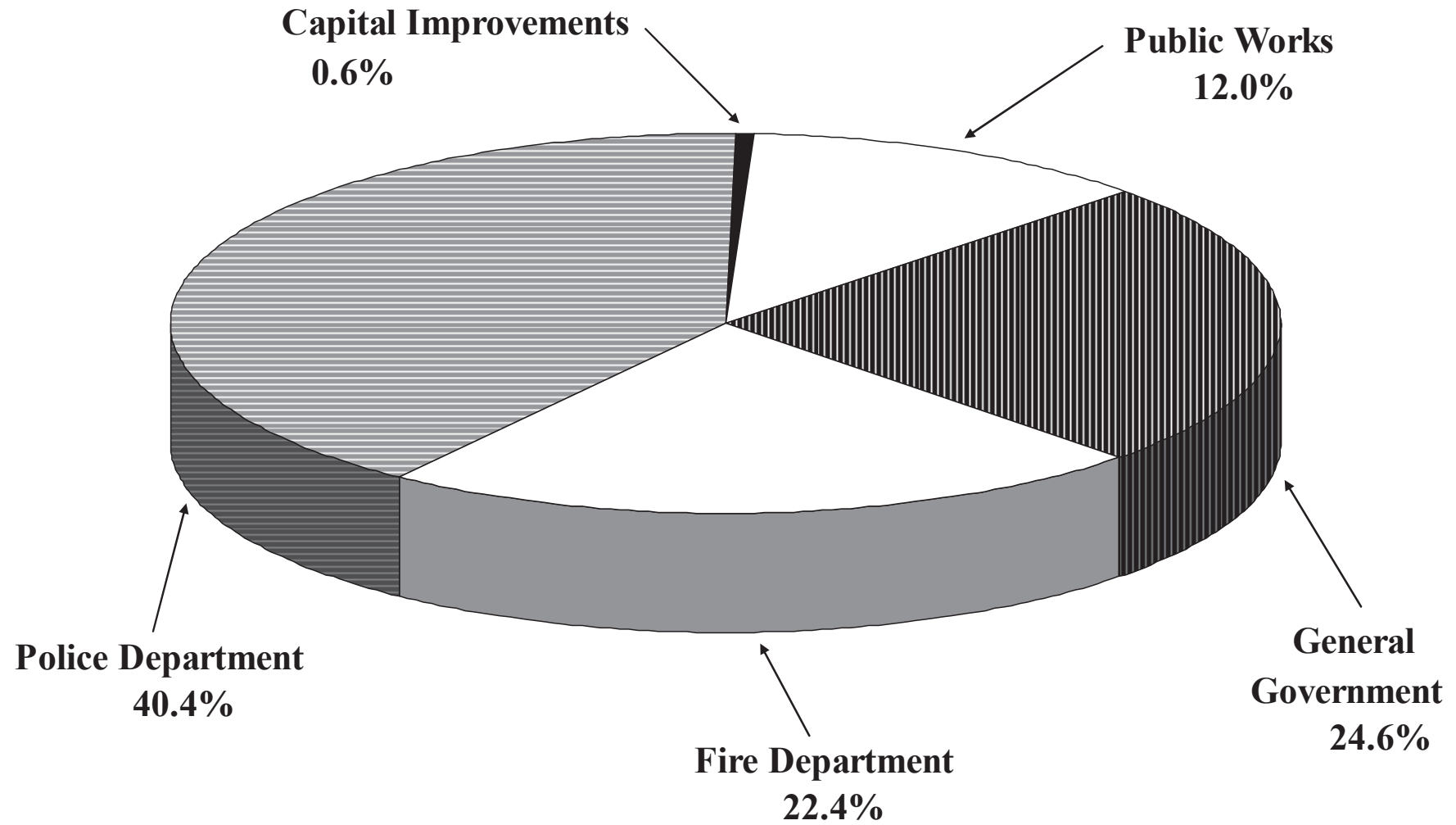
FISCAL 2014 GENERAL FUND REVENUES



GENERAL FUND REVENUES

Fiscal 2013 <u>Amended Budget</u>		<u>Description</u>	Fiscal 2014 <u>Mayor's Recommended Budget</u>	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
59.0%	\$ 53,368,791	Property Tax	\$ 66,806,980	67.4%
15.3%	13,840,414	Intergovernmental	15,073,772	15.2%
2.2%	2,034,000	Licenses and Permits	2,753,000	2.8%
5.1%	4,633,954	Fines and Forfeitures	4,445,000	4.5%
0.1%	90,000	Interest on Investments	80,000	0.1%
4.0%	3,639,000	Charges for Services	3,470,000	3.5%
7.1%	6,298,806	Miscellaneous	6,553,550	6.5%
<u>7.2%</u>	<u>6,497,928</u>	Fund Balance Appropriated	<u>-</u>	<u>0.0%</u>
<u>100.0%</u>	<u>\$ 90,402,893</u>	Total Revenues	<u>\$ 99,182,302</u>	<u>100.0%</u>

FISCAL 2014 GENERAL FUND EXPENDITURES



GENERAL FUND APPROPRIATIONS

Fiscal 2013 <u>Amended Budget</u>		<u>Description</u>	Fiscal 2014 <u>Mayor's Recommended Budget</u>	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
17.9%	\$ 16,191,026	General Government	\$ 16,750,629	17.6%
7.2%	6,525,072	District Court	6,234,307	6.5%
22.0%	19,889,300	Fire Department	21,233,918	22.3%
40.3%	36,389,779	Police Department	38,533,128	40.5%
8.3%	7,458,353	Public Service	8,277,729	8.7%
3.4%	2,945,000	Street Lighting	3,193,000	3.4%
0.5%	457,363	Planning	405,926	0.4%
<u>0.6%</u>	<u>547,000</u>	Capital Improvements	<u>550,000</u>	<u>0.6%</u>
<u>100.0%</u>	<u>\$ 90,402,893</u>	Total Appropriations	<u>\$ 95,178,637</u>	<u>100.0%</u>

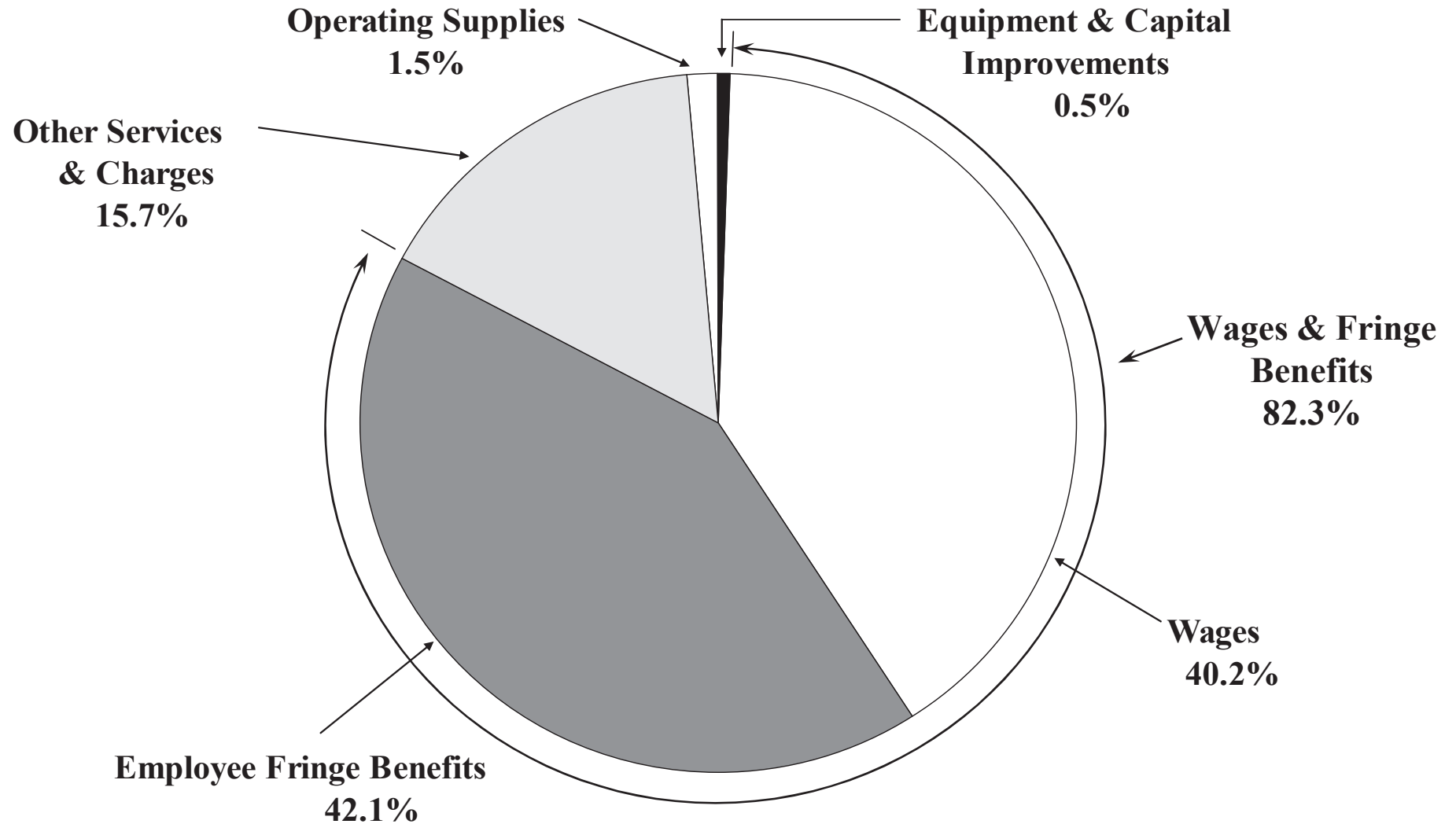
GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31		FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>GENERAL GOVERNMENT:</u>			
\$ 915,009	\$ 400,999	\$ 821,567	\$ 836,201	Council	\$ 870,571	\$ 868,071	\$ 868,071
6,308,210	3,204,503	6,373,166	6,525,072	District Court	6,270,845	6,234,307	6,234,307
420,627	201,248	483,321	600,283	Mayor	592,475	592,475	592,475
1,190,049	605,527	1,122,698	1,335,840	Clerk	1,658,780	1,264,146	1,264,146
1,388,101	573,633	1,277,271	1,409,700	Treasurer	1,347,688	1,347,688	1,347,688
1,462,706	636,816	1,309,232	1,506,343	Controller	1,452,340	1,452,340	1,452,340
628,498	385,659	679,736	655,094	Information Systems	692,536	692,536	692,536
1,409,785	534,389	1,295,249	1,460,993	Legal	1,393,385	1,393,385	1,393,385
1,593,354	843,462	1,734,822	1,671,645	Assessing	1,742,947	1,742,947	1,748,423
1,234,360	664,193	1,360,602	1,404,208	Human Resources	1,309,205	1,309,205	1,301,579
704,734	475,577	951,656	891,647	Property Maintenance Inspection	978,371	978,371	978,371
359,127	100,373	253,390	325,382	Community and Economic Development	200,215	200,215	200,215
4,164,036	2,557,667	4,107,213	3,967,400	Administration Unallocated Expense	5,044,200	4,769,200	4,769,200
				<u>Commissions:</u>			
22,623	4,364	21,900	23,200	Police & Fire Civil Service	33,200	33,200	33,200
17,805	9,218	19,660	18,700	Zoning Board of Appeals	17,215	17,215	17,215
21,275	9,077	24,389	25,495	Beautification	87,325	25,445	25,445
23,688	21,465	24,600	24,600	Cultural	24,600	24,600	24,600
11,106	4,109	8,800	10,100	Crime	11,100	11,100	11,100
4,771	2,647	8,426	8,945	Historical	14,845	12,315	14,315
-	-	-	-	City Retirement	-	-	-
-	-	-	-	Police & Fire Retirement	-	-	-
2,543	1	3,500	3,500	Council of Commissions	3,500	3,500	3,500
2,730	555	3,450	4,400	Village Historical	8,330	4,400	6,400
6,539	1,498	5,750	5,850	Animal Welfare	10,000	6,775	7,275
2,800	1,459	1,500	1,500	Senior Health Care Services	2,000	1,500	1,500
<u>\$ 21,894,476</u>	<u>\$ 11,238,439</u>	<u>\$ 21,891,898</u>	<u>\$ 22,716,098</u>	Total General Government	<u>\$ 23,765,673</u>	<u>\$ 22,984,936</u>	<u>\$ 22,987,286</u>
				<u>PUBLIC SAFETY:</u>			
\$ 19,747,648	\$ 9,836,780	\$ 19,828,628	\$ 19,889,300	Fire Department	\$ 21,663,638	\$ 21,233,918	\$ 21,352,668
33,845,715	16,923,513	34,725,025	35,852,060	Police Department	38,047,560	37,953,023	37,953,023
299,993	151,063	331,150	333,391	Animal Control	365,459	365,459	365,459
166,175	96,442	202,759	204,328	Civil Defense	214,646	214,646	214,646
<u>\$ 54,059,531</u>	<u>\$ 27,007,798</u>	<u>\$ 55,087,562</u>	<u>\$ 56,279,079</u>	Total Public Safety	<u>\$ 60,291,303</u>	<u>\$ 59,767,046</u>	<u>\$ 59,885,796</u>

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31		FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>PUBLIC SERVICES:</u>			
\$ 368,670	\$ 195,315	\$ 384,508	\$ 371,157	Director	\$ 375,454	\$ 375,454	\$ 375,454
1,005,816	527,565	1,225,392	1,283,622	Engineering and Inspection	1,468,446	1,288,757	1,288,757
2,399,873	1,064,284	2,233,882	2,281,288	Building Inspections	2,626,537	2,430,869	2,447,051
1,848,334	862,865	1,817,306	1,877,521	DPW Garage	2,570,198	2,323,745	2,323,745
1,633,462	675,405	1,474,827	1,644,765	Building Maintenance	1,946,904	1,858,904	1,858,904
3,052,526	1,271,901	3,100,000	2,945,000	Street Lighting	3,193,000	3,193,000	3,193,000
<u>\$ 10,308,681</u>	<u>\$ 4,597,335</u>	<u>\$ 10,235,915</u>	<u>\$ 10,403,353</u>	Total Public Services	<u>\$ 12,180,539</u>	<u>\$ 11,470,729</u>	<u>\$ 11,486,911</u>
<u>\$ 449,660</u>	<u>\$ 208,759</u>	<u>\$ 417,102</u>	<u>\$ 457,363</u>	<u>PLANNING:</u>	<u>\$ 554,784</u>	<u>\$ 405,926</u>	<u>\$ 472,231</u>
<u>\$ 540,144</u>	<u>\$ 29,411</u>	<u>\$ 547,000</u>	<u>\$ 547,000</u>	<u>CAPITAL IMPROVEMENTS:</u>	<u>\$ 550,000</u>	<u>\$ 550,000</u>	<u>\$ 550,000</u>
<u>\$ 87,252,492</u>	<u>\$ 43,081,742</u>	<u>\$ 88,179,477</u>	<u>\$ 90,402,893</u>	TOTAL GENERAL FUND	<u>\$ 97,342,299</u>	<u>\$ 95,178,637</u>	<u>\$ 95,382,224</u>

GENERAL FUND BY TYPE OF EXPENDITURE FISCAL 2014



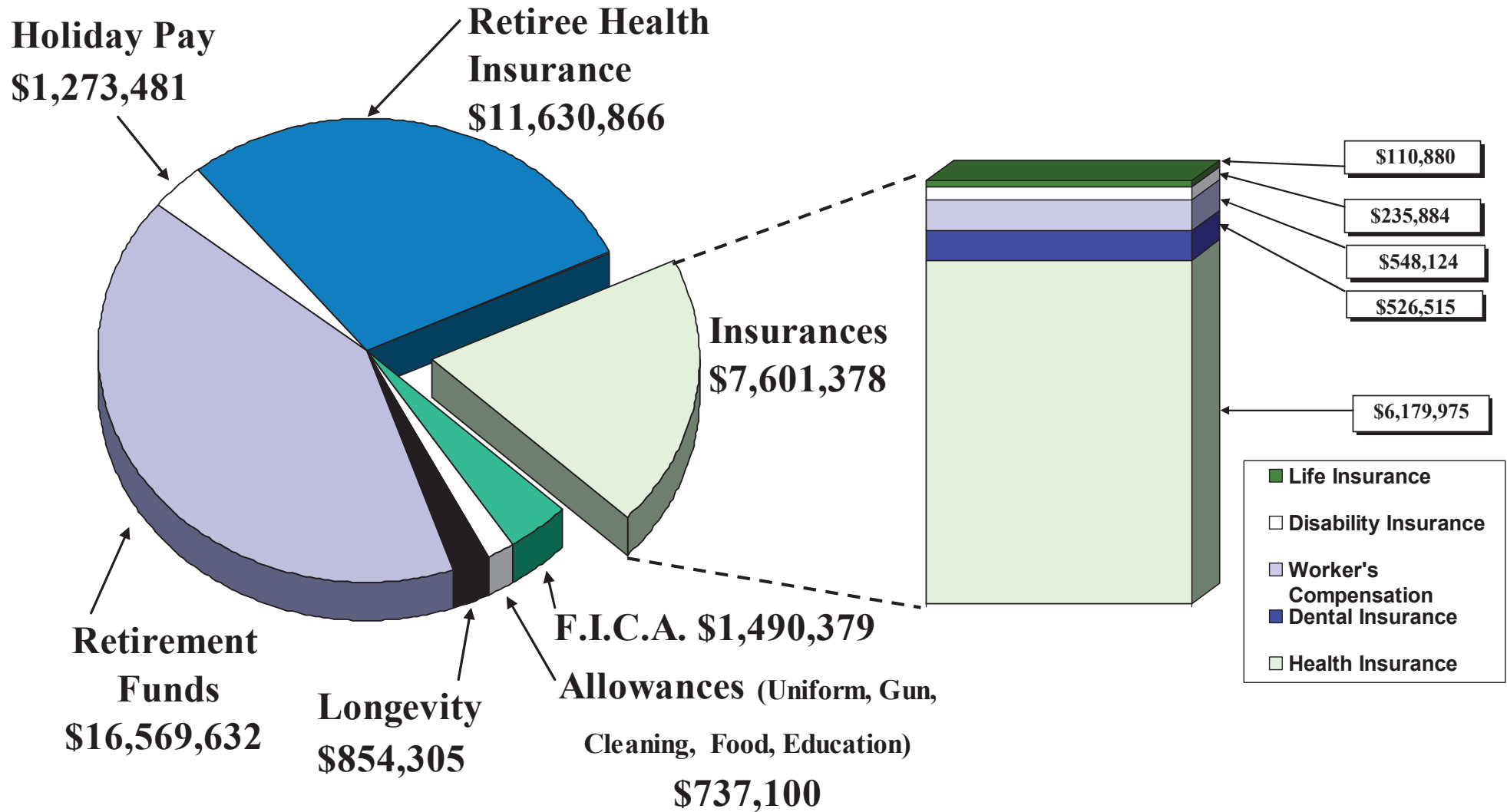
FISCAL 2014
GENERAL FUND BUDGET DATA

<u>Department</u>	Fiscal 2014 Council Adopted <u>Budget</u>	Personnel <u>Services</u>	Employee <u>Benefits</u>	<u>Supplies</u>	Other Services & <u>Charges</u>	Capital Equipment & <u>Improvements</u>
Council	\$ 868,071	\$ 358,841	\$ 377,430	\$ 6,000	\$ 122,300	\$ 3,500
District Court	6,234,307	2,543,593	2,450,464	55,000	1,185,250	-
Mayor	592,475	398,382	179,093	9,000	6,000	-
Clerk	1,264,146	458,200	392,166	18,000	395,780	-
Treasurer	1,347,688	574,233	560,255	11,000	202,200	-
Controller	1,452,340	797,730	633,310	16,000	5,300	-
Information Systems	692,536	303,714	243,816	5,344	129,062	10,600
Legal	1,393,385	772,766	588,319	4,800	27,500	-
Assessing	1,748,423	808,789	819,634	5,000	115,000	-
Human Resources	1,301,579	560,653	473,226	8,000	259,700	-
Property Maintenance Inspection	978,371	430,000	36,871	11,000	491,000	9,500
Community & Economic Development	200,215	134,905	33,310	1,000	31,000	-
Unallocated Expense	4,769,200	-	55,000	-	4,714,200	-
Commissions (12)	144,550	14,615	395	33,900	91,140	4,500
TOTAL GENERAL GOVERNMENT	\$ 22,987,286	\$ 8,156,421	\$ 6,843,289	\$ 184,044	\$ 7,775,432	\$ 28,100
Fire Department	\$ 21,352,668	\$ 9,242,826	\$ 10,792,875	\$ 275,000	\$ 880,887	\$ 161,080
Police Department	37,953,023	17,147,151	19,153,112	679,748	919,007	54,005
Animal Control	365,459	126,186	167,273	2,000	70,000	-
Civil Defense	214,646	86,602	111,044	1,000	16,000	-
TOTAL PUBLIC SAFETY	\$ 59,885,796	\$ 26,602,765	\$ 30,224,304	\$ 957,748	\$ 1,885,894	\$ 215,085
Director	\$ 375,454	\$ 259,429	\$ 107,025	\$ 7,000	\$ 2,000	\$ -
Engineering and Inspections	1,288,757	599,735	469,530	11,000	201,692	6,800
Building Inspections	2,447,051	1,292,093	1,033,958	20,000	78,000	23,000
DPW Garage	2,323,745	506,441	460,694	215,000	960,610	181,000
Building Maintenance	1,858,904	694,039	840,865	40,000	252,000	32,000
Street Lighting	3,193,000	-	-	-	3,193,000	-
TOTAL PUBLIC SERVICE	\$ 11,486,911	\$ 3,351,737	\$ 2,912,072	\$ 293,000	\$ 4,687,302	\$ 242,800
Planning	\$ 472,231	\$ 262,635	\$ 177,476	\$ 4,950	\$ 27,170	\$ -
Capital Improvements	\$ 550,000	\$ -	\$ -	\$ -	\$ 550,000	\$ -
TOTAL GENERAL FUND	\$ 95,382,224	\$ 38,373,558	\$ 40,157,141	\$ 1,439,742	\$ 14,925,798	\$ 485,985
PERCENTAGES	<u>100.0%</u>	<u>40.2%</u>	<u>42.1%</u>	<u>1.5%</u>	<u>15.7%</u>	<u>0.5%</u>

TOTAL GENERAL FUND FRINGE BENEFITS

FISCAL YEAR 2014

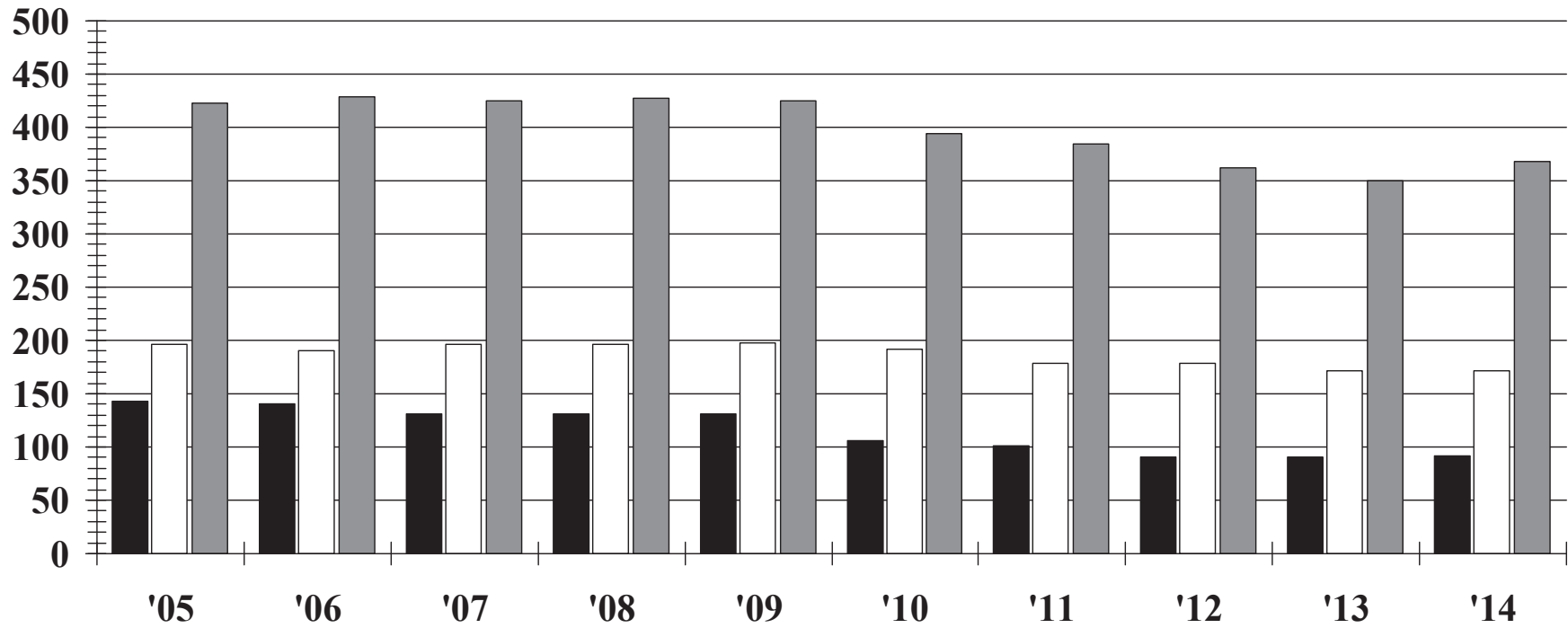
\$40,157,141



FULL TIME POSITIONS CHART

FISCAL 2005 - 2014

TOTAL	762	760	753	754	754	692	664	632	613	632
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AUTHORIZED FULL-TIME POSITIONS FY 2010 to FY 2014

	<u>Council Adopted Fiscal 2010</u>	<u>Council Adopted Fiscal 2011</u>	<u>Council Adopted Fiscal 2012</u>	<u>Council Adopted Fiscal 2013</u>	<u>Council Adopted Fiscal 2014</u>
<u>GENERAL FUND:</u>					
Council	13	12	12	10	10
District Court	49	49	46	46	46
Mayor	7	6	6	6	6
Clerk	9	9	8	7	7
Treasurer	11	10	10	9	9
Controller	18	14	13	12	10
Information Systems	3	3	3	4	4
Legal	11	11	10	10	10
Assessing	12	11	11	11	11
Human Resources	-	9	9	9	9
Labor Relations	2	-	-	-	-
Personnel	6	-	-	-	-
Property Maintenance Inspection	1	1	-	-	-
Community and Economic Development	-	2	2	2	2
Commissions (12)	3	2	2	2	4
TOTAL GENERAL GOVERNMENT	<u>145</u>	<u>139</u>	<u>132</u>	<u>128</u>	<u>128</u>
Fire Department	121	126	120	114	132
Police Department	270	256	239	233	233
Animal Control	2	2	2	2	2
Civil Defense	1	1	1	1	1
TOTAL PUBLIC SAFETY	<u>394</u>	<u>385</u>	<u>362</u>	<u>350</u>	<u>368</u>
Director	3	3	3	3	3
Engineering and Inspections	7	7	5	5	5
Building Inspections	18	16	15	15	14
DPW Garage	7	7	7	7	8
Building Maintenance	9	9	8	8	8
TOTAL PUBLIC SERVICE	<u>44</u>	<u>42</u>	<u>38</u>	<u>38</u>	<u>38</u>
Planning	5	3	3	3	4
TOTAL GENERAL FUND	<u>588</u>	<u>569</u>	<u>535</u>	<u>519</u>	<u>538</u>
<u>SPECIAL REVENUE FUNDS:</u>					
Michigan Transportation	30	28	24	24	24
Library	16	12	22	22	22
Recreation	20	18	16	13	12
Communications	5	5	5	5	5
Sanitation	29	28	26	26	26
Rental Ordinance	3	3	3	3	4
Downtown Development Authority	1	1	1	1	1
TOTAL SPECIAL REVENUE FUNDS	<u>104</u>	<u>95</u>	<u>97</u>	<u>94</u>	<u>94</u>
GRAND TOTAL	<u>692</u>	<u>664</u>	<u>632</u>	<u>613</u>	<u>632</u>

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON
FISCAL 2013 AMENDED BUDGET Vs FISCAL 2014 MAYOR'S RECOMMENDED

	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>					
	<u>FULL TIME</u>			Fiscal 2013	Fiscal 2014		Departmental		
	Amended	Council Adopted	Increase (Decrease)	Amended Budget Amount	% of Budget	Council Adopted Amount	% of Budget	Increase (Decrease) Amount	% of Change
<u>GENERAL FUND:</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Amount</u>	<u>% of</u>	<u>Amount</u>	<u>% of</u>	<u>Amount</u>	<u>Change</u>
Council	10	10	-	\$ 836,201	0.9%	\$ 868,071	0.9%	\$ 31,870	3.8%
District Court	46	46	-	6,525,072	7.2%	6,234,307	6.5%	(290,765)	(4.5)%
Mayor	6	6	-	600,283	0.7%	592,475	0.6%	(7,808)	(1.3)%
Clerk	7	7	-	1,335,840	1.5%	1,264,146	1.3%	(71,694)	(5.4)%
Treasurer	9	9	-	1,409,700	1.6%	1,347,688	1.4%	(62,012)	(4.4)%
Controller	12	10	(2)	1,506,343	1.7%	1,452,340	1.5%	(54,003)	(3.6)%
Information Systems	4	4	-	655,094	0.7%	692,536	0.7%	37,442	5.7%
Legal	10	10	-	1,460,993	1.6%	1,393,385	1.5%	(67,608)	(4.6)%
Assessing	11	11	-	1,671,645	1.8%	1,748,423	1.8%	76,778	4.6%
Human Resources	9	9	-	1,404,208	1.6%	1,301,579	1.4%	(102,629)	(7.3)%
Property Maintenance Inspection	-	-	-	891,647	1.0%	978,371	1.0%	86,724	9.7%
Community and Economic Development	2	2	-	325,382	0.4%	200,215	0.2%	(125,167)	(38.5)%
Unallocated Expense	-	-	-	3,967,400	4.4%	4,769,200	5.0%	801,800	20.2%
Commissions (12)	2	4	2	126,290	0.1%	144,550	0.2%	18,260	14.5%
TOTAL GENERAL GOVERNMENT	128	128	-	\$ 22,716,098	25.1%	\$ 22,987,286	24.1%	\$ 271,188	1.2%
Fire Department	114	132	18	\$ 19,889,300	22.0%	\$ 21,352,668	22.4%	\$ 1,463,368	7.4%
Police Department	233	233	-	35,852,060	39.7%	37,953,023	39.8%	2,100,963	5.9%
Animal Control	2	2	-	333,391	0.4%	365,459	0.4%	32,068	9.6%
Civil Defense	1	1	-	204,328	0.2%	214,646	0.2%	10,318	5.0%
TOTAL PUBLIC SAFETY	350	368	18	\$ 56,279,079	62.3%	\$ 59,885,796	62.8%	\$ 3,606,717	6.4%
Director	3	3	-	\$ 371,157	0.4%	\$ 375,454	0.4%	\$ 4,297	1.2%
Engineering and Inspections	5	5	-	1,283,622	1.4%	1,288,757	1.4%	5,135	0.4%
Building Inspections	15	14	(1)	2,281,288	2.5%	2,447,051	2.6%	165,763	7.3%
DPW Garage	7	8	1	1,877,521	2.1%	2,323,745	2.4%	446,224	23.8%
Building Maintenance	8	8	-	1,644,765	1.8%	1,858,904	1.9%	214,139	13.0%
Street Lighting	-	-	-	2,945,000	3.3%	3,193,000	3.3%	248,000	8.4%
TOTAL PUBLIC SERVICE	38	38	-	\$ 10,403,353	11.5%	\$ 11,486,911	12.0%	\$ 1,083,558	10.4%
Planning	3	4	1	\$ 457,363	0.5%	\$ 472,231	0.5%	\$ 14,868	3.3%
Capital Improvements	-	-	-	\$ 547,000	0.6%	\$ 550,000	0.6%	\$ 3,000	0.5%
TOTAL GENERAL FUND	519	538	19	\$ 90,402,893	100.0%	\$ 95,382,224	100.0%	\$ 4,979,331	5.5%

(CONTINUED)

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON
FISCAL 2013 AMENDED BUDGET Vs FISCAL 2014 MAYOR'S RECOMMENDED

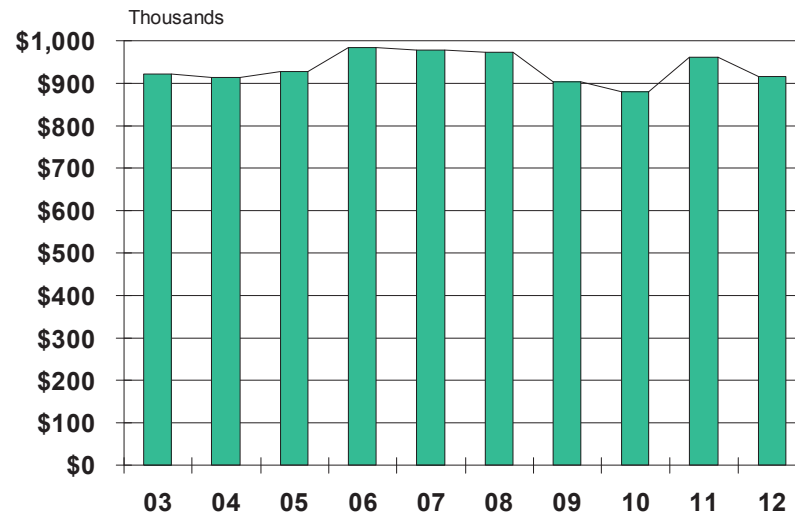
	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>						
	<u>FULL TIME</u>			Fiscal 2013		Fiscal 2014		Departmental		
	Amended Budget	Council Adopted Budget	Increase (Decrease)	Amended Budget Amount	% of Budget	Council Adopted Amount	% of Budget	Increase (Decrease) Amount	% of Change	
<u>SPECIAL REVENUE FUNDS:</u>										
Michigan Transportation	24	24	-	\$ 9,456,142	19.9%	\$ 9,008,056	20.3%	\$ (448,086)	(4.7)%	
Library	22	22	-	4,578,840	9.6%	4,307,836	9.7%	(271,004)	(5.9)%	
Recreation	13	12	(1)	6,338,966	13.3%	6,059,973	13.6%	(278,993)	(4.4)%	
Communications	5	5	-	1,848,126	3.9%	1,844,729	4.2%	(3,397)	(0.2)%	
Sanitation	26	26	-	8,247,764	17.3%	9,327,510	21.0%	1,079,746	13.1%	
Rental Ordinance	3	4	1	472,669	1.0%	624,381	1.4%	151,712	32.1%	
Vice Crime Confiscation	-	-	-	100,000	0.2%	100,000	0.2%	-	0.0%	
Drug Forfeiture	-	-	-	420,000	0.9%	452,000	1.0%	32,000	7.6%	
Act 302 Police Training	-	-	-	83,100	0.2%	94,800	0.2%	11,700	14.1%	
Downtown Development Authority	1	1	-	5,841,718	12.3%	6,042,515	13.6%	200,797	3.4%	
2011 Local Street Road Repair	-	-	-	10,189,574	21.4%	6,580,000	14.8%	(3,609,574)	(35.4)%	
TOTAL SPECIAL REVENUE FUNDS	<u>94</u>	<u>94</u>	<u>-</u>	<u>\$ 47,576,899</u>	<u>100.0%</u>	<u>\$ 44,441,800</u>	<u>100.0%</u>	<u>\$ (3,135,099)</u>	<u>(6.6)%</u>	
GRAND TOTAL	<u>613</u>	<u>632</u>	<u>19</u>	<u>\$ 137,979,792</u>		<u>\$ 139,824,024</u>		<u>\$ 1,844,232</u>	<u>1.3%</u>	

**GENERAL FUND
DEPARTMENTAL
EXPENDITURES**

CITY COUNCIL

The City Council is an elected body responsible for the legislative activities of the City of Warren. City Council is composed of seven members, five are District Council Members, and two are at large. In addition to the legislative activities, the City Council is responsible for approving the City of Warren's Budget and the Water Budget on an annual basis. Council meets twice a month, on the second and fourth Tuesday of the month in the Council chambers, located in the Warren Community Center. Council will routinely meet for Committee of the Whole, Closed Sessions or Special Meetings. These meetings are designed to study, discuss, develop strategy or take immediate action on a wide range of topics facing the City. Council Members also sit on a number of commissions that are in place to help the community at large. Most of these commissions are run by residents and report back to various City Departments.

EXPENDITURE HISTORY CITY COUNCIL



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>COUNCIL</u>								
Council Member	7	\$ 27,554	7	\$ 27,554	7	\$ 27,554	7	\$ 27,554
Council Office Administrator	1	69,376	1	69,376	1	69,376	1	69,376
Senior Administrative Secretary/Council Office Assistant	1	55,435	1	55,435	1	55,435	1	55,435
	1	34,279	1	34,279	1	34,279	1	34,279
Temporary/Co-op		8,080		9,000		9,000		9,000
Overtime	—	3,000	—	1,500	—	1,500	—	1,500
Total Personnel	<u>10</u>		<u>10</u>		<u>10</u>		<u>10</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 59 contracts that expired 6/30/12.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT COUNCIL</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 213,672	\$ 96,957	\$ 192,603	\$ 192,619	Elected Officials	\$ 192,878	\$ 192,878	\$ 192,878
170,027	69,917	147,225	159,090	Permanent Employees	155,463	155,463	155,463
5,899	3,986	8,000	8,080	Temporary/Co-op	9,000	9,000	9,000
4,321	3,878	5,500	3,000	Overtime	1,500	1,500	1,500
				Employee Benefits:			
31,688	13,965	27,882	28,641	Social Security	28,336	28,336	28,336
138,796	56,319	101,187	113,900	Employee Insurance	103,596	103,596	103,596
90,195	36,534	73,698	66,815	Retiree Health Insurance	71,319	71,319	71,319
9,583	3,400	6,726	6,727	Longevity	6,727	6,727	6,727
141,571	64,632	130,367	122,250	Retirement Fund	167,452	167,452	167,452
4,769	4,301	6,000	6,000	Office Supplies	6,000	6,000	6,000
				Other Services and Charges:			
883	324	1,100	1,500	Postage	1,500	1,500	1,500
78,324	38,539	101,879	101,879	Contractual Services	101,000	101,000	101,000
22,159	6,538	15,000	21,000	Court Reporter	15,000	15,000	15,000
487	252	700	1,000	Telephone	1,000	1,000	1,000
754	311	700	700	Mileage	800	800	800
1,881	1,146	3,000	3,000	Printing and Publishing	3,000	3,000	3,000
				Capital Outlay:			
-	-	-	-	Equipment - Office	6,000	3,500	3,500
<u>\$ 915,009</u>	<u>\$ 400,999</u>	<u>\$ 821,567</u>	<u>\$ 836,201</u>	Total Council	<u>\$ 870,571</u>	<u>\$ 868,071</u>	<u>\$ 868,071</u>

37TH DISTRICT COURT

The 37th District Court is part of a State system and operates under the supervision of the Michigan Supreme Court. The four district judges, who must be attorneys, are elected by the citizens of Warren and Center Line for six-year terms.

The District Court has exclusive jurisdiction over the following matters:

- a) All civil litigation up to \$25,000.
- b) The arraignment, setting of bail, and preliminary examination of all criminal felony cases.
- c) All criminal misdemeanor violations of State Statutes where the penalty does not exceed one year in jail.
- d) All City Ordinance violations.
- e) All traffic violations.

The District Court also handles marriages, landlord-tenant litigation, evictions, and land contract forfeitures. Garnishments and other creditor collection procedures also originate in the District Court.

A Small Claims Division for civil cases under \$5,000 is provided in the District Court. Hearings are held, where all parties appear without attorneys. Claims are decided and judgments may be entered for money damages only.

In the 37th District Court all testimony is recorded, and every person who appears before the Court has a right to have his case tried by the Judge or by a jury of six citizens (except in Small Claims cases and civil infraction traffic violations). All appeals from the District Court are made to the Macomb County Circuit Court.

Fines and fees assessed and collected by the 37th District Court are transferred either to the State of Michigan, the County of Macomb, or the Cities of Warren and Center Line. As the District Control Unit for the 37th District Court, the City of Warren receives the vast majority of all fines and fees collected.

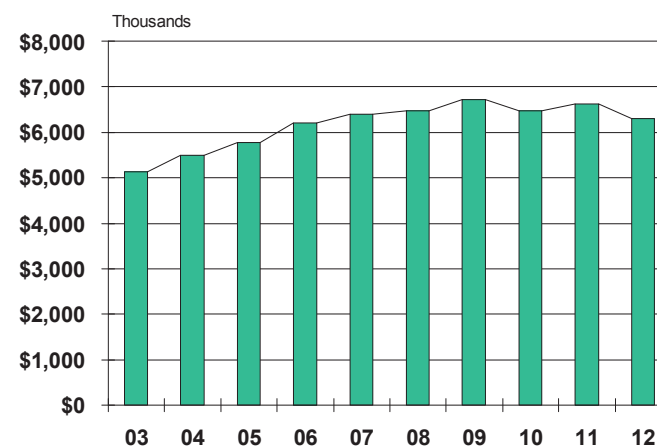
37TH DISTRICT COURT

Fiscal 2014 Performance Objectives

1. To process in a speedy and efficient manner all cases filed in the 37th District Court.
2. To enforce all sanctions and sentences imposed by the Judges of the Court, through the use of drivers' license sanctions, vehicle immobilization, warrants, show cause hearings and probation enforcement.
3. To extend the use of community service programs to assist in the clean-up of property maintenance violations.
4. To increase utilization of the Probation Department.
5. To reduce the backlog of open files with outstanding fines and costs owing.
6. To continue rigorous collection efforts pertaining to appointed counsel fee reimbursement.
7. To maintain an effective and productive Drug Court.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Small Claims	566	800	800	800
Landlord & Tenant	4,910	5,000	5,000	5,000
Parking Tickets	1,272	1,300	1,300	1,300
Traffic Misdemeanor & Civil	37,454	35,000	36,000	35,000
Non-Traffic Felony	2,069	2,800	2,800	2,800
Non-Traffic Misdemeanor & Civil	1,779	2,000	2,000	2,000
Traffic OUIL/OWI	284	600	600	600
General Civil	5,633	6,000	6,000	6,000
Probation – Active Cases	752	900	900	900
Pre-sentence Investigations/Alcohol Evaluations	460	500	500	500

EXPENDITURE HISTORY 37th DISTRICT COURT



GENERAL FUND PERSONNEL

<u>37TH DISTRICT COURT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Judge	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724
Court Administrator	1	105,377	1	105,377	1	105,377	1	105,377
Chief Probation Officer	1	71,498	1	71,498	1	71,498	1	71,498
Probation Officer	2	62,675	2	62,675	2	62,675	2	62,675
Office Manager	1	62,396	1	62,396	1	62,396	1	62,396
Court Recorder	4	62,396	4	62,396	4	62,396	4	62,396
Drug Court Coordinator	1	62,396	1	62,396	1	62,396	1	62,396
Court Officer	5	57,941	5	57,941	5	57,941	5	57,941
Court Clerk II	6	53,275	6	53,275	6	53,275	6	53,275
Court Clerk I	6	50,398	6	50,398	6	50,398	6	50,398
Court Typist	6	46,929	6	46,929	6	46,929	6	46,929
Court File Clerk	9	43,728	9	43,728	9	43,728	9	43,728
Temporary Employees		135,000		135,000		135,000		135,000
Overtime	—	-	—	5,024	—	-	—	-
Total Personnel	<u>46</u>		<u>46</u>		<u>46</u>		<u>46</u>	

(a) Wage rates are based on Local 1250 Court Employees and Local 412 Unit 35 contracts that expired 6/30/12.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	GENERAL GOVERNMENT 37TH DISTRICT COURT	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 178,500	\$ 71,048	\$ 163,199	\$ 182,896	Elected Officials	\$ 183,600	\$ 183,600	\$ 183,600
2,245,303	1,090,640	2,192,825	2,198,864	Permanent Employees	2,224,993	2,224,993	2,224,993
120,014	62,799	135,000	135,000	Temporary Employees	135,000	135,000	135,000
113,954	42,968	110,000	166,725	Temporary Employees-Drug Court	-	-	-
41	-	-	-	Overtime	5,024	-	-
				Employee Benefits:			
195,052	94,702	192,406	199,274	Social Security	189,388	188,998	188,998
632,764	276,304	526,685	547,382	Employee Insurance	536,048	536,041	536,041
615,356	311,535	629,883	628,287	Retiree Health Insurance	666,095	663,932	663,932
76,048	36,833	72,589	72,819	Longevity	78,654	78,654	78,654
638,339	298,753	604,062	665,978	Retirement Fund	983,593	982,839	982,839
45,959	33,858	57,000	57,000	Office Supplies	57,000	55,000	55,000
				Other Services and Charges:			
17,302	8,991	18,000	16,000	Postage	16,000	16,000	16,000
20,797	7,885	19,000	15,000	Bank Service Charges	20,000	20,000	20,000
15,800	-	-	16,000	Auditing	16,000	-	-
42,895	34,244	48,000	48,000	Contractual Services	48,000	48,000	48,000
189,900	154,665	215,000	215,000	Contractual Services - Data Processing	215,000	215,000	215,000
47,554	33,979	62,000	49,000	Contractual Services - Judge/Magistrate	48,000	48,000	48,000
8,241	3,734	12,000	20,000	Drug Court Expense	20,000	20,000	20,000
1,875	-	4,140	4,140	W.R.A.P. Drug Court Expense	-	-	-
4,199	-	-	-	Justice Assistance Grant Expense - 2010	-	-	-
64,362	-	-	-	Justice Assistance Grant Expense - 2011	-	-	-
66,654	33,740	33,796	33,796	Justice Assistance Grant Expense - 2012	-	-	-
-	36,009	61,656	61,656	Substance Abuse Grant Expense	-	-	-
14,848	-	52,717	52,717	Substance Abuse Grant Expense - 2011	-	-	-
135,337	11,208	15,844	15,844	Substance Abuse Grant Expense - 2012	-	-	-
-	52,900	199,249	199,249	Substance Abuse Grant Expense - 2013	-	-	-
4,305	1,410	20,695	20,695	Michigan Drug Court Grant Expense	-	-	-
-	9,000	90,000	90,000	Michigan Drug Court Grant Expense - 2013	-	-	-
805	-	-	-	Mental Health Service Grant Expense	-	-	-
156	94	250	250	Transcripts	250	250	250
404,853	151,098	411,000	411,000	Counsel for Indigent Defendants	411,000	411,000	411,000
15,317	11,382	20,000	16,000	Witness and Jury Fees	16,000	16,000	16,000
16,383	7,154	18,000	28,000	Telephone	28,000	20,000	20,000
1,392	353	1,700	2,200	Mileage	2,200	1,700	1,700
104,295	54,391	110,000	95,000	Public Utilities	105,000	105,000	105,000
250,000	250,000	250,000	250,000	Building Rental	250,000	250,000	250,000
7,059	8,861	10,000	7,000	Books	10,000	10,000	10,000
6,747	1,795	4,300	4,300	Memberships and Dues	6,000	4,300	4,300
				Capital Outlay:			
5,804	12,170	12,170	-	Equipment - Office	-	-	-
\$ 6,308,210	\$ 3,204,503	\$ 6,373,166	\$ 6,525,072	Total 37th District Court	\$ 6,270,845	\$ 6,234,307	\$ 6,234,307

MAYOR

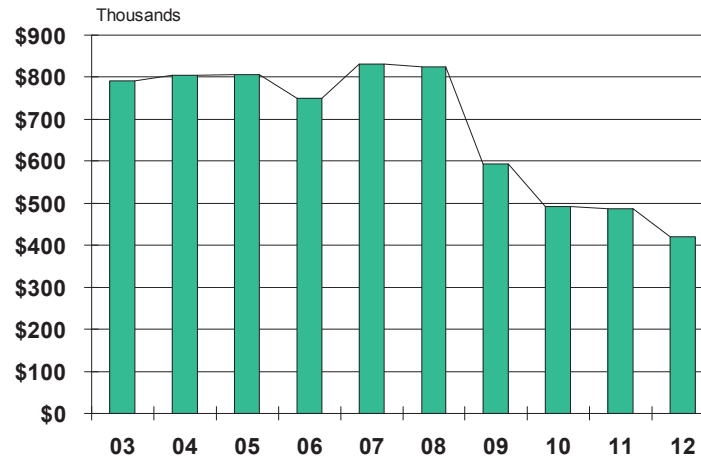
The Mayor, the City's chief elected official, is elected to a four-year term by Warren voters. He serves as liaison between Warren and other governmental agencies at all levels.

As the Chief Executive Officer of the City, he through his department heads is responsible for the day to day operations of the City. He also renders his recommendation on all labor contracts to City Council for their consideration and approval.

The duties of the Mayor include serving as signatory on official City documents as required by Council, City Charter, state or federal law, including validation of bonds, notes, and contracts along with the City Clerk, and/or Treasurer. He prepares the City budget and presents it to Council with comments in April of each year. Additionally, the Mayor has veto power over Council actions as they relate to ordinances, resolutions, and Council proceedings.

The Mayor presides over many ceremonial activities. He also is the appointing authority of all the City's major departments and has the power to prevent disorder, preserve the public peace and health, and provide for the safety of persons and property.

EXPENDITURE HISTORY MAYOR



GENERAL FUND PERSONNEL

<u>MAYOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Mayor	1	\$ 110,212	1	\$ 110,212	1	\$ 110,212	1	\$ 110,212
Executive Administrator	1	80,264	1	80,264	1	80,264	1	80,264
Neighborhood Services Coordinator	1	50,000	1	50,000	1	50,000	1	50,000
Administrative Assistant to the Mayor	1	45,000	1	45,000	1	45,000	1	45,000
Administrative Technician-Mayor	1	39,500	1	39,500	1	39,500	1	39,500
Clerical Technician	1	37,000	1	37,000	1	37,000	1	37,000
Temporary/Co-op	—	35,000	—	35,000	—	35,000	—	35,000
Total Personnel	<u>6</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/12.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>MAYOR</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 110,636	\$ 54,682	\$ 110,212	\$ 110,212	Elected Official	\$ 110,636	\$ 110,636	\$ 110,636
154,390	70,969	197,820	251,764	Permanent Employees	252,746	252,746	252,746
19,200	4,626	17,000	35,000	Temporary/Co-op	35,000	35,000	35,000
				Employee Benefits:			
21,405	9,828	24,727	30,822	Social Security	30,951	30,951	30,951
40,045	17,933	42,195	76,308	Employee Insurance	60,525	60,525	60,525
41,353	22,583	46,064	46,611	Retiree Health Insurance	50,178	50,178	50,178
-	-	-	790	Longevity	1,000	1,000	1,000
24,902	12,565	30,803	36,276	Retirement Fund	36,439	36,439	36,439
6,519	3,886	8,500	9,000	Office Supplies	9,000	9,000	9,000
				Other Services and Charges:			
1,809	676	2,000	2,000	Postage	2,000	2,000	2,000
368	3,500	4,000	1,500	Contractual Services	4,000	4,000	4,000
<u>\$ 420,627</u>	<u>\$ 201,248</u>	<u>\$ 483,321</u>	<u>\$ 600,283</u>	Total Mayor	<u>\$ 592,475</u>	<u>\$ 592,475</u>	<u>\$ 592,475</u>

CITY CLERK

The City Clerk is the Chief Elections Officer of the City. He also is the custodian of all papers, documents, surety bonds and records, which pertain to the City. The City Clerk serves as an ex-officio member of the Police and Fire Civil Service Commission.

The City Clerk's duties include serving as signatory and keeper of records of all ordinances, resolutions, contracts, and actions of the City Council, as well as all Boards and Commissions of the City. He administers any oath required for municipal purposes by law or City Ordinance. He is the custodian of the City Seal.

The City Clerk's Office issues licenses and permits as required by the City of Warren Ordinances. These licenses include business licenses, dog licenses, and garage sale licenses. The Clerk's Office processes all birth and death certificates for the City of Warren.

The City Clerk's Office provides forms to the public for all petitions required to be filed for any purpose by provisions of the City of Warren Charter or any Ordinance of the City. The City Clerk's Office supervises all Federal, State, County, City of Warren, and local school district elections.

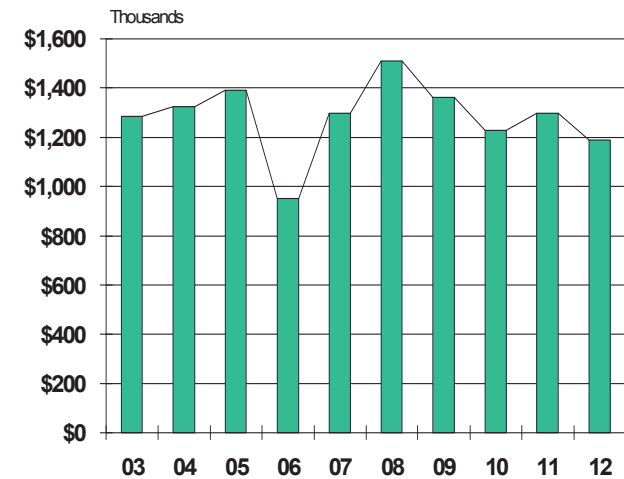
CITY CLERK

Fiscal 2014 Performance Objectives

1. To increase voter participation.
2. To revise business licensing program.
3. To scan documents for public viewing.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Business licenses issued	765	1,500	1,500	1,500
Public hearings	53	100	100	100
Changes in voter registration	53,137	60,000	60,000	60,000
Dog licenses issued	4,662	6,000	6,000	6,000
Garage sale permits issued	1,466	4,000	4,000	3,500
Death certificates issued	1,856	2,500	2,500	2,500
Birth certificates issued	1,188	2,500	2,500	2,500
Lawsuits issued	30	100	100	100
Contracts signed, catalogued and filed	68	100	100	100
Internet requests processed	4,972	5,000	5,000	5,500

EXPENDITURE HISTORY CITY CLERK



GENERAL FUND PERSONNEL

<u>CLERK</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Clerk	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511
Deputy City Clerk	1	80,107	1	80,107	1	80,107	1	80,107
Office Manager	1	69,344	1	69,344	1	69,344	1	69,344
Election Technician & License Officer	1	66,888	1	66,888	1	66,888	1	66,888
Election Assistant Technician	-	-	1 (b)	52,800	-	-	-	-
Election Coordinator	1	43,693	1	43,693	1	43,693	1	43,693
Office Assistant	2	34,279	2	34,279	2	34,279	2	34,279
Seasonal Employees		35,000		54,000		35,000		35,000
Temporary Employees - Election Wages		203,900		215,700		155,280		155,280
Overtime	—	20,000	—	39,918	—	20,000	—	20,000
Total Personnel	<u>7</u>		<u>8</u>		<u>7</u>		<u>7</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/12.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CLERK</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 81,825	\$ 40,442	\$ 81,511	\$ 81,511	Elected Official	\$ 81,825	\$ 81,825	\$ 81,825
324,212	134,368	294,235	330,004	Permanent Employees	374,381	321,375	321,375
50,018	35,576	46,000	35,000	Seasonal Employees	54,000	35,000	35,000
12,736	14,133	20,000	20,000	Overtime	39,918	20,000	20,000
				Employee Benefits:			
37,447	17,699	34,904	37,181	Social Security	43,492	36,368	36,368
82,541	36,607	78,427	102,960	Employee Insurance	102,141	84,381	84,381
138,532	64,903	137,075	147,143	Retiree Health Insurance	174,208	142,807	142,807
14,813	3,400	11,074	13,217	Longevity	11,074	11,074	11,074
125,830	50,525	106,697	135,734	Retirement Fund	192,834	117,346	117,346
-	-	190	190	Uniforms	190	190	190
15,130	11,784	16,000	16,000	Office Supplies	18,000	18,000	18,000
				Other Services and Charges:			
138,310	111,625	130,000	203,900	Election Wages	215,700	155,280	155,280
31,185	5,896	25,000	40,000	Postage	50,000	50,000	50,000
97,958	56,080	100,000	130,000	Election Expense	180,596	130,000	130,000
4,734	5,320	10,000	12,000	Contractual Services	73,921	14,000	14,000
947	363	1,000	1,000	Auto Expense	1,500	1,500	1,500
32,724	16,221	30,000	30,000	Printing and Publishing	45,000	45,000	45,000
				Capital Outlay:			
1,107	585	585	-	Equipment - Office	-	-	-
<u>\$ 1,190,049</u>	<u>\$ 605,527</u>	<u>\$ 1,122,698</u>	<u>\$ 1,335,840</u>	Total Clerk	<u>\$ 1,658,780</u>	<u>\$ 1,264,146</u>	<u>\$ 1,264,146</u>

TREASURER

The Treasurer's Office is responsible for the collection, safekeeping, and allocation of all City revenues, including real and personal property taxes, highway revenues, federal and state grant and other revenues, special assessments, fees, licenses and water revenues. These moneys are invested utilizing several sophisticated techniques to optimize interest earnings while ensuring the safety of City funds. The interest revenue earned from investment of the City's funds is a significant factor in maintaining a high level of City services and minimizing City taxes.

In a constantly changing, increasingly complex economic environment, it is essential for the City Treasurer to keep abreast of new regulatory and technological developments in the financial marketplace. Government legislation, economic trends, new financial instruments, and technical innovations must be monitored and evaluated so investment strategies can be revised and improved. The Treasurer, in the capacity as the City's money manager, strives to keep Warren at the forefront of investment policy.

Organization and procedural methods that improve the efficiency and accuracy of the flow of financial information between the Treasurer's Office, the Controller's Office and other City departments have been updated and improved to meet the increasing demands by the public and other users for financial accountability and timely reporting. Systems improvements in several administrative functions, such as revenue collection, property tax information systems, and investment activity, are in process to further assist in meeting these demands.

As a Charter member of the Police and Fire Retirement System Board, the Treasurer also oversees the \$259 million Police and Fire Pension Fund and the \$21 million VEBA Trust Fund with the assistance of outside professional actuarial and financial consultants. These funds are managed in accordance with sound actuarially determined standards.

The City Treasurer also acts as the property tax collection agent for all taxing units located in the City. Approximately \$182 million in local unit taxes are collected, accounted for, and distributed annually by the Treasurer to the units.

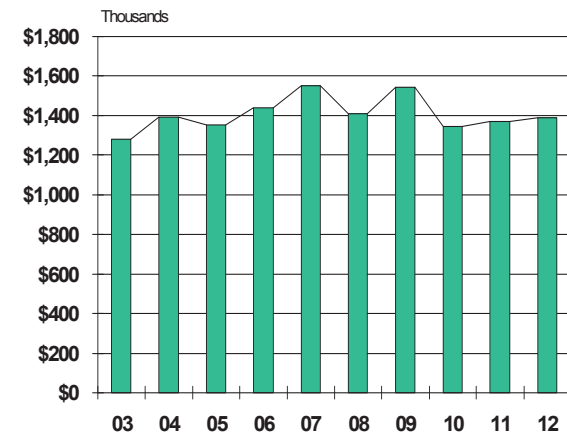
TREASURER

Fiscal 2014 Performance Objectives

1. To administer cash management to maximize investment earnings.
2. To increase offsite water and tax bill payments.
3. To collect revenues efficiently and make authorized disbursements on a timely basis.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Tax bills processed manually	85,454	87,000	87,000	87,000
Tax bills processed off CD-ROM	54,865	55,000	55,000	55,000
Date of delivery to County	April 1	April 1	April 1	April 1
Payroll checks/Advice's processed	27,266	28,000	15,000	-
List of Bills checks processed	19,470	24,000	20,000	22,000
Water bills processed manually	367,060	418,000	368,000	365,000
Water bills automatic payment	5,921	6,300	6,200	6,000
Status changes manually	481	650	500	500
Personal Property tax accounts	4,183	4,500	4,242	4,242
Delinquent Personal Property tax accounts	2,561	2,100	50	40
Easy Pay Tax Payments	2,635	2,000	3,000	4,000
Easy Pay Water Bill Payments	15,072	12,000	25,000	25,000

EXPENDITURE HISTORY TREASURER



GENERAL FUND PERSONNEL

<u>CITY TREASURER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Treasurer	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511
Deputy City Treasurer	1	80,107	1	80,107	1	80,107	1	80,107
Tax Accountant III	1	76,152	1	76,152	1	76,152	1	76,152
Accountant II	1	69,791	1	69,791	1	69,791	1	69,791
Accountant I	1	59,501	1	59,501	1	59,501	1	59,501
Tax Account Technician	2	53,425	2	53,425	2	53,425	2	53,425
Tax Account Specialist	2	49,816	2	49,816	2	49,816	2	49,816
Seasonal Employees		14,000		14,000		14,000		14,000
Overtime	—	9,000	—	9,000	—	9,000	—	9,000
Total Personnel	<u>9</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expired 6/30/12.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	GENERAL GOVERNMENT TREASURER	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 81,825	\$ 40,442	\$ 81,511	\$ 81,511	Elected Official	\$ 81,825	\$ 81,825	\$ 81,825
559,299	192,172	430,825	490,150	Permanent Employees	469,408	469,408	469,408
15,245	15,880	35,000	14,000	Seasonal Employees	14,000	14,000	14,000
6,117	7,518	15,000	9,000	Overtime	9,000	9,000	9,000
				Employee Benefits:			
52,779	21,069	44,777	47,704	Social Security	45,841	45,841	45,841
132,465	53,020	102,239	105,920	Employee Insurance	110,885	110,885	110,885
217,334	90,618	192,337	221,318	Retiree Health Insurance	192,083	192,083	192,083
20,648	12,993	16,580	20,854	Longevity	17,283	17,283	17,283
202,491	69,161	146,802	206,043	Retirement Fund	194,163	194,163	194,163
6,590	5,525	11,000	11,000	Office Supplies	11,000	11,000	11,000
				Other Services and Charges:			
54,571	35,143	70,000	60,000	Postage	60,000	60,000	60,000
18,733	14,252	16,000	16,000	Contractual Services	16,000	16,000	16,000
19,759	15,788	35,000	46,000	Tax Statement Preparation	46,000	46,000	46,000
216	52	200	200	Mileage	200	200	200
29	-	80,000	80,000	Delinquent Personal Property Tax Write-off	80,000	80,000	80,000
<u>\$ 1,388,101</u>	<u>\$ 573,633</u>	<u>\$ 1,277,271</u>	<u>\$ 1,409,700</u>	Total Treasurer	<u>\$ 1,347,688</u>	<u>\$ 1,347,688</u>	<u>\$ 1,347,688</u>

CONTROLLER

The Controller's Office is charged with the efficient administration, control and reporting of all funds expended by the City. The Controller is the chief financial officer of the City, directs the department, and plays a key roll as a member of the Mayor's administrative team in policy development and planning and control of City operations. The task of overseeing the City's financial well-being has become the major function of all employees in the Department and they review every expenditure to insure that Warren residents receive the best possible return for their tax dollars.

The Controller's office is deeply involved in establishing, upgrading, coordinating, and administering the accounting systems used to control the operations of the City.

The three major sections of the Controller's Office are:

BUDGET AND PERFORMANCE MANAGEMENT
ACCOUNTING AND FINANCIAL REPORTING
PURCHASING AND INVENTORY MANAGEMENT

The Controller with the assistance of the Budget Director develops and continuously monitors the actual performance of the City's departments to the City's budget plan. The City and Water & Sewer System budgets exceed \$200 million dollars for the current fiscal year.

In planning for control, considerable data is gathered and subjected to classification and analysis by the Accounting and Reporting Section. This section, under the direction of the Accounting Supervisor, assimilates all financial information into monthly and annual accounting reports of the City's financial condition. The reports are prepared for both internal use and external review. As evidenced by the City's maintenance of favorable underwriter and lender relationships, these reports are among the most significant communication mediums used by the City to reach parties interested in the City of Warren.

The Purchasing section is responsible to procure the equipment, materials, supplies and services required for the operations of the City departments at the best possible price. The Purchasing section processes over 5,000 purchase orders having a value in excess of \$12 million dollars annually.

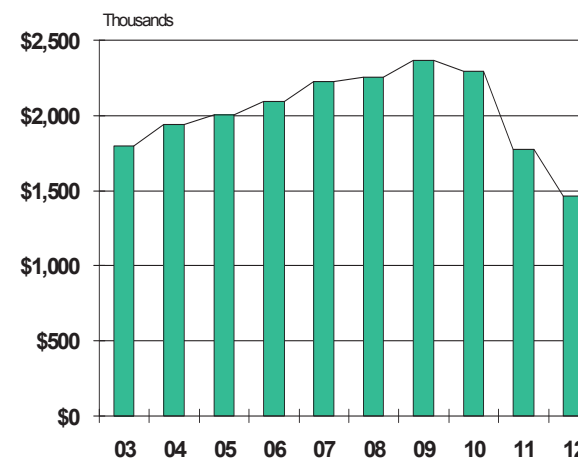
CONTROLLER

Fiscal 2014 Performance Objectives

1. To continue to further develop the City's financial strategy and continue fiscal responsibility while maintaining core City services.
2. To continue to assist in the financial well-being of the City and cost savings effort by monitoring all City finances, including long-term financing.
3. To continue to receive an Unqualified Audit Opinion from our external auditor, which attests to the City's controls, processes, and overall financial stability.
4. To continue to receive the Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award from the GFOA.
5. To continue implementation of a web based vendor registration/bid notification system, which will include the Tri-County Cooperative.
6. To continue to expand the purchasing information, bid notification, contracts and contract pricing, and vendor information on the intranet.
7. To continue to negotiate in the Request for Proposal process to lower contractual amounts.
8. To continue to improve customer service and timeliness of payments to vendor by implementing sound purchasing practices.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Proposed & Final Budget Documents Printed	80	90	80	80
City Funds Budgeted & Monitored	31	31	31	31
Monthly Financial Reports Prepared	12	12	12	12
Budget Amendments Prepared	32	32	34	34
Travel Requests Processed	42	65	50	60
Labor Contracts Costed	-	5	5	2
G.F.O.A. Distinguished Budget Award	1	1	1	1
Comprehensive Annual Financial Reports Printed	30	80	30	30
F-65 Report Submitted	1	1	1	1
G.F.O.A. Certificate of Achievement Award	1	1	1	1
List of Bills Prepared	24	24	24	24
1099's Issued by January 31	313	330	320	330
Purchase Orders Processed	4,989	4,800	5,400	5,200
Bids – Council items recommended	155	160	180	150
Informal Bid Correspondence	316	390	300	320
Use of Co-operative Bids	15	22	15	15
Requests for Proposals	12	10	15	12

EXPENDITURE HISTORY CONTROLLER



GENERAL FUND PERSONNEL

<u>CONTROLLER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Controller	1	\$ 109,289	1	\$ 109,289	1	\$ 109,289	1	\$ 109,289
Assistant Controller	1	89,533	1	89,533	1	89,533	1	89,533
Budget Director	1	97,546	1	97,546	1	97,546	1	97,546
Accounting Supervisor	1	86,098	1	86,098	1	86,098	1	86,098
Purchasing Agent	1	80,874	1	80,874	1	80,874	1	80,874
City Retirement Administrator	1	66,087	- (c)	-	- (c)	-	- (c)	-
Budget Cost Analyst	1	69,791	1	69,791	1	69,791	1	69,791
Accountant I	1	59,501	1	59,501	1	59,501	1	59,501
Account Technician	1	53,421	1	53,421	1	53,421	1	53,421
Account Specialist	2	49,816	1 (c)	49,816	1 (c)	49,816	1 (c)	49,816
Office Assistant	1	34,279	1	34,279	1	34,279	1	34,279
Temporary/Co-op		35,000		50,000		50,000		50,000
Overtime	—	30,000	—	30,000	—	30,000	—	30,000
Total Personnel	<u>12</u>		<u>10</u>		<u>10</u>		<u>10</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expired 6/30/12.

(c) Reflects transfer of City Retirement Administrator and Account Specialist to the City Retirement Budget.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	GENERAL GOVERNMENT CONTROLLER	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 113,913	\$ 56,746	\$ 111,811	\$ 109,289	Appointed Official	\$ 109,715	\$ 109,715	\$ 109,715
741,483	330,467	679,468	725,301	Permanent Employees	608,015	608,015	608,015
39,284	31,075	40,000	35,000	Temporary/Co-op	50,000	50,000	50,000
12,637	-	15,000	30,000	Overtime	30,000	30,000	30,000
				Employee Benefits:			
71,030	31,801	65,657	71,704	Social Security	63,350	63,350	63,350
182,840	81,023	155,396	159,814	Employee Insurance	113,967	113,967	113,967
240,228	109,211	227,984	253,523	Retiree Health Insurance	219,682	219,682	219,682
30,095	6,800	21,371	25,599	Longevity	19,670	19,670	19,670
287,365	99,619	207,985	306,853	Retirement Fund	216,641	216,641	216,641
12,886	3,714	12,000	16,000	Office Supplies	16,000	16,000	16,000
				Other Services and Charges:			
1,117	500	1,600	2,200	Postage	2,200	2,200	2,200
2,282	1,799	2,500	2,500	Contractual Services	2,500	2,500	2,500
303	81	500	600	Mileage	600	600	600
<u>\$ 1,735,463</u>	<u>\$ 752,836</u>	<u>\$ 1,541,272</u>	<u>\$ 1,738,383</u>	Total Controller	<u>\$ 1,452,340</u>	<u>\$ 1,452,340</u>	<u>\$ 1,452,340</u>
				Charges Reimbursable via			
(272,757)	(116,020)	(232,040)	(232,040)	Public Act 55 - Accountant/Clerical	-	-	-
<u>\$ 1,462,706</u>	<u>\$ 636,816</u>	<u>\$ 1,309,232</u>	<u>\$ 1,506,343</u>	Net Controller	<u>\$ 1,452,340</u>	<u>\$ 1,452,340</u>	<u>\$ 1,452,340</u>

INFORMATION SYSTEMS

The Information Systems Division of the Controllers Office serves the computing and information needs of all City of Warren Departments. This includes but is not limited to support for the following:

- Existing Oracle and Access applications.
- BS&A applications: Tax, Assessing, Building, Cash Receipting, and Utility Billing.
- IDC Financial and Accounts Payable applications.
- Aclara meter reading server and software.
- City of Warren internal and external web sites.
- Personal computers and peripherals throughout the City.
- Networking within City Hall and fiber optic network that serves 19 buildings throughout the City.
- Cisco IP telephone system at City Hall, Community Center, District Court, Sanitation, Owen Jax Recreation Center, Water Building, Wastewater Treatment Plant, D.P.W. Garage and Fire Administration.
- Camera security system within City Hall.
- Card access system within City Hall.
- Wireless internet access at and around City Hall.

In addition the staff of the Information Systems Division operates a help desk for all computer problems of any kind. Information Systems also perform operations and maintenance of 16 computer servers. Analysts and programmers determine future departmental information needs and develop new computer systems as needed.

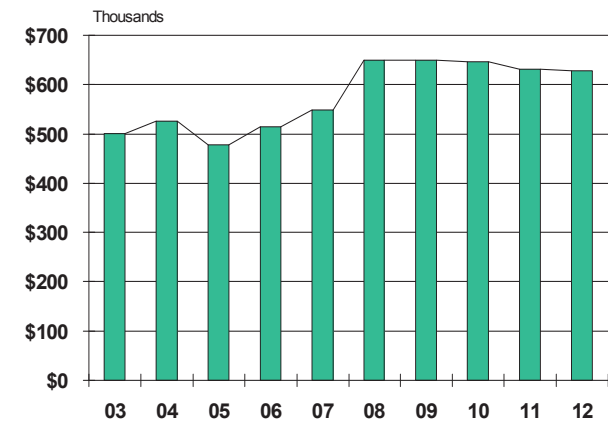
INFORMATION SYSTEMS

Fiscal 2014 Performance Objectives

1. To support citywide internet access.
2. To enhance City external web site.
3. To enhance City internal web site.
4. To continue help desk support for City departments.
5. To develop new computer software systems.
6. To continue to maintain City telephone system.
7. To maintain City Hall security system.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
PCs supported	508	508	508	510
Help Desk calls	3,200	3,300	3,300	3,375
New programs created	82	80	80	70
Existing program updates	60	65	65	62
Hardware platforms supported	14	16	16	16
Hours spent on PC support	4,200	4,500	4,500	4,600
Hours spent enhancing intranet web site	650	660	660	670

EXPENDITURE HISTORY INFORMATION SYSTEMS



GENERAL FUND PERSONNEL

<u>INFORMATION SYSTEMS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Information Systems Manager	1	\$ 91,792	1	\$ 91,792	1	\$ 91,792	1	\$ 91,792
Systems Analyst Supervisor	1	78,462	1	78,462	1	78,462	1	78,462
Computer Network Analyst	1	64,039	1	64,039	1	64,039	1	64,039
Website Developer/Computer Support Analyst	1	64,039	1	64,039	1	64,039	1	64,039
Temporary/Co-op		10,000		2,500		2,500		2,500
Overtime	—	4,000	—	5,384	—	5,384	—	5,384
Total Personnel	<u>4</u>		<u>4</u>		<u>4</u>		<u>4</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 59 and Local 1917 contracts that expired 6/30/12.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT INFORMATION SYSTEMS</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 246,008	\$ 135,828	\$ 283,933	\$ 294,680	Permanent Employees	\$ 295,830	\$ 295,830	\$ 295,830
5,160	549	4,000	10,000	Temporary Employee	2,500	2,500	2,500
-	-	4,000	4,000	Overtime	5,384	5,384	5,384
				Employee Benefits:			
19,682	10,866	22,766	24,628	Social Security	24,243	24,243	24,243
55,571	25,477	55,672	62,413	Employee Insurance	62,175	62,175	62,175
92,714	53,759	109,582	99,561	Retiree Health Insurance	108,123	108,123	108,123
9,100	9,100	9,100	9,101	Longevity	9,101	9,101	9,101
34,988	19,468	39,683	39,818	Retirement Fund	40,174	40,174	40,174
2,829	954	4,000	5,085	Operating Supplies	5,344	5,344	5,344
				Other Services and Charges:			
12,043	6,172	14,000	14,000	Software Services	26,500	26,500	26,500
148,324	122,122	130,000	88,808	Contractual Services	102,562	102,562	102,562
				Capital Outlay:			
2,079	1,364	3,000	3,000	Equipment - Computer	10,600	10,600	10,600
<u>\$ 628,498</u>	<u>\$ 385,659</u>	<u>\$ 679,736</u>	<u>\$ 655,094</u>	Total Information Systems	<u>\$ 692,536</u>	<u>\$ 692,536</u>	<u>\$ 692,536</u>

LEGAL

The City of Warren Legal Department is a full service law office for the City of Warren. The City Attorney, Chief Assistant City Attorney and all Assistant City Attorneys function as general Counsel serving the Mayor, City Council, all Departments, Boards and Commissions. The role of General Counsel is to provide legal advice and guidance thereby protecting taxpayer dollars.

The Legal Department also works to protect City assets and interests by defending the City when sued; instituting suit when directed by the City Council; preparing contracts for goods and services, reviewing and approving contracts to repair roads, sewers, infrastructure and facilities; instituting legal suit for collection of money owed to the City; and by defending the real and personal property assessments appealed to the Michigan Tax Tribunal.

The Legal Department also provides legal support services to keep the City safe and clean by drafting ordinances and amendments to ensure regulations are in place to protect public health, safety and welfare; provide legal services for nuisance abatement hearings and lawsuits; providing property maintenance administrative warrants and obtaining court orders; and prosecution of all misdemeanor arrests and citations authorized in the 37th District Court.

In addition, the Legal Department protects private property interests by providing advice to the Planning Commission and Zoning Board of Appeals regarding land use issues; prepares zoning ordinance amendments to ensure compatibility of uses and protect enjoyment of property rights; and defends the City when decisions are appealed. The Legal Department also provides legal services in the implementation of the City's efforts to encourage re-development and investment in the City through DDA, TIFA, the Building Authority; the Brownfield Redevelopment Authority, and the federally funded Block Grant programs.

The Legal Department is physically divided into two (2) separate facilities, one office maintained at City Hall and the other office at the District Court Building.

Support staff is a necessary component to the efficient operation of both offices. There is one Legal Administrative Specialist assigned to the District Court office that is responsible to maintain the day to day administrative functions of the office and part-time law clerks. The City Hall office operates with one Administrative Assistant to the City Attorney and two Paralegal Clerks who are responsible to maintain the day to day administrative functions of the City Hall office.

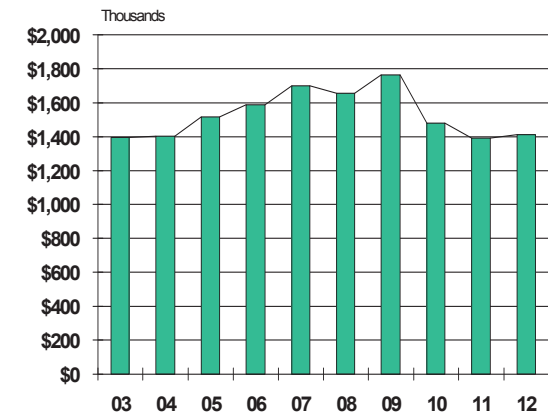
LEGAL

Fiscal 2014 Performance Objectives

1. To continue a vigorous defense of the City in both legal and administrative forums.
2. To protect the financial stability of the City by investigating and implementing all legal options available for cost recovery and collections.
3. To prepare ordinance amendments to update the Code of Ordinances where necessary.
4. To assist all administrative departments with legal services as they implement procedures to continue to provide quality services to the public in the face of citywide staffing reductions and limited resources.
5. To continue to serve all Boards and Commissions in fulfilling their responsibilities and goals for the fiscal year.
6. To continue to keep the City safe and clean by implementing fair and vigorous ordinance prosecution in the 37th District Court.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Warrants - Prosecuted	1,315	1,600	1,402	1,402
Civil Infractions - Prosecuted	27,430	29,000	27,000	27,000
Misdemeanors - Prosecuted	6,804	7,000	6,500	6,500
Pre-trials - Prosecuted	4,754	7,000	4,048	4,048
Seven Day Letter Complaints	95	170	106	106
Seven Day Letter Responses	38	80	50	50
On-site Police file resolutions	314	750	298	298
Warrants reviewed and refused	149	200	175	175
Discovery Requests	270	350	236	236
Victim Rights action	1,357	1,530	1,400	1,400
Subpoenas	61	100	60	60
Tax Tribunal Appeals	164	300	175	175
Civil Litigation	42	60	50	50
Administrative requests for legal services	568	600	600	600
Freedom of Information Act review & responses	417	400	406	406
Civil Rights complaints	4	4	6	6

EXPENDITURE HISTORY LEGAL



GENERAL FUND PERSONNEL

<u>LEGAL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Attorney	1	\$ 112,177	1	\$ 112,177	1	\$ 112,177	1	\$ 112,177
Chief Assistant City Attorney	1	102,961	1	102,961	1	102,961	1	102,961
Assistant City Attorney	4	101,234	4	101,234	4	101,234	4	101,234
Administrative Assistant to City Attorney	1	67,539	1	67,539	1	67,539	1	67,539
Legal Administrative Specialist	1	51,262	1	51,262	1	51,262	1	51,262
Para-Legal Clerk	2	35,587	2	35,587	2	35,587	2	35,587
<u>Permanent Part-time Employees:</u>								
Law Clerks		28,000		28,000		28,000		28,000
Overtime	—	14,000	—	14,000	—	14,000	—	14,000
Total Personnel	<u>10</u>		<u>10</u>		<u>10</u>		<u>10</u>	

(a) Wage rates are based on Local 412 Unit 35 and Unit 59 contracts that expired 6/30/12.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>LEGAL</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 112,608	\$ 55,657	\$ 112,177	\$ 112,177	Appointed Official	\$ 112,614	\$ 112,614	\$ 112,614
399,313	112,571	327,095	436,972	Assistant Attorneys	427,436	427,436	427,436
176,179	91,196	184,939	186,055	Clerical Staff	190,716	190,716	190,716
				Part-time Employees -			
23,780	10,992	28,000	28,000	Law Clerks	28,000	28,000	28,000
-	22,019	50,000	-	Temporary Attorneys	-	-	-
14,436	-	14,000	14,000	Overtime	14,000	14,000	14,000
				Employee Benefits:			
55,803	22,126	55,300	61,398	Social Security	60,920	60,920	60,920
174,619	55,674	128,150	148,083	Employee Insurance	139,170	139,170	139,170
182,048	70,855	174,123	185,072	Retiree Health Insurance	155,434	155,434	155,434
17,634	3,400	13,276	16,676	Longevity	13,276	13,276	13,276
228,617	73,535	180,689	244,260	Retirement Fund	219,519	219,519	219,519
4,202	2,160	4,800	4,800	Office Supplies	4,800	4,800	4,800
				Other Services and Charges:			
3,451	1,040	4,800	4,800	Contractual Services	4,800	4,800	4,800
1,097	382	1,300	1,700	Postage	1,700	1,700	1,700
1,668	215	2,000	2,000	Legal Fees	2,000	2,000	2,000
613	167	600	1,000	Mileage	1,000	1,000	1,000
13,470	12,400	14,000	14,000	Books, Dues, and Subscriptions	18,000	18,000	18,000
				Capital Outlay:			
247	-	-	-	Equipment - Office	-	-	-
<u>\$ 1,409,785</u>	<u>\$ 534,389</u>	<u>\$ 1,295,249</u>	<u>\$ 1,460,993</u>	Total Legal	<u>\$ 1,393,385</u>	<u>\$ 1,393,385</u>	<u>\$ 1,393,385</u>

ASSESSING

The Assessing Department has the responsibility of preparing the Assessment Rolls and Tax Rolls of the City for all classes of property subject to taxation. Appraising and otherwise determining the true cash value of all such properties in the City carries out this responsibility. The state constitution and statutes require that, notwithstanding any other provision of law, the assessed values placed upon the assessment roll shall be at fifty percent (50%) of true cash value, and shall be determined by appraisers who are certified by the State Tax Commission. The Assessing Department's responsibilities provide the primary source of all General Fund revenues, which are local property taxes. In Fiscal Year 2012/2013, the Tax Rolls, including Special Assessments and Administration Fees, totaled more than \$95,000,000 in City operating revenues and more than \$208,000,000 in total levies for the City, County, State Education and School taxes.

Assessing personnel are statutorily required to be certified by the State Tax Commission at varying levels of expertise for each of the different duties required by law within the Department. All certified personnel must meet annual continuing education requirements, and must pay annual fees to maintain their certifications. Though the City is required by law to provide and to fund the Assessing Department, the State Tax Commission maintains all regulatory authority over the responsibilities and compliance of the Assessing Department's employees and their functions. The City currently funds 1 Michigan Master Assessing Officer (MMAO), 7 Michigan Advanced Assessing Officers (MAAO), 2 Michigan Certified Assessing Officers (MCAO), 1 Michigan Certified Assessing Technician (MCAT), and 2 temporary clerical employees. Of the 11 certified employees, 9 also hold the Michigan Certified Personal Property Examiner (MCPPE) designation. The MCPPE certification allows the City to perform personal property audits of businesses within the City. During the past year, our audits discovered \$9,000,000 in omitted personal property taxable value, which generated an additional \$250,000 in City operating tax revenues.

All property owners have the right to appeal the assessed values and property taxes as determined by the Assessing Department. Appeals are heard by the Board of Review, the Michigan Tax Tribunal and the State Tax Commission. The Assessing Department defends all appeals on behalf of the City and of the Board of Review. In the past year, the Assessing Department processed more than 1,200 Board of Review appeals, settled 940 Michigan Tax Tribunal appeals and 70 State Tax Commission appeals, which reduced the pending appeal case load by 73% and saved the City more than \$700,000 in potential tax refunds.

The Assessing Department also serves as the primary source of property information in the City by maintaining the most current data for more than 61,000 parcels, consisting of approximately 58,000 real and 4,000 personal property parcels. These include Ad Valorem, Industrial Facility Tax (IFT), Obsolete Property Rehabilitation Act (OPRA), Tax Increment Financing Authority (TIFA), Downtown Development Authority (DDA), Brownfield Authority and Renaissance Zone properties. The Assessing Department property information database is available to the public via internet access, and is the information backbone supporting the databases of the City's Treasury, Planning, Building, Water, Rental, and Property Maintenance Departments. Without the Assessing Department's perpetual diligence in keeping this information current, the integrity of the data relied on by all of these other departments would be compromised.

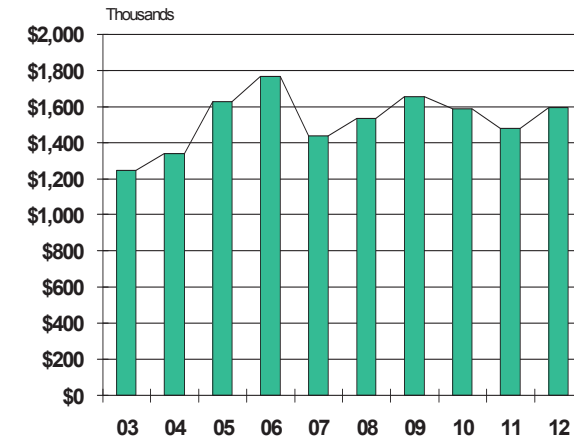
ASSESSING

Fiscal 2014 Performance Objectives

1. To re-appraise entire commercial and industrial property class parcels.
2. To establish commercial and industrial land rate tables to reflect re-appraisal studies.
3. To increase personal property audits to investigate accuracy of business reporting.
4. To complete State Tax Commission requirement for hard-copy records for Residential parcels.
5. To reduce pending Michigan Tax Tribunal appeals.
6. To write procedural manuals and increase efficiency of processes.
7. To review and re-stratify economic neighborhoods.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Preparation of Assessment Rolls (Real, Personal, IFT, OPRA)	6	6	6	6
Preparation of Summer and Winter Tax Rolls	12	12	12	12
Brownfield, TIFA, & DDA captured reports	5	5	5	5
Personal Property Audits	86	100	80	100
Small Claim Michigan Tax Tribunal appeals	789	900	785	500
Full Tax Tribunal appeals	596	700	233	300
Board of Review appeals	1,200	1,500	1,200	1,500
State Tax Commission appeals	70	100	80	100
Mandated State and County reports	17	17	17	17
Processing of Principal Residence Exemption affidavits	3,923	2,500	3,146	4,000
Process deeds & transfer affidavits	11,255	8,500	10,650	11,000
Inspect, photograph, and verify sales of sold properties	3,500	4,000	3,800	4,000
Perpetual reappraisal of 20% of entire parcel count	-	12,000	-	3,740
Review I.F.T. applications	10	10	10	10
Process property Division/Combinations	58	45	10	25
Prepare/Review Special Assessment Rolls	30	30	30	30
Review and determine property assessments	60,300	61,000	61,000	61,000
Process State and Local Unit denials of Principal Residence Exemption	212	500	220	400
Review, inspect, and sketch building permit activity	11,000	12,000	11,000	12,000

EXPENDITURE HISTORY ASSESSING



GENERAL FUND PERSONNEL

<u>ASSESSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Assessor	1	\$ 102,971	1	\$ 102,971	1	\$ 102,971	1	\$ 102,971
Deputy Assessor	1	82,747	1	82,747	1	82,747	1	82,747
Principal Appraiser	1	72,953	1	72,953	1	72,953	1	72,953
Senior Appraiser	5	66,861	5	66,861	5	66,861	5	66,861
Personal Property Administrative Technician	1	65,754	1	65,754	1	65,754	1 (e)	69,344
Appraiser	1	57,757	1	57,757	1	57,757	1	57,757
Assessing Specialist	1	45,824	1	45,824	1	45,824	1	45,824
Seasonal Employees		20,000		34,600		34,600		34,600
Overtime	—	20,000	—	25,359	—	25,359	—	25,359
Total Personnel	<u>11</u>		<u>11</u>		<u>11</u>		<u>11</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/12.

(e) Reflects adjustment of \$3,590.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ASSESSING</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 103,367	\$ 55,842	\$ 107,723	\$ 102,971	Appointed Official	\$ 103,373	\$ 103,373	\$ 103,373
598,529	295,986	622,534	643,206	Permanent Employees	641,853	641,853	645,457
20,644	8,601	20,000	20,000	Seasonal Employees	34,600	34,600	34,600
22,913	21,167	34,000	20,000	Overtime	25,359	25,359	25,359
				Employee Benefits:			
59,308	30,457	62,301	62,919	Social Security	64,050	64,050	64,330
135,569	50,625	105,529	129,392	Employee Insurance	119,979	119,979	120,019
196,813	120,029	245,374	213,293	Retiree Health Insurance	202,795	202,795	204,347
25,579	11,806	25,406	25,702	Longevity	21,210	21,210	21,210
329,165	199,033	406,930	374,762	Retirement Fund	409,728	409,728	409,728
4,798	3,754	5,000	5,000	Office Supplies	5,000	5,000	5,000
				Other Services and Charges:			
3,520	500	7,500	7,500	Board of Review	7,500	7,500	7,500
25,586	3,472	26,000	26,000	Postage	28,000	28,000	28,000
				Contractual Services -			
9,420	9,925	9,925	10,000	Data Conversion	10,000	10,000	10,000
6,731	-	12,000	12,000	Software Services	12,500	12,500	12,500
11,892	9,122	14,000	14,000	Tax Roll Preparation	15,000	15,000	15,000
2,111	963	2,100	1,500	Auto Expense	3,000	3,000	3,000
35,709	19,125	25,000	1,800	Professional Services	35,000	35,000	35,000
1,700	3,055	3,500	1,600	Memberships and Dues	4,000	4,000	4,000
<u>\$ 1,593,354</u>	<u>\$ 843,462</u>	<u>\$ 1,734,822</u>	<u>\$ 1,671,645</u>	Total Assessing	<u>\$ 1,742,947</u>	<u>\$ 1,742,947</u>	<u>\$ 1,748,423</u>

HUMAN RESOURCES

The Human Resources Department was established in the Fiscal 2011 Budget. It has proven to be a cost effective consolidation and an efficient use of City personnel.

A brief summary of this department's responsibilities are as follows:

- Developing a human resources plan, under the direction of the City of Warren Civil Service Commission for the purpose of recruiting and staffing all full-time, part-time, seasonal and contractual services and for maintaining records on all staff once they are hired. The Director also acts as the Equal Employment Opportunity Officer for all City's employees.
- Risk Management is an integral part of the Human Resources Department. The objective is to protect the City's assets along with our human resources in the most cost-effective manner possible. This is done through a process which includes exposure identification, risk evaluation, risk control and risk management administration.
- The Insurance Division manages the Employee Benefits which includes health insurance, dental insurance, disability insurance, life insurance, flexible spending programs and various other voluntary insurance programs along with maintaining records of eligibility for benefits and reconciling monthly invoices. In addition, the Insurance Division plays a key role in ensuring City compliance with certain state and federal regulations. They maintain all Michigan Occupational Safety and Health Act (MIOSHA) postings and process and manage any unemployment claims against the City.
- Labor Relations investigates and makes recommendations to the Mayor and City Council relative to employee union problems; acting as the agent for the City in matters of negotiations, collective bargaining, and agreements with the City employees along with grievance processing for the City's seven (7) bargaining units, representing nearly one hundred percent of the City's full-time workforce.
- Payroll prepares payroll for some 725 full-time City employees along with numerous part-time and temporary employees.
- Human Resources also maintains compliance with Act 78 of 1935 under the direction of the City of Warren Police and Fire Civil Service Commission for the purpose of maintaining fairness for all police promotions and investigations.

Over the past several years, the size and scope of the Department's mission has increased significantly. The establishment of the Department of Human Resources will enable the city to continue to meet the demands placed on it through additional state and federal regulations in the most efficient manner. Human Resources will continue to ensure the City's compliance with various laws including the Americans with Disabilities Act, the Family and Medical Leave Act and the Department of Transportation's drug and alcohol testing programs, and will continue to provide employees with training workshops on topics ranging from sexual harassment to cultural diversity and customer service, ensuring they are aware of and trained in issues affecting the work environment.

HUMAN RESOURCES

Fiscal 2014 Performance Objectives

1. To recruit and hire the most qualified applicants consistent with Equal Employment Opportunity.
2. To maintain the most comprehensive insurance coverage at the most competitive cost.
3. To monitor Health Care Reform and implement the changes appropriately.
4. To investigate staffing services contracts to supplement city services.
5. To fully implement ADP payroll process and train staff in its use.
6. To negotiate responsible collective bargaining agreements.
7. To comply with the Civil Service Rules and Regulations along with all Federal and State employment laws.
8. To preserve an acceptable level of public service in the face of shrinking financial resources.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Promotional job postings	6	20	14	7
Open competitive job postings	11	6	13	12
Civil Service Commission meetings		12		
Full-time and Part-time employee's hired	190	130	200	190
Applications processed	1,186	1,200	1,500	1,200
Random DOT alcohol tests	23	25	30	35
Random DOT drug tests	58	75	30	65
Workers' Compensation claims processed	125	170	140	150
Sick/Accident claims processed	41	70	35	40
Auto/glass claims processed	40	60	45	45
General Liability/Property claims processed	171	100	150	190
Lawsuit files processed	45	50	45	50
Over the counter contacts	3,000	4,500	4,800	3,500
Written exams administered	12	5	9	10
Performance exams administered	10	12	14	12
MESC claims processed	56	100	55	75
W-2's issued by January 31	1,658	1,700	1,700	1,700
MESC Reports/Federal Tax deposits	8	8	8	8
Process employee withholding changes	520	500	500	500
Labor contracts negotiated	5	8	8	8
Arbitration awards	7	10	10	10
AFSCME Local 1250 grievances	99	90	90	86
AFSCME Local 1917 grievances	13	15	15	15
WPOA grievances	19	20	20	20
WPFU Local 1383 grievances	14	15	20	20
Compliance with labor employment laws	200 hrs.	200 hrs.	200 hrs.	200 hrs.

GENERAL FUND HUMAN RESOURCES

<u>HUMAN RESOURCES</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Human Resource Director	1	\$ 96,338	1	\$ 96,338	1	\$ 96,338	1	\$ 96,338
Labor Relations Manager	-	-	1 (c)	87,500	1 (c)	87,500	1 (c)	87,500
Labor Relations Assistant	1	83,668	- (c)	-	- (c)	-	- (c)	-
Personnel Manager	-	-	1 (c)	72,850	1 (c)	72,850	-	-
Human Resource Analyst	1	67,850	- (c)	-	- (c)	-	1	67,850
Personnel Assistant	1	65,897	1	65,897	1	65,897	1	65,897
Benefits Administrator	1	59,661	1	59,661	1	59,661	1	59,661
Senior Payroll Technician	1	59,435	1	59,435	1	59,435	1	59,435
Senior Risk Management Technician	1	55,435	1	55,435	1	55,435	1	55,435
Administrative Clerical Technician	1	51,100	- (c)	-	- (c)	-	- (c)	-
Office Assistant	1	34,279	2 (c)	34,279	2 (c)	34,279	2 (c)	34,279
Temporary/Co-op		4,000		4,000		4,000		4,000
Overtime	—	2,500	—	2,500		2,500		2,500
Total Human Resources	<u>9</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/12.

(c) Reclassification of Labor Relations Assistant to Labor Relations Manager; Human Resource Analyst to Personnel Manager; and Administrative Clerical Technician to Office Assistant.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	GENERAL GOVERNMENT HUMAN RESOURCES	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 513,100	\$ 272,487	\$ 545,342	\$ 572,063	Permanent Employees	\$ 556,172	\$ 556,172	\$ 551,153
37,750	10,244	20,000	4,000	Temporary/Co-op	4,000	4,000	4,000
2,505	4,616	6,000	2,500	Overtime	2,500	2,500	2,500
3,000	750	3,000	3,000	Fees and Per Diem	3,000	3,000	3,000
				Employee Benefits:			
43,631	22,704	45,041	46,496	Social Security	44,746	44,746	44,356
122,078	54,846	111,919	119,109	Employee Insurance	93,698	93,698	93,643
148,839	82,240	161,999	175,067	Retiree Health Insurance	126,356	126,356	124,194
15,817	11,985	19,978	21,396	Longevity	14,696	14,696	14,696
148,727	82,554	162,623	192,877	Retirement Fund	196,337	196,337	196,337
6,817	6,805	9,000	8,000	Office Supplies	8,000	8,000	8,000
				Other Services and Charges:			
4,045	3,788	7,000	6,000	Postage	6,000	6,000	6,000
12,742	9,019	90,000	90,000	Contractual Services	80,000	80,000	80,000
11,410	10,423	15,500	15,500	Contractual Services - E.A.C.	15,500	15,500	15,500
38,655	18,815	45,000	45,000	Medical Services	45,000	45,000	45,000
97	-	200	200	Mileage	200	200	200
11,802	24,320	30,000	15,000	Printing and Publishing	30,000	30,000	30,000
106,686	48,107	85,000	85,000	Arbitration Expense	80,000	80,000	80,000
670	490	3,000	3,000	Membership and Dues	3,000	3,000	3,000
				Capital Outlay:			
5,989	-	-	-	Equipment - Office	-	-	-
\$ 1,234,360	\$ 664,193	\$ 1,360,602	\$ 1,404,208	Total Human Resources	\$ 1,309,205	\$ 1,309,205	\$ 1,301,579

DEPARTMENT OF PROPERTY MAINTENANCE INSPECTION

The Department of Property Maintenance Inspection was established on March 14, 2006 by action of the City Council through adoption of Ordinance 80-625 and is charged with the enforcement of the Property Maintenance Code. In addition, the Department enforces the City's weed control program, rodent control program, West Nile virus program, and rental licensing and inspection program. The Department is also the primary first contact for residents with any type of property related complaints. Also, the Department has implemented a new vacant/foreclosed home registration program that was adopted by City Council in 2009.

During fiscal year 2012, the Department registered over 21,500 complaints from residents and inspectors of the City of Warren. Of those complaints, 16,162 were resolved within the Department and 5,338 were referred to other City departments such as Zoning, Building or Public Service.

Our part-time code enforcement officers monitor over 4,800 City owned vacant lots, private owned vacant lots and abandoned and foreclosed homes and buildings for blight, weeds and board-ups. In the spring and summer seasons they also enforce the City's weed control ordinance. Currently part-time code enforcement officers respond to all complaints regarding debris, inoperative/unlicensed vehicles, unkempt pools, garbage containers, and other general property maintenance blight concerns. These inspectors are also the first to respond regarding vacant homes and rodent control issues.

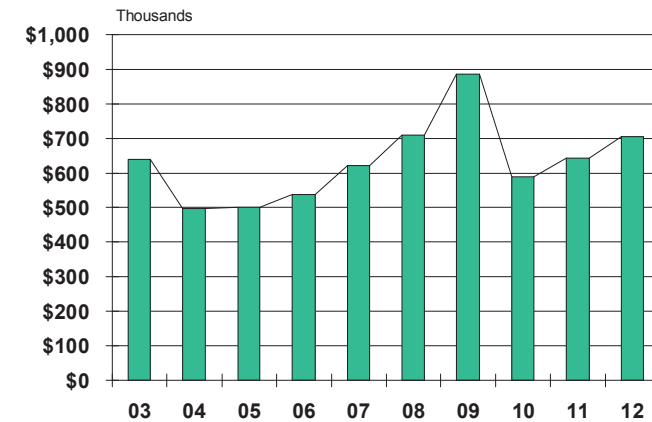
PROPERTY MAINTENANCE INSPECTION

Fiscal 2014 Performance Objectives

1. To continue and update the educational program so that all inspectors have a basic knowledge of computer skills and other basic operations.
2. To continue to update the Q-Alert database, providing for faster response time with complaints and allows residents to be updated on pending requests.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Weed Enforcement - Complaints	3,810	8,500	6,000	6,000
Weed Enforcement - Vacant Homes & Lot Work Orders – Grass cutting	4,285	7,500	7,000	7,000
Rodent complaints and investigations	882	600	1,800	1,800
Complaints entered into tracking system	21,500	26,000	26,000	26,000
Vacant & foreclosed property clean ups	632	550	1,000	1,000
Properties addressed during Clean Sweep Program	2,700	2,700	3,000	3,000

EXPENDITURE HISTORY PROPERTY MAINTENANCE



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>PROPERTY MAINTENANCE INSPECTION</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 50,952	\$ 26,497	\$ 54,000	\$ 45,000	Temporary/Co-op	\$ 55,000	\$ 55,000	\$ 55,000
228,096	157,240	360,000	360,000	Temporary Employees- Inspection	375,000	375,000	375,000
				Employee Benefits:			
21,347	14,026	31,388	22,863	Social Security	33,326	33,326	33,326
2,582	1,642	3,361	2,284	Employee Insurance	3,545	3,545	3,545
4,045	4,598	9,000	9,000	Office Supplies	11,000	11,000	11,000
				Other Services and Charges:			
3,990	1,500	5,000	5,000	Postage	5,000	5,000	5,000
-	19,998	19,998	2,000	West Nile Virus Expense	5,000	5,000	5,000
289,303	121,655	275,000	175,000	Weed Mowing Program	275,000	275,000	275,000
96,562	28,409	28,409	105,000	Housing Code Enforcement Program	-	-	-
4,588	96,813	160,000	160,000	Rodent Control Program	200,000	200,000	200,000
3,269	3,199	5,500	5,500	Printing and Publishing	6,000	6,000	6,000
				Capital Outlay:			
-	-	-	-	Equipment - Maintenance	9,500	9,500	9,500
<u>\$ 704,734</u>	<u>\$ 475,577</u>	<u>\$ 951,656</u>	<u>\$ 891,647</u>	Total Property Maintenance Inspection	<u>\$ 978,371</u>	<u>\$ 978,371</u>	<u>\$ 978,371</u>

COMMUNITY AND ECONOMIC DEVELOPMENT

The Department of Community and Economic Development represents a true collaboration between City Departments by streamlining two significant operations by maximizing the benefits and resources which are expended. Since these two departments have been combined for a period of over two years now, the city has recognized significant savings in the cost of expenditures in both the Community Development and Economic Development areas. All programs funded through the Community Development Department are reviewed by the Mayor and City Council periodically throughout the year.

The proposed budget attempts to direct expenditures historically borne by the administrative unallocated portion of the general fund budget, particularly in regards to the Community Development Department. Not only is 95% or more of the budget funded by Federal funds from a variety of sources, but the salary and benefit costs of the one position recognized in the General Fund Budget has been decreased by over 50% due to a change in classification of the permanent employee position shown in the general fund budget, as well as the salary for this position.

The Economic Development Department continues to concentrate on the retention and expansion of businesses in the City by personal attention provided to each and every business when contact is made. The Economic Development Department also continues to maximize the ability to assist businesses diversify and expand by utilizing all incentive programs available through State Statute. Recently, the Governor's office has announced a change in the direction that the State will take for business retention and attraction during the next several years.

GENERAL FUND PERSONNEL

<u>COMMUNITY AND ECONOMIC DEVELOPMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Community & Economic Development Director	1	\$ 77,981	1	\$ 77,981	1	\$ 77,981	1	\$ 77,981
Community Development & Block Grant Coordinator	1	83,363	- (c)	-	- (c)	-	- (c)	-
Community Development Administrative Assistant	-	-	1 (c)	62,000	1 (c)	62,000	1 (c)	62,000
	—		—		—		—	
 Total Personnel	 <u>2</u>		 <u>2</u>		 <u>2</u>		 <u>2</u>	

(a) Wage rates are based on Local 412 Unit 35 and Local 1917 contracts that expired 6/30/12.

(c) Reclassification of Community Development & Block Grant Coordinator to Community Development Administrative Assistant.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

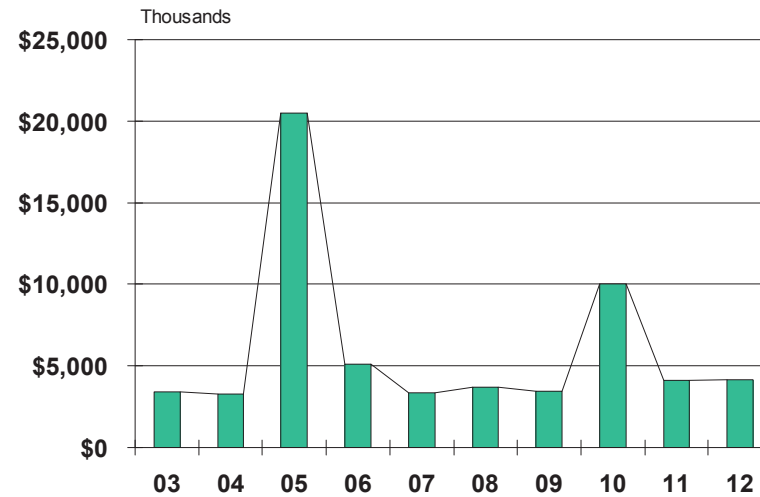
FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>COMMUNITY & ECONOMIC DEVELOPMENT</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 187,940	\$ 50,550	\$ 131,843	\$ 161,344	Permanent Employees	\$ 134,905	\$ 134,905	\$ 134,905
405	15,819	30,000	-	Temporary Employee	-	-	-
171	3,950	3,950	-	Overtime	-	-	-
				Employee Benefits:			
15,158	5,793	13,097	12,768	Social Security	10,455	10,455	10,455
16,033	3,890	12,200	16,882	Employee Insurance	8,015	8,015	8,015
43,718	6,368	15,326	35,485	Retiree Health Insurance	1,349	1,349	1,349
5,100	3,300	3,300	3,400	Longevity	-	-	-
82,076	9,216	22,174	72,003	Retirement Fund	13,491	13,491	13,491
70	250	500	500	Office Supplies	1,000	1,000	1,000
				Other Services and Charges:			
151	13	2,000	3,000	Postage	7,000	7,000	7,000
5,000	-	5,000	5,000	Contractual Services	5,000	5,000	5,000
-	65	4,000	5,000	Printing and Publishing	6,000	6,000	6,000
1,015	1,035	2,000	2,000	Membership & Dues	3,000	3,000	3,000
2,080	124	8,000	8,000	Promotions	10,000	10,000	10,000
				Capital Outlay:			
210	-	-	-	Equipment - Office	-	-	-
<u>\$ 359,127</u>	<u>\$ 100,373</u>	<u>\$ 253,390</u>	<u>\$ 325,382</u>	Total Community & Economic Development	<u>\$ 200,215</u>	<u>\$ 200,215</u>	<u>\$ 200,215</u>

ADMINISTRATIVE UNALLOCATED EXPENSE

This budget activity center is used for general City expenditures. Typically, the costs involved in providing these services are not attributable to a given operation or department. This situation exists when an expenditure is incurred by the City in which benefit is realized by more than one activity. For example, rather than allocating the utility charges over all the departments in City Hall, it is much simpler and auditable to charge an activity specifically set up for this type of expenditure.

Other types of expenditures include, audit services for the annual general year-end audit, general liability and vehicle insurance premiums, refunds on tribunal adjustments, City memberships and dues, tuition reimbursement and so forth.

EXPENDITURE HISTORY ADMINISTRATION UNALLOCATED EXPENSE



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	GENERAL GOVERNMENT ADMINISTRATION UNALLOCATED EXPENSE	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Other Services and Charges:			
\$ 78,800	\$ 54,800	\$ 59,000	\$ 60,000	Independent Audit	\$ 60,000	\$ 60,000	\$ 60,000
47,082	22,773	50,000	50,000	Telephone and Radio	50,000	50,000	50,000
4,600	3,015	9,000	9,000	Conferences and Workshops	9,000	9,000	9,000
44,486	35,014	45,000	55,000	Education Allowance	55,000	55,000	55,000
2,263	3,450	5,000	5,000	Community Promotion	5,000	5,000	5,000
2,693,545	1,722,520	2,700,000	2,600,000	Insurance and Bonds	2,800,000	2,800,000	2,800,000
57,142	45,821	100,000	100,000	Professional Services	175,000	175,000	175,000
251,682	250,000	250,000	250,000	Grievance Settlements	250,000	250,000	250,000
617,690	229,573	550,000	500,000	Refund of Taxes Paid Under Protest	600,000	600,000	600,000
434	-	1,000	1,000	Investment Policy Commission	1,000	1,000	1,000
238,107	118,890	260,000	260,000	Public Utilities - Civic Center	275,000	275,000	275,000
10,315	5,289	11,000	10,000	Public Utilities - Court Building	11,000	11,000	11,000
				Liability Transfer:			
3,665	-	-	-	Accumulative Sick Leave	250,000	150,000	150,000
-	-	-	-	Accumulative Compensatory Time	100,000	75,000	75,000
-	-	-	-	Insurance Claims	250,000	100,000	100,000
-	9,181	9,181	13,000	U.S. Conference of Mayors Membership	10,000	10,000	10,000
38,011	56,032	56,032	52,400	Unemployment Costs	66,200	66,200	66,200
1,263	1,300	1,500	1,500	401(a) Board Operating Expense	1,500	1,500	1,500
7	9	500	500	Disability Commission Operating Expense	500	500	500
74,944	-	-	-	Tax Reverted Property Acquisition/Expense	75,000	75,000	75,000
				Total Administration			
<u>\$ 4,164,036</u>	<u>\$ 2,557,667</u>	<u>\$ 4,107,213</u>	<u>\$ 3,967,400</u>	Unallocated Expense	<u>\$ 5,044,200</u>	<u>\$ 4,769,200</u>	<u>\$ 4,769,200</u>

POLICE AND FIRE CIVIL SERVICE COMMISSION

The Police & Fire Civil Service Commission is a board created by statute, Public Act 78 of 1935, and incorporated by reference into the City Charter as provided in section 7.18(b). This Board was established to oversee and provide a civil service system for the Police and Fire Departments based on examination and investigation as to merit, efficiency, and fitness for appointment, employment, and promotion. Since 1993 responsibility for hiring Police and Fire Fighters was given to the Personnel Department via the respective collective bargaining agreements. With the creation of the Human Resources Department in the Fiscal 2011 budget, compliance with the Act under the direction of the Commission became the responsibility of the Human Resources Department.

The Police & Fire Civil Service Commission performs the following functions:

1. Prescribes and amends rules and regulations for enforcing the provisions of the Act.
2. Conducts promotional examinations, and oversees recruitment and examination of new hires.
3. Keeps minutes of the Commission's proceedings, records of all examinations, and roster and personnel files of all members of the Police Department, current and past.
4. Make investigations concerning all matters for enforcing the provisions of the Act.
5. Holds appeal hearings upon request of aggrieved applicants or employees and, in the course thereof, has the power to administer oaths and take testimony.
6. Has the authority to subpoena and require the attendance of witnesses for investigations authorized by the Act.

The Police & Fire Civil Service Commission consists of three part-time Commissioners. The City Clerk is an ex-officio member of the Commission.

The City of Warren Police & Fire Civil Service Commission shall continue fulfilling its responsibilities according to the requirements of Act 78 to determine qualifications by competitive examinations. All appointments, reinstatements, promotions, and discharges in the Police & Fire Departments will continue to follow the manner and means as prescribed in Act 78 of the Michigan Public Acts of 1935 as amended, and as modified by union agreement.

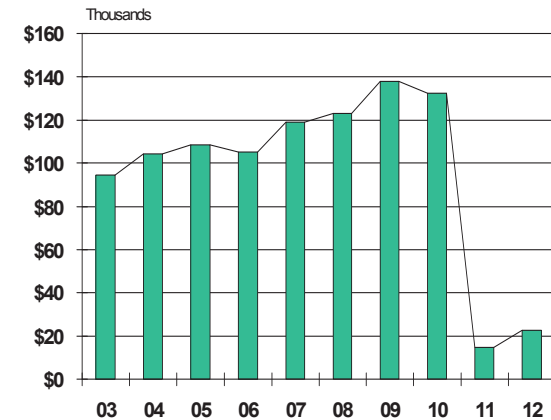
POLICE & FIRE CIVIL SERVICE COMMISSION

Fiscal 2014 Performance Objectives

1. To provide current eligible police personnel with appropriate exam processes.
2. To provide current eligible police personnel with necessary information to prepare for exams.
3. To calculate and compile exam scores and eligibility lists as quickly and accurately as possible.
4. To be available to hear any appeals of police and/or fire applicants and/or current personnel and, in doing so, meet the requirements of the Rules and Regulations of the Police & Fire Civil Service Commission and Act 78 of 1935.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Employee promotional exams posted	16	20	20	20
Non-employee postings	8	6	6	6
Applications processed	34	70	70	100
Written exams conducted	12	38	38	35
Full-time employees hired	36	31	31	35
Part-time/temporary employees hired	100	130	130	135
Regular meetings held	11	12	12	12
Special meetings held	3	3	3	3
Appeals heard	2	2	2	2
Certify police recruit eligibility list	-	2	-	1
Certify police promotional list	3	2	2	2

EXPENDITURE HISTORY POLICE & FIRE CIVIL SERVICE



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>POLICE & FIRE CIVIL SERVICE</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 2,250	\$ 300	\$ 2,100	\$ 3,000	Fees and Per Diem	\$ 3,000	\$ 3,000	\$ 3,000
				Supplies:			
170	661	1,000	1,400	Office Supplies	1,400	1,400	1,400
20,098	3,196	18,000	18,000	Exams & Operating Supplies	28,000	28,000	28,000
				Other Services and Charges:			
105	207	800	800	Postage	800	800	800
<u>\$ 22,623</u>	<u>\$ 4,364</u>	<u>\$ 21,900</u>	<u>\$ 23,200</u>	Total Police & Fire Civil Service	<u>\$ 33,200</u>	<u>\$ 33,200</u>	<u>\$ 33,200</u>

ZONING BOARD OF APPEALS

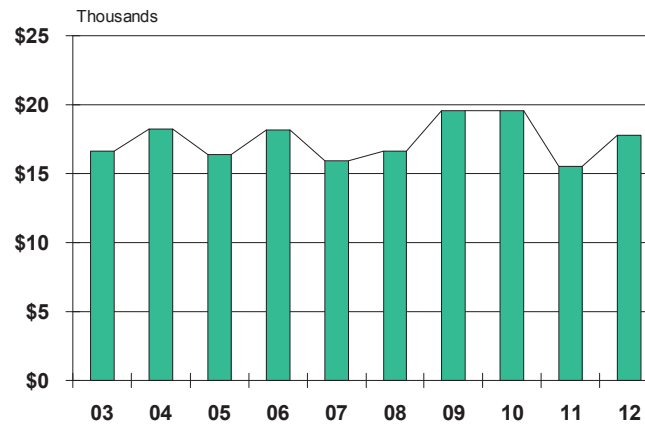
The Zoning Board of Appeals is a nine member quasi-judicial body authorized by the Michigan Zoning Enabling Act, MCL 125.3601 et seq., and the Warren Zoning Ordinance to:

- 1) Hear and decide appeals from and review any administrative order, requirement, decision, or determination made by an administrative official or body charged with enforcement of the zoning ordinance.
- 2) Hear and decide questions related to the interpretation of the zoning ordinance.
- 3) Hear and decide questions related to interpretation of the zoning maps.
- 4) Grant land use and non-use variances as authorized by the Michigan Zoning Enabling Act and zoning ordinance.
- 5) Hear and decide special exceptions as provided for in the zoning ordinance which require approval of the Zoning Board of Appeals such as outdoor retail sales, fairs, carnivals and open air exhibitions.

Applications for approval of the Zoning Board of Appeals should be made to the Building Division. A public hearing will be scheduled and notices issued in compliance with legal requirements. Decisions of the Zoning Board of Appeals will be made at the conclusion of the public hearing.

Questions related to the Zoning Board of Appeals should be directed to the Office of the Board of Appeals located within the City Council Offices.

EXPENDITURE HISTORY **ZONING BOARD OF APPEALS**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

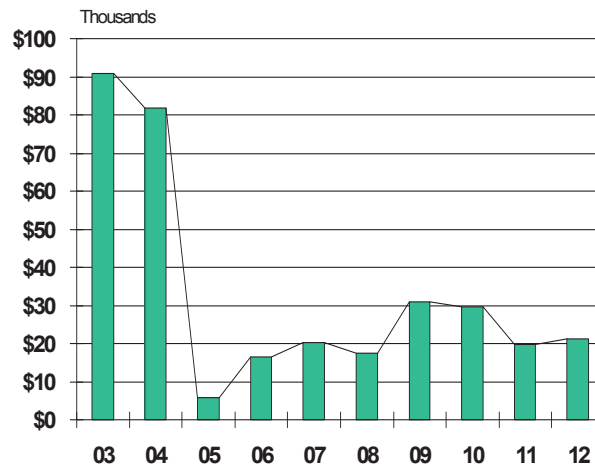
FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ZONING BOARD OF APPEALS</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 5,845	\$ 2,170	\$ 5,460	\$ 6,300	Meeting Allowance	\$ 6,615	\$ 6,615	\$ 6,615
982	390	1,100	1,300	Office Supplies	1,300	1,300	1,300
				Other Services and Charges:			
4,711	2,455	5,500	5,500	Postage	6,000	6,000	6,000
6,267	3,703	7,000	5,000	Outside Court Reporter	2,500	2,500	2,500
-	500	600	600	Printing and Publishing	800	800	800
<u>\$ 17,805</u>	<u>\$ 9,218</u>	<u>\$ 19,660</u>	<u>\$ 18,700</u>	Total Zoning Board of Appeals	<u>\$ 17,215</u>	<u>\$ 17,215</u>	<u>\$ 17,215</u>

BEAUTIFICATION COMMISSION

The Beautification Commission was established in 1966, pursuant to Chapter 9, Section 2-904, Code of Ordinance for the City of Warren. Members are appointed by the Mayor and serve without compensation. The Commission has been charged with the following duties:

1. To study, conceive, formulate, promulgate and develop plans for the beautification of streets, highways, alleys, parks, streams, playgrounds, yards, lots and buildings.
2. To study, investigate and develop plans for improving the health, sanitation, safety and cleanliness of the City.
3. To foster the prevention of fires, diseases and other public hazards.
4. To encourage and recommend the placing, planting and preservation of trees, flowers, plants, shrubbery and other objects of ornamentation in the City.
5. To collect, study and evaluate information on community improvements and to make recommendations.
6. To sponsor, plan, promote, coordinate and carry out campaign activities for the restoration, preservation and enhancement of the beauty of the City.
7. To otherwise promote public interest in the general improvements of the appearance of the City: provided, however, that nothing herein shall be construed to abridge, invade, supplant or change the powers and duties of the other commissions, departments, boards and agencies of the City.

EXPENDITURE HISTORY **BEAUTIFICATION COMMISSION**



GENERAL FUND PERSONNEL

<u>BEAUTIFICATION COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Coordinator	-	\$ -	1 (b)	\$ 33,150	-	\$ -	-	\$ -
Part-time Employee	<u>—</u>	5,000	<u>—</u>	-	<u>—</u>	5,000	<u>—</u>	5,000
Total Personnel	<u><u>-</u></u>		<u><u>1</u></u>		<u><u>-</u></u>		<u><u>-</u></u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/12.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

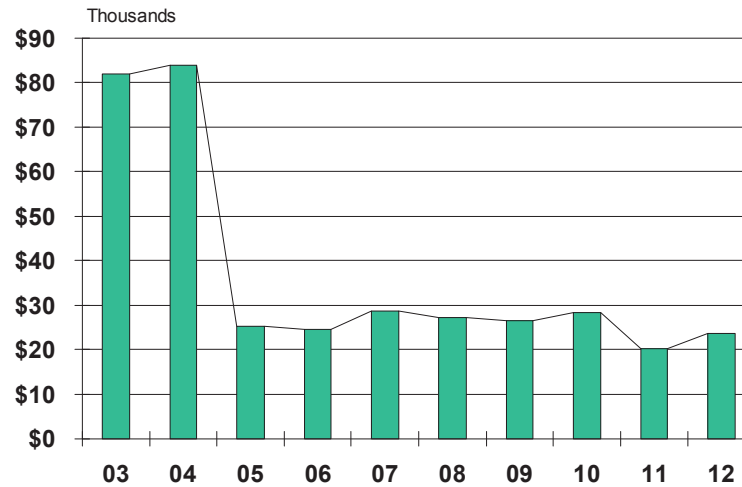
FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	GENERAL GOVERNMENT BEAUTIFICATION COMMISSION	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ -	\$ -	\$ -	\$ -	Permanent Employee	\$ 33,279	\$ -	\$ -
4,443	2,145	5,000	5,000	Part-time Employee	-	5,000	5,000
				Employee Benefits:			
340	164	382	388	Social Security	2,580	388	388
-	-	7	7	Employee Insurance	17,405	7	7
-	-	-	-	Retiree Health Insurance	333	-	-
-	-	-	-	Retirement Fund	3,328	-	-
500	300	600	600	Office Supplies	600	600	600
				Other Services and Charges:			
2,700	1,200	2,500	2,500	Contractual Services	2,500	2,500	2,500
1,141	246	1,300	1,400	Postage	1,500	1,000	1,000
64	33	100	300	Telephone Expense	300	250	250
815	326	800	800	Mileage	800	800	800
497	347	700	500	Public Utilities	500	700	700
951	200	1,000	1,000	City Flower Plantings	1,000	1,000	1,000
1,118	-	1,000	1,000	School Program	1,200	1,200	1,200
6,093	3,517	8,000	9,000	Awards Committee	9,000	9,000	9,000
1,825	-	2,000	2,000	Clean-up Campaign	2,000	2,000	2,000
788	599	1,000	1,000	Installation & Informational Dinner Meetings	1,000	1,000	1,000
-	-	-	-	Christmas Decorations	10,000	-	-
<u>\$ 21,275</u>	<u>\$ 9,077</u>	<u>\$ 24,389</u>	<u>\$ 25,495</u>	Total Beautification Commission	<u>\$ 87,325</u>	<u>\$ 25,445</u>	<u>\$ 25,445</u>

CULTURAL COMMISSION

The Cultural Commission was established by ordinance, on May 12, 1970. It consists of nine members, appointed by the Mayor, with three members appointed each year for three-year terms.

They act in an advisory capacity to the Mayor and City Council, and are responsible for considering, studying, recommending, and conducting plans for the development of City-wide cultural programs. They also are directed to promote, coordinate and develop the performing and creative arts by making recommendations for programs and, further facilitate communications with the State Council for the Arts.

EXPENDITURE HISTORY CULTURAL COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CULTURAL COMMISSION</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 80	\$ 46	\$ 100	\$ 100	Office Supplies	\$ 100	\$ 100	\$ 100
				Other Services and Charges:			
3,480	1,500	2,000	2,000	Contractual Services - Sound System	2,000	2,000	2,000
500	500	500	500	Concert Band	500	500	500
500	500	500	500	Warren Tri-County Fine Arts	500	500	500
500	500	500	500	Warren Community Chorus	500	500	500
500	500	500	500	Warren Symphony Orchestra	500	500	500
16,728	17,119	18,900	19,100	Summer Program	19,100	19,100	19,100
900	-	800	800	Artist in Residence Program	800	800	800
500	800	800	600	Art Festival	600	600	600
<u>\$ 23,688</u>	<u>\$ 21,465</u>	<u>\$ 24,600</u>	<u>\$ 24,600</u>	Total Cultural Commission	<u>\$ 24,600</u>	<u>\$ 24,600</u>	<u>\$ 24,600</u>

CRIME COMMISSION

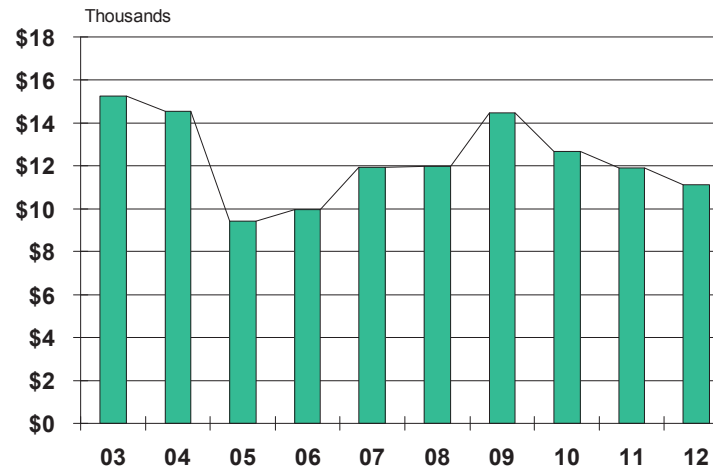
The Crime Commission, established on April 2, 1968, consists of twelve (12) members appointed by the Mayor. Members of the Commission may be persons with qualifications in such areas as: law enforcement, crime prevention, public communication and education.

Meetings are held once a month, and the Police Commissioner or his representative shall be an honorary member and attend all meetings unless excused therefore by the Commission.

The purposes of the Commission is to study the crime situation in the City and make recommendations for its prevention and elimination, serve to provide good communication and education with the community about law enforcement and crime prevention, and shall be available to receive citizens' questions and complaints about crime and make recommendations accordingly. The Commission shall recommend any needed changes in procedures to the Mayor.

The Commission will be working with the Police Department in helping facilitate the Neighborhood Watch Program and the senior seminars.

EXPENDITURE HISTORY CRIME COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CRIME COMMISSION</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 864	\$ 570	\$ 1,000	\$ 1,000	Office Supplies	\$ 800	\$ 800	\$ 800
				Other Services and Charges:			
2,194	1,194	2,200	2,200	Contractual Services	1,800	1,800	1,800
244	128	300	400	Telephone	300	300	300
6,736	1,942	4,000	4,000	Community Promotion & Public Relations	6,200	6,200	6,200
<u>1,068</u>	<u>275</u>	<u>1,300</u>	<u>2,500</u>	Public Utilities	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
<u>\$ 11,106</u>	<u>\$ 4,109</u>	<u>\$ 8,800</u>	<u>\$ 10,100</u>	Total Crime Commission	<u>\$ 11,100</u>	<u>\$ 11,100</u>	<u>\$ 11,100</u>

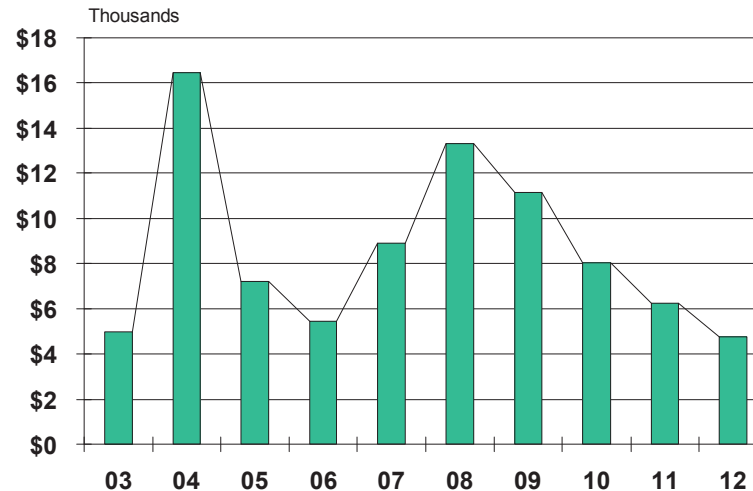
HISTORICAL COMMISSION

The Historical Commission was established by ordinance, on December 9, 1969, and consists of nine members appointed by the Mayor for staggered terms. The office is held for three years, with three appointments being made annually.

The function of the Commission is to further public interest in all matters relating to the history of the City of Warren and its environment, and to that end it may acquire, collect, own or exhibit articles of historic interest and value. Further, it will maintain appropriate exhibits; cooperate in educational and research programs and issue bulletins and other publications.

Meetings are held regularly, at least once a month.

EXPENDITURE HISTORY HISTORICAL COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>HISTORICAL COMMISSION</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 1,185	\$ 350	\$ 1,200	\$ 1,330	Office Supplies	\$ 1,330	\$ 1,200	\$ 1,200
				Other Services and Charges:			
64	33	100	300	Telephone Expense	300	250	250
612	21	1,200	1,200	Community Promotion & Public Relations	1,200	1,000	1,000
135	209	315	315	Membership & Dues	355	355	355
-	1,311	1,311	1,500	Historical Site Plaques	1,500	1,500	1,500
1,827	723	2,800	2,800	Museum Expense	4,010	4,010	4,010
948	-	1,500	1,500	Hall of Fame	1,500	1,500	1,500
				Capital Outlay:			
-	-	-	-	Equipment - Office	4,650	2,500	4,500
<u>\$ 4,771</u>	<u>\$ 2,647</u>	<u>\$ 8,426</u>	<u>\$ 8,945</u>	Total Historical Commission	<u>\$ 14,845</u>	<u>\$ 12,315</u>	<u>\$ 14,315</u>

EMPLOYEES RETIREMENT COMMISSION

Established under General City Ordinance on January 1, 1958, the City of Warren Employees' Retirement System is the administrator of a single-employer public employees' retirement system that covers all remaining full time employees, except police and fire personnel hired prior to the close of the plan effective upon ratification of the final collective bargaining agreements in February 2000. As of December 31, 2011, there were 519 retirees and beneficiaries receiving benefits from the fund. In addition, 21 members have deferred their retirement benefits. All of the 153 active members in the system have vested pension rights.

In addition, the General Employees' Retirement System administers the VEBA Trust, which provides health, life, disability and dental insurance for retirees and their families. This Trust was closed to new hires effective in April of 2007. Regular retirement benefits are payable at any age with 30 years of service, attainment of age 50 with 25 years of service or age 60 with 8 years of service. The obligation to contribute to and maintain the System for these employees was established by City ordinance and collective bargaining agreements.

The system is funded through investment earnings and contributions from the City. The City's funding policy provides for periodic employer contributions at actuarially determined amounts that are designed to accumulate sufficient assets to pay benefits when due. The contribution for the fiscal year beginning July 1, 2013 is \$9,519,199. For comparison to prior years the Unfunded Actuarial Present Value of Credited Projected Benefits for the year ended December 31, 2011 was \$71,027,000. The system is audited annually by an independent certified public accountant and is evaluated each year by an actuarial firm.

The City of Warren Employees' Retirement System is governed by a board of five trustees; the Mayor or an alternate, a Council Member, a citizen appointed by the Mayor, and two elected members of the retirement system. Elected trustees serve three-year terms. The trustees' actions are governed under ordinances and resolutions adopted by Council, the City Retirement Board's adopted rules of procedure, and State of Michigan Public Act 55. The System has contractual agreements with seven money managers to invest it's approximately \$112 million in assets.

Fiscal 2014 Performance Objectives

1. To continue software training for staff and enhancement to members database.
2. To improve the database for Medicare reimbursements and health care for retirees.
3. To continue education of retirees and active members regarding plan benefits.
4. To improve communication between the Board of Trustees, retirees and employees.
5. To encourage more enrollment in the direct deposit program.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Agendas prepared	17	16	16	16
Pension calculations prepared	52	40	40	40
Annual employee pension ledgers prepared	186	200	200	200
Pension payments distributed	6,519	6,500	6,500	6,500
1099 R's mailed	556	560	560	560

GENERAL FUND PERSONNEL

<u>CITY RETIREMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Retirement Administrator	-	\$ -	1 (c)	\$ 66,087	1 (c)	\$ 66,087	1 (c)	\$ 66,087
Accountant I	-	-	1 (c)	59,501	-	-	-	-
Account Technician	-	-	-	-	-	-	1 (c)	53,421
Account Specialist	-	-	-	(c) -	1 (c)	49,816	-	(c) -
Part-time Employee		14,000		14,000		6,000		-
 	<u>—</u>		<u>—</u>					
Total Personnel	<u>-</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 59 contracts that expired 6/30/12.

(c) Reflects transfer of personnel from Controller's Office to Retirement Department, and reclassifications of Account Specialist to Accountant I; Account Specialist to Account Technician.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	GENERAL GOVERNMENT CITY RETIREMENT	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 116,718	\$ 34,495	\$ 68,990	\$ 68,990	Clerical Services	\$ -	\$ -	\$ -
156,039	81,525	163,050	163,050	Accounting Services	-	-	-
-	-	-	-	Permanent Employees	121,425	116,646	125,611
14,305	8,860	18,000	14,000	Part-time Employee	14,000	6,000	-
				Employee Benefits:			
1,094	678	1,377	1,085	Social Security	10,759	9,041	9,465
19	12	23	18	Employee Insurance	35,579	35,571	35,665
-	-	-	-	Retiree Health Insurance	53,750	28,485	52,586
-	-	-	-	Longevity	3,400	4,290	6,800
-	-	-	-	Retirement Fund	82,264	82,264	82,264
				Retiree Benefits:			
7,617,485	3,878,851	8,000,000	9,000,000	Retiree Insurance	8,800,000	8,800,000	8,800,000
607,518	308,269	640,000	650,000	Medicare Reimbursement	680,000	680,000	680,000
263	176	1,000	2,500	Office Supplies	2,500	2,500	2,500
				Other Services and Charges:			
-	-	-	12,000	Legal Services	10,000	10,000	10,000
-	-	-	600	Fees & Per Diem	600	600	600
3,692	1,491	4,000	6,000	Postage	6,000	6,000	6,000
-	-	-	610,558	Contractual Services	591,690	591,690	591,690
-	-	-	1,000	Service Contracts	1,000	1,000	1,000
-	-	-	2,500	Disability Physicals	3,000	3,000	3,000
-	-	-	250	Membership & Dues	325	325	325
-	-	-	35,530	Bank Custodial Fees	34,870	34,870	34,870
-	-	-	7,000	Travel and Conferences	7,000	7,000	7,000
-	-	-	14,000	Insurance and Bonds	12,500	12,500	12,500
-	-	-	2,500	Printing & Publishing	2,000	2,000	2,000
695	355	800	1,000	Telephone	1,000	1,000	1,000
\$ 8,517,828	\$ 4,314,712	\$ 8,897,240	\$ 10,592,581	Total City Retirement	\$ 10,473,662	\$ 10,434,782	\$ 10,464,876
(290,512)	(108,756)	(219,524)	(905,510)	Charges Reimbursable via Public Act 55	(929,427)	(898,323)	(922,398)
<u>(8,227,316)</u>	<u>(4,205,956)</u>	<u>(8,677,716)</u>	<u>(9,687,071)</u>	Charges Reimbursable via VEBA Trust	<u>(9,544,235)</u>	<u>(9,536,459)</u>	<u>(9,542,478)</u>
\$ -	\$ -	\$ -	\$ -	Net City Retirement	\$ -	\$ -	\$ -

POLICE AND FIRE RETIREMENT COMMISSION

The Warren Police and Fire Retirement Commission was established with the authority to administer, manage, and operate the retirement system following the provisions established by Public Act 345 of 1937, as amended. The responsibility of the Police and Fire Retirement Board is to make certain that the assets of the retirement fund are invested in a safe and prudent manner, yielding the highest possible return on the investment of the funds.

The Board is also responsible for calculation of retiree benefits. Board meetings are held on the third Thursday of every month at 11:00 a.m. in City Hall, Fourth Floor, Baseline Room. These are public meetings with the notices posted near the Treasurer's Department in City Hall by the end of the week prior to the meeting.

Total assets in the fund as of December 31, 2012, were \$258,927,982. The current City contribution rate for the 2014 fiscal year is 43.67% of payroll. The financial objective of the plan, which meets the State of Michigan requirements, is to establish and receive contributions, expressed as a percentage of active members' payroll, which will change annually after an annual actuarial valuation is completed and a report is issued. As of December 31, 2011 the retirement system is now 69.3% funded, which means that accrued liabilities exceeded actuarial accrued assets by 30.7%.

There are currently 565 retirees or beneficiaries receiving benefits from the fund and 309 active members of the system who pay three and five percent of gross wages into the system. Retirement benefits vest after 10 years of service.

The members of the Police and Fire Retirement Board include the City Treasurer, a Police Department representative, a Fire Department representative and two mayoral appointed positions. The Commission uses the services of an independent legal counsel (on a retainer basis) to handle the legal matters of the system. The system is audited annually by an independent certified public accounting firm.

In 2004, an ordinance was passed creating the Warren Police and Fire Health Benefits Plan. The board members are comprised of a police representative, fire representative, City Treasurer and two mayoral appointees. The primary objective is to receive contributions from the City and to fund for current employee's future health expenditures and pay current retirees health expenditures and Medicare reimbursements. Plan assets as of December 31, 2012, were \$21,475,589.

POLICE AND FIRE RETIREMENT COMMISSION

Fiscal 2014 Performance Objectives

1. To encourage more enrollments in the direct deposit program.
2. To continue software development for the accounting systems.
3. To continue software development of member's database.
4. To continue software training for staff.
5. To continue education of active members regarding plan benefits.
6. To begin work on database of separating Police and Fire Fighters who have different tiers of benefits.
7. To begin work actuarial study for Health Benefits Plan.
8. To begin database work for Medicare reimbursements under the Health Benefits Plan.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Estimated pension calculations prepared	8	30	20	25
Actual pension calculations prepared	8	30	20	25
Agendas prepared	22	17	18	18
Retiree pension ledgers mailed	565	615	600	635
Active P & F ledgers distributed	309	340	309	309
Pension checks distributed	578	576	578	578
Annuity withdrawals completed	8	25	20	25
Pension verifications	565	-	-	-
Safe-Harbor method calculations	8	25	20	25
Retiree incentive bonuses paid	6	10	5	10
1099R's and W4-P's mailed	565	620	585	605
"Buy-Back" computations	20	10	10	15
Direct deposit enrollments	13	25	25	25
Monitoring monthly direct deposits	6,337	7,092	6,613	6,913
Direct deposits initiated	6,337	7,092	6,613	6,913
Retirement Actuarial Valuation Prepared	1	1	1	1
Retirement Financial Statements Prepared	1	1	1	1
VEBA Trust Actuarial Valuation Prepared	1	-	-	1
VEBA Trust Financial Statements Prepared	1	1	1	1

GENERAL FUND PERSONNEL

<u>POLICE AND FIRE RETIREMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Police & Fire Retirement Administrator	1	\$ 76,152	1	\$ 76,152	1	\$ 76,152	1	\$ 76,152
Administrative Specialist	1	47,610	- (c)	-	1	47,610	1	47,610
Retirement Specialist	-	-	1 (c)	50,610	-	-	-	-
Part-time Employee		6,000		5,000		5,000		5,000
Overtime	—	6,224	—	7,884	—	6,224	—	6,224
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 59 contracts that expired 6/30/12.

(c) Reclassification of Administrative Specialist to Retirement Specialist.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

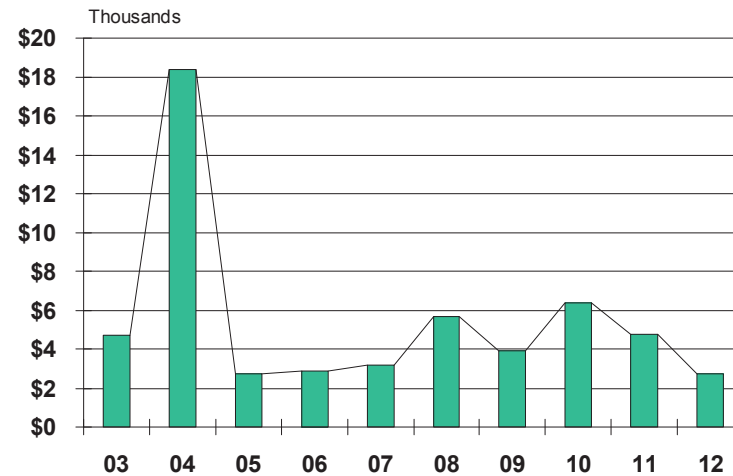
FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	GENERAL GOVERNMENT POLICE & FIRE RETIREMENT	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 129,217	\$ 61,405	\$ 123,762	\$ 123,762	Permanent Employees	\$ 127,256	\$ 124,245	\$ 124,245
1,825	-	4,000	6,000	Part-time Employee	5,000	5,000	5,000
7,087	2,343	6,224	6,224	Overtime	7,884	6,224	6,224
				Employee Benefits:			
10,961	5,068	10,660	11,024	Social Security	11,360	10,983	10,983
20,955	9,703	19,001	20,087	Employee Insurance	20,718	20,682	20,682
51,768	27,159	54,797	54,498	Retiree Health Insurance	60,963	58,874	58,874
6,257	3,400	6,257	6,257	Longevity	6,437	6,257	6,257
67,658	35,993	72,620	71,044	Retirement Fund	81,760	81,032	81,032
				Retiree Benefits:			
7,996,661	4,313,924	8,900,000	9,100,000	Retiree Insurance	9,800,000	9,800,000	9,800,000
484,903	248,551	515,000	525,000	Medicare Reimbursement	555,000	555,000	555,000
50	176	2,000	5,418	Office Supplies	5,218	5,218	5,218
				Other Services and Charges:			
4,599	1,661	4,500	5,016	Postage	5,016	5,016	5,016
-	-	-	28,000	Audit Fees	24,000	24,000	24,000
-	-	-	1,900,000	Contractual Services	1,800,000	1,800,000	1,800,000
-	-	-	530	Service Contracts	530	530	530
-	-	-	3,000	Disability Physicals	3,500	3,500	3,500
-	-	-	7,000	Travel and Conferences	7,000	7,000	7,000
-	-	-	25,000	Insurance and Bonds	20,000	20,000	20,000
-	-	-	3,565	Printing & Publishing	3,400	3,400	3,400
521	266	600	1,000	Telephone	1,000	1,000	1,000
\$ 8,782,462	\$ 4,709,649	\$ 9,719,421	\$ 11,902,425	Total Police & Fire Retirement	\$ 12,546,042	\$ 12,537,961	\$ 12,537,961
(300,898)	(147,174)	(304,421)	(2,277,425)	Charges Reimbursable via Public Act 55	(2,191,042)	(2,182,961)	(2,182,961)
(8,481,564)	(4,562,475)	(9,415,000)	(9,625,000)	Charges Reimbursable via VEBA Trust	(10,355,000)	(10,355,000)	(10,355,000)
\$ -	\$ -	\$ -	\$ -	Net Police & Fire Retirement	\$ -	\$ -	\$ -

VILLAGE HISTORICAL COMMISSION

On December 28, 1976, the City Council created the Village Historic District Commission, composed of seven members, appointed by the Mayor, for a three-year term.

The purpose of the Warren Village Historic District Commission is to enrich the present and future by preserving the past. It does this through efforts to beautify the neighborhood; to encourage historic preservation and property maintenance; educate citizens on Warren's unique cultural heritage; and apply rules and regulations to protect the district from alteration and development that might compromise its aesthetic integrity or diminish its unique historic value.

EXPENDITURE HISTORY VILLAGE HISTORICAL COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>VILLAGE HISTORICAL COMMISSION</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ -	\$ -	\$ 100	\$ 250	Office Supplies	\$ 250	\$ 100	\$ 100
				Other Services and Charges:			
				Contractual Services	980	-	-
1,330	-	-	-	Community Promotion & Public Relations	2,000	-	2,000
1,330	555	1,700	2,500	Public Utilities	3,300	2,500	2,500
-	-	1,400	1,400	Historical Site Plaque	1,400	1,400	1,400
70	-	250	250	Old Village Hall Improvements	400	400	400
<u>\$ 2,730</u>	<u>\$ 555</u>	<u>\$ 3,450</u>	<u>\$ 4,400</u>	Total Village Historical Commission	<u>\$ 8,330</u>	<u>\$ 4,400</u>	<u>\$ 6,400</u>

SENIOR HEALTH CARE SERVICES

The Warren City Commission for Senior Health Care Services was created by City Ordinance effective December 28, 1987.

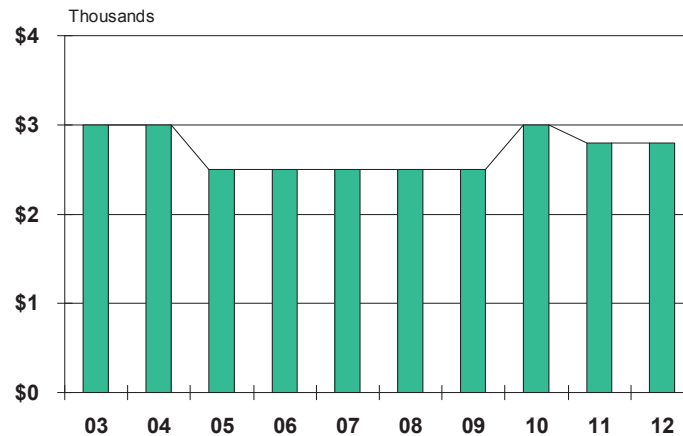
The purpose of the Commission is to identify health care needs of Warren seniors and to provide information of health care services available in the City.

The Commission consists of twelve (12) members, appointed by the Mayor and confirmed by Council, serving staggered terms of three years each.

Membership of the Commission will consist of five senior citizens, four health care professionals, a representative of Henry Ford Macomb Hospital - Warren campus, a representative of St. John Macomb Hospital and a representative of the Mayor's Office.

The Commission's officers shall be Chairman, Vice-Chairman, Secretary and Treasurer.

EXPENDITURE HISTORY **SENIOR HEALTH CARE SERVICES**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

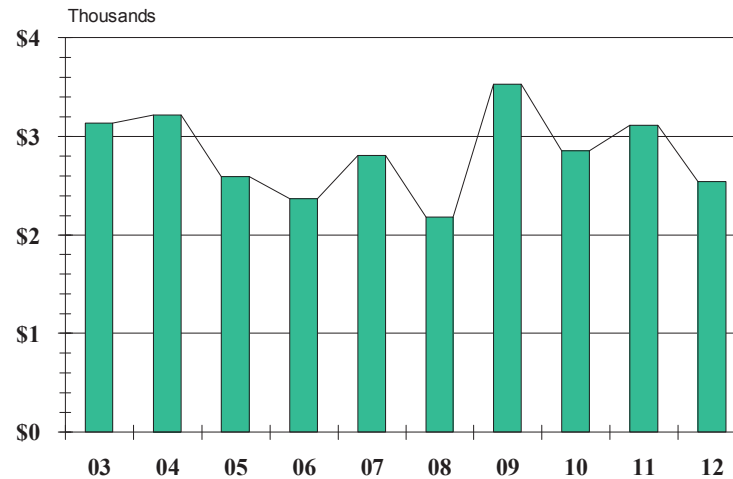
FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CITY COMMISSION ON</u> <u>SENIOR HEALTH CARE SERVICES</u> Other Services and Charges:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 2,800	\$ 1,459	\$ 1,500	\$ 1,500	Community Promotion & Public Relations	\$ 2,000	\$ 1,500	\$ 1,500
				Total City Commission on Senior Health Care Services			
<u>\$ 2,800</u>	<u>\$ 1,459</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>		<u>\$ 2,000</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>

COUNCIL OF COMMISSIONS

The purpose and function of the Council of Commissions is to unite the City Commissions into a representative Council with the concept of sharing ideas, concerns, plans for improvement, and enrichment of the community. By promoting and encouraging public interest in its endeavors, the Council of Commissions intends to strengthen the purpose and function of the individual City Commissions.

The Council of Commissions shall consist of one member from each City Commission interested in participating. The representative shall be appointed annually to the Council of Commissions by each individual commission.

EXPENDITURE HISTORY COUNCIL OF COMMISSIONS



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>COUNCIL OF COMMISSIONS</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ -	\$ 1	\$ 100	\$ 100	Office Supplies	\$ 100	\$ 100	\$ 100
<u>2,543</u>	<u>-</u>	<u>3,400</u>	<u>3,400</u>	Other Services and Charges: Appreciation Reception	<u>3,400</u>	<u>3,400</u>	<u>3,400</u>
<u>\$ 2,543</u>	<u>\$ 1</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>	Total Council of Commissions	<u>\$ 3,500</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>

ANIMAL WELFARE COMMISSION

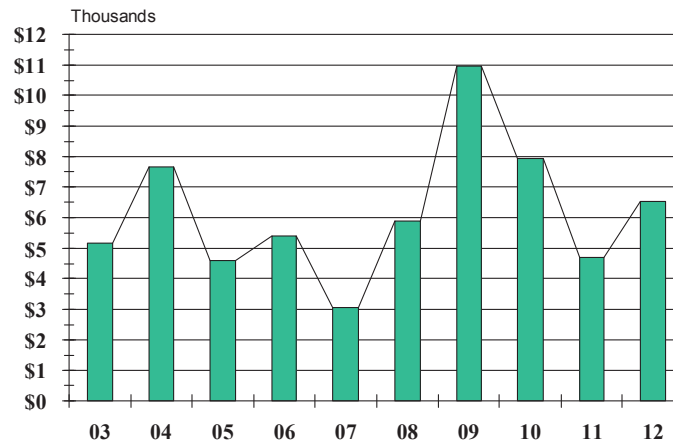
The Animal Welfare Commission was established on October 22, 1998. The Commission shall consist of seven (7) members to be appointed by the Mayor. The members shall serve for three-year terms and may be re-appointed for any number of terms. Council and the Mayor may appoint ex-officio members.

The purpose and function of the commission shall be to study the proper care, husbandry, welfare, maintenance, education and awareness of issues of all animals that reside within City limits.

The duties of the Animal Welfare Commission shall be as follows:

1. Review and recommend to the Mayor and Council programs and practices that will develop citizen cooperation in the maintenance, proper care and animal rights of all animals in the City.
2. Advise and provide studies and recommendations to the Mayor and Council on such issues as husbandry (housing, food, shelter, water, general maintenance), medical care, cruelty to animals, licensing, promotion of spay and neuter programs, enforcement of ordinances and promotion of legislative action regarding animal cruelty, investigations and recommendations regarding wildlife incidents, and recommendations of additional ordinances designed to protect animals within the City.

EXPENDITURE HISTORY **ANIMAL WELFARE COMMISSION**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	GENERAL GOVERNMENT ANIMAL WELFARE COMMISSION	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 236	\$ -	\$ 300	\$ 400	Office Supplies	\$ 400	\$ 300	\$ 300
				Other Services and Charges:			
517	-	400	400	Operating Expense	500	400	900
-	-	50	50	Postage	100	75	75
107	-	-	500	Telephone Expense	500	500	500
1,721	1,348	2,000	1,500	Vaccination Fair	2,500	2,000	2,000
-	-	500	500	Chipping Clinic	1,000	500	500
2,491	-	1,500	1,500	Education	2,500	1,500	1,500
1,467	150	1,000	1,000	Dog Park	2,500	1,500	1,500
<u>\$ 6,539</u>	<u>\$ 1,498</u>	<u>\$ 5,750</u>	<u>\$ 5,850</u>	Total Animal Welfare Commission	<u>\$ 10,000</u>	<u>\$ 6,775</u>	<u>\$ 7,275</u>

FIRE DEPARTMENT

The primary purpose of the Fire Department is to protect the lives and property of the citizens and business owners of the City of Warren. The operation of the department is based on its authority and responsibilities granted within home rule charter and divided into seven categories.

ADMINISTRATION: Executes and directs the research planning and development of all department assignments, rules, and procedures, etc. Responsible for the preparation and submission of bi-weekly, monthly and annual reports, as well as preparation and administration of the annual budget. Monitors the use of apparatus, equipment, supplies and all assets of the department and reviews contracts. Maintains all incident reports, correspondence, records, files, operating procedures, resource manuals, orders and directives. Provides supervision and direction to all divisions within the department.

FIRE FIGHTING DIVISION: The primary role of the fire fighting division is to protect lives and property of residents, business owners and visitors to our community from products of combustion generated by fires. Fire fighters are also trained to respond to a wide range of incidents beyond their fire fighting duties including responding to hazardous materials and technical rescue incidents, natural or man made disasters, chemical, biological, radiological or nuclear incidents.

EMERGENCY MEDICAL DIVISION: the primary role of cross-trained fire fighters/paramedics, who are licensed by the State of Michigan, is to provide advanced and basic medical response, treatment and transport of the sick and injured. Patients are treated and transported to the most appropriate medical facilities inside and outside of our City.

FIRE PREVENTION DIVISION: The primary role of this division is the prevention of fires through inspection of building occupancies of all types with an emphasis on public gathering facilities including theaters, restaurants and bars. Review of site plans focuses in the areas of fire protection systems and egress pathways for new or renovated facilities. Public fire safety education is also a responsibility of this division.

HAZARDOUS MATERIALS TEAM: The primary role of this specialized team within the Fire Fighting Division is to respond to and mitigate hazardous materials incidents. All fire fighters receive training while team members receive advanced specialized training to the technician level of certification. Team members are also responsible for maintaining an extensive inventory of specialized equipment and supplies necessary to mitigate and contain an incident. Team members are also part of the Macomb County Hazardous Materials Team providing response capabilities for larger scale incidents.

TECHNICAL RESCUE TEAM: The primary role of this specialized team within the Fire Fighting Division is to respond to and mitigate incidents in the areas of rescue from confined spaces, rescue from building collapse, rescue from heights, rescue from water incidents and rescue from machine entrapments. Team members are also part of the Macomb County Technical Rescue Team providing response capabilities for larger scale incidents.

TACTICAL MEDIC TEAM: The primary function of this specialized team within the Fire Fighting Division is to respond to and provide medical support, treatment and or transport to the police department's special response team.

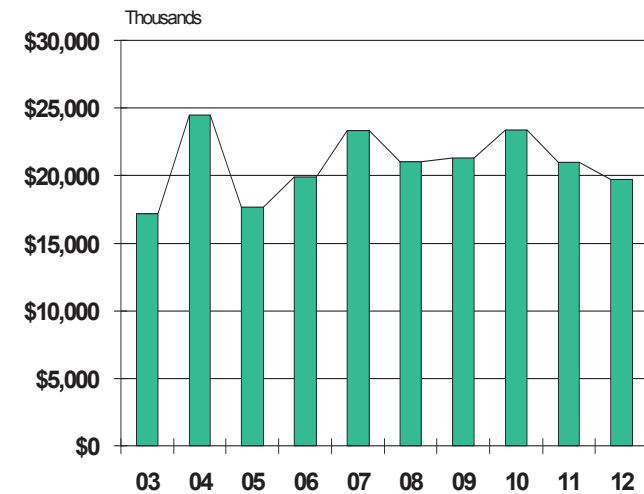
FIRE DEPARTMENT

Fiscal 2014 Performance Objectives

1. To implement the third phase of the EMS transport plan that improves service delivery to the citizens and business owners of our city.
2. To rebuild the fire inspection/investigation division restoring our ability to inspect all multi-family residential properties and all business occupancies.
3. To partner with at least one other community to streamline the delivery of fire and EMS services to both communities or the group of communities creating cost and delivery efficiencies.
4. To develop a strategy to refurbish, rebuild or replace fire stations and ancillary facilities.
5. To implement a replacement schedule for all apparatus, squads, utility trucks and staff vehicles.
6. To implement technology advances that create work efficiencies and further transition department towards a paperless environment.
7. To continue to modernize and transform the department.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Incident reports reviewed	14,974	16,000	15,500	16,000
Fire Station/Apparatus/Equipment Inspections	75	75	80	80
Total incident responses	14,974	16,000	15,500	16,000
Total equipment responses	29,674	21,500	22,500	22,000
Mutual aid rendered and received	8	25	20	25
Injuries on-duty	22	40	30	30
Lost work hours/on-duty injury	1,481	5,000	2,000	2,000
Hours of hydrant maintenance	2,880	2,000	500	500
Hours of fire training	3,139	6,000	6,000	6,000
Hours of medical training	808	2,000	2,000	2,000
Fire Department vehicle accidents	6	10	10	10

EXPENDITURE HISTORY FIRE DEPARTMENT



GENERAL FUND PERSONNEL

<u>FIRE DEPARTMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Fire Commissioner	1	\$ 111,301	1	\$ 111,301	1	\$ 111,301	1	\$ 111,301
Administrative Chief of Operations	1	110,393	1	110,393	1	110,393	1	110,393
Deputy Chief	1	105,376	1	105,376	1	105,376	1	105,376
Special Operations Chief	1	100,358	1	100,358	1	100,358	1	100,358
Battalion Chief	3	100,358	3	100,358	3	100,358	3	100,358
Fire Marshal	1	100,358	1	100,358	1	100,358	1	100,358
Chief of E.M.S.	1	91,234	1	91,234	1	91,234	1	91,234
Captain	6	91,234	6	91,234	6	91,234	6	91,234
Lieutenant	15	82,940	15	82,940	15	82,940	15	82,940
Fire Inspector	1	82,940	3 (c)	82,940	3 (c)	82,940	1	82,940
Sergeant A.E.M.T.	2	82,940	1 (c)	82,940	1 (c)	82,940	1 (c)	82,940
Sergeant	4	75,400	5 (c)	75,400	5 (c)	75,400	5 (c)	75,400
Fire Fighter A.E.M.T.	17	75,400	17	75,400	17	75,400	17	75,400
Fire Fighter Engine & Ladder	24	71,972	23 (d)	71,972	23 (d)	71,972	23 (d)	71,972
Fire Fighter	34	68,545	32 (c)	68,545	32 (c)	68,545	34	68,545
Overtime - Fire Fighters		398,850		500,000		500,000		500,000
<u>Civilians & Clerical:</u>								
Office Coordinator - Fire	-	-	1 (c)	69,344	1 (c)	69,344	-	-
Senior Administrative Secretary - Fire Prevention	1	55,435	- (c)	-	- (c)	-	1	55,435
Office Assistant	1	34,279	1	34,279	1	34,279	1	34,279
EMS Billing Specialist	-	-	1 (b)	34,279	1 (b)	34,279	1 (b)	34,279
Temporary Employees		24,000		-		-		-
Overtime - Clerical		2,000		-		-		-
Total Personnel without SAFER Grant	<u>114</u>		<u>114</u>		<u>114</u>		<u>114</u>	
Fire Fighter (2-Year Federal Grant Award)	18	54,183	18	54,183	18	54,183	18	54,183
Overtime - Fire Fighters (2-Year Federal Grant Award)		-		100,000		100,000		100,000
Total Personnel with SAFER Grant	<u>132</u>		<u>132</u>		<u>132</u>		<u>132</u>	

(a) Wage rates include holiday pay and are based on Local 412 Unit 35 and Local 1250 contracts that expired 6/30/12 and Local 1383 contract that expires 6/30/13.

(b) New position.

(c) Reclassification of Sergeant AEMT and Fire Fighter to Fire Inspector; Fire Fighter to Sergeant; and Senior Administrative Secretary to Office Coordinator - Fire.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>FIRE DEPARTMENT</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 116,866	\$ 60,359	\$ 116,438	\$ 111,301	Appointed Official	\$ 111,735	\$ 111,735	\$ 111,735
8,016,088	3,643,092	7,381,304	7,565,172	Fire Fighter Wages	8,198,629	8,198,629	8,189,614
27,068	-	-	-	Mechanic Wages	-	-	-
88,812	43,705	88,193	89,714	Civilians & Clerical	130,039	130,039	124,477
37,771	11,603	24,000	24,000	Temporary Employees	-	-	-
700,508	338,624	580,000	398,850	Overtime - Fire Fighters	600,000	600,000	600,000
144	-	-	-	Overtime - Mechanics	-	-	-
-	-	2,000	2,000	Overtime - Clerical	-	-	-
188,462	85,143	180,000	220,000	Shift Premium	180,000	180,000	180,000
35,000	17,000	37,000	37,000	A.E.M.T. Premium	37,000	37,000	37,000
				Employee Benefits:			
20,700	20,400	20,400	19,700	Educational Allowance	20,900	20,900	20,900
5,523	6,300	6,300	6,300	Cleaning Allowance	7,700	7,700	6,300
143,184	67,465	138,380	138,380	Social Security	153,674	153,674	153,112
446,853	227,122	426,874	436,461	Holiday Pay	471,175	471,175	470,658
2,391,450	1,040,638	2,078,156	2,026,208	Employee Insurance	2,211,676	2,211,676	2,211,384
2,358,679	1,377,584	2,746,512	2,741,055	Retiree Health Insurance	3,215,924	3,215,924	3,209,957
186,887	88,400	193,120	194,480	Longevity	206,907	206,907	206,907
2,898,007	1,602,475	3,195,003	3,248,244	Retirement Fund	4,323,742	4,323,742	4,319,007
105,177	52,014	104,514	105,000	Food Allowance	121,000	121,000	123,000
66,132	57,403	61,650	61,650	Uniforms	71,850	71,850	71,650
				Supplies:			
70,032	38,243	60,000	60,000	Operating Supplies	75,000	60,000	60,000
55,968	27,290	65,000	70,000	EMS Medical Supplies	80,000	75,000	75,000
139,656	71,550	145,000	140,000	Gasoline & Diesel Oil	140,000	140,000	140,000
				Other Services and Charges:			
295,197	161,672	220,000	220,000	Contractual Services	351,500	220,000	220,000
250,000	280,886	280,886	280,887	Capital Equipment Lease Payment	280,887	280,887	280,887
70,275	35,610	70,000	70,000	Building Maintenance	75,000	70,000	70,000
28,911	7,463	28,000	28,000	Instruction	30,000	25,000	25,000
6,864	4,350	10,000	10,000	Medical Services	15,000	12,500	12,500
50,599	20,245	50,000	60,000	Telephone and Radio	60,000	40,000	40,000

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>FIRE DEPARTMENT (CONTINUED)</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Other Services and Charges:			
\$ 107,006	\$ 36,369	\$ 125,000	\$ 130,000	Public Utilities	\$ 130,000	\$ 130,000	\$ 130,000
30,000	12,500	30,000	30,000	Hydrant Installation & Repairs	30,000	30,000	30,000
60,000	25,000	60,000	60,000	Public Fire Protection (Water)	60,000	60,000	60,000
2,051	464	4,000	4,000	Memberships & Dues	4,000	2,500	2,500
2,793	590	3,000	3,000	Fire Prevention Week	3,000	2,500	2,500
-	-	7,500	7,500	RAFT Fund	7,500	7,500	7,500
				Capital Outlay:			
-	-	20,000	20,000	Capital Improvements	20,000	-	-
93,529	10,403	35,669	35,669	Equipment and Vehicles	239,800	16,080	161,080
178,227	105,141	151,633	151,633	Metro Medical Response Grant - 2008	-	-	-
46,591	228,610	286,675	286,675	Metro Medical Response Grant - 2009	-	-	-
1,013	15,714	301,549	301,549	Metro Medical Response Grant - 2010	-	-	-
-	-	267,609	267,609	Metro Medical Response Grant - 2011	-	-	-
-	9,416	9,416	9,416	Assistance to Fire Fighters Grant	-	-	-
-	4,972	4,972	4,972	Assistance to Fire Fighters Grant - 2009	-	-	-
425,625	965	212,875	212,875	Assistance to Fire Fighters Grant - 2011	-	-	-
<u>\$ 19,747,648</u>	<u>\$ 9,836,780</u>	<u>\$ 19,828,628</u>	<u>\$ 19,889,300</u>	Total Fire Department	<u>\$ 21,663,638</u>	<u>\$ 21,233,918</u>	<u>\$ 21,352,668</u>

POLICE DEPARTMENT

The primary purpose of the Police Department is to protect life and property. To accomplish this goal, police officers enforce the criminal laws of the State of Michigan and our City Ordinances. Organizationally, the Police Department's operations are divided into three bureaus: Administrative, Patrol and Investigative.

The Administrative Services Bureau is responsible for the operation of the Training Division, Technical Services Division, Communications Division, Computer Services Division, along with Technical Systems Management and Emergency Services Division. The Administrative Bureau develops and maintains the departments budget, distributes personnel as needed, plans directs and implements the departments equipment needs, maintains the good order and condition of the departments building and infrastructure, and ensures the accomplishment of the departments overall goals and mission. The Bureau's Emergency Services Division is responsible for development and implementation of emergency operation plans that would account for any possible hazardous or emergency situations that could occur throughout the City.

The Patrol Services Bureau is responsible for the first response to the majority of calls for service. Included in the Patrol Bureau is the Uniform Patrol Division, which concentrates on crimes against persons and property, with the ultimate goal of arresting offenders. The Patrol Support Division is responsible for ensuring safe driving practices by the public on both major arteries and residential streets. To accomplish this, the division has a traffic enforcement unit, a traffic engineer, an abandoned officer unit, an animal control unit, and a fatal traffic investigator. Patrol Services is also responsible for jail operations, neighborhood watch, and interaction with prisoner processing through the 37th District Court.

The Investigative Services Bureau is responsible for the investigation of all crimes after the initial contact by uniformed patrol officers. This includes prosecution of offenders through the entire court process. The two major divisions are the Criminal Investigations Division, which takes responsibility for all crimes perpetrated by persons over the age of 16, and the Family Investigations Division, which handles incidents of crime perpetrated by juveniles, child abuse, and criminal sexual conduct cases. The School Resource Officer Unit falls under the Family Investigations Division to assist them as a school liaison. Also included in this bureau is the Evidence/Property Unit, which is responsible for the storage and disposition of all property coming into the possession of the Police Department, and the Subpoena Services Unit, which is charged with the service of all criminal subpoenas originating from assigned criminal complaints.

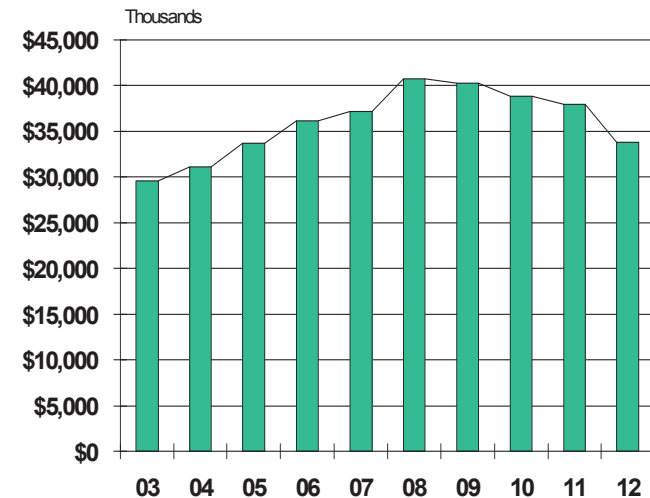
POLICE DEPARTMENT

Fiscal 2014 Performance Objectives

1. To make crime statistics available to the public through the city's website.
2. To reorganize existing personnel to include additional duties of grant writing to fully take advantage of available federal and state funds.
3. To continue to train all road patrol officers in active shooter response the Department's Annual Training.
4. To actively pursue possible collaborative efforts with other agencies in providing police and dispatch services to increase the City's revenue.
5. To replace all in car camera systems by utilizing grant funds.
6. To increase training efforts to keep officers up to date on current techniques to respond to high risk incidents such as active shooters and suicidal subjects.
7. To continually evaluate personnel allocation and its effectiveness in order to develop and maintain the highest possible level of service.
8. To implement false alarm ordinance that has already been developed.
9. To continue to identify and train future leaders of the Department in executive functions.
10. To continue to maintain and upgrade the police building's appearance and structural integrity.
11. To utilize federal funding to replace dispatch consoles, which enables the Department to be technically at par with the County and their emergency center and provides for future collaborative efforts.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Calls for Police service	88,184	90,000	90,000	90,000
Part I Crimes	4,065	4,500	4,500	4,500
Burglary incidents	1,015	950	1,000	1,000
Auto theft incidents	728	750	750	750
Part II Crimes	6,386	7,000	7,000	7,000
Narcotic and drug incidents	1,093	1,800	1,800	1,800
Liquor license investigations	91	150	150	150
Traffic citations	18,419	20,000	20,000	20,000
OUIL charges	294	500	500	500
Traffic accidents	3,295	4,000	4,000	4,000
Juveniles charged	346	500	500	500
Total arrests	5,708	7,000	7,000	7,000
Abandoned autos processed	1,061	1,200	1,200	1,200
Environmental investigations	84	100	100	100
Guns registered	7,329	2,400	7,500	7,500
Neighborhood watch programs	10	12	12	12
Prisoner intake	5,708	6,500	6,500	6,500
Crime prevention/security survey	15	25	25	25
Monthly training/SRT	24	24	24	24
High risk incidents	7	10	10	10
Private industry safety survey	13	50	50	50
Total citations	31,079	30,000	32,500	32,500

EXPENDITURE HISTORY POLICE DEPARTMENT



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>POLICE DEPARTMENT</u>								
Police Commissioner	1	\$ 121,647	1	\$ 121,647	1	\$ 121,647	1	\$ 121,647
Deputy Police Commissioner	1	115,570	1	115,570	1	115,570	1	115,570
Captain	2	105,063	2	105,063	2	105,063	2	105,063
Lieutenant	7	95,512	7	95,512	7	95,512	7	95,512
Sergeant	17	86,830	17	86,830	17	86,830	17	86,830
Corporal	25	78,936	25	78,936	25	78,936	25	78,936
Police Officer	<u>144</u>	<u>71,761</u>	<u>144</u>	<u>71,761</u>	<u>144</u>	<u>71,761</u>	<u>144</u>	<u>71,761</u>
Sub-Total Police Personnel	<u>197</u>		<u>197</u>		<u>197</u>		<u>197</u>	
Crime M.I.S. Specialist	1	83,456	1	83,456	1	83,456	1	83,456
Assistant Crime M.I.S. Specialist	1	57,806	1	57,806	1	57,806	1	57,806
Forensic Technologist	1	66,318	1	66,318	1	66,318	1	66,318
Office Coordinator	1	69,344	1	69,344	1	69,344	1	69,344
Administrative Secretary	2	53,425	1 (c)	53,425	1 (c)	53,425	1 (c)	53,425
Stenographic Technician	2	51,697	2	51,697	2	51,697	2	51,697
Dispatch Supervisor	3	62,058	3	62,058	3	62,058	3	62,058
Dispatcher	20	53,963	20	53,963	20	53,963	20	53,963
Senior Clerk	1	53,425	1	53,425	1	53,425	1	53,425
Office Assistant	<u>4</u>	<u>34,279</u>	<u>5 (c)</u>	<u>34,279</u>	<u>5 (c)</u>	<u>34,279</u>	<u>5 (c)</u>	<u>34,279</u>
Sub-Total Civilian Personnel	<u>36</u>		<u>36</u>		<u>36</u>		<u>36</u>	
Temporary/Co-op		60,000		65,000		65,000		65,000
Permanent Part-time - Crossing Guards		125,000		118,582		118,582		118,582
Overtime - Police		1,000,000		1,023,149		1,000,000		1,000,000
Overtime - Civilians		42,963		32,357		32,357		32,357
Total Personnel	<u>233</u>		<u>233</u>		<u>233</u>		<u>233</u>	

(a) Wage rates include holiday pay and are based on Local 1917, Local 1250, Local 412 Unit 35, contracts that expired 6/30/12 and W.P.C.O.A. and W.P.O.A. contracts that expire 6/30/13.

(c) Reclassification of Administrative Secretary to Office Assistant.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>POLICE DEPARTMENT</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 115,875	\$ 57,271	\$ 115,431	\$ 115,431	Appointed Official	\$ 115,881	\$ 115,881	\$ 115,881
13,776,666	6,502,113	13,218,137	13,568,960	Police Officers	13,660,007	13,660,007	13,660,007
1,816,777	895,621	1,810,068	1,841,331	Civilians & Clerical	1,845,324	1,845,324	1,845,324
108,179	41,459	115,000	125,000	Crossing Guards	118,582	118,582	118,582
51,019	21,318	45,000	60,000	Temporary/Co-op	65,000	65,000	65,000
993,386	411,809	950,000	1,000,000	Overtime - Police Officers	1,023,149	1,000,000	1,000,000
17,040	1,023	15,000	42,963	Overtime - Civilians	32,357	32,357	32,357
274,973	66,662	270,000	310,000	Shift Premium	337,819	310,000	310,000
				Employee Benefits:			
175,671	1,148	188,811	187,150	Gun Allowance	187,150	187,150	187,150
52,550	52,867	53,200	48,000	Education Allowance	53,200	53,200	53,200
110,889	92,227	109,027	118,200	Cleaning Allowance	118,200	118,200	118,200
389,137	183,600	385,000	401,638	Social Security	406,803	406,280	406,280
755,026	274,717	775,547	799,998	Holiday Pay	802,823	802,823	802,823
3,852,798	1,687,362	3,343,256	3,569,815	Employee Insurance	3,341,893	3,341,493	3,341,493
4,133,809	2,290,552	4,789,433	4,891,829	Retiree Health Insurance	5,495,407	5,475,019	5,475,019
344,458	170,805	324,398	334,430	Longevity	345,316	345,316	345,316
5,656,158	3,063,045	6,404,810	6,634,908	Retirement Fund	8,356,309	8,334,051	8,334,051
135,585	70,991	89,580	89,580	Uniforms	89,580	89,580	89,580
				Supplies:			
41,831	23,546	50,000	60,000	Office Supplies	60,000	60,000	60,000
33,478	25,884	50,000	61,500	Operating Expense	69,748	69,748	69,748
332,424	312,351	575,000	430,000	Gasoline & Diesel Oil	550,000	550,000	550,000
				Other Services and Charges:			
11,943	6,057	14,000	15,000	Prisoners' Food	15,000	15,000	15,000
22,264	43,747	65,000	65,000	Building Maintenance	70,000	70,000	70,000
258,063	269,843	283,000	283,000	Contractual Services	340,507	340,507	340,507
6,089	2,397	6,000	7,000	Postage	7,000	7,000	7,000
17,288	4,303	20,000	51,000	Instruction	51,000	51,000	51,000
5,896	7,064	10,000	10,000	911 Dispatch Training Expense	10,000	10,000	10,000
91,959	45,466	100,000	150,000	Telephone and Radio	150,000	150,000	150,000
26,781	6,445	40,000	60,000	Vehicle Maintenance	60,000	60,000	60,000

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>POLICE DEPARTMENT (CONTINUED)</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Other Services and Charges:			
\$ 2,034	\$ 1,982	\$ 7,000	\$ 7,000	Youth Athletic League	\$ 7,000	\$ 7,000	\$ 7,000
-	-	1,500	1,500	Crime Prevention	1,500	1,500	1,500
1,000	-	2,000	2,000	Community Promotion	1,500	1,500	1,500
1,004	-	1,850	1,850	Explorers	1,500	1,500	1,500
171,871	83,025	190,000	200,000	Public Utilities	200,000	200,000	200,000
8,000	4,000	4,000	4,000	Special Investigations	4,000	4,000	4,000
				Capital Outlay:			
28,481	11,656	11,656	11,656	Fleet Turnover	-	-	-
2,457	21,903	63,576	63,576	Equipment	44,105	44,105	44,105
3,681	4,844	6,000	6,000	Office Equipment	9,900	9,900	9,900
-	-	5,938	5,938	U.S. Department of Justice Grant-2009	-	-	-
-	90,712	90,712	90,712	U.S. Department of Justice Grant-2010	-	-	-
-	73,698	73,698	73,698	U.S. Department of Justice Grant-2011	-	-	-
5,675	-	52,397	52,397	U.S. Department of Justice Assistance Grant	-	-	-
13,500	-	-	-	2011 State Homeland Security Grant	-	-	-
<u>\$ 33,845,715</u>	<u>\$ 16,923,513</u>	<u>\$ 34,725,025</u>	<u>\$ 35,852,060</u>	Total Police Department	<u>\$ 38,047,560</u>	<u>\$ 37,953,023</u>	<u>\$ 37,953,023</u>

ANIMAL CONTROL

The Animal Control Unit is responsible for the enforcement of local animal control ordinances, picking up stray, lost or unlicensed animals and to investigate animal complaints. The Unit consists of two (2) civilian employees. On the average these Officers respond to 35 calls for service a day and return 30 to 40 telephone calls each day. They also deliver 50 abandoned or injured animals to the Macomb County Animal Shelter per week.

The Animal Control Unit is a very important service to the City and is in high demand from its citizens. Services such as attending to injured animals, removing dead animals from the roadway and neighborhoods, responding to animal bite complaints, stray dogs and vicious animals is but a few of the important services the unit provides. Other concerns include checking on an animal's welfare that may be abused, poisoned, or left out in the elements. The Animal Control Officers have the authority to issue violations for animal ordinance violations that they see.

As a public service, Animal Control Officers assist citizens with advice on how to care for their animals along with referring them to low cost programs available for veterinarian care.

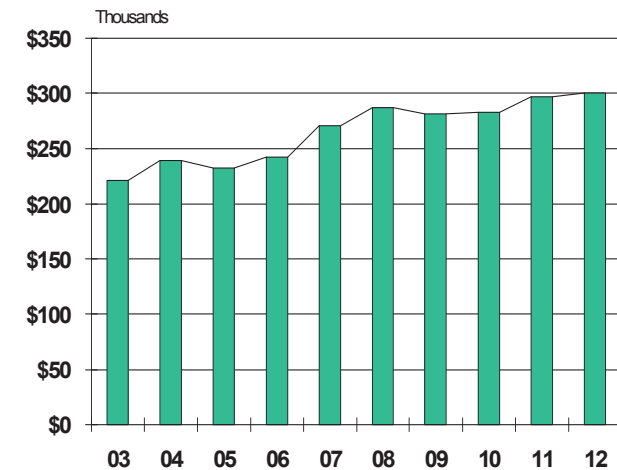
ANIMAL CONTROL

Fiscal 2014 Performance Objectives

1. To provide better investigative service to the community with regard to stray, lost, unlicensed or dead animals.
2. To provide better enforcement of ordinances that pertain to animals.
3. To help encourage citizens to transport sick or injured animals to the Macomb County Animal Shelter themselves, whenever possible.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Animal Control calls for service	3,000	3,500	3,500	3,500
Number of Miles Driven per year	25,000	30,000	30,000	30,000
Stray animals picked up	1,600	1,400	1,600	1,600
Wild animals secured	60	500	150	150
Dead animals handled	1,000	900	1,000	1,000
Animals given up by owner	325	350	350	350

EXPENDITURE HISTORY ANIMAL CONTROL



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - ANIMAL CONTROL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Animal Control Officer	2	\$ 53,335	2	\$ 53,335	2	\$ 53,335	2	\$ 53,335
Temporary Employee		15,000		15,000		15,000		15,000
Overtime	—	4,100	—	4,100	—	4,100	—	4,100
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/12.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>ANIMAL CONTROL</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 108,831	\$ 54,566	\$ 108,311	\$ 106,670	Permanent Employees	\$ 107,086	\$ 107,086	\$ 107,086
9,555	7,358	15,000	15,000	Temporary Employee	15,000	15,000	15,000
-	-	4,100	4,100	Overtime	4,100	4,100	4,100
				Employee Benefits:			
9,428	5,025	10,226	10,161	Social Security	10,193	10,193	10,193
26,168	12,875	23,681	22,505	Employee Insurance	22,333	22,333	22,333
42,053	24,306	48,298	46,442	Retiree Health Insurance	50,174	50,174	50,174
5,334	3,200	5,334	5,335	Longevity	5,335	5,335	5,335
43,706	25,889	51,440	50,418	Retirement Fund	78,478	78,478	78,478
760	268	760	760	Uniforms	760	760	760
1,046	600	1,500	2,000	Operating Supplies	2,000	2,000	2,000
				Other Services and Charges:			
41,770	10,033	50,000	60,000	Animal Collection	55,000	55,000	55,000
11,342	6,943	12,500	10,000	Vehicle Maintenance	15,000	15,000	15,000
<u>\$ 299,993</u>	<u>\$ 151,063</u>	<u>\$ 331,150</u>	<u>\$ 333,391</u>	Total Animal Control	<u>\$ 365,459</u>	<u>\$ 365,459</u>	<u>\$ 365,459</u>

CIVIL DEFENSE EMERGENCY SERVICES DIVISION

The Emergency Services Division is responsible for maintaining a disaster response and recovery program in the event of any man-made or natural disaster or catastrophic emergency. It serves as the liaison between the Federal Emergency Management Agency, the Department of Homeland Security, the Michigan State Police Emergency Management and Homeland Security Division and the Macomb County Office of Emergency Management in the event that a catastrophic emergency or disaster occurs within the City of Warren. To accomplish these goals the Emergency Services Division:

- * Coordinates the emergency management plans and operations for the City of Warren.
- * Maintains disaster response and recovery programs in the event of any type of disaster.
- * Coordinates the training of personnel in emergency planning, disaster response and recovery operations.
- * Coordinates disaster response and recovery plans and procedures with other agencies, local organizations, businesses, school districts, and volunteer agencies such as the American Red Cross and Salvation Army.
- * Conducts public information programs on storm safety and sustainability in the event of any type of disaster.
- * Maintains the City of Warren's public warning system of sirens and radio and television alert systems in the event of any type of disaster.
- * Maintains an up-to-date resource directory of City, County, State, Federal and private resources that can be utilized in the event of a City emergency or disaster.
- * Conducts simulated disaster exercises, using the resources of the City as well as private entities to test emergency plans and procedures and evaluate the City's level of preparedness.
- * Prepares annual reports, quarterly activity reports, quarterly personnel and administrative expense reports as well as other reports mandated by the Michigan State Police's Emergency and Homeland Security Division.
- * Serves as the City of Warren's local agent in documenting and gathering the necessary data to be submitted for any disaster relief funds.
- * Coordinates the response and the reporting of any hazardous and toxic material spills or accidents.
- * Reviews the industrial plans for hazardous and toxic material spills or accidents.

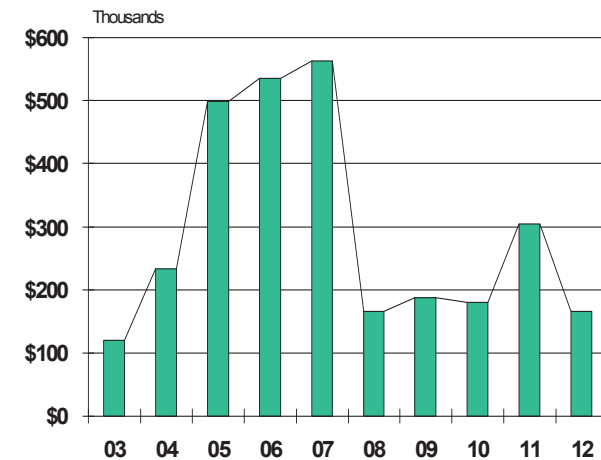
CIVIL DEFENSE

Fiscal 2014 Performance Objectives

1. To maintain a current disaster response and recovery program in the event of a nuclear, technological, or natural disaster.
2. To coordinate training for emergency planning, disaster response and recovery.
3. To coordinate and manage the Citizens Emergency Response Team (C.E.R.T.) during community emergencies.
4. To maintain warning system (sirens) for the City of Warren.
5. To update our current resource directory of City and private resources.
6. To conduct simulated disaster exercises. Maintain liaison with federal and state emergency agencies.
7. To conduct tornado shelter advisory surveys for schools, industry, and government agencies.
8. To coordinate response and reporting of hazardous and toxic material accidents. Maintain supervisory authority for storage of radiological instruments and other emergency services supplies and equipment.
9. To coordinate and procure grants that apply to the Emergency Management Principles of Mitigation Response, Preparedness and Recovery.
10. To coordinate City proactive approach with regard to training, equipment and exercising for domestic preparedness and homeland security.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Responses to disaster or emergency incidents	7	10	10	10
Emergency Operations Plans Reviewed	30	25	25	25
Michigan State Police Emergency Management Division meetings attended	12	10	12	12
Macomb County Emergency Management Meetings attended	30	30	30	30
MSP Emergency Management Training Classes attended	12	10	12	12
Functional/full-scale exercises	2	2	2	2
Orientation/table top preparation exercises	6	4	5	5
Planning & preparation for disaster exercises	12	10	10	10
Public information requests received	10	10	10	10
Hazard analysis & risk assessment	32	20	30	30
Chemical inventory reports processed	8	6	8	8

EXPENDITURE HISTORY CIVIL DEFENSE



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - CIVIL DEFENSE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Sergeant	1	\$ 82,393	1	\$ 82,393	1	\$ 82,393	1	\$ 82,393
Overtime	—	3,788	—	3,788	—	3,788	—	3,788
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on W.P.C.O.A. contract that expires 6/30/13.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>CIVIL DEFENSE</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 79,377	\$ 40,880	\$ 83,393	\$ 82,393	Police Officer	\$ 82,714	\$ 82,714	\$ 82,714
-	-	3,000	3,788	Overtime	3,788	3,788	3,788
-	-	100	100	Shift Premium	100	100	100
				Employee Benefits:			
950	-	950	950	Gun Allowance	950	950	950
600	600	600	600	Education Allowance	600	600	600
600	-	600	600	Cleaning Allowance	600	600	600
1,262	644	1,369	1,377	Social Security	1,390	1,390	1,390
4,425	1,585	4,437	4,437	Holiday Pay	4,437	4,437	4,437
22,934	9,861	19,619	21,758	Employee Insurance	19,500	19,500	19,500
23,437	15,855	33,175	32,895	Retiree Health Insurance	38,363	38,363	38,363
2,040	2,720	2,720	2,720	Longevity	2,720	2,720	2,720
26,406	16,441	34,396	34,110	Retirement Fund	41,884	41,884	41,884
463	481	600	600	Uniforms	600	600	600
				Supplies:			
124	163	800	1,000	Operating Expense	1,000	1,000	1,000
				Other Services and Charges:			
2,594	6,811	16,000	16,000	Contractual Services	15,000	15,000	15,000
963	401	1,000	1,000	Public Utilities	1,000	1,000	1,000
<u>\$ 166,175</u>	<u>\$ 96,442</u>	<u>\$ 202,759</u>	<u>\$ 204,328</u>	Total Civil Defense	<u>\$ 214,646</u>	<u>\$ 214,646</u>	<u>\$ 214,646</u>

DEPARTMENT OF PUBLIC SERVICE

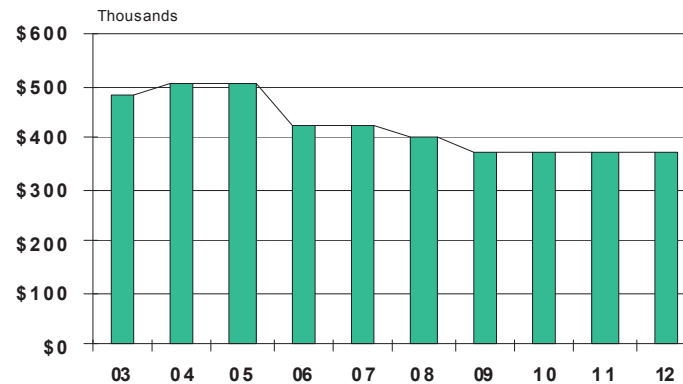
The Department of Public Services is responsible for overseeing and coordinating the activities of the following divisions:

1. Building - Permits, Licensing, Inspections
2. Maintenance - Care and cleaning of City-owned buildings, lawn maintenance, and snow removal of same
3. Property Maintenance - Investigate property maintenance complaints, weed removal
4. Public Works - Year-round road maintenance, City signage, storm sewers, vehicle maintenance for all City vehicles
5. Sanitation - Garbage pickup, yard waste pickup, curbside recycling, and operation of drop-off center
6. Engineering - Construction and maintenance of roads, sidewalks and inspections of all projects
7. Water - Construction, maintenance of water and sewer lines and appurtenances
8. Waste Water Treatment Plant - Treatment of all wastes delivered to plant and establishment of storm water management plan meeting government controls

In addition to the sample-listed services, there are internal jobs for each division such as payroll, safety and accident reporting, personnel matters, etc.

Other duties include processing contracts, special assessments, payment of all street lighting and traffic signals, nuisance abatements, and handling many residents' petitions and/or problems.

EXPENDITURE HISTORY **PUBLIC SERVICES DIRECTOR**



GENERAL FUND PERSONNEL

<u>PUBLIC SERVICES DIRECTOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Public Services	1	\$ 108,162	1	\$ 108,162	1	\$ 108,162	1	\$ 108,162
Administrative Supervisor/Citistat Coordinator	1	66,933	1	66,933	1	66,933	1	66,933
Senior Administrative Secretary - Public Service	1	55,435	1	55,435	1	55,435	1	55,435
Temporary/Co-op	—	28,000	—	28,000	—	28,000	—	28,000
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expired 6/30/12.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>PUBLIC SERVICES DIRECTOR</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 108,578	\$ 58,657	\$ 113,154	\$ 108,162	Appointed Official	\$ 108,584	\$ 108,584	\$ 108,584
122,839	63,803	125,457	122,368	Permanent Employees	122,845	122,845	122,845
27,275	13,558	28,000	28,000	Temporary/Co-op	28,000	28,000	28,000
				Employee Benefits:			
19,447	10,062	20,222	20,363	Social Security	20,550	20,550	20,550
35,945	18,467	36,800	30,558	Employee Insurance	30,329	30,329	30,329
22,618	11,996	23,395	24,833	Retiree Health Insurance	26,710	26,710	26,710
2,217	2,163	4,381	4,382	Longevity	5,721	5,721	5,721
23,390	12,462	24,299	23,491	Retirement Fund	23,715	23,715	23,715
4,775	3,573	7,000	7,000	Office Supplies	7,000	7,000	7,000
				Other Services and Charges:			
1,586	574	1,800	2,000	Postage	2,000	2,000	2,000
<u>\$ 368,670</u>	<u>\$ 195,315</u>	<u>\$ 384,508</u>	<u>\$ 371,157</u>	Total Public Services Director	<u>\$ 375,454</u>	<u>\$ 375,454</u>	<u>\$ 375,454</u>

ENGINEERING DIVISION

The Engineering Division is responsible for delivering a cost-effective infrastructure system. The division assesses the condition of the present road, sidewalk, storm sewer, and sanitary sewer and watermain systems; establishes a priority for system upgrades; pursues avenues for construction funding, designs and specifies the proposed construction work; and oversees the contract work that provides an improved infrastructure system. In addition, the Engineering Division services all of the other City divisions, departments and commissions as they seek to restore, maintain and upgrade the City facilities and properties under their jurisdiction.

The Engineering Division maintains and updates all records of City utilities, streets and addresses, as well as all project specific contract records and "as-Built" construction information. All such records are available to prospective developers, builders, architects, engineers, commercial and industrial facility operators and residents. All private development site plans, including subdivisions, condominium projects and commercial and industrial facilities are reviewed by the Engineering Division for impact to the surrounding area, and compatibility to the local infrastructure system. The Engineering Division inspects all utility work within City right-of-ways and easements and on large private developments.

To meet the demands of the City, its businesses and residents, the Engineering Division is organized into four function areas, including:

Field Engineering: to provide electronic survey data of existing conditions; layout proposed contract work; inspect City contracted infrastructure system improvements and privately contracted work within City right-of-way and easements; inspect the condition of all City streets and sidewalks and investigate citizen complaints.

Drafting/Mapping: to utilize field-generated survey data to draft proposed infrastructure system improvements; upgrade, update and distribute City infrastructure maps, record all municipal underground utility locations; and provide construction standards and City-owned utility information to the public.

Civil Engineering: to assess existing conditions; prioritize infrastructure system improvements; determine feasibility of design options; implement the optimal design option; manage the contract letting process, provide contract oversight and administration, perform reviews of all proposed private site work within the City and issue permits for that work.

Office Management: to maintain parcel, private development and City contract records; manage personnel, monitor and post necessary cost accounting information; effectively communicate proposed programs and projects to other City departments and the public and interact daily with citizens regarding infrastructure and roadway complaints and concerns.

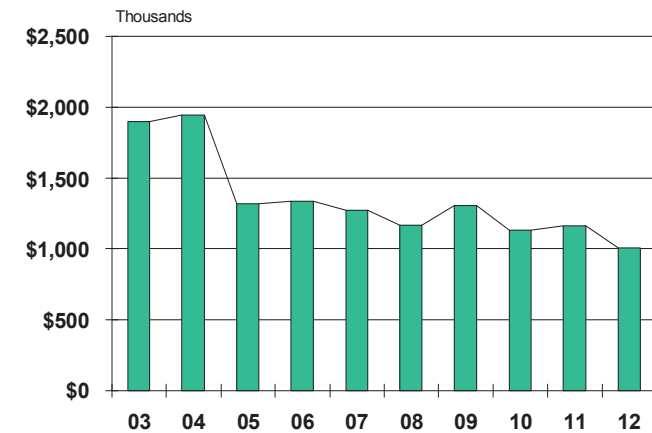
ENGINEERING DIVISION

Fiscal 2014 Performance Objectives

1. To continue implementation of the local roadway repair program.
2. To continue to maintain and provide the most up-to-date public utility information to residents, business owners, developers and other City departments.
3. To continue implementation of the City’s goal of repairing all defective sidewalks within the next calendar year.
4. To continue to provide high quality inspection of all public and private installations within the City.
5. To continue to oversee remediation of known and unknown illicit connections to the City storm sewer and ultimately the waters of the State.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Requests for service processed	695	800	825	800
Planning reviews	79	75	65	70
Site plan reviews	129	95	140	130
Sign permit structural reviews	12	15	20	15
Private & public project inspections	61	85	90	85
Sidewalk locations inspected & repaired	933	900	1,200	900
Street and water main break repairs	937	1,300	1,200	1,050
Illicit connection, evaluation, review and remediation	1	5	3	4

EXPENDITURE HISTORY ENGINEERING



GENERAL FUND PERSONNEL

<u>ENGINEERING DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
CAD System Administrator	1	\$ 69,075	1	\$ 69,075	1	\$ 69,075	1	\$ 69,075
Office Assistant	1	34,279	1	34,279	1	34,279	1	34,279
Overtime - Clerical		4,000		923		923		923
<u>Engineering Field:</u>								
Senior Engineering Field Supervisor	1	36.30/hr.	1	36.30/hr.	1	36.30/hr.	1	36.30/hr.
Engineering Technician	1	31.47/hr.	1	31.47/hr.	1	31.47/hr.	1	31.47/hr.
Construction Specialist	1	29.73/hr.	1	29.73/hr.	1	29.73/hr.	1	29.73/hr.
Engineering Assistant 1	-	-	1 (b)	20.40/hr.	-	-	-	-
Temporary Employees - Inspections		75,000		151,360		151,360		151,360
Temporary Employee - Engineer		-		52,500		52,500		52,500
Temporary/Co-op		9,750		7,605		7,605		7,605
Overtime - Engineers & Inspectors	—	128,335	—	102,236	—	80,000	—	80,000
Total Personnel	<u>5</u>		<u>6</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 1250 and Local 1917 contracts that expired 6/30/12.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>ENGINEERING AND INSPECTIONS</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 271,912	\$ 133,865	\$ 273,962	\$ 271,875	Engineers & Inspectors	\$ 315,531	\$ 272,934	\$ 272,934
32,215	16,377	32,934	34,279	Permanent Employees - Clerical	34,413	34,413	34,413
6,668	6,824	14,000	9,750	Temporary/Co-op	7,605	7,605	7,605
36,855	40,499	75,000	75,000	Temporary Employees- Inspection	151,360	151,360	151,360
-	-	-	-	Temporary Employee- Engineer	52,500	52,500	52,500
88,359	54,755	128,335	128,335	Overtime - Engineers & Inspectors	102,236	80,000	80,000
1,176	1,468	4,000	4,000	Overtime - Clerical	923	923	923
				Employee Benefits:			
34,141	19,803	41,318	41,605	Social Security	52,557	47,532	47,532
70,155	30,940	61,971	61,983	Employee Insurance	86,223	68,378	68,378
132,595	72,987	154,823	165,907	Retiree Health Insurance	168,184	158,183	158,183
13,600	6,800	13,600	13,600	Longevity	13,600	13,600	13,600
151,938	82,471	174,943	228,797	Retirement Fund	188,862	181,267	181,267
760	585	585	570	Uniforms	760	570	570
7,597	4,517	10,000	12,000	Operating Supplies	12,500	11,000	11,000
				Other Services and Charges:			
40,749	4,833	119,000	119,000	Contractual Services	76,100	76,100	76,100
11,080	600	15,000	15,000	Contractual Services - Software Services	23,700	21,000	21,000
527	438	1,000	1,000	Postage	1,000	1,000	1,000
16,208	10,967	20,000	16,000	Auto Expense	22,000	22,000	22,000
7,665	875	9,000	9,000	Memberships and Dues	11,200	11,200	11,200
81,258	37,961	75,921	75,921	Transfer to Water System/Engineering services	70,392	70,392	70,392
				Capital Outlay:			
-	-	-	-	Equipment - Vehicles	70,000	-	-
358	-	-	-	Equipment - Office	6,800	6,800	6,800
<u>\$ 1,005,816</u>	<u>\$ 527,565</u>	<u>\$ 1,225,392</u>	<u>\$ 1,283,622</u>	Total Engineering and Inspections	<u>\$ 1,468,446</u>	<u>\$ 1,288,757</u>	<u>\$ 1,288,757</u>

BUILDING INSPECTIONS DIVISION

The Division of Building Inspections maintains a well-balanced monitoring of building and development in the City of Warren. Aggressive inspections of new residential construction assure present and future homeowners throughout the City their dwellings are constructed in a sound manner. Inspectors monitor construction sites for compliance to Construction Standards and Ordinances prescribed by the State of Michigan and local laws and regulations on a daily basis. The Building Inspections Division safeguards the community against improperly constructed structures by numerous preliminary and final inspections.

Building Division personnel are trained and registered professionals monitored by the local municipality and the State of Michigan Bureau of Construction Codes. The Building Director monitors training and advanced education of all registered inspectors employed by the City. Advanced educational levels are currently required by the State. The City of Warren will be ready with comprehensive regulations and competent personnel to handle modern technology.

Calendar year 2012 was a continuation of moderate building activity. A total of 12,925 permits were issued in 2012. Building permits for alterations and remodeling indicate substantial reinvestment within the City of Warren. This continued level of activity reflects the vitality of our residential and business communities.

The Division continues to review existing buildings to identify possible areas of building maintenance affecting a building's aesthetic value, life safety systems and fire safety. Maintenance of life safety systems and fire resistive construction is required to ensure a building's ability to perform during emergency conditions, while maintenance of a building's exterior and interior plays a significant role in the image presented by the building.

The program requiring Certificates of Occupancy for new business or for significant changes in the use of existing buildings has proven to be very effective in getting code violations corrected and properties properly upgraded. This program also prohibits uses within a zoning district that are not permitted by ordinance. Over 470 investigations were done during 2012.

Likewise, the "sweeps" program requiring vacant and derelict buildings to be posted for City Certification has increased in activity and has proven to be very effective insuring that many of the City's homes have been upgraded and brought up to current standards. This program helps to combat blight and remove eyesores in the City, with over 1,301 residences inspected in the past 12 months.

The Division's overall goal is to strengthen the emphasis on property maintenance, neighborhood stabilization, protection of lives and property, and reinvestment in the City. These goals are strongly supported through proper and effective code enforcement by knowledgeable and competent public safety officials.

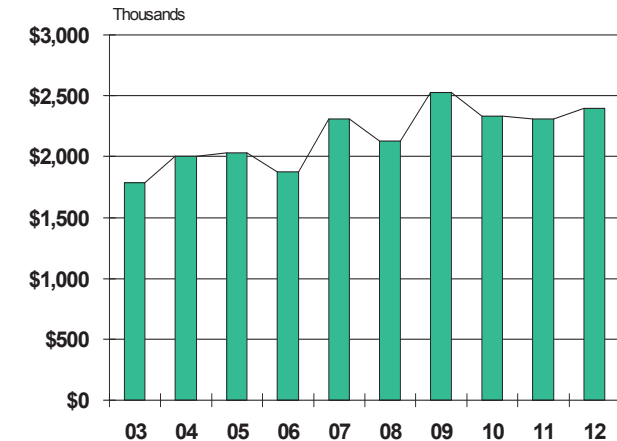
BUILDING INSPECTIONS DIVISION

Fiscal 2014 Performance Objectives

1. To remove derelict structures from neighborhoods through the nuisance abatement program.
2. To promptly respond to citizen complaints regarding neighborhood eyesores and rodent infestation.
3. To closely monitor new construction and demolition projects.
4. To enforce property maintenance code through neighborhood “Sweep” program.
5. To improve the payment policy for the permit application and issuance process.
6. To train personnel and improve job performance.
7. To inspect rental registration properties – property maintenance code.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Nuisance Abatement properties	338	250	280	280
Certificates of Occupancy Inspections	470	300	370	400
Building Permits	1,804	2,350	2,250	2,300
Plumbing Permits	1,351	1,350	1,350	1,380
Electrical Permits	3,626	3,150	3,250	3,250
Mechanical Permits	2,240	1,800	1,850	1,900
Miscellaneous Permits	786	850	850	850
City Certification - Residential	1,301	1,150	1,200	1,200
Building Inspections	13,666	13,500	13,500	14,000
Plumbing Inspections	9,136	7,500	8,000	8,000
Electrical Inspections	12,676	12,500	12,500	12,500
Mechanical Inspections	9,861	8,400	8,500	9,000
Zoning Inspections	5,575	6,800	6,800	6,800
Property Maintenance Inspections	8,461	7,200	8,000	8,200
Zoning Board of Appeals - Applications	129	185	150	150
Plan reviews	2,304	2,350	2,350	2,300
Demolition Permits	90	110	110	110
Demolition Inspections	430	300	350	350
District Court violations	515	400	450	450

EXPENDITURE HISTORY BUILDING INSPECTIONS



GENERAL FUND PERSONNEL

<u>BUILDING INSPECTION DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Building & Property Maintenance	1	\$ 90,600	1	\$ 90,600	1	\$ 90,600	1	\$ 90,600
Building Plan Examiner	1	77,010	1	77,010	1	77,010	1	77,010
<u>Chief Inspectors:</u>								
Building	1	73,594	1	73,594	1	73,594	1	73,594
Electrical	1	73,594	1	73,594	1	73,594	1	73,594
Plumbing	1	73,594	1	73,594	1	73,594	1	73,594
Zoning	1	73,594	1	73,594	1	73,594	1	73,594
Mechanical	1	73,594	1	73,594	1	73,594	1	73,594
<u>Inspectors:</u>								
Zoning	2	62,956	2	62,956	2	62,956	2	62,956
Property Maintenance	1	59,064	- (c)	-	- (c)	-	- (c)	-
<u>Clerical:</u>								
Office Coordinator - Building	-	-	1 (c)	69,344	1 (c)	69,344	1 (c)	69,344
Senior Administrative Secretary	1	55,435	- (c)	-	- (c)	-	- (c)	-
Administrative Clerical Technician	1	51,100	2 (c)	51,100	2 (c)	51,100	2 (c)	51,100
Administrative Clerk	1	47,611	1	47,611	1	47,611	1	47,611
Office Assistant	2	34,279	2	34,279	1 (d)	34,279	1 (d)	34,279
Temporary Employees - Inspections		350,000		405,652		350,000		350,000
Temporary/Co-op		-		24,312		5,000		20,000
Overtime - Inspectors		10,000		13,535		10,000		10,000
Overtime - Clerical		3,934		3,934		2,000		2,000
Total Personnel	<u>15</u>		<u>15</u>		<u>14</u>		<u>14</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/12.

(c) Reclassification of Property Maintenance Inspector to Administrative Clerical Technician and Senior Administrative Secretary to Office Coordinator - Building.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	PUBLIC SERVICES BUILDING INSPECTIONS	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 166,819	\$ 44,951	\$ 94,781	\$ 90,600	Supervisory	\$ 90,953	\$ 90,953	\$ 90,953
626,725	280,752	564,085	625,183	Inspectors	573,119	573,119	573,119
194,415	105,359	245,394	222,704	Permanent Employees - Clerical	280,434	246,021	246,021
370,572	166,826	350,000	350,000	Temporary Employees- Inspection	405,652	350,000	350,000
24,313	5,156	5,156	-	Temporary/Co-op	24,312	5,000	20,000
8,141	1,843	10,000	10,000	Overtime - Inspectors	13,535	10,000	10,000
1,015	185	2,500	3,934	Overtime - Clerical	3,934	2,000	2,000
				Employee Benefits:			
108,958	46,832	98,886	103,540	Social Security	110,656	101,755	102,917
175,030	79,573	171,890	172,887	Employee Insurance	201,233	183,272	183,292
307,572	146,865	308,826	307,223	Retiree Health Insurance	334,183	331,484	331,484
39,902	15,852	29,452	33,577	Longevity	35,841	35,841	35,841
306,910	130,502	274,412	280,640	Retirement Fund	379,685	375,424	375,424
4,437	4,493	7,500	3,000	Fees and Per Diem	5,000	5,000	5,000
19,513	9,604	20,000	20,000	Office Supplies	20,000	20,000	20,000
				Other Services and Charges:			
7,508	2,717	8,000	10,000	Postage	11,000	11,000	11,000
				Nuisance Abatements:			
6,949	3,000	8,000	8,000	Title Search	8,000	8,000	8,000
-	-	5,000	5,000	Demolition Expense	25,000	25,000	25,000
11,655	12,061	14,000	14,000	Software Services	14,000	14,000	14,000
19,439	7,713	16,000	21,000	Auto Expense	21,000	20,000	20,000
				Capital Outlay:			
-	-	-	-	Equipment - Vehicles	69,000	23,000	23,000
<u>\$ 2,399,873</u>	<u>\$ 1,064,284</u>	<u>\$ 2,233,882</u>	<u>\$ 2,281,288</u>	Total Building Inspections	<u>\$ 2,626,537</u>	<u>\$ 2,430,869</u>	<u>\$ 2,447,051</u>

D.P.W. FLEET MAINTENANCE

The D.P.W. Fleet Maintenance Division is responsible for the maintenance of all motorized equipment for all divisions in the City.

In June 2008, D.P.W. absorbed Sanitation and Water Division mechanics to consolidate all City repairs inside the D.P.W. Garage. In 2010 Fire apparatus equipment was added to the Division's responsibilities.

The garage is responsible for over 600 licensed vehicles, such as staff cars, marked and unmarked police units and motorcycles, a variety of trucks and special equipment, such as motor graders, excavators, fire trucks, bulldozers, street sweepers, front end loaders and sewer vector jets.

Fleet Maintenance inspects and winterizes the entire fleet of vehicles/equipment each year prior to November 15th and provides road call service to repair vehicles in the field to minimize down time.

The garage also maintains some 60 small pieces of equipment such as riding and push mowers, weed whips, portable generators and gas-powered pumps, etc. In addition to motorized equipment, the operation maintains over 80 non-motorized units, including snowplows, salt spreaders, flail and rotary deck mowers and utility trailers.

Another responsibility of Fleet Maintenance is to maintain an up-to-date inventory of frequently used parts as well as maintain an up-to-date inventory system that insures sufficient quantities of proper parts, tools, and materials are stocked.

The employees that make up this section have been able to provide on-time preventive maintenance and an improved fleet, while doing the majority of repairs and maintenance in house.

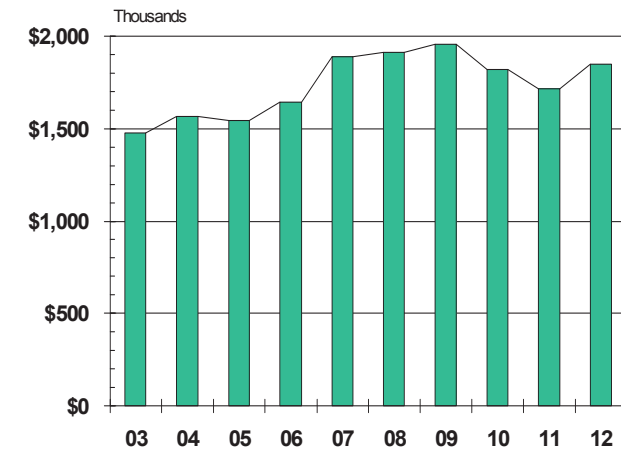
D.P.W. FLEET MAINTENANCE

Fiscal 2014 Performance Objectives

1. To provide and set-up technical training for ever increasing diagnosis changes for new vehicles.
2. To competitively bid out parts & labor needed to maintain high level of maintenance at the best price possible.
3. To continue with fleet consolidation program.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
3,000 Mile-Maintenance Cycles/Police Vehicles	365	550	500	500
6 Months maintenance Cycles/all other vehicles	250	250	300	300
Pre-season maintenance street sweepers	5	5	5	5
Winterize Police vehicles	104	150	150	150
Pre-season maintenance salt trucks	45	60	60	60
Vehicle Maintenance:				
Lube, oil, filter	374	200	300	300
Brakes	220	400	400	400
Tires-occurrences	650	700	600	600
Tune-ups	6	30	30	30
Transmissions	2	100	50	50
Road calls	185	100	150	150
AC/Recycling /Recovery service	40	50	50	50
Miscellaneous-minor repairs	4,530	4,000	4,000	4,000

EXPENDITURE HISTORY D.P.W. FLEET MAINTENANCE



GENERAL FUND PERSONNEL

<u>D.P.W. FLEET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Garage Supervisor	-	\$ -	1 (b)	\$33.67/hr.	1 (b)	\$33.67/hr.	1 (b)	\$33.67/hr.
Chief Diagnostic Mechanic Technician	1	\$30.79/hr.	1	\$30.79/hr.	1	\$30.79/hr.	1	\$30.79/hr.
Automotive Mechanic Technician	5	30.50/hr.	5	30.50/hr.	5	30.50/hr.	5	30.50/hr.
Automotive Mechanic Assistant	1	20.72/hr.	1	20.72/hr.	1	20.72/hr.	1	20.72/hr.
Overtime - Mechanics		20,000		32,000		10,000		10,000
 	—		—					
Total Personnel	<u>7</u>		<u>8</u>		<u>8</u>		<u>8</u>	

(a) Wage rates are based on Local 1250 contract that expired 6/30/12.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	PUBLIC SERVICES <u>D. P. W. FLEET MAINTENANCE</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 406,341	\$ 198,082	\$ 412,230	\$ 418,072	Mechanics Wages	\$ 496,441	\$ 496,441	\$ 496,441
8,865	-	-	-	Temporary Clerical	-	-	-
5,994	1,294	15,000	20,000	Overtime - Mechanics	32,000	10,000	10,000
				Employee Benefits:			
33,135	15,509	33,394	35,136	Social Security	42,204	40,499	40,499
112,380	43,341	79,353	99,071	Employee Insurance	118,093	117,643	117,643
128,307	66,128	140,193	144,226	Retiree Health Insurance	191,532	152,488	152,488
15,275	9,338	15,275	15,276	Longevity	16,138	16,138	16,138
92,233	47,887	101,519	114,196	Retirement Fund	197,660	132,406	132,406
1,235	1,206	1,330	1,330	Uniforms	1,520	1,520	1,520
				Supplies:			
61,215	38,706	80,000	80,000	Operating Supplies	90,000	80,000	80,000
132,032	78,309	155,000	135,000	Gasoline & Diesel Oil	135,000	135,000	135,000
				Other Services and Charges:			
14,139	10,105	13,000	10,000	Contractual Services	16,000	13,000	13,000
110,517	27,629	55,259	55,259	Garage Lease	-	-	-
-	-	-	-	Capital Equipment Lease Payment	200,000	200,000	200,000
10,993	2,328	9,000	9,000	Telephone & Radio	10,000	10,000	10,000
430,395	203,336	430,000	450,000	Vehicle Maintenance Expense	500,000	450,000	450,000
72,916	23,359	90,000	107,000	Public Utilities	115,000	115,000	115,000
8,751	3,482	18,000	18,000	Building & Grounds Maintenance	20,000	15,000	15,000
53,634	28,601	57,202	57,202	Reimbursement to Major Streets	58,805	58,805	58,805
85,912	52,674	100,000	97,202	Reimbursement to Local Streets	98,805	98,805	98,805
				Capital Outlay:			
-	11,551	11,551	11,551	Capital Improvements	15,000	15,000	15,000
-	-	-	-	Financing Proceeds	(1,050,000)	(1,050,000)	(1,050,000)
64,065	-	-	-	Equipment & Machinery	1,266,000	1,216,000	1,216,000
\$ 1,848,334	\$ 862,865	\$ 1,817,306	\$ 1,877,521	Total D.P.W. Fleet Maintenance	\$ 2,570,198	\$ 2,323,745	\$ 2,323,745

BUILDING MAINTENANCE

The Building and Grounds Maintenance Division oversees the Maintenance Section and Janitorial Section. It consists of two shifts, the Maintenance Section works the day shift and the Janitorial Section works the afternoon shift.

The goal of the Building and Grounds Maintenance Division is to maintain and clean City buildings for the purpose of continuing the efficient operation of City government.

The Building and Grounds Maintenance Superintendent is available on a 24-hour, 7 day basis to handle all emergency situations.

The Maintenance Section is responsible for the overall operations of the City Hall building, Police Headquarters, 37th District Court Building and the parking structure. Maintenance is responsible for the preventative maintenance of over 50 heating, cooling and ventilating units that require quarterly filter changing, lubricating, belt changing and constant monitoring. This includes maintenance and repair of the boilers. Maintenance is responsible for minor electrical problems, changing light bulbs, minor plumbing problems, minor foundation and roof leaks, lawn irrigation systems, moving furniture, remodeling, painting and assisting with shipping and receiving. Maintenance is also responsible for snow removal, lawn cutting, minor tree trimming and lawn upkeep for the City Hall building, Police Headquarters, the 37th District Court building, the parking structure and the four branch libraries. They also maintain the north east corner lot of Chicago and Van Dyke called the "W".

The Building and Grounds Maintenance Division oversees the entire City's outside contractors for heating and cooling, electrical work and roof repairs. This includes the Stilwell and Coach Manor Complex's, Water Garage, and the D.P.W. Buildings.

The Janitorial Section is responsible for cleaning the City Hall building, Police Headquarters and the 37th District Court Building. This section is responsible for cleaning all the offices, public areas and restrooms, including the cell blocks at Police Headquarters.

While City Hall, Police Headquarters, 37th District Court and parking structure are the main concern of the Building and Grounds Maintenance Division, this division will also assist in both inside and outside maintenance at any other City owned buildings.

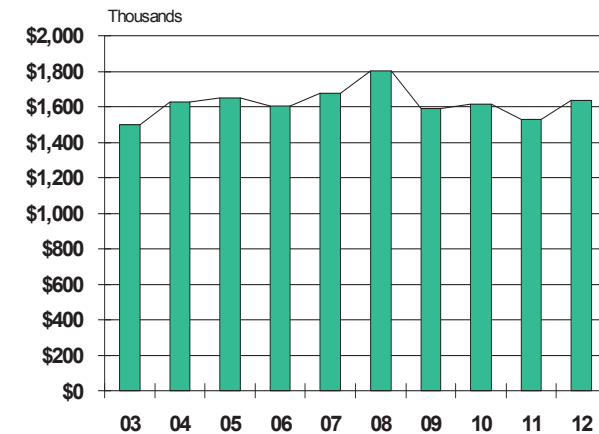
BUILDING MAINTENANCE

Fiscal 2014 Performance Objectives

1. To replace main entrance doors to court.
2. To update security in the 37th District Court building.
3. To update fire alarm system in the 37th District Court building.
4. To replace carpet throughout the building.
5. To clean and repair brick work on court building.
6. To upgrade lighting in court and police parking lot with induction lights.
7. To remove and replace concrete at main entrance of City Hall.
8. To patch and seal court parking lot.
9. To re-landscape front of police station.
10. To reseal all the bridge joints in the parking structure.
11. To install a new live pine tree for the tree lighting ceremony.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Air handler filter change	12	12	12	12
Outside light repairs	50	65	50	50
Parking lot lights maintenance	4	4	4	4
Exhaust fans maintenance	6	4	4	4
Grass cutting	28	28	28	28
Emergency generator exercise	52	52	52	52
Sump pump maintenance	4	4	4	4
Emergency lighting maintenance	4	4	12	4
Fire extinguisher maintenance	12	12	12	12
U.P.S. battery checks	4	4	4	4
Gas tank checks	12	12	12	12
Snow removal	21	25	25	25
Boiler maintenance	10	25	28	25
Boiler pump maintenance	5	4	6	4
Work request orders	125	90	115	90

EXPENDITURE HISTORY BUILDING MAINTENANCE



GENERAL FUND PERSONNEL

<u>BUILDING MAINTENANCE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Building and Grounds Superintendent	1	\$ 77,406	1	\$ 77,406	1	\$ 77,406	1	\$ 77,406
Foreman	1	32.20/hr.	1	32.20/hr.	1	32.20/hr.	1	32.20/hr.
Building Maintenance Specialist	4	26.12/hr.	4	26.12/hr.	4	26.12/hr.	4	26.12/hr.
Janitor	2	24.53/hr.	2	24.53/hr.	2	24.53/hr.	2	24.53/hr.
Seasonal Employees		200,000		200,000		200,000		200,000
Overtime	—	15,000	—	20,000	—	20,000	—	20,000
Total Personnel	<u>8</u>		<u>8</u>		<u>8</u>		<u>8</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/12.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>BUILDING MAINTENANCE</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 81,276	\$ 38,405	\$ 77,406	\$ 77,406	Superintendent	\$ 77,708	\$ 77,708	\$ 77,708
382,781	136,265	336,058	394,791	Permanent Employees	396,331	396,331	396,331
181,542	89,089	190,000	200,000	Seasonal Employees	200,000	200,000	200,000
11,852	3,840	15,000	15,000	Overtime	20,000	20,000	20,000
				Employee Benefits:			
51,491	20,838	48,600	55,090	Social Security	55,703	55,703	55,703
128,783	56,811	112,980	117,880	Employee Insurance	114,599	114,599	114,599
150,860	60,465	143,777	173,545	Retiree Health Insurance	190,049	190,049	190,049
22,094	11,608	23,642	23,645	Longevity	24,731	24,731	24,731
246,307	99,038	235,534	294,078	Retirement Fund	454,453	454,453	454,453
1,330	434	1,330	1,330	Uniforms	1,330	1,330	1,330
32,438	18,640	40,000	40,000	Operating Supplies	45,000	40,000	40,000
				Other Services and Charges:			
51,732	29,086	62,000	62,000	Repairs & Maintenance	70,000	62,000	62,000
165,773	107,195	180,000	180,000	Contractual Services	195,000	180,000	180,000
9,409	3,691	8,500	10,000	Vehicle Maintenance	10,000	10,000	10,000
				Capital Outlay:			
-	-	-	-	Equipment - Maintenance	1,000	1,000	1,000
-	-	-	-	Equipment - Office	1,000	1,000	1,000
-	-	-	-	Equipment - Vehicles	90,000	30,000	30,000
115,794	-	-	-	Advanced Lighting Technology Grant Expense	-	-	-
\$ 1,633,462	\$ 675,405	\$ 1,474,827	\$ 1,644,765	Total Building Maintenance	\$ 1,946,904	\$ 1,858,904	\$ 1,858,904

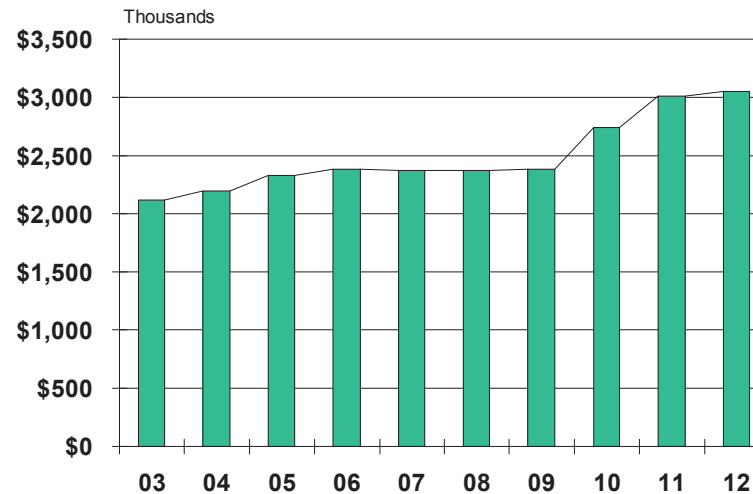
STREET LIGHTING

The City of Warren currently has in excess of 13,600 streetlights throughout our residential neighborhoods and main business thoroughfares, all conforming to the Illuminating Engineering Society of North America (I.E.S.) standards.

This lighting level provides excellent convenience and safety benefits for Warren residents and the public including:

- Aid to police protection.
- Reduction in night accidents and attendant economic losses.
- Facilitation of flow of traffic.
- Promotion of business and industry during night hours.

EXPENDITURE HISTORY STREET LIGHTING



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>HIGHWAY STREET LIGHTING</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ <u>3,052,526</u>	\$ <u>1,271,901</u>	\$ <u>3,100,000</u>	\$ <u>2,945,000</u>	Street Lighting	\$ <u>3,193,000</u>	\$ <u>3,193,000</u>	\$ <u>3,193,000</u>
\$ <u>3,052,526</u>	\$ <u>1,271,901</u>	\$ <u>3,100,000</u>	\$ <u>2,945,000</u>	Total Street Lighting	\$ <u>3,193,000</u>	\$ <u>3,193,000</u>	\$ <u>3,193,000</u>

PLANNING

The Planning Department provides professional advice and guidance to the Planning Commission, Mayor, City Administration, City Council and the general public on all City general planning matters. The department prepares plans and studies, and provides information and guidance, toward the orderly growth and redevelopment of our City. City Planners apply sound planning practice and principals and use their professional foresight and skills to coordinate the location, extent and timing of public and private improvements. This professional planning helps prevent the numerous problems that result from unplanned growth and development and the failure to preserve and redevelop existing infrastructure. The basic tools of the Planning Director are zoning regulations (Ordinance No. 30, as amended), the Comprehensive Plan, Subdivision Regulations and other related City codes and ordinances, State of Michigan enabling laws, as well as resources such as the United States Census and other similar statistical, marketing and economic development resources.

The Planning Director and staff serve as technical advisors to the Planning Commission regarding all business and communication involving zoning, land use and site development, and planning related matters. They provide professional recommendations to aid the Planning Commission in its decisions.

The public, including residents, developers, and business owners, regularly call upon the Planning Department for advice about zoning and land use, site planning, subdivision controls, housing assistance, and community development concerns. All requests for the rezoning of property, subdivision of land, site plan approval, splitting and/or combination of lots, and vacating of streets and alleys are first referred to the Planning Department. Available reference documents for public use include zoning ordinance, zoning maps, street index, City and many other maps and studies which are on file.

The Planning Department also works with other City departments, boards, and commissions, as well as with many community, private sector, state and federal agencies on City planning, housing, community/economic development projects and related issues. For example, the department provides staff support for the City of Warren Downtown Development Authority (DDA), the Tax Increment Financing Authority (TIFA), and the Community Development Block Grant (CDBG) Technical Committee. The department also provides technical expertise and staff assistance to the City's Economic Development Director and occasionally works with the 8 Mile Boulevard Association. The department has assisted in the preparation of the Parks & Recreation Master Plan, which will guide its programming and land acquisition for years to come.

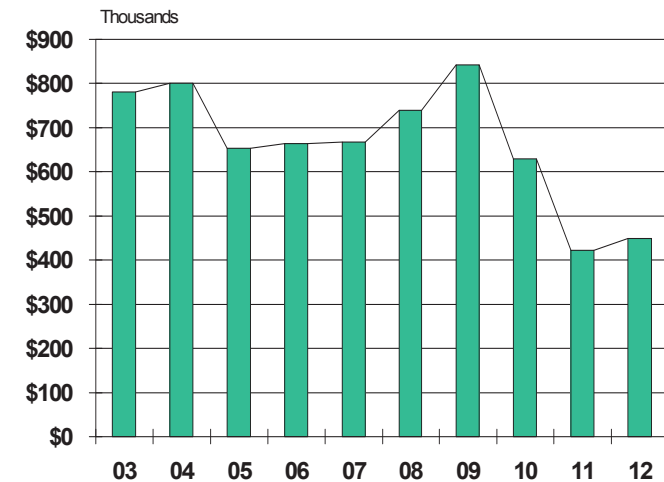
PLANNING

Fiscal 2014 Performance Objectives

1. To improve site plan review and recommendation process and update applications.
2. To complete zoning ordinance revisions.
3. To provide planning information and assistance to the Mayor's Office and other departments and boards.
4. To assist the DDA and TIFA with planning and implementing their tax increment finance and development plans.
5. To assist in the coordination of the G.I.S./database/computer technology development.
6. To work with the Zoning Board of Appeals by providing Impact Statements.
7. To continue updating zoning maps and improving zoning atlas.
8. To update and revise the City's Comprehensive Development Plan.
9. To work on developing and implementing a plan for Warren's older areas.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Planning Commission public meetings	16	16	16	16
Site plans reviewed	46	80	75	80
Rezoning petitions reviewed	5	7	5	7
Lot splits reviewed	1	7	5	7
Bond release inspections	45	70	50	70
Bond releases processed	28	30	30	30
Amendments to zoning ordinance	2	3	3	3
Public Hearing notices mailed	2,687	3,500	3,500	3,500
Alley & Street vacations reviewed	3	5	5	5
Special use permits reviewed	-	3	3	3
Office customers served	1,776	1,750	1,750	1,750
City Council Meetings attended - Planning	6	20	10	20
DDA Meetings	8	12	12	12
General public inquires	8,000+	9,750	9,750	9,750
Impact statements for ZBA	32	100	75	100
CDBG Technical Committee meetings	20	24	24	24
TIFA meetings	6	12	12	12
Acreage parcel splits approved	1	10	8	10
Lot combinations approved	18	20	15	20

EXPENDITURE HISTORY PLANNING



GENERAL FUND PERSONNEL

<u>PLANNING COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Planning Director	1	\$ 91,911	1	\$ 91,911	1	\$ 91,911	1	\$ 91,911
City Planner I	-	-	1 (b)	64,386	-	-	1 (b)	64,386
Assistant Planner	1	48,071	1	48,071	1	48,071	1	48,071
Senior Administrative Secretary	1	55,435	- (c)	-	- (c)	-	- (c)	-
Administrative Clerical Technician	-	-	1 (c)	51,100	1 (c)	51,100	1 (c)	51,100
Co-op Employee - Planning Aide		12,000		15,000		15,000		8,000
Overtime	—	3,000	—	3,000	—	3,000	—	3,000
Total Personnel	<u>3</u>		<u>4</u>		<u>3</u>		<u>4</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expired 6/30/12.

(b) New position.

(c) Reclassification of Senior Administrative Secretary to Administrative Clerical Technician.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31		FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				PLANNING			
				Personnel Services:			
\$ 96,507	\$ 45,602	\$ 91,911	\$ 91,911	Appointed Official	\$ 92,269	\$ 92,269	\$ 92,269
110,227	55,554	102,550	101,686	Permanent Employees	153,906	94,324	153,906
7,652	1,622	10,000	12,000	Co-op Employee - Planning Aide	15,000	15,000	8,000
2,595	-	3,000	3,000	Overtime	3,000	3,000	3,000
4,655	1,820	4,935	5,200	Meeting Allowance	5,460	5,460	5,460
				Employee Benefits:			
17,236	7,964	16,232	16,695	Social Security	20,884	16,267	20,341
45,321	16,358	31,654	39,950	Employee Insurance	56,468	43,364	56,458
62,903	33,142	64,838	63,321	Retiree Health Insurance	64,991	64,394	64,991
7,367	1,904	5,304	6,800	Longevity	5,305	5,305	5,305
62,554	19,082	37,328	64,680	Retirement Fund	30,381	24,423	30,381
3,832	2,340	4,950	4,950	Office Supplies	4,950	4,950	4,950
				Other Services and Charges:			
1,141	994	2,100	2,250	Postage	2,250	2,250	2,250
9,381	4,939	12,000	13,500	Contractual Services	78,500	13,500	3,500
616	153	800	1,170	Mileage	1,170	1,170	1,170
489	999	1,500	2,250	Publications - Advertising	2,250	2,250	2,250
16,771	16,286	18,000	18,000	Membership & Dues	18,000	18,000	18,000
413	-	10,000	10,000	Tax Reverted Property Expense	-	-	-
<u>\$ 449,660</u>	<u>\$ 208,759</u>	<u>\$ 417,102</u>	<u>\$ 457,363</u>	Total Planning	<u>\$ 554,784</u>	<u>\$ 405,926</u>	<u>\$ 472,231</u>

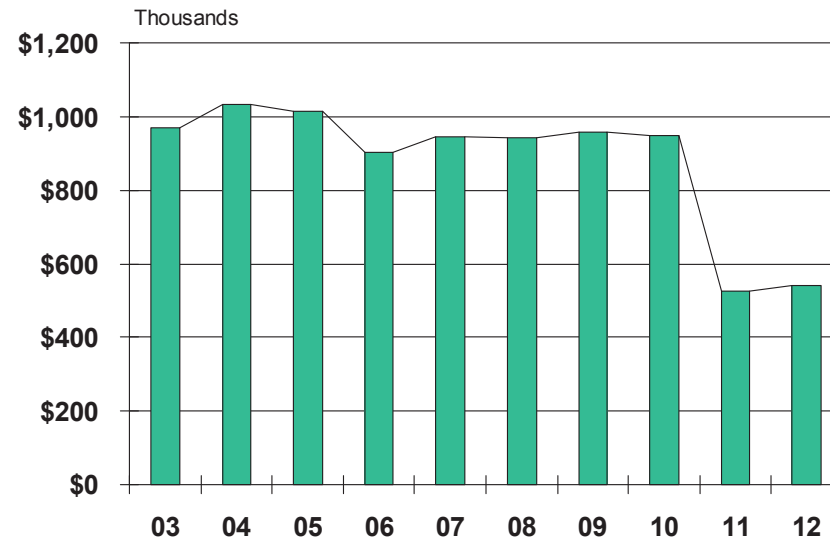
CAPITAL IMPROVEMENTS

This budget activity center is used for the payment of principal and interest on the current portion of General Fund Debt that is outstanding as a result of outside financing of certain capital improvements.

The only item budgeted in this activity is for the payment of debt on the 2005 installment purchase agreement. These funds were used for the purchase of Police, Fire, and D.P.W. vehicles, a digital communication system, computer equipment, voting equipment and other various equipment purchases.

This activity covers long-term debt payments made from the General Fund only. All long-term debt payments from restricted resources are made from and accounted for in Debt Service Funds.

EXPENDITURE HISTORY CAPITAL IMPROVEMENTS



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>CAPITAL IMPROVEMENTS</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 540,144	\$ 29,411	\$ 547,000	\$ 547,000	2005 Capital Equipment Loan Payment	\$ 550,000	\$ 550,000	\$ 550,000
<u>\$ 540,144</u>	<u>\$ 29,411</u>	<u>\$ 547,000</u>	<u>\$ 547,000</u>	Total Capital Improvements	<u>\$ 550,000</u>	<u>\$ 550,000</u>	<u>\$ 550,000</u>

Special Revenue Funds

Special Revenue Funds are self-balancing funds which are used to record events and to exhibit results for a specific area of responsibility. The proceeds of specific revenue sources (excluding special assessments and expendable trusts) that are legally restricted to expenditures for specific purposes are accounted for in Special Revenue Funds.

The Special Revenue Funds of the City are:

- Michigan Transportation Operating Funds Major and Local Roads
- Library Special Revenue Fund
- Recreation Special Revenue Fund
- Communications Special Revenue Fund
- Sanitation Special Revenue Fund
- Rental Ordinance Fund
- Vice Crime Confiscation Fund
- Drug Forfeiture Fund
- Act 302 Police Training Fund
- Downtown Development Authority Fund
- 2011 Local Street Road Repair & Replacement Fund

STREET MAINTENANCE DIVISION

The Street Maintenance Division is responsible for the maintenance of the City's roadways and related utilities. Street Maintenance provides a safe and clean road surface for vehicular traffic, adequate visual direction and a safe, maintained and unobstructed roadside environment. In part, these include: 335 miles of local roads, 65 miles of major roads, 17,500 catch basins and manholes, 14 bridges, and numerous other common roadside appurtenances such as guardrails and culverts.

Programs executed by this division annually include a catch basin cleaning program which purges and cleans catch basins that allows the rapid disposal of storm water runoff and drainage. Drainage ditches are cleaned and the culverts are maintained to insure adequate capacity for storm runoff. Street sweeping of paved road surfaces occurs at least four times per year on all major and local roads. In order to maintain safe roads, this activity engages in road patching, alley and shoulder grading and maintenance. Other important programs of the street maintenance division are mowing and weed control, traffic and street sign installation and maintenance, snow and ice removal, and pavement repair and maintenance.

The division uses hot seal patching to repair potholes throughout the City. This system uses forced air to clean pothole surfaces and then fills the void with heated tar and stone aggregate driven through a single pneumatic tube. The tar-coated product is applied at such force that it compacts uniformly in the hole. This technology requires fewer maintenance workers, less follow-up operations, and reduces waste.

In our concerted effort to improve our City's appearance, road crews will continue this spring to police and mow the median on Mound Road from Eight to Fourteen Mile under an existing contract with Macomb County.

The employees who make up this division's road crews are also called upon to board houses under nuisance abatement, install and remove snow fencing for drift containment, set up crowd control devices at official functions, parades, festivals and disaster sites, and support Police and Fire emergencies as requested.

This division is committed to its residents and endeavors to provide superior service uniformly throughout the community in a timely fashion.

STREET MAINTENANCE DIVISION

Fiscal 2014 Performance Objectives

1. To continue to improve recordkeeping and minimize the number of citizen complaints.
2. To continue our aggressive street sweeping program.
3. To continue our aggressive catch basin cleaning and inspection program.
4. To continue our aggressive road seal patching program.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
SERVICE REQUESTS:				
Branch Pick-ups – Zone, claw, chip	720	525	525	525
Catch Basin Cleaning – Inspect, plate	245	250	250	250
Catch Basin Cleaning/ Jetting	642	600	600	600
Chloride	55	35	35	35
Potholes	328	250	250	250
Catch Basin Covers	29	50	50	50
Debris – Zone, claw, lot	208	350	350	350
Ditching	9	25	25	25
Grading/Gravel	108	50	50	50
Mowing – Bush, x-mark	5	50	50	50
Pavement problems	41	275	275	275
Snowplowing/Salting	310	450	450	450
Street signs - stop	35	40	35	40
Building Board up	80	200	200	200
Sweeping	78	25	25	25
Street/Traffic Signs	102	125	100	125
Sidewalk – cold patch, mill	37	100	100	100
Rear Yard drainage/repair	82	25	25	25
Flooding problems	65	25	25	25
Sweeping sign location	5	25	25	25
Graffiti location	20	15	15	15
Culvert jetting/repairs	18	15	15	15
Weed spray needed	1	10	10	10
Pavement seal patching	84	100	100	100
Gutter grinding – handmill	16	50	50	50
Gutter grinding - Bobcat	30	20	20	20
Tree trimming/stumping/removal	17	5	5	5
Miscellaneous	62	60	60	60

SPECIAL REVENUE FUND PERSONNEL

<u>STREET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Public Works Superintendent	1	\$ 90,458	1	\$ 90,458	1	\$ 90,458	1	\$ 90,458
DPW Associate Manager	1	77,406	1	77,406	1	77,406	1	77,406
Foreman	3	32.17/hr.	3	32.17/hr.	3	32.17/hr.	3	32.17/hr.
General Maintenance Specialist	17	26.88/hr.	17	26.88/hr.	17	26.88/hr.	17	26.88/hr.
Account Technician	1	53,421	1	53,421	1	53,421	1	53,421
Fleet Assistant	1	34,279	1	34,279	1	34,279	1	34,279
Seasonal Employees		40,000		60,000		60,000		60,000
Overtime	—	100,000	—	125,000	—	100,000	—	100,000
Total Personnel	<u>24</u>		<u>24</u>		<u>24</u>		<u>24</u>	

Note: The personnel costs for the above employees are reflected in the Michigan Transportation Major and Local Road Funds.

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/12.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	MAJOR & LOCAL ROADS STREET MAINTENANCE OPERATING COSTS	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 176,257	\$ 82,318	\$ 166,896	\$ 167,864	Personnel Services:			
1,215,076	569,979	1,167,727	1,299,086	Supervision	\$ 168,519	\$ 168,519	\$ 168,519
30,086	18,349	40,000	40,000	Permanent Employees	1,296,310	1,296,310	1,296,310
53,185	17,269	100,000	100,000	Seasonal Employees	60,000	60,000	60,000
				Overtime	125,000	100,000	100,000
				Employee Benefits:			
1,200	1,550	1,550	800	Education Allowance	1,550	1,550	1,550
118,571	54,224	117,368	130,120	Social Security	133,773	131,835	131,835
438,100	190,340	398,303	416,126	Employee Insurance	397,418	396,751	396,751
513,566	261,740	564,471	613,611	Retiree Health Insurance	670,254	659,489	659,489
71,271	34,579	73,943	71,169	Longevity	74,816	74,815	74,815
774,487	422,971	966,010	997,098	Retirement Fund	931,569	927,819	927,819
4,329	1,561	3,800	3,800	Uniforms	3,800	3,800	3,800
				Supplies:			
175,232	11,869	385,000	385,000	Materials and Supplies	625,000	450,000	450,000
				Other Services and Charges:			
645,153	380,050	760,100	760,100	Administrative Expense	783,000	783,000	783,000
733,322	313,252	799,000	889,000	Equipment Rental	799,000	799,000	799,000
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
73,162	38,125	150,000	150,000	Contractual Services	165,000	120,000	120,000
50,000	66,725	70,000	70,000	Joint Sealing	250,000	125,000	125,000
179,175	104,929	300,000	300,000	Pavement repairs	400,000	150,000	150,000
-	282,401	350,000	350,000	Bridge repairs	122,000	27,700	27,700
1,722	-	16,000	20,000	Traffic & Street Signs	60,000	60,000	60,000
5,498	51,418	62,670	62,670	Traffic Signals	50,000	50,000	50,000
292,347	89,206	275,000	280,000	Traffic Signal Maintenance	280,000	280,000	280,000
72,079	85,000	90,000	90,000	Pavement Markings	250,000	100,000	100,000
81,258	37,861	75,721	75,721	Transfer to Water System/Engineering services	70,392	70,392	70,392
<u>\$ 5,710,076</u>	<u>\$ 3,120,716</u>	<u>\$ 6,938,559</u>	<u>\$ 7,277,165</u>	Total Street Maintenance Operating	<u>\$ 7,722,401</u>	<u>\$ 6,840,980</u>	<u>\$ 6,840,980</u>

Major Streets:

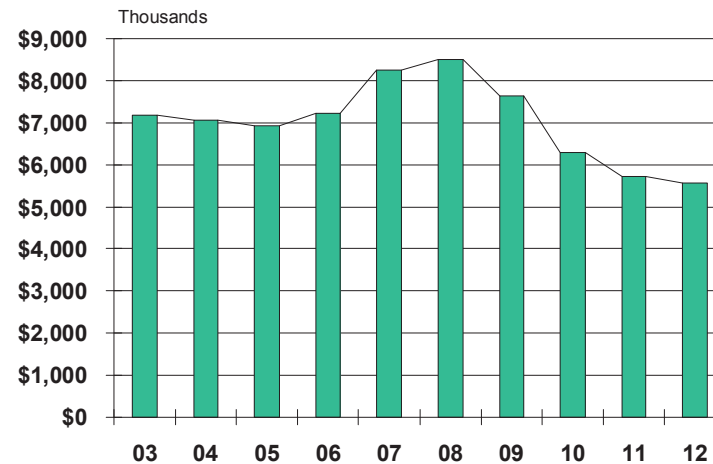
The Major Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Major Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as major streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

The City's share of the construction of State and County road improvements and the cost of City major road capital improvements, including the payment of debt, are paid through the Major Road Fund.

EXPENDITURE HISTORY
MAJOR ROADS



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	SUMMARY MICHIGAN TRANSPORTATION OPERATING FUNDS - MAJOR STREETS	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				REVENUES:			
\$ 6,147,331	\$ 2,078,854	\$ 6,000,000	\$ 5,900,000	State Shared Weight & Gas Tax	\$ 6,000,000	\$ 6,000,000	\$ 6,000,000
6,515	-	6,000	18,000	Median Maintenance - State	6,000	6,000	6,000
2,774	1,510	3,000	2,100	Interest on Investments	3,000	3,000	3,000
53,634	28,601	57,202	57,202	Contribution from General Fund	58,805	58,805	58,805
14,511	-	14,000	14,000	Weed Mowing - Macomb County	14,000	14,000	14,000
9,291	-	9,000	9,000	Winter Maintenance - Macomb County	9,000	9,000	9,000
<u>300,127</u>	<u>416,131</u>	<u>416,131</u>	<u>416,131</u>	Fund Balance Appropriated	<u>574,244</u>	<u>24,017</u>	<u>24,017</u>
<u>\$ 6,534,183</u>	<u>\$ 2,525,096</u>	<u>\$ 6,505,333</u>	<u>\$ 6,416,433</u>	Total Major Street Revenues	<u>\$ 6,665,049</u>	<u>\$ 6,114,822</u>	<u>\$ 6,114,822</u>
				EXPENDITURES:			
\$ -	\$ 73,380	\$ 73,380	\$ 73,380	Transfer to Construction Project Funds	\$ -	\$ -	\$ -
3,259,499	2,037,637	4,098,368	4,237,456	Operating Costs	4,497,973	\$ 3,947,746	\$ 3,947,746
2,300,097	531,449	1,805,596	1,805,597	Transfer to Debt Service Funds	1,867,076	1,867,076	1,867,076
-	-	300,000	300,000	Transfer to Local Street Fund	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>
<u>\$ 5,559,596</u>	<u>\$ 2,642,466</u>	<u>\$ 6,277,344</u>	<u>\$ 6,416,433</u>	Total Major Street Expenditures	<u>\$ 6,665,049</u>	<u>\$ 6,114,822</u>	<u>\$ 6,114,822</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 974,587	\$ (117,370)	\$ 227,989	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
2,811,359	3,485,819	3,485,819	2,875,833	BEGINNING OF PERIOD	3,297,677	3,297,677	3,297,677
				RESERVE FOR:			
(136,725)	(136,725)	(136,725)	(136,725)	COMPENSATED ABSENCES	(136,725)	(136,725)	(136,725)
(19,418)	(19,418)	(19,418)	(21,753)	COMPENSATORY TIME	(19,418)	(19,418)	(19,418)
				LESS: FUND BALANCE			
<u>(300,127)</u>	<u>(416,131)</u>	<u>(416,131)</u>	<u>(416,131)</u>	APPROPRIATED	<u>(574,244)</u>	<u>(24,017)</u>	<u>(24,017)</u>
				ESTIMATED FUND BALANCE			
<u>\$ 3,329,676</u>	<u>\$ 2,796,175</u>	<u>\$ 3,141,534</u>	<u>\$ 2,301,224</u>	(DEFICIT) END OF PERIOD	<u>\$ 2,567,290</u>	<u>\$ 3,117,517</u>	<u>\$ 3,117,517</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ROUTINE MAINTENANCE:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 576,861	\$ 294,391	\$ 531,897	\$ 595,398	Permanent Employees	\$ 592,991	\$ 592,991	\$ 592,991
12,027	4,219	11,543	11,543	Overtime	17,225	13,751	13,751
6,486	9,388	17,000	9,000	Seasonal Employees	18,000	18,000	18,000
				Employee Benefits:			
561	921	921	374	Education Allowance	921	921	921
46,431	23,311	43,994	50,195	Social Security	51,321	50,471	50,471
170,687	84,204	159,483	166,315	Employee Insurance	166,874	166,547	166,547
216,819	121,179	226,278	255,466	Retiree Health Insurance	277,453	272,528	272,528
36,398	14,878	32,796	31,348	Longevity	33,201	31,108	31,108
330,527	200,023	393,765	420,991	Retirement Fund	386,715	385,062	385,062
2,672	870	1,863	1,859	Uniforms	1,862	1,745	1,745
28,305	4,825	50,000	50,000	Repairs & Maintenance Supplies	68,000	50,000	50,000
				Other Services and Charges:			
38,929	13,027	40,000	40,000	Contractual Services	55,000	55,000	55,000
50,000	47,661	50,000	50,000	Joint Sealing	200,000	100,000	100,000
71,670	104,391	120,000	120,000	Pavement repairs	200,000	100,000	100,000
-	282,401	350,000	350,000	Bridge repairs	122,000	27,700	27,700
229,456	160,829	270,000	270,000	Equipment Rental	270,000	270,000	270,000
<u>\$ 1,817,829</u>	<u>\$ 1,366,518</u>	<u>\$ 2,299,540</u>	<u>\$ 2,422,489</u>	Total Routine Maintenance	<u>\$ 2,461,563</u>	<u>\$ 2,135,824</u>	<u>\$ 2,135,824</u>
160,486	73,952	147,903	147,903	Supervisory wage & benefit allocation	154,646	154,646	154,646
<u>\$ 1,978,315</u>	<u>\$ 1,440,470</u>	<u>\$ 2,447,443</u>	<u>\$ 2,570,392</u>	Net Routine Maintenance	<u>\$ 2,616,209</u>	<u>\$ 2,290,470</u>	<u>\$ 2,290,470</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS TRAFFIC SERVICES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 31,028	\$ 11,296	\$ 26,150	\$ 28,979	Permanent Employees	\$ 29,154	\$ 29,154	\$ 29,154
-	108	139	139	Overtime	136	109	109
				Employee Benefits:			
24	22	22	16	Education Allowance	22	22	22
2,554	860	2,070	2,376	Social Security	2,398	2,429	2,429
10,135	3,156	7,841	8,095	Employee Insurance	8,204	8,188	8,188
12,066	4,615	10,943	12,265	Retiree Health Insurance	13,324	13,113	13,113
1,773	678	1,612	1,526	Longevity	1,632	1,497	1,497
21,601	8,422	20,086	20,216	Retirement Fund	18,611	18,528	18,528
84	33	92	90	Uniforms	92	84	84
				Other Services and Charges:			
1,123	-	8,000	10,000	Traffic & Street Signs	25,000	25,000	25,000
5,498	51,418	62,670	62,670	Traffic Signals	50,000	50,000	50,000
247,840	75,782	230,000	230,000	Traffic Signal Maintenance	230,000	230,000	230,000
64,071	75,556	80,000	80,000	Pavement Markings	220,000	80,000	80,000
14,601	4,743	12,000	12,000	Equipment Rental	12,000	12,000	12,000
<u>\$ 412,398</u>	<u>\$ 236,689</u>	<u>\$ 461,625</u>	<u>\$ 468,372</u>	Total Traffic Services	<u>\$ 610,573</u>	<u>\$ 470,124</u>	<u>\$ 470,124</u>
9,393	3,255	6,510	6,510	Supervisory wage & benefit allocation	7,404	7,404	7,404
<u>\$ 421,791</u>	<u>\$ 239,944</u>	<u>\$ 468,135</u>	<u>\$ 474,882</u>	Net Traffic Services	<u>\$ 617,977</u>	<u>\$ 477,528</u>	<u>\$ 477,528</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS SNOW AND ICE CONTROL:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 14,047	\$ 1,053	\$ 30,599	\$ 35,919	Permanent Employees	\$ 34,113	\$ 34,113	\$ 34,113
17,713	4,828	44,748	44,748	Overtime	53,171	42,451	42,451
				Employee Benefits:			
2,875	447	5,852	6,399	Social Security	6,913	6,989	6,989
8,003	1,057	9,175	10,033	Employee Insurance	9,600	9,581	9,581
13,570	2,383	30,923	33,024	Retiree Health Insurance	38,407	37,737	37,737
689	4	1,887	1,891	Longevity	1,910	4,308	4,308
17,148	4,366	56,977	54,366	Retirement Fund	53,559	53,320	53,320
30	3	107	112	Uniforms	107	242	242
98,855	1,648	200,000	200,000	Repairs & Maintenance Supplies	250,000	200,000	200,000
				Other Services and Charges:			
-	-	20,000	20,000	Contractual Services	25,000	-	-
31,067	808	105,000	105,000	Equipment Rental	105,000	105,000	105,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 206,497</u>	<u>\$ 19,097</u>	<u>\$ 507,768</u>	<u>\$ 513,992</u>	Total Snow & Ice Control	<u>\$ 580,280</u>	<u>\$ 496,241</u>	<u>\$ 496,241</u>
7,349	9,114	18,227	18,227	Supervisory wage & benefit allocation	15,856	15,856	15,856
<u>\$ 213,846</u>	<u>\$ 28,211</u>	<u>\$ 525,995</u>	<u>\$ 532,219</u>	Net Snow & Ice Control	<u>\$ 596,136</u>	<u>\$ 512,097</u>	<u>\$ 512,097</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ADMINISTRATION:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 88,128	\$ 41,159	\$ 83,448	\$ 83,932	Supervision	\$ 84,260	\$ 84,260	\$ 84,260
37,252	20,583	41,333	40,751	Clerical	43,310	43,310	43,310
9,734	2,054	6,000	10,000	Temporary/Co-op	10,000	10,000	10,000
243	-	500	500	Overtime - Clerical	500	500	500
				Employee Benefits:			
10,637	5,193	10,356	10,750	Social Security	10,974	10,974	10,974
39,241	18,414	36,480	38,007	Employee Insurance	28,499	28,499	28,499
28,886	16,327	32,224	30,507	Retiree Health Insurance	33,067	33,067	33,067
2,735	3,520	3,520	3,532	Longevity	3,543	3,543	3,543
39,895	22,383	44,177	43,227	Retirement Fund	44,726	44,726	44,726
				Other Services and Charges:			
40,629	18,931	37,861	37,861	Transfer to Water System/Engineering services	35,196	35,196	35,196
516,700	266,100	532,200	532,200	Administrative Expense	548,200	548,200	548,200
<u>\$ 814,080</u>	<u>\$ 414,664</u>	<u>\$ 828,099</u>	<u>\$ 831,267</u>	Total Administration	<u>\$ 842,275</u>	<u>\$ 842,275</u>	<u>\$ 842,275</u>
<u>(168,533)</u>	<u>(85,652)</u>	<u>(171,304)</u>	<u>(171,304)</u>	Supervisory wage & benefit allocation	<u>(174,624)</u>	<u>(174,624)</u>	<u>(174,624)</u>
<u>\$ 645,547</u>	<u>\$ 329,012</u>	<u>\$ 656,795</u>	<u>\$ 659,963</u>	Net Administration	<u>\$ 667,651</u>	<u>\$ 667,651</u>	<u>\$ 667,651</u>
				Summary of Operating Costs:			
\$ 1,978,315	\$ 1,440,470	\$ 2,447,443	\$ 2,570,392	Routine Maintenance	\$ 2,616,209	\$ 2,290,470	\$ 2,290,470
421,791	239,944	468,135	474,882	Traffic Services	617,977	477,528	477,528
213,846	28,211	525,995	532,219	Snow and Ice Control	596,136	512,097	512,097
645,547	329,012	656,795	659,963	Administration	667,651	667,651	667,651
<u>\$ 3,259,499</u>	<u>\$ 2,037,637</u>	<u>\$ 4,098,368</u>	<u>\$ 4,237,456</u>	Total Operating Costs	<u>\$ 4,497,973</u>	<u>\$ 3,947,746</u>	<u>\$ 3,947,746</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS DEBT SERVICE TRANSFER TO:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 441,770	\$ -	\$ -	\$ -	1997 Michigan Transportation Debt Retirement	\$ -	\$ -	\$ -
631,725	57,250	615,000	615,000	2003 Michigan Transportation Debt Retirement	597,500	597,500	597,500
308,610	207,173	305,158	305,159	2006 Capital Improvement Debt Retirement	413,902	413,902	413,902
324,029	240,595	316,575	316,575	2008 Capital Improvement Debt Retirement	313,399	313,399	313,399
593,963	26,431	568,863	568,863	2010 Transportation Debt - Refunding Series	542,275	542,275	542,275
<u>\$ 2,300,097</u>	<u>\$ 531,449</u>	<u>\$ 1,805,596</u>	<u>\$ 1,805,597</u>	Total Debt Service Costs	<u>\$ 1,867,076</u>	<u>\$ 1,867,076</u>	<u>\$ 1,867,076</u>
				<u>LOCAL STREET TRANSFER:</u>			
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 300,000</u>	<u>\$ 300,000</u>	Total Local Street Transfer	<u>\$ 300,000</u>	<u>\$ 300,000</u>	<u>\$ 300,000</u>

Local Streets:

The Local Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Local Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as local streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

EXPENDITURE HISTORY
LOCAL ROADS



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	SUMMARY MICHIGAN TRANSPORTATION <u>OPERATING FUNDS - LOCAL STREETS</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>REVENUES:</u>			
\$ 2,049,738	\$ 692,780	\$ 2,000,000	\$ 1,960,000	State Shared Weight & Gas Tax	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
2,106	1,192	2,400	1,700	Interest on Investments	2,400	2,400	2,400
85,912	52,674	100,000	97,202	Contribution from General Fund	98,805	98,805	98,805
-	-	300,000	300,000	Contribution from Major Street Fund	300,000	300,000	300,000
394,472	-	370,000	370,000	P.A. 48 - Metro Act	370,000	370,000	370,000
<u>496,762</u>	<u>310,807</u>	<u>310,807</u>	<u>310,807</u>	Fund Balance Appropriated	<u>453,223</u>	<u>122,029</u>	<u>122,029</u>
<u>\$ 3,028,990</u>	<u>\$ 1,057,453</u>	<u>\$ 3,083,207</u>	<u>\$ 3,039,709</u>	Total Local Street Revenues	<u>\$ 3,224,428</u>	<u>\$ 2,893,234</u>	<u>\$ 2,893,234</u>
				<u>EXPENDITURES:</u>			
<u>\$ 2,450,577</u>	<u>\$ 1,083,079</u>	<u>\$ 2,840,191</u>	<u>\$ 3,039,709</u>	Operating Costs	<u>\$ 3,224,428</u>	<u>\$ 2,893,234</u>	<u>\$ 2,893,234</u>
<u>\$ 2,450,577</u>	<u>\$ 1,083,079</u>	<u>\$ 2,840,191</u>	<u>\$ 3,039,709</u>	Total Local Street Expenditures	<u>\$ 3,224,428</u>	<u>\$ 2,893,234</u>	<u>\$ 2,893,234</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 578,413	\$ (25,626)	\$ 243,016	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
2,592,342	2,673,993	2,673,993	2,188,473	BEGINNING OF PERIOD	2,606,202	2,602,202	2,602,202
				RESERVE FOR:			
(109,849)	(109,849)	(109,849)	(109,849)	COMPENSATED ABSENCES	(109,849)	(109,849)	(109,849)
(12,396)	(12,396)	(12,396)	(14,502)	COMPENSATORY TIME	(12,396)	(12,396)	(12,396)
				LESS: FUND BALANCE			
<u>(496,762)</u>	<u>(310,807)</u>	<u>(310,807)</u>	<u>(310,807)</u>	APPROPRIATED	<u>(453,223)</u>	<u>(122,029)</u>	<u>(122,029)</u>
				ESTIMATED FUND BALANCE			
<u>\$ 2,551,748</u>	<u>\$ 2,215,315</u>	<u>\$ 2,483,957</u>	<u>\$ 1,753,315</u>	(DEFICIT) END OF PERIOD	<u>\$ 2,030,734</u>	<u>\$ 2,357,928</u>	<u>\$ 2,357,928</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ROUTINE MAINTENANCE:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 481,154	\$ 210,767	\$ 435,218	\$ 486,182	Permanent Employees	\$ 485,207	\$ 485,207	\$ 485,207
20,126	7,644	18,860	18,860	Overtime	28,371	22,651	22,651
2,928	4,853	11,000	11,000	Seasonal Employees	22,000	22,000	22,000
				Employee Benefits:			
576	585	585	384	Education Allowance	585	585	585
41,987	18,009	37,696	42,008	Social Security	43,662	42,394	42,394
158,028	61,899	130,495	135,807	Employee Insurance	136,542	136,275	136,275
197,464	94,448	194,927	212,409	Retiree Health Insurance	233,097	228,916	228,916
25,036	11,305	26,835	25,597	Longevity	27,167	26,130	26,130
300,805	156,241	341,466	350,052	Retirement Fund	324,824	323,442	323,442
1,448	622	1,524	1,517	Uniforms	1,524	1,466	1,466
30,312	5,300	45,000	45,000	Repairs & Maintenance Supplies	107,000	65,000	65,000
				Other Services and Charges:			
34,233	25,098	80,000	80,000	Contractual Services	65,000	65,000	65,000
-	19,064	20,000	20,000	Joint Sealing	50,000	25,000	25,000
107,505	538	180,000	180,000	Pavement repairs	200,000	50,000	50,000
430,871	141,945	340,000	430,000	Equipment Rental	340,000	340,000	340,000
<u>\$ 1,832,473</u>	<u>\$ 758,318</u>	<u>\$ 1,863,606</u>	<u>\$ 2,038,816</u>	Total Routine Maintenance	<u>\$ 2,064,979</u>	<u>\$ 1,834,066</u>	<u>\$ 1,834,066</u>
148,008	75,493	150,986	150,986	Supervisory wage & benefit allocation	153,773	153,773	153,773
<u>\$ 1,980,481</u>	<u>\$ 833,811</u>	<u>\$ 2,014,592</u>	<u>\$ 2,189,802</u>	Net Routine Maintenance	<u>\$ 2,218,752</u>	<u>\$ 1,987,839</u>	<u>\$ 1,987,839</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS TRAFFIC SERVICES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 31,993	\$ 11,305	\$ 30,490	\$ 34,214	Permanent Employees	\$ 33,992	\$ 33,992	\$ 33,992
-	40	257	257	Overtime	260	208	208
				Employee Benefits:			
39	22	22	26	Education Allowance	22	22	22
2,652	855	2,432	2,814	Social Security	2,804	2,835	2,835
10,496	3,121	9,142	9,557	Employee Insurance	9,566	9,547	9,547
12,531	4,588	12,831	14,519	Retiree Health Insurance	15,578	15,309	15,309
1,708	674	1,880	1,801	Longevity	1,903	1,747	1,747
22,376	8,348	23,544	23,950	Retirement Fund	21,726	21,630	21,630
85	33	107	107	Uniforms	107	98	98
				Other Services and Charges:			
599	-	8,000	10,000	Traffic & Street Signs	35,000	35,000	35,000
44,507	13,424	45,000	50,000	Traffic Signal Maintenance	50,000	50,000	50,000
8,008	9,444	10,000	10,000	Pavement Markings	30,000	20,000	20,000
14,183	4,780	12,000	12,000	Equipment Rental	12,000	12,000	12,000
<u>\$ 149,177</u>	<u>\$ 56,634</u>	<u>\$ 155,705</u>	<u>\$ 169,245</u>	Total Traffic Services	<u>\$ 212,958</u>	<u>\$ 202,388</u>	<u>\$ 202,388</u>
9,782	3,324	6,647	6,647	Supervisory wage & benefit allocation	7,614	7,614	7,614
<u>\$ 158,959</u>	<u>\$ 59,958</u>	<u>\$ 162,352</u>	<u>\$ 175,892</u>	Net Traffic Services	<u>\$ 220,572</u>	<u>\$ 210,002</u>	<u>\$ 210,002</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS SNOW AND ICE CONTROL:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 5,495	\$ -	\$ 30,707	\$ 36,893	Permanent Employees	\$ 34,234	\$ 34,234	\$ 34,234
2,833	430	23,453	23,453	Overtime	24,837	19,830	19,830
				Employee Benefits:			
707	357	4,612	4,828	Social Security	4,727	4,769	4,769
2,268	75	9,207	10,306	Employee Insurance	9,634	9,615	9,615
3,344	1,872	24,121	24,915	Retiree Health Insurance	26,261	25,752	25,752
197	-	1,893	1,942	Longevity	1,917	2,939	2,939
2,240	803	41,818	41,070	Retirement Fund	36,682	36,385	36,385
10	-	107	115	Uniforms	108	165	165
17,760	96	90,000	90,000	Repairs & Maintenance Supplies	200,000	135,000	135,000
				Other Services and Charges:			
-	-	10,000	10,000	Contractual Services	20,000	-	-
13,144	147	60,000	60,000	Equipment Rental	60,000	60,000	60,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 50,498</u>	<u>\$ 6,280</u>	<u>\$ 298,418</u>	<u>\$ 306,022</u>	Total Snow & Ice Control	<u>\$ 420,900</u>	<u>\$ 331,189</u>	<u>\$ 331,189</u>
2,049	6,167	12,334	12,334	Supervisory wage & benefit allocation	9,954	9,954	9,954
<u>\$ 52,547</u>	<u>\$ 12,447</u>	<u>\$ 310,752</u>	<u>\$ 318,356</u>	Net Snow & Ice Control	<u>\$ 430,854</u>	<u>\$ 341,143</u>	<u>\$ 341,143</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ADMINISTRATION:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 88,129	\$ 41,159	\$ 83,448	\$ 83,932	Supervision	\$ 84,259	\$ 84,259	\$ 84,259
37,246	20,584	41,333	40,750	Clerical	43,309	43,309	43,309
10,938	2,054	6,000	10,000	Temporary/Co-op	10,000	10,000	10,000
243	-	500	500	Overtime - Clerical	500	500	500
				Employee Benefits:			
10,728	5,192	10,356	10,750	Social Security	10,974	10,974	10,974
39,241	18,414	36,480	38,006	Employee Insurance	28,499	28,499	28,499
28,886	16,328	32,224	30,506	Retiree Health Insurance	33,067	33,067	33,067
2,735	3,520	3,520	3,532	Longevity	3,543	3,543	3,543
39,895	22,384	44,177	43,226	Retirement Fund	44,726	44,726	44,726
				Other Services and Charges:			
40,629	18,930	37,860	37,860	Transfer to Water System/Engineering services	35,196	35,196	35,196
128,453	113,950	227,900	227,900	Administrative Expense	234,800	234,800	234,800
<u>\$ 427,123</u>	<u>\$ 262,515</u>	<u>\$ 523,798</u>	<u>\$ 526,962</u>	Total Administration	<u>\$ 528,873</u>	<u>\$ 528,873</u>	<u>\$ 528,873</u>
<u>(168,533)</u>	<u>(85,652)</u>	<u>(171,303)</u>	<u>(171,303)</u>	Supervisory wage & benefit allocation	<u>(174,623)</u>	<u>(174,623)</u>	<u>(174,623)</u>
<u>\$ 258,590</u>	<u>\$ 176,863</u>	<u>\$ 352,495</u>	<u>\$ 355,659</u>	Net Administration	<u>\$ 354,250</u>	<u>\$ 354,250</u>	<u>\$ 354,250</u>
				Summary of Operating Costs:			
\$ 1,980,481	\$ 833,811	\$ 2,014,592	\$ 2,189,802	Routine Maintenance	\$ 2,218,752	\$ 1,987,839	\$ 1,987,839
158,959	59,958	162,352	175,892	Traffic Services	220,572	210,002	210,002
52,547	12,447	310,752	318,356	Snow and Ice Control	430,854	341,143	341,143
258,590	176,863	352,495	355,659	Administration	354,250	354,250	354,250
<u>\$ 2,450,577</u>	<u>\$ 1,083,079</u>	<u>\$ 2,840,191</u>	<u>\$ 3,039,709</u>	Total Operating Costs	<u>\$ 3,224,428</u>	<u>\$ 2,893,234</u>	<u>\$ 2,893,234</u>

LIBRARY

The Library Special Revenue Fund accounts for the receipt of specific property taxes, State Aid, user fees and special grants that are used to provide library materials and services at the Warren Public Library. Fines for overdue materials and penal fines collected on state code violations also provide some revenue to operate the library.

In August 2010, the residents of Warren overwhelmingly approved a millage increase of .85 for the next twenty years. This revenue will allow each of the four branches to remain open, maintain adequate staffing levels, and provide substantial funding to increase collections and to bring each branch to a state of the art facility.

The Warren Public Library is a member of the Suburban Library Cooperative and participates in the Michigan eLibrary (MeL). Participation in this collaborative provides Warren residents inter-loan privileges from library collections throughout the state. The Warren Public Library is also a member of the MichiCard Library program which is Michigan's statewide library card that can be used by Warren residents to obtain materials from Michigan libraries while traveling throughout the state.

In June 2012, the Warren Public Library launched a new website, warrenlibrary.net. The new website is fully searchable and features direct access to our public access catalog, as well as links to databases and a variety of social networks. The website features posts that highlight new books, current and upcoming events. It is also "responsive" and will automatically adjust dimensions depending on what type of device (computer, tablet, smartphone) is being used to view it.

The Library also upgraded its online public access catalog, switching from eLibrary to Enterprise. Enterprise is the next-generation online public access catalog from SirsiDynix. Enterprise includes several features to help patrons, including the ability to text message title information, like items on Facebook, create lists, as well as easily see library holdings for items throughout the Suburban Library Cooperative.

Warren patrons with a library card can access the virtual library at warrenlibrary.net 24/7 from their home computers or other electronic devices to review their account, renew and request items, download eBooks and audiobooks, conduct database searches on genealogy, auto repair, consumer reports, business information and much more. The combined Warren libraries have a collection of 294,709 books, 17,609 electronic books, auto repair and international language collections, periodicals, DVDs, music CDs, sheet music, books on tape and CD, CD-ROMs and videogame software.

A brief review of 2012 indicates that the Warren Public Library provided a combined total of 256 programs for children, teens and adults which were enjoyed by 6,447 patrons. The Library launched a successful Interview the Author series which highlighted Michigan authors on TV Warren. Computer classes were attended by 164 senior citizens. Summer Reading Club participation exceeded last year's count by 57%. The reference librarians fielded 47,285 reference transactions and the combined total circulation of materials was 855,235 items.

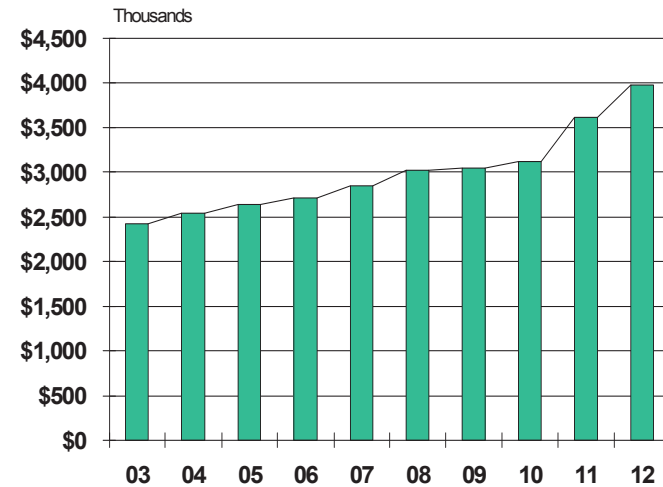
LIBRARY

Fiscal 2014 Performance Objectives

1. To provide the best selection of recent publications of books, periodicals, talking books, electronic books, music CD's, DVD's, e-books and other materials.
2. To provide residents with the best reference service that the Library can offer through hard copy, on-line databases, e-books and the internet.
3. To provide quality educational and recreational programs for children and adults to enhance quality of life.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Annual library attendance	342,297	410,100	375,000	400,000
Annual circulation of materials	855,235	630,000	800,000	825,000
Reference information requests	47,285	65,000	55,000	65,000
Total registered borrowers	53,754	74,500	57,000	75,000
Items loaned to other libraries	74,359	73,000	74,000	75,000
Items received from other libraries	52,593	80,000	55,000	65,000
Total circulation/children's materials	279,921	290,000	295,000	300,000
Materials added to the collection	56,914	50,000	55,000	55,000
Materials deleted from the collection	23,165	17,000	20,000	15,000
Children's story hour attendance	1,432	4,000	1,600	2,000
Computer sessions	127,734	145,000	130,000	135,000
Attendance-Children Programs	3,972	3,500	3,800	4,000
Home Page Hits	331,023	230,000	250,000	300,000
Literacy attendance	3,436	3,200	3,300	3,500
School visits to Library	5	25	20	25
Attendance-Adult Special Programs	1,173	1,200	1,200	1,500

EXPENDITURE HISTORY LIBRARY



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	LIBRARY SPECIAL REVENUE FUND REVENUES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 4,675,644	\$ 2,133,720	\$ 4,268,202	\$ 4,265,987	Property Tax Revenue	\$ 4,132,257	\$ 4,132,257	\$ 4,132,257
74,051	33,768	67,539	67,539	Industrial Facilities Tax	59,514	59,514	59,514
83,656	-	130,000	130,000	Penal Fines	80,000	80,000	80,000
56,013	24,252	50,000	58,000	Over the Counter Fines	55,000	55,000	55,000
2,136	1,204	2,200	2,000	Interest on Investments	2,200	2,200	2,200
60,036	-	50,000	50,000	State Aid	55,000	55,000	55,000
19,904	10,641	19,000	15,000	Copy Machine User Fees	18,000	18,000	18,000
19,581	9,070	18,000	17,000	Lost Book Fees	18,000	18,000	18,000
5,749	2,104	5,000	6,000	Video User Fees	5,500	5,500	5,500
5,911	3,636	6,000	5,000	Non-Resident Internet Fees	5,500	5,500	5,500
5,171	2,427	3,000	2,000	Miscellaneous	2,000	2,000	2,000
-	59,545	59,545	59,545	Fund Balance Appropriated	8,999	-	-
<u>\$ 5,007,852</u>	<u>\$ 2,280,367</u>	<u>\$ 4,678,486</u>	<u>\$ 4,678,071</u>	Total Revenues	<u>\$ 4,441,970</u>	<u>\$ 4,432,971</u>	<u>\$ 4,432,971</u>
				EXPENDITURES:			
\$ 1,454,371	\$ 720,104	\$ 1,471,575	\$ 1,532,568	Personnel Services	\$ 1,604,864	\$ 1,509,996	\$ 1,537,487
1,145,459	578,281	1,129,698	1,257,977	Employee Benefits	1,265,854	1,230,243	1,236,329
43,978	21,970	55,000	60,000	Supplies	59,232	55,000	55,000
934,885	607,203	1,304,308	1,326,280	Other Services and Charges	1,195,450	1,164,450	1,167,950
395,623	185,998	402,015	402,015	Capital Outlay	316,570	311,070	311,070
<u>\$ 3,974,316</u>	<u>\$ 2,113,556</u>	<u>\$ 4,362,596</u>	<u>\$ 4,578,840</u>	Total Expenditures	<u>\$ 4,441,970</u>	<u>\$ 4,270,759</u>	<u>\$ 4,307,836</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ 162,212	\$ 125,135
2,171,879	3,205,415	3,205,415	2,641,481	ESTIMATED FUND BALANCE BEGINNING OF PERIOD(as restated)	3,461,760	3,461,760	3,461,760
(223,000)	(223,000)	(223,000)	(126,000)	RESERVE FOR:	(223,000)	(223,000)	(223,000)
(26,000)	(26,000)	(26,000)	(19,000)	COMPENSATED ABSENCES	(26,000)	(26,000)	(26,000)
				COMPENSATORY TIME			
-	(59,545)	(59,545)	(59,545)	LESS: FUND BALANCE APPROPRIATED	(8,999)	-	-
<u>\$ 2,956,415</u>	<u>\$ 3,063,681</u>	<u>\$ 3,212,760</u>	<u>\$ 2,536,167</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 3,203,761</u>	<u>\$ 3,374,972</u>	<u>\$ 3,337,895</u>

SPECIAL REVENUE FUND PERSONNEL

<u>LIBRARY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Library Director	1	\$ 91,911	1	\$ 91,911	1	\$ 91,911	1	\$ 91,911
Administrative Assistant	-	-	1 (b)	61,063	-	-	-	-
Administrative Specialist - Library	-	-	-	-	-	-	1 (c)	58,000
Branch Library Supervisor	4	73,219	4	73,219	4	73,219	4	73,219
Branch Librarian	5	59,157	5	59,157	5	59,157	5	59,157
Library Technician	7	50,538	7	50,538	7	50,538	6 (c)	50,538
Office Assistant	5	34,279	5	34,279	5	34,279	5	34,279
<u>Permanent Part-time Employees:</u>								
Library Pages		265,532		282,640		255,000		275,000
Assistant Librarians (Substitutes)		55,524		53,676		45,000		45,000
Overtime	—	23,857	—	20,615	—	20,615	—	20,615
Total Personnel	<u>22</u>		<u>23</u>		<u>22</u>		<u>22</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/12.

(b) New position.

(c) Reclassification of Library Technician to Administrative Specialist - Library.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>LIBRARY</u> <u>SPECIAL REVENUE FUND</u> <u>EXPENDITURES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 93,466	\$ 43,834	\$ 86,608	\$ 91,911	Appointed Official	\$ 92,269	\$ 92,269	\$ 92,269
1,054,611	543,701	1,074,454	1,084,088	Permanent Employees	1,144,547	1,085,995	1,093,486
284,333	118,943	275,000	321,056	Permanent Part-time Employees - Pages	336,316	300,000	320,000
12,116	11,357	23,857	23,857	Overtime	20,615	20,615	20,615
9,845	2,269	11,656	11,656	Shift Premium	11,117	11,117	11,117
				Employee Benefits:			
10,800	10,500	10,500	9,200	Education Allowance	8,000	8,400	8,400
111,255	56,466	114,832	121,870	Social Security	127,208	119,858	122,017
215,798	111,329	221,107	232,091	Employee Insurance	263,564	245,084	245,195
324,853	161,409	317,564	350,557	Retiree Health Insurance	307,347	302,332	305,781
31,599	15,671	27,157	30,730	Longevity	28,544	28,177	28,544
451,154	222,906	438,538	513,529	Retirement Fund	531,191	526,392	526,392
43,978	21,970	55,000	60,000	Office Supplies	59,232	55,000	55,000
				Other Services and Charges:			
10,884	4,780	12,000	14,000	Copy Machine Expense	16,000	14,000	14,000
51,465	54,806	120,000	158,380	Contractual Services	158,250	158,250	158,250
159,433	76,406	175,000	175,000	Cooperative Services	210,000	185,000	185,000
28,022	15,036	25,000	25,000	Library Cooperative-Indirect Aid	30,000	30,000	30,000
1,895	640	2,000	2,000	Postage	2,000	2,000	2,000
11,302	2,210	2,210	2,300	Unemployment Costs	2,500	2,500	2,500
21,091	4,579	15,000	15,000	Video Cassettes and Tapes	9,000	9,000	9,000
40,036	12,875	38,500	38,500	Library Circulating Materials	38,000	38,000	38,000
13,349	16,998	16,998	17,000	Periodicals	17,000	17,000	17,000
8,189	4,245	9,000	10,000	Telephone	10,000	10,000	10,000
1,344	228	1,000	1,000	Mileage	2,000	1,500	1,500
1,329	612	2,000	3,000	Auto Expense	1,500	1,500	1,500
-	2,146	2,500	2,000	Training & Workshops	6,000	2,500	6,000
-	-	200	200	Book Binding	100	100	100
189,091	92,297	215,000	215,000	Public Utilities	215,000	215,000	215,000
36,387	74,460	138,000	138,000	Repairs & Maintenance	43,400	43,400	43,400

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>LIBRARY</u> SPECIAL REVENUE FUND EXPENDITURES (Continued):	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Other Services and Charges:			
\$ -	\$ -	\$ 500	\$ 500	Library Commission Dues & Expenses	\$ -	\$ -	\$ -
40,598	20,266	50,000	30,000	Refund of Taxes Paid Under Protest	50,000	50,000	50,000
136,870	108,419	138,000	138,000	Building Authority Bonds, Series 2005	134,000	134,000	134,000
-	-	97,000	97,000	Accumulative Sick Leave	5,000	5,000	5,000
-	-	7,000	7,000	Accumulative Compensatory Time	1,000	1,000	1,000
-	-	5,000	5,000	Estimated Uncollectible Taxes	5,000	5,000	5,000
30,600	15,900	31,800	31,800	Insurance and Bonds	33,100	33,100	33,100
153,000	100,300	200,600	200,600	Administrative Expense	206,600	206,600	206,600
				Capital Outlay:			
97,892	66,673	117,015	117,015	Equipment	35,100	29,600	29,600
297,731	119,325	285,000	285,000	Books	281,470	281,470	281,470
<u>\$ 3,974,316</u>	<u>\$ 2,113,556</u>	<u>\$ 4,362,596</u>	<u>\$ 4,578,840</u>	Total Expenditures	<u>\$ 4,441,970</u>	<u>\$ 4,270,759</u>	<u>\$ 4,307,836</u>

RECREATION

The Recreation Special Revenue Fund accounts for specific property taxes, grants and user fees that are used to operate the Warren Community Center, activities, parks, playgrounds and other facilities. The revenues received in this fund can only be used for recreation purposes.

The City of Warren is gifted with 25 City parks. While the land acreage may not meet the needs of the community, the locations of the 25 parks play a vital role in the community, especially since numerous schools have closed in the past twenty-five years. The total parkland is 325 acres and the department will continue to focus on opportunities to increase parkland whenever feasible.

The Parks and Recreation Department is very fortunate to have the support of the citizens of Warren. The approval of one mill dedicated to the operation and improvement to the Parks and Recreation Department has proven to be a major accomplishment for the City of Warren. The intention of the department is to make continuing improvements in programs, staffing, facilities and parks wherever necessary. The stability of dependable funding will provide flexibility and latitude to make appropriate changes.

The department offers year-round recreation programs, including baseball, ice skating, softball, basketball, volleyball, swimming, arts and crafts, music, theater, dancing, bowling and special events. All of the special events held in the past year have been a huge success with residents.

The department has indoor facilities at Owen Jax Recreation Center, Fitzgerald Recreation Center, Stilwell Manor, City Square and the Warren Community Center. The department also utilizes most middle and elementary schools to provide various year round programs and activities.

The Warren Community Center houses the Parks & Recreation Department, the Miller Branch Library and the Warren Communications Department. The recreation area offers a Family Leisure Pool which has a 150 foot slide, a play structure with a 500 gallon dumping bucket, zero entry, and a lazy river. The Activity Pool offers lap swimming, exercise classes, water aerobics, and open swim. There is a 5,000 square foot fitness center, three gymnasiums, a senior citizen wing, and a deli-café. The center has been very successful and widely used with over 3,900 memberships at this time. We had almost 350,000 visitors to the community center in the past year.

Public transportation demands continue to grow with the older population in Warren. The Parks and Recreation Department has established and provides transportation for numerous older citizens. Funding is primarily secured through the Michigan Department of Transportation, Smart Grants and the Parks and Recreation Special Revenue Fund.

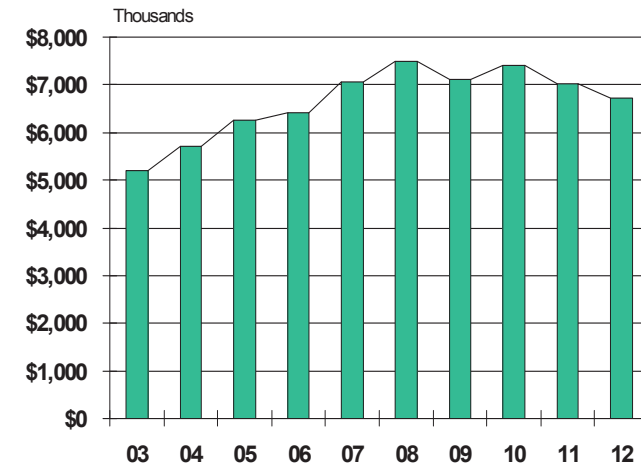
RECREATION

Fiscal 2014 Performance Objectives

1. To increase participation at all Special Events and attain corporate co-sponsorship of all Special Events.
2. To increase senior citizen and handicap transportation service to our community.
3. To continue to develop all City parks and enhance the physical appearance of the parks to increase family usage.
4. To continue to develop teen programs and family activities at all facilities.
5. To continue to remove trees and stumps as needed. Continue with a systematic block-pruning program and handle emergencies that are necessary.
6. To continue to promote membership growth and total usage of the Warren Community Center.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Playground registration	154	200	-	-
Pavilion rentals	460	450	400	425
Bus transportation	18,510	24,200	19,000	19,200
Special event youth participation	25,000	27,000	27,000	27,000
Day camp registration	968	1,700	975	990
Senior special events	4,500	4,200	3,000	3,500
Adult & youth sports registrants	7,000	7,500	7,500	7,500
Adult & youth sports participants	106,500	107,500	107,000	107,250
Senior programs	85,000	85,000	80,000	80,000
Senior sports programs	23,000	23,500	23,000	23,250
Trees removed	345	275	275	275
Trees trimmed	1,000	2,000	2,000	2,000
Trees planted	500	-	50	50
WCC pool attendance	380,000	380,000	380,000	380,000
Swim lesson registration	4,000	4,225	4,225	4,225
Yearly pass registration	3,975	5,000	4,300	5,000
WCC pool rental attendance	8,500	9,500	9,500	9,500

EXPENDITURE HISTORY RECREATION



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31		FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				RECREATION			
				SPECIAL REVENUE FUND			
				REVENUES:			
\$ 3,411,160	\$ 1,555,302	\$ 3,112,577	\$ 3,108,974	Property Tax Revenue	\$ 3,011,514	\$ 3,011,514	\$ 3,011,514
53,967	24,606	49,217	49,217	Industrial Facilities Tax	43,370	43,370	43,370
121,666	-	58,000	58,000	MDOT Grant	58,000	58,000	58,000
241,352	69,577	152,000	152,000	S.M.A.R.T. Community Credit Grant	152,000	152,000	152,000
-	-	142,500	142,500	HUD Grant	-	-	-
-	-	23,598	23,598	Farmers Market Promo Grant	-	-	-
563,919	263,097	560,000	650,000	Recreation Fees	650,000	650,000	650,000
1,405,743	640,647	1,450,000	1,550,000	Warren Community Center Fees	1,550,000	1,550,000	1,550,000
56,013	5,934	55,000	87,500	Downtown Ice Rink Fees	87,500	87,500	87,500
17,013	7,565	17,000	25,000	Senior Transportation	25,000	25,000	25,000
33,091	14,756	32,000	40,000	Special Events	40,000	40,000	40,000
61,316	38,256	65,000	100,000	Sponsored Events	85,000	85,000	85,000
658	472	1,000	1,000	Bingo Fees	1,000	1,000	1,000
600	400	1,000	1,000	Forestry - Tree Planting	1,000	1,000	1,000
1,876	766	1,500	2,000	Interest on Investments	1,500	1,500	1,500
73,440	36,720	73,440	73,400	Lease Proceeds	73,400	73,400	73,400
17,974	-	-	-	Sale of Equipment	-	-	-
57,070	37,989	52,000	52,000	Miscellaneous	52,000	52,000	52,000
851,928	222,777	222,777	222,777	Fund Balance Appropriated	528,906	228,689	228,689
<u>\$ 6,968,786</u>	<u>\$ 2,918,864</u>	<u>\$ 6,068,609</u>	<u>\$ 6,338,966</u>	Total Revenues	<u>\$ 6,360,190</u>	<u>\$ 6,059,973</u>	<u>\$ 6,059,973</u>
				EXPENDITURES:			
\$ 2,691,337	\$ 1,027,957	\$ 2,174,738	\$ 2,239,250	Personnel Services	\$ 2,249,391	\$ 2,212,306	\$ 2,212,306
1,394,564	460,857	991,020	1,177,018	Employee Benefits	1,263,699	1,158,567	1,158,567
188,022	100,503	199,800	199,900	Supplies	195,000	180,000	180,000
2,442,475	1,437,802	2,532,686	2,551,000	Other Services and Charges	2,557,100	2,481,100	2,481,100
888	13,404	171,828	171,798	Capital Outlay	95,000	28,000	28,000
<u>\$ 6,717,286</u>	<u>\$ 3,040,523</u>	<u>\$ 6,070,072</u>	<u>\$ 6,338,966</u>	Total Expenditures	<u>\$ 6,360,190</u>	<u>\$ 6,059,973</u>	<u>\$ 6,059,973</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 251,500	\$ (121,659)	\$ (1,463)	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
2,625,157	2,024,729	2,024,729	1,762,721	BEGINNING OF PERIOD(as restated)	1,800,489	1,800,489	1,800,489
				RESERVE FOR:			
(95,343)	(95,343)	(95,343)	(128,330)	COMPENSATED ABSENCES	(95,343)	(95,343)	(95,343)
(27,804)	(27,804)	(27,804)	(26,804)	COMPENSATORY TIME	(27,804)	(27,804)	(27,804)
				LESS: FUND BALANCE			
(851,928)	(222,777)	(222,777)	(222,777)	APPROPRIATED	(528,906)	(228,689)	(228,689)
<u>\$ 1,901,582</u>	<u>\$ 1,557,146</u>	<u>\$ 1,677,342</u>	<u>\$ 1,384,810</u>	ESTIMATED FUND BALANCE	<u>\$ 1,148,436</u>	<u>\$ 1,448,653</u>	<u>\$ 1,448,653</u>
				(DEFICIT) END OF PERIOD			

SPECIAL REVENUE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>PARKS AND RECREATION</u>								
Parks and Recreation Director	1	\$ 98,438	1	\$ 98,438	1	\$ 98,438	1	\$ 98,438
Superintendent of Facilities & Operations	2	74,064	2	74,064	2	74,064	2	74,064
Program Supervisor	3	64,485	3	64,485	3	64,485	3	64,485
Aquatics Supervisor	1	64,485	1	64,485	1	64,485	1	64,485
Account Specialist	1	49,816	1	49,816	1	49,816	1	49,816
Seasonal Employees		1,200,000		1,200,000		1,200,000		1,200,000
Overtime - Supervision		4,795		5,291		5,291		5,291
<u>MAINTENANCE</u>								
Facility Maintenance Technician	-	-	1 (c)	30.50/hr.	1 (c)	30.50/hr.	1 (c)	30.50/hr.
Facility Maintenance Specialist	1	28.34/hr.	- (c)	-	- (c)	-	- (c)	-
General Maintenance Specialist	3	26.88/hr.	3	26.88/hr.	3	26.88/hr.	3	26.88/hr.
General Laborer	1	17.76/hr.	1	17.76/hr.	- (d)	-	- (d)	-
Seasonal Employees - Maintenance		35,000		50,000		50,000		50,000
Overtime - Maintenance	—	41,515	—	28,462	—	28,462	—	28,462
Total Personnel	<u>13</u>		<u>13</u>		<u>12</u>		<u>12</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expired 6/30/12.

(c) Reclassification of Facility Maintenance Specialist to Facility Maintenance Technician.

(d) Position deleted.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND EXPENDITURES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 103,360	\$ 48,840	\$ 98,438	\$ 98,438	Appointed Official	\$ 98,822	\$ 98,822	\$ 98,822
477,088	226,188	455,884	455,884	Permanent Employees - Supervision	457,660	457,660	457,660
428,188	61,298	194,106	263,618	Permanent Employees - Maintenance	269,156	232,071	232,071
				Seasonal Employees:			
				Maintenance	50,000	50,000	50,000
26,239	30,053	50,000	35,000	Recreation	1,200,000	1,200,000	1,200,000
1,463,700	582,857	1,200,000	1,200,000	Overtime - Supervision	5,291	5,291	5,291
7,794	3,340	4,795	4,795	Overtime - Maintenance	28,462	28,462	28,462
36,198	15,636	41,515	41,515	Employee Benefits:			
				Education Allowance	4,150	4,150	4,150
5,667	4,150	4,150	4,550	Social Security	166,666	163,792	163,792
179,612	67,751	151,296	166,287	Employee Insurance	272,272	253,963	253,963
322,979	103,343	217,088	255,128	Retiree Health Insurance	387,767	371,798	371,798
402,823	152,138	334,137	364,251	Longevity	36,989	36,989	36,989
55,894	20,510	36,071	41,824	Retirement Fund	380,422	312,632	312,632
412,508	106,537	234,118	329,677	Uniforms	1,140	950	950
-	439	1,140	1,140	Supplies:			
				Office Supplies	9,000	9,000	9,000
8,123	4,408	9,000	9,000	Bingo Operating Supplies	400	400	400
150	150	500	500	Operating Supplies	8,500	8,500	8,500
8,239	5,941	8,500	8,500	Playground & Athletic Supplies	55,000	50,000	50,000
60,442	26,679	55,000	55,000	Repair & Maintenance Supplies	120,000	110,000	110,000
111,068	62,333	125,000	125,000	Other Services and Charges:			
				Contractual Services	390,000	390,000	390,000
379,546	205,889	390,000	390,000	Postage	5,000	5,000	5,000
4,337	1,308	5,500	6,500	Unemployment Costs	11,600	11,600	11,600
15,698	22,886	22,886	22,900	Building Maintenance	38,000	38,000	38,000
44,556	24,312	38,000	38,000	Tree Maintenance	275,000	225,000	225,000
305,934	195,150	225,000	225,000	Telephone	25,000	25,000	25,000
22,119	9,322	25,000	30,000				

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND EXPENDITURES (Continued): Other Services and Charges:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 48,523	\$ 21,354	\$ 45,000	\$ 55,000	Vehicle Maintenance Expense	\$ 55,000	\$ 45,000	\$ 45,000
52,272	18,138	55,000	55,000	Marketing and Promotions	55,000	45,000	45,000
105,600	54,950	109,900	109,900	Insurance and Bonds	114,300	114,300	114,300
492,776	250,853	580,000	580,000	Public Utilities	580,000	580,000	580,000
1,988	-	2,000	2,000	Conferences and Workshops	2,000	2,000	2,000
13,424	1,161	8,500	8,500	Rentals & Janitorial Service	8,500	8,500	8,500
56,510	29,145	55,000	55,000	Special Events	55,000	55,000	55,000
50,926	23,174	60,000	60,000	Sponsored Events	60,000	60,000	60,000
4,064	6,332	8,500	8,500	Downtown Ice Rink Expense	8,500	8,500	8,500
41,293	15,628	40,000	40,000	Refund of Taxes Paid Under Protest	40,000	40,000	40,000
30,837	1,679	31,000	31,000	2005 Capital Equipment Loan Payment	31,000	31,000	31,000
592,935	468,903	597,000	597,000	Building Authority Bonds, Series 2005	581,000	581,000	581,000
-	-	24,000	24,000	Accumulative Sick Leave	5,000	-	-
-	-	1,000	1,000	Accumulative Compensatory Time	1,000	-	-
-	-	15,000	15,000	Estimated Uncollectible Taxes	15,000	15,000	15,000
100,400	52,200	104,400	104,400	Administrative Expense	107,400	107,400	107,400
				Capital Outlay:			
-	-	-	-	Capital Improvements	20,000	10,000	10,000
-	-	-	-	Equipment - Vehicle	70,000	15,000	15,000
741	-	1,700	1,700	Equipment - Maintenance	1,000	1,000	1,000
147	4,030	4,030	4,000	Equipment - Office	4,000	2,000	2,000
-	9,374	142,500	142,500	HUD Grant Expense	-	-	-
-	-	23,598	23,598	Farmers Market Promo Grant Expense	-	-	-
<u>\$ 6,474,698</u>	<u>\$ 2,938,379</u>	<u>\$ 5,835,252</u>	<u>\$ 6,090,605</u>	Total Expenditures	<u>\$ 6,109,997</u>	<u>\$ 5,809,780</u>	<u>\$ 5,809,780</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND TRANSPORTATION EXPENDITURES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 148,770	\$ 59,745	\$ 130,000	\$ 140,000	Seasonal Employees	\$ 140,000	\$ 140,000	\$ 140,000
				Employee Benefits:			
11,381	4,571	9,945	10,850	Social Security	10,850	10,850	10,850
3,700	1,418	3,075	3,311	Employee Insurance	3,443	3,443	3,443
				Supplies:			
-	492	1,000	1,100	Office Supplies	1,200	1,200	1,200
-	500	800	800	Operating Supplies	900	900	900
				Other Services and Charges:			
7,545	1,583	5,000	5,000	Contractual Services	5,000	5,000	5,000
-	-	150	150	Postage	150	150	150
156	-	-	-	Building Maintenance	2,000	2,000	2,000
507	261	700	2,000	Telephone	1,000	1,000	1,000
43,641	21,558	46,000	46,000	Vehicle Maintenance Expense	46,000	46,000	46,000
-	-	250	250	Printing and Publishing	250	250	250
11,391	5,031	14,000	15,000	Public Utilities	15,000	15,000	15,000
-	-	300	300	Conferences and Workshops	300	300	300
13,100	6,800	13,600	13,600	Insurance and Bonds	14,100	14,100	14,100
2,397	185	10,000	10,000	Bus Rental	10,000	10,000	10,000
<u>\$ 242,588</u>	<u>\$ 102,144</u>	<u>\$ 234,820</u>	<u>\$ 248,361</u>	Total Expenditures	<u>\$ 250,193</u>	<u>\$ 250,193</u>	<u>\$ 250,193</u>

COMMUNICATIONS SPECIAL REVENUE FUND

The Communications Special Revenue Fund was established to account for fees received under provisions of the cable television franchise agreements. This Special Revenue Fund has been established to assure that a thorough cable television based infrastructure is maintained throughout the life of the franchises to serve the City of Warren public, education and government. The Warren Communications Department operates from franchise fees received from Comcast Cablevision, Wide Open West and AT&T, and revenue has been improving in the past three years. The industry with the new technology is bundling services whereby cable television, internet and telephone are being intermingled. This department believes this technique by the industry is in response to changing technology, as well as a methodology to prevail throughout tough economic times.

The Communications Director is responsible for coordinating the City's overall communication needs. Citizen complaints and concern resolution are a top priority. In order to support the most qualitative service, the Communications Department works in tandem with the Legal Department to address the franchising process.

In cooperation with the Administration, Mayor, and City Council, the Communications Department has been retooling and improving the day-to-day processes to enable the 'Collaborative Initiative' to prevail within the department for the City of Warren. Simple application for development is the host rental of this facility and talent-base services to outside venues. Queries have been received from outside sources, such as sporting organizations, college and university settings, municipalities, medical clinics and small businesses, county governments, location scouts and production designers from film production companies.

To support the City of Warren's Mayoral response plan to address State of Michigan Revenue Recovery requirements the Communications Department has proposed a plan to which will enhance its revenue stream, while enabling the City to provide leadership throughout Macomb County to support municipal services and offer an alternative revenue stream within the Communications Department. The proposal is entitled "Proposal to Support the City of Warren's Shared Services Compliance Report".

The Communication Department is a team of professional multi-media staff which generates, covers and maintains government and community access cable television programming. This includes coverage of City events 365 days a year, weekly production of TV Warren News, enabling 24/7 snow alert scrolls, bulletin board community notices, development, maintenance and design of the City web sites (www.cityofwarren.org, and www.filmwarren.org) in tandem with other city departments, such as Information Systems, Public Services through CitiStat, Mayoral through Neighborhood Services, Economic Development and Downtown Development Authority. Community channels provide programming about community events, local sports, entertainment and unique stories about residents in the City.

Because it provides a complete spectrum of media options of qualitative, state-of-the-art production practices, the Communications Department is respected throughout Macomb County and the State of Michigan. The dedication by TV Warren's production team to City of Warren residents is further reinforced by its interaction and welcoming of service groups and citizens throughout the community.

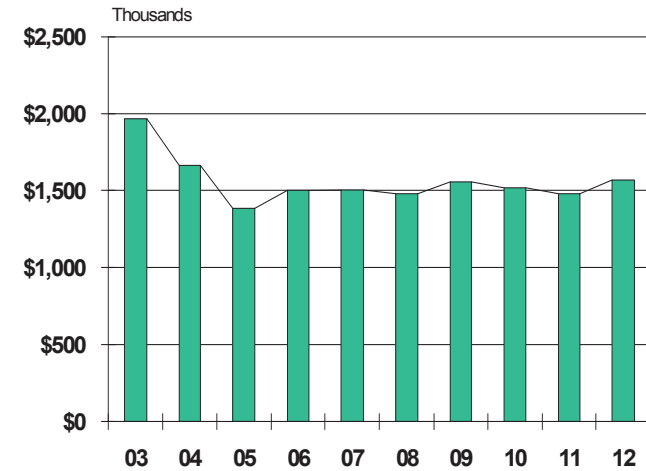
COMMUNICATIONS SPECIAL REVENUE FUND

Fiscal 2014 Performance Objectives

1. To provide oversight of CATV franchise agreements and renewal process for Wide Open West, Comcast and AT&T.
2. To seek replacement of channels playout system, new scala bulletin board, and water damaged edit bay.
3. To seek cost to replace analog 8 studio and truck cameras with digital HSDA cameras through PEG or Humanities Grant or Comm. Savings.
4. To continue to interface with film and commercial coverage.
5. To open the revenue stream to expand services of collaboration.
6. To perform outreach through TV, Web, journalism and radio using new technologies such as skype.
7. To continue to encourage the film industry to flourish in Warren.
8. To produce new programs and encourage creative use of studio facilities.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
City Council meetings	24	24	24	24
Zoning Board of Appeals/Planning meetings	33	34	34	37
Press conferences	6	6	3	3
Department Multi-media applications	945	1,000	1,000	1,000
Parks & Recreation Youth programming	12	12	12	13
Senior Citizen programs	6	12	12	55
Sporting event coverage & Sports line	94	94	94	60
Festivals & Community Events	22	30	30	10
Election shows	8	6	6	3
City Department programming	22	30	30	24
Business shows	8	24	24	25
Concerts	6	12	12	39
Auditorium plays	6	6	6	6
Auditorium performances & rehearsals	130	130	130	116
Family Entertainment & Health series	47	50	50	50
TV Warren Weekly News	50	50	50	53
City calendar	1	1	1	1
Newsbeat City News Magazine	4	4	4	4
Community Bulletin board postings	1,504	1,505	1,505	1,505
24/7 Snow alerts	6	4	4	4
Other City meetings	52	52	52	52
Community events web site postings	1,825	2,500	2,500	2,500
Police, Court & Judicial programming	14	18	18	17
Public Service Announcements	52	52	52	54
Films, Commercials, TV Show Tapings	3	6	6	2
School Board meetings	53	53	44	-

EXPENDITURE HISTORY COMMUNICATIONS



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	COMMUNICATIONS SPECIAL REVENUE FUND REVENUES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 1,841,166	\$ 475,101	\$ 1,750,000	\$ 1,650,000	Cable TV Franchise Fees	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000
1,862	868	1,800	2,000	Interest on Investments	1,800	1,800	1,800
19,440	9,720	19,440	19,440	Lease Proceeds	19,440	19,440	19,440
19,128	-	-	-	PEG Grant	-	-	-
2,044	663	1,000	1,000	Miscellaneous	1,000	1,000	1,000
147,529	175,686	175,686	175,686	Fund Balance Appropriated	-	-	-
<u>\$ 2,031,169</u>	<u>\$ 662,038</u>	<u>\$ 1,947,926</u>	<u>\$ 1,848,126</u>	Total Revenues	<u>\$ 1,872,240</u>	<u>\$ 1,872,240</u>	<u>\$ 1,872,240</u>
				EXPENDITURES:			
\$ 654,243	\$ 286,266	\$ 614,849	\$ 670,804	Personnel Services	\$ 663,779	\$ 663,779	\$ 663,779
192,424	93,662	199,328	222,534	Employee Benefits	288,147	288,147	288,147
16,971	7,028	22,000	32,000	Supplies	27,500	27,500	27,500
684,424	466,305	802,102	821,404	Other Services and Charges	837,211	837,211	838,211
19,128	75,017	101,384	101,384	Capital Outlay	24,592	27,092	27,092
<u>\$ 1,567,190</u>	<u>\$ 928,278</u>	<u>\$ 1,739,663</u>	<u>\$ 1,848,126</u>	Total Expenditures	<u>\$ 1,841,229</u>	<u>\$ 1,843,729</u>	<u>\$ 1,844,729</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ 31,011	\$ 28,511	\$ 27,511
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	2,844,811	2,844,811	2,844,811
				RESERVE FOR:			
(21,910)	(21,910)	(21,910)	(27,185)	COMPENSATED ABSENCES	(21,910)	(21,910)	(21,910)
(5,000)	(5,000)	(5,000)	-	COMPENSATORY TIME	(5,000)	(5,000)	(5,000)
				LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>(147,529)</u>	<u>(175,686)</u>	<u>(175,686)</u>	<u>(175,686)</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 2,848,912</u>	<u>\$ 2,846,412</u>	<u>\$ 2,845,412</u>

SPECIAL REVENUE FUND PERSONNEL

<u>COMMUNICATIONS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Communications Director	1	\$ 77,406	1	\$ 77,406	1	\$ 77,406	1	\$ 77,406
Communications Specialist	1	63,156	1	63,156	1	63,156	1	63,156
Communications Specialist Broadcast Engineer	1	63,156	- (c)	-	- (c)	-	- (c)	-
Media Specialist 1	1	56,866	1	56,866	1	56,866	1	56,866
Communications Specialist 1	1	50,220	1	50,220	1	50,220	1	50,220
Office Assistant	-	-	1 (c)	34,279	1 (c)	34,279	1 (c)	34,279
Part-time Employees		350,000		375,000		375,000		375,000
Overtime	—	10,000	—	10,000	—	10,000	—	10,000
Total Personnel	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 412 Units 35 and 59 contracts that expired 6/30/12.

(c) Reclassification of Communications Specialist Broadcast Engineer to Office Assistant.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	COMMUNICATIONS SPECIAL REVENUE FUND EXPENDITURES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 258,660	\$ 127,646	\$ 266,849	\$ 310,804	Personnel Services:	\$ 278,779	\$ 278,779	\$ 278,779
393,523	158,620	340,000	350,000	Permanent Employees	375,000	375,000	375,000
2,060	-	8,000	10,000	Part-time Employees	10,000	10,000	10,000
				Overtime			
2,250	2,250	2,250	2,250	Employee Benefits:	2,250	2,250	2,250
50,712	22,190	47,740	52,757	Education Allowance	52,333	52,333	52,333
30,601	15,141	30,025	45,427	Social Security	34,655	34,655	34,655
70,397	36,795	79,282	77,476	Employee Insurance	83,271	83,271	83,271
7,683	2,275	7,683	7,684	Retiree Health Insurance	9,233	9,233	9,233
30,781	15,011	32,348	36,940	Longevity	106,405	106,405	106,405
				Retirement Fund			
2,343	1,698	3,000	3,000	Supplies:	3,500	3,500	3,500
10,297	5,330	15,000	25,000	Office	20,000	20,000	20,000
4,331	-	4,000	4,000	Operating	4,000	4,000	4,000
				Tapes/DVD's			
51,800	16,067	27,000	27,000	Other Services and Charges:	27,000	27,000	27,000
44,596	29,227	50,000	55,000	Contractual Services	55,000	55,000	55,000
16,673	2,810	2,810	2,900	Postage	1,671	1,671	1,671
2,147	1,110	2,300	2,300	Unemployment Costs	2,300	2,300	2,300
-	178	300	100	Telephone	200	200	200
2,857	1,097	2,300	3,500	Mileage	5,000	5,000	5,000
106	-	400	400	Vehicle Maintenance	300	300	300
25,709	9,018	40,000	54,404	Conferences & Workshops	50,000	50,000	50,000
-	-	-	-	Community Promotions	10,000	10,000	10,000
105,960	51,580	115,000	115,000	Equipment Insurance	115,000	115,000	115,000
205	130	800	800	Public Utilities	600	600	600
2,846	431	3,000	3,000	Memberships & Dues	3,000	3,000	3,000
1,344	1,439	2,000	2,000	Sets and Design	2,000	2,000	2,000
24,758	23,762	23,762	26,000	Web site	26,000	26,000	26,000
2,040	-	2,000	2,000	City Calendar	2,040	2,040	2,040
59,573	61,430	61,430	58,000	Music Library	62,000	62,000	62,000
1,372	1,433	2,000	2,000	City Newsletter	6,000	6,000	7,000
6,307	1,828	3,500	3,500	Software & Contractual Service	3,500	3,500	3,500
36,805	2,004	37,000	37,000	Auditorium Expense	37,000	37,000	37,000
-	-	1,000	1,000	2005 Capital Equipment Loan Payment	1,000	1,000	1,000
-	-	5,000	5,000	Accumulative Sick Leave	5,000	5,000	5,000
116,500	118,250	236,500	236,500	Accumulative Compensatory Time	243,600	243,600	243,600
182,826	144,511	184,000	184,000	Administrative Expense	179,000	179,000	179,000
				Building Authority Bonds, Series 2005			
				Capital Outlay:			
-	25,503	49,694	49,694	Equipment - Cable TV	24,592	27,092	27,092
-	49,514	50,000	50,000	Production Equipment	-	-	-
19,128	-	1,690	1,690	PEG Grant Expense	-	-	-
<u>\$ 1,567,190</u>	<u>\$ 928,278</u>	<u>\$ 1,739,663</u>	<u>\$ 1,848,126</u>	Total Expenditures	<u>\$ 1,841,229</u>	<u>\$ 1,843,729</u>	<u>\$ 1,844,729</u>

SANITATION

The Sanitation Special Revenue Fund accounts for specific property taxes that are used to operate the Sanitation Division.

The Sanitation Division is responsible for picking up refuse, recyclables, compost and appliances in a prompt, reliable, and efficient manner from approximately 56,000 homes per week, which equates to over seven million individual pick-up stops annually. In addition, the Division provides a curbside recycle program for 44 schools, 16 churches and 26 miscellaneous buildings including all City libraries, fire stations, senior centers and many other City buildings. In conjunction with other departments, this Division participates in all blight "sweep" clean-ups and other special projects. Sanitation has one "Hazardous Waste Drop Off Day" per year that generated over 42,551 pounds of hazardous waste last year.

The Sanitation Division is also responsible for operating and maintaining the Recycling Center, which provides additional recycling options to the community. The recycling center now recycles all electronics, including computers, styrofoam and cell phones. In addition to picking up all appliances, metal, and concrete at the curb, this Division also recovers Freon from refrigerators and freezers.

The Division is also responsible for the general maintenance of the building, offices, and grounds of the sanitation complex, and includes regular inspections of the Transfer Station to insure it is kept in good repair and operating condition. These inspections have expanded in scope over the last few years to include overseeing major renovations and coordinating downtimes to insure no breaks in service to residents.

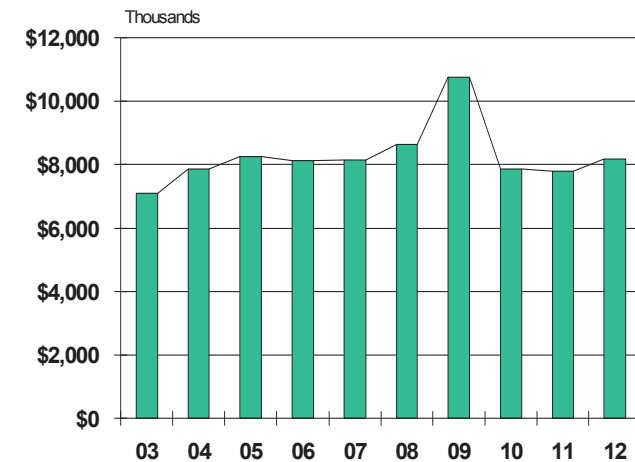
SANITATION

Fiscal 2014 Performance Objectives

1. To continue to reduce complaints of residents.
2. To increase homeowner awareness of the recycling and compost programs.
3. To correlate a fine system for habitual violations of the Sanitation Ordinance.
4. To increase the number of schools and churches involved in the recycling program.
5. To expand participation in the hazardous waste drop off day.
6. To institute a system where Sanitation would provide a roll-off container for landlords (for a fee) as tenants move in/out of rental properties.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Collection points (per week)	56,000	56,000	56,000	56,000
Tonnage refuse landfilled	45,391	50,000	50,000	50,000
Citizen complaints received	1,352	1,400	1,400	1,300
Number of refuse collection routes	12	12	12	12
Curbside recycling collected	5,169 tons	6,000 tons	6,000 tons	6,000 tons
Number of recycle routes	6	5	6	6
Curbside compost collected	13,245 tons	14,000 tons	14,000 tons	14,000 tons
Number of compost routes	7	7	7	7
Tonnage recycle drop-off center	585	600	600	600
Car batteries dropped off	256	200	200	200
Non ferrous metal dropped off	3 tons	10 tons	10 tons	10 tons
Cardboard collected/dropped off	80 tons	70 tons	70 tons	70 tons
White goods/scrap metal	101 tons	150 tons	100 tons	100 tons
Newspaper	75 tons	80 tons	80 tons	80 tons
Computers/electronics	9 tons	60 tons	60 tons	60 tons
Plastic	34 tons	30 tons	30 tons	30 tons </td
Styrofoam	80 bags	80 bags	80 bags	80 bags
Concrete dropped off	283 tons	250 tons	250 tons	250 tons
Motor oil dropped off	8,950 gal.	9,500 gal.	9,500 gal.	9,500 gal.
Antifreeze dropped off	550 gal.	700 gal.	700 gal.	700 gal.

EXPENDITURE HISTORY SANITATION



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>SANITATION</u> <u>SPECIAL REVENUE FUND</u> <u>REVENUES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 5,749,362	\$ 4,076,607	\$ 8,157,147	\$ 8,150,450	Property Tax Revenue	\$ 7,894,950	\$ 7,894,950	\$ 7,894,950
90,912	64,512	129,024	129,028	Industrial Facilities Tax	113,697	113,697	113,697
1,838	562	1,000	1,000	Interest on Investments	1,000	1,000	1,000
39,600	9,900	19,800	39,600	Lease Proceeds	39,600	39,600	39,600
9,530	-	-	-	Sale of Equipment	-	-	-
20,138	12,523	20,000	20,000	Miscellaneous Revenue	20,000	20,000	20,000
26,380	901	901	28,000	Transfer Station Royalties	50,000	50,000	50,000
189,817	70,817	150,000	150,000	Recycling Revenue	170,000	170,000	170,000
<u>2,098,996</u>	<u>-</u>	<u>-</u>	<u>-</u>	Fund Balance Appropriated	<u>1,210,705</u>	<u>1,038,263</u>	<u>1,038,263</u>
<u>\$ 8,226,573</u>	<u>\$ 4,235,822</u>	<u>\$ 8,477,872</u>	<u>\$ 8,518,078</u>	Total Revenues	<u>\$ 9,499,952</u>	<u>\$ 9,327,510</u>	<u>\$ 9,327,510</u>
				<u>EXPENDITURES:</u>			
\$ 2,541,507	\$ 1,209,301	\$ 2,541,498	\$ 2,600,840	Personnel Services	\$ 2,725,736	\$ 2,661,633	\$ 2,661,633
2,026,884	943,092	2,036,327	2,304,024	Employee Benefits	2,650,816	2,605,977	2,605,977
484,811	299,660	572,000	472,000	Supplies	536,000	536,000	536,000
2,684,569	1,309,781	2,811,392	2,870,900	Other Services and Charges	2,922,400	2,922,400	2,922,400
<u>434,401</u>	<u>-</u>	<u>-</u>	<u>-</u>	Capital Outlay	<u>665,000</u>	<u>601,500</u>	<u>601,500</u>
<u>\$ 8,172,172</u>	<u>\$ 3,761,834</u>	<u>\$ 7,961,217</u>	<u>\$ 8,247,764</u>	Total Expenditures	<u>\$ 9,499,952</u>	<u>\$ 9,327,510</u>	<u>\$ 9,327,510</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 54,401	\$ 473,988	\$ 516,655	\$ 270,314	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
3,180,972	1,136,377	1,136,377	1,153,505	BEGINNING OF PERIOD(as restated)	1,653,032	1,653,032	1,653,032
				RESERVE FOR:			
(69,823)	(69,823)	(69,823)	(104,174)	COMPENSATED ABSENCES	(69,823)	(69,823)	(69,823)
(24,678)	(24,678)	(24,678)	(36,349)	COMPENSATORY TIME	(24,678)	(24,678)	(24,678)
				LESS: FUND BALANCE			
<u>(2,098,996)</u>	<u>-</u>	<u>-</u>	<u>-</u>	APPROPRIATED	<u>(1,210,705)</u>	<u>(1,038,263)</u>	<u>(1,038,263)</u>
				ESTIMATED FUND BALANCE			
<u>\$ 1,041,876</u>	<u>\$ 1,515,864</u>	<u>\$ 1,558,531</u>	<u>\$ 1,283,296</u>	(DEFICIT) END OF PERIOD	<u>\$ 347,826</u>	<u>\$ 520,268</u>	<u>\$ 520,268</u>

SPECIAL REVENUE FUND PERSONNEL

<u>SANITATION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Sanitation Superintendent	1	\$ 90,458	1	\$ 90,458	1	\$ 90,458	1	\$ 90,458
Assistant Superintendent	1	72,684	1	72,684	1	72,684	1	72,684
Administrative Clerk	1	47,611	1	47,611	1	47,611	1	47,611
<u>Rubbish Pick-up:</u>								
Foreman	3	32.17/hr.	3	32.17/hr.	3	32.17/hr.	3	32.17/hr.
Sanitation Operator Technician	1	26.88/hr.	1	26.88/hr.	1	26.88/hr.	1	26.88/hr.
Sanitation Operator Specialist	16	26.18/hr.	16	26.18/hr.	16	26.18/hr.	16	26.18/hr.
<u>Garage:</u>								
Automotive Mechanic Technician	3	30.50/hr.	3	30.50/hr.	3	30.50/hr.	3	30.50/hr.
Temporary Employees - Clerical		25,000		25,000		25,000		25,000
Temporary Employees - Rubbish Collection		800,000		850,000		850,000		850,000
<u>Overtime:</u>								
Rubbish Pick-up		220,000		263,052		220,000		220,000
Mechanics		15,000		36,051		15,000		15,000
Clerical	—	8,000	—	12,088	—	12,088	—	12,088
Total Personnel	<u>26</u>		<u>26</u>		<u>26</u>		<u>26</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/12.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND EXPENDITURES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Personnel Services:			
\$ 167,944	\$ 85,118	\$ 167,317	\$ 163,142	Supervisory	\$ 163,778	\$ 163,778	\$ 163,778
1,134,669	498,052	1,084,866	1,132,516	Permanent Employees - Rubbish Collection	1,136,909	1,136,909	1,136,909
187,604	88,506	187,158	189,571	Permanent Employees - Mechanics	191,061	191,061	191,061
40,241	-	22,157	47,611	Permanent Employees - Clerical	47,797	47,797	47,797
777,650	426,120	800,000	800,000	Temporary Employees - Rubbish Collection	850,000	850,000	850,000
22,325	21,294	40,000	25,000	Temporary Employee - Clerical	25,000	25,000	25,000
198,237	83,529	220,000	220,000	Overtime - Rubbish Collection	263,052	220,000	220,000
8,845	4,865	15,000	15,000	Overtime - Mechanics	36,051	15,000	15,000
3,992	1,817	5,000	8,000	Overtime - Clerical	12,088	12,088	12,088
				Employee Benefits:			
2,400	2,000	2,000	2,400	Education Allowance	2,000	2,000	2,000
199,065	93,649	197,845	207,033	Social Security	216,936	211,969	211,969
562,937	242,619	506,771	532,922	Employee Insurance	542,835	540,182	540,182
597,625	286,046	633,981	702,575	Retiree Health Insurance	789,616	762,013	762,013
62,835	33,058	62,895	68,154	Longevity	71,497	71,497	71,497
599,109	283,535	628,465	786,570	Retirement Fund	1,023,562	1,013,946	1,013,946
2,913	2,185	4,370	4,370	Uniforms	4,370	4,370	4,370
				Supplies:			
13,745	13,209	22,000	22,000	Operating Supplies	36,000	36,000	36,000
471,066	286,451	550,000	450,000	Gasoline & Diesel Oil	500,000	500,000	500,000
				Other Services and Charges:			
3,263	-	5,000	5,000	Notifications	5,000	5,000	5,000
-	-	-	-	Community Recycling & Compost Education	1,000	1,000	1,000
13,536	9,953	13,000	4,300	Contractual Services	4,300	4,300	4,300
				Contractual Services:			
761,369	329,397	800,000	800,000	Rubbish Hauling	800,000	800,000	800,000
223,523	86,554	250,000	280,000	Recycling & Compost Disposal	280,000	280,000	280,000
12,747	19,839	19,839	27,000	Hazardous Waste Collection	27,000	27,000	27,000
8,022	1,613	10,000	15,000	SMDA Closure Costs	15,000	15,000	15,000
111,640	24,798	80,000	150,000	SMDA Legal/Engineering Costs	150,000	150,000	150,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND EXPENDITURES (Continued): Other Services and Charges:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 132,853	\$ 85,353	\$ 85,353	\$ 85,400	Unemployment Costs	\$ 21,900	\$ 21,900	\$ 21,900
990	762	2,000	4,000	Telephone	4,000	4,000	4,000
242,003	161,555	300,000	250,000	Truck Expense	325,000	325,000	325,000
22,588	8,063	26,000	35,000	Public Utilities	35,000	35,000	35,000
154,100	80,150	160,300	160,300	Insurance and Bonds	166,700	166,700	166,700
9,870	13,173	20,000	20,000	Building & Grounds Maintenance	20,000	20,000	20,000
69,739	26,334	70,000	65,000	Refund of Taxes Paid Under Protest	70,000	70,000	70,000
32,826	1,787	33,000	33,000	2005 Capital Equipment Loan Payment	33,000	33,000	33,000
-	-	1,000	1,000	Accumulative Compensatory Time	1,000	1,000	1,000
-	-	15,000	15,000	Estimated Uncollectible Taxes	15,000	15,000	15,000
885,500	460,450	920,900	920,900	Administrative Expense	948,500	948,500	948,500
				Capital Outlay:			
9,401	-	-	-	Capital Improvements	50,000	50,000	50,000
33,250	-	-	-	Equipment - Office and Garage	45,000	41,500	41,500
391,750	-	-	-	Equipment - Vehicles	570,000	510,000	510,000
<u>\$ 8,172,172</u>	<u>\$ 3,761,834</u>	<u>\$ 7,961,217</u>	<u>\$ 8,247,764</u>	Total Expenditures	<u>\$ 9,499,952</u>	<u>\$ 9,327,510</u>	<u>\$ 9,327,510</u>

RENTAL ORDINANCE FUND

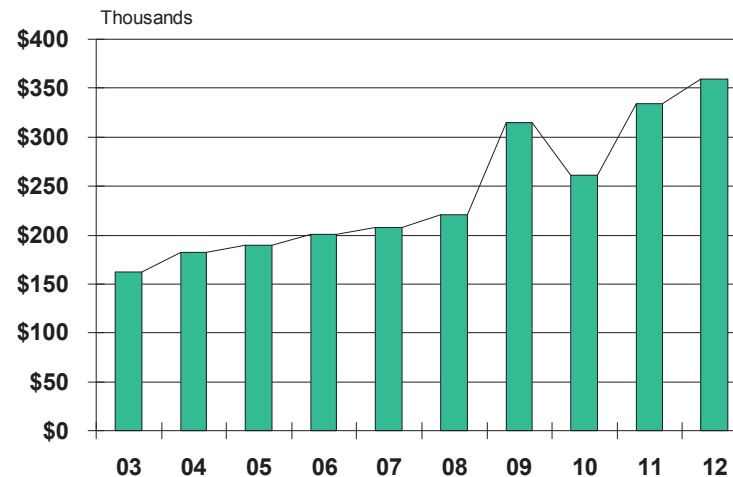
The Registration of Residential Income Property Owners Program took effect on June 25, 1993, (Ordinance 80-433). This ordinance was created to provide regulations and enforcement to protect the health, welfare and safety of the occupants, the owners and the community. It requires a bi-annual inspection of residential rental home properties and sets up minimum health and safety standards for this program. In addition, the Rental Division monitors over 6,000 rental properties which include registration, inspections, re-inspections, and licensing the property.

The program is administered by the Department of Property Maintenance Inspection, which accepts the filings, and issues the Certificates of Compliance (Rental License).

In 2006, City Council passed an amended Rental Licensing Program that includes licensing and inspection of multi-family (apartment) rentals in the City, as well as, new more stringent requirements for application and more severe penalties for non-compliance. In November of 2009, the department implemented the multi-family/apartment licensing and inspection program.

The fees collected for inspections fund these programs.

EXPENDITURE HISTORY **RENTAL ORDINANCE**



SPECIAL REVENUE FUND PERSONNEL

<u>RENTAL ORDINANCE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Rental Code Inspector	1	\$ 55,919	2 (b)	\$ 55,919	2 (b)	\$ 55,919	2 (b)	\$ 55,919
Rental Inspection Coordinator	1	50,784	1	50,784	1	50,784	1	50,784
Office Assistant	1	34,279	1	34,279	1	34,279	1	34,279
Temporary Employees - Inspections		100,000		125,000		125,000		125,000
Temporary/Co-op	—	48,000	—	50,000	—	50,000	—	50,000
Total Personnel	<u>3</u>		<u>4</u>		<u>4</u>		<u>4</u>	

(a) Wage rates are based on Local 1250 contract that expired 6/30/12.

(b) New position.

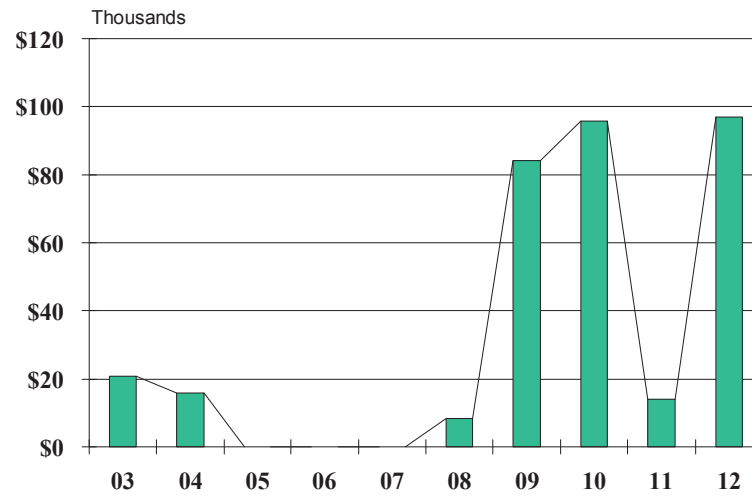
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	RENTAL ORDINANCE FUND	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				REVENUES:			
\$ 67,907	\$ 16,570	\$ 16,570	\$ 40,000	Block Grant Reimbursement	\$ -	\$ -	\$ -
406,070	252,115	400,000	350,000	Residential Inspection Fees	400,000	400,000	400,000
100,800	53,250	100,000	75,000	Apartment Inspection Fee	75,000	75,000	75,000
410	235	450	300	Interest on Investments	450	450	450
5,990	7,369	7,369	7,369	Fund Balance Appropriated	148,931	148,931	148,931
<u>\$ 581,177</u>	<u>\$ 329,539</u>	<u>\$ 524,389</u>	<u>\$ 472,669</u>	Total Revenues	<u>\$ 624,381</u>	<u>\$ 624,381</u>	<u>\$ 624,381</u>
				EXPENDITURES:			
				Personnel Services:			
\$ 137,613	\$ 69,152	\$ 136,755	\$ 136,444	Permanent Employees	\$ 195,392	\$ 195,392	\$ 195,392
70,337	56,588	100,000	100,000	Temporary Employees- Inspection	125,000	125,000	125,000
43,411	20,660	46,000	48,000	Temporary/Co-op	50,000	50,000	50,000
				Employee Benefits:			
19,428	11,388	21,872	22,357	Social Security	29,019	29,019	29,019
24,408	11,644	22,942	23,491	Employee Insurance	41,673	41,673	41,673
23,211	13,860	26,917	24,522	Retiree Health Insurance	50,629	50,629	50,629
3,355	3,355	4,041	4,042	Longevity	4,042	4,042	4,042
17,200	8,935	17,348	17,013	Retirement Fund	25,726	25,726	25,726
5,179	3,848	8,000	8,000	Office Supplies	8,500	8,500	8,500
				Other Services and Charges:			
6,153	3,156	7,500	8,000	Postage	8,000	8,000	8,000
-	3,620	3,620	3,700	Unemployment Costs	5,800	5,800	5,800
-	-	5,600	5,600	Contractual Services - Software Services	6,500	6,500	6,500
2,778	1,349	2,800	2,500	Vehicle Maintenance	3,500	3,500	3,500
-	-	1,000	1,000	Accumulative Sick Leave	1,000	1,000	1,000
-	33,800	67,600	67,600	Administrative Expense	69,600	69,600	69,600
5,990	-	400	400	Capital Outlay:			
				Equipment - Office	-	-	-
<u>\$ 359,063</u>	<u>\$ 241,355</u>	<u>\$ 472,395</u>	<u>\$ 472,669</u>	Total Expenditures	<u>\$ 624,381</u>	<u>\$ 624,381</u>	<u>\$ 624,381</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 222,114	\$ 88,184	\$ 51,994	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
381,806	597,930	597,930	439,155	BEGINNING OF PERIOD	642,555	642,555	642,555
				RESERVE FOR:			
(8,572)	(8,572)	(8,572)	(7,572)	COMPENSATED ABSENCES	(8,572)	(8,572)	(8,572)
				LESS: FUND BALANCE			
(5,990)	(7,369)	(7,369)	(7,369)	APPROPRIATED	(148,931)	(148,931)	(148,931)
<u>\$ 589,358</u>	<u>\$ 670,173</u>	<u>\$ 633,983</u>	<u>\$ 424,214</u>	ESTIMATED FUND BALANCE	<u>\$ 485,052</u>	<u>\$ 485,052</u>	<u>\$ 485,052</u>
				(DEFICIT) END OF PERIOD			

VICE CRIME CONFISCATION FUND

The Vice Crime Confiscation Fund is used to account for revenues seized under local nuisance abatement ordinances against gambling and vice crimes. These funds may only be used for law enforcement purposes.

EXPENDITURE HISTORY VICE CRIME CONFISCATION



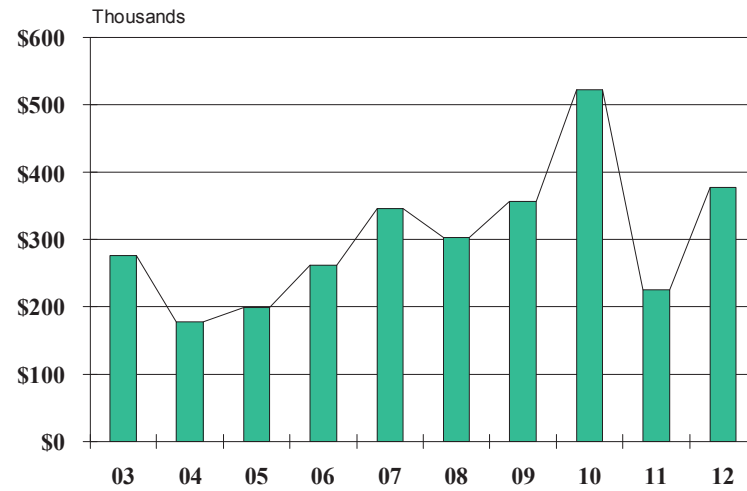
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>VICE CRIME CONFISCATION FUND</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>REVENUES:</u>			
\$ 17,856	\$ 3,685	\$ 20,000	\$ 40,000	Vice Crime Confiscation's	\$ 20,000	\$ 20,000	\$ 20,000
165	43	80	200	Interest on Investments	80	80	80
<u>59,700</u>	<u>59,800</u>	<u>59,800</u>	<u>59,800</u>	Fund Balance Appropriated	<u>79,920</u>	<u>79,920</u>	<u>79,920</u>
<u>\$ 77,721</u>	<u>\$ 63,528</u>	<u>\$ 79,880</u>	<u>\$ 100,000</u>	Total Revenues	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
				<u>EXPENDITURES:</u>			
				Other Services and Charges:			
<u>\$ 96,700</u>	<u>\$ 4,005</u>	<u>\$ 10,000</u>	<u>\$ 100,000</u>	Vice Crime Expenditures	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
<u>\$ 96,700</u>	<u>\$ 4,005</u>	<u>\$ 10,000</u>	<u>\$ 100,000</u>	Total Expenditures	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
\$ (18,979)	\$ 59,523	\$ 69,880	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
197,886	119,207	119,207	123,056	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	129,287	129,287	129,287
<u>(59,700)</u>	<u>(59,800)</u>	<u>(59,800)</u>	<u>(59,800)</u>	LESS: FUND BALANCE APPROPRIATED	<u>(79,920)</u>	<u>(79,920)</u>	<u>(79,920)</u>
<u>\$ 119,207</u>	<u>\$ 118,930</u>	<u>\$ 129,287</u>	<u>\$ 63,256</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 49,367</u>	<u>\$ 49,367</u>	<u>\$ 49,367</u>

DRUG FORFEITURE FUND

The Drug Forfeiture Fund is used to account for revenues generated by drug forfeitures and expenditures related to the enforcement of drug laws per Public Act 251 of 1982. The funds can only be used for the enhancement of drug enforcement.

EXPENDITURE HISTORY DRUG FORFEITURE



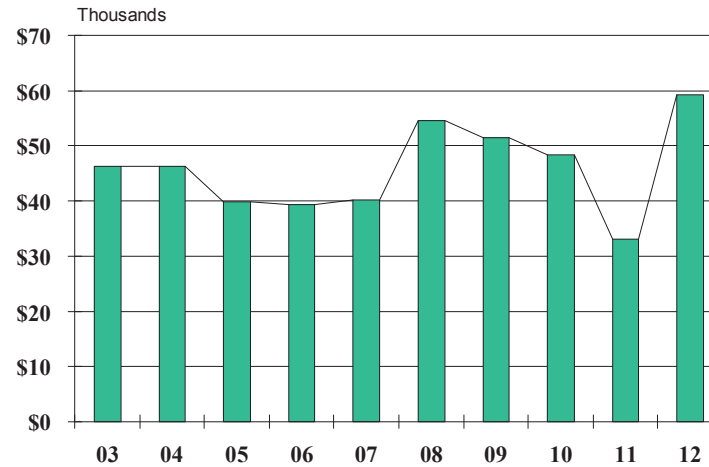
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>DRUG FORFEITURE FUND</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>REVENUES:</u>			
\$ 1,198,996	\$ 746,416	\$ 900,000	\$ 325,000	Drug Forfeitures	\$ 325,000	\$ 325,000	\$ 325,000
1,227	823	1,600	1,000	Interest on Investments	1,600	1,600	1,600
2,859	-	-	-	Sale of Equipment	-	-	-
61,400	94,000	94,000	94,000	Fund Balance Appropriated	125,400	125,400	125,400
<u>\$ 1,264,482</u>	<u>\$ 841,239</u>	<u>\$ 995,600</u>	<u>\$ 420,000</u>	Total Revenues	<u>\$ 452,000</u>	<u>\$ 452,000</u>	<u>\$ 452,000</u>
				<u>EXPENDITURES:</u>			
				Other Services and Charges:			
\$ 269,896	\$ 227,862	\$ 320,000	\$ 320,000	Federal Drug Forfeiture Expense	\$ 352,000	\$ 352,000	\$ 352,000
108,044	17,137	100,000	100,000	Local Drug Forfeiture Expense	100,000	100,000	100,000
<u>\$ 377,940</u>	<u>\$ 244,999</u>	<u>\$ 420,000</u>	<u>\$ 420,000</u>	Total Expenditures	<u>\$ 452,000</u>	<u>\$ 452,000</u>	<u>\$ 452,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	2,332,688	2,332,688	2,332,688
				LESS: FUND BALANCE APPROPRIATED	(125,400)	(125,400)	(125,400)
<u>\$ 1,851,088</u>	<u>\$ 2,353,328</u>	<u>\$ 2,332,688</u>	<u>\$ 1,069,946</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 2,207,288</u>	<u>\$ 2,207,288</u>	<u>\$ 2,207,288</u>

ACT 302 POLICE TRAINING FUND

This fund represents special training funds received from the State of Michigan, which must be used exclusively for the training of sworn police personnel. To qualify for these funds, the City must allocate a certain level of funding for police training, which is budgeted in the City's General Fund. These training funds are established according to Public Act 302 of the Public Acts of 1965, as amended (MCL28.613).

EXPENDITURE HISTORY ACT 302 POLICE TRAINING



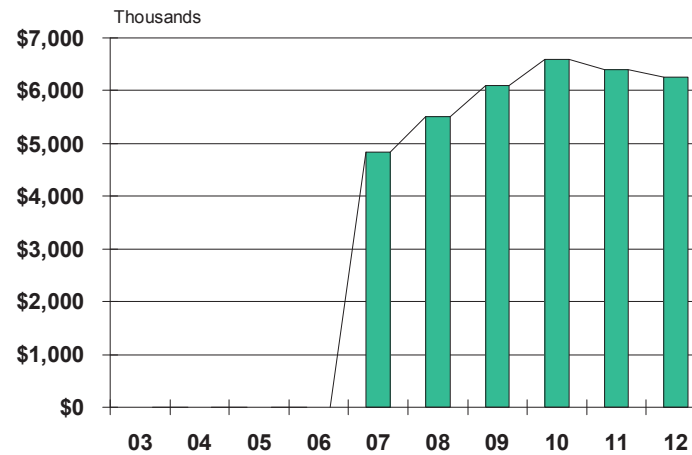
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>ACT 302 POLICE TRAINING FUND</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				REVENUES:			
\$ 38,909	\$ 18,266	\$ 36,000	\$ 41,000	State Grant - Police Training	\$ 36,000	\$ 36,000	\$ 36,000
108	43	100	100	Interest on Investments	100	100	100
<u>14,800</u>	<u>42,000</u>	<u>42,000</u>	<u>42,000</u>	Fund Balance Appropriated	<u>58,700</u>	<u>58,700</u>	<u>58,700</u>
<u>\$ 53,817</u>	<u>\$ 60,309</u>	<u>\$ 78,100</u>	<u>\$ 83,100</u>	Total Revenues	<u>\$ 94,800</u>	<u>\$ 94,800</u>	<u>\$ 94,800</u>
				EXPENDITURES:			
				Other Services and Charges:			
\$ 59,312	\$ 32,826	\$ 83,100	\$ 83,100	Conferences & Workshops	\$ 94,800	\$ 94,800	\$ 94,800
<u>\$ 59,312</u>	<u>\$ 32,826</u>	<u>\$ 83,100</u>	<u>\$ 83,100</u>	Total Expenditures	<u>\$ 94,800</u>	<u>\$ 94,800</u>	<u>\$ 94,800</u>
\$ (5,495)	\$ 27,483	\$ (5,000)	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
144,586	124,291	124,291	125,686	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	77,291	77,291	77,291
<u>(14,800)</u>	<u>(42,000)</u>	<u>(42,000)</u>	<u>(42,000)</u>	LESS: FUND BALANCE APPROPRIATED	<u>(58,700)</u>	<u>(58,700)</u>	<u>(58,700)</u>
<u>\$ 124,291</u>	<u>\$ 109,774</u>	<u>\$ 77,291</u>	<u>\$ 83,686</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 18,591</u>	<u>\$ 18,591</u>	<u>\$ 18,591</u>

DOWNTOWN DEVELOPMENT AUTHORITY OPERATIONS FUND

The State of Michigan passed the Downtown Development Authority Act (PA 197 of 1975) to give municipalities a tool for improving the quality of downtown areas. The Downtown Development Board consists of the Mayor plus eight members appointed by the Mayor, subject to approval by City Council. The DDA Director is hired by the DDA Board and serves as their day-to-day liaison for all downtown activities.

EXPENDITURE HISTORY DOWNTOWN DEVELOPMENT AUTHORITY



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 4,251,642	\$ 2,446,103	\$ 5,431,091	\$ 4,676,663	Property Tax Revenue	\$ 5,800,669	\$ 5,800,669	\$ 5,800,669
509,547	193,143	315,296	340,000	Other Income	298,000	298,000	298,000
<u>1,338,971</u>	<u>825,055</u>	<u>825,055</u>	<u>825,055</u>	Fund Balance Appropriated	-	-	-
<u>\$ 6,100,160</u>	<u>\$ 3,464,301</u>	<u>\$ 6,571,442</u>	<u>\$ 5,841,718</u>	Total Revenues	<u>\$ 6,098,669</u>	<u>\$ 6,098,669</u>	<u>\$ 6,098,669</u>
				<u>EXPENDITURES:</u>			
\$ 101,494	\$ 49,429	\$ 111,000	\$ 140,600	Personnel Services	\$ 140,953	\$ 140,953	\$ 140,953
31,870	16,936	34,703	39,186	Employee Benefits	39,043	39,043	39,043
575	439	3,000	5,000	Supplies	5,000	5,000	5,000
<u>6,129,360</u>	<u>3,633,456</u>	<u>5,629,232</u>	<u>5,656,932</u>	Other Services and Charges	<u>5,857,519</u>	<u>5,857,519</u>	<u>5,857,519</u>
<u>\$ 6,263,299</u>	<u>\$ 3,700,260</u>	<u>\$ 5,777,935</u>	<u>\$ 5,841,718</u>	Total Expenditures	<u>\$ 6,042,515</u>	<u>\$ 6,042,515</u>	<u>\$ 6,042,515</u>
				NET INCREASE (DECREASE) IN FUND BALANCE FOR PERIOD			
\$ (163,139)	\$ (235,959)	\$ 793,507	\$ -		\$ 56,154	\$ 56,154	\$ 56,154
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD			
9,167,593	7,665,483	7,665,483	7,430,157		7,633,935	7,633,935	7,633,935
				LESS: FUND BALANCE APPROPRIATED			
<u>(1,338,971)</u>	<u>(825,055)</u>	<u>(825,055)</u>	<u>(825,055)</u>		-	-	-
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD			
<u>\$ 7,665,483</u>	<u>\$ 6,604,469</u>	<u>\$ 7,633,935</u>	<u>\$ 6,605,102</u>		<u>\$ 7,690,089</u>	<u>\$ 7,690,089</u>	<u>\$ 7,690,089</u>

SPECIAL REVENUE FUND PERSONNEL

<u>DOWNTOWN DEVELOPMENT AUTHORITY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director	1	\$ 90,600	1	\$ 90,600	1	\$ 90,600	1	\$ 90,600
Temporary Employees	—	50,000	—	50,000	—	50,000	—	50,000
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/12.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31		FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u>			
\$ 4,251,642	\$ 2,446,103	\$ 5,431,091	\$ 4,676,663	Property Tax Revenue	\$ 5,800,669	\$ 5,800,669	\$ 5,800,669
15,378	4,130	8,000	20,000	Interest on Investments	8,000	8,000	8,000
401,823	121,717	240,000	280,000	Lease Proceeds	240,000	240,000	240,000
92,346	67,296	67,296	40,000	Donations/ Miscellaneous Revenue	50,000	50,000	50,000
1,338,971	825,055	825,055	825,055	Fund Balance Appropriated	-	-	-
<u>\$ 6,100,160</u>	<u>\$ 3,464,301</u>	<u>\$ 6,571,442</u>	<u>\$ 5,841,718</u>	Total Revenues	<u>\$ 6,098,669</u>	<u>\$ 6,098,669</u>	<u>\$ 6,098,669</u>
				<u>EXPENDITURES:</u>			
				Personnel Services:			
\$ 59,802	\$ 37,708	\$ 76,000	\$ 90,600	Permanent Employee	\$ 90,953	\$ 90,953	\$ 90,953
41,692	11,721	35,000	50,000	Temporary Employees	50,000	50,000	50,000
				Employee Benefits:			
8,718	3,618	8,328	10,897	Social Security	10,924	10,924	10,924
14,985	9,170	18,015	18,323	Employee Insurance	18,114	18,114	18,114
742	377	760	906	Retiree Health Insurance	910	910	910
7,425	3,771	7,600	9,060	Retirement Fund	9,095	9,095	9,095
575	439	3,000	5,000	Office Supplies	5,000	5,000	5,000
				Other Services and Charges:			
-	-	30,000	50,000	Repairs & Maintenance	50,000	50,000	50,000
45,698	14,520	40,000	40,000	Contractual Services	40,000	40,000	40,000
140,245	115,341	200,000	200,000	Management Fees & Expenses	200,000	200,000	200,000
2,980	1,435	3,500	4,500	Court Reporter	4,500	4,500	4,500
505	226	3,000	5,000	Postage	5,000	5,000	5,000
1,624	-	-	-	Unemployment Costs	-	-	-
310	178	500	1,000	Telephone	1,000	1,000	1,000
203	-	300	500	Mileage	500	500	500
2,584	1,210	3,000	3,000	Conferences & Workshops	3,000	3,000	3,000
101,032	80,732	100,000	100,000	Community Promotions	100,000	100,000	100,000
40	-	8,000	12,000	Printing and Publishing	12,000	12,000	12,000
673,312	156,100	312,200	312,200	Administrative Expense	321,600	321,600	321,600
7,490	-	-	-	City Flower Plantings	15,000	15,000	15,000
2,554	715	5,000	5,000	Membership and Dues	5,000	5,000	5,000
388,461	23,405	225,000	225,000	Refund of Taxes Paid Under Protest	225,000	225,000	225,000
-	-	2,000	2,000	Estimated Uncollectible Taxes	2,000	2,000	2,000
4,762,322	3,239,594	4,696,732	4,696,732	Transfer to DDA Debt Retirement Funds	4,872,919	4,872,919	4,872,919
<u>\$ 6,263,299</u>	<u>\$ 3,700,260</u>	<u>\$ 5,777,935</u>	<u>\$ 5,841,718</u>	Total Expenditures	<u>\$ 6,042,515</u>	<u>\$ 6,042,515</u>	<u>\$ 6,042,515</u>

2011 LOCAL STREET ROAD REPAIR & REPLACEMENT FUND

This fund was established in December 2011 to account for the Revenues and Expenditures of a voter approved millage for local street road repairs and improvements on November 8, 2011.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>2011 LOCAL STREET ROAD REPAIR & REPLACEMENT FUND</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>REVENUES:</u>			
\$ 7,292,417	\$ 3,349,508	\$ 6,699,008	\$ 6,699,000	Property Tax Revenue	\$ 6,489,000	\$ 6,489,000	\$ 6,489,000
116,285	63,000	126,000	126,000	Industrial Facilities Tax	93,400	93,400	93,400
1,894	1,782	3,500	-	Interest on Investments	2,000	2,000	2,000
-	3,373,054	3,373,054	3,373,054	Fund Balance Appropriated	-	-	-
<u>\$ 7,410,596</u>	<u>\$ 6,787,344</u>	<u>\$ 10,201,562</u>	<u>\$ 10,198,054</u>	Total Revenues	<u>\$ 6,584,400</u>	<u>\$ 6,584,400</u>	<u>\$ 6,584,400</u>
				<u>EXPENDITURES:</u>			
\$ -	\$ 15,123	\$ 50,000	\$ -	Refund of Taxes Paid Under Protest	\$ 50,000	\$ 50,000	\$ 50,000
2,218,914	3,963,143	8,959,150	10,189,574	Capital Improvements	\$ 6,580,000	\$ 6,580,000	\$ 6,580,000
<u>\$ 2,218,914</u>	<u>\$ 3,978,266</u>	<u>\$ 9,009,150</u>	<u>\$ 10,189,574</u>	Total Expenditures	<u>\$ 6,580,000</u>	<u>\$ 6,580,000</u>	<u>\$ 6,580,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ 4,400	\$ 4,400	\$ 4,400
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	3,011,040	3,011,040	3,011,040
				LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ 5,191,682</u>	<u>\$ 2,809,078</u>	<u>\$ 1,192,412</u>	<u>\$ 8,480</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 3,015,440</u>	<u>\$ 3,015,440</u>	<u>\$ 3,015,440</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>2011 LOCAL STREET ROAD REPAIR & REPLACEMENT FUND CONSTRUCTION PROJECTS</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>Projects for Fiscal 2012:</u>			
\$ 1,171,323	\$ 604,836	\$ 679,836	\$ 346,507	Concrete Pavement Repair Program (City Wide)	-	-	-
85,320	676,424	676,424	656,680	Mac Arthur Blvd. (Dodge to Toepfer)	-	-	-
267,811	503,951	511,451	624,811	9 Mile Road (Van Dyke to Hoover)	-	-	-
387,605	373,624	400,124	450,326	Warner Avenue (13 Mile to Common)	-	-	-
54,888	939,821	995,171	916,256	Reid Drive, Norrid Circle, Buchanan Avenue	-	-	-
250,382	388,633	482,633	378,474	Stephens Road (Ryan to Mound)	-	-	-
1,585	458,811	525,811	-	Irene (Desmond to Gilbert)	-	-	-
				<u>Projects for Fiscal 2013:</u>			
-	-	498,900	1,830,000	Concrete Pavement Repair Program (City Wide)	-	-	-
-	7,757	1,495,600	1,560,900	Lyons Circle (Buchanan to Pagels)	-	-	-
-	-	-	712,800	Regal Street	-	-	-
-	-	998,500	1,008,480	Warner Avenue (9 Mile to Morrissey)	-	-	-
-	7,584	965,000	965,360	Toepfer Road (Warner to Ryan)	-	-	-
-	1,702	442,100	443,080	Desmond (12 Mile to Edwin)	-	-	-
-	-	287,600	295,900	Roan (10 Mile Road to 700' North)	-	-	-
				<u>Proposed Projects for Fiscal 2014:</u>			
-	-	-	-	- Concrete Pavement Repair Program (City Wide)	1,836,275	1,836,275	1,836,275
-	-	-	-	- Common Road (Hoover to Campbell)	1,287,000	1,287,000	1,287,000
-	-	-	-	- Warkop (14 Mile to +/- 600' South)	279,400	279,400	279,400
-	-	-	-	- Gilbert (Common to Irene)	521,125	521,125	521,125
-	-	-	-	- Newport (12 Mile to +/- 250' South)	156,200	156,200	156,200
-	-	-	-	- Martin Road (Van Dyke to Hoover)	2,500,000	2,500,000	2,500,000
<u>\$ 2,218,914</u>	<u>\$ 3,963,143</u>	<u>\$ 8,959,150</u>	<u>\$ 10,189,574</u>	Total Construction Projects	<u>\$ 6,580,000</u>	<u>\$ 6,580,000</u>	<u>\$ 6,580,000</u>

Enterprise Funds

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The Senior Citizen's Housing Funds are the only Enterprise Funds other than the Water and Sewer System, which is submitted under separate cover later in the year because its fiscal year is on a calendar year basis.

STILWELL MANOR

Harold Stilwell Manor, Warren's Senior Citizen Housing Project on Burg Road was built to accommodate 120 senior citizens and became operational in October 1975.

The cost of the "Manor" was 100% financed through the Federal Revenue Sharing Program and has no debt outstanding. The rental rate structure is based entirely upon self-supporting user charges which includes maintenance of an adequate replacement reserve.

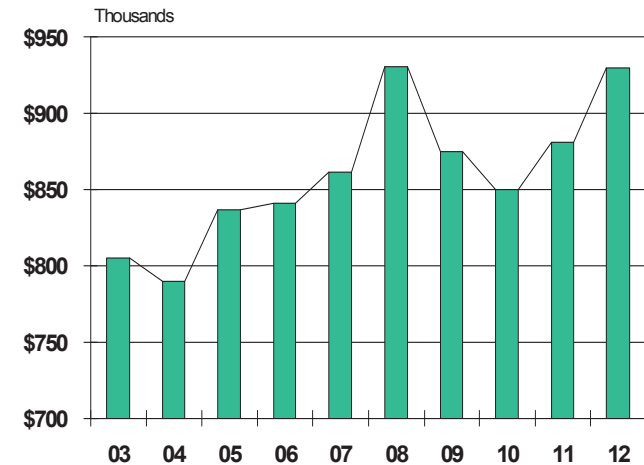
STILWELL MANOR

Fiscal 2014 Performance Objectives

1. To continue to provide maintenance for safety and appearance purposes.
2. To work with family members and/or social agencies in making the transition from this complex into nursing homes/assisted care living facilities less stressful for the tenant.
3. To help tenants find assistance in keeping their apartments and themselves in a clean and healthy environment.
4. To continue the painting and carpeting replacement policies.
5. To continue the stove replacement program.
6. To execute the replacement of fire alarm panel.
7. To execute the replacement of key card entry system of exterior doors.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Carpet replacement	15	25	25	34
Linoleum replacement	7	12	12	12
Stove replacement	15	25	15	10
Thermostat replacement	6	10	10	10
Apartment painting	20	25	25	16
Applications mailed	45	50	50	50
Requests for lists of subsidized housing	75	150	150	75
Air conditioner replacements	10	12	12	12
Calls to social agencies & family members	40	60	60	50
Calls to prospective tenants	55	75	75	75
Elevator State inspections	1	1	1	1
Fire alarm system inspections	1	1	1	1
Fire extinguisher inspections	1	1	1	1
Boiler inspections	1	1	1	1
Apartment maintenance work orders	575	650	650	650

EXPENDITURE HISTORY STILWELL MANOR



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	SENIOR CITIZENS' HOUSING STILWELL MANOR	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				REVENUES:			
\$ 490,719	\$ 243,027	\$ 485,000	\$ 482,380	Rental Revenues	\$ 482,380	\$ 482,380	\$ 482,380
303,304	154,534	310,015	310,115	Other Income	319,417	319,417	319,417
147,869	19,265	19,265	19,265	Appropriation of Retained Earnings	68,412	68,412	68,412
<u>\$ 941,892</u>	<u>\$ 416,826</u>	<u>\$ 814,280</u>	<u>\$ 811,760</u>	Total Revenues	<u>\$ 870,209</u>	<u>\$ 870,209</u>	<u>\$ 870,209</u>
				EXPENDITURES:			
\$ 269,159	\$ 129,154	\$ 253,991	\$ 256,589	Salaries	\$ 257,504	\$ 257,504	\$ 257,504
158,761	85,833	165,563	157,749	Fringe Benefits	172,411	172,411	172,411
254,406	69,436	181,482	181,830	Operating Supplies & Expenses	256,569	256,569	256,569
27,834	19,412	28,200	28,200	Contractual Services	31,950	31,950	31,950
124,697	44,312	135,000	135,000	Utilities	133,500	133,500	133,500
12,249	42,530	51,998	52,392	Equipment/Improvement	18,275	18,275	18,275
<u>\$ 847,106</u>	<u>\$ 390,677</u>	<u>\$ 816,234</u>	<u>\$ 811,760</u>	Total Expenditures	<u>\$ 870,209</u>	<u>\$ 870,209</u>	<u>\$ 870,209</u>
				NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD			
\$ 94,786	\$ 26,149	\$ (1,954)	\$ -		\$ -	\$ -	\$ -
				OTHER DIRECT ADJUSTMENTS TO RETAINED EARNINGS:			
(82,548)	(82,171)	(82,171)	(86,000)	DEPRECIATION	(83,000)	(83,000)	(83,000)
				ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD (as restated)			
2,788,330	2,652,699	2,652,699	2,564,882		2,549,309	2,549,309	2,549,309
				LESS: APPROPRIATION OF RETAINED EARNINGS			
<u>(147,869)</u>	<u>(19,265)</u>	<u>(19,265)</u>	<u>(19,265)</u>		<u>(68,412)</u>	<u>(68,412)</u>	<u>(68,412)</u>
				ESTIMATED RETAINED EARNINGS END OF PERIOD			
<u>\$ 2,652,699</u>	<u>\$ 2,577,412</u>	<u>\$ 2,549,309</u>	<u>\$ 2,459,617</u>		<u>\$ 2,397,897</u>	<u>\$ 2,397,897</u>	<u>\$ 2,397,897</u>

ENTERPRISE FUND PERSONNEL

<u>SENIOR CITIZEN HOUSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Operations - Maintenance	1	\$ 73,970	1	\$ 73,970	1	\$ 73,970	1	\$ 73,970
Director of Operations - Administration	1	67,889	1	67,889	1	67,889	1	67,889
Maintenance Assistant	1	33,235	1	33,235	1	33,235	1	33,235
Senior Citizen Housing Clerk	1	31,099	1	31,099	1	31,099	1	31,099
Housekeeper	1	28,396	1	28,396	1	28,396	1	28,396
Part-time Employees		18,000		18,000		18,000		18,000
Overtime	—	4,000	—	4,000	—	4,000	—	4,000
Total Personnel	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/12.

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	SENIOR CITIZENS' HOUSING STILWELL MANOR	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				REVENUES:			
\$ 490,719	\$ 243,027	\$ 485,000	\$ 482,380	Rental Revenues	\$ 482,380	\$ 482,380	\$ 482,380
1,541	692	1,400	1,500	Interest on Investments	1,400	1,400	1,400
288,917	148,808	297,615	297,615	Administrative Fee - Coach Manor	307,017	307,017	307,017
12,846	5,034	11,000	11,000	Miscellaneous	11,000	11,000	11,000
147,869	19,265	19,265	19,265	Appropriation of Retained Earnings	68,412	68,412	68,412
<u>\$ 941,892</u>	<u>\$ 416,826</u>	<u>\$ 814,280</u>	<u>\$ 811,760</u>	Total Revenues	<u>\$ 870,209</u>	<u>\$ 870,209</u>	<u>\$ 870,209</u>
				EXPENDITURES:			
				Personnel Services:			
\$ 251,634	\$ 118,419	\$ 231,991	\$ 234,589	Permanent Employees	\$ 235,504	\$ 235,504	\$ 235,504
1,963	851	3,000	4,000	Overtime	4,000	4,000	4,000
15,562	9,884	19,000	18,000	Part-time Employees	18,000	18,000	18,000
				Employee Benefits:			
20,396	9,850	19,400	20,237	Social Security	20,325	20,325	20,325
61,362	38,547	78,142	57,434	Employee Insurance	82,030	82,030	82,030
40,685	18,209	35,208	45,683	Retiree Health Insurance	36,788	36,788	36,788
5,497	4,680	4,680	4,536	Longevity	4,758	4,758	4,758
30,821	14,547	28,133	29,859	Retirement Fund	28,510	28,510	28,510
				Supplies:			
733	567	900	900	Office Supplies	3,000	3,000	3,000
1,120	690	1,500	1,500	Program Activity Supplies	1,500	1,500	1,500
12,946	8,846	18,000	18,000	Maintenance Supplies	16,000	16,000	16,000
				Other Services and Charges:			
64	-	200	200	Mileage	200	200	200
27,834	19,412	28,200	28,200	Contractual Services	31,950	31,950	31,950
12,012	1,086	1,086	1,100	Unemployment Costs	3,700	3,700	3,700
2,825	1,454	3,200	4,000	Telephone	4,000	4,000	4,000
198	238	500	500	Vehicle Maintenance	500	500	500
24,600	12,800	25,600	25,600	Insurance and Bonds	26,600	26,600	26,600
124,697	44,312	135,000	135,000	Public Utilities	133,500	133,500	133,500
52,172	12,355	41,446	41,446	Building Maintenance	112,250	112,250	112,250
24,536	-	24,250	23,784	Payment to City in Lieu of Taxes	24,119	24,119	24,119
123,200	31,400	62,800	62,800	Administrative Expense - General Fund	64,700	64,700	64,700
-	-	1,000	1,000	Accumulative Sick Leave	-	-	-
-	-	1,000	1,000	Accumulative Compensatory Time	-	-	-
				Capital Outlay:			
-	18,006	18,006	18,007	Capital Improvements	-	-	-
-	11,632	11,632	12,000	Equipment - Vehicle	-	-	-
1,777	2,875	2,875	2,900	Equipment - Maintenance	1,500	1,500	1,500
9,787	9,534	18,735	18,735	Equipment - Appliances	15,875	15,875	15,875
685	483	750	750	Equipment - Office	900	900	900
<u>\$ 847,106</u>	<u>\$ 390,677</u>	<u>\$ 816,234</u>	<u>\$ 811,760</u>	Total Expenditures	<u>\$ 870,209</u>	<u>\$ 870,209</u>	<u>\$ 870,209</u>

COACH MANOR

Joseph Coach Manor, Warren's second Senior Citizen Housing Project was built in order to accommodate 244 new units of Senior Housing that became available during Fiscal 1992. These units are located adjacent to the Stilwell Manor on Burg Road.

The costs of these units were financed through the Warren Building Authority. The rental structure is based entirely upon the cost of the debt issue.

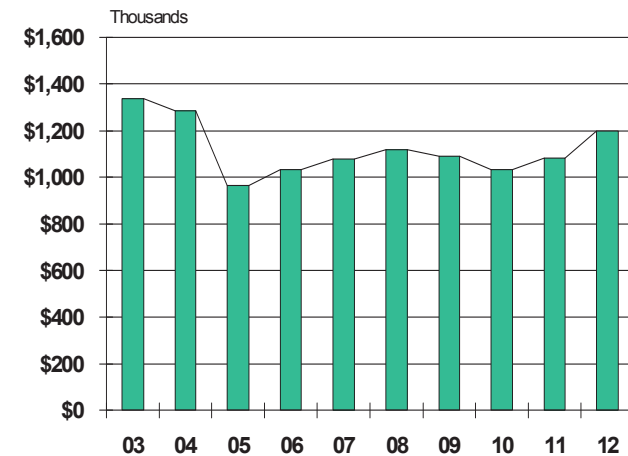
COACH MANOR

Fiscal 2014 Performance Objectives

1. To continue to provide maintenance for safety and appearance purposes.
2. To help tenants find assistance in keeping their apartments and themselves in a clean and healthy environment.
3. To continue the patio and furnace room door replacement program.
4. To continue the painting and carpet replacement program of occupied apartments.
5. To work with family members and/or social agencies in making the transition from this complex into nursing homes/assisted care living facilities less stressful for the tenant.
6. To continue the furnace and hot water heater replacement program.

<u>Performance Indicators</u>	<u>Fiscal 2012 Actual</u>	<u>Fiscal 2013 Budget</u>	<u>Fiscal 2013 Estimated</u>	<u>Fiscal 2014 Budget</u>
Apartment painting	34	46	74	67
Carpet replacement	27	37	65	65
Hot water tank replacement	53	50	50	65
Furnace ignition control module replacement	10	15	12	12
Countertop replacement	18	15	15	20
Linoleum replacement	14	17	25	25
Heat exchanger replacement	4	10	2	2
Applications mailed	50	50	50	50
Requests for lists of subsidized housing	75	275	10	100
Calls to social agencies & family members	35	45	45	50
Calls to prospective tenants	55	60	60	75
Elevator inspections	1	1	1	1
Fire alarm system inspections	1	1	1	1
Fire extinguisher inspections	1	1	1	1
Apartment maintenance work orders	955	1,200	1,200	1,200
Furnace replacement	53	60	60	65

EXPENDITURE HISTORY COACH MANOR



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	SENIOR CITIZENS' HOUSING COACH MANOR REVENUES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 973,669	\$ 479,929	\$ 960,000	\$ 963,267	Rental Revenues	\$ 963,267	\$ 963,267	\$ 963,267
389,656	198,801	398,000	399,583	Maintenance Revenues	399,583	399,583	399,583
15,646	9,974	15,100	14,000	Other Income	15,100	15,100	15,100
<u>314,639</u>	<u>541,576</u>	<u>541,576</u>	<u>541,576</u>	Appropriation of Retained Earnings	<u>144,267</u>	<u>144,267</u>	<u>144,267</u>
<u>\$ 1,693,610</u>	<u>\$ 1,230,280</u>	<u>\$ 1,914,676</u>	<u>\$ 1,918,426</u>	Total Revenues	<u>\$ 1,522,217</u>	<u>\$ 1,522,217</u>	<u>\$ 1,522,217</u>
				EXPENDITURES:			
\$ 35,932	\$ 16,110	\$ 40,000	\$ 47,000	Salaries	\$ 45,000	\$ 45,000	\$ 45,000
3,648	1,613	4,006	4,755	Fringe Benefits	4,595	4,595	4,595
571,986	419,799	702,561	708,712	Operating Supplies & Expenses	779,403	779,403	779,403
36,530	32,924	47,190	47,190	Contractual Services	53,350	53,350	53,350
80,855	32,247	85,000	85,000	Utilities	84,500	84,500	84,500
259,242	845,375	938,943	938,943	Debt Payment	502,119	502,119	502,119
<u>37,219</u>	<u>68,421</u>	<u>86,433</u>	<u>86,826</u>	Equipment/Improvement	<u>53,250</u>	<u>53,250</u>	<u>53,250</u>
<u>\$ 1,025,412</u>	<u>\$ 1,416,489</u>	<u>\$ 1,904,133</u>	<u>\$ 1,918,426</u>	Total Expenditures	<u>\$ 1,522,217</u>	<u>\$ 1,522,217</u>	<u>\$ 1,522,217</u>
				NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD	\$ -	\$ -	\$ -
				OTHER DIRECT ADJUSTMENTS TO RETAINED EARNINGS:			
-	705,000	705,000	705,000	BOND PRINCIPAL PAYMENT	425,000	425,000	425,000
(175,296)	(174,753)	(174,753)	(175,000)	DEPRECIATION	(175,000)	(175,000)	(175,000)
3,629,768	3,808,031	3,808,031	3,756,315	ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD	3,807,245	3,807,245	3,807,245
<u>(314,639)</u>	<u>(541,576)</u>	<u>(541,576)</u>	<u>(541,576)</u>	LESS: APPROPRIATION OF RETAINED EARNINGS	<u>(144,267)</u>	<u>(144,267)</u>	<u>(144,267)</u>
<u>\$ 3,808,031</u>	<u>\$ 3,610,493</u>	<u>\$ 3,807,245</u>	<u>\$ 3,744,739</u>	ESTIMATED RETAINED EARNINGS END OF PERIOD	<u>\$ 3,912,978</u>	<u>\$ 3,912,978</u>	<u>\$ 3,912,978</u>

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	SENIOR CITIZENS' HOUSING COACH MANOR REVENUES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 973,669	\$ 479,929	\$ 960,000	\$ 963,267	Rental Revenues	\$ 963,267	\$ 963,267	\$ 963,267
389,656	198,801	398,000	399,583	Maintenance Revenues	399,583	399,583	399,583
3,099	1,715	3,100	3,000	Interest on Investments	3,100	3,100	3,100
12,547	8,259	12,000	11,000	Miscellaneous	12,000	12,000	12,000
314,639	541,576	541,576	541,576	Appropriation of Retained Earnings	144,267	144,267	144,267
<u>\$ 1,693,610</u>	<u>\$ 1,230,280</u>	<u>\$ 1,914,676</u>	<u>\$ 1,918,426</u>	Total Revenues	<u>\$ 1,522,217</u>	<u>\$ 1,522,217</u>	<u>\$ 1,522,217</u>
EXPENDITURES:							
Personnel Services:							
\$ 35,932	\$ 16,110	\$ 40,000	\$ 47,000	Part-time Employees	\$ 45,000	\$ 45,000	\$ 45,000
Employee Benefits:							
2,748	1,232	3,060	3,643	Social Security	3,488	3,488	3,488
900	381	946	1,112	Employee Insurance	1,107	1,107	1,107
Supplies:							
432	659	850	850	Office Supplies	2,200	2,200	2,200
1,040	901	1,500	1,500	Program Activity Supplies	1,500	1,500	1,500
14,694	13,264	25,000	30,000	Maintenance Supplies	29,500	29,500	29,500
Other Services and Charges:							
90	45	150	200	Postage	200	200	200
36,530	32,924	47,190	47,190	Contractual Services	53,350	53,350	53,350
64	-	200	200	Mileage	200	200	200
17,860	-	17,860	17,861	Bond /Filing Fees	17,861	17,861	17,861
2,334	1,151	3,000	4,000	Telephone	4,000	4,000	4,000
-	-	400	500	Vehicle Maintenance	250	250	250
17,900	9,300	18,600	18,600	Insurance and Bonds	19,300	19,300	19,300
80,855	32,247	85,000	85,000	Public Utilities	84,500	84,500	84,500
228,655	206,421	258,886	258,886	Building Maintenance	316,475	316,475	316,475
-	705,000	705,000	705,000	Bond Principal	425,000	425,000	425,000
258,780	140,355	232,943	232,943	Bond Interest	76,119	76,119	76,119
462	20	1,000	1,000	Bond Agent Fees	1,000	1,000	1,000
288,917	148,808	297,615	297,615	Administrative Expense - Stilwell	307,017	307,017	307,017
-	39,250	78,500	78,500	Administrative Expense - General Fund	80,900	80,900	80,900
Capital Outlay:							
-	31,984	31,984	31,984	Capital Improvements	-	-	-
-	11,632	11,632	12,000	Equipment - Vehicle	-	-	-
1,777	2,875	2,875	2,900	Equipment - Maintenance	1,500	1,500	1,500
34,518	21,507	39,192	39,192	Equipment - Appliances	50,850	50,850	50,850
924	423	750	750	Equipment - Office	900	900	900
<u>\$ 1,025,412</u>	<u>\$ 1,416,489</u>	<u>\$ 1,904,133</u>	<u>\$ 1,918,426</u>	Total Expenditures	<u>\$ 1,522,217</u>	<u>\$ 1,522,217</u>	<u>\$ 1,522,217</u>

Capital Project Funds

Capital Project Funds are used to account for the acquisition or construction of major capital facilities that benefit the general public.

The Capital Project Fund of the City is:

- 37th District Court Building Renovation Fund

37TH DISTRICT COURT BUILDING RENOVATION FUND

This fund was established in October 2003 to account for fees collected by the 37th District Court to be used for future renovation of the 37th District Court Building.

CAPITAL PROJECT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>37th DISTRICT COURT BUILDING RENOVATION REVENUES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
\$ 712,998	\$ 247,721	\$ 600,000	\$ 575,000	Court Building Renovation Fee	\$ 700,000	\$ 700,000	\$ 700,000
4,010	1,881	3,800	4,000	Interest on Investments	4,000	4,000	4,000
<u>19,428</u>	<u>48,794</u>	<u>48,794</u>	<u>48,794</u>	Fund Balance Appropriated	-	-	-
<u>\$ 736,436</u>	<u>\$ 298,396</u>	<u>\$ 652,594</u>	<u>\$ 627,794</u>	Total Revenues	<u>\$ 704,000</u>	<u>\$ 704,000</u>	<u>\$ 704,000</u>
				<u>EXPENDITURES:</u>			
\$ -	\$ 237,264	\$ 298,794	\$ 298,794	Capital Improvements	\$ 150,000	\$ 150,000	\$ 150,000
<u>19,428</u>	<u>-</u>	<u>-</u>	<u>-</u>	Equipment - Office	-	-	-
<u>\$ 19,428</u>	<u>\$ 237,264</u>	<u>\$ 298,794</u>	<u>\$ 298,794</u>	Total Expenditures	<u>\$ 150,000</u>	<u>\$ 150,000</u>	<u>\$ 150,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ 554,000	\$ 554,000	\$ 554,000
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	5,502,871	5,502,871	5,502,871
				LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>(19,428)</u>	<u>(48,794)</u>	<u>(48,794)</u>	<u>(48,794)</u>				
<u>\$ 5,197,865</u>	<u>\$ 5,210,203</u>	<u>\$ 5,502,871</u>	<u>\$ 5,359,491</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 6,056,871</u>	<u>\$ 6,056,871</u>	<u>\$ 6,056,871</u>

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources and payments of general long-term debt principal and interest. Debt Service Funds are not involved with the long-term debt of proprietary funds, which are responsible for redeeming their own obligations. Debt Service Funds are required when legally mandated and/or if revenues are being accumulated for general obligation long term debt principal and interest payments maturing in future years.

The following are Debt Funds of the City:

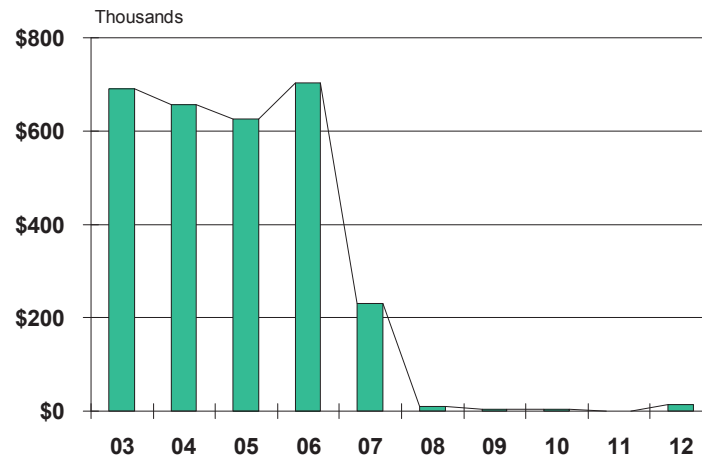
- Chapter 20 and 21 Drain Debt
- Michigan Transportation Debt Funds
- Capital Improvement Debt Funds
- Downtown Development Authority Debt Funds

CHAPTER 20 AND 21 DRAIN DEBT FUND

Under State law, the County has the authority and control to obtain the necessary bonding, bidding, debt service, apportionment, etc., for intra-county and inter-county drain projects that are vital to the public health.

The City's Chapter 20 and 21 drain funds reflect Warren's drain debt requirements as indicated by Macomb County Drain Commissioners. The full faith and credit of the County has been pledged under provisions of Chapter 20 and 21 Drain and Public Works Act 342.

EXPENDITURE HISTORY CHAPTER 20 & 21 DRAIN DEBT



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	CHAPTER 20 AND 21 DRAINS DEBT FUND	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				REVENUES:			
\$ 24	\$ -	\$ 10	\$ -	Property Tax Revenue	\$ -	\$ -	\$ -
71	26	50	70	Interest on Investments	50	50	50
<u>14,870</u>	<u>14,430</u>	<u>14,430</u>	<u>14,430</u>	Fund Balance Appropriated	<u>14,050</u>	<u>14,050</u>	<u>14,050</u>
<u>\$ 14,965</u>	<u>\$ 14,456</u>	<u>\$ 14,490</u>	<u>\$ 14,500</u>	Total Revenues	<u>\$ 14,100</u>	<u>\$ 14,100</u>	<u>\$ 14,100</u>
				EXPENDITURES:			
\$ -	\$ -	\$ -	\$ 500	Estimated Uncollectible Taxes	\$ -	\$ -	\$ -
-	-	-	4,000	Refund of Taxes Paid Under Protest	100	100	100
<u>13,283</u>	<u>-</u>	<u>14,000</u>	<u>10,000</u>	Maintenance Fees	<u>14,000</u>	<u>14,000</u>	<u>14,000</u>
<u>\$ 13,283</u>	<u>\$ -</u>	<u>\$ 14,000</u>	<u>\$ 14,500</u>	Total Expenditures	<u>\$ 14,100</u>	<u>\$ 14,100</u>	<u>\$ 14,100</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	59,942	59,942	59,942
				LESS: FUND BALANCE APPROPRIATED	<u>(14,050)</u>	<u>(14,050)</u>	<u>(14,050)</u>
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 45,892</u>	<u>\$ 45,892</u>	<u>\$ 45,892</u>

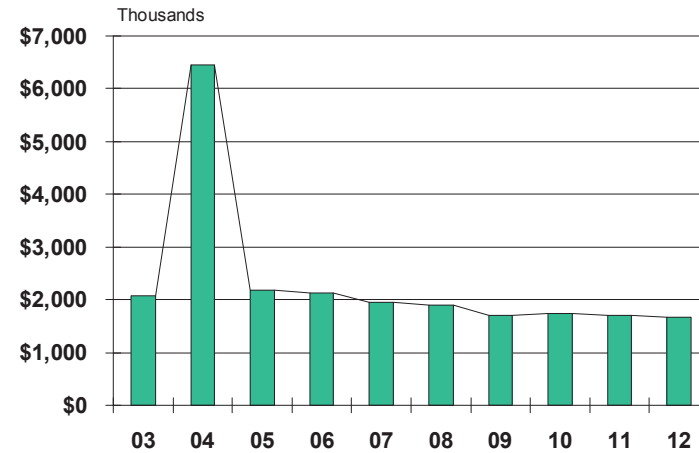
MICHIGAN TRANSPORTATION DEBT FUNDS

Michigan Transportation Bonds are issued pursuant to the provisions of Act 175, Public Acts of Michigan 1952 as amended, for the purpose of defraying part of the cost of constructing major and local street improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedules reflect existing debts only and do not include any proposed bond issues.

<u>Major Streets</u> <u>Fiscal Year</u>	<u>Principal</u> <u>Bonds</u> <u>Maturing</u>	<u>Interest</u>	<u>Total</u>
2014	1,000,000	138,275	1,138,275
2015	985,000	107,525	1,092,525
2016	975,000	75,438	1,050,438
2017	500,000	40,500	540,500
2018	<u>500,000</u>	<u>20,500</u>	<u>520,500</u>
	<u>\$ 3,960,000</u>	<u>\$ 382,238</u>	<u>\$ 4,342,238</u>

EXPENDITURE HISTORY MICHIGAN TRANSPORTATION DEBT



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>SUMMARY</u> <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 1,667,458	\$ 83,681	\$ 1,183,863	\$ 1,183,863	Major Streets	\$ 1,139,775	\$ 1,139,775	\$ 1,139,775
<u>\$ 1,667,458</u>	<u>\$ 83,681</u>	<u>\$ 1,183,863</u>	<u>\$ 1,183,863</u>	Total Revenues	<u>\$ 1,139,775</u>	<u>\$ 1,139,775</u>	<u>\$ 1,139,775</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 1,450,000	\$ -	\$ 1,015,000	\$ 1,015,000	Major Streets	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
216,383	83,681	167,363	167,363	Interest: Major Streets	138,275	138,275	138,275
1,075	-	1,500	1,500	Agent Fees: Major Streets	1,500	1,500	1,500
<u>\$ 1,667,458</u>	<u>\$ 83,681</u>	<u>\$ 1,183,863</u>	<u>\$ 1,183,863</u>	Total Expenditures	<u>1,139,775</u>	<u>\$ 1,139,775</u>	<u>\$ 1,139,775</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>1997</u> <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 441,770	\$ -	\$ -	\$ -	Major Streets	\$ -	\$ -	\$ -
<u>\$ 441,770</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 420,000	\$ -	\$ -	\$ -	Major Streets	\$ -	\$ -	\$ -
21,420	-	-	-	Interest: Major Streets	-	-	-
350	-	-	-	Agent Fees: Major Streets	-	-	-
<u>\$ 441,770</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	2003 <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 631,725	\$ 57,250	\$ 615,000	\$ 615,000	Major Streets	\$ 597,500	\$ 597,500	\$ 597,500
<u>\$ 631,725</u>	<u>\$ 57,250</u>	<u>\$ 615,000</u>	<u>\$ 615,000</u>	Total Revenues	<u>\$ 597,500</u>	<u>\$ 597,500</u>	<u>\$ 597,500</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 500,000	\$ -	\$ 500,000	\$ 500,000	Major Streets	\$ 500,000	\$ 500,000	\$ 500,000
131,500	57,250	114,500	114,500	Interest: Major Streets	97,000	97,000	97,000
225	-	500	500	Agent Fees: Major Streets	500	500	500
<u>\$ 631,725</u>	<u>\$ 57,250</u>	<u>\$ 615,000</u>	<u>\$ 615,000</u>	Total Expenditures	<u>\$ 597,500</u>	<u>\$ 597,500</u>	<u>\$ 597,500</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>2010 REFUNDING SERIES</u> <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 593,963	\$ 26,431	\$ 568,863	\$ 568,863	Major Streets	\$ 542,275	\$ 542,275	\$ 542,275
<u>\$ 593,963</u>	<u>\$ 26,431</u>	<u>\$ 568,863</u>	<u>\$ 568,863</u>	Total Revenues	<u>\$ 542,275</u>	<u>\$ 542,275</u>	<u>\$ 542,275</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 530,000	\$ -	\$ 515,000	\$ 515,000	Major Streets	\$ 500,000	\$ 500,000	\$ 500,000
63,463	26,431	52,863	52,863	Interest: Major Streets	41,275	41,275	41,275
500	-	1,000	1,000	Agent Fees: Major Streets	1,000	1,000	1,000
<u>\$ 593,963</u>	<u>\$ 26,431</u>	<u>\$ 568,863</u>	<u>\$ 568,863</u>	Total Expenditures	<u>\$ 542,275</u>	<u>\$ 542,275</u>	<u>\$ 542,275</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

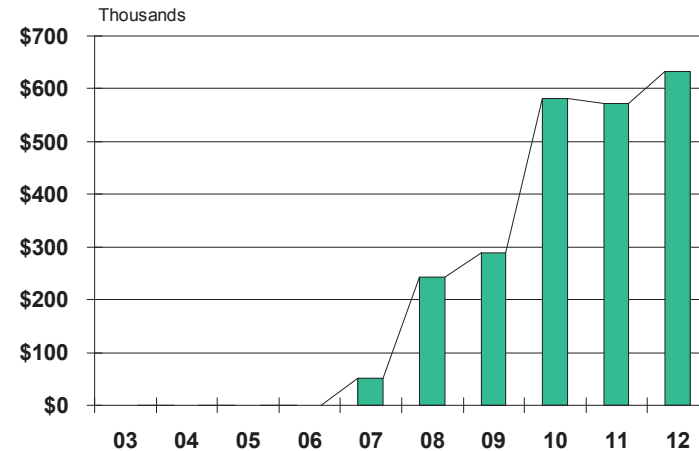
CAPITAL IMPROVEMENT DEBT FUNDS

Capital Improvement Bonds are issued pursuant to the provisions of Act 34, Public Acts of Michigan 2001 as amended, for the purpose of defraying part of the cost of capital improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Major Road improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal Bonds Maturing</u>	<u>Interest</u>	<u>Total</u>
2014	388,727	337,072	725,799
2015	501,828	318,332	820,160
2016	519,787	297,049	816,836
2017	537,746	274,852	812,598
2018	555,705	251,780	807,485
2019	573,664	227,874	801,538
2020	609,583	202,685	812,268
2021	627,542	176,091	803,633
2022	663,460	148,063	811,523
2023	467,317	122,680	589,997
2024	467,317	100,758	568,075
2025	465,306	78,449	543,755
2026	465,306	55,837	521,143
2027	473,898	32,990	506,888
2028	165,000	16,088	181,088
2029	<u>165,000</u>	<u>5,363</u>	<u>170,363</u>
	<u>\$7,647,186</u>	<u>\$ 2,645,963</u>	<u>\$10,293,149</u>

EXPENDITURE HISTORY CAPITAL IMPROVEMENT DEBT



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>SUMMARY</u> <u>CAPITAL IMPROVEMENT</u> <u>DEBT SERVICE FUNDS</u> <u>REVENUES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 632,639	\$ 447,768	\$ 621,733	\$ 621,734	Major Streets	\$ 727,301	\$ 727,301	\$ 727,301
<u>\$ 632,639</u>	<u>\$ 447,768</u>	<u>\$ 621,733</u>	<u>\$ 621,734</u>	Total Revenues	<u>\$ 727,301</u>	<u>\$ 727,301</u>	<u>\$ 727,301</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 268,788	\$ 268,788	\$ 268,788	\$ 268,789	Major Streets	\$ 388,728	\$ 388,728	\$ 388,728
363,537	178,746	351,445	351,445	Interest: Major Streets	337,073	337,073	337,073
314	234	1,500	1,500	Agent Fees: Major Streets	1,500	1,500	1,500
<u>\$ 632,639</u>	<u>\$ 447,768</u>	<u>\$ 621,733</u>	<u>\$ 621,734</u>	Total Expenditures	<u>727,301</u>	<u>\$ 727,301</u>	<u>\$ 727,301</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
-	-	-	-	LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>2006</u> CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND REVENUES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 308,610	\$ 207,173	\$ 305,158	\$ 305,159	Major Streets	\$ 413,902	\$ 413,902	\$ 413,902
<u>\$ 308,610</u>	<u>\$ 207,173</u>	<u>\$ 305,158</u>	<u>\$ 305,159</u>	Total Revenues	<u>\$ 413,902</u>	<u>\$ 413,902</u>	<u>\$ 413,902</u>
				EXPENDITURES:			
				Debt Service Payments:			
				Principal:			
\$ 107,755	\$ 107,755	\$ 107,755	\$ 107,756	Major Streets	\$ 222,694	\$ 222,694	\$ 222,694
200,694	99,337	196,653	196,653	Interest: Major Streets	190,458	190,458	190,458
161	81	750	750	Agent Fees: Major Streets	750	750	750
<u>\$ 308,610</u>	<u>\$ 207,173</u>	<u>\$ 305,158</u>	<u>\$ 305,159</u>	Total Expenditures	<u>\$ 413,902</u>	<u>\$ 413,902</u>	<u>\$ 413,902</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
-	-	-	-	LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>2008</u> CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND REVENUES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 324,029	\$ 240,595	\$ 316,575	\$ 316,575	Major Streets	\$ 313,399	\$ 313,399	\$ 313,399
<u>\$ 324,029</u>	<u>\$ 240,595</u>	<u>\$ 316,575</u>	<u>\$ 316,575</u>	Total Revenues	<u>\$ 313,399</u>	<u>\$ 313,399</u>	<u>\$ 313,399</u>
				EXPENDITURES:			
				Debt Service Payments:			
				Principal:			
\$ 161,033	\$ 161,033	\$ 161,033	\$ 161,033	Major Streets	\$ 166,034	\$ 166,034	\$ 166,034
162,843	79,409	154,792	154,792	Interest: Major Streets	146,615	146,615	146,615
153	153	750	750	Agent Fees: Major Streets	750	750	750
<u>\$ 324,029</u>	<u>\$ 240,595</u>	<u>\$ 316,575</u>	<u>\$ 316,575</u>	Total Expenditures	<u>\$ 313,399</u>	<u>\$ 313,399</u>	<u>\$ 313,399</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
				LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

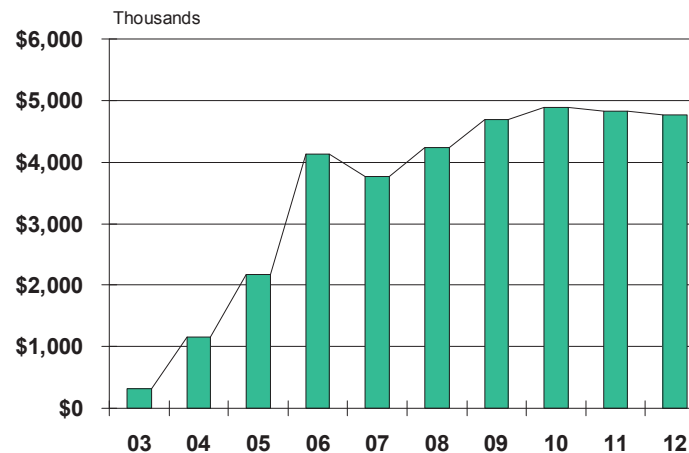
DOWNTOWN DEVELOPMENT AUTHORITY DEBT FUNDS

Downtown Development Authority Bonds are issued pursuant to the provisions of Act 197, Public Acts of Michigan 1975 as amended, for the purpose of funding the cost of capital improvements in the City of Warrens Downtown Development District. These bonds are issued in anticipation of tax revenues generated within the DDA District. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Downtown Development Authority improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal Bonds Maturing</u>	<u>Interest</u>	<u>Total</u>
2014	2,000,000	2,871,719	4,871,719
2015	2,250,000	2,786,406	5,036,406
2016	2,750,000	2,684,063	5,434,063
2017	3,250,000	2,554,375	5,804,375
2018	3,750,000	2,398,438	6,148,438
2019	4,250,000	2,220,125	6,470,125
2020	5,000,000	2,012,125	7,012,125
2021	5,250,000	1,780,875	7,030,875
2022	5,500,000	1,539,000	7,039,000
2023	5,500,000	1,291,500	6,791,500
2024	5,750,000	1,036,688	6,786,688
2025	5,750,000	773,438	6,523,438
2026	5,750,000	508,125	6,258,125
2027	4,250,000	279,375	4,529,375
2028	2,750,000	120,000	2,870,000
2029	<u>1,250,000</u>	<u>28,125</u>	<u>1,278,125</u>
	<u>\$65,000,000</u>	<u>\$ 24,884,377</u>	<u>\$89,884,377</u>

EXPENDITURE HISTORY DOWNTOWN DEVELOPMENT AUTHORITY DEBT



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	SUMMARY <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUNDS</u> <u>REVENUES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 4,762,322	\$ 3,239,594	\$ 4,696,732	\$ 4,696,732		\$ 4,872,919	\$ 4,872,919	\$ 4,872,919
<u>\$ 4,762,322</u>	<u>\$ 3,239,594</u>	<u>\$ 4,696,732</u>	<u>\$ 4,696,732</u>	Total Revenues	<u>\$ 4,872,919</u>	<u>\$ 4,872,919</u>	<u>\$ 4,872,919</u>
				<u>EXPENDITURES:</u>			
				Debt Service Payments:			
\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	Principal	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
3,011,347	1,489,594	2,945,532	2,945,532	Interest	2,871,719	2,871,719	2,871,719
975	-	1,200	1,200	Agent Fees	1,200	1,200	1,200
<u>\$ 4,762,322</u>	<u>\$ 3,239,594</u>	<u>\$ 4,696,732</u>	<u>\$ 4,696,732</u>	Total Expenditures	<u>4,872,919</u>	<u>\$ 4,872,919</u>	<u>\$ 4,872,919</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>2002</u> <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,350,525	\$ 919,750	\$ 1,328,800	\$ 1,328,800		\$ 1,550,925	\$ 1,550,925	\$ 1,550,925
<u>\$ 1,350,525</u>	<u>\$ 919,750</u>	<u>\$ 1,328,800</u>	<u>\$ 1,328,800</u>	Total Revenues	<u>\$ 1,550,925</u>	<u>\$ 1,550,925</u>	<u>\$ 1,550,925</u>
				<u>EXPENDITURES:</u>			
				Debt Service Payments:			
\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 750,000	\$ 750,000	\$ 750,000
850,250	419,750	828,500	828,500	Interest	800,625	800,625	800,625
275	-	300	300	Agent Fees	300	300	300
<u>\$ 1,350,525</u>	<u>\$ 919,750</u>	<u>\$ 1,328,800</u>	<u>\$ 1,328,800</u>	Total Expenditures	<u>\$ 1,550,925</u>	<u>\$ 1,550,925</u>	<u>\$ 1,550,925</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	\$ -	\$ -	\$ -

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	2003 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,204,000	\$ 848,125	\$ 1,188,425	\$ 1,188,425		\$ 1,172,175	\$ 1,172,175	\$ 1,172,175
<u>\$ 1,204,000</u>	<u>\$ 848,125</u>	<u>\$ 1,188,425</u>	<u>\$ 1,188,425</u>	Total Revenues	<u>\$ 1,172,175</u>	<u>\$ 1,172,175</u>	<u>\$ 1,172,175</u>
				EXPENDITURES:			
				Debt Service Payments:			
\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 500,000	\$ 500,000	\$ 500,000
703,750	348,125	688,125	688,125	Interest	671,875	671,875	671,875
250	-	300	300	Agent Fees	300	300	300
<u>\$ 1,204,000</u>	<u>\$ 848,125</u>	<u>\$ 1,188,425</u>	<u>\$ 1,188,425</u>	Total Expenditures	<u>\$ 1,172,175</u>	<u>\$ 1,172,175</u>	<u>\$ 1,172,175</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	\$ -	\$ -	\$ -

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	<u>2004</u> <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,321,100	\$ 906,063	\$ 1,303,050	\$ 1,303,050		\$ 1,283,675	\$ 1,283,675	\$ 1,283,675
<u>\$ 1,321,100</u>	<u>\$ 906,063</u>	<u>\$ 1,303,050</u>	<u>\$ 1,303,050</u>	Total Revenues	<u>\$ 1,283,675</u>	<u>\$ 1,283,675</u>	<u>\$ 1,283,675</u>
				<u>EXPENDITURES:</u>			
				Debt Service Payments:			
\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 500,000	\$ 500,000	\$ 500,000
820,875	406,063	802,750	802,750	Interest	783,375	783,375	783,375
225		300	300	Agent Fees	300	300	300
<u>\$ 1,321,100</u>	<u>\$ 906,063</u>	<u>\$ 1,303,050</u>	<u>\$ 1,303,050</u>	Total Expenditures	<u>\$ 1,283,675</u>	<u>\$ 1,283,675</u>	<u>\$ 1,283,675</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2012 Actual Year	FY 2013 Actual to December 31	FY 2013 Estimated To June 30	FY 2013 Amended Budget December 31	2005 <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2014 Departmental Request	FY 2014 Recommended By Mayor	FY 2014 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 886,697	\$ 565,656	\$ 876,457	\$ 876,457		\$ 866,144	\$ 866,144	\$ 866,144
<u>\$ 886,697</u>	<u>\$ 565,656</u>	<u>\$ 876,457</u>	<u>\$ 876,457</u>	Total Revenues	<u>\$ 866,144</u>	<u>\$ 866,144</u>	<u>\$ 866,144</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	Principal	\$ 250,000	\$ 250,000	\$ 250,000
636,472	315,656	626,157	626,157	Interest	615,844	615,844	615,844
225	-	300	300	Agent Fees	300	300	300
<u>\$ 886,697</u>	<u>\$ 565,656</u>	<u>\$ 876,457</u>	<u>\$ 876,457</u>	Total Expenditures	<u>\$ 866,144</u>	<u>\$ 866,144</u>	<u>\$ 866,144</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Supplemental Information

The following supplemental information is presented to furnish the reader with the historical trend of the financial operations and condition of the City of Warren.

This information contains comprehensive data, frequently covering the last ten fiscal years, relating to the financial, economic, physical and societal characteristics of the City.

CITY OF WARREN, MICHIGAN

GENERAL INFORMATION

The City of Warren was incorporated as a home rule City on January 1, 1957. The City is governed by a seven member Council, Mayor, Treasurer and City Clerk, all of whom are elected to a maximum of three four-year terms. The City encompasses 34.5 square miles (22,080 acres) of the southwestern section of Macomb County where it is adjacent to the City of Detroit. The City's boundaries are Eight Mile Road on the south, Fourteen Mile Road on the north, Dequindre Road on the west and a parallel line running due north from the Gratiot-Eight Mile Road intersection on the east. With a population of 134,056 (2010 census figure), Warren remains the third largest City in the State of Michigan.

Warren is an area rich with ethnic flavor and charm. We are proud of our community, from its rural beginnings to its phenomenal growth and its unique blend of industrial innovation, residential comfort, and educational and cultural opportunities.

With over 4,000 businesses, Warren has a diverse business climate. Unquestionably contributing to the economic vitality of the City is the presence of General Motors Corporation and Chrysler Corporation automotive facilities. Warren is proud to be the home of General Motors Technical Center, a 330-acre complex housing General Motors Corporation staff operations; research laboratories, engineering, and design. General Motors Corporation also operates the Hydramatic Plant on a 117-acre site within the City. Chrysler Corporation has three major facilities in Warren. Occupying a 224-acre site, this complex includes an assembly plant, a stamping plant and a paint plant. The presence of General Motors Corporation and Chrysler Corporation represents approximately 17% of the City's taxable value.

In the past year, new construction permits were issued for 1 new commercial development, 28 multi-family dwellings, 16 single-family dwellings, and 11 garages, representing \$3.8 million of additional investment in the City.

CITY OF WARREN, MICHIGAN
(Continued)

The South Campus of Macomb Community College is a public college located on a 100-acre site on Twelve Mile Road. Macomb Community College is one of the nation's leading community colleges, providing learning experiences to more than 48,000 students annually. Macomb ranks nationally in the top two percent in the number of associate's degrees awarded and as the largest grantor of associate's degrees in Michigan. The college's comprehensive educational programming includes pre-college experiences, university transfer and career preparation programs, bachelor's degree completion and graduate degree programs, workforce training, professional and continuing education and enrichment opportunities. Davenport University also operates a facility in Warren and is one of the few private universities offering baccalaureate and masters degree programs focused exclusively on business and technology and the integration of both into health care professions.

Protecting the lives and property of Warren's citizens is the mission of our public safety departments. The Fire Department strives to ensure that the best fire extinguishment and emergency medical service is available to service the community. The Police Department operates an Emergency 911 System, in-vehicle wireless communications and a high tech mobile command center to afford residents the quickest possible response to any emergency situation. This continual investment in equipment, facilities and personnel has resulted in Warren having one of the lowest crime rates in the nation for a city over 100,000 people.

The mission of the Warren Public Library is to improve the quality of life for the citizens of Warren by providing services and resources that promote educational, cultural, social and economic well being. The library strives to be a source of information for lifetime learning and enjoyment. One of its primary goals is to stimulate young children's interest in reading and learning and to encourage literacy among all age groups. The Warren Public Library operates a Civic Center Library and occupies 35,000 square feet on the main floor of the City Hall building. The Library features a computer lab, self check-out units, private study rooms and an inviting reading room with fireplace. Services such as after hours book pick-up and a drive-up book drop are also available. This centrally located library benefits all citizens of Warren. Warren also has branch libraries, each providing internet access and adaptive devices for the visually impaired. As a member of the Suburban Library Cooperative, the Warren Libraries provide access for patrons to all library materials in the State of Michigan.

CITY OF WARREN, MICHIGAN
(Continued)

The City of Warren has developed 25 City parks. Halmich Park, the largest of the City parks sits on approximately 80 acres and has four-lighted baseball diamonds, soccer fields, a concession stand and picnic pavilions. The City operates three indoor recreational facilities: the Warren Community Center, Owen Jax Recreation Center and the Stilwell Manor Senior Drop-In Center. The Warren Community Center facility houses the Parks and Recreation, Communications Department and City Council offices as well as the Miller Branch of the Warren Public Library. The facility operates a year round aquatics center which includes a 150 foot water slide, a lazy river, play structure and lap pool. In addition there are three gymnasiums, multi-purpose meeting rooms, and an auditorium and fitness center. The exterior grounds include a lighted football stadium, walking paths and irrigated soccer fields. With grant assistance from the Michigan Department of Transportation, the Recreation Department continues to offer specialized transportation for seniors and special populations. The Parks and Recreation Department offers many year-round recreational programs, including baseball, softball, basketball, volleyball, swimming, bowling, arts and crafts, music, theater and dancing. Programs service pre-school children to senior citizens. Summer concerts are conducted by the City's Cultural Commission and the Parks and Recreation Department.

The City's Public Service Department provides a variety of services to the City's residents. Amongst these are weekly garbage collection; street maintenance, including snow and ice removal; building inspections; operation of the Waste Water Treatment Plant and the Water and Sewer System.

Affordable and safe housing is provided to Warren seniors through the operation of its 366 unit Senior Citizen Housing Complex.

CITY OF WARREN, MICHIGAN
(Continued)

MAJOR INITIATIVES

There is an ongoing commitment to improve conditions of road surfaces and traffic flows throughout the City. Road projects are either funded directly by the City utilizing state shared state gas and weight taxes, through cooperative efforts with the Michigan Department of Transportation or Macomb County Road Commission, or through road millages. Road widening and resurfacing projects, as well as water main and sewer line replacements, are currently underway at various locations. In November 2011, the citizens of Warren passed a road millage that will be dedicated for the use of local streets. There is also an ongoing commitment to improve water and sewer main infrastructure where necessary by utilizing low interest financing.

The program to replace broken and hazardous sidewalks and remove nuisance trees continues to be coordinated by the City. The projects are funded either through Tank Plant Redevelopment Fund resources and/or the issuance of Special Assessment Bonds.

The water meter replacement program to improve registration accuracy and automate customer usage data collection is near completion. An Automated Meter Reading System (AMR) will enable the Water & Sewer System to retrieve timely usage information and give us the ability to identify potential customer problems, such as spikes in usage indicating potential leaks, before they become too costly for users.

**CITY OF WARREN, MICHIGAN
NET ASSETS BY COMPONENT
LAST EIGHT FISCAL YEARS
(Accrual Basis of Accounting)**

Fiscal Year	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011 (1)</u>	<u>2012</u>
Governmental Activities:								
Invested in capital assets, net of related debt	\$ 61,211,667	\$ 62,875,434	\$ 59,140,668	\$ 56,796,215	\$ 48,445,832	\$ 44,342,389	\$ 110,629,268	110,327,564
Restricted	33,684,984	32,961,557	33,087,848	35,970,344	42,844,224	45,175,268	33,189,358	28,243,279
Unrestricted	<u>25,044,605</u>	<u>30,107,642</u>	<u>33,618,180</u>	<u>36,433,515</u>	<u>32,199,699</u>	<u>21,613,238</u>	<u>15,236,928</u>	<u>24,905,176</u>
Total governmental activities net assets	<u>\$ 119,941,256</u>	<u>\$ 125,944,633</u>	<u>\$ 125,846,696</u>	<u>\$ 129,200,074</u>	<u>\$ 123,489,755</u>	<u>\$ 111,130,895</u>	<u>\$ 159,055,554</u>	<u>\$ 163,476,019</u>
Business-type activities:								
Invested in capital assets, net of related debt	\$ 58,641,924	\$ 57,819,780	\$ 56,924,642	\$ 56,511,038	\$ 57,656,542	\$ 58,586,273	\$ 60,527,790	59,757,545
Restricted	17,557,693	18,181,409	16,915,115	14,045,192	11,779,391	8,267,105	7,656,513	9,800,098
Unrestricted	<u>7,604,682</u>	<u>6,788,707</u>	<u>7,173,338</u>	<u>9,125,661</u>	<u>7,821,612</u>	<u>9,044,146</u>	<u>15,309,884</u>	<u>19,578,952</u>
Total business-type activities net assets	<u>\$ 83,804,299</u>	<u>\$ 82,789,896</u>	<u>\$ 81,013,095</u>	<u>\$ 79,681,891</u>	<u>\$ 77,257,545</u>	<u>\$ 75,897,524</u>	<u>\$ 83,494,187</u>	<u>\$ 89,136,595</u>
Primary government:								
Invested in capital assets, net of related debt	\$ 119,853,591	\$ 120,695,214	\$ 116,065,310	\$ 113,307,253	\$ 106,102,374	\$ 102,928,662	\$ 171,157,058	170,085,109
Restricted	51,242,677	51,142,966	50,002,963	50,015,536	54,623,615	53,442,373	40,845,871	38,043,377
Unrestricted	<u>32,649,287</u>	<u>36,896,349</u>	<u>40,791,518</u>	<u>45,559,176</u>	<u>40,021,311</u>	<u>30,657,384</u>	<u>30,546,812</u>	<u>44,484,128</u>
Total primary government net assets	<u>\$ 203,745,555</u>	<u>\$ 208,734,529</u>	<u>\$ 206,859,791</u>	<u>\$ 208,881,965</u>	<u>\$ 200,747,300</u>	<u>\$ 187,028,419</u>	<u>\$ 242,549,741</u>	<u>\$ 252,612,614</u>

(1) Reflects prior period adjustments for compensated absences, debt reclassifications to component units, accrued interest payable, capital assets, property taxes, accruals, and fund balance reclassifications to component units.

**CITY OF WARREN, MICHIGAN
CHANGES IN NET ASSETS
LAST EIGHT FISCAL YEARS
(Accrual Basis of Accounting)**

Fiscal Year	2005	2006	2007	2008	2009	2010	2011 (1)	2012
Expenses								
Governmental activities:								
General government	\$ 17,504,006	\$ 20,176,196	\$ 24,554,397	\$ 22,183,390	\$ 21,806,236	\$ 20,605,904	\$ 13,914,301	\$ 10,805,443
District Court	-	-	-	-	-	-	6,614,802	6,308,210
Public safety	50,525,480	55,968,750	61,848,485	62,509,563	63,420,416	62,875,335	62,662,439	56,710,270
Public works	25,705,185	25,347,280	28,067,722	26,523,628	26,580,333	25,695,939	25,440,576	24,619,847
Recreation and culture	11,066,379	11,001,914	12,351,491	12,737,364	12,386,834	13,255,263	12,909,715	12,584,351
Community and economic development	4,198,523	11,605,884	2,543,134	5,796,843	6,288,023	7,245,368	6,270,509	4,851,249
Interest on long-term debt	4,163,954	6,254,880	5,082,442	4,983,460	4,911,254	4,814,715	1,268,110	1,172,012
Total governmental activities expenses	<u>113,163,527</u>	<u>130,354,904</u>	<u>134,447,671</u>	<u>134,734,248</u>	<u>135,393,096</u>	<u>134,492,524</u>	<u>129,080,452</u>	<u>117,051,382</u>
Business-type activities:								
Water and Sewer System	31,225,489	32,188,319	32,499,489	34,199,663	33,432,269	33,717,269	32,775,108	33,119,786
Senior citizen housing	1,800,146	1,872,601	1,937,454	2,047,491	1,965,932	1,881,330	1,969,244	2,130,362
Total business-type activities expenses	<u>33,025,635</u>	<u>34,060,920</u>	<u>34,436,943</u>	<u>36,247,154</u>	<u>35,398,201</u>	<u>35,598,599</u>	<u>34,744,352</u>	<u>35,250,148</u>
Total primary government expenses	<u>\$ 146,189,162</u>	<u>\$ 164,415,824</u>	<u>\$ 168,884,614</u>	<u>\$ 170,981,402</u>	<u>\$ 170,791,297</u>	<u>\$ 170,091,123</u>	<u>\$ 163,824,804</u>	<u>\$ 152,301,530</u>
Program Revenues								
Governmental activities:								
Charges for services	\$ 12,714,891	\$ 14,584,784	\$ 13,702,181	\$ 13,541,050	\$ 13,419,382	\$ 15,507,458	\$ 14,493,843	\$ 14,646,243
Operating grants and contributions	12,935,941	12,463,692	12,684,642	12,228,029	11,542,918	13,291,132	16,639,068	15,689,801
Capital grants and contributions	4,789,306	5,171,647	3,243,612	4,169,546	1,648,845	845,016	953,777	837,793
Total governmental activities program revenues	<u>30,440,138</u>	<u>32,220,123</u>	<u>29,630,435</u>	<u>29,938,625</u>	<u>26,611,145</u>	<u>29,643,606</u>	<u>32,086,688</u>	<u>31,173,837</u>
Business-type activities:								
Water and Sewer System	26,928,099	30,329,100	29,674,597	31,957,062	30,465,234	32,068,323	37,288,058	38,427,954
Senior citizen housing	2,034,821	2,081,469	2,143,419	2,187,278	2,184,011	2,141,694	2,174,696	2,168,354
Total business-type activities program revenues	<u>28,962,920</u>	<u>32,410,569</u>	<u>31,818,016</u>	<u>34,144,340</u>	<u>32,649,245</u>	<u>34,210,017</u>	<u>39,462,754</u>	<u>40,596,308</u>
Total primary government program revenues	<u>\$ 59,403,058</u>	<u>\$ 64,630,692</u>	<u>\$ 61,448,451</u>	<u>\$ 64,082,965</u>	<u>\$ 59,260,390</u>	<u>\$ 63,853,623</u>	<u>\$ 71,549,442</u>	<u>\$ 71,770,145</u>
Net (expense) revenue								
Governmental activities	\$ (82,723,389)	\$ (98,134,781)	\$ (104,817,236)	\$ (104,795,623)	\$ (108,781,951)	\$ (104,848,918)	\$ (96,993,764)	\$ (85,877,545)
Business-type activities	(4,062,715)	(1,650,351)	(2,618,927)	(2,102,814)	(2,748,956)	(1,388,582)	4,718,402	5,346,160
Total primary government net (expense) revenue	<u>\$ (86,786,104)</u>	<u>\$ (99,785,132)</u>	<u>\$ (107,436,163)</u>	<u>\$ (106,898,437)</u>	<u>\$ (111,530,907)</u>	<u>\$ (106,237,500)</u>	<u>\$ (92,275,362)</u>	<u>\$ (80,531,385)</u>
General Revenues and Other Changes in Net Assets								
Governmental activities:								
Property taxes	\$ 74,911,034	\$ 83,352,957	\$ 85,079,549	\$ 88,383,524	\$ 87,572,093	\$ 85,171,772	\$ 72,077,679	73,206,799
Sales and use taxes	14,705,085	14,540,634	14,105,387	14,105,387	13,559,035	12,051,133	12,125,928	11,895,230
Franchise fees	1,151,761	1,206,596	1,344,444	1,471,277	1,582,133	1,630,260	1,778,029	1,841,166
Investment earnings	1,602,968	3,075,634	4,289,636	3,378,435	703,476	35,936	153,793	177,108
Gain (loss) on sale of capital assets	84,927	2,099,337	40,283	(41,222)	(115,498)	(263,175)	208,536	30,051
Other revenue	-	-	-	-	-	-	3,162,742	3,147,656
Reduction in long-term debt obligation	-	-	-	-	-	-	-	-
SMDA settlement agreement	-	-	-	1,000,000	23,485	(5,975,000)	-	-
Transfers	(17,199,543)	(137,000)	(140,000)	(148,400)	(253,092)	(160,868)	-	-
Total governmental activities	<u>75,256,232</u>	<u>104,138,158</u>	<u>104,719,299</u>	<u>108,149,001</u>	<u>103,071,632</u>	<u>92,490,058</u>	<u>89,506,707</u>	<u>90,298,010</u>
Business-type activities:								
Investment earnings	299,516	635,948	842,126	771,610	324,610	28,561	35,221	26,887
Gain (loss) on sale of capital assets	-	-	-	-	-	-	-	90,904
Other general revenue	-	-	-	-	-	-	-	178,457
Total business-type activities	<u>299,516</u>	<u>635,948</u>	<u>842,126</u>	<u>771,610</u>	<u>324,610</u>	<u>28,561</u>	<u>35,221</u>	<u>296,248</u>
Total primary government	<u>\$ 75,555,748</u>	<u>\$ 104,774,106</u>	<u>\$ 105,561,425</u>	<u>\$ 108,920,611</u>	<u>\$ 103,396,242</u>	<u>\$ 92,518,619</u>	<u>\$ 89,541,928</u>	<u>\$ 90,594,258</u>
Changes in Net Assets								
Governmental activities	\$ (7,467,157)	\$ 6,003,377	\$ (97,937)	\$ 3,353,378	\$ (5,710,319)	\$ (12,358,860)	\$ (7,487,057)	\$ 4,420,465
Business-type activities	(3,763,199)	(1,014,403)	(1,776,801)	(1,331,204)	(2,424,346)	(1,360,021)	4,753,623	5,642,408
Total primary government	<u>\$ (11,230,356)</u>	<u>\$ 4,988,974</u>	<u>\$ (1,874,738)</u>	<u>\$ 2,022,174</u>	<u>\$ (8,134,665)</u>	<u>\$ (13,718,881)</u>	<u>\$ (2,733,434)</u>	<u>\$ 10,062,873</u>

(1) Reflects prior period adjustments for compensated absences, debt reclassifications to component units, accrued interest payable, capital assets, property taxes, accruals, and fund balance reclassifications to component units.

CITY OF WARREN, MICHIGAN
FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)

Fiscal Year	2003	2004	2005	2006	2007	2008	2009	2010	2011(a)(1)	2012
General Fund:										
Reserved	\$ 2,250,381	\$ 2,326,703	\$ 2,507,872	\$ 4,389,944	\$ 2,057,662	\$ 2,333,663	\$ 1,377,804	\$ 1,296,151	\$ -	-
Nonspendable	-	-	-	-	-	-	-	-	192,969	308,659
Restricted	-	-	-	-	-	-	-	-	78,199	78,199
Assigned	-	-	-	-	-	-	-	-	22,283,613	18,810,884
Unassigned	-	-	-	-	-	-	-	-	14,850,205	13,103,677
Unreserved	<u>55,051,386</u>	<u>55,173,474</u>	<u>44,720,163</u>	<u>48,532,509</u>	<u>53,397,963</u>	<u>55,224,126</u>	<u>52,819,604</u>	<u>42,206,177</u>	-	-
Total general fund	<u>\$ 57,301,767</u>	<u>\$ 57,500,177</u>	<u>\$ 47,228,035</u>	<u>\$ 52,922,453</u>	<u>\$ 55,455,625</u>	<u>\$ 57,557,789</u>	<u>\$ 54,197,408</u>	<u>\$ 43,502,328</u>	<u>\$ 37,404,986</u>	<u>\$ 32,301,419</u>
All Other Governmental Funds:										
Reserved	\$ 4,350,252	\$ 9,931,404	\$ 45,883,472	\$ 27,970,850	\$ 8,129,748	\$ 6,291,526	\$ 6,431,502	\$ 4,514,260	\$ -	-
Nonspendable	-	-	-	-	-	-	-	-	28,278	24,182
Restricted	-	-	-	-	-	-	-	-	21,638,636	26,601,915
Committed	-	-	-	-	-	-	-	-	883,721	970,471
Assigned	-	-	-	-	-	-	-	-	5,518,448	5,971,715
Unreserved, reported in:									526,689	(69,318)
Special revenue funds	29,538,059	23,917,188	22,677,100	20,653,148	28,587,139	27,592,994	26,577,183	25,648,764	-	-
Capital projects funds	16,841,480	35,011,030	8,990,773	6,586,018	9,396,449	9,795,442	12,565,096	12,239,796	-	-
Debt service funds	<u>2,991,789</u>	<u>4,003,520</u>	<u>3,934,800</u>	<u>2,972,181</u>	<u>2,116,366</u>	<u>1,401,328</u>	<u>1,462,997</u>	<u>1,230,346</u>	-	-
Total all other governmental funds	<u>\$ 53,721,580</u>	<u>\$ 72,863,142</u>	<u>\$ 81,486,145</u>	<u>\$ 58,182,197</u>	<u>\$ 48,229,702</u>	<u>\$ 45,081,290</u>	<u>\$ 47,036,778</u>	<u>\$ 43,633,166</u>	<u>\$ 28,595,772</u>	<u>\$ 33,498,965</u>

(a) In Fiscal 2011, the City adopted GASB 54 which changed fund balance classifications.

(1) Reflects prior period adjustments for compensated absences, debt reclassifications to component units, accrued interest payable, capital assets, property taxes, accruals, and fund balance reclassifications to component units.

CITY OF WARREN, MICHIGAN
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)

<u>Fiscal Year</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006 (1)</u>
Revenues:				
Property taxes	\$ 70,514,428	\$ 71,740,065	\$ 74,787,704	\$ 84,328,809
Special assessments	1,158,599	1,610,111	994,766	982,318
Licenses and permits	1,669,227	1,655,809	2,167,451	2,420,993
Intergovernmental:				
Federal revenue	2,093,760	2,559,108	4,612,382	3,305,681
State revenue	27,624,032	26,400,781	26,446,572	26,359,247
Charges for services	2,372,927	2,730,910	2,894,923	4,101,728
Fines and fees	5,767,711	6,208,873	6,810,020	7,295,418
Interest	1,858,340	1,445,693	2,599,643	5,404,617
Other	6,442,251	7,151,246	6,173,358	6,358,491
Total revenues	<u>119,501,275</u>	<u>121,502,596</u>	<u>127,486,819</u>	<u>140,557,302</u>
Expenditures:				
General government	21,658,378	22,167,103	22,496,853	25,992,081
District court	-	-	-	-
Public safety	47,697,824	56,633,024	52,271,304	59,597,955
Public works	27,920,784	27,807,239	28,021,037	27,602,281
Recreation and culture	23,338,068	10,877,663	10,060,656	9,816,038
Community and economic development	10,115,287	4,571,580	17,284,223	41,555,060
Debt service	8,602,468	7,831,257	8,682,334	10,782,548
Total expenditures	<u>139,332,809</u>	<u>129,887,866</u>	<u>138,816,407</u>	<u>175,345,963</u>
Excess of revenues over (under) expenditures	(19,831,534)	(8,385,270)	(11,329,588)	(34,788,661)
Other Financing Sources (Uses):				
Transfers in	-	-	-	-
Transfers to fiduciary funds	-	-	(17,068,543)	-
Transfers to Water and Sewer System	-	-	(131,000)	(137,000)
Proceeds from sale of property	3,433,442	-	-	2,240,087
Proceeds from issuance of debt	21,145,000	32,114,457	27,015,000	25,835,000
Payment to refunded bond escrow agent	-	(4,224,218)	-	(10,474,047)
Bond premium (discounts)	(194,556)	(164,997)	(135,008)	(284,909)
Settlement agreement	-	-	-	-
Total other financing sources (uses)	<u>24,383,886</u>	<u>27,725,242</u>	<u>9,680,449</u>	<u>17,179,131</u>
Net changes in fund balances	<u>\$ 4,552,352</u>	<u>\$ 19,339,972</u>	<u>\$ (1,649,139)</u>	<u>\$ (17,609,530)</u>
Debt service as a percentage of non-capital expenditures (1)	7.49%	5.97%	6.98%	7.88%

(1) Reflects Downtown Development Authority revenues and expenditures for the nineteen month period ending June 30, 2006 due to a change in the Authority's fiscal year end.

(2) Reflects prior period adjustments for compensated absences, debt reclassifications to component units, accrued interest payable, capital assets, property taxes, accruals, and fund balance reclassifications to component units.

2007	2008	2009	2010	2011 (2)	2012
\$ 84,953,504	\$ 88,029,125	\$ 87,229,169	\$ 84,841,410	\$ 71,241,497	\$ 71,507,381
944,084	1,072,824	1,055,385	1,061,672	953,569	844,775
2,329,132	1,691,127	1,759,663	1,567,892	1,765,856	2,368,083
1,981,507	2,187,623	2,161,955	4,022,414	6,066,707	5,105,580
25,963,338	26,817,909	24,005,863	22,503,036	22,627,501	22,263,849
3,039,087	3,117,357	3,476,265	3,546,149	6,590,678	6,127,204
7,596,165	8,089,029	7,579,592	7,982,727	6,014,963	5,958,718
5,760,013	4,277,702	995,060	125,984	154,001	170,130
7,025,380	6,916,324	7,087,489	7,752,382	4,898,055	4,985,685
139,592,210	142,199,020	135,350,441	133,403,666	120,312,827	119,331,405
24,850,290	25,814,644	25,841,058	25,094,958	12,354,513	11,857,239
-	-	-	-	6,614,802	6,308,210
62,100,913	62,885,562	62,529,660	63,543,704	62,123,437	57,004,462
28,528,266	30,315,852	28,856,645	25,989,907	23,242,704	23,689,400
10,655,537	11,217,234	11,009,604	11,240,440	11,122,496	11,236,664
16,747,313	4,301,744	4,174,763	5,318,074	6,306,234	4,840,880
9,457,358	9,642,899	9,339,422	10,287,674	4,474,959	4,503,846
152,339,677	144,177,935	141,751,152	141,474,757	126,239,145	119,440,701
(12,747,467)	(1,978,915)	(6,400,711)	(8,071,091)	(5,926,318)	(109,296)
-	-	-	-	4,095,093	3,992,886
-	-	-	-	-	-
(140,000)	(148,400)	(253,092)	(160,868)	(3,935,417)	(3,992,886)
115,741	81,067	-	49,283	274,489	30,363
5,409,304	-	5,305,000	3,040,000	-	-
-	-	-	(3,000,000)	-	-
(56,901)	-	(79,575)	18,984	-	-
-	1,000,000	23,485	(5,975,000)	-	-
5,328,144	932,667	4,995,818	(6,027,601)	434,165	30,363
\$ (7,419,323)	\$ (1,046,248)	\$ (1,404,893)	\$ (14,098,692)	\$ (5,492,153)	\$ (78,933)
7.05%	7.00%	6.78%	7.40%	3.65%	3.88%

CITY OF WARREN, MICHIGAN
ACTUAL, STATE EQUALIZED AND TAXABLE VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS

Valuation Date Dec. 31	Fiscal Year Ended June 30	Real Property					
		Commercial		Industrial		Residential	
		State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value
2001	2003	\$ 556,269,070	\$ 439,853,430	\$ 739,418,720	\$ 608,519,340	\$ 2,829,961,930	\$ 2,185,762,640
2002	2004	576,504,460	470,293,930	764,593,450	647,805,090	3,120,583,610	2,384,669,010
2003	2005	572,342,170	456,093,940	751,245,420	627,577,820	3,006,294,040	2,277,219,880
2004	2006	604,599,380	490,771,640	769,510,100	664,498,290	3,210,976,430	2,486,422,141
2005	2007	644,444,170	524,682,180	768,670,720	677,550,990	3,320,030,270	2,625,123,610
2006	2008	687,088,570	555,494,750	780,445,550	701,442,190	3,358,841,710	2,749,158,390
2007	2009	656,979,070	561,896,960	747,428,540	687,147,970	3,169,863,186	2,755,732,096
2008	2010	665,388,680	579,884,140	717,066,830	672,174,510	2,724,960,979	2,622,291,859
2009	2011	629,218,480	564,081,510	677,613,220	644,345,220	2,253,489,647	2,241,692,067
2010	2012	591,055,730	553,254,790	523,359,600	509,330,590	2,006,909,739	2,004,558,959

The State Equalized Value (SEV) is the Actual Value multiplied by the Equalization Factor, currently equal to fifty percent.

The amounts reported are provided annually by the City Assessor's Office and do not reflect any tax exempt properties. Assessments are valued as of December 31 of each year. The respective taxes were levied on July 1 of the following year for the fiscal year indicated. During the fiscal year, the SEV and taxable values may be amended through judgements of the State Tax Commission (STC), Michigan Tax Tribunal (MTT) or Board of Review (BOR).

On March 15, 1994, Michigan voters passed Proposal A which places a limit on the value used to compute property taxes. Effective with the July 1, 1995 levy, property taxes are calculated using a Taxable Value. The Taxable Value is the lower of the State Equalized Value or the Capped Value. The State Equalized Value is the Assessed Value (representing fifty percent of the true cash value) multiplied by the Equalization Factor (currently equal to 1.000). The Capped Value is calculated by using the prior year's Taxable Value minus losses times the lower of 1.05 or the prior year's Consumers Price Index for the twelve months ended September 30 plus any additions.

- (1) I.F.T. = Industrial Facilities Tax
- O.P.R.A. = Obsolete Property Rehabilitation Act

Personal Property		I.F.T. & O.P.R.A. Tax Rolls(1)		Totals		Total Direct Tax Rate
State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	
\$ 767,486,522	\$ 767,486,522	\$ 351,576,421	\$ 350,315,051	\$ 5,244,712,663	\$ 4,351,936,983	16.2524
774,437,678	773,857,285	357,893,123	356,598,373	5,594,012,321	4,633,223,688	16.1924
787,465,492	787,465,492	338,931,568	337,459,259	5,456,278,690	4,485,816,391	16.1924
733,292,078	733,169,122	412,279,953	411,167,403	5,730,657,941	4,786,028,596	16.9424
758,099,739	757,977,563	459,840,689	456,292,779	5,951,085,588	5,041,627,122	16.9424
741,128,712	741,007,436	497,414,497	495,601,977	6,064,919,039	5,242,704,743	16.9424
704,021,523	703,900,807	530,965,422	530,052,132	5,809,257,741	5,238,729,965	16.9424
709,116,520	708,996,934	526,356,096	526,053,306	5,342,889,105	5,109,400,749	16.9424
621,120,055	621,000,359	380,244,220	380,029,570	4,561,685,622	4,451,148,726	17.7924
633,336,034	633,247,484	326,385,394	326,385,394	4,081,046,497	4,026,777,217	19.8924

CITY OF WARREN, MICHIGAN
DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30	City-wide Direct Debt								
	General Operating (1)	Library	Emergency Medical Service	Parks & Recreation	Police & Fire Pensions	Sanitation	Police Protection	Fire Protection	Local Road Improvement
2003	8.7724	0.4873	0.2923	0.9746	1.8248	1.6918	0.9746	0.9746	-
2004	8.7724	0.4873	0.2923	0.9746	1.8248	1.8918	0.9746	0.9746	-
2005	8.7724	0.4873	0.2923	0.9746	1.8248	1.8918	0.9746	0.9746	-
2006	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746	-
2007	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746	-
2008	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746	-
2009	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746	-
2010	8.7724	0.4873	0.2923	0.9746	2.8248	1.6418	0.9746	0.9746	-
2011	8.7724	1.3373	0.2923	0.9746	2.8248	1.6418	0.9746	0.9746	-
2012	8.7724	1.3373	0.2923	0.9746	2.8248	1.6418	0.9746	0.9746	2.1000

(1) The City general operating tax rate charter limit equals 9.0000 mills.

Chapter 20 Drain Debt	Total City-wide Direct Tax Rate	County-wide Overlapping Tax Rate						Total County-wide Overlapping Tax Rate
		Macomb I.S.D.	Macomb Community College	H.C.M.A. Zoo Authority & Veterans	S.M.A.R.T.	Macomb County		
						Operating	Drain Debt	
0.2600	16.2524	2.9863	1.6925	0.2170	0.6000	4.2000	0.0058	9.7016
-	16.1924	2.9729	1.5859	0.2161	0.5973	4.2000	0.0058	9.5780
-	16.1924	2.9615	1.5002	0.2154	0.5949	4.2000	0.0058	9.4778
-	16.9424	2.9430	1.4212	0.2146	0.5912	4.2000	0.0058	9.3758
-	16.9424	2.9430	1.4212	0.2146	0.5900	4.2000	0.0055	9.3743
-	16.9424	2.9430	1.4212	0.2146	0.5900	4.2000	0.0055	9.3743
-	16.9424	2.9430	1.4212	0.3546	0.5900	4.2000	0.0055	9.5143
-	16.9424	2.9430	1.4212	0.3546	0.5900	4.5685	0.0050	9.8823
-	17.7924	2.9430	1.4212	0.3546	0.5900	4.5685	0.0050	9.8823
-	19.8924	2.9430	1.5712	0.3546	0.5900	4.5685	0.0050	10.0323

**CITY OF WARREN, MICHIGAN
PRINCIPAL PROPERTY TAXPAYERS
PRIOR YEAR AND TEN YEARS AGO**

	Year Ended June 30, 2012			Year Ended June 30, 2002		
	Taxable Value (including I.F.T. and O.P.R.A.)	Rank	Percent of Total Taxable Value	Taxable Value (including I.F.T.)	Rank	Percent of Total Taxable Value
General Motors	\$ 468,717,081	1	11.64%	\$ 454,416,834	1	9.73%
Chrysler	171,776,408	2	4.27%	320,327,565	2	6.86%
Detroit Edison	35,217,846	3	0.87%	59,321,652	3	1.27%
US Manufacturing Corp	24,688,688	4	0.61%			
Art Van Furniture	19,824,259	5	0.49%	26,204,400	4	0.56%
International Transmission	19,703,529	6	0.49%			
Wico Metal Products	11,915,080	7	0.30%			
Consumers Energy	11,909,857	8	0.30%	14,390,598	5	0.31%
VJL Real Estate/Lipari Foods	7,986,930	9	0.20%			
Iroquois Industries	7,623,133	10	0.19%			
Dayton Hudson				11,868,474	6	0.25%
Carboloy				11,142,326	7	0.24%
Super Steel Treating				10,341,289	8	0.22%
E.D.S. Corporation				10,188,181	9	0.22%
Cold Heading Co./Ajax Metal				9,945,932	10	0.21%
Ten largest taxpayers	779,362,811		19.35%	928,147,251		19.87%
Other taxpayers	3,247,413,406		80.65%	3,742,618,940		80.13%
Total taxable value	<u>\$ 4,026,776,217</u>		<u>100.00%</u>	<u>\$ 4,670,766,191</u>		<u>100.00%</u>

CITY OF WARREN, MICHIGAN
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Tax Year	Fiscal Year	Total Tax Levy	Returned Delinquent		Collected by March 1	Percent Collected by March 1	Delq. Real Property Taxes Reimbursed by Macomb County
			Real Property	Personal Property			
2002	2003	\$ 68,063,602	\$ (1,921,053)	\$ (899,682)	\$ 65,242,867	95.86%	\$ 1,921,053
2003	2004	69,103,197	(2,093,752)	(808,009)	66,201,436	95.80%	2,093,752
2004	2005	71,479,514	(2,012,871)	(953,863)	68,512,780	95.85%	2,012,871
2005	2006	76,728,050	(2,710,021)	(467,085)	73,550,944	95.86%	2,710,021
2006	2007	80,607,081	(3,320,658)	(487,287)	76,799,136	95.28%	3,320,658
2007	2008	83,566,413	(4,000,947)	(374,173)	79,191,293	94.76%	4,000,947
2008	2009	82,920,849	(4,162,750)	(494,316)	78,263,783	94.38%	4,162,750
2009	2010	80,341,909	(4,344,441)	(632,798)	75,364,670	93.80%	4,344,441
2010	2011	74,503,574	(4,172,945)	(436,652)	69,893,977	93.81%	4,172,945
2011	2012	75,164,889	(4,112,215)	(456,910)	70,595,764	93.92%	4,112,215

Notes: (1) The schedule above does not include any levies or delinquencies relative to the 1.0% administrative fee assessed on county and school taxes collected by the city.

(2) On November 9, 2005 the Warren City Council approved a proposed settlement agreement with DTE Energy in regards to utility assessments. Under the terms of the agreement, provided the City uses approved State Tax Commission (STC) multiplier tables for the tax years 2006, 2007 and 2008, DTE Energy will pay personal property taxes for the 1997, 1998, 1999 and 2005 tax years as previously assessed. In addition, effective October 2007 and for the four years thereafter, the STC will issue an order to strike outstanding personal property taxes for the 2000, 2001, 2002, 2003 and 2004 tax years. Ultimately, outstanding delinquent personal property taxes totaling approximately \$1.1 million will be stricken.

Personal Property Taxes Collected March 1 - June 30	Collected Within Fiscal Year of Levy	Percent Collected in Fiscal Year	Subsequent to Tax Year			Total Collections To Date	Percentage of Adjusted Tax Levy Collected To-Date
			STC, MTT and BOR Adjustments	Personal Property Tax Write Off	Receivable as of June 30, 2012		
\$ 41,387	\$ 67,205,307	98.74%	\$ 9,085	\$ (355,991)	\$ -	\$ 67,716,696	99.48%
72,446	68,367,634	98.94%	169,295	(315,044)	-	68,957,448	99.55%
149,937	70,675,588	98.88%	6,455	(83,677)	-	71,107,216	99.47%
133,554	76,394,519	99.57%	284,438	(72,959)	-	76,939,529	99.91%
220,410	80,340,204	99.67%	131,852	(99,821)	-	80,639,112	99.88%
11,525	83,203,765	99.57%	93,352	(105,433)	-	83,552,247	99.87%
25,928	82,452,461	99.44%	75,620	-	154,131	82,842,338	99.81%
37,409	79,746,520	99.26%	6,374	-	173,774	80,182,258	99.79%
14,508	74,081,430	99.43%	3,099	-	214,593	74,300,061	99.72%
20,823	74,728,802	99.42%	240	-	436,326	74,728,803	99.42%

CITY OF WARREN, MICHIGAN

RATIOS OF NET GENERAL BONDED DEBT OUTSTANDING AND NET OUTSTANDING DEBT BY TYPE

LAST TEN FISCAL YEARS

Governmental Activities - General Bonded Debt							
	Installment Purchase Agreements	Land Contract	Michigan Strategic Fund Loan	South Macomb Disposal Authority	Building Authority Bonds	Tax Increment Finance Authority Bonds	Downtown Development Authority Bonds
2003	\$ 755,693	\$ 791,510	\$ -	\$ -	\$ 16,725,386	\$ 1,465,000	\$ 20,000,000
2004	473,636	727,538	-	-	15,476,137	1,310,000	40,000,000
2005	227,834	659,671	-	-	19,384,018	1,150,000	60,000,000
2006	78,209	587,670	-	-	19,020,232	990,000	75,000,000
2007	-	511,285	-	-	17,748,576	820,000	74,500,000
2008	-	430,248	-	-	16,451,921	640,000	73,500,000
2009	-	344,275	-	-	15,082,395	480,000	72,000,000
2010	-	253,067	-	-	13,685,000	250,000	70,250,000
2011	-	156,304	-	-	12,695,000	-	68,500,000
2012	-	53,649	-	-	11,655,000	-	66,750,000
Other Governmental Activities Debt				Total Net Governmental Activities Debt	Business-type Activities Building Authority Bonds		
	Michigan Transportation Bonds	Special Assessment Bonds	Available in Debt Service Funds		Installment Purchase Agreements	Senior Citizen Housing	Water and Sewer System
2003	\$ 12,180,000	\$ 1,145,000	\$ (808,965)	\$ 52,012,214	\$ -	\$ 8,955,000	\$ 2,069,613
2004	16,305,000	2,773,969	(2,437,207)	74,463,936	-	8,850,000	1,158,863
2005	14,760,000	3,924,409	(2,941,068)	97,042,841	-	8,825,000	195,982
2006	13,230,000	3,076,239	(2,672,923)	109,309,427	-	8,260,000	159,768
2007	17,239,304	2,214,460	(2,033,414)	111,000,211	-	7,715,000	121,424
2008	15,798,385	1,360,000	(1,304,363)	106,876,191	-	7,175,000	83,079
2009	17,743,666	3,248,801	(1,352,960)	107,546,177	-	6,555,000	42,605
2010	16,241,714	2,729,834	(1,128,750)	102,280,865	-	5,930,000	-
2011	14,609,763	2,185,867	(890,625)	97,256,309	-	5,310,000	-
2012	12,890,975	1,641,900	(659,500)	92,332,024	-	4,700,000	-

Comments:

The ratios presented are required by Governmental Accounting Standards Board (GASB) Statement No. 44. While the ratios are an indication of the burden of debt on the City of Warren's citizenry and business community as a whole, in many cases the repayment of the debt will be financed by select taxpayers, users or other sources of revenue. In other cases, the debt burden is shared by not only the citizenry but also by the business community, further distorting per capita ratios. The narrative that follows focuses on debt to be repaid by sources other than property taxes levied on the citywide tax base. Excluding these items from the tables presented above would dramatically affect the ratios presented.

- (a) Debt service requirements for the Tax Increment Finance Authority Bonds and Downtown Development Authority Bonds are derived from the capture of incremental tax revenues on properties within the respective authority's defined geographic boundaries.
- (b) Debt service requirements for the Michigan Transportation Bonds are derived from the receipt of state shared gas and weight taxes.
- (c) Debt service requirements for the Special Assessment Bonds are derived from the receipt of installment payments from taxpayers whose property directly benefited from either the City's sidewalk replacement or tree removal program.
- (d) Debt service requirements for the Building Authority Senior Housing Bonds are derived from the receipt of rental payments from residents of the Joseph Coach Manor complex.
- (e) Debt service requirements for the Water and Sewer Bonds are received from residential as well as commercial and industrial users of the system.

Sources:

- (1) Southeast Michigan Council of Governments - Estimated Population - FY 2003 - 2012
- (2) 2000 and 2010 U.S. Census Bureau

Governmental Activities - General Bonded Debt

County Drain Bonds	Amounts Available in Debt Service Funds	Total Net General Bonded Debt	Taxable Value of Property	Percentage of Taxable Value of Property	Estimated Population (1)	Per Capita
\$ 2,005,000	\$ (2,246,410)	\$ 39,496,179	\$ 4,351,936,983	0.91%	137,394	\$ 287.47
1,440,000	(1,605,137)	57,822,174	4,633,223,688	1.25%	135,971	425.25
880,000	(1,002,023)	81,299,500	4,485,816,391	1.81%	135,572	599.68
220,000	(220,000)	95,676,111	4,786,028,596	2.00%	135,375	706.75
-	-	93,579,861	5,041,627,122	1.86%	136,824	683.94
-	-	91,022,169	5,242,704,743	1.74%	135,102	673.73
-	-	87,906,670	5,238,729,965	1.68%	134,402	654.06
-	-	84,438,067	5,109,400,749	1.65%	132,079	639.30
-	-	81,351,304	4,451,148,726	1.83%	134,056	606.85
-	-	78,458,649	4,026,777,217	1.95%	133,764	586.55
Business-type Activities			Total Primary Government			
Water and Sewer Revenue Bonds	Total Business-type Activities Debt	Total Net Primary Government Debt	Per Capita Income (2)	Percentage of Total Per Capita Income	Per Capita	
\$ 36,620,000	\$ 47,644,613	\$ 99,656,827	21,407	3.39%	\$ 725.34	
37,793,016	47,801,879	122,265,815	21,407	4.20%	899.21	
44,789,812	53,810,794	150,853,635	21,407	5.20%	1,112.72	
52,670,356	61,090,124	170,399,551	21,407	5.88%	1,258.72	
57,361,548	65,197,972	176,198,183	21,407	6.02%	1,287.77	
54,924,245	62,182,324	169,058,515	21,407	5.85%	1,251.34	
52,394,624	58,992,229	166,538,406	21,407	5.79%	1,239.11	
50,172,529	56,102,529	158,383,394	21,407	5.60%	1,199.16	
58,000,605	63,310,605	160,566,914	19,376	6.18%	1,197.76	
63,634,006	68,334,006	160,666,030	19,376	6.20%	1,201.12	

CITY OF WARREN, MICHIGAN
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

June 30, 2012

Net Direct debt:

Land Contract:			
DPW Garage	Building acquisition		\$ 53,649
Building Authority Bonds:			
Series 2005	Capital equipment	1,780,000	
Refunding Series 2005	Warren Community Center	<u>9,875,000</u>	11,655,000
Downtown Development Authority:			
Series 2002	City Center development	17,000,000	
Series 2003	City Center development	17,500,000	
Series 2004	City Center development	18,000,000	
Series 2005	City Center development	<u>14,250,000</u>	66,750,000
Road Construction Bonds:			
Series 2003 Michigan Transportation Bonds	Road improvements	3,000,000	
Series 2006 Capital Improvement Bonds	Road improvements	5,157,875	
Series 2008 Capital Improvement Bonds	Road improvements	2,758,100	
Series 2010 MTF Refunding Bonds	Road improvements	<u>1,975,000</u>	12,890,975
Special Assessment Bonds:			
Series 2005	Sidewalk replacement program	610,000	
Series 2008	Sidewalk replacement program	1,031,900	
Less amounts available in debt service funds		<u>(659,500)</u>	<u>982,400</u>
			92,332,024
Less:			
Road Construction Bonds		(12,890,975)	
Special Assessment Bonds		<u>(982,400)</u>	<u>(13,873,375)</u>
Net direct debt to be repaid with property taxes			78,458,649

Overlapping Debt:

Macomb County:			
County at large	13.36%	34,068,069	4,551,494
Macomb Community College	13.36%	11,720,000	1,565,792
Local School Districts:			
Center Line	61.79%	10,505,000	6,491,040
East Detroit	22.68%	34,360,000	7,792,848
Fitzgerald	100.00%	32,706,000	32,706,000
Van Dyke	97.85%	63,485,616	62,120,675
Warren Consolidated	46.57%	167,315,000	77,918,596
Warren Woods	100.00%	41,975,000	<u>41,975,000</u>

Net direct debt outstanding and overlapping debt **\$ 313,580,094**

CITY OF WARREN, MICHIGAN
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS

	Fiscal Year				
	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
Assessed value	<u>\$ 5,244,712,663</u>	<u>\$ 5,456,278,690</u>	<u>\$ 5,594,012,321</u>	<u>\$ 5,730,657,941</u>	<u>\$ 5,951,085,588</u>
Debt limit (10% of assessed value)	\$ 524,471,266	\$ 545,627,869	\$ 559,401,232	\$ 573,065,794	\$ 595,108,559
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 524,471,266</u>	<u>\$ 545,627,869</u>	<u>\$ 559,401,232</u>	<u>\$ 573,065,794</u>	<u>\$ 595,108,559</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

	Fiscal Year				
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Assessed value	<u>\$ 6,064,919,039</u>	<u>\$ 5,809,257,741</u>	<u>\$ 5,342,889,105</u>	<u>\$ 4,561,685,622</u>	<u>\$ 4,081,046,497</u>
Debt limit (10% of assessed value)	\$ 606,491,904	\$ 580,925,774	\$ 534,288,911	\$ 456,168,562	\$ 408,104,650
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 606,491,904</u>	<u>\$ 580,925,774</u>	<u>\$ 534,288,911</u>	<u>\$ 456,168,562</u>	<u>\$ 408,104,650</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

Section 8.11 of the Warren City Charter limits the net bonded indebtedness incurred for all public purposes to ten percent of the assessed value of all real and personal property in the city. Net bonded indebtedness applicable to the legal debt margin is defined as general obligation bonds, the principal and interest of which are payable from taxes levied upon taxable real and personal property in the city and for payment of which the full faith and credit of the city are pledged, when authorized by a three-fifths vote of the electors voting thereon at any general or special election.

**CITY OF WARREN, MICHIGAN
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS**

Fiscal Year	Population (1)	Number of Households (1)	Income		Unemployment Rate (3)		
			Per Capita (2)	Total	City of Warren	Macomb County	State of Michigan
2003	137,394	55,959	\$ 21,407	\$ 2,941,193,358	8.80%	7.50%	7.80%
2004	135,971	56,045	21,407	2,910,731,197	8.20%	7.00%	7.30%
2005	135,572	56,188	21,407	2,902,189,804	8.30%	7.10%	6.90%
2006	135,335	56,472	21,407	2,897,116,345	8.40%	7.20%	6.90%
2007	136,824	57,523	21,407	2,928,991,368	9.20%	7.90%	7.40%
2008	135,102	57,134	21,407	2,892,128,514	11.30%	9.70%	8.70%
2009	134,402	56,433	21,407	2,877,143,614	21.10%	18.40%	15.40%
2010	132,079	52,460	21,407	2,827,415,153	16.60%	14.40%	13.10%
2011	134,056	53,442	19,376	2,597,469,056	13.60%	11.70%	11.30%
2012	133,764	53,228	19,376	2,591,811,264	10.20%	10.10%	9.20%

Sources:

- (1) Southeast Michigan Council of Governments FY 2003 - 2012
- (2) 2000 and 2010 U.S. Census Bureau
- (3) Michigan Department of Labor and Economic Growth
-Not Seasonally Adjusted

**CITY OF WARREN, MICHIGAN
PRINCIPAL EMPLOYERS
PRIOR YEAR AND SIX YEARS AGO**

		Year Ended June 30, 2012		Year Ended June 30, 2006	
		Employees	Rank	Employees	Rank
General Motors Corporation	Automotive	18,535	1	23,000	1
Government of The United States	Government	9,621	2	4,436	3
FIAT - Chrysler Corp	Automotive	5,950	3	6,137	2
Ascension Health	Health care	2,771	4	2,232	4
Asset Acceptance Financial	Financial services	1,125	5		
Campbell-Ewald Company	Advertising			1,140	5
Total		<u>38,002</u>		<u>36,945</u>	

Source:
Dun & Bradstreet and City of Warren Mayor's Office

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012 (1)</u>
General government:										
<u>37th District Court</u>										
Small claims	1,141	1,328	1,226	1,047	970	725	995	587	635	1,000
Landlord & tenant	3,568	3,873	3,998	4,144	4,327	4,890	4,596	4,554	4,921	5,000
Parking tickets	1,630	2,189	1,622	1,448	1,521	1,518	1,083	1,019	1,116	1,100
Traffic misdemeanor & civil	64,352	59,961	58,565	55,744	57,163	55,606	46,623	36,879	35,250	36,000
Non-traffic felony	1,874	2,184	2,097	2,261	2,070	2,717	2,544	2,284	1,869	2,800
Non-traffic misdemeanor	2,294	2,330	2,149	2,194	2,393	2,449	2,355	2,126	1,653	2,000
Traffic OUIL/OVI	414	734	691	794	571	656	656	367	202	600
General civil	4,916	4,502	4,524	4,888	5,500	6,098	6,098	5,345	5,151	6,000
Probation - active cases	1,143	1,441	1,168	1,220	1,212	1,118	1,078	1,078	876	1,200
Pre-sentence investigations	414	523	460	386	395	368	803	803	460	900
<u>City Clerk</u>										
Business licenses	1,100	1,207	989	920	941	894	853	837	837	1,500
Public hearings	80	76	53	62	69	101	99	47	70	100
Changes in voter registrations	23,000	29,499	23,391	38,399	42,844	54,004	62,213	60,433	44,367	60,000
Dog licenses issued	4,000	6,833	4,794	5,233	4,967	5,427	5,502	5,409	4,983	6,000
Garage sale permits	1,500	2,177	2,167	2,365	2,541	1,952	2,707	4,756	1,499	4,000
Death certificates	1,900	1,870	1,951	1,889	1,902	1,800	1,880	1,864	1,935	2,500
Birth certificates	1,900	1,368	1,162	1,273	1,388	1,350	1,344	1,254	1,201	2,500
Lawsuits issued	70	34	36	33	34	31	19	33	38	100
Contracts signed, catalogued	60	63	52	79	45	68	61	54	51	100
Dog park passes	600	410	200	270	253	200	537	275	176	350
Internet requests processed	N/A	1,252	1,366	1,547	1,900	5,200	2,670	5,200	4,600	5,000
<u>Treasurer</u>										
Tax bills processed -										
manually	135,000	135,000	135,000	136,000	148,721	148,720	146,916	120,351	88,321	87,000
CD ROM	83,000	83,000	83,000	82,000	76,000	76,000	59,118	55,934	56,141	54,199
Checks processed	32,400	29,900	41,400	41,400	46,680	49,005	51,669	52,009	51,761	52,000
Water bills processed	540,000	518,000	518,000	518,000	528,000	528,000	522,862	501,584	424,085	424,200
Status changes	15,000	15,000	14,000	12,000	1,813	950	744	720	600	650
Personal property										
tax collections	4,000	4,000	4,000	4,000	4,101	4,101	4,140	3,929	4,586	4,500
Delinquent tax accounts	72	125	125	210	1,426	1,426	1,533	1,318	2,057	2,100

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012 (1)</u>
General government:										
<u>Assessing</u>										
Personal property audits	125	116	316	320	140	152	70	70	70	70
Small claim MTT appeals	47	19	25	42	65	141	150	150	756	800
Full tax tribunal appeals	21	21	25	33	53	44	120	120	528	600
Board of Review appeals	807	801	834	864	999	1,400	2,000	2,000	1,500	1,600
Processing of homestead affidavits	5,500	5,500	5,500	5,500	5,500	5,000	5,500	5,500	1,802	2,500
Process deeds and transfer affidavits	6,700	6,700	6,700	6,700	6,700	5,600	6,700	6,700	9,038	8,500
Reviews transfers to uncap taxable value	4,700	4,700	4,700	4,700	4,700	4,500	6,700	6,700	3,500	4,000
Prepare special assessment rolls	50	30	30	30	30	30	30	30	30	30
Review / appraise taxable properties	54,000	54,000	54,000	54,000	54,000	59,470	59,500	59,500	60,768	61,000
Review / appraise exempt properties	2,000	2,000	2,000	2,000	2,000	1,919	2,000	2,000	2,000	2,000
Verify sales & transfers, inspect sold property	3,600	3,600	3,600	3,500	2,450	7,238	5,800	5,800	3,500	4,000
Inspect and appraise building permit activity	2,646	2,646	2,220	2,450	2,450	2,800	2,450	11,400	11,243	12,000
Identify / photograph real property parcels	2,400	2,400	2,400	2,400	2,400	1,200	2,400	2,400	730	800
Digitally sketch real property parcels	12,000	12,000	12,000	12,000	12,000	2,500	2,500	2,500	850	1,000
Public Safety:										
<u>Fire Department</u>										
Incident responses	10,629	10,605	11,385	11,779	12,416	12,971	12,894	13,440	14,717	15,300
Equipment responses	23,254	18,767	16,594	17,182	18,111	18,306	17,531	29,545	34,041	21,000
Fire training (hours)	671	5,177	6,144	4,173	4,316	48,976	56,403	16,426	4,400	6,000
Medical training (hours)	2,303	1,912	1,725	1,171	1,210	1,931	2,291	3,100	1,983	2,000
<u>Police Department</u>										
Calls for police service	76,324	90,200	90,900	88,000	89,600	81,132	78,255	75,781	90,125	90,000
Part I crimes	5,214	4,785	5,223	5,853	5,982	4,575	4,397	4,245	4,322	4,500
Burglary incidents	672	669	829	704	737	851	881	985	1,096	950
Auto theft incidents	1,172	1,092	1,302	1,363	906	1,211	958	726	805	750
Part II Crimes	6,526	4,773	7,470	6,632	6,438	12,207	11,600	6,601	5,435	7,000
Narcotic and drug incidents	950	1,229	1,242	1,430	2,009	2,947	2,478	1,660	955	1,800
Traffic citations	44,977	49,429	48,280	45,154	46,506	30,154	25,146	18,283	17,872	20,000
OUIL charges	496	478	475	402	432	578	490	400	305	500
Traffic accidents	4,800	4,153	1,192	3,713	5,500	3,354	3,389	3,551	3,647	4,000
Juveniles charged	395	437	431	250	509	579	169	161	221	500
Total arrests	6,591	7,057	6,948	7,018	7,638	10,153	6,496	6,081	5,055	7,000
Abandoned autos processed	5,200	1,650	1,683	1,560	1,380	2,016	5,200	967	1,020	1,200
Guns registered	1,573	2,058	3,250	2,090	3,300	1,500	2,373	2,296	2,705	2,400

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012 (1)</u>
Public Safety:										
<u>Animal Control</u>										
Calls for service	4,500	2,587	2,332	2,610	2,832	2,916	2,916	3,000	3,000	3,300
Stray animals picked up	1,700	1,449	1,063	1,335	1,450	1,386	1,386	1,270	1,340	1,400
Wild animals secured	400	448	308	430	486	472	472	400	435	500
Dead animals handled	250	115	303	332	310	346	346	900	900	900
Animals given up by owners	500	781	992	850	832	798	798	325	325	350
<u>Civil Defense</u>										
Responses to disaster or emergency incidents	10	20	13	9	9	10	10	6	10	10
Functional / full-scale exercise	1	1	2	3	1	-	-	1	1	1
City Development:										
<u>Engineering</u>										
Service requests processed	900	618	422	674	448	516	768	538	811	825
Planning reviews	100	114	141	141	100	94	55	77	79	85
Site plan reviews	300	206	226	245	356	222	113	83	119	95
Projects inspected	100	106	97	128	125	97	71	81	72	90
Sidewalk inspections / repairs	N/A	5,141	2,542	2,739	3,100	2,709	3,185	1,517	1,553	1,200
<u>Property Maintenance Inspection</u>										
Weed enforcement - Vacant parcels	1,000	1,075	1,000	850	2,200	2,323	2,485	4,436	4,568	4,700
Complaints investigated	12,298	13,279	14,000	13,500	7,244	4,862	6,422	5,928	6,068	7,500
Complaints entered into tracking system	N/A	N/A	N/A	N/A	N/A	N/A	21,220	21,200	23,526	26,000
Vacant and foreclosed property clean-ups	N/A	N/A	N/A	N/A	N/A	N/A	650	598	619	550
<u>Building Inspections</u>										
Certificates of Occupancy	256	364	326	339	584	279	283	288	266	300
Building permits	2,829	2,666	2,976	3,528	2,403	2,854	2,162	2,412	1,880	2,225
Plumbing permits	1,063	1,038	961	1,066	940	978	1,103	1,248	1,348	1,300
Electrical permits	1,640	1,431	1,573	1,844	1,909	2,277	2,862	3,179	3,133	3,150
Mechanical permits	1,424	1,159	1,218	1,929	1,463	1,343	1,447	1,828	1,797	1,750
Miscellaneous permits	651	1,124	1,504	1,884	1,584	407	701	701	840	900
Building inspections	9,037	8,472	7,404	10,103	8,895	13,216	12,511	13,119	15,004	13,500
Plumbing inspections	2,494	2,809	2,764	2,981	3,243	5,440	7,262	8,104	7,777	7,500
Electrical inspections	5,689	5,261	4,523	4,584	4,595	7,353	12,636	12,269	11,869	12,000
Mechanical inspections	4,937	4,471	4,422	5,644	5,263	6,784	7,774	8,126	8,391	8,000
Zoning inspections	4,204	5,889	5,681	4,940	4,813	15,657	8,679	8,453	6,236	7,000
Plan reviews	2,829	2,586	2,976	3,528	2,987	2,352	2,160	2,467	2,319	2,300
Recreation and Culture:										
<u>Library</u>										
Annual attendance	501,123	402,380	371,361	389,200	284,398	336,414	371,751	337,207	326,386	340,400
Circulation - annual total	606,019	567,201	544,590	539,164	603,725	599,451	594,626	567,845	1,102,600	#####
children's materials	121,085	121,491	117,958	121,788	182,579	237,568	264,351	248,118	257,402	260,000
Reference requests	71,865	67,868	71,121	73,025	62,726	72,761	78,049	70,664	47,290	51,015
Reserves placed	30,427	36,185	40,595	48,184	53,752	68,521	76,805	91,407	20,826	22,000
Registered borrowers	42,585	46,072	37,386	41,997	48,265	54,834	61,284	51,507	57,145	61,100
Materials -										
loaned to other libraries	45,203	69,905	57,635	62,714	53,476	72,662	74,957	76,629	64,433	69,000
received from other libraries	42,031	56,119	41,340	45,426	39,239	57,642	59,173	86,258	40,381	45,000
added to collection	20,539	26,951	24,520	16,292	26,397	25,327	25,741	24,616	35,868	4,000
deleted from collection	19,650	19,600	19,331	27,215	38,081	21,004	16,389	14,976	13,324	15,000
Home Page hits	194,268	192,889	201,309	222,454	231,573	287,079	302,691	301,945	260,661	267,000

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

Fiscal Year	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012 (1)
Recreation and Culture:										
<u>Recreation</u>										
Pavilion rentals	472	475	475	438	460	418	418	482	460	450
Bus transportation	48,650	52,000	28,300	28,500	28,550	28,972	25,390	27,750	23,613	24,000
Adult & youth sports - registrants	6,550	6,510	5,800	6,500	6,400	7,000	6,700	7,200	7,000	7,500
participants	106,552	106,200	102,575	101,204	105,500	106,000	106,000	106,500	106,500	107,500
Senior programs	36,200	36,500	51,204	52,000	52,450	90,247	85,000	90,000	85,000	85,000
Senior sports programs	26,200	25,000	22,000	23,000	22,400	23,000	22,400	22,400	23,000	23,500
Trees removed	452	950	1,076	800	1,000	1,131	500	325	345	275
Trees trimmed	4,100	4,000	4,000	4,000	3,000	7,788	1,000	800	1,000	2,000
Pool attendance	109,331	239,704	301,505	300,000	301,000	325,000	302,000	350,000	380,000	380,000
Yearly pass registrations	1,000	3,700	3,923	4,200	4,800	5,200	4,500	4,500	4,100	4,500
Sanitation										
Collections points (per week)	55,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000
Curbside collection (tons) - Refuse land filled	51,866	51,537	47,626	51,780	48,695	48,695	45,082	43,541	44,104	50,000
Curbside recycling	6,069	5,726	4,977	3,633	4,236	4,236	4,646	4,562	5,716	6,000
Curbside compost	16,283	16,613	14,891	16,123	14,559	14,559	15,228	15,252	13,123	14,000
Drop-off center - Car batteries (each)	1,566	1,219	935	935	583	583	459	585	142	200
Non-ferrous metal (tons)	12	7	133	128	1	1	2	7	9	10
Concrete (tons)	591	559	398	385	242	242	245	377	247	250
Motor oil (gallons)	18,450	13,325	11,075	11,950	9,250	9,250	10,000	10,800	9,300	9,500
Collected / dropped off (tons) - Cardboard	175	138	124	147	129	129	98	85	68	70
White goods / scrap metal	896	542	370	284	232	232	177	167	140	150
Senior Citizen Housing:										
<u>Stilwell Manor</u>										
Carpet replacements	4	7	9	6	9	15	19	12	23	33
Linoleum replacements	12	7	14	9	7	10	10	9	14	16
Stove replacements	N/A	N/A	4	25	9	9	15	8	12	15
Apartments painted	17	18	28	9	18	12	25	18	26	29
Air conditioner replacements	16	18	18	10	6	8	10	8	12	12
Maintenance work orders	666	789	532	682	545	520	530	545	642	650
<u>Jos. Coach Manor</u>										
Carpet replacements	4	6	15	12	13	42	36	25	40	40
Linoleum replacements	8	8	18	13	17	32	13	25	20	20
Hot water tank replacements	N/A	N/A	2	-	-	2	6	6	10	25
Apartments painted	24	36	48	27	32	28	42	31	65	55
Countertop replacements	1	1	8	8	9	7	18	17	20	20
Maintenance work orders	1,054	1,271	1,223	1,203	1,247	1,182	1,300	1,295	1,188	1,350

N/A = information was either not applicable to or not reported in the fiscal year

(1) Fiscal year 2012 estimates

Source:

Fiscal year adopted budget

CITY OF WARREN, MICHIGAN
VALUE OF NEW CONSTRUCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Residential One-Family</u>	<u>Residential Multiple Family</u>	<u>Commercial Development</u>	<u>Industrial Development</u>	<u>Total (1)</u>
2003	\$ 8,907,716	\$ 4,469,000	\$ 17,990,000	\$ 1,200,000	\$ 32,566,716
2004	4,737,401	3,116,008	25,704,900	7,100,000	40,658,309
2005	2,733,500	1,979,995	34,361,001	980,000	40,054,496
2006	8,251,000	21,128,530	28,978,077	19,379,285	77,736,892
2007	6,670,204	6,950,103	12,992,814	500,000	27,113,121
2008	2,864,523	1,608,000	3,685,000	-	8,157,523
2009	812,000	75,400	13,260,000	3,000,000	17,147,400
2010	1,245,000	-	4,015,000	-	5,260,000
2011	1,135,000	-	1,223,000	-	2,358,000
2012	10,933,601	1,728,930	76,617,376	1,197,300	90,477,207

(1) Estimated Cost of Construction

Source:
City of Warren Building Department

GLOSSARY OF TERMS

A

ACCRUAL BASIS - Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in timing of cash flows and related underlying economic events near the end of a fiscal period.

ACTIVITY - An office, department, or program to which specific expenses are to be allocated.

APPROPRIATION - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

APPROVED BUDGET - The revenue and expenditure plan for the City for the fiscal year as reviewed and given final approval by the City Council.

B

BALANCED BUDGET - A budget in which estimated revenues are equal to or greater than estimated expenditures.

BUDGET ADJUSTMENT - An adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

BUDGETARY CENTER – A grouping of offices’ or activities’ budgets that are combined to create a cost center in which actual expenditures cannot exceed budgeted appropriations.

C

CAPITAL OUTLAY - A disbursement of money that results in the acquisition of or addition to fixed assets. The item must have a purchase price greater than \$200 to be a capital item.

CONTINGENCY - An estimated amount of funds needed for deficiency, contingent or emergency purposes.

D

DEBT SERVICE - The planned accumulation of revenues and appropriations of expenditures for the retirement of long term debt principal and interest.

DEFICIT - An excess of liabilities and reserves of a fund over its assets.

E

EMPLOYEE BENEFITS - An expenditure object within an activity that includes all employee fringe benefits.

GLOSSARY OF TERMS

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to a private business. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURE - The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as liability of the fund from which retired, or capital outlay.

F

FISCAL YEAR - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Warren is July 1- June 30.

FUND - An independent fiscal entity with a self-balancing set of accounts recording its revenues and expenditures.

FUND ACCOUNTING - The accounts of the City are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

FUND BALANCE - An excess of revenues over expenditures segregated by fund.

G

GENERAL FUND - The fund used to account for those general operating activities of the City which are funded through unrestricted revenues. General government, public safety and public services are financed through this fund. Revenues are received from general property taxes, state shared revenues, licenses and permits, fine and forfeitures, user charges, investment income and other sources.

L

LINE ITEM BUDGET - A budget which emphasizes allocations of resources to given organizational units for particular objects of expenditure, such as salaries, supplies, services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division or agency levels.

M

MILL - A taxation unit equal to one dollar of tax obligation for every \$1,000 of taxable valuation of property.

MILLAGE - The total tax obligation per \$1,000 of taxable valuation of property.

MODIFIED ACCRUAL - This basis of accounting recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the account period in which they are both measurable and incurred.

GLOSSARY OF TERMS

O

ORGANIZATION CHART - A chart representing the authority, responsibility, and relationships among departmental entities within the City organization.

OTHER SERVICES AND CHARGES - An expenditure object within an activity that includes professional services, utilities, rents, and training for example.

P

PERFORMANCE INDICATOR - A measurement of how a program is accomplishing its mission through the delivery of products or service.

PERFORMANCE OBJECTIVES - Desired output oriented accomplishments which can be measured within a given time period.

PERSONAL SERVICES - An expenditure object within an activity that includes payroll expenditures.

R

RECOMMENDED BUDGET - The City's revenue and expenditure plan for the fiscal year as prepared and recommended by the Mayor for City Council consideration.

REVENUE - An addition to the assets of a fund, which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

S

SPECIAL REVENUE FUND - A fund to account for the proceeds of specific revenue sources (other than special assessment, expendable trust, or the major capital projects) that are legally restricted to expenditures for specified purposes.

STATE EQUALIZED VALUATION (SEV) - The assessed valuation of property in the City as determined by the local Assessor and then reviewed and adjusted, if necessary, by the County and the State, to assure that it equals 50% of market value, as required by State law.

SUPPLIES - An expenditure object within an activity that includes all supplies that have a useful life of less than one year and/or a purchase price of less than \$200.

SURPLUS - An excess of the assets of a fund over its liabilities and reserves.

T

TAX BASE - The total value of taxable property in the City.

