

City of Warren

BUDGET

AS ADOPTED BY COUNCIL



FISCAL YEAR

July 1, 2010 through June 30, 2011

City of Warren



JAMES R. FOUTS
MAYOR

ONE CITY SQUARE
WARREN, MICHIGAN 48093

ADMINISTRATION

City of Warren was incorporated January 1, 1957, under Act 279, P.A. 1909, as amended (Home Rule Act). The 2000 population per Federal Census, 138,247

City is administered by a Mayor, a Council of nine members, Treasurer and Clerk, all of whom are elected for four-year terms.

PRESENT ELECTIVE OFFICERS (Terms expire November 13, 2011)

MAYOR
JAMES R. FOUTS

COUNCIL

MARY M. KAMP, President
DONNA KACZOR CAUMARTIN, Vice President
KEITH J. SADOWSKI, Secretary

SCOTT C. STEVENS, Asst. Secretary
ROBERT BOCCOMINO
PATRICK GREEN

MARK LISS
KATHY J. VOGT
STEVEN G. WARNER

TREASURER
CAROLYN KURKOWSKI MOCERI

CITY CLERK
PAUL WOJNO

DEPARTMENT HEADS (Appointed Officials)

DAVID L. RICHARDS, City Attorney
RICHARD D. SABAUGH, Public Services Director
WILBURT MCADAMS, Fire Commissioner

WILLIAM DWYER, Police Commissioner
AMY L. HENDERSTEIN, Library Director
HENRY BOWMAN, Parks and Recreation Director

DENISE L. WILLIAMS, Director of Human Resources

RICHARD SIMONI, Budget Director

City Seal

The inscription “City of Warren, Michigan -Seal-” encompasses the circular seal. The hand holding a sheaf of wheat at the bottom represents the agricultural heritage of the community. The residential dwelling on the lower left hand side represents the residential character of the community. A factory on the right side represents commerce and industry. A hand holding a rocket on the upper left side represents national defense technology. The heads of a young man and young woman in center at the top represent the youth of the City.



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CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

June 25, 2010

Honorable Mayor and
Members of the Warren City Council

Dear Mayor and Council Members:

The Mayor's Recommended Budget has been modified pursuant to City Council's amendments and is now the final Fiscal 2011 Annual Budget for the City of Warren. The final adoption of the Budget by the City Council has followed the legally required public hearings prescribed by State law and City Charter. The Appropriations Resolution is the City's legislative vehicle for appropriations and sets the legal expenditures by budgetary center and may not be changed, except with City Council approval, as provided by the State Budget Act.

With the adoption of this budget, the property tax levy for all services will be 16.9424 mills (\$16.9424 of taxes for every \$1000 of taxable valuation). City property taxes will average \$769.27 per residential property taxpayer.

2011 General Fund

The General Fund revenues and expenditures total \$94,741,748. The Budget reflects City Council's decisions made since the Mayor presented the Recommended Budget on April 12, 2010. The City Council reviewed the Budget during eight budget sessions and the Charter required public hearing on the Budget.

Changes to the Mayor's Recommended Budget

General Fund:

In summary, the City Council decreased the Mayor's recommended \$94,861,940 General Fund Budget to \$94,741,748 resulting in a total decrease of \$120,192.

Some of the significant changes and subsequent financial impacts include:

• Reduce Books \$3,000- 37 th District Court	\$ (3,000)
• Reduce Memberships & Dues \$5,000- 37 th District Court	(5,000)
• Reduce Postage \$2,000- Mayor's Office	(2,000)
• Reduce Legal Services \$930- Mayor's Office	(930)
• Reduce Delinquent Personal Property Tax Write-off \$8,000- City Treasurer	(8,000)
• Maintain Personal Property Tax Administrator- City Treasurer	14,083
• Add Legal Administrative Specialist- Legal	126,968
• Add Two Para-Legal Clerks- Legal	116,864
• Delete Two Office Assistants-Legal- Legal	(123,200)
• Reduce Books, Dues, and Subscriptions \$10,000- Legal	(10,000)
• Reduce Refund of Taxes Paid Under Protest \$200,000- Administration Unallocated Expense	(200,000)
• Delete \$7,500 to Eight Mile Road Vision Action Plan- Administration Unallocated Expense	(7,500)
• Add \$800 to Office Equipment- Historical Commission	800
• Add to Community Promotion & Public Relations \$1,000- Crime Commission	1,000
• Delete from Building Maintenance \$1,000- Crime Commission	(1,000)
• Reduce Meeting Allowance \$1,890- Zoning Board of Appeals	(1,890)
• Reduce Outside Court Reporter \$1,875- Zoning Board of Appeals	(1,875)

• Reduce Printing and Publishing \$750- Zoning Board of Appeals	(750)
• Add to Overtime-Fire Fighters \$300,000- Fire Department	469,071
• Reduce Overtime-Police Officers \$300,000- Police Department	(469,235)
• Reduce Animal Collection \$5,000- Animal Control	(5,000)
• Reduce Contractual Services \$8,452- Civil Defense	(8,452)
• Reduce Overtime \$1,483- Civil Defense	(2,302)
• Reduce \$200 to Mileage- Planning Department	(200)
• Reduce \$1,730 to Meeting Allowance- Planning Department	(1,730)
• Reduce Membership & Dues \$500- Planning Department	(500)
• Maintain Senior Administrative Secretary- Planning Department	8,786
• Reduce \$5,000 to Contractual Services- Planning Department	(5,000)
• Reduce Publications - Advertising \$200- Planning Department	<u>(200)</u>
Total General Fund	\$ <u>(120,192)</u>

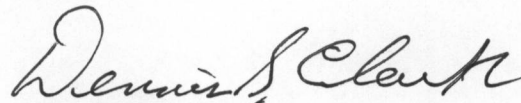
Special Revenue Funds:

• Add \$1,000,000 to Administrative Expense- Downtown Development Authority	\$ <u>1,000,000</u>
Total Special Revenue Funds	\$ <u>1,000,000</u>
Grand Total	\$ <u>879,808</u>

The Budget represents City Council's plans for City Services. The Fiscal 2011 Budget has been modified to reflect all of the City Council's amendments and represents the Council's plan for providing services to Warren residents.

I wish to recognize the excellent work of all departments who participated in the budget process. I would like to express my sincere appreciation to all members of the Controller's Office who assisted and contributed in the preparation of this budget. I would also like to thank your office and members of the Warren City Council for your interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Sincerely,

A handwritten signature in cursive script, reading "Dennis G. Clark".

Dennis G. Clark, C.P.A.
Assistant Controller



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ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
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April 12, 2010

Honorable Council Members:

I respectfully present the Administration's proposed 2010-2011 Budget for the City of Warren. This budget serves as a planning guide outlining our goals and how they will be implemented in the upcoming year. It is the means of allocating financial and personnel resources to provide City services to meet the needs and desires of our residential and business communities. The budget illustrates the City's administrative structure and work plan for the upcoming fiscal year.

The largest challenge of this year's budget was the development of a fiscally responsible work plan in a time of declining revenues from almost every source. There is a real decline in property tax revenue as the result of a poor housing market and business climate. Personal and business foreclosures are all too common. Investment income is virtually non-existent.

The national and state governments have lost revenue because of prolonged international conflicts and economic downturns. Both have balanced their budgets by shifting the burden to local governments and have compounded that burden through unfunded mandates.

At every turn, we are asked to do more and given less with which to do it. Cooperation and a mutual dedication to the welfare of the City and the citizens and businesses of our community are essential if we are to survive into the future. The enclosed financial package presented will not please everyone but we believe it to be a fair allocation of limited resources. It is far less dramatic in its impact on City services than other communities have found necessary.

The programs and services allocated to this year's budget keep intact the City's strong base. The proposed programs and services are competitive with those offered by any community in the Detroit metropolitan area.

Budget Overview

The budget is balanced and financially conservative. It continues the City's commitment to providing high quality, dependable services and it allocates available resources to service areas experiencing the greatest demands. Building from a strong base, this budget addresses current and future needs of our community and balances demands for service, with conservative financial management.

Warren accepts the challenge of keeping tax rates as low as possible by providing strong responsible leadership and offering efficient City services. This budget adequately meets the City's equipment, infrastructure, vehicle, and general operating needs while maintaining and in certain cases, enhancing current City service levels. There are no significant capital expenditures planned for this fiscal year.

The total General Fund recommended budget is \$94,861,940, which represents a decrease of \$13,366,613 or 12.4% from the previous year's amended budget. The largest portion of the budget is for salaries and benefits that amount to 83.8% of the total overall budget.

The millage rates applied to our estimated Taxable Value of \$3.875 billion will generate approximately \$69,139,300. Since the recommended budget is based on an estimated Taxable Value, some adjustments may be necessary upon final review by the Macomb County Equalization Department and State Tax Commission. Based upon our estimated Taxable Value, the average market value of a single-family residence in Warren is \$91,253. City taxes for a typical Warren home will be \$810.13 in fiscal 2010-2011, or \$2.22 per day. I am confident that as you examine this budget, you will be convinced that our taxpayers are getting outstanding service for their tax dollars.

Budget Highlights

Highlights of the 2010-2011 budget include:

- Efficiencies and Cost Cutting reforms
- Development of New Residential neighborhoods

The recommended budget attempts to prioritize the areas of most importance to our community, including the following:

Public Safety

Neighborhoods

Library and Education

Parks and Recreation

Economic Development and Redevelopment

Major and Local Roads

Sanitation and Environment

Financial Planning

PUBLIC SAFETY

In recent years, City negotiations with Public Safety personnel have focused on allocating resources to the areas where they are most needed and have the most impact. The focus of all deliberations has been the maintenance of a visible presence on City streets. Other reductions in expensive, but marginally effective, activities have helped to direct funds to areas that protect the safety of our citizens and preserve property values in a time already ravaged by economic factors outside our control. City Council is urged to approve staffing levels as recommended.

In the 2004-2005 fiscal year, our struggle to offset the impact of state-shared revenue cuts resulted in the elimination of 40 Firefighter positions reducing the budget by almost \$4 million. Agreement was reached with the Firefighters union allowing the return of all laid off firefighters. This agreement included a no layoff clause effective until June 30, 2007. Recent negotiations have extended this agreement and allowed for the rebirth of a lean, cost-effective and responsive EMS service.

NEIGHBORHOODS

The neighborhoods are the backbone of our community. We are committed to improving them to provide a healthy atmosphere for everyone to live, work and raise their families.

Our residents and businesses must be informed of all important programs and decisions affecting this community. Community pride and community standards are vital to the neighborhoods and businesses throughout the entire City. The budget provides for communications with residents and businesses on issues of importance to them about our City.

Code enforcement efforts along with an aggressive nuisance abatement program are a strong priority in the Administration. Policies have been instituted and ordinances amended to get an early start on control of summer blight issues. Sound leadership, coupled with the restructuring of enforcement personnel duties, has boosted our efforts to curb blight in the City of Warren.

We provide programs to assist residents in need of improving their homes but without the financial resources to do so. The C.D.B.G. residential rehabilitation program is available to improve and upgrade their home to an acceptable level. The Federal Government has continued funding the Community Development Block Grant Program for fiscal year 2010-2011 that will hopefully allow for additional improvements in our neighborhoods.

The City's Rental Inspection Program further improves our neighborhoods. In this program all rental houses are required to be inspected to insure the house is up to code and in livable condition. Also, in November of 2009 the City implemented the multi-family/apartment licensing and inspection program.

The Sidewalk and Tree Program was initiated to address citizen concerns in the areas of sidewalk replacement and sewer obstruction. A comprehensive program to alleviate raised sidewalk flags and plugged sewer laterals has been too long in coming to the City. This shared-cost program results in considerable infrastructure improvement citywide.

Another valuable program is our Home Program. Through it many new homes in the older sections of our City have been constructed, making available affordable quality housing for our residents. Several more are planned for the 2010 construction season.

The Warren Community Development Corporation has been in existence since July 12, 1996. This non-profit housing group works hand-in-hand with the Home Program to purchase vacant lots and dilapidated properties for rehabilitation or redevelopment. The WCDC has partnered with the Carpenters Union to rehab or build new homes in our City. It is a 501(C)3 organization and future funding will be dependent on foundation grants, private donations and in kind support from Local, State and Federal Funding.

Various volunteer organizations receive funding in the 2010-2011 City Budget. The Beautification Commission, Cultural Commission, Crime Commission, Historical Commission and Village Historical Commission, among others, provide programs that enhance the quality of life in our community.

LIBRARY AND EDUCATION

The Library recommended budget is \$2,451,187, which represents a decrease of \$865,792 or 26.1% from the previous year's amended budget. The recommended millage rate for the library is .4873 mills. Without the approval of a special millage for the Library, dramatic reductions in operations will be necessary in 2010-2011.

The Community Center Miller Library is a approximately 14,000 square foot facility with materials and operations relocated from the former Miller Branch. The Civic Center library, a 35,000 square foot state of the art facility, opened to the public in January of 2007, relocating from the Whitman branch. The library is the centerpiece of the Civic Center, providing an exciting array of information gathering technologies for residents and businesses of our community.

PARKS AND RECREATION

The total recommended Parks and Recreation budget is \$7,158,724, which represents a decrease of \$516,729 or 6.7% from the previous year's amended budget. The recommended millage rate for Parks and Recreation is .9746 mills and is unchanged from the previous fiscal period. The principal sources of additional revenues for Parks & Recreation are memberships and other user fees generated by the Community Center.

The Community Center and Park at the old Warren High School site has enhanced the area by offering both youth and seniors recreational activities. This approximately 135,000 square foot facility consolidates most of Parks and Recreation's office and maintenance staff operations. It offers a home for our commissions and new historical museum for our residents.

The community park around the new City Hall is still very much a “work-in-progress” but is rapidly becoming a major focal point for residents and visitors. On hot summer days, a large, diverse contingent of people can be found utilizing the wading pool. The Farmer’s Market on Sundays and Wednesday afternoons is enjoying increasing popularity. There is a continuous array of concerts, art shows and other social events to be found in what is becoming the first ever identifiable downtown area in the City of Warren.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT

The City is committed to an aggressive effort of attracting new companies into the City and creating new jobs for our residents. We endorse Public/Private Partnerships not only to retain existing jobs, but also to create new ones. Prime examples are improvements at the Chrysler facilities and new developments with the General Motors Corporation. The City, schools and other taxing entities will benefit through the additional tax dollars captured and most importantly, employment levels will be maintained at those facilities.

The Tax Increment Finance Authority (T.I.F.A.), succeeded in developing a Walgreens at the intersection of Nine Mile Road and Van Dyke with adjacent parking. With the addition of road improvements, businesses can better serve their customers and our citizens.

A 7,000 square foot retail site has been developed on Eight Mile Road. This new development will compliment the Rite-Aid, completed in the fall of 1999, and will help revive the entrance to the City.

The T.I.F.A. Board will continue to pursue vacant buildings and parcels of land to promote new development that will improve the area. The T.I.F.A. Board is working in partnership with the City of Center Line to coordinate redevelopment from 8 Mile to 11 Mile along Van Dyke Avenue.

The Administration, Council Members, and City Staff should be proud of their efforts to redevelop the Tank Plant Property. The City made major infrastructure improvements and sold all of the property to private companies. A once blighted area is now a showcase for urban redevelopment, including a wide array of technology-based businesses and educational facilities.

The amended DDA plan broadens the scope of its impact, providing direct benefits to residents and businesses from one end of the City to the other. Enhancements to existing City

facilities and new developments will provide residents and businesses with access to educational, recreational and public safety services.

General Motors development of 312 acres of previously vacant land west of Mound is the largest private investment seen in our community in many years. With a Meijer Superstore as its cornerstone, this mixed commercial/retail/residential development continues to grow and mature into a successful business venture with a spillover effect on the surrounding community.

The new Civic Center is completed and operational. Utilizing modern technologies and workflow techniques, the City Center provides efficient and cost effective services to Warren residents and businesses.

As a peripheral benefit of the project, an outdated commercial facility has been reborn as the new Majestic Center and has become the home of state and county health services and other retail businesses.

MAJOR AND LOCAL ROADS

Road maintenance is important to the daily lives of the hundreds of thousands of people who use our roads everyday. Our state-shared Michigan Transportation funds are not sufficient to keep up with the repair needs of deteriorating major and local roads throughout our City. The City must consider supplementing these funds with a taxpayer-approved special millage.

We are committed to an aggressive street sweeping program. Again this year we will hire seasonal laborers to assist in removing debris from our streets, cutting grass and general maintenance throughout the entire City.

SANITATION AND ENVIRONMENT

The total recommended Sanitation budget is \$8,412,663, which represents a decrease of \$182,557 or 2.1% from the previous year's amended budget.

The City Administration is concerned with environmental issues that face this community. The current administration is committed to a very aggressive policy of maintaining a safe environment for all residents in Warren.

Our Recycling and Composting program is one of the best in our Great State. We remain committed to providing a quality Recycling and Composting program at a reasonable price to our community.

With the support of City Council we are currently utilizing Material Recovery Facility Equipment (MRFE) through our contract with Great Lakes Recycling. This will allow for the delivering of recycling materials without having to pre-sort at the curb and also provide additional cost savings to our taxpayers.

The Sanitation Division has upgraded two pits and completed a third one that will allow our facility to process solid waste and composting more efficiently and to increase royalties from our transfer station.

FINANCIAL PLANNING

The City of Warren has again received the “Distinguished Budget Presentation Award”. This award recognizes the quality of financial leadership to the community and other interested readers. I would like to thank my Staff for their hard work and dedication that enabled our City to receive this award.

The City maintains its “AA” credit rating from Standard and Poor’s. This AA rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

Financial planning and responsible management are mandatory to create an ongoing balanced budget in a community for its short-term and long-term welfare. With the new GASB 34 Financial Statement requirements, the recording of many new accruals will appear on our Financial Statements. A large portion of our sick time bank and compensatory time liability has been funded through our Tank Plant proceeds and other reserves.

A V.E.B.A. (Voluntary Employee Benefit Association Trust) has been established and partially funded for the both general and public safety employees. The general employees V.E.B.A. trust was funded with \$10 million of Tank Plant proceeds and the public safety V.E.B.A. trust was funded with over \$17 million from the Police & Fire pension reserve. V.E.B.A. trusts accumulate funds to pay retiree healthcare costs. Healthcare costs are escalating at a very high level and our City must strive to manage these rising healthcare costs while properly funding the V.E.B.A. trusts for the future.

PERSONNEL COSTS AND STAFFING LEVELS

As you are aware, the City has seven (7) Labor Unions, all with contracts expired before the start of the 2010-2011 Fiscal Year. Below is a list naming each Union and the expiration dates of each contract.

Police – W.P.O.A.	6-30-2009	U.A.W. 59	6-30-2009
Police – Command	6-30-2009	U.A.W. 35	6-30-2009
Fire	6-30-2009	A.F.S.C.M.E. 1917	6-30-2009
		A.F.S.C.M.E. 1250	6-30-2009

There are no projections in the 2010-2011 budget for increased contractual wages or benefits. Given the financial uncertainties faced by the City in the next few years it would be reckless for the City to agree to terms with any bargaining unit that results in additional costs. All parties, labor and management alike, must take responsibility for controlling short-term and long-term contractual obligations of the City.

OTHER SIGNIFICANT FINANCIAL ISSUES

Recent reports from my office detail the estimated financial impact of the economic downturn on city finances in the next few years. The decline in home sales will translate to millions in reduced property tax revenue. Over the next few years we expect that state shared revenues will be reduced to their statutory floors, costing the city up to \$5 million annually in reduced revenue. The need for fiscal conservatism has never been more important than it is today. Departments need to find ways to squeeze more value out of every dollar spent and must live within budget allocations.

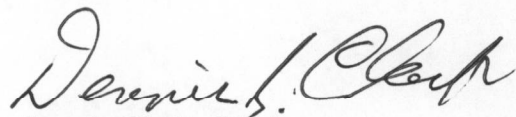
BUDGET PROCESS, COUNCIL REVIEW AND ADJUSTMENT
PUBLIC HEARING AND ADOPTION

On April 12th, you received your copy of the proposed 2010-2011 Budget. The Council will have a number of weeks to deliberate the budget with all departments and divisions. Public inspection copies of the recommended budget will be available in the Clerk's office, all Library branches and on the City website. The Council is required to have a public hearing no later than one week before its final adoption at such time as the Council shall direct. In accordance with the City Charter, no later than the third Monday in May of each year, the Council shall, by resolution, adopt a balanced budget for the ensuing fiscal year. This year, the budget must be adopted by May 17, 2010.

SUMMARY

In conclusion, administrative staff agonized many long hours over the 2010-2011 fiscal budget. I have always believed that each day provides a new opportunity to find better ways to meet the needs of our people, utilizing technology, innovation, competition and cooperative partnerships with the private sector and our unions. Our business and residential taxpayers expect and deserve government service that is efficient and cost effective. If we work together, we can attain our goals and make positive changes in the City of Warren.

Respectfully,



Dennis Clark, C.P.A.
Assistant City Controller

GENERAL APPROPRIATIONS RESOLUTION
ADOPTING FISCAL YEAR 2010/2011 BUDGET AND
TAX RATE FOR FISCAL YEAR 2010/2011

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on June 22, 2010, at 8 p.m. Eastern Daylight Savings Time, in the Council Chambers at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilperson Kamp, Caumartin, Sadowski, Stevens, Liss, Green,
Boccomino, Vogt and Warner

ABSENT: Councilperson None

The following resolution was offered by Councilperson Stevens and supported by Councilperson Sadowski.

The proposed budget for fiscal year of July 1, 2010 to June 30, 2011 has been submitted to this Council, as summarized in Table I – Estimated Revenue Budget and Table II – Budget Appropriations, copies of which are attached and incorporated by reference into this General Appropriations Resolution.

A public hearing on the proposed budget was held on April 27, 2010, and the City Council has completed its review of the Mayor's proposed budget for the fiscal year 2010/2011.

The sums to be raised by taxation for the general purpose of the City and for the payment of principal and interest on its indebtedness are as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.7724
Special Levies:	
Police and Fire Pension	2.8248
Emergency Medical Service	.2923
Police	.9746
Fire	<u>.9746</u>
Total General Fund Operating Levy	<u>13.8387</u>
 <u>Special Revenue</u>	
Library	.4873
Sanitation	1.6418
Parks & Recreation	<u>.9746</u>
Total Special Revenue Fund Levy	<u>3.1037</u>
 Total Levy	 <u>16.9424</u>

THEREFORE IT IS RESOLVED that the City Council establishes the Estimated Revenue Budget for the various funds as summarized in Table I, and appropriates funds on a budgetary center basis to the various City departments, divisions, boards, commissions and other activities as summarized in Table II.

IT IS FURTHER RESOLVED, that the City officials responsible for the departmental, division, board, commission or activity expenditures authorized in the Budget Appropriations may expend funds up to, but may not exceed, the total appropriation authorized for each department, division, board, commission or activity.

IT IS FURTHER RESOLVED, that for monthly financial reports to the City Council, the budget line items shown in the departmental budget document should be used for comparative reporting purposes.

IT IS FURTHER RESOLVED that the City tax rate for fiscal year July 1, 2010 to June 30, 2011 is adopted as follows:

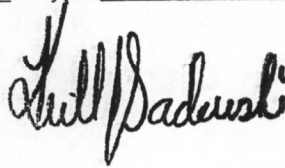
<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
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<u>Special Revenue</u>	
Library	.4873
Sanitation	1.6418
Parks & Recreation	.9746
Total Special Revenue Fund Levy	<u>3.1037</u>
Total Levy	<u>16.9424</u>

IT IS FURTHER RESOLVED, that if any portion, section, subsection, or other part of this resolution, or its application to any person or circumstance, is invalidated or declared unlawful for any reason, then such portion, section, subsection or other part shall be separable, and the remainder of the resolution shall remain in full force and effect.

AYES: Councilperson Stevens, Sadowski, Boccomino, Green, Warner

NAYS: Councilperson Liss, Caumartin, Vogt, Kamp

RESOLUTION DECLARED ADOPTED this 22 day of June, 2010.



KEITH J. SADOWSKI
Secretary of the Council

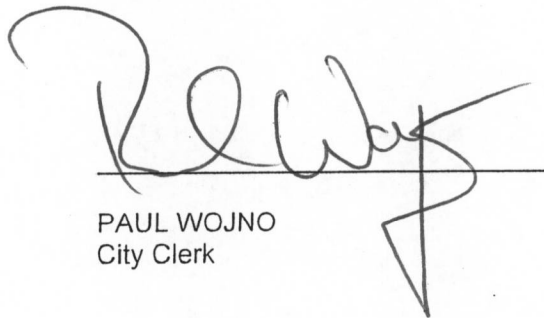
CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a correct copy of the resolution adopted by the Warren City Council at its meeting held on June 22, 2010.



PAUL WOJNO
City Clerk

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Property Taxes	\$ 60,221,603	\$ (3,576,600)	\$ 56,645,003
Intergovernmental Revenues	12,944,446	-	12,944,446
Licenses and Permits	1,692,000	-	1,692,000
Fines and Forfeitures	4,642,000	-	4,642,000
Interest on Investments	50,000	-	50,000
Charges for Services	3,165,289	-	3,165,289
Miscellaneous Income	6,122,150	1,000,000	7,122,150
Fund Balance Appropriated	<u>6,024,452</u>	<u>2,456,408</u>	<u>8,480,860</u>
Total General Fund	<u>\$ 94,861,940</u>	<u>\$ (120,192)</u>	<u>\$ 94,741,748</u>
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
State Shared Revenues	\$ 5,900,000	\$ -	\$ 5,900,000
Interest on Investments	5,000	-	5,000
Transfer from General Fund	53,380	-	53,380
Miscellaneous Reimbursements	23,000	-	23,000
Fund Balance Appropriated	<u>718,525</u>	<u>-</u>	<u>718,525</u>
Total Major Streets	<u>\$ 6,699,905</u>	<u>\$ -</u>	<u>\$ 6,699,905</u>
<u>Local Streets:</u>			
State Shared Revenues	\$ 2,340,000	\$ -	\$ 2,340,000
Interest on Investments	4,400	-	4,400
Transfer from General Fund	128,380	-	128,380
Fund Balance Appropriated	<u>862,373</u>	<u>-</u>	<u>862,373</u>
Total Local Streets	<u>\$ 3,335,153</u>	<u>\$ -</u>	<u>\$ 3,335,153</u>
<u>Library Special Revenue Fund:</u>			
Property Taxes	\$ 1,936,541	\$ -	\$ 1,936,541
Intergovernmental Revenues	335,253	-	335,253
Interest on Investments	500	-	500
Charges for Services	82,900	-	82,900
Transfer from DDA Fund	<u>125,000</u>	<u>-</u>	<u>125,000</u>
Total Library Special Revenue Fund	<u>\$ 2,480,194</u>	<u>\$ -</u>	<u>\$ 2,480,194</u>
<u>Recreation Special Revenue Fund:</u>			
Property Taxes	\$ 3,873,060	\$ -	\$ 3,873,060
Intergovernmental Revenues	210,000	-	210,000
Interest on Investments	6,000	-	6,000
Charges for Services	2,222,400	-	2,222,400
Fund Balance Appropriated	<u>847,264</u>	<u>-</u>	<u>847,264</u>
Total Recreation Special Revenue Fund	<u>\$ 7,158,724</u>	<u>\$ -</u>	<u>\$ 7,158,724</u>

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Communications Special Revenue Fund:</u>			
Franchise Fee Revenues	\$ 1,450,000	\$ -	\$ 1,450,000
Interest on Investments	3,000	-	3,000
Miscellaneous Income	19,940	-	19,940
Fund Balance Appropriated	<u>280,952</u>	-	<u>280,952</u>
Total Communications Special Revenue Fund	<u>\$ 1,753,892</u>	<u>\$ -</u>	<u>\$ 1,753,892</u>
 <u>Sanitation Special Revenue Fund:</u>			
Property Taxes	\$ 6,524,513	\$ -	\$ 6,524,513
Interest on Investments	8,000	-	8,000
Miscellaneous Income	196,600	-	196,600
Transfer Station Royalties	55,000	-	55,000
Fund Balance Appropriated	<u>1,628,550</u>	-	<u>1,628,550</u>
Total Sanitation Special Revenue Fund	<u>\$ 8,412,663</u>	<u>\$ -</u>	<u>\$ 8,412,663</u>
 <u>Rental Ordinance Fund:</u>			
Inspection Fees	\$ 335,000	\$ -	\$ 335,000
Block Grant Reimbursement	40,000	-	40,000
Interest on Investments	500	-	500
Fund Balance Appropriated	<u>40,095</u>	-	<u>40,095</u>
Total Rental Ordinance Fund	<u>\$ 415,595</u>	<u>\$ -</u>	<u>\$ 415,595</u>
 <u>Vice Crime Confiscation Fund:</u>			
Vice Crime Confiscation's	\$ 40,000	\$ -	\$ 40,000
Interest on Investments	400	-	400
Fund Balance Appropriated	<u>59,600</u>	-	<u>59,600</u>
Total Vice Crime Confiscation Fund	<u>\$ 100,000</u>	<u>\$ -</u>	<u>\$ 100,000</u>
 <u>Drug Forfeiture Fund:</u>			
Drug Forfeitures	\$ 325,000	\$ -	\$ 325,000
Interest on Investments	1,800	-	1,800
Fund Balance Appropriated	<u>256,200</u>	-	<u>256,200</u>
Total Drug Forfeiture Fund	<u>\$ 583,000</u>	<u>\$ -</u>	<u>\$ 583,000</u>
 <u>Act 302 Police Training Fund:</u>			
State Grant	\$ 47,000	\$ -	\$ 47,000
Interest on Investments	250	-	250
Fund Balance Appropriated	<u>12,750</u>	-	<u>12,750</u>
Total Act 302 Police Training Fund	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>
 <u>Downtown Development Authority Fund:</u>			
Property Taxes	\$ 5,590,000	\$ (200,000)	\$ 5,390,000
Interest on Investments	20,000	-	20,000
Lease Proceeds	400,000	-	400,000
Miscellaneous Income	72,185	-	72,185
Fund Balance Appropriated	<u>756,976</u>	<u>1,200,000</u>	<u>1,956,976</u>
Total Downtown Development Authority Fund	<u>\$ 6,839,161</u>	<u>\$ 1,000,000</u>	<u>\$ 7,839,161</u>

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Enterprise Funds:</u>			
Stilwell Manor:			
Rental Revenues	\$ 496,143	\$ -	\$ 496,143
Interest on Investments	2,000	-	2,000
Miscellaneous Income	317,419	-	317,419
Appropriation of Retained Earnings	<u>50,742</u>	<u>-</u>	<u>50,742</u>
Total Stilwell Manor	<u>\$ 866,304</u>	<u>\$ -</u>	<u>\$ 866,304</u>
Coach Manor:			
Rental Revenues	\$ 983,762	\$ -	\$ 983,762
Maintenance Revenues	394,030	-	394,030
Interest on Investments	10,000	-	10,000
Miscellaneous Income	9,000	-	9,000
Appropriation of Retained Earnings	<u>187,208</u>	<u>-</u>	<u>187,208</u>
Total Coach Manor	<u>\$ 1,584,000</u>	<u>\$ -</u>	<u>\$ 1,584,000</u>
<u>Capital Project Fund:</u>			
37th District Court Renovation Fund:			
Court Building Renovation Fee	\$ 600,000	\$ -	\$ 600,000
Interest on Investments	<u>6,000</u>	<u>-</u>	<u>6,000</u>
Total 37th District Court Renovation Fund	<u>\$ 606,000</u>	<u>\$ -</u>	<u>\$ 606,000</u>
<u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund:			
Interest on Investments	\$ 150	\$ -	\$ 150
Fund Balance Appropriated	<u>14,850</u>	<u>-</u>	<u>14,850</u>
Total Chapter 20 & 21 Drain Debt Fund	<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ 15,000</u>
Michigan Transportation Debt:			
Transfer from Major Roads	\$ 1,738,695	\$ -	\$ 1,738,695
Total Michigan Transportation Debt	<u>\$ 1,738,695</u>	<u>\$ -</u>	<u>\$ 1,738,695</u>
Capital Improvement Debt:			
Transfer from Major Roads	\$ 572,735	\$ -	\$ 572,735
Total Capital Improvement Debt	<u>\$ 572,735</u>	<u>\$ -</u>	<u>\$ 572,735</u>
Downtown Development Authority Debt:			
Transfer from DDA Operating Fund	\$ 4,826,106	\$ -	\$ 4,826,106
Total Downtown Development Authority Debt	<u>\$ 4,826,106</u>	<u>\$ -</u>	<u>\$ 4,826,106</u>
Total All Funds	<u>\$ 142,909,067</u>	<u>\$ 879,808</u>	<u>\$ 143,788,875</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Council	\$ 1,032,677	\$ -	\$ 1,032,677
District Court	6,192,906	(8,000)	6,184,906
Mayor	634,858	(2,930)	631,928
Clerk	1,521,663	-	1,521,663
Treasurer	1,563,168	6,083	1,569,251
Controller	1,889,335	-	1,889,335
Information Systems	695,023	-	695,023
Legal	1,492,476	110,632	1,603,108
Assessing	1,571,196	-	1,571,196
Human Resources	1,381,954	-	1,381,954
Property Maintenance Inspection	637,349	-	637,349
Community & Economic Development	351,897	-	351,897
Unallocated Expense	4,184,500	(207,500)	3,977,000
Commissions (12)	152,667	(3,715)	148,952
Total General Government	<u>\$ 23,301,669</u>	<u>\$ (105,430)</u>	<u>\$ 23,196,239</u>
Fire Department	\$ 19,799,220	\$ 469,071	\$ 20,268,291
Police Department	39,592,094	(469,235)	39,122,859
Animal Control	319,403	(5,000)	314,403
Civil Defense	194,365	(10,754)	183,611
Total Public Safety	<u>\$ 59,905,082</u>	<u>\$ (15,918)</u>	<u>\$ 59,889,164</u>
Director of Public Services	\$ 376,005	\$ -	\$ 376,005
Engineering and Inspections	1,288,562	-	1,288,562
Building and Inspections	2,495,451	-	2,495,451
DPW Garage	1,875,928	-	1,875,928
Building Maintenance	1,700,637	-	1,700,637
Street Lighting	2,875,000	-	2,875,000
Total Public Services	<u>\$ 10,611,583</u>	<u>\$ -</u>	<u>\$ 10,611,583</u>
Planning	<u>\$ 504,606</u>	<u>\$ 1,156</u>	<u>\$ 505,762</u>
Capital Improvements	<u>\$ 539,000</u>	<u>\$ -</u>	<u>\$ 539,000</u>
Total General Fund	<u>\$ 94,861,940</u>	<u>\$ (120,192)</u>	<u>\$ 94,741,748</u>
<u>Special Revenue Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
Operating Costs	\$ 4,388,475	\$ -	\$ 4,388,475
Debt Service Costs	2,311,430	-	2,311,430
Total Major Streets	<u>\$ 6,699,905</u>	<u>\$ -</u>	<u>\$ 6,699,905</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Local Streets:</u>			
Operating Costs	\$ 3,335,153	\$ -	\$ 3,335,153
Total Local Streets	<u>\$ 3,335,153</u>	<u>\$ -</u>	<u>\$ 3,335,153</u>
<u>Library Special Revenue Fund:</u>			
Personnel Services	\$ 888,816	\$ -	\$ 888,816
Employee Benefits	966,671	-	966,671
Supplies	23,000	-	23,000
Other Services and Charges	492,700	-	492,700
Capital Outlay	80,000	-	80,000
Total Library Special Revenue Fund	<u>\$ 2,451,187</u>	<u>\$ -</u>	<u>\$ 2,451,187</u>
<u>Recreation Special Revenue Fund:</u>			
Personnel Services	\$ 2,688,641	\$ -	\$ 2,688,641
Employee Benefits	1,568,933	-	1,568,933
Supplies	247,550	-	247,550
Other Services and Charges	2,647,300	-	2,647,300
Capital Outlay	6,300	-	6,300
Total Recreation Special Revenue Fund	<u>\$ 7,158,724</u>	<u>\$ -</u>	<u>\$ 7,158,724</u>
<u>Communications Special Revenue Fund:</u>			
Personnel Services	\$ 673,396	\$ -	\$ 673,396
Employee Benefits	253,256	-	253,256
Supplies	19,400	-	19,400
Other Services and Charges	774,090	-	774,090
Capital Outlay	33,750	-	33,750
Total Communications Special Revenue Fund	<u>\$ 1,753,892</u>	<u>\$ -</u>	<u>\$ 1,753,892</u>
<u>Sanitation Special Revenue Fund:</u>			
Personnel Services	\$ 2,625,454	\$ -	\$ 2,625,454
Employee Benefits	2,205,309	-	2,205,309
Supplies	383,000	-	383,000
Other Services and Charges	2,829,900	-	2,829,900
Capital Outlay	369,000	-	369,000
Total Sanitation Special Revenue Fund	<u>\$ 8,412,663</u>	<u>\$ -</u>	<u>\$ 8,412,663</u>
<u>Rental Ordinance Fund:</u>			
Personnel Services	\$ 275,242	\$ -	\$ 275,242
Employee Benefits	119,853	-	119,853
Supplies	8,000	-	8,000
Other Services and Charges	12,500	-	12,500
Total Rental Ordinance Fund	<u>\$ 415,595</u>	<u>\$ -</u>	<u>\$ 415,595</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Vice Crime Confiscation Fund:</u>			
Other Services and Charges	\$ 100,000	\$ -	\$ 100,000
Total Vice Crime Confiscation Fund	<u>\$ 100,000</u>	<u>\$ -</u>	<u>\$ 100,000</u>
<u>Drug Forfeiture Fund:</u>			
Other Services and Charges	\$ 583,000	\$ -	\$ 583,000
Total Drug Forfeiture Fund	<u>\$ 583,000</u>	<u>\$ -</u>	<u>\$ 583,000</u>
<u>Act 302 Police Training Fund:</u>			
Other Services and Charges	\$ 60,000	\$ -	\$ 60,000
Total Act 302 Police Training Fund	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>
<u>Downtown Development Authority Fund:</u>			
Personnel Services	\$ 151,234	\$ -	\$ 151,234
Employee Benefits	85,332	-	85,332
Supplies	6,000	-	6,000
Other Services and Charges	6,396,595	1,000,000	7,396,595
Capital Outlay	<u>200,000</u>	<u>-</u>	<u>200,000</u>
Total Downtown Development Authority Fund	<u>\$ 6,839,161</u>	<u>\$ 1,000,000</u>	<u>\$ 7,839,161</u>
<u>Enterprise Funds:</u>			
Stilwell Manor:			
Personnel Services	\$ 255,739	\$ -	\$ 255,739
Employee Benefits	172,588	-	172,588
Supplies	19,500	-	19,500
Other Services and Charges	398,342	-	398,342
Capital Outlay	<u>20,135</u>	<u>-</u>	<u>20,135</u>
Total Stilwell Manor	<u>\$ 866,304</u>	<u>\$ -</u>	<u>\$ 866,304</u>
Coach Manor:			
Personnel Services	\$ 47,000	\$ -	\$ 47,000
Employee Benefits	4,621	-	4,621
Supplies	31,500	-	31,500
Other Services and Charges	1,473,559	-	1,473,559
Capital Outlay	<u>27,320</u>	<u>-</u>	<u>27,320</u>
Total Coach Manor	<u>\$ 1,584,000</u>	<u>\$ -</u>	<u>\$ 1,584,000</u>
<u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund	\$ 15,000	\$ -	\$ 15,000
Michigan Transportation Debt	1,738,695	-	1,738,695
Capital Improvement Debt	572,735	-	572,735
Downtown Development Authority Debt	<u>4,826,106</u>	<u>-</u>	<u>4,826,106</u>
Total Debt Funds	<u>\$ 7,152,536</u>	<u>\$ -</u>	<u>\$ 7,152,536</u>
Total All Funds	<u>\$ 142,274,060</u>	<u>\$ 879,808</u>	<u>\$ 143,153,868</u>

CITY OF WARREN, MICHIGAN

ASSOCIATED AGENCIES

The budget presented herein includes all of the funds relevant to the operation of the City of Warren as required by the Michigan Public Act 621 of 1978, the Uniform Budgeting and Accounting Act.

The budget for agencies which have an indirect relationship to the City or which may have been formed under applicable Federal and State Laws as separate and distinct entities apart from the City's operations are not included.

The following are significant agencies which are specifically excluded from the budget presented herein:

Warren Public School Districts:

Fitzgerald School District
Van Dyke School District
East Detroit School District
Center Line School District
Warren Woods School District
Warren Consolidated School District

Warren Economic Development Corporation
Warren Tax Increment Finance Authority
Warren Building Authority

Separate budget reports can be obtained from these respective agencies.

GFOA AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Warren, Michigan for its annual budget for the fiscal year beginning July 1, 2009. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Warren
Michigan**

For the Fiscal Year Beginning

July 1, 2009

A handwritten signature in black ink, appearing to be 'HR'.

President

A handwritten signature in black ink, appearing to be 'Jeffrey R. Egan'.

Executive Director

BUDGETARY DATA

Introduction

As you review the City's Budget document, note that it is organized by fund type. These fund types are distinguished by tabs and include the General Fund, Special Revenue Funds, Enterprise Funds, Capital Project Funds, and Debt Service Funds. The General Fund is further divided into major divisions or departments. Each division or department contains a Service Mission Statement, Performance Objectives and Indicators, Expenditure History Chart, Personnel and Budget changes for prior years, and requested, recommended by the Mayor and Adopted by Council for the new Budget year. The Service Mission Statement highlights the types of services each activity provides. The Performance Objectives give specific objectives that the activity hopes to achieve in the current year while the Performance Indicators provide a listing of key measurements of the activity's service, efforts and accomplishments. The Expenditure History Chart provides a graphic look at the activity's expenditures over the past ten fiscal years.

Uniform Budget Act

The City is legally subject to the budgetary control requirements of State of Michigan P.A. 621 of 1978 (the Uniform Budgeting Act). The following statements represent a brief synopsis of the major provisions of this Act.

- Budgets must be adopted for the General Fund, Special Revenue Funds, and Debt Service Funds.
- The budgets must be balanced.
- The budgets must be amended when necessary.
- Debt cannot be entered into unless permitted by law.
- Expenditures cannot exceed budget appropriations.
- Expenditures cannot be made unless authorized in the budget.
- A public hearing must be held before budget adoptions.

Budgetary Basis of Accounting

Budgets for the General, Special Revenue, Debt Service and Capital Project Funds are prepared and adopted on the modified accrual basis of accounting consistent with Generally Accepted Accounting Principles (GAAP).

Budgetary Process

The preparation of the budget begins in December with the distribution of budget instructions by the Controller's Office. During January and February, the Mayor and Controller's Office hold meetings with all departments, divisions, and commissions to review proposed spending and activities. At this time alternative approaches are sought to provide better services and reduce costs. Departmental requests are addressed by the Mayor within overall City needs and an estimate of available resources. The remaining steps and deadlines are strictly outlined in the City Charter as follows:

1. Not later than the second Monday in April of each year, the Mayor shall submit to the Council a recommended budget for the next fiscal year, which is within the tax limit and other revenue sources of the City.
2. The recommended budget of the Mayor, together with his supporting schedules, information and messages, shall be reviewed by the Council.
3. A public hearing on the budget shall be held not less than one week before its final adoption.
4. Not later than the third Monday in May of each year, the Council shall, by resolution, adopt a budget for the ensuing fiscal year in accordance with the Michigan Uniform Accounting and Budgetary Act.

In addition to the Charter requirements, the Administrators of all City offices have made budget requests to the Mayor, which he has reviewed before arriving at his proposed budget recommendations.

The Recommended Budget vs. Adopted Budget: The terminology "Recommended Budget" is utilized throughout the document to indicate the budgetary totals and concepts as presented by the Mayor to the City Council on or before the second Monday in April. The terminology "Adopted Budget" refers to the official budgetary totals adopted by the City Council after the Mayor's submission and required public hearing is held.

Once adopted, the budget becomes the legally binding financial plan for the City. The City adopts its budget by budgetary center, which is in accordance with the State's legal requirement and is the level of classification detail at which expenditures may not legally exceed appropriations. The Council must approve any changes to a total budgetary center appropriation. Budgets are monitored carefully with the use of an encumbrance system.

In conformance to the State of Michigan Uniform Budgeting Act, the City amends the budgeted revenues and expenditures periodically to provide funding for new programs adopted during the fiscal year or to reflect changes in revenues and expenditure patterns as they occur. The purpose of this process is to ensure that the budget remains a timely and accurate management tool.

BUDGET CALENDAR

November

Controllers Office prepares budget preparation instructions and budget request forms.

December

14 Budget instructions and budget request forms are distributed to all departments, divisions, and commissions.

January

4 - 8 Controllers Office prepares estimated revenues and expenditures for current fiscal year.

11 – 15 Controllers Office prepares revenue forecast.

25 Operating budget requests due from all departments, divisions, and commissions.

26 – 29 Controllers Office analyzes all budget requests.

February

1 - 5 Controllers Office continues to analyze all budget requests.

8 - 19 The Mayor and Controllers Office hold administrative budget hearings with all departments, divisions, and commissions.

22 - 26 Final administration review of all budget material is completed.

March

1 - 2 Final adjustments are made to the Budget document and all funds are brought into balance.

3 - 5 Controllers Office prepares proposed Budget document.

8 -12 Mayor prepares Budget message.

15- 31 Proposed Budget is duplicated.

April

12 The Mayor's Proposed Budget is presented to City Council in accordance with Charter deadline.

20 Budget Notice published in local newspaper. Public notice must be made seven days prior to the hearing.

27 Public Hearing for Budget.

14 - 30 City Council Workshops. Each department, division and commission will have a scheduled time to present its budget and answer questions.

May

17 City Council adopts Taxation Resolution and Fiscal 2011 Budget.

18 - 28 Controllers Office prepares Adopted Budget document incorporating City Council adjustments.

June

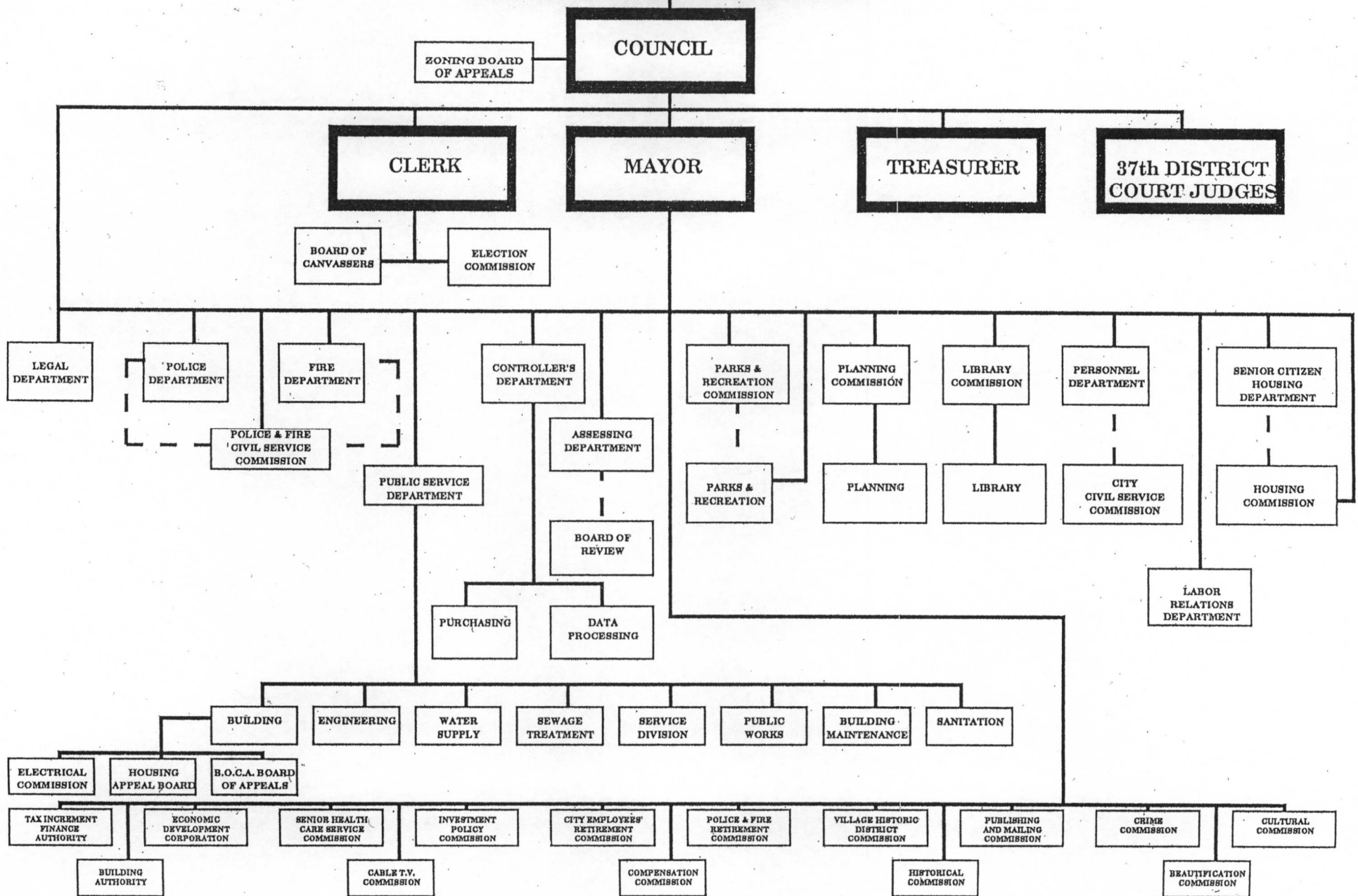
1 - 15 Adopted Budget is duplicated and distributed to City Council, departments, divisions, commissions, and public.

July

1 Beginning of Fiscal Year 2011.

CITY OF WARREN, MICHIGAN
ORGANIZATION CHART

CITIZENS OF THE CITY OF WARREN



CITY GOALS & OBJECTIVES

Public Health and Safety

Everyone who lives, works, or visits the City must be safe and perceive it as a community in which people can live healthfully, move about safely and feel confident that they and their property are protected from criminal harm and the hazard of fire and natural and manmade disasters. Supporting this effort are hundreds of volunteers who are committed to maintaining safe neighborhoods and workplaces. Our neighborhood watch program along with the Police Department's community policing efforts continues to be valuable tools in reducing crime. Prevention programs, particularly youth anti-drug programs will continue to be emphasized to focus upon higher-order prevention activities and contribute to the City's overall desirability. Premier fire prevention programs and life support services also will continue to be provided.

Neighborhoods

The neighborhoods of the City are the backbone of our community. Community pride and standards are vital to the neighborhoods and businesses throughout the entire community. One of City government's major focuses is to encourage its citizens to strengthen and improve their neighborhoods. Beautification and ongoing maintenance of property are encouraged to assure high community standards, along with social and recreational activities for people of all ages and interests. The City will continue to strive for a permanent stock of decent housing which is available to meet the needs of all members of the community regardless of age, income, or background. Young people and young families are urged to develop an attachment to Warren and its neighborhoods, to maintain the same level of commitment as today's senior adults, its founding citizens.

Education

Public education is the responsibility of the school districts located within the City. However, the importance of both public and private schools to the social and economic vitality of Warren neighborhoods and the business community is a primary concern to City government. The City supports strong, imaginative and innovative public school systems, which demand the highest educational standards of its administrators, teachers and students. The City will continue to provide excellent public library programs, which serve as major resources to all Warren educational institutions, citizens and the business community.

Recreational and Cultural

An enriched recreational and cultural life is an essential ingredient to every successful community. The City is committed to providing outstanding cultural and recreational activities to residents of all ages. Citizen volunteers on the Cultural, Recreation, Library, Beautification, Historical, and Village Historical Commissions provide opinions and ideas as to how the City's cultural and recreational resources can and should be used. The City has twenty-five (25) City parks distributed throughout its neighborhoods. Strong cultural and recreational programs will help residents of all ages to maintain both active, healthy minds and bodies.

CITY GOALS & OBJECTIVES

Economic Development

City government acknowledges the ability to provide services is tied directly to tax base growth and seeks to balance congenial land uses that promote a healthy environment. The City will continue to encourage economic development in the existing industrial and commercial areas to expand the tax base and retain and create jobs. It is important to assure a community climate, which encourages economic activity and full employment, rewards creative enterprise and provides the means to realize other goals in the plan.

Maintenance and Appearance

Warren's extensive infrastructure (buildings, roads, bridges and utilities) helps attract and retain residents and businesses, along with the City's natural resources. Preservation of the physical appearance and structural integrity of buildings must be applied to both publicly and privately owned properties to maintain high appearance standards. The City will continue to encourage the revitalization of many existing facilities and properties to meet current standards.

Ease of travel within the community is attractive to both residents and businesses. The City will continue to provide a fully balanced transportation system which is integrated with the regional systems and provides transit options for everyone in the community. Warren must maintain its desirability by continuing to plan and implement a road improvement priority system. These plans must remain sensitive to the needs of the City's neighborhoods to prevent any negative impact on the integrity of residential areas.

Intergovernmental Relations

The City acknowledges that it is part of a larger urban area and that solutions to certain problems must be addressed on a regional level. By doing so duplication of services and related costs can be avoided. A greater responsibility for public services has been shifted to cities by state and federal governments in recent years; adequate financing, however, has not always accompanied these new service needs. The City will continue to aggressively seek its fair share of state and federal funding and will remain actively involved in legislation on critical issues.

Financial Planning

Financial planning and responsible management are mandatory to create an ongoing balanced budget in a community for its short-term and long-term welfare. The City will continue to evaluate all services in order to effectively and efficiently provide them at the lowest cost possible to Warren taxpayers. It is also necessary to review all revenue sources available and adjust any user fee charges where appropriate. The City will continue its thoughtful, innovative financial approach, which has earned it national recognition in budget preparation and financial reporting. Also, the City continues to maintain one of the highest credit ratings of any municipal government in the United States. This rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

FINANCIAL POLICIES & STRATEGIES

Financial Policies

The City of Warren financial policies detailed below set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the City Council and the Administration. These policies provide guidelines for reviewing current activities and proposals for future programs.

Operating Budget Policies

1. No new or expanded services shall be implemented without implementing trade-offs of expenses or revenues at the same time. This applies to personnel, equipment and any other peripheral expense associated with the service.
2. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet. Expansions to the fleet must be offset through reductions in other equipment and/or costs.
3. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
4. The City will monitor departmental expenditures continuously to ensure conformity to budgets and decide on actions to bring the budget into balance, if necessary.
5. The City will avoid budgetary practices or procedures that balance current period expenditures at the expense of future years' revenues.
6. The budget will provide for adequate levels of funding for all retirement systems.
7. The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
8. Minimize the impact in the use of property tax financing by seeking alternative financing for City services including user fees and upgrading and/or enhancement of the property tax base.
9. Where possible, the City will integrate performance measurement and productivity indicators within the budget.

Revenue Policies

1. The City will attempt to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
2. The City will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The City will establish all user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing the service.
4. The City will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The City will project its annual revenues by an objective and thorough analytical process.
6. The City will maintain sound appraisal procedures and practices to reflect current property values.
7. The City will follow an aggressive policy of collecting revenues.

FINANCIAL POLICIES & STRATEGIES

Investment Policies

1. The City will deposit all funds on the same day the funds are received.
2. The City will make a cash-flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure maximum investment capabilities.
3. The City will pool cash from several different funds for investment purposes to maximize potential earnings, when permitted by law.
4. The City will analyze market conditions and potential investments to maximize its yield, while maintaining the integrity, diversification and safety of the principal.
5. The City's accounting system will provide regular information concerning cash position and investment performance.

Debt Policies

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it will pay back the bonds within a period not to exceed the expected useful life of the project.
2. The City will not incur long-term debt to finance operating deficits.
3. The City will publish and distribute an official statement for each bond and note issue.
4. General obligation debt will not be used for enterprise activities.
5. The City will maintain a sound relationship with all bond-rating agencies and will keep them informed about our current capital projects.

Reserve Policies

1. The City will strive to maintain an undesignated-unreserved General Fund balance, which represents between 10-15% of the funds expenditures.

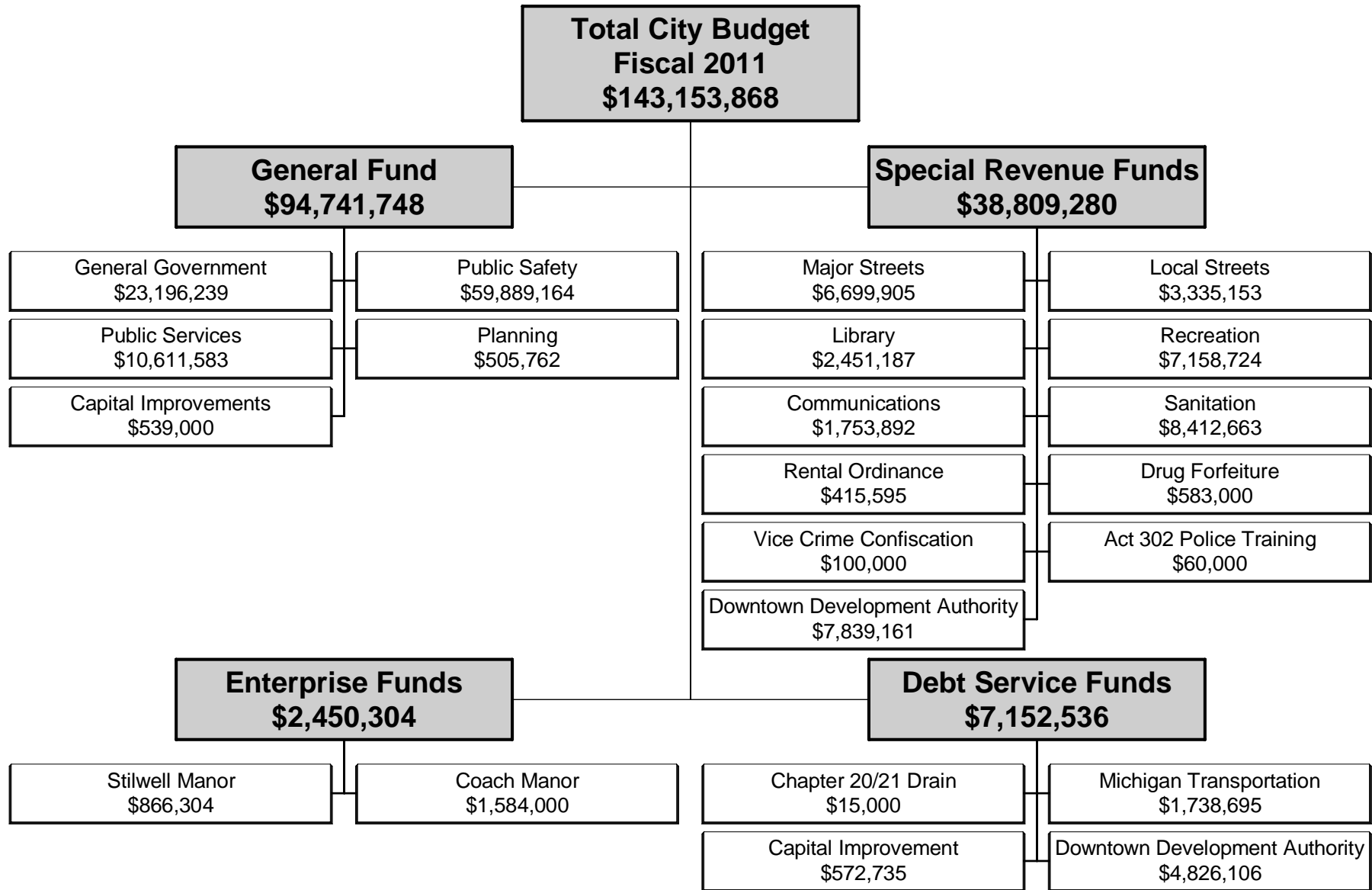
Accounting, Auditing and Financial Reporting Policies

1. An independent audit will be performed annually.
2. The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Practices (GAAP), the body of accounting and financial reporting standards, conventions, and practices that have authoritative support from standard setting bodies such as the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

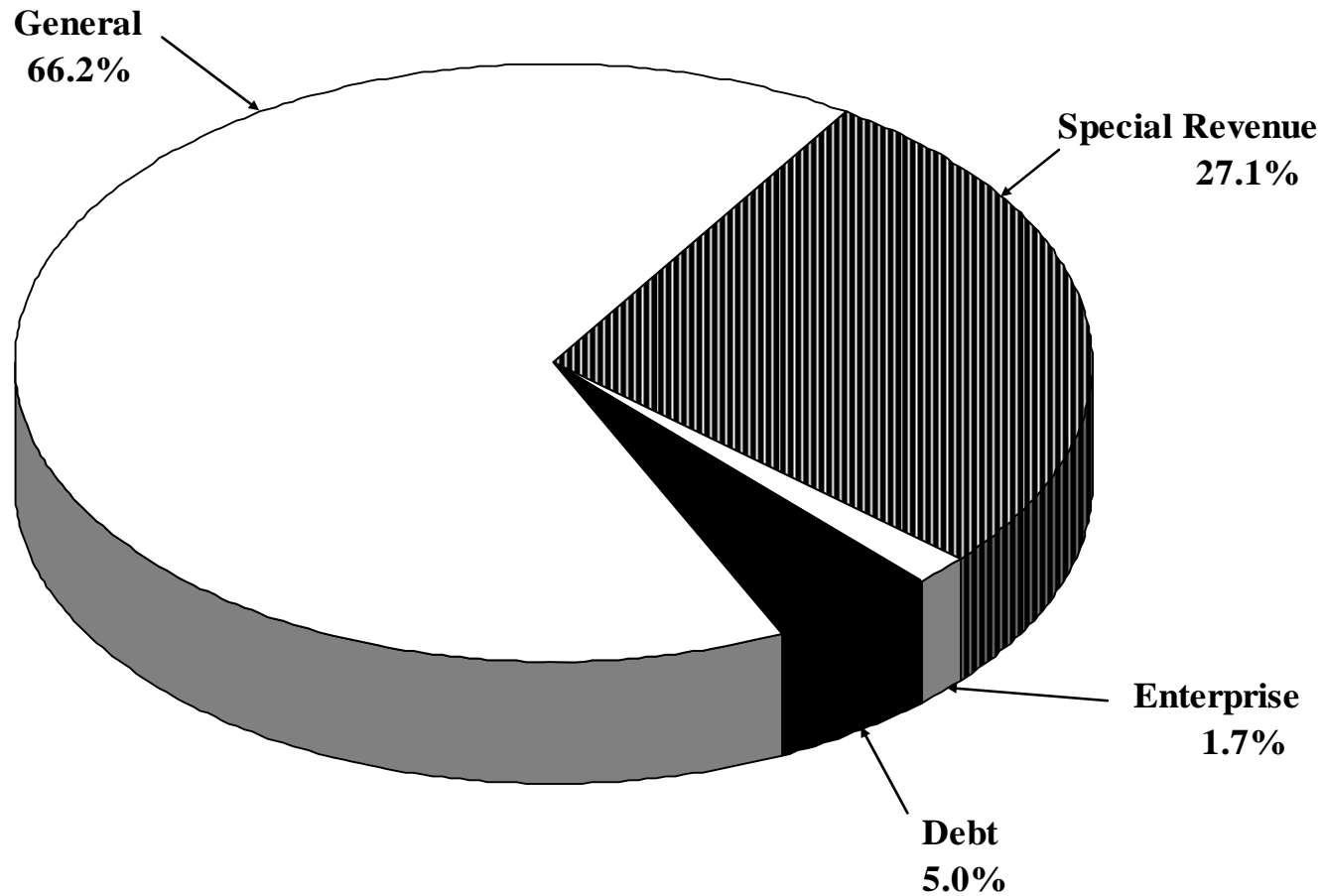
All Funds Summary

The All Funds Summary provides the reader with a quick overview of the entire financial plan of the City for the upcoming fiscal year. Several schedules, charts and graphs are also included which highlight the revenue, expenditure and fund balance history and trends for all of the City's funds and helps to better illustrate the City's overall fund structure.

FINANCIAL ORGANIZATION CHART



FISCAL 2011 TOTAL CITY BUDGETED FUNDS PERCENT OF TOTAL EXPENDITURES



REVENUE COMPARISON – CITY BUDGETED FUNDS

<u>Fund Name</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Adopted By Council</u>
General Fund				
General Fund	\$99,018,808	\$94,086,681	\$91,625,226	\$86,260,888
<u>Special Revenue Funds</u>				
Major Road Fund	6,526,141	6,084,207	6,021,540	5,981,380
Local Road Fund	4,269,562	4,124,236	2,554,400	2,472,780
Library Fund	2,717,548	2,756,749	3,212,193	2,480,194
Recreation Fund	7,260,094	7,203,340	6,816,232	6,311,460
Communications Fund	1,531,407	1,618,102	1,495,740	1,472,940
Sanitation Fund	9,224,942	9,011,480	7,648,998	6,784,113
Rental Ordinance Fund	247,139	305,141	420,190	375,500
Vice Crime Confiscation Fund	25,125	78,152	70,400	40,400
Drug Forfeiture Fund	483,171	572,331	326,800	326,800
Act 302 Police Training Fund	57,715	49,136	47,250	47,250
Downtown Development Authority Fund	6,716,229	6,886,781	6,654,528	5,882,185
Total Special Revenue Funds	39,059,073	38,689,655	35,268,271	32,175,002
<u>Enterprise Funds</u>				
Stilwell Manor	872,546	836,279	785,691	815,562
Coach Manor	1,480,891	1,400,593	1,365,000	1,396,792
Total Enterprise Funds	2,353,437	2,236,872	2,150,691	2,212,354
<u>Capital Project Funds</u>				
Sewage Disposal Plant Expansion	0	0	0	0
37 th District Court Renovation	748,724	514,956	581,000	606,000
Energy Efficiency & Conservation Grant	0	0	1,358,600	0
Total Capital Project Funds	748,724	514,956	1,939,600	606,000
<u>Debt Service Funds</u>				
Chapter 20 and 21 Drain Debt	2,847	1,228	200	150
Michigan Transportation Debt	1,901,202	1,703,175	1,739,050	1,738,695
Capital Improvement Debt	240,121	296,643	573,492	572,735
Downtown Development Authority Debt	4,236,975	4,694,788	4,888,607	4,826,106
Total Debt Service Funds	6,381,145	6,695,834	7,201,349	7,137,686
Total All Funds	\$147,561,187	\$142,223,998	\$138,185,137	\$128,391,930

NOTE: Figures do not include use of or contribution to Fund Balance

EXPENDITURE COMPARISON – CITY BUDGETED FUNDS

<u>Fund Name</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Adopted By Council</u>
<u>General Fund</u>				
General Fund	\$96,916,644	\$97,447,062	\$106,101,644	\$94,741,748
<u>Special Revenue Funds</u>				
Major Road Fund	8,487,404	7,623,966	6,884,833	6,699,905
Local Road Fund	4,088,376	3,555,922	3,556,154	3,335,153
Library Fund	3,019,749	3,051,155	3,286,375	2,451,187
Recreation Fund	7,493,215	7,105,833	7,652,256	7,158,724
Communications Fund	1,478,173	1,556,531	1,671,754	1,753,892
Sanitation Fund	8,628,666	10,758,469	8,239,623	8,412,663
Rental Ordinance Fund	220,716	315,352	344,579	415,595
Vice Crime Confiscation Fund	8,237	84,175	100,000	100,000
Drug Forfeiture Fund	303,044	357,164	628,912	583,000
Act 302 Police Training Fund	54,658	51,465	60,000	60,000
Downtown Development Authority Fund	5,517,509	6,101,543	6,763,869	7,839,161
Total Special Revenue Funds	39,299,747	40,561,575	39,188,355	38,809,280
<u>Enterprise Funds</u>				
Stilwell Manor	930,693	874,799	927,668	953,304
Coach Manor	1,116,798	1,091,133	1,294,093	1,135,000
Total Enterprise Funds	2,047,491	1,965,932	2,221,761	2,088,304
<u>Capital Project Funds</u>				
Sewage Disposal Plant Expansion	0	96,828	0	0
37 th District Court Renovation	0	0	23,000	0
Energy Efficiency & Conservation Grant	0	0	1,358,600	0
Total Capital Project Funds	0	96,828	1,381,600	0
<u>Debt Service Funds</u>				
Chapter 20 and 21 Drain Debt	11,080	3,092	15,000	15,000
Michigan Transportation Debt	1,901,202	1,703,175	1,739,050	1,738,695
Capital Improvement Debt	243,589	288,003	582,132	572,735
Downtown Development Authority Debt	4,236,975	4,694,788	4,888,607	4,826,106
Total Debt Service Funds	6,392,846	6,689,058	7,224,789	7,152,536
Total All Funds	\$144,656,728	\$146,760,455	\$156,118,149	\$142,791,868

YEAR-END UNAPPROPRIATED
FUND BALANCE COMPARISON – CITY BUDGETED FUNDS

<u>Fund Name</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Adopted By Council</u>
<u>General Fund</u>				
General Fund	\$27,005,434	\$29,770,105	\$16,288,128	\$16,288,128
<u>Special Revenue Funds</u>				
Major Road Fund	4,133,982	2,594,223	1,730,930	1,012,405
Local Road Fund	2,978,682	3,546,996	2,545,242	1,682,869
Library Fund	401,340	106,934	32,752	61,759
Recreation Fund	3,391,668	3,489,175	2,653,151	1,805,887
Communications Fund	1,912,113	1,973,684	1,797,670	1,516,718
Sanitation Fund	6,143,175	4,396,186	3,805,561	2,177,011
Rental Ordinance Fund	73,916	63,705	139,316	99,221
Vice Crime Confiscation Fund	209,887	203,864	174,264	114,664
Drug Forfeiture Fund	740,558	955,725	653,613	397,413
Act 302 Police Training Fund	139,561	137,232	124,482	111,732
Downtown Development Authority Fund	9,447,484	10,232,722	10,123,381	8,166,405
Total Special Revenue Funds	29,572,366	27,700,446	23,780,362	17,146,084
<u>Enterprise Funds</u>				
Stilwell Manor	2,960,074	2,921,554	2,779,577	2,641,835
Coach Manor	2,697,331	3,006,791	3,077,698	3,339,490
Total Enterprise Funds	5,657,405	5,928,345	5,857,275	5,981,325
<u>Capital Project Funds</u>				
Sewage Disposal Plant Expansion	96,828	0	0	0
37 th District Court Renovation	2,650,692	3,165,648	3,723,648	4,329,648
Energy Efficiency & Conservation Grant	0	0	0	0
Total Capital Project Funds	2,747,520	3,165,648	3,723,648	4,329,648
<u>Debt Service Funds</u>				
Chapter 20 and 21 Drain Debt	88,604	86,740	71,940	57,090
Michigan Transportation Debt	0	0	0	0
Capital Improvement Debt	0	8,640	0	0
Downtown Development Authority Debt	0	0	0	0
Total Debt Service Funds	88,604	95,380	71,940	57,090
Total All Funds	\$65,071,329	\$66,659,924	\$49,721,353	\$43,802,275

General Fund

The General Fund is the City's major operating fund, providing the majority of services available to our residents. The function of the fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The major activities financed by the General Fund are Police and Fire Protection, City Administration and most Public Services. The primary source of revenue to fund these services is local property taxes generated annually and supplemented by state shared revenues.

**GENERAL FUND
SUMMARY INFORMATION**

GENERAL FUND SUMMARY
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31		FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>REVENUES:</u>			
\$ 64,567,547	\$ 32,056,701	\$ 63,636,493	\$ 63,432,422	Property Taxes	\$ 56,645,003	\$ 60,221,603	\$ 56,645,003
15,548,634	2,648,748	14,347,018	16,785,323	Intergovernmental Revenues	12,944,446	12,944,446	12,944,446
1,759,663	743,993	1,536,000	1,782,000	Licenses and Permits	1,692,000	1,692,000	1,692,000
4,600,677	1,742,498	4,450,000	4,840,000	Fines and Forfeitures	4,642,000	4,642,000	4,642,000
568,188	4,672	10,000	1,300,000	Interest on Investments	50,000	50,000	50,000
1,096,795	481,864	1,521,000	1,291,800	Charges for Services	3,165,289	3,165,289	3,165,289
5,945,177	4,312,816	6,124,715	6,180,700	Miscellaneous Income	6,122,150	6,122,150	7,122,150
<u>\$ 94,086,681</u>	<u>\$ 41,991,292</u>	<u>\$ 91,625,226</u>	<u>\$ 95,612,245</u>	Total Revenues	<u>\$ 85,260,888</u>	<u>\$ 88,837,488</u>	<u>\$ 86,260,888</u>
				<u>EXPENDITURES:</u>			
\$ 23,485,324	\$ 17,383,531	\$ 30,115,931	\$ 30,890,039	General Government	\$ 24,328,937	\$ 23,301,669	\$ 23,196,239
62,022,404	33,094,962	63,616,085	64,182,221	Public Safety	58,271,765	59,905,082	59,889,164
10,140,918	4,967,309	10,754,904	11,176,748	Public Services	10,890,901	10,611,583	10,611,583
841,561	320,201	665,139	779,545	Planning	509,964	504,606	505,762
956,855	471,028	949,585	1,200,000	Capital Improvements	539,000	539,000	539,000
<u>\$ 97,447,062</u>	<u>\$ 56,237,031</u>	<u>\$106,101,644</u>	<u>\$ 108,228,553</u>	Total Expenditures	<u>\$ 94,540,567</u>	<u>\$ 94,861,940</u>	<u>\$ 94,741,748</u>
<u>\$ (3,360,381)</u>	<u>\$ (14,245,739)</u>	<u>\$ (14,476,418)</u>	<u>\$ (12,616,308)</u>	Excess (Deficit) of Revenues over Expenditures	<u>\$ (9,279,679)</u>	<u>\$ (6,024,452)</u>	<u>\$ (8,480,860)</u>
				<u>OTHER FINANCING SOURCES:</u>			
\$ -	\$ 12,616,308	\$ 13,166,308	\$ 12,616,308	Fund Balance Appropriated	\$ 9,279,679	\$ 6,024,452	\$ 8,480,860
<u>\$ -</u>	<u>\$ 12,616,308</u>	<u>\$ 13,166,308</u>	<u>\$ 12,616,308</u>	Total Other Sources	<u>\$ 9,279,679</u>	<u>\$ 6,024,452</u>	<u>\$ 8,480,860</u>
\$ (3,360,381)	\$ (1,629,431)	\$ (1,310,110)	\$ -	Excess (Deficit) of Revenues over Expenditures and Other Sources	\$ -	\$ -	\$ -
36,664,354	29,770,105	29,770,105	25,079,708	Estimated Undesignated Fund Balance - Beginning of Period	15,489,309	18,744,536	16,288,128
450,717	-	-	-	- Other Direct Adjustments	-	-	-
-	(3,141,007)	(3,691,007)	(3,141,007)	Fund Balance Supplemental Appropriation	-	-	-
<u>(3,984,585)</u>	<u>-</u>	<u>(8,480,860)</u>	<u>-</u>	Fund Balance Required for Succeeding Year	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 29,770,105</u>	<u>\$ 24,999,667</u>	<u>\$ 16,288,128</u>	<u>\$ 21,938,701</u>	Estimated Undesignated Fund Balance (Deficit) End of Period	<u>\$ 15,489,309</u>	<u>\$ 18,744,536</u>	<u>\$ 16,288,128</u>

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31		FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				PROPERTY TAXES:			
\$ 60,758,447	\$ 29,899,528	\$ 59,969,295	\$ 59,783,184	Property Taxes	\$ 53,624,962	\$ 57,112,462	\$ 53,624,962
1,894,025	934,122	1,887,198	1,868,238	Industrial Facilities Tax	1,370,041	1,459,141	1,370,041
510,285	29,706	450,000	450,000	Penalties & Interest on Taxes	450,000	450,000	450,000
1,374,509	1,190,898	1,300,000	1,300,000	Administration Fee - Schools	1,170,000	1,170,000	1,170,000
30,281	2,447	30,000	31,000	Trailer & Senior Housing Fees in Lieu of Taxes	30,000	30,000	30,000
<u>\$ 64,567,547</u>	<u>\$ 32,056,701</u>	<u>\$ 63,636,493</u>	<u>\$ 63,432,422</u>	Total Property Taxes	<u>\$ 56,645,003</u>	<u>\$ 60,221,603</u>	<u>\$ 56,645,003</u>
				INTERGOVERNMENTAL REVENUES:			
				Federal Revenue:			
\$ 49,053	\$ 16,039	\$ 50,000	\$ 50,000	Civil Defense Grant	\$ 50,000	\$ 50,000	\$ 50,000
1,474	-	-	-	Metro Medical Response Grant - 2005	-	-	-
144,500	-	-	-	Metro Medical Response Grant - 2006	-	-	-
219,190	-	-	-	Metro Medical Response Grant - 2007	-	-	-
98,556	-	-	-	Interoperable Communications Grant	-	-	-
13,538	-	-	-	Regional Response Team Grant	-	-	-
-	-	300,000	300,000	Substance Abuse Grant	-	-	-
131,328	-	-	-	Justice Assistance Grant - 08	-	-	-
32,468	-	-	-	U. S. Department of Justice Grant-06	-	-	-
60,500	91,695	91,695	-	U. S. Department of Justice Grant-07	-	-	-
30,155	-	-	-	U. S. Department of Justice Grant-08	-	-	-
-	-	414,783	414,783	U. S. Department of Justice Grant-09	-	-	-
-	-	97,911	97,911	U. S. Department of Justice Assistance Grant	-	-	-
-	-	182,183	182,183	Assistance to Fire Fighters Grant	-	-	-
				State Shared Revenue:			
13,559,035	2,086,774	11,825,000	14,100,000	Sales and Use Tax	11,825,000	11,825,000	11,825,000
78,375	9,348	76,000	76,000	Liquor Licenses	77,000	77,000	77,000
356	-	-	-	Michigan Drug Court Program Grant - 06	-	-	-
-	230,000	230,000	230,000	Foreclosure Grant Proceeds	-	-	-
				Police Grants:			
50,557	18,285	62,000	62,000	MATS Grant	-	-	-
3,128	-	-	-	Bureau of Justice	-	-	-
173,885	11,233	155,000	155,000	911 Dispatch Training/Equipment	160,000	160,000	160,000
174,582	45,612	182,446	182,446	Judges Salary Standardization	182,446	182,446	182,446
56,895	-	85,000	300,000	Election Expense Reimbursement	50,000	50,000	50,000
				Local Revenue:			
396,059	139,762	320,000	360,000	Reimbursement from City of Center Line	325,000	325,000	325,000
275,000	-	275,000	275,000	Reimbursement from Schools-Liaison Officers	275,000	275,000	275,000
<u>\$ 15,548,634</u>	<u>\$ 2,648,748</u>	<u>\$ 14,347,018</u>	<u>\$ 16,785,323</u>	Total Intergovernmental Revenues	<u>\$ 12,944,446</u>	<u>\$ 12,944,446</u>	<u>\$ 12,944,446</u>

(Continued)

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31		FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>LICENSES AND PERMITS:</u>			
\$ 570,476	\$ 165,313	\$ 365,000	\$ 650,000	Building Permits	\$ 500,000	\$ 500,000	\$ 500,000
248,014	137,294	250,000	200,000	Electrical Permits	250,000	250,000	250,000
186,728	53,337	140,000	200,000	Plumbing Permits	200,000	200,000	200,000
148,919	84,072	180,000	180,000	Mechanical Permits	160,000	160,000	160,000
123,761	67,062	125,000	150,000	Zoning Permits and Fees	130,000	130,000	130,000
12,236	4,679	12,000	20,000	Sidewalk Permits	15,000	15,000	15,000
31,735	7,758	24,000	24,000	Animal Licenses	25,000	25,000	25,000
87,193	31,626	80,000	130,000	Plan Review Fees	100,000	100,000	100,000
350,601	192,852	360,000	228,000	Other Permits and Licenses	312,000	312,000	312,000
<u>\$ 1,759,663</u>	<u>\$ 743,993</u>	<u>\$ 1,536,000</u>	<u>\$ 1,782,000</u>	Total Licenses and Permits	<u>\$ 1,692,000</u>	<u>\$ 1,692,000</u>	<u>\$ 1,692,000</u>
				<u>CHARGES FOR SERVICES:</u>			
\$ 78,776	\$ 25,233	\$ 50,000	\$ 84,000	Engineering & Inspection Fees	\$ 50,000	\$ 50,000	\$ 50,000
116,050	40,575	80,000	100,000	Abandoned Auto Administrative Towing Fee	80,000	80,000	80,000
-	200	180,000	-	Foreclosure Fee	112,500	112,500	112,500
192,458	75,426	190,000	190,000	Clerk's Services	250,000	250,000	250,000
269,060	180,432	300,000	150,000	Weed Cutting	300,000	300,000	300,000
28,835	10,435	25,000	25,000	Board of Appeals	25,000	25,000	25,000
200,442	84,588	190,000	190,000	Police Services & Auctions	190,000	190,000	190,000
21,716	1,954	12,000	12,000	Fire Services	12,000	12,000	12,000
-	-	350,000	350,000	EMS Services	2,000,000	2,000,000	2,000,000
4,632	2,270	6,000	15,300	Planning Commission	6,000	6,000	6,000
17,060	18,250	23,000	15,500	Site Plan Fees	20,000	20,000	20,000
10,141	-	-	-	Block Grant Administration	-	-	-
5,843	-	50,000	100,000	Neighborhood Stabilization Prog. Administration	50,000	50,000	50,000
-	-	-	-	Contribution from DDA/ Assistant CEDD	9,789	9,789	9,789
9,000	2,500	5,000	5,000	IFT Exemption Processing Fees	5,000	5,000	5,000
142,782	40,001	60,000	55,000	Miscellaneous	55,000	55,000	55,000
<u>\$ 1,096,795</u>	<u>\$ 481,864</u>	<u>\$ 1,521,000</u>	<u>\$ 1,291,800</u>	Total Charges for Services	<u>\$ 3,165,289</u>	<u>\$ 3,165,289</u>	<u>\$ 3,165,289</u>
				<u>FINES & FORFEITURES</u>			
\$ 4,219,962	\$ 1,598,273	\$ 4,100,000	\$ 4,500,000	37th District Court Fines & Fees	\$ 4,300,000	\$ 4,300,000	\$ 4,300,000
281,639	109,136	260,000	230,000	Probation Fees	254,000	254,000	254,000
51,641	16,369	45,000	60,000	Property Maintenance Fines	40,000	40,000	40,000
47,435	18,720	45,000	50,000	Drug Court Revenue	48,000	48,000	48,000
<u>\$ 4,600,677</u>	<u>\$ 1,742,498</u>	<u>\$ 4,450,000</u>	<u>\$ 4,840,000</u>	Total Fines & Forfeitures	<u>\$ 4,642,000</u>	<u>\$ 4,642,000</u>	<u>\$ 4,642,000</u>

(Continued)

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31		FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>MISCELLANEOUS REVENUES:</u>			
				Michigan Transportation Funds:			
\$ 962,336	\$ 571,501	\$ 1,074,000	\$ 1,110,000	Equipment Rentals	\$ 1,074,000	\$ 1,074,000	\$ 1,074,000
595,240	723,600	723,600	723,600	Administrative Expense	723,600	723,600	723,600
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
				Water & Sewer System:			
1,633,500	849,400	1,698,800	1,698,800	Administrative Expense	1,698,800	1,698,800	1,698,800
				Administrative Expense:			
118,025	120,750	120,750	120,750	Senior Citizen Housing	120,750	120,750	120,750
47,200	49,100	49,100	49,100	Library	49,100	49,100	49,100
94,600	98,400	98,400	98,400	Recreation	98,400	98,400	98,400
834,700	868,100	868,100	868,100	Sanitation	868,100	868,100	868,100
109,800	114,200	114,200	114,200	Communications	114,200	114,200	114,200
634,800	660,200	660,200	660,200	Downtown Development Authority	660,200	660,200	1,660,200
25,180	-	30,000	50,000	Sale of Property/Equipment	30,000	30,000	30,000
-	2,565	2,565	2,550	Donations	-	-	-
634,796	-	430,000	430,000	Medicare Part D Reimbursement	430,000	430,000	430,000
250,000	250,000	250,000	250,000	Court Building Rental	250,000	250,000	250,000
<u>\$ 5,945,177</u>	<u>\$ 4,312,816</u>	<u>\$ 6,124,715</u>	<u>\$ 6,180,700</u>	Total Miscellaneous Revenue	<u>\$ 6,122,150</u>	<u>\$ 6,122,150</u>	<u>\$ 7,122,150</u>
<u>\$ 568,188</u>	<u>\$ 4,672</u>	<u>\$ 10,000</u>	<u>\$ 1,300,000</u>	<u>INTEREST ON INVESTMENTS:</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>
				<u>OTHER FINANCING SOURCES:</u>			
\$ -	\$ 12,616,308	\$ 13,166,308	\$ 12,616,308	Fund Balance Appropriated	\$ 9,279,679	\$ 6,024,452	\$ 8,480,860
<u>\$ 94,086,681</u>	<u>\$ 54,607,600</u>	<u>\$ 104,791,534</u>	<u>\$ 108,228,553</u>	TOTAL GENERAL FUND REVENUES	<u>\$ 94,540,567</u>	<u>\$ 94,861,940</u>	<u>\$ 94,741,748</u>

Fiscal 2011 General Fund Revenues

PROPERTY TAXES:

The property tax is a local tax. All property tax revenues are collected, administered, and spent at the local level. Every property owner in Michigan is subject to property tax by at least four units of government - the County, the school district, intermediate school districts, and the City or Township in which the property is located. Villages, special authorities, and community colleges may also levy taxes on that property. The property tax is determined by two factors: The tax rate and assessment on property as finally equalized by the State. The unit of measurement for the property tax, the “mill”, is defined as \$1 per \$1,000 of Taxable Value.

<u>Funds:</u>	<u>Estimated Taxable Value</u>	<u>Tax Rate</u>	<u>Levy</u>
<u>General Fund:</u>			
Charter Millage	\$ 3,875,000,000	8.7724	\$ 33,993,050
Special Levies:			
Police & Fire Pension	3,875,000,000	2.8248	10,946,100
Emergency Medical Service	3,875,000,000	.2923	1,132,662
Police	3,875,000,000	.9746	3,776,575
Fire	3,875,000,000	<u>.9746</u>	<u>3,776,575</u>
Total General Fund Operating Levy		<u>13.8387</u>	<u>\$ 53,624,962</u>
 <u>Special Revenue:</u>			
Library	3,875,000,000	.4873	\$ 1,888,288
Sanitation	3,875,000,000	1.6418	6,361,975
Parks & Recreation	3,875,000,000	<u>.9746</u>	<u>3,776,575</u>
Total Special Revenue Fund Levy		<u>3.1037</u>	<u>\$ 12,026,838</u>
Total Levy		<u>16.9424</u>	<u>\$ 65,651,800</u>

Fiscal 2011 General Fund Revenues

INDUSTRIAL FACILITY TAXES:

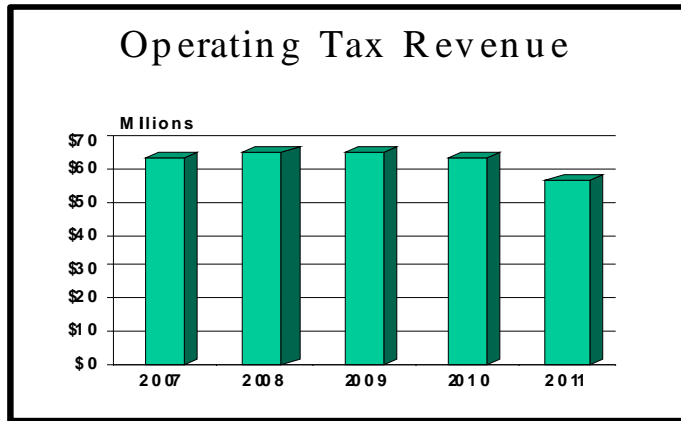
Act No. 198, P.A. 1974 was designed to provide a stimulus in the form of significant tax incentives to industry to renovate and expand aging plants and to build new plants in Michigan. Under the provisions of the Act, a local governmental unit may establish plant rehabilitation districts and industrial development districts and offer industrial firms certain property tax incentives to encourage restoration or replacement of obsolete industrial facilities and to attract new plants to the area. The tax is determined by multiplying one-half of the total mills for the year by the state-equalized value of the facilities excluding land and inventory.

<u>Funds:</u>	<u>Estimated</u> <u>State Equalized Value</u>	<u>Tax Rate</u>	<u>Levy</u>
<u>General Fund:</u>			
Charter Millage	\$ 198,000,000	4.3862	\$ 868,468
Special Levies:			
Police & Fire Pension	198,000,000	1.4124	279,655
Emergency Medical Service	198,000,000	.1462	28,948
Police	198,000,000	.4873	96,485
Fire	198,000,000	.4873	96,485
Total General Fund Operating Levy		<u>6.9194</u>	<u>\$ 1,370,041</u>
<u>Special Revenue:</u>			
Library	198,000,000	.2437	\$ 48,253
Sanitation	198,000,000	.8209	162,538
Parks & Recreation	198,000,000	.4873	96,485
Total Special Revenue Fund Levy		<u>1.5519</u>	<u>\$ 307,276</u>
Total Levy		<u>8.4713</u>	<u>\$ 1,677,317</u>

Fiscal 2011 General Fund Revenues

City Taxes

The City's major source of revenue is generated by property taxation. This revenue calculation is based on a relationship between two variables. The first is the taxable valuation of industrial, commercial, and residential parcels, both real and personal property.



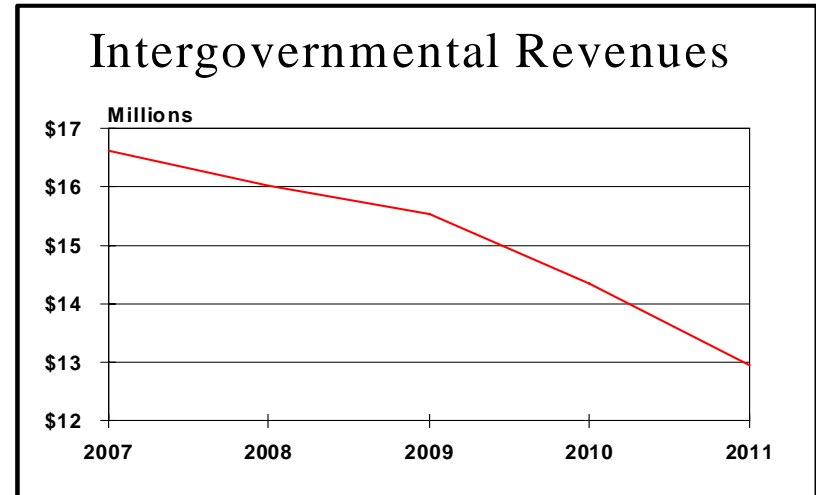
The second variable is the application of a specific tax levy for General Operations. If either of these variables increases or decreases, a relative change to the City tax revenue will be experienced.

In the Fiscal 2011 Budget, Operating City tax revenue represents 59.8% of total revenue sources, a decrease of \$6,787,419 or 10.7% less than the Fiscal 2010 Budget. The City's taxable valuation is estimated to decrease by 10.3%.

The Total General Fund Operating Levy for the 2011 Fiscal Year is 13.8387 mills per \$1,000 of taxable value. This represents no change from the prior year. The operating millage rate continues to be below the 14.1248 millage rate limit established by City Charter and at the 13.8387 Headlee maximum allowable levy.

Intergovernmental Revenues

Another major source of revenue to the City is Intergovernmental Revenues. This source of revenue is comprised of grants from the Federal, State, and County levels of government. The major source in this revenue category is State Shared Revenue. These revenue sharing distributions, made by the State to communities in Michigan, are distributed based on formulas determined by the State. These formulas take into consideration population estimates and sales tax collections made by the State.

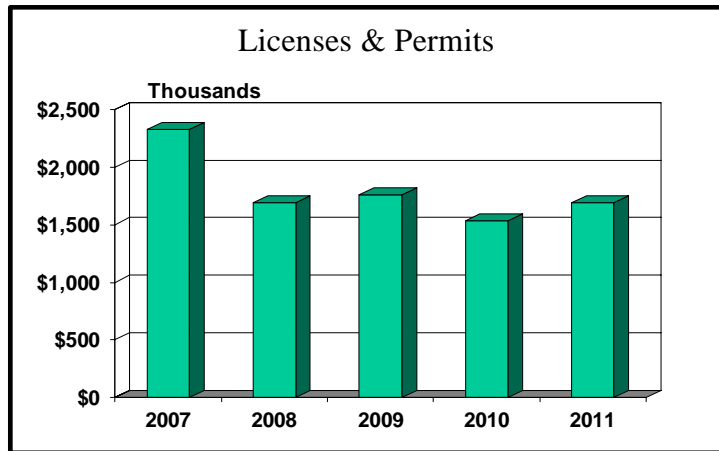


Fiscal 2011 General Fund Revenues

In Fiscal 2011, Intergovernmental Revenues represent 13.7% of total revenue sources, a decrease of \$3,840,877 from the 2010 Fiscal Year Budget. This decrease is primarily due to reductions in State revenue sharing and various grant proceeds.

Licenses & Permits

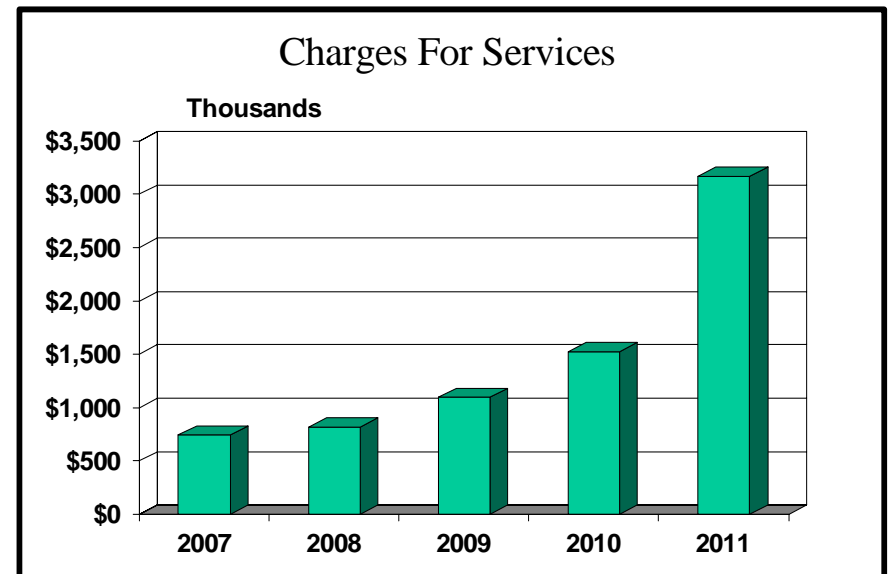
The revenue source of licenses and permits represents fees charged by City Departments to individuals and businesses that allow for the building of new structures as well as improvements made to existing structures. New structures that require permits include garages, sheds, decks, porches, and buildings. Improvements such as central air conditioning, furnace replacement, electrical and plumbing modifications, fences and pools also require permits from the respective City department.



In the Fiscal 2011 Budget, License and Permit revenues represent 1.8% of total revenue sources, a decrease of \$90,000 or 5.1% less than the Fiscal 2010 Budget.

Charges For Services

Charges for Services consists of revenue received from individuals, schools, businesses, and other City funds. These funds are used to reimburse the General Fund for services provided by General Fund departments. The primary revenue accounts within this revenue center include Engineering & Inspection Fees, City Clerk services, Fire services and Police services reimbursements.

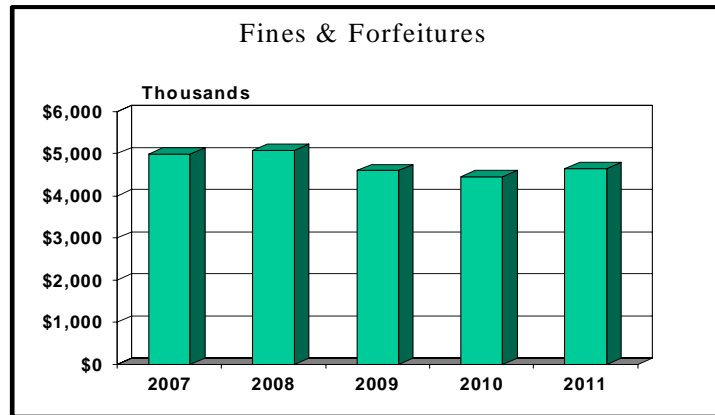


In the Fiscal 2011 Budget, Charges for Services revenues represent 3.3% of total revenue sources, a \$1,873,489 increase or 145% more than the Fiscal 2010 Budget. This is due mainly to the implementation of EMS Service reimbursements.

Fiscal 2011 General Fund Revenues

Fines & Forfeitures

Fines & Forfeiture revenues are comprised of payments made by individuals, businesses or corporations who have violated various statutes, ordinances or laws. Included in this revenue center are

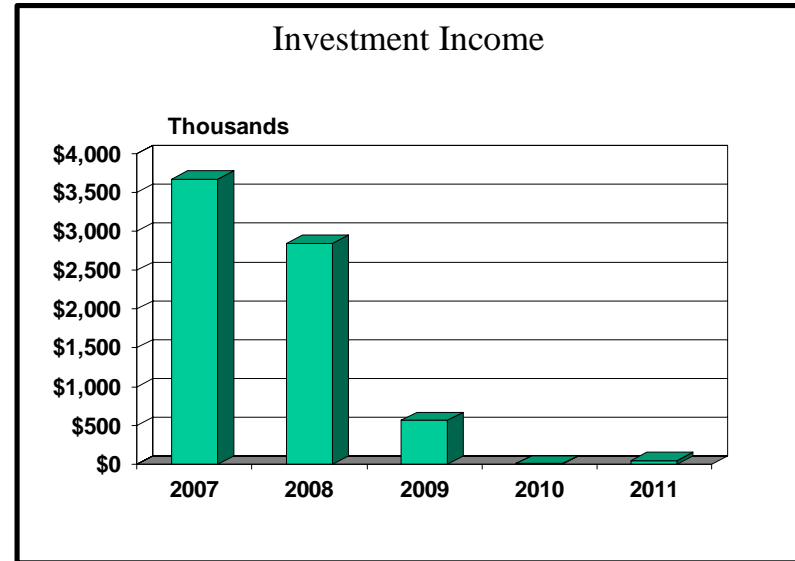


court costs, parking fines, bond forfeitures, and default judgment fees.

In the Fiscal 2011 Budget, Fines & Forfeiture revenues represent 4.9% of total revenue sources, a decrease of \$198,000 or 4.1% less than the Fiscal 2010 Budget. This decrease is a result of an anticipated decrease in the number of violations payable to the 37th District Court.

Investment Income

Investment income provides a significant contribution to revenues. These revenues are budgeted cautiously due to the fact that they are largely a direct function of interest rates.

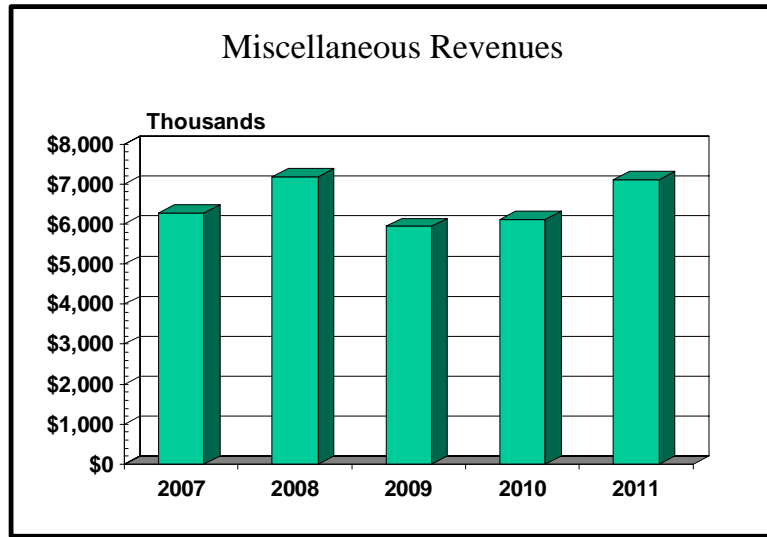


In the Fiscal 2011 Budget, Investment Income revenues represent .1% of total revenue sources, a decrease of \$1.25 million from the Fiscal 2010 Budget.

Miscellaneous Revenues

The revenue source of Miscellaneous Revenue includes revenues that cannot be easily classified in other revenue areas. Included in this revenue area are Rental Income and Administrative Costs from different sources, and Sale of Equipment.

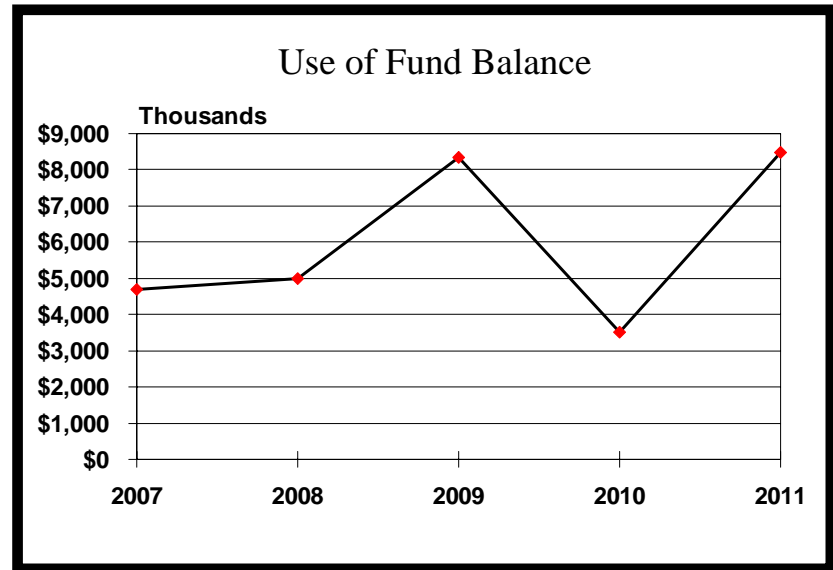
Fiscal 2011 General Fund Revenues



In the Fiscal 2011 Budget, Miscellaneous Revenues represent 7.5% of total revenue sources, an increase of \$941,450 or 15.2% more than the Fiscal 2010 Budget. This increase is a result of additional administrative fees charged to other funds.

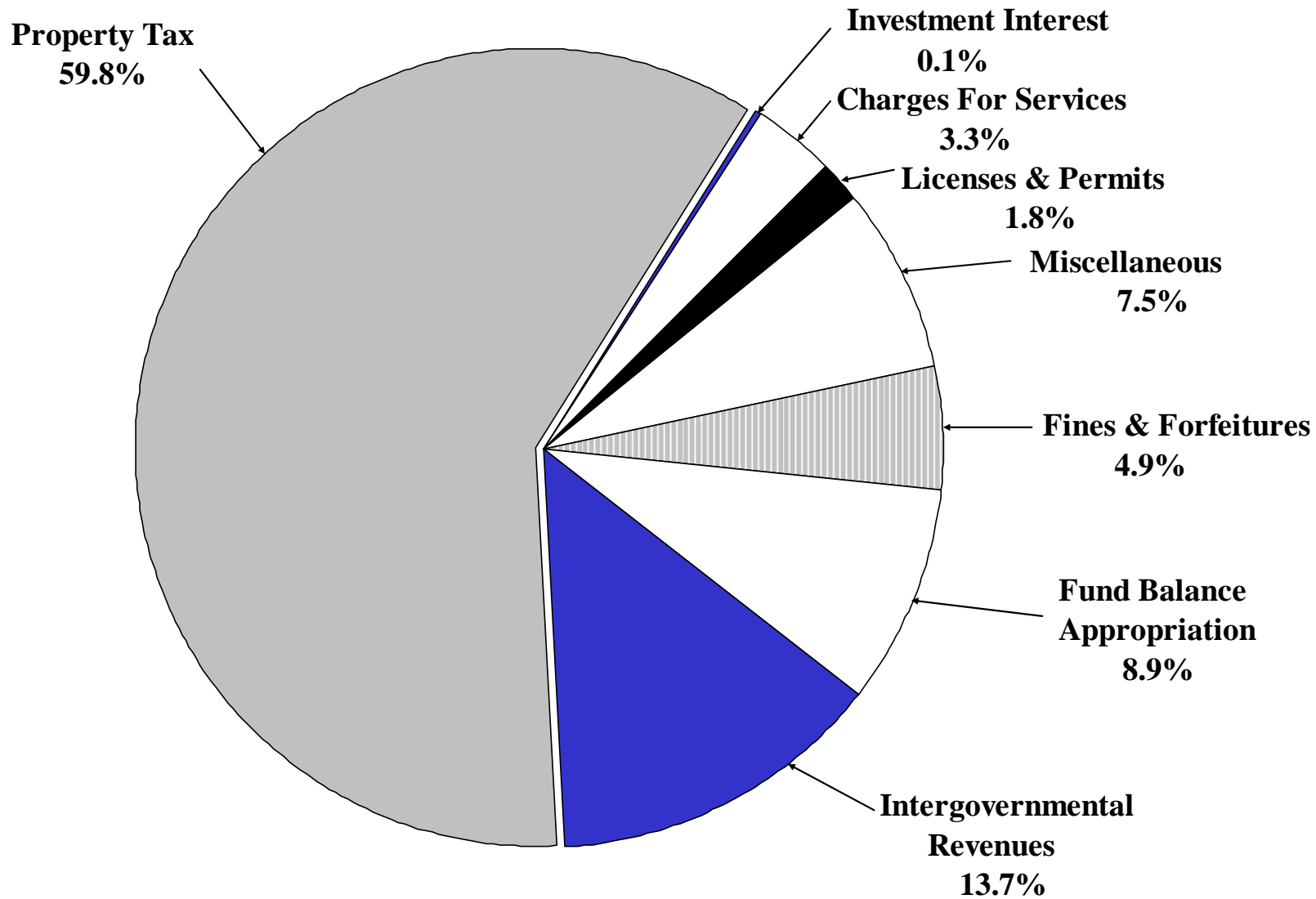
Use of Fund Balance

A use of Fund Balance exists when there is an inequality in the relationship between revenues and expenditures in a given fund. If expenditures exceed revenues, a Use of Fund Balance is needed to balance the budget.



It is anticipated that the General Fund balance at June 30, 2010 will be approximately \$24,768,988 of which \$8,480,860 will be available to finance Fiscal 2011 General Fund operations.

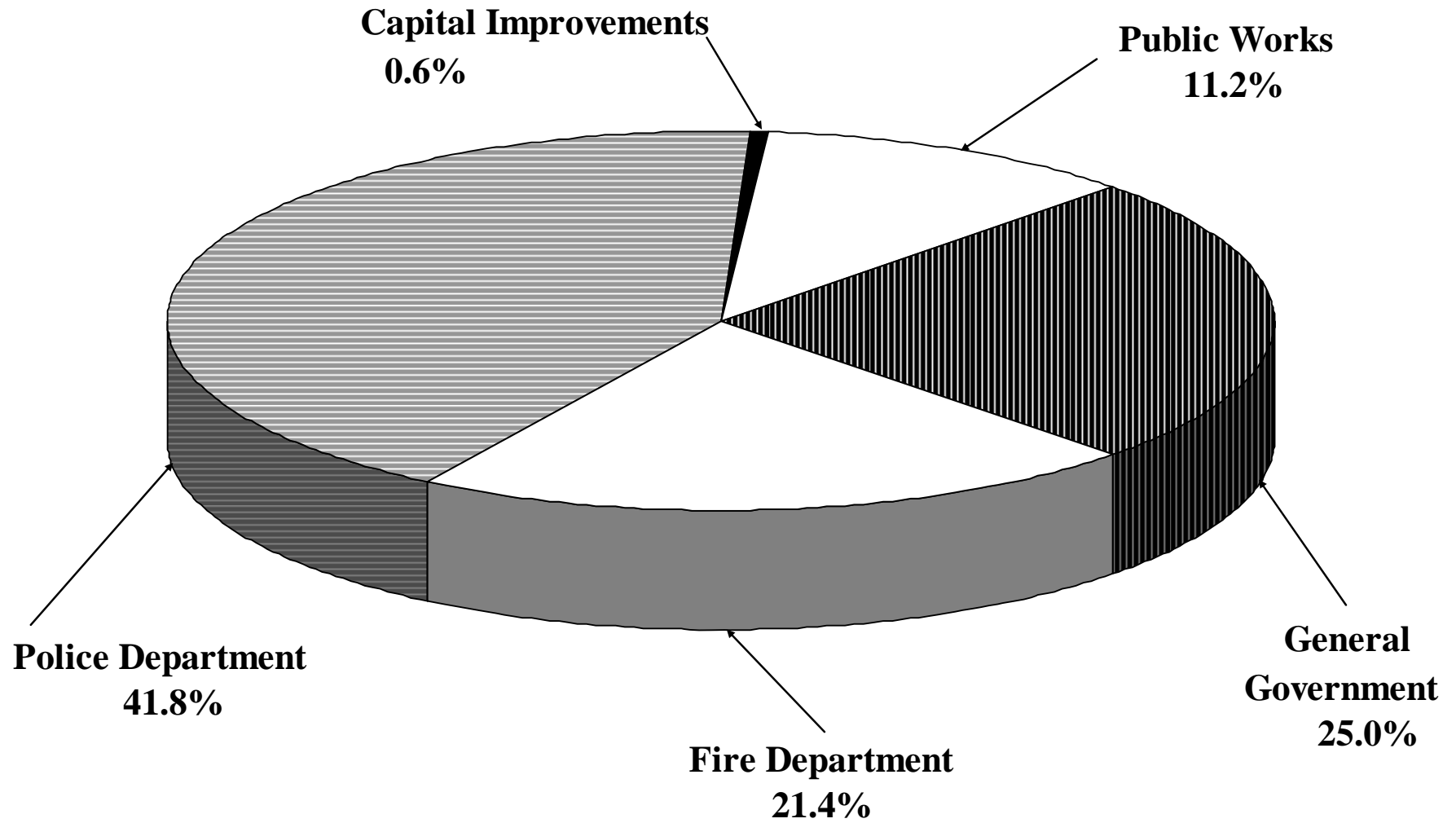
FISCAL 2011 GENERAL FUND REVENUES



GENERAL FUND REVENUES

Fiscal 2010 <u>Amended Budget</u>		<u>Description</u>	Fiscal 2011 <u>Council Adopted Budget</u>	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
58.6%	\$ 63,432,422	Property Tax	\$ 56,645,003	59.8%
15.5%	16,785,323	Intergovernmental	12,944,446	13.7%
1.6%	1,782,000	Licenses and Permits	1,692,000	1.8%
4.5%	4,840,000	Fines and Forfeitures	4,642,000	4.9%
1.2%	1,300,000	Interest on Investments	50,000	0.1%
1.2%	1,291,800	Charges for Services	3,165,289	3.3%
5.7%	6,180,700	Miscellaneous	7,122,150	7.5%
<u>11.7%</u>	<u>12,616,308</u>	Fund Balance Appropriated	<u>8,480,860</u>	<u>8.9%</u>
<u>100.0%</u>	<u>\$ 108,228,553</u>	Total Revenues	<u>\$ 94,741,748</u>	<u>100.0%</u>

FISCAL 2011 GENERAL FUND EXPENDITURES



GENERAL FUND APPROPRIATIONS

Fiscal 2010 <u>Amended Budget</u>		<u>Description</u>	Fiscal 2011 <u>Council Adopted Budget</u>	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
22.1%	\$ 23,877,682	General Government	\$ 17,011,333	18.0%
6.5%	7,012,357	District Court	6,184,906	6.5%
21.1%	22,870,965	Fire Department	20,268,291	21.4%
38.2%	41,311,256	Police Department	39,620,873	41.8%
8.1%	8,776,748	Public Service	7,736,583	8.2%
2.2%	2,400,000	Street Lighting	2,875,000	3.0%
0.7%	779,545	Planning	505,762	0.5%
<u>1.1%</u>	<u>1,200,000</u>	Capital Improvements	<u>539,000</u>	<u>0.6%</u>
<u>100.0%</u>	<u>\$ 108,228,553</u>	Total Appropriations	<u>\$ 94,741,748</u>	<u>100.0%</u>

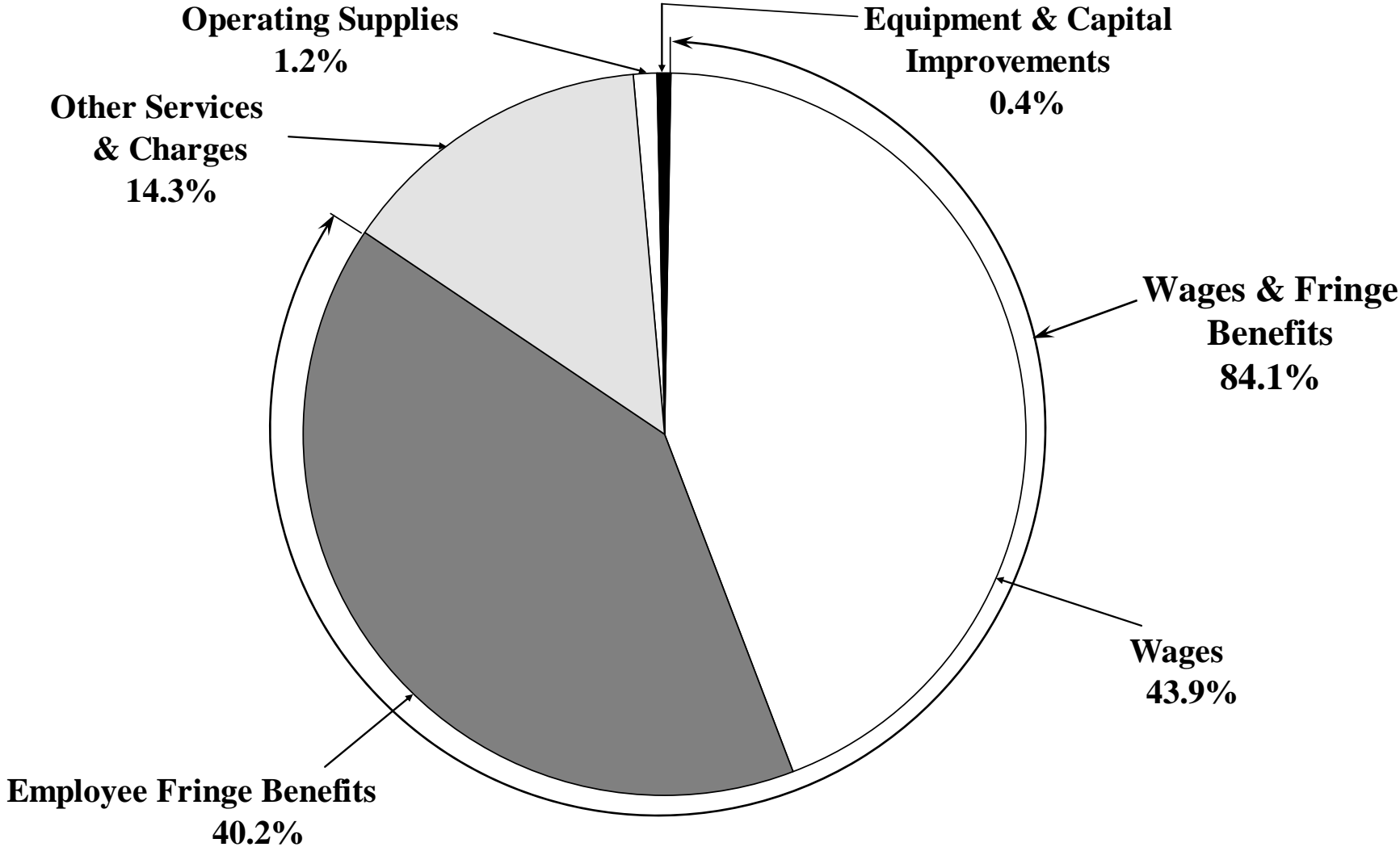
GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31		FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>GENERAL GOVERNMENT:</u>			
\$ 902,947	\$ 431,705	\$ 953,937	\$ 1,106,282	Council	\$ 1,050,649	\$ 1,032,677	\$ 1,032,677
6,721,550	3,379,261	6,666,238	7,012,357	District Court	6,199,406	6,192,906	6,184,906
593,598	219,346	604,707	759,805	Mayor	640,250	634,858	631,928
1,363,629	625,513	1,286,975	1,555,054	Clerk	1,563,812	1,521,663	1,521,663
1,543,200	719,817	1,607,617	1,662,725	Treasurer	1,563,168	1,563,168	1,569,251
2,365,059	1,200,142	2,292,218	2,456,845	Controller	2,285,039	1,889,335	1,889,335
649,919	420,790	722,910	718,034	Information Systems	695,023	695,023	695,023
1,764,020	853,605	1,722,945	1,761,056	Legal	1,655,477	1,492,476	1,603,108
1,656,453	843,690	1,599,437	1,682,535	Assessing	1,589,354	1,571,196	1,571,196
490,156	272,585	519,385	504,024	Labor Relations	520,389	-	-
825,612	418,359	848,254	825,833	Personnel	842,533	-	-
-	-	-	-	Human Resources	-	1,381,954	1,381,954
886,406	289,681	712,816	717,551	Property Maintenance Inspection	643,048	637,349	637,349
-	-	-	-	Community and Economic Development	366,405	351,897	351,897
3,461,470	7,583,377	10,303,634	9,842,000	Administration Unallocated Expense	4,354,500	4,184,500	3,977,000
				<u>Commissions:</u>			
137,817	66,224	135,401	142,904	Police & Fire Civil Service	161,745	30,200	30,200
19,552	10,188	23,620	24,060	Zoning Board of Appeals	28,450	26,560	22,045
30,946	15,455	36,829	39,441	Beautification	79,719	26,872	26,872
26,531	22,549	28,800	28,800	Cultural	28,800	24,600	24,600
14,452	4,186	14,125	14,400	Crime	15,800	13,800	13,800
11,148	2,174	10,262	10,262	Historical	21,170	9,135	9,935
-	-	-	-	City Retirement	-	-	-
-	-	-	-	Police & Fire Retirement	-	-	-
3,525	5	3,500	3,500	Council of Commissions	3,500	3,500	3,500
3,888	1,847	9,571	9,571	Village Historical	7,700	7,700	7,700
10,946	1,145	9,750	10,000	Animal Welfare	10,000	7,500	7,500
2,500	1,887	3,000	3,000	Senior Health Care Services	3,000	2,800	2,800
<u>\$ 23,485,324</u>	<u>\$ 17,383,531</u>	<u>\$ 30,115,931</u>	<u>\$ 30,890,039</u>	Total General Government	<u>\$ 24,328,937</u>	<u>\$ 23,301,669</u>	<u>\$ 23,196,239</u>
				<u>PUBLIC SAFETY:</u>			
\$ 21,279,742	\$ 12,785,065	\$ 23,096,512	\$ 22,870,965	Fire Department	\$ 20,368,069	\$ 19,799,220	\$ 20,268,291
40,273,556	20,064,689	40,007,888	40,789,543	Police Department	37,383,478	39,592,094	39,122,859
281,283	161,038	320,753	329,438	Animal Control	325,853	319,403	314,403
187,823	84,170	190,932	192,275	Civil Defense	194,365	194,365	183,611
<u>\$ 62,022,404</u>	<u>\$ 33,094,962</u>	<u>\$ 63,616,085</u>	<u>\$ 64,182,221</u>	Total Public Safety	<u>\$ 58,271,765</u>	<u>\$ 59,905,082</u>	<u>\$ 59,889,164</u>

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31		FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>PUBLIC SERVICES:</u>			
\$ 372,176	\$ 187,518	\$ 373,064	\$ 375,702	Director	\$ 379,162	\$ 376,005	\$ 376,005
1,309,998	641,030	1,296,246	1,467,341	Engineering and Inspection	1,367,362	1,288,562	1,288,562
2,523,726	1,166,589	2,436,516	2,969,922	Building Inspections	2,652,663	2,495,451	2,495,451
1,956,106	892,034	2,020,297	2,077,516	DPW Garage	1,891,077	1,875,928	1,875,928
1,590,973	952,283	1,848,781	1,886,267	Building Maintenance	1,700,637	1,700,637	1,700,637
2,387,939	1,127,855	2,780,000	2,400,000	Street Lighting	2,900,000	2,875,000	2,875,000
<u>\$ 10,140,918</u>	<u>\$ 4,967,309</u>	<u>\$ 10,754,904</u>	<u>\$ 11,176,748</u>	Total Public Services	<u>\$ 10,890,901</u>	<u>\$ 10,611,583</u>	<u>\$ 10,611,583</u>
<u>\$ 841,561</u>	<u>\$ 320,201</u>	<u>\$ 665,139</u>	<u>\$ 779,545</u>	<u>PLANNING:</u>	<u>\$ 509,964</u>	<u>\$ 504,606</u>	<u>\$ 505,762</u>
<u>\$ 956,855</u>	<u>\$ 471,028</u>	<u>\$ 949,585</u>	<u>\$ 1,200,000</u>	<u>CAPITAL IMPROVEMENTS:</u>	<u>\$ 539,000</u>	<u>\$ 539,000</u>	<u>\$ 539,000</u>
<u>\$ 97,447,062</u>	<u>\$ 56,237,031</u>	<u>\$ 106,101,644</u>	<u>\$ 108,228,553</u>	TOTAL GENERAL FUND	<u>\$ 94,540,567</u>	<u>\$ 94,861,940</u>	<u>\$ 94,741,748</u>

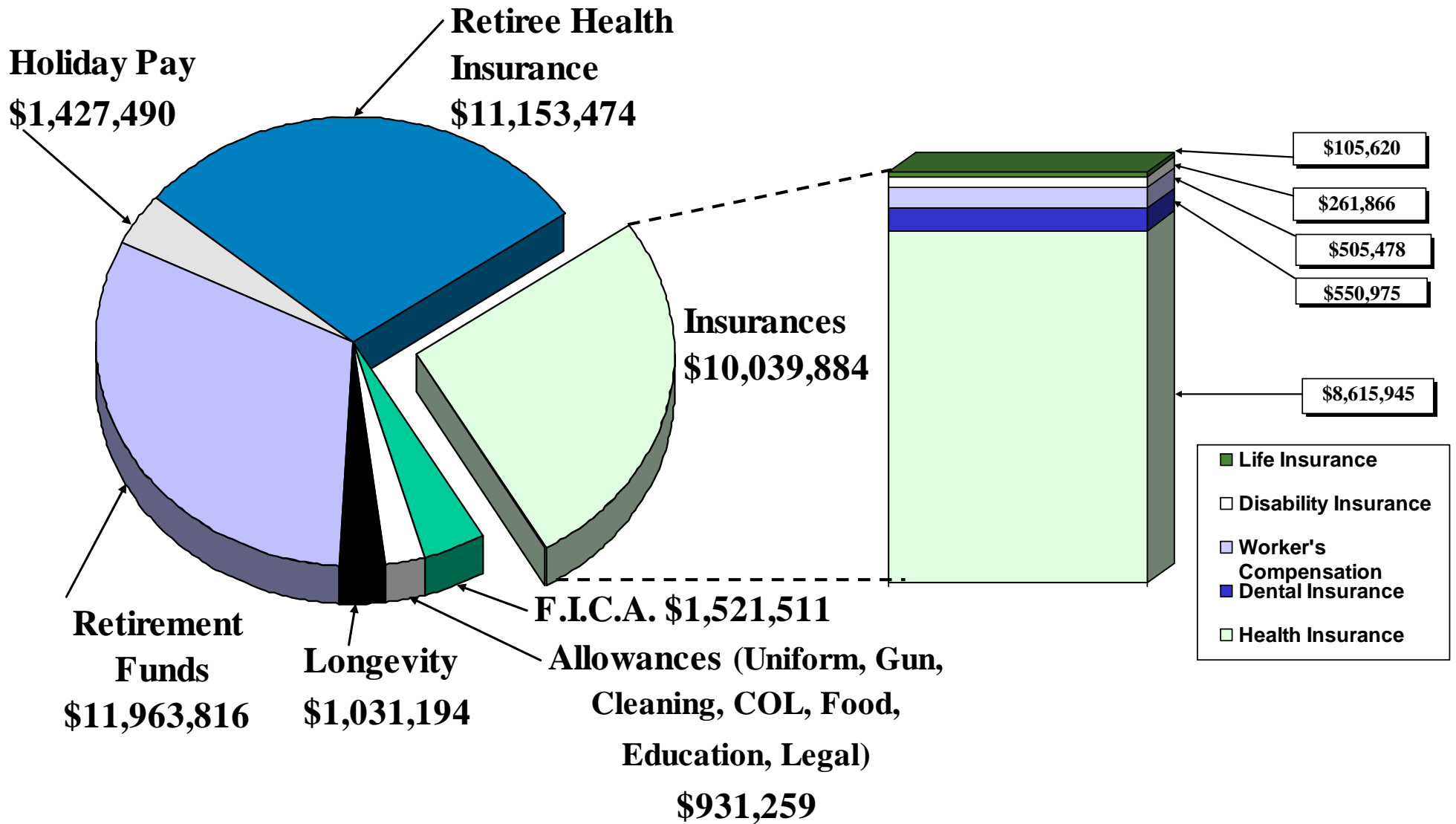
GENERAL FUND BY TYPE OF EXPENDITURE FISCAL 2011



FISCAL 2011
GENERAL FUND BUDGET DATA

<u>Department</u>	Fiscal 2011 Council Adopted Budget	Personnel Services	Employee Benefits	Supplies	Other Services & Charges	Capital Equipment & Improvements
Council	\$ 1,032,677	\$ 436,762	\$ 464,615	\$ 7,000	\$ 119,300	\$ 5,000
District Court	6,184,906	2,618,156	2,430,200	50,000	1,086,550	-
Mayor	631,928	420,818	194,260	11,000	5,850	-
Clerk	1,521,663	583,939	525,192	26,000	386,532	-
Treasurer	1,569,251	646,538	606,713	11,000	305,000	-
Controller	1,889,335	961,659	903,176	18,000	6,500	-
Information Systems	695,023	241,043	210,380	5,600	234,000	4,000
Legal	1,603,108	852,179	724,129	5,000	21,800	-
Assessing	1,571,196	753,762	738,734	5,000	73,700	-
Human Resources	1,381,954	628,852	554,902	10,000	188,200	-
Property Maintenance Inspection	637,349	310,684	65,665	11,000	250,000	-
Community & Economic Development	351,897	165,532	126,680	1,000	58,685	-
Unallocated Expense	3,977,000	-	65,000	-	3,912,000	-
Commissions (12)	148,952	14,670	472	31,650	101,360	800
TOTAL GENERAL GOVERNMENT	\$ 23,196,239	\$ 8,634,594	\$ 7,610,118	\$ 192,250	\$ 6,749,477	\$ 9,800
Fire Department	\$ 20,268,291	\$ 9,567,012	\$ 9,186,779	\$ 236,550	\$ 1,063,500	\$ 214,450
Police Department	39,122,859	19,566,386	18,010,783	391,500	1,004,000	150,190
Animal Control	314,403	120,135	130,768	1,500	62,000	-
Civil Defense	183,611	93,020	77,643	300	12,648	-
TOTAL PUBLIC SAFETY	\$ 59,889,164	\$ 29,346,553	\$ 27,405,973	\$ 629,850	\$ 2,142,148	\$ 364,640
Director	\$ 376,005	\$ 260,265	\$ 106,240	\$ 7,500	\$ 2,000	\$ -
Engineering and Inspections	1,288,562	534,492	565,451	12,300	176,319	-
Building Inspections	2,495,451	1,415,935	1,009,416	23,000	47,100	-
DPW Garage	1,875,928	470,867	485,842	215,000	704,219	-
Building Maintenance	1,700,637	704,502	675,635	57,000	263,500	-
Street Lighting	2,875,000	-	-	-	2,875,000	-
TOTAL PUBLIC SERVICE	\$ 10,611,583	\$ 3,386,061	\$ 2,842,584	\$ 314,800	\$ 4,068,138	\$ -
Planning	\$ 505,762	\$ 222,209	\$ 209,953	\$ 6,000	\$ 67,600	\$ -
Capital Improvements	\$ 539,000	\$ -	\$ -	\$ -	\$ 539,000	\$ -
TOTAL GENERAL FUND	\$ 94,741,748	\$ 41,589,417	\$ 38,068,628	\$ 1,142,900	\$ 13,566,363	\$ 374,440
PERCENTAGES	<u>100.0%</u>	<u>43.9%</u>	<u>40.2%</u>	<u>1.2%</u>	<u>14.3%</u>	<u>0.4%</u>

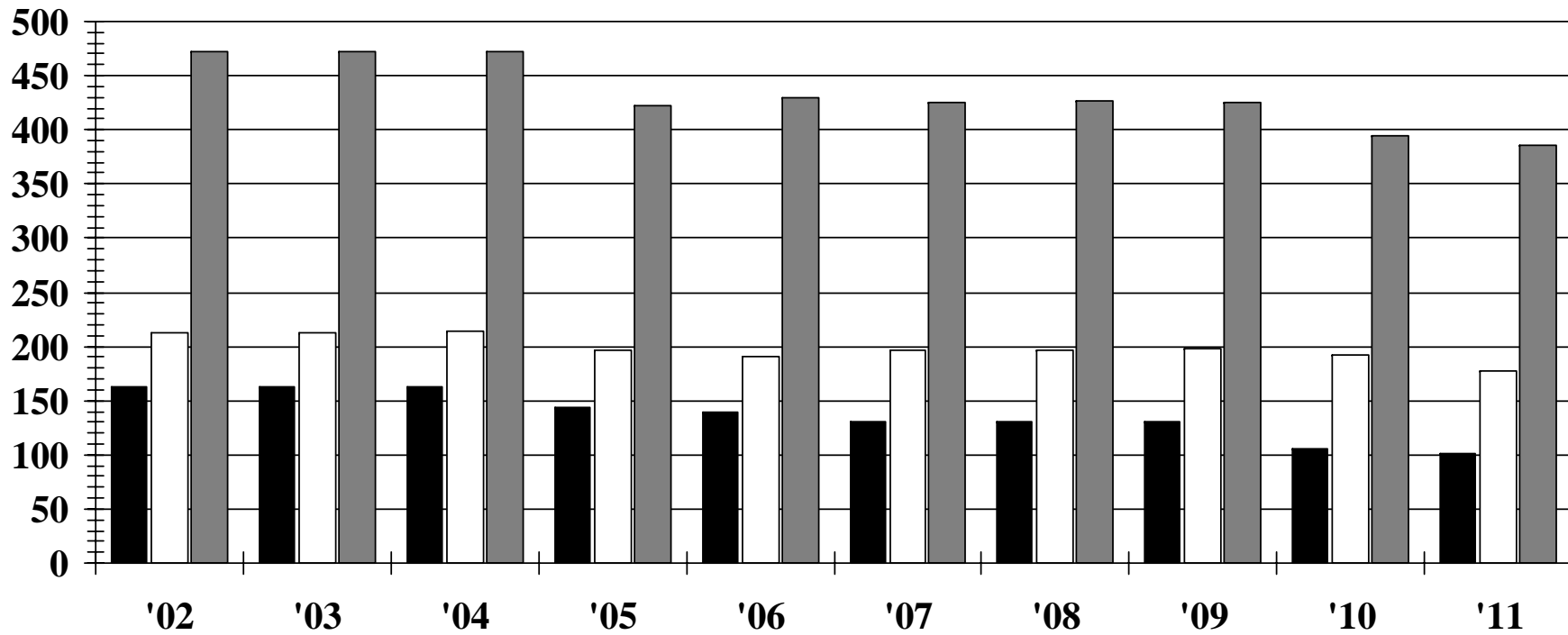
TOTAL CITY FRINGE BENEFITS FISCAL YEAR 2011 \$38,068,628



FULL TIME POSITIONS CHART

FISCAL 2002 - 2011

TOTAL	848	847	849	762	760	753	754	754	692	664
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AUTHORIZED FULL-TIME POSITIONS FY 2007 to FY 2011

	Council Adopted <u>Fiscal 2007</u>	Council Adopted <u>Fiscal 2008</u>	Council Adopted <u>Fiscal 2009</u>	Council Adopted <u>Fiscal 2010</u>	Council Adopted <u>Fiscal 2011</u>
<u>GENERAL FUND:</u>					
Council	13	13	13	13	12
District Court	50	49	49	49	49
Mayor	7	7	7	7	6
Clerk	9	9	9	9	9
Treasurer	12	12	12	11	10
Controller	19	19	19	18	14
Information Systems	3	3	3	3	3
Legal	11	11	11	11	11
Assessing	12	12	12	12	11
Human Resources	-	-	-	-	9
Labor Relations	1	1	2	2	-
Personnel	6	6	6	6	-
Property Maintenance Inspection	3	3	4	1	1
Community and Economic Development	-	-	-	-	2
Commissions (12)	3	3	3	3	2
TOTAL GENERAL GOVERNMENT	<u>149</u>	<u>148</u>	<u>150</u>	<u>145</u>	<u>139</u>
Fire Department	148	148	147	121	126
Police Department	274	276	275	270	256
Animal Control	2	2	2	2	2
Civil Defense	1	1	1	1	1
TOTAL PUBLIC SAFETY	<u>425</u>	<u>427</u>	<u>425</u>	<u>394</u>	<u>385</u>
Director	4	4	3	3	3
Engineering and Inspections	8	8	8	7	7
Building Inspections	17	17	17	18	16
DPW Garage	8	8	8	7	7
Building Maintenance	15	15	15	9	9
TOTAL PUBLIC SERVICE	<u>52</u>	<u>52</u>	<u>51</u>	<u>44</u>	<u>42</u>
Planning	5	5	5	5	3
TOTAL GENERAL FUND	<u>631</u>	<u>632</u>	<u>631</u>	<u>588</u>	<u>569</u>
<u>SPECIAL REVENUE FUNDS:</u>					
Michigan Transportation	35	35	35	30	28
Library	16	16	16	16	12
Recreation	20	20	20	20	18
Communications	6	6	6	5	5
Sanitation	42	42	42	29	28
Rental Ordinance	2	2	3	3	3
Downtown Development Authority	1	1	1	1	1
TOTAL SPECIAL REVENUE FUNDS	<u>122</u>	<u>122</u>	<u>123</u>	<u>104</u>	<u>95</u>
GRAND TOTAL	<u>753</u>	<u>754</u>	<u>754</u>	<u>692</u>	<u>664</u>

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON
FISCAL 2010 AMENDED BUDGET Vs FISCAL 2011 COUNCIL ADOPTED

	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>					
	<u>FULL TIME</u>			Fiscal 2010		Fiscal 2011		Departmental	
	Amended Budget	Council Adopted Budget	Increase (Decrease)	Amount	% of Budget	Amount	% of Budget	Increase (Decrease) Amount	% of Change
<u>GENERAL FUND:</u>									
Council	13	12	(1)	\$ 1,106,282	1.0%	\$ 1,032,677	1.1%	\$ (73,605)	(6.7)%
District Court	49	49	-	7,012,357	6.5%	6,184,906	6.5%	(827,451)	(11.8)%
Mayor	7	6	(1)	759,805	0.7%	631,928	0.7%	(127,877)	(16.8)%
Clerk	9	9	-	1,555,054	1.4%	1,521,663	1.6%	(33,391)	(2.1)%
Treasurer	11	10	(1)	1,662,725	1.5%	1,569,251	1.6%	(93,474)	(5.6)%
Controller	18	14	(4)	2,456,845	2.3%	1,889,335	2.0%	(567,510)	(23.1)%
Information Systems	3	3	-	718,034	0.7%	695,023	0.7%	(23,011)	(3.2)%
Legal	11	11	-	1,761,056	1.6%	1,603,108	1.7%	(157,948)	(9.0)%
Assessing	12	11	(1)	1,682,535	1.5%	1,571,196	1.7%	(111,339)	(6.6)%
Labor Relations	2	-	(2)	504,024	0.5%	-	0.0%	(504,024)	(100.0)%
Personnel	6	-	(6)	825,833	0.8%	-	0.0%	(825,833)	(100.0)%
Human Resources	-	9	9	-	0.0%	1,381,954	1.5%	1,381,954	-
Property Maintenance Inspection	1	1	-	717,551	0.7%	637,349	0.7%	(80,202)	(11.2)%
Community and Economic Development	-	2	2	-	0.0%	351,897	0.4%	351,897	-
Unallocated Expense	-	-	-	9,842,000	9.1%	3,977,000	4.2%	(5,865,000)	(59.6)%
Commissions (12)	3	2	(1)	285,938	0.3%	148,952	0.1%	(136,986)	(47.9)%
TOTAL GENERAL GOVERNMENT	<u>145</u>	<u>139</u>	<u>(6)</u>	<u>\$ 30,890,039</u>	<u>28.6%</u>	<u>\$ 23,196,239</u>	<u>24.5%</u>	<u>\$ (7,693,800)</u>	<u>(24.9)%</u>
Fire Department	121	126	5	\$ 22,870,965	21.1%	\$ 20,268,291	21.4%	\$ (2,602,674)	(11.4)%
Police Department	270	256	(14)	40,789,543	37.7%	39,122,859	41.3%	(1,666,684)	(4.1)%
Animal Control	2	2	-	329,438	0.3%	314,403	0.3%	(15,035)	(4.6)%
Civil Defense	1	1	-	192,275	0.2%	183,611	0.2%	(8,664)	(4.5)%
TOTAL PUBLIC SAFETY	<u>394</u>	<u>385</u>	<u>(9)</u>	<u>\$ 64,182,221</u>	<u>59.3%</u>	<u>\$ 59,889,164</u>	<u>63.2%</u>	<u>\$ (4,293,057)</u>	<u>(6.7)%</u>
Director	3	3	-	\$ 375,702	0.4%	\$ 376,005	0.4%	\$ 303	0.1%
Engineering and Inspections	7	7	-	1,467,341	1.4%	1,288,562	1.4%	(178,779)	(12.2)%
Building Inspections	18	16	(2)	2,969,922	2.7%	2,495,451	2.6%	(474,471)	(16.0)%
DPW Garage	7	7	-	2,077,516	1.9%	1,875,928	2.0%	(201,588)	(9.7)%
Building Maintenance	9	9	-	1,886,267	1.7%	1,700,637	1.8%	(185,630)	(9.8)%
Street Lighting	-	-	-	2,400,000	2.2%	2,875,000	3.0%	475,000	19.8%
TOTAL PUBLIC SERVICE	<u>44</u>	<u>42</u>	<u>(2)</u>	<u>\$ 11,176,748</u>	<u>10.3%</u>	<u>\$ 10,611,583</u>	<u>11.2%</u>	<u>\$ (565,165)</u>	<u>(5.1)%</u>
Planning	4	3	(1)	\$ 779,545	0.7%	\$ 505,762	0.5%	\$ (273,783)	(35.1)%
Capital Improvements	-	-	-	\$ 1,200,000	1.1%	\$ 539,000	0.6%	\$ (661,000)	(55.1)%
TOTAL GENERAL FUND	<u>587</u>	<u>569</u>	<u>(18)</u>	<u>\$ 108,228,553</u>	<u>100.0%</u>	<u>\$ 94,741,748</u>	<u>100.0%</u>	<u>\$ (13,486,805)</u>	<u>(12.5)%</u>

(CONTINUED)

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON

FISCAL 2010 AMENDED BUDGET Vs FISCAL 2011 COUNCIL ADOPTED

DEPARTMENTAL MANPOWER

DEPARTMENTAL BUDGET

	<u>FULL TIME</u>			Fiscal 2010		Fiscal 2011		Departmental	
	Amended	Council	Increase	Amended Budget	% of	Council Adopted	% of	Increase	% of
	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Amount</u>	<u>Budget</u>	<u>Amount</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Change</u>
<u>SPECIAL REVENUE FUNDS:</u>									
Michigan Transportation	30	28	(2)	\$ 10,894,286	27.1%	\$ 10,035,058	25.9%	\$ (859,228)	(7.9)%
Library	16	12	(4)	3,316,979	8.3%	2,451,187	6.3%	(865,792)	(26.1)%
Recreation	20	18	(2)	7,675,453	19.1%	7,158,724	18.4%	(516,729)	(6.7)%
Communications	5	5	-	1,695,157	4.2%	1,753,892	4.5%	58,735	3.5%
Sanitation	29	28	(1)	8,595,220	21.4%	8,412,663	21.7%	(182,557)	(2.1)%
Rental Ordinance	3	3	-	436,373	1.1%	415,595	1.1%	(20,778)	(4.8)%
Vice Crime Confiscation	-	-	-	100,000	0.2%	100,000	0.3%	-	0.0%
Drug Forfeiture	-	-	-	628,912	1.6%	583,000	1.5%	(45,912)	(7.3)%
Act 302 Police Training	-	-	-	60,000	0.1%	60,000	0.1%	-	0.0%
Downtown Development Authority	1	1	-	6,777,012	16.9%	7,839,161	20.2%	1,062,149	15.7%
TOTAL SPECIAL REVENUE FUNDS	104	95	(9)	\$ 40,179,392	100.0%	\$ 38,809,280	100.0%	\$ (1,370,112)	(3.4)%
GRAND TOTAL	691	664	(27)	\$ 148,407,945		\$ 133,551,028		\$ (14,856,917)	(10.0)%

**GENERAL FUND
DEPARTMENTAL
EXPENDITURES**

CITY COUNCIL

The City Council is elected at large by the voters of Warren for a four-year term. The Council President and Secretary of the Council are chosen by the Council. The Council, as a legislative body, determines the overall policy to be followed by the administration, and is charged with enacting such legislation as would serve the best interests of the City. In holding the purse strings, it is also responsible for approving the City Budget in its final form. The Council also confirms certain administrative appointments. Regular meetings of the Council are held in the Council chambers located in the Warren Community Center, on the second and fourth Tuesdays of each month. The meetings are open and the public is invited to attend.

EXPENDITURE HISTORY CITY COUNCIL



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>COUNCIL</u>								
Council Member	9	\$ 27,554	9	\$ 27,554	9	\$ 27,554	9	\$ 27,554
Deputy Council Secretary	1	69,376	1	69,640	1	69,640	1	69,640
Senior Administrative Secretary/Council	3	55,435	2 (d)	55,699	2 (d)	55,699	2 (d)	55,699
Temporary/Co-op		1,000		12,000		6,000		6,000
Overtime	—	2,100	—	1,000	—	1,000	—	1,000
Total Personnel	<u>13</u>		<u>12</u>		<u>12</u>		<u>12</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 59 contracts that expired 6/30/09.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT COUNCIL</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 247,651	\$ 125,013	\$ 247,986	\$ 247,986	Elected Officials	\$ 247,986	\$ 247,986	\$ 247,986
193,982	65,739	178,816	237,702	Permanent Employees	181,776	181,776	181,776
2,850	6,195	6,195	1,000	Temporary/Co-op	12,000	6,000	6,000
7,209	2,995	5,000	2,100	Overtime	1,000	1,000	1,000
				Employee Benefits:			
36,321	16,094	34,580	38,739	Social Security	35,151	34,686	34,686
142,560	73,996	145,721	195,633	Employee Insurance	170,451	170,444	170,444
110,380	42,233	98,524	122,326	Retiree Health Insurance	113,757	113,757	113,757
13,551	1,904	5,231	10,148	Longevity	10,084	10,084	10,084
101,866	47,175	105,412	127,773	Retirement Fund	133,139	133,139	133,139
278	107	371	860	Cost of Living	645	645	645
1,830	858	1,856	2,015	Legal Services	1,860	1,860	1,860
6,040	1,740	6,000	6,000	Office Supplies	7,500	7,000	7,000
				Other Services and Charges:			
961	472	1,500	2,500	Postage	1,700	1,700	1,700
2,290	22,168	81,000	81,000	Contractual Services	87,000	84,000	84,000
21,020	18,140	25,000	25,000	Court Reporter	30,000	27,000	27,000
1,743	735	2,000	2,000	Telephone	2,000	2,000	2,000
-	146	500	500	Mileage	600	600	600
6,940	750	3,000	3,000	Printing and Publishing	4,000	4,000	4,000
				Capital Outlay:			
5,475	5,245	5,245	-	Equipment - Office	10,000	5,000	5,000
<u>\$ 902,947</u>	<u>\$ 431,705</u>	<u>\$ 953,937</u>	<u>\$ 1,106,282</u>	Total Council	<u>\$ 1,050,649</u>	<u>\$ 1,032,677</u>	<u>\$ 1,032,677</u>

37TH DISTRICT COURT

The 37th District Court is part of a State system and operates under the supervision of the Michigan Supreme Court. The four district judges, who must be attorneys, are elected by the citizens of Warren and Center Line for six-year terms.

The District Court has exclusive jurisdiction over the following matters:

- a) All civil litigation up to \$25,000.
- b) The arraignment, setting of bail, and preliminary examination of all criminal felony cases.
- c) All criminal misdemeanor violations of State Statutes where the penalty does not exceed one year in jail.
- d) All City Ordinance violations.
- e) All traffic violations.

The District Court also handles marriages, landlord-tenant litigation, evictions, and land contract forfeitures. Garnishments and other creditor collection procedures also originate in the District Court.

A Small Claims Division for civil cases under \$3,000 is provided in the District Court. Hearings are held, where all parties appear without attorneys. Claims are decided and judgments may be entered for money damages only.

In the 37th District Court all testimony is recorded, and every person who appears before the Court has a right to have his case tried by the Judge or by a jury of six citizens (except in Small Claims cases and civil infraction traffic violations). All appeals from the District Court are made to the Macomb County Circuit Court.

Fines and fees assessed and collected by the 37th District Court are transferred either to the State of Michigan, the County of Macomb, or the Cities of Warren and Center Line. As the District Control Unit for the 37th District Court, the City of Warren receives the vast majority of all fines and fees collected.

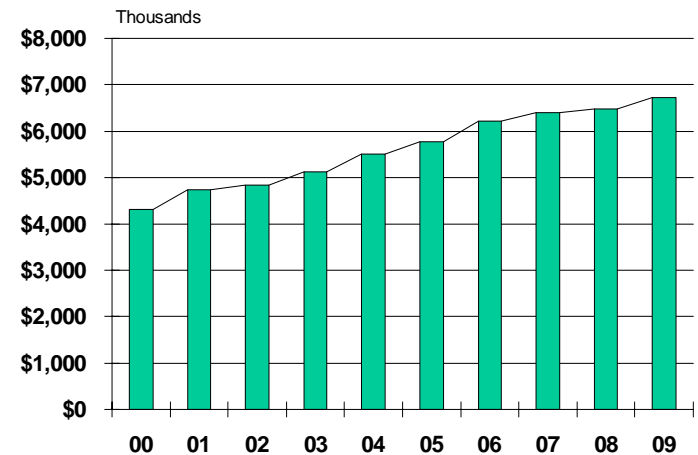
37TH DISTRICT COURT

Fiscal 2011 Performance Objectives

1. To process in a speedy and efficient manner all cases filed in the 37th District Court.
2. To enforce all sanctions and sentences imposed by the Judges of the Court, through the use of drivers' license sanctions, vehicle immobilization, warrants, show cause hearings and probation enforcement.
3. To extend the use of community service programs to assist in the clean-up of property maintenance violations.
4. To increase utilization of the Probation Department.
5. To reduce the backlog of open files with outstanding fines and costs owing.
6. To continue rigorous collection efforts pertaining to appointed counsel fee reimbursement.
7. To maintain an effective and productive Drug Court.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Small Claims	995	800	1,000	800
Landlord & Tenant	4,596	5,000	5,000	5,000
Parking Tickets	1,083	1,300	1,100	1,300
Traffic Misdemeanor & Civil	46,623	54,000	36,000	40,000
Non-Traffic Felony	2,544	2,800	2,800	2,800
Non-Traffic Misdemeanor & Civil	2,355	2,000	2,000	2,000
Traffic OUIL/OWI	656	600	600	600
General Civil	6,098	6,000	6,000	6,000
Probation – Active Cases	1,078	1,200	1,200	1,200
Pre-sentence Investigations/Alcohol Evaluations	803	900	900	900

EXPENDITURE HISTORY 37th DISTRICT COURT



GENERAL FUND PERSONNEL

<u>37TH DISTRICT COURT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Judge	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724
Court Administrator	1	105,377	1	105,641	1	105,641	1	105,641
Chief Probation Officer	1	71,498	1	71,762	1	71,762	1	71,762
Probation Officer	3	62,675	3	62,939	3	62,939	3	62,939
Office Manager	1	62,396	1	62,660	1	62,660	1	62,660
Court Recorder	4	62,396	4	62,660	4	62,660	4	62,660
Drug Court Coordinator	1	62,396	1	62,660	1	62,660	1	62,660
Court Officer	5	57,941	5	58,205	5	58,205	5	58,205
Court Clerk II	6	53,275	6	53,539	6	53,539	6	53,539
Court Clerk I	6	50,398	6	50,662	6	50,662	6	50,662
Court Typist	6	46,929	6	47,193	6	47,193	6	47,193
Court File Clerk	11	43,728	11	43,992	11	43,992	11	43,992
Temporary Employees		145,000		30,000		30,000		30,000
Overtime	—	1,500	—	-	—	-	—	-
Total Personnel	<u>49</u>		<u>49</u>		<u>49</u>		<u>49</u>	

(a) Wage rates are based on Local 1250 Court Employees and Local 412 Unit 35 contracts that expired 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT 37TH DISTRICT COURT	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 172,007	\$ 92,855	\$ 183,600	\$ 183,600	Elected Officials	\$ 183,600	\$ 183,600	\$ 183,600
2,422,511	1,184,959	2,357,708	2,412,389	Permanent Employees	2,404,556	2,404,556	2,404,556
150,434	63,785	145,000	145,000	Temporary Employees	30,000	30,000	30,000
93,644	50,772	110,000	185,012	Temporary Employees-Drug Court	-	-	-
876	196	1,500	1,500	Overtime	-	-	-
				Employee Benefits:			
208,827	104,158	207,766	220,574	Social Security	196,273	196,273	196,273
579,927	355,941	680,605	718,403	Employee Insurance	681,967	681,967	681,967
833,391	312,914	619,639	746,506	Retiree Health Insurance	718,286	718,286	718,286
93,867	44,453	81,230	90,233	Longevity	88,361	88,361	88,361
685,956	317,907	629,590	686,505	Retirement Fund	728,043	728,043	728,043
4,418	2,079	5,161	9,675	Cost of Living	9,675	9,675	9,675
7,168	3,494	6,874	7,595	Legal Services	7,595	7,595	7,595
45,646	30,227	47,500	47,500	Office Supplies	52,000	50,000	50,000
				Other Services and Charges:			
16,605	8,665	18,000	16,000	Postage	16,000	16,000	16,000
17,450	8,486	21,000	22,000	Bank Service Charges	22,000	22,000	22,000
15,700	12,800	15,700	16,000	Auditing	16,000	16,000	16,000
30,730	24,350	41,800	41,800	Contractual Services	31,800	31,800	31,800
187,790	156,449	200,000	200,000	Contractual Services - Data Processing	200,000	200,000	200,000
-	11,824	25,000	25,000	Contractual Services - Judge/Magistrate	25,000	25,000	25,000
22,201	7,418	50,000	50,000	Drug Court Expense	25,000	25,000	25,000
-	-	6,999	6,999	W.R.A.P. Drug Court Expense	-	-	-
1,140	-	-	-	Justice Assistance Grant Expense - 2006	-	-	-
33,035	-	-	-	Justice Assistance Grant Expense - 2007	-	-	-
59,685	29,589	30,843	30,843	Justice Assistance Grant Expense - 2008	-	-	-
12,173	-	-	-	Michigan Drug Court Grant Expense - 2005	-	-	-
7,705	-	-	-	Michigan Drug Court Grant Expense - 2006	-	-	-
-	17,550	160,473	160,473	Substance Abuse Grant Expense	-	-	-
117	21	250	250	Transcripts	250	250	250
609,677	215,554	600,000	550,000	Counsel for Indigent Defendants	361,000	361,000	361,000
14,772	8,881	22,000	26,000	Witness and Jury Fees	16,000	16,000	16,000
16,299	8,705	22,000	32,000	Telephone	17,000	17,000	17,000
2,364	807	2,000	1,500	Mileage	1,500	1,500	1,500
93,571	46,160	105,000	110,000	Public Utilities	95,000	95,000	95,000
250,000	250,000	250,000	250,000	Building Rental	250,000	250,000	250,000
12,121	5,817	13,000	13,000	Books	13,000	13,000	10,000
4,886	2,445	6,000	6,000	Memberships and Dues	5,000	5,000	-
				Capital Outlay:			
14,857	-	-	-	Equipment - Office	4,500	-	-
\$ 6,721,550	\$ 3,379,261	\$ 6,666,238	\$ 7,012,357	Total 37th District Court	\$ 6,199,406	\$ 6,192,906	\$ 6,184,906

MAYOR

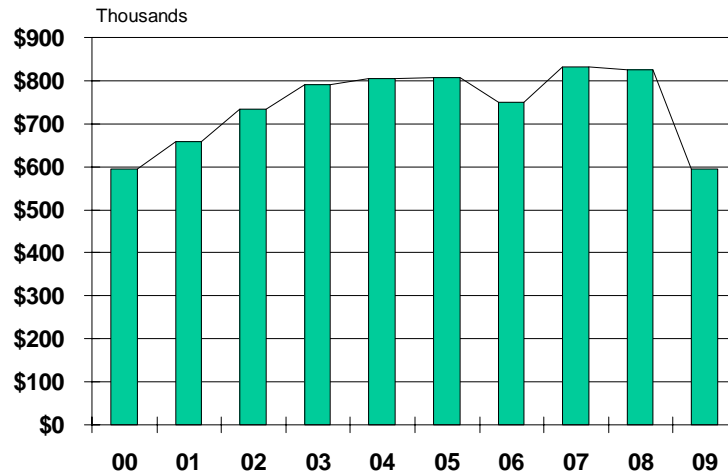
The Mayor, the City's chief elected official, is elected to a four-year term by Warren voters. He serves as liaison between Warren and other governmental agencies at all levels.

As the Chief Executive Officer of the City, he through his department heads is responsible for the day to day operations of the City. He also renders his recommendation on all labor contracts to City Council for their consideration and approval.

The duties of the Mayor include serving as signatory on official City documents as required by Council, City Charter, state or federal law, including validation of bonds, notes, and contracts along with the City Clerk, and/or Treasurer. He prepares the City budget and presents it to Council with comments in April of each year. Additionally, the Mayor has veto power over Council actions as they relate to ordinances, resolutions, and Council proceedings.

The Mayor presides over many ceremonial activities. He also is the appointing authority of all the City's major departments and has the power to prevent disorder, preserve the public peace and health, and provide for the safety of persons and property.

EXPENDITURE HISTORY MAYOR



GENERAL FUND PERSONNEL

<u>MAYOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Mayor	1	\$ 110,212	1	\$ 110,212	1	\$ 110,212	1	\$ 110,212
Executive Administrator	-	-	1 (c)	\$ 80,264	1 (c)	\$ 80,264	1 (c)	\$ 80,264
Administrative Supervisor	1	80,000	- (c)	-	- (c)	-	- (c)	-
Economic Development Director	1	77,981	- (f)	-	- (f)	-	- (f)	-
Clerical Technician	1	37,000	1	37,264	1	37,264	1	37,264
Neighborhood Services Coordinator	1	38,000	1	50,264 (e)	1	50,264 (e)	1	50,264 (e)
Administrative Assistant to the Mayor	-	-	1 (c)	45,037 (e)	1 (c)	45,037 (e)	1 (c)	45,037 (e)
Secretary to the Mayor	1	56,773	- (c)	-	- (c)	-	- (c)	-
Administrative Technician-Mayor	1	54,000	1	54,264	1	54,264	1	54,264
Temporary/Co-op	—	47,000	—	47,000	—	42,000	—	42,000
Total Personnel	<u>7</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/09.

(c) Reclassification of Administrative Supervisor to Executive Administrator and Secretary to the Mayor to Administrative Assistant to the Mayor.

(e) Reflects increase of \$12,000 for Neighborhood Services Coordinator and \$12,000 decrease for Administrative Assistant to the Mayor.

(f) Economic Development Director transferred to Community & Economic Development.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT MAYOR	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 108,548	\$ 55,954	\$ 110,636	\$ 110,636	Elected Official	\$ 110,636	\$ 110,636	\$ 110,636
241,433	70,872	241,447	346,215	Permanent Employees	268,182	268,182	268,182
49,307	15,003	40,000	47,000	Temporary/Co-op	47,000	42,000	42,000
				Employee Benefits:			
30,492	10,587	29,761	38,907	Social Security	32,844	32,456	32,456
41,950	23,266	70,199	83,557	Employee Insurance	79,116	79,111	79,111
67,079	21,306	59,168	66,450	Retiree Health Insurance	43,627	43,628	43,628
35,662	12,697	35,261	45,815	Retirement Fund	37,990	37,990	37,990
391	149	529	1,290	Cost of Living	1,075	1,075	1,075
3,600	-	-	-	Auto Allowance	-	-	-
781	310	856	1,085	Legal Services	930	930	-
10,903	6,904	11,000	11,000	Office Supplies	11,000	11,000	11,000
				Other Services and Charges:			
1,972	609	2,500	4,500	Postage	4,500	4,500	2,500
1,283	1,689	2,850	2,850	Contractual Services	2,850	2,850	2,850
-	-	500	500	Staff Mileage	500	500	500
197	-	-	-	Auto Expense	-	-	-
<u>\$ 593,598</u>	<u>\$ 219,346</u>	<u>\$ 604,707</u>	<u>\$ 759,805</u>	Total Mayor	<u>\$ 640,250</u>	<u>\$ 634,858</u>	<u>\$ 631,928</u>

CITY CLERK

The City Clerk is the Chief Elections Officer of the City. He also is the custodian of all papers, documents, surety bonds and records, which pertain to the City. The City Clerk serves as an ex-officio member of the Police and Fire Civil Service Commission.

The City Clerk's duties include serving as signatory and keeper of records of all ordinances, resolutions, contracts, and actions of the City Council, as well as all Boards and Commissions of the City. He administers any oath required for municipal purposes by law or City Ordinance. He is the custodian of the City Seal.

The City Clerk's Office issues licenses and permits as required by the City of Warren Ordinances. These licenses include business licenses, dog licenses, and garage sale licenses. The Clerk's Office processes all birth and death certificates for the City of Warren.

The City Clerk's Office provides forms to the public for all petitions required to be filed for any purpose by provisions of the City of Warren Charter or any Ordinance of the City. The City Clerk's Office supervises all Federal, State, County, City of Warren, and local school district elections.

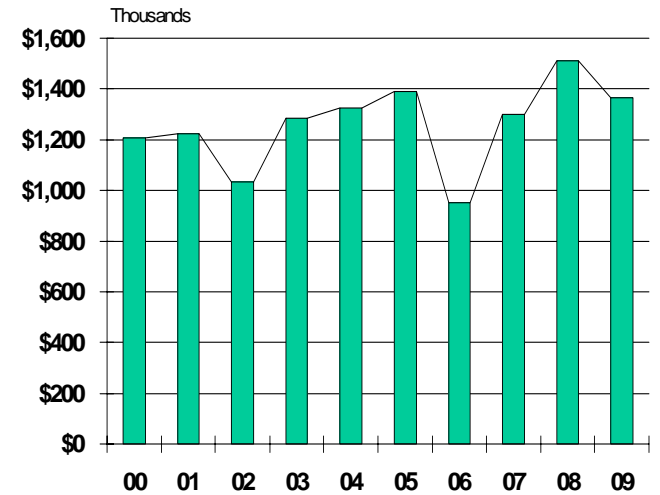
CITY CLERK

Fiscal 2011 Performance Objectives

1. To increase voter participation.
2. To revise business licensing program.
3. To scan documents for public viewing.
4. To consolidate precincts.

EXPENDITURE HISTORY CITY CLERK

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Business licenses issued	853	2,000	2,000	2,000
Public hearings	99	250	250	250
Changes in voter registration	62,213	74,000	74,000	74,000
Dog licenses issued	5,502	7,000	7,000	7,000
Garage sale permits issued	2,707	3,500	3,500	3,500
Death certificates issued	1,880	3,000	2,000	2,000
Birth certificates issued	1,344	3,000	2,000	2,000
Lawsuits issued	19	200	200	200
Contracts signed, catalogued and filed	61	200	75	75
Dog park passes issued	537	300	550	550
Passports issued	108	300	0	-
Internet requests processed	2,670	6,200	5,000	5,000



GENERAL FUND PERSONNEL

<u>CLERK</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Clerk	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511
Deputy City Clerk	1	80,107	1	80,371	1	80,371	1	80,371
Office Manager	1	69,344	1	69,608	1	69,608	1	69,608
Election Technician & License Officer	1	66,888	1	67,152	1	67,152	1	67,152
Senior Clerk	2	53,425	2	53,689	2	53,689	2	53,689
Administrative Clerical Technician	1	51,100	1	51,364	1	51,364	1	51,364
Office Assistant - Clerks Office	2	35,693	2	35,957	2	35,957	2	35,957
Seasonal Employees		43,950		22,500		22,500		22,500
Temporary Employees - Election Wages		225,020		159,150		159,150		159,150
Overtime	---	30,000	---	45,010	---	30,000	---	30,000
Total Personnel	<u>9</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT CLERK	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 80,280	\$ 41,382	\$ 81,825	\$ 81,825	Elected Official	\$ 81,825	\$ 81,825	\$ 81,825
458,086	222,831	442,848	449,614	Permanent Employees	449,614	449,614	449,614
35,270	15,829	35,000	43,950	Seasonal Employees	22,500	22,500	22,500
25,502	6,634	20,000	30,000	Overtime	45,010	30,000	30,000
				Employee Benefits:			
47,778	22,575	46,072	48,536	Social Security	48,093	46,929	46,929
96,546	61,445	117,277	99,995	Employee Insurance	121,051	121,034	121,034
172,941	83,471	169,719	171,465	Retiree Health Insurance	194,865	189,311	189,311
18,925	5,537	19,137	19,148	Longevity	19,868	19,868	19,868
125,744	62,249	126,582	133,849	Retirement Fund	153,149	144,745	144,745
910	396	943	1,720	Cost of Living	1,720	1,720	1,720
1,382	691	1,382	1,395	Legal Services	1,395	1,395	1,395
190	-	190	190	Uniforms	190	190	190
18,288	10,632	20,000	26,000	Office Supplies	28,000	26,000	26,000
				Other Services and Charges:			
167,460	24,680	50,000	225,020	Election Wages	159,150	159,150	159,150
9,531	14,461	30,000	40,800	Postage	39,400	39,400	39,400
59,398	23,404	60,000	101,697	Election Expense	125,446	125,446	125,446
6,259	10,860	20,000	26,350	Contractual Services	9,036	9,036	9,036
1,077	241	1,000	1,500	Auto Expense	1,500	1,500	1,500
38,062	18,195	45,000	52,000	Printing and Publishing	62,000	52,000	52,000
<u>\$ 1,363,629</u>	<u>\$ 625,513</u>	<u>\$ 1,286,975</u>	<u>\$ 1,555,054</u>	Total Clerk	<u>\$ 1,563,812</u>	<u>\$ 1,521,663</u>	<u>\$ 1,521,663</u>

TREASURER

The Treasurer's Office is responsible for the collection, safekeeping, and allocation of all City revenues, including real and personal property taxes, highway revenues, federal and state grant and other revenues, special assessments, fees, licenses and water revenues. These moneys are invested utilizing several sophisticated techniques to optimize interest earnings while ensuring the safety of City funds. The interest revenue earned from investment of the City's funds is a significant factor in maintaining a high level of City services and minimizing City taxes.

In a constantly changing, increasingly complex economic environment, it is essential for the City Treasurer to keep abreast of new regulatory and technological developments in the financial marketplace. Government legislation, economic trends, new financial instruments, and technical innovations must be monitored and evaluated so investment strategies can be revised and improved. The Treasurer, in the capacity as the City's money manager, strives to keep Warren at the forefront of investment policy.

Organization and procedural methods that improve the efficiency and accuracy of the flow of financial information between the Treasurer's Office, the Controller's Office and other City departments have been updated and improved to meet the increasing demands by the public and other users for financial accountability and timely reporting. Systems improvements in several administrative functions, such as revenue collection, property tax information systems, and investment activity, are in process to further assist in meeting these demands.

As a Charter member of the Police and Fire Retirement System Board, the Treasurer also manages the \$254 million Police and Fire Pension Fund with the assistance of outside professional actuarial and financial consultants. This fund is managed in accordance with sound actuarially determined standards.

The City Treasurer also acts as the property tax collection agent for all taxing units located in the City. Approximately \$211 million in local unit taxes are collected, accounted for, and distributed annually by the Treasurer to the units.

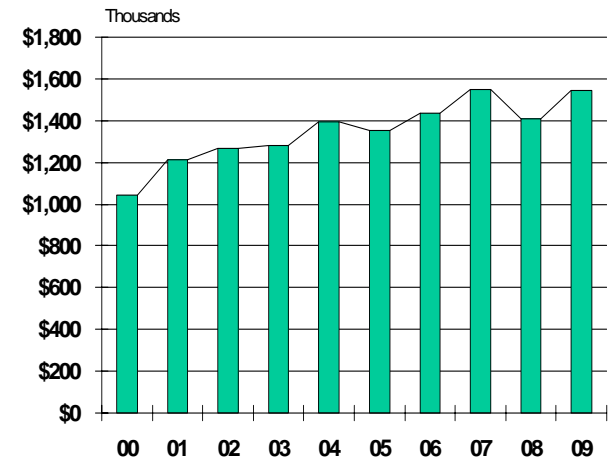
TREASURER

Fiscal 2011 Performance Objectives

1. To administer cash management to maximize investment earnings.
2. To increase direct debit water billing.
3. To collect revenues efficiently and make authorized disbursements on a timely basis.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Tax bills processed manually	146,916	148,000	147,000	147,000
Tax bills processed off CD-ROM	59,118	76,000	65,000	65,000
Date of delivery to County	April 1	April 1	April 1	April 1
Payroll checks/Advice's processed	33,205	29,000	33,000	33,000
Police & Fire pension checks processed	-	1,600	-	-
General Employees pension checks processed	-	1,800	-	-
List of Bills checks processed	18,464	16,000	18,000	18,000
Water bills processed manually	516,941	529,000	517,000	517,000
Water bills automatic payment	5,921	5,700	6,000	6,000
Status changes manually	744	950	750	750
Personal Property tax accounts	4,140	3,900	4,100	4,100
Delinquent Personal Property tax accounts	1,533	1,600	1,550	1,550

EXPENDITURE HISTORY TREASURER



GENERAL FUND PERSONNEL

<u>CITY TREASURER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Treasurer	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511
Deputy City Treasurer	1	80,107	1	80,371	1	80,371	1	80,371
Tax Accountant III	1	76,152	1	76,416	1	76,416	1	76,416
Accountant II	1	69,791	1	70,055	1	70,055	1	70,055
Personal Property Tax Administrator	1	62,082	- (c)	-	- (c)	-	1	62,346
Accountant I	1	59,501	1	59,765	1	59,765	1	59,765
Tax Account Technician	2	53,425	3 (c)	53,689	3 (c)	53,689	2	53,689
Tax Account Specialist	2	49,816	2	50,080	2	50,080	2	50,080
Office Assistant	1	34,279	- (d)	-	- (d)	-	- (d)	-
Seasonal Employees		30,000		8,000		8,000		8,000
Overtime	—	10,000	—	10,000	—	10,000	—	10,000
Total Personnel	<u>11</u>		<u>10</u>		<u>10</u>		<u>10</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expired 6/30/09.

(c) Reclassification of Personal Property Tax Administrator to Tax Account Technician.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT TREASURER	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 80,280	\$ 41,382	\$ 81,825	\$ 81,825	Elected Official	\$ 81,825	\$ 81,825	\$ 81,825
550,464	286,377	562,268	572,725	Permanent Employees	538,021	538,021	546,713
27,854	6,828	22,000	30,000	Seasonal Employees	8,000	8,000	8,000
10,820	5,342	10,000	10,000	Overtime	10,000	10,000	10,000
				Employee Benefits:			
52,689	27,229	53,493	55,367	Social Security	51,045	51,045	51,745
144,225	88,803	161,347	186,824	Employee Insurance	148,350	148,350	148,447
194,214	99,328	192,422	199,920	Retiree Health Insurance	207,268	207,268	210,612
15,263	11,027	17,492	17,681	Longevity	18,874	18,874	19,220
154,354	83,155	161,089	160,792	Retirement Fund	172,300	172,300	173,204
989	506	1,191	2,150	Cost of Living	1,935	1,935	1,935
1,536	845	1,690	1,705	Legal Services	1,550	1,550	1,550
9,719	5,538	11,000	11,000	Office Supplies	11,000	11,000	11,000
				Other Services and Charges:			
58,941	29,244	60,000	50,000	Postage	50,000	50,000	50,000
18,500	11,516	16,000	16,000	Contractual Services	16,000	16,000	16,000
19,847	22,502	50,000	60,736	Tax Statement Preparation	41,000	41,000	41,000
739	195	800	1,000	Mileage	1,000	1,000	1,000
200,000	-	205,000	205,000	Delinquent Personal Property Tax Write-off	205,000	205,000	197,000
				Capital Outlay:			
2,766	-	-	-	Equipment - Office	-	-	-
<u>\$ 1,543,200</u>	<u>\$ 719,817</u>	<u>\$ 1,607,617</u>	<u>\$ 1,662,725</u>	Total Treasurer	<u>\$ 1,563,168</u>	<u>\$ 1,563,168</u>	<u>\$ 1,569,251</u>

CONTROLLER

The Controller's Office is charged with the efficient administration, control and reporting of all funds expended by the City. The Controller is the chief financial officer of the City, directs the department, and plays a key roll as a member of the Mayor's administrative team in policy development and planning and control of City operations. The task of overseeing the City's financial well-being has become the major function of all employees in the Department and they review every expenditure to insure that Warren residents receive the best possible return for their tax dollars.

The Controller's office is deeply involved in establishing, upgrading, coordinating, and administering the accounting systems used to control the operations of the City.

The three major sections of the Controller's Office are:

BUDGET AND PERFORMANCE MANAGEMENT
ACCOUNTING AND FINANCIAL REPORTING
PURCHASING AND INVENTORY MANAGEMENT

The Controller with the assistance of the Budget Director develops and continuously monitors the actual performance of the City's departments to the City's budget plan. The City and Water Department budgets exceed \$184 million dollars for the current fiscal year.

In planning for control, considerable data is gathered and subjected to classification and analysis by the Accounting and Reporting Section. This section, under the direction of the Accounting Supervisor, assimilates all financial information into monthly and annual accounting reports of the City's financial condition. The reports are prepared for both internal use and external review. As evidenced by the City's maintenance of favorable underwriter and lender relationships, these reports are among the most significant communication mediums used by the City to reach parties interested in the City of Warren.

The Purchasing section is responsible to procure the equipment, materials, supplies and services required for the operations of the City departments at the best possible price. The Purchasing section processes over 4,100 purchase orders having a value in excess of \$12 million dollars annually.

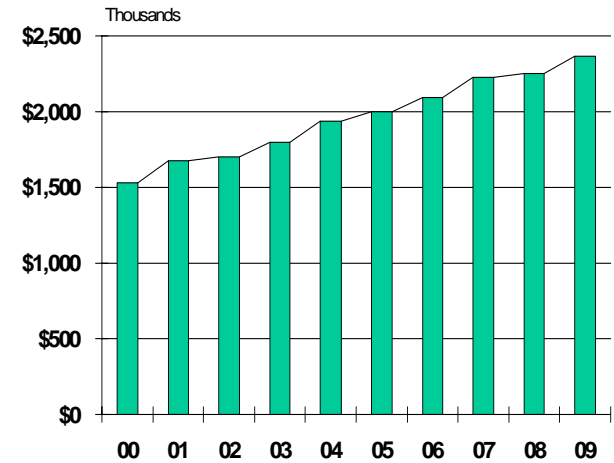
CONTROLLER

Fiscal 2011 Performance Objectives

1. To increase usage of the automated bill payment system for water and sewer customers.
2. To continue implementation of a web based vendor registration/bid notification system, which will include the Tri-County Cooperative.
3. To continue to expand the purchasing information, bid notification, contracts and contract pricing, and vendor information on the intranet.
4. To implement new purchasing requisition system.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Proposed & Final Budget Documents Printed	90	100	90	90
City Funds Budgeted & Monitored	31	30	31	31
Monthly Financial Reports Prepared	12	12	12	12
Budget Amendments Prepared	22	30	40	35
Travel Requests Processed	68	70	70	75
Labor Contracts Costed	0	8	8	0
G.F.O.A. Distinguished Budget Award	1	1	1	1
Comprehensive Annual Financial Reports Printed	75	85	75	75
W-2's Issued by January 31	1,515	1,800	1,500	1,500
F-65 Report Submitted	1	1	1	1
G.F.O.A. Certificate of Achievement Award	1	1	1	1
List of Bills Prepared	24	24	24	24
1099's Issued by January 31	338	409	347	358
Purchase Orders Processed	4,231	4,000	4,100	4,025
Bids – Council items recommended	172	170	120	150
Informal Bid Correspondence	410	220	800	600
Use of Co-operative Bids	12	12	8	10
Requests for Proposals	8	7	12	10

EXPENDITURE HISTORY CONTROLLER



GENERAL FUND PERSONNEL

<u>CONTROLLER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Controller	1	\$ 109,289	1	\$ 109,553	1	\$ 109,553	1	\$ 109,553
Assistant Controller	1	89,533	1	89,797	1	89,797	1	89,797
Budget Director	1	97,546	1	97,810	1	97,810	1	97,810
Accounting Supervisor	1	91,851	1	92,115	1	92,115	1	92,115
Purchasing Agent	1	80,874	1	81,138	1	81,138	1	81,138
Accountant III	2	76,152	1 (c)	76,416	1 (c)	76,416	1 (c)	76,416
City Retirement Administrative Financial Assistant	-	-	1 (c)	62,238	1 (c)	62,238	1 (c)	62,238
Budget Cost Analyst	1	69,791	1	70,055	1	70,055	1	70,055
Payroll Supervisor	1	76,152	1	76,416	- (f)	-	- (f)	-
Buyer	1	66,018	1	66,282	1	66,282	1	66,282
Accountant I	1	59,501	1	59,765	1	59,765	1	59,765
Payroll Technician	1	53,421	1	53,685	- (f)	-	- (f)	-
Purchasing Technician	1	53,421	- (d)	-	- (d)	-	- (d)	-
Account Technician	2	53,421	1 (c)	53,685	1 (c)	53,685	1 (c)	53,685
Account Specialist	3	49,816	4 (c)	50,080	3 (c,f)	50,080	3 (c,f)	50,080
Temporary/Co-op		115,000		35,000		35,000		35,000
Overtime	—	30,000	—	40,000	—	35,000	—	35,000
Total Personnel	<u>18</u>		<u>17</u>		<u>14</u>		<u>14</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expired 6/30/09.

(c) Reclassification of Accountant III to City Retirement Administrative Financial Assistant and Account Technician to Account Specialist.

(d) Position deleted.

(f) Payroll Supervisor, Payroll Technician and Account Specialist transferred to Human Resources.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT CONTROLLER	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 117,601	\$ 83,321	\$ 137,553	\$ 110,448	Appointed Official	\$ 110,000	\$ 110,000	\$ 110,000
1,160,528	581,476	1,128,437	1,143,010	Permanent Employees	1,075,350	894,435	894,435
24,163	5,637	20,000	115,000	Temporary/Co-op	35,000	35,000	35,000
31,640	12,637	30,000	30,000	Overtime	40,000	35,000	35,000
				Employee Benefits:			
104,155	53,810	104,419	112,049	Social Security	101,457	86,238	86,238
241,475	136,580	252,820	286,613	Employee Insurance	238,804	208,816	208,816
463,270	231,039	441,507	447,788	Retiree Health Insurance	449,427	376,772	376,772
49,588	22,015	49,418	49,344	Longevity	50,620	40,815	40,815
409,668	199,437	381,170	413,576	Retirement Fund	420,168	343,156	343,156
1,893	910	2,147	3,870	Cost of Living	3,655	3,010	3,010
3,600	-	-	-	Auto Allowance	-	-	-
2,726	1,408	2,790	2,790	Legal Services	2,635	2,170	2,170
23,029	12,330	22,000	22,000	Office Supplies	22,000	18,000	18,000
				Other Services and Charges:			
2,233	857	2,600	3,000	Postage	3,000	3,000	3,000
1,148	1,399	2,500	2,500	Contractual Services	2,500	2,500	2,500
615	358	1,000	1,000	Mileage	1,000	1,000	1,000
906	-	-	-	Auto Expense	-	-	-
<u>\$ 2,638,238</u>	<u>\$ 1,343,214</u>	<u>\$ 2,578,361</u>	<u>\$ 2,742,988</u>	Total Controller	<u>\$ 2,555,616</u>	<u>\$ 2,159,912</u>	<u>\$ 2,159,912</u>
				Charges Reimbursable via			
(273,179)	(143,072)	(286,143)	(286,143)	Public Act 55 - Accountant/Clerical	(270,577)	(270,577)	(270,577)
<u>\$ 2,365,059</u>	<u>\$ 1,200,142</u>	<u>\$ 2,292,218</u>	<u>\$ 2,456,845</u>	Net Controller	<u>\$ 2,285,039</u>	<u>\$ 1,889,335</u>	<u>\$ 1,889,335</u>

INFORMATION SYSTEMS

The Information Systems Division of the Controllers Office serves the computing and information needs of all City of Warren Departments. This includes but is not limited to support for the following:

- Existing Oracle and Access applications.
- Tax and assessing applications.
- Financial and utility billing applications.
- City of Warren internal and external web sites.
- Personal computers and peripherals throughout the City.
- Networking within City Hall and fiber optic network that serves 19 buildings throughout the City.
- Cisco IP telephone system at City Hall, Community Center, District Court, Sanitation and Owen Jax Recreation Center.
- Camera security system within City Hall and parking garage.
- Card access system within City Hall.
- Wireless internet access at and around City Hall.

In addition the staff of the Information Systems Division operates a help desk for all computer problems of any kind. We also perform operations and maintenance of 12 computer servers. Analysts and programmers determine future departmental information needs and develop new computer systems as needed.

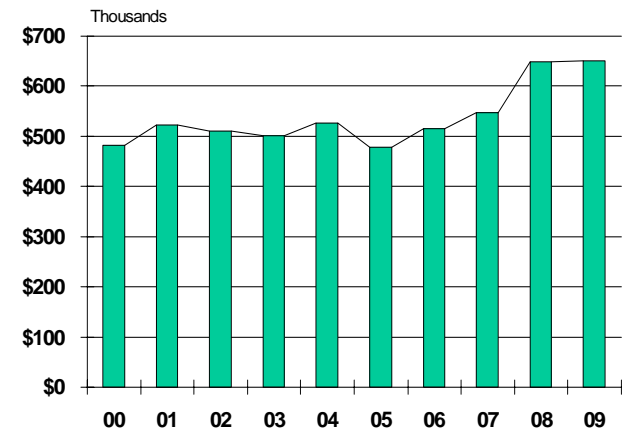
INFORMATION SYSTEMS

Fiscal 2011 Performance Objectives

1. To support citywide internet access.
2. To enhance City external web site.
3. To enhance City internal web site.
4. To continue help desk support for City departments.
5. To develop new computer software systems.
6. To continue to maintain City telephone system.
7. To maintain City Hall security system.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
PCs supported	500	508	510	510
Help Desk calls	3,125	3,200	3,200	3,200
New programs created	70	85	60	60
Existing program updates	90	55	50	50
Hardware platforms supported	13	14	13	13
Hours spent on PC support	6,025	4,200	6,000	6,000
Hours spent enhancing intranet web site	725	635	800	600

EXPENDITURE HISTORY INFORMATION SYSTEMS



GENERAL FUND PERSONNEL

<u>INFORMATION SYSTEMS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Information Systems Manager	1	\$ 91,792	1	\$ 92,056	1	\$ 92,056	1	\$ 92,056
Systems Analyst Supervisor	1	78,462	1	78,726	1	78,726	1	78,726
Computer Network Analyst	1	64,039	1	64,303	1	64,303	1	64,303
Overtime	—	9,552	—	5,000	—	5,000	—	5,000
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 59 and Local 1917 contracts that expired 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT INFORMATION SYSTEMS</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 245,742	\$ 126,141	\$ 242,406	\$ 236,043	Permanent Employees	\$ 236,043	\$ 236,043	\$ 236,043
973	-	7,000	9,552	Overtime	5,000	5,000	5,000
				Employee Benefits:			
19,102	10,244	19,689	19,692	Social Security	19,339	19,339	19,339
46,706	27,892	55,766	55,987	Employee Insurance	55,644	55,644	55,644
85,368	45,446	86,808	85,115	Retiree Health Insurance	92,324	92,324	92,324
6,243	7,819	7,819	7,837	Longevity	7,837	7,837	7,837
34,763	18,489	35,318	34,809	Retirement Fund	34,126	34,126	34,126
322	149	354	645	Cost of Living	645	645	645
461	230	461	465	Legal Services	465	465	465
3,700	954	5,000	5,600	Operating Supplies	5,600	5,600	5,600
				Other Services and Charges:			
8,268	4,140	14,000	14,000	Software Services	14,000	14,000	14,000
197,127	179,286	243,289	243,289	Contractual Services	220,000	220,000	220,000
				Capital Outlay:			
1,144	-	5,000	5,000	Equipment - Computer	4,000	4,000	4,000
<u>\$ 649,919</u>	<u>\$ 420,790</u>	<u>\$ 722,910</u>	<u>\$ 718,034</u>	Total Information Systems	<u>\$ 695,023</u>	<u>\$ 695,023</u>	<u>\$ 695,023</u>

LEGAL

The preparation of legislation for consideration by the City Council is a primary function of the City Attorney. Of equal importance is responsibility for the activities of the City to be in compliance with the law, and the representation of the City of Warren in disputes.

The City Attorney is appointed by the Mayor and the appointment must be confirmed by the City Council, to which the City Attorney is directly responsible. With the help of the Chief Assistant City Attorney and Assistant City Attorneys, the City Attorney does the following:

- Approves and prosecutes cases brought under the Ordinances of the City of Warren, in the 37th District Court, including providing for Victim's Rights.
- Provides legal opinions to the Mayor, City Council, Police Department, Fire Department, Building Authority, Downtown Development Authority, Brownfield Development Authority, Commission on Disabilities, Board of Zoning Appeals, Community Development Block Grant Program, Cable Commission, Civil Service Commission, Housing Commission, Police and Fire Civil Service Commission, Planning Commission, General Employees Retirement Board, Police and Fire Retirement Board, Tax Increment Finance Authority, and other City officials on all legal matters pertaining to the interests of the City.
- Prepares legal documents including contracts, bonds, ordinances, and resolutions.
- Assists in the acquisition and disposition of real estate by overseeing and facilitating the purchase, sale and leasing of real estate, investigates and makes recommendations for the settlement and defense of claims against the City, and represents the City in lawsuits in which the City is a party.

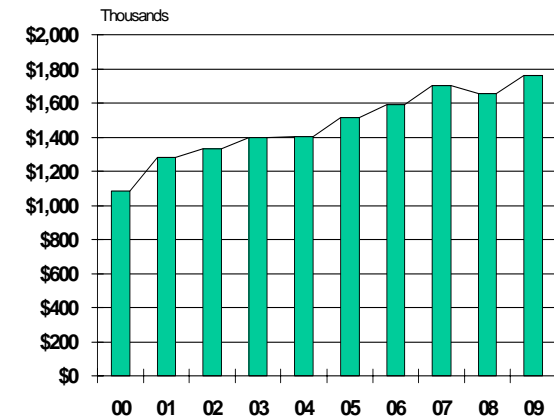
LEGAL

Fiscal 2011 Performance Objectives

1. To continue a vigorous defense of the City of Warren in both legal and administrative forums.
2. To continue to provide daily on-site legal representation at the Police Department to assist our police force as well as victims of crimes.
3. To provide on-site and off-site legal representation for juvenile offender citations.
4. To assist in the drug court processing of non-violent drug offenders at the 37th District Court.
5. To continue services to Boards and Commissions.
6. To continue prosecution of ordinance violations in the 37th District Court.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Warrants - Prosecuted	1,611	1,650	1,650	1,650
Civil Infractions - Prosecuted	33,297	42,000	35,000	35,000
Misdemeanors - Prosecuted	8,917	10,500	10,000	10,000
Pre-trials - Prosecuted	6,650	7,000	6,900	6,900
Seven Day Letter Complaints	163	170	170	170
Seven Day Letter Responses	76	75	80	80
On-site Police file resolutions	530	550	550	550
Warrants reviewed and refused	255	200	260	260
Discovery Requests	452	300	460	460
Victim Rights action	1,520	1,700	1,550	1,550
Subpoenas	94	125	100	100

EXPENDITURE HISTORY LEGAL



GENERAL FUND PERSONNEL

<u>LEGAL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Attorney	1	\$ 112,177	1	\$ 112,441	1	\$ 112,441	1	\$ 112,441
Chief Assistant City Attorney	1	102,961	1	103,225	1	103,225	1	103,225
Assistant City Attorney	5	101,234	5	101,498	4 (d)	101,498	4 (d)	101,498
Administrative Assistant to City Attorney	1	67,539	1	67,803	1	67,803	1	67,803
Legal Administrative Secretary	1	54,978	1	55,242	1	55,242	1	55,242
Legal Administrative Specialist	1	51,262	1	51,526	- (c)	-	1	51,526
Office Assistant-Legal	1	34,279	1	34,543	2 (c)	34,543	- (g)	-
Para-Legal Clerk	-	-	-	-	-	-	2 (g)	35,851
<u>Permanent Part-time Employees:</u>								
Temporary/Co-op		-		10,000		-		-
Law Clerks	—	35,000	—	30,000	—	30,000	—	30,000
Total Personnel	<u>11</u>		<u>11</u>		<u>10</u>		<u>11</u>	

(a) Wage rates are based on Local 412 Unit 35 and Unit 59 contracts that expired 6/30/09.

(c) Reclassification of Legal Administrative Specialist to Office Assistant.

(d) Position deleted.

(g) Reclassification of Office Assistant to Para-legal Clerk.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT LEGAL	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 117,703	\$ 56,951	\$ 112,615	\$ 112,899	Appointed Official	\$ 112,899	\$ 112,899	\$ 112,899
626,463	289,171	589,580	613,206	Assistant Attorneys	538,242	473,812	473,812
195,640	94,203	195,357	207,120	Clerical Staff	208,543	191,491	235,468
				Part-time Employees -			
35,294	9,618	30,000	35,000	Law Clerks	30,000	30,000	30,000
6,668	2,985	16,000	-	Temporary/Co-op	10,000	-	-
-	8,250	20,000	-	Overtime	-	-	-
				Employee Benefits:			
74,385	34,598	73,666	76,757	Social Security	70,864	63,758	67,181
129,414	71,985	134,735	151,376	Employee Insurance	163,052	144,521	182,492
296,454	129,003	259,447	274,731	Retiree Health Insurance	226,242	219,287	225,867
25,146	14,059	21,708	25,332	Longevity	17,840	17,840	17,840
223,716	114,004	229,270	225,850	Retirement Fund	231,360	199,298	227,609
1,177	500	1,165	2,365	Cost of Living	2,365	2,150	2,365
602	294	602	620	Legal Services	620	620	775
5,591	2,080	5,000	5,000	Office Supplies	5,000	5,000	5,000
				Other Services and Charges:			
2,283	3,393	5,300	5,300	Contractual Services	6,300	5,300	5,300
1,698	464	2,000	3,500	Postage	2,500	2,500	2,500
3,100	13	3,000	3,000	Legal Fees	2,500	2,500	2,500
2,012	452	1,500	1,500	Mileage	1,500	1,500	1,500
15,946	21,582	22,000	17,500	Books, Dues, and Subscriptions	24,000	20,000	10,000
				Capital Outlay:			
728	-	-	-	Equipment - Office	1,650	-	-
<u>\$ 1,764,020</u>	<u>\$ 853,605</u>	<u>\$ 1,722,945</u>	<u>\$ 1,761,056</u>	Total Legal	<u>\$ 1,655,477</u>	<u>\$ 1,492,476</u>	<u>\$ 1,603,108</u>

ASSESSING

The Assessing Department has the responsibility of preparing the Assessment Rolls and Tax Rolls of the City for all classes of property subject to taxation. Appraising and otherwise determining the true cash value of all such properties in the City carries out this responsibility. The state constitution and statutes require that, notwithstanding any other provision of law, the assessed values placed upon the assessment roll shall be at fifty percent (50%) of true cash value.

Proposal A, passed by the voters March 15, 1994, places additional and profound limits on values used to compute property taxes. Starting in 1995, property taxes were calculated using "taxable" value, capped by the consumer price index until a property transfers ownership. Prior to Proposal A, taxes were calculated using "State Equalized Value" (S.E.V.) which keeps pace with market value regardless of ownership change.

The Assessing Department also serves as a source of information for the public, maintaining data on each parcel of property in the City including subdivision plat maps for public inspection. This information is maintained for over sixty-one thousand parcels, of which approximately 57,000 are real property and approximately 4,200 are personal property. These include Ad Valorem parcels, Industrial Facility Tax (IFT), Obsolete Property Rehabilitation Act (OPRA), Tax Increment Financing Authority (TIFA), Downtown Development Authority (DDA), Brownfield Authority and Renaissance Zone properties.

Twice a year, the Department prepares rolls for the City, the County and the school tax billings totaling \$220 million of which over \$75 million is levied for City purposes.

The Department, with the support of the Mayor and City Council, continues to improve public access to thousands of informational items pertaining to property in the City. The computerized appraisal and information system, coupled with internet data access, has greatly enhanced the availability of this information for use by the citizens of this community.

An additional function of the Assessing Department is to record, maintain and edit the status of each parcel of property in the City to determine whether it qualifies for a "principal residence" exemption from a portion of school tax. The Department also analyzes affidavits and deeds on every transferred property within the City that would trigger an "uncapping" of the taxable value in accordance with Proposal A.

The Board of Review, created by Charter, is composed of five members appointed by the Mayor for five-year terms. The Board convenes on the third Monday in March of each year and meets for a period of not less than three calendar days to hear concerns of persons considering themselves aggrieved in the way their property is assessed. The Board has the discretion and authority to make adjustments to the individual's assessment if warranted. The Department continues its defense of assessments through the Michigan Tax Tribunal and higher courts.

General Property Tax Law also provides for a special meeting of the Board of Review to be held on specific days in July and December for the purpose of correcting qualified errors or mutual mistakes.

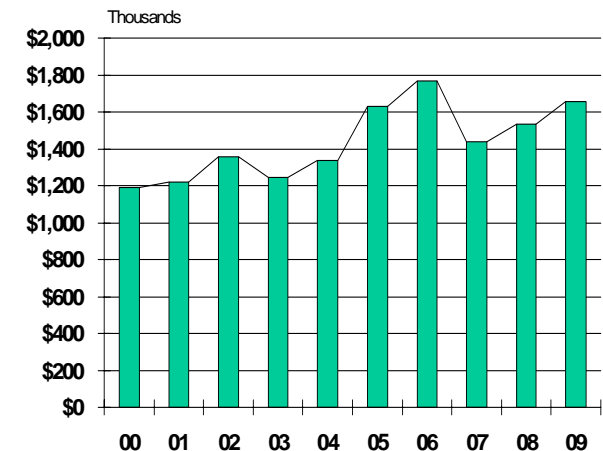
ASSESSING

Fiscal 2011 Performance Objectives

1. To convert commercial/industrial sketches to digital format.
2. To enhance web access to data.
3. To review and restratify economic neighborhoods.
4. To coordinate GIS/aerial mapping with Macomb County.
5. To integrate real and personal property common records.
6. To develop GIS platform for City Hall users.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Preparation of Assessment Rolls (Real, Personal, IFT, OPRA)	6	6	6	6
Preparation of Summer Tax Rolls	6	6	6	6
Preparation of Winter Tax Rolls	6	6	6	6
Preparation & Maintenance of Brownfield data	3	5	3	5
Personal Property Audits	70	150	70	250
Small Claim M.T.T. appeals	150	200	150	150
Full Tax Tribunal appeals	120	100	140	150
Board of Review appeals	2,000	1,700	2,000	1,700
Mandated State and County reports	17	17	17	17
Processing of Homestead affidavits	5,500	5,000	4,500	4,500
Process deeds & transfer affidavits	6,700	5,500	6,500	6,500
Review transfers to uncap taxable value	6,700	4,000	6,500	6,500
Site Plans reviewed	200	125	200	200
Review I.F.T. applications	5	12	5	5
Property Division/Combinations	100	150	100	100
Prepare/Review Special Assessment Rolls	30	35	35	35
Review /Appraise taxable properties	59,500	59,470	59,500	59,500
Review/Appraise exempt properties	2,000	1,919	2,000	2,000
Review & process homestead denials by State	250	200	250	250
Verify sales & transfers, inspect sold property	5,800	6,000	3,000	3,000
Inspect and appraise building permit activity	2,450	2,400	2,000	2,000
Respond to citizens requests for information	15,000	15,000	15,000	15,000
Stratify real property neighborhoods	300	300	300	500
Identify/photograph real property parcels	2,400	1,500	1,000	1,000
Digitally sketch real property parcels	2,500	2,000	1,500	1,500
Review records for ownership, name & address changes	6,000	6,000	6,400	6,400

EXPENDITURE HISTORY ASSESSING



GENERAL FUND PERSONNEL

<u>ASSESSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Assessor	1	\$ 102,971	1	\$ 103,235	1	\$ 103,235	1	\$ 103,235
Deputy Assessor	1	82,747	1	83,011	1	83,011	1	83,011
Senior Real Property Appraiser	-	-	1 (c)	71,163	1 (c)	71,163	1 (c)	71,163
Personal Property Examiner	1	69,565	- (c)	-	- (c)	-	- (c)	-
Property Appraiser III	5	66,861	4 (c)	67,125	4 (c)	67,125	4 (c)	67,125
Office Coordinator	-	-	1 (c)	66,018	1 (c)	66,018	1 (c)	66,018
Property Appraiser I	2	54,856	1 (d)	55,120	1 (d)	55,120	1 (d)	55,120
Account Specialist	1	49,816	- (c)	-	- (c)	-	- (c)	-
Office Assistant	1	34,279	2 (c)	34,543	2 (c)	34,543	2 (c)	34,543
Seasonal Employees		5,000		27,200		27,200		27,200
Overtime	—	6,421	—	21,085	—	15,000	—	15,000
Total Personnel	<u>12</u>		<u>11</u>		<u>11</u>		<u>11</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/09.

(c) Reclassification of Personal Property Examiner to Senior Real Property Appraiser, Property Appraiser III to Office Coordinator and Account Specialist to Office Assistant.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT ASSESSING	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 112,781	\$ 66,298	\$ 66,298	\$ 103,656	Appointed Official	\$ 103,656	\$ 103,656	\$ 103,656
681,978	332,692	640,243	684,612	Permanent Employees	607,906	607,906	607,906
6,387	2,485	5,000	5,000	Seasonal Employees	27,200	27,200	27,200
2,912	4,358	10,000	6,421	Overtime	21,085	15,000	15,000
				Employee Benefits:			
63,816	33,046	61,962	64,671	Social Security	60,919	60,448	60,448
119,119	71,599	130,425	141,412	Employee Insurance	153,755	153,710	153,710
255,078	129,310	229,865	249,069	Retiree Health Insurance	211,343	209,092	209,092
30,654	14,908	30,501	32,512	Longevity	23,800	23,800	23,800
307,264	166,513	295,995	312,242	Retirement Fund	291,020	287,614	287,614
1,289	545	1,230	2,580	Cost of Living	2,365	2,365	2,365
3,600	-	-	-	Auto Allowance	-	-	-
1,843	870	1,638	1,860	Legal Services	1,705	1,705	1,705
3,327	1,268	5,000	5,000	Office Supplies	5,800	5,000	5,000
				Other Services and Charges:			
7,776	300	8,200	8,200	Board of Review	8,200	8,200	8,200
23,483	4,166	24,000	22,000	Postage	25,000	25,000	25,000
				Contractual Services -			
9,010	9,280	9,280	9,200	Data Conversion	12,000	10,000	10,000
8,766	-	15,100	15,100	Software Services	15,100	12,000	12,000
-	-	46,000	-	Assessing Services	-	-	-
15,415	5,073	16,500	16,500	Tax Roll Preparation	16,000	16,000	16,000
1,955	979	2,200	2,500	Auto Expense	2,500	2,500	2,500
<u>\$ 1,656,453</u>	<u>\$ 843,690</u>	<u>\$ 1,599,437</u>	<u>\$ 1,682,535</u>	Total Assessing	<u>\$ 1,589,354</u>	<u>\$ 1,571,196</u>	<u>\$ 1,571,196</u>

LABOR RELATIONS

The Department of Labor Relations was established on April 25, 1972 by action of the City Council through the adoption of an ordinance, in compliance with a current amendment to the Public Employment Relations Act which made it mandatory for public employers to bargain with labor organizations.

Under Section 2-165 of the Code of Ordinances, the Department of Labor Relations is responsible for advising the Mayor and the City Council on matters of labor relations with respect to any and all labor unions formed or to be formed by the City employees; to investigate and make recommendations to the Mayor and the City Council relative to employee union problems; to act as agent for the City in matters of negotiations, collective bargaining, and agreements with the City employees; to negotiate union grievances and advise various departments in resolving union grievances and assist in the processing of union grievances; to represent the City's interest at hearings before the State Employment Relations Commission; to advise management personnel regarding the interpretation of collective bargaining agreements with the City's employee unions; and to handle any and all matters in which unions are involved.

The City is currently engaged in collective bargaining with all seven (7) of its bargaining units. In October of 2009, the City did reach a two (2) year agreement with the Warren Professional Fire Fighters Union, Local 1383 which expired on June 30, 2009.

Increased efficiency and productivity must be encouraged in the collective bargaining process in order to preserve an acceptable level of services in the face of ever shrinking financial resources. It is our goal and objective to attempt to insure that the contracts reflect the paramount concern that an acceptable level of services is provided to the public in the most efficient, cost-effective manner possible. The City must continue to develop and abide by labor policies that will foster and promote harmonious, productive and friendly labor relations, to the very greatest extent possible. It would be our goal to promote policies dedicated to that end.

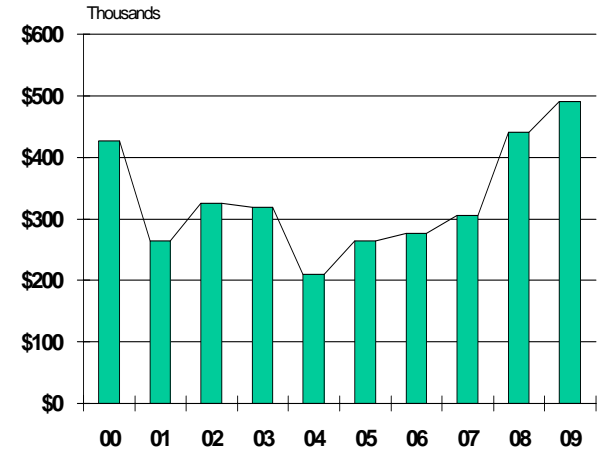
LABOR RELATIONS

Fiscal 2011 Performance Objectives

1. To continue providing the best labor relations services that it can to insure the highest level of employee morale, and at the same time continue protecting, preserving and extending the significant public interests that are impacted by the City's labor policies.
2. To increase efficiency and productivity in the collective bargaining process in order to preserve an acceptable level of services in the face of ever shrinking financial resources.
3. To attempt to insure that the contracts reflect the paramount concern that an acceptable level of services be provided to the public in the most efficient, cost effective manner possible.
4. To continue to develop and abide by labor policies that will foster and promote harmonious, productive and friendly labor relations, to the very greatest extent possible.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Labor contracts negotiated	1	6	7	7
Arbitration awards	11	12	12	12
Local 1250 grievances	50	60	60	60
Local 1917 grievances	12	20	20	20
WPOA grievances	10	20	20	20
WPCOA grievances	1	8	5	5
WPFU grievances	27	15	25	25
U.A.W. 412 Local 35 grievances	1	-	3	3
U.A.W. 412 Local 59 grievances	1	-	3	3
Compliance with State and Federal Employment and Labor Laws	200/hrs.	200/hrs.	200/hrs.	200/hrs.

EXPENDITURE HISTORY LABOR RELATIONS



GENERAL FUND PERSONNEL

<u>LABOR RELATIONS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Labor Relations Director	1	\$ 112,177	1	\$ 112,441	-	\$ -	-	\$ -
Labor Relations Assistant	1	83,668	1	83,932	-	-	-	-
	—		—		—		—	
Total Personnel	<u>2</u>		<u>2</u>		<u>-</u>		<u>-</u>	

Note: It is recommended that the above personnel be transferred to the Human Resources Department for Fiscal 2011.

(a) Wage rates are based on Local 412 Unit 35 and 59 contracts that expired 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT LABOR RELATIONS	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 200,285	\$ 108,468	\$ 205,650	\$ 197,173	Permanent Employees	\$ 197,173	\$ -	\$ -
				Employee Benefits:			
14,552	7,414	15,379	15,229	Social Security	15,229	-	-
39,148	22,969	46,004	46,134	Employee Insurance	46,399	-	-
71,305	37,023	71,903	68,475	Retiree Health Insurance	75,629	-	-
6,800	-	6,800	6,800	Longevity	6,800	-	-
71,773	38,234	74,259	70,473	Retirement Fund	78,419	-	-
215	99	236	430	Cost of Living	430	-	-
3,600	-	-	-	Auto Allowance	-	-	-
154	77	154	310	Legal Services	310	-	-
768	1,152	2,000	2,000	Office Supplies	2,000	-	-
				Other Services and Charges:			
-	1,000	2,000	2,000	Printing and Publishing	2,000	-	-
73,608	54,451	87,000	87,000	Arbitration Expense	87,000	-	-
7,948	1,698	8,000	8,000	Membership and Dues	9,000	-	-
<u>\$ 490,156</u>	<u>\$ 272,585</u>	<u>\$ 519,385</u>	<u>\$ 504,024</u>	Total Labor Relations	<u>\$ 520,389</u>	<u>\$ -</u>	<u>\$ -</u>

Note: It is recommended that the Labor Relations Budget be combined with the Personnel Budget to form the Human Resources Department for Fiscal 2011.

PERSONNEL

Acting under direction of the Civil Service Commission, the Department of Personnel Management is responsible for recruiting staff to fill all permanent, part-time and temporary vacancies within the City, for filling all vacancies including entry level vacancies for the Fire and Police Departments and for maintaining records on all staff once they are hired. This mandate covers approximately one thousand positions, including administrative and professional personnel, skilled and unskilled labor, as well as various sworn personnel. The Director of The Department also acts as the Equal Employment Opportunity Officer for all of the City's employees.

Risk Management is an integral part of the Personnel Department. The objective is to protect the City's assets along with our human resources in the most cost-effective manner possible. This is accomplished through a process which includes exposure identification, risk evaluation, risk control and risk management administration. We have a set of goals which include, but are not limited to;

1. Loss Control and Safety: To provide a reasonably safe environment for our employees and the community by controlling the risk of loss through the implementation of procedures which promote safe and healthy attitudes.
2. Property: To maintain records that assures that all real and personal property along with all motor vehicles are properly insured. To promptly investigate, process and make sure the City receives proper settlement on all property claims.
3. Liability: To promptly investigate and process all third-party liability claims. To monitor and mitigate all civil litigation which is insured. To monitor contracts and certificates of insurance for compliance with established insurance industry standards.
4. Workers Compensation: To provide the resources for employees injured on the job to receive quality medical treatment, facilitate return to work options and insure prompt processing of medical and wage loss benefits.
5. Employee Benefits: To provide employee benefits which meet the collective bargaining agreements that are both cost effective and timely administered, and to promptly respond to all employee and retiree benefit questions. To act as a liaison between our insured members and the various insurance companies.

In 1998 the City of Warren became self-insured for the Property and Casualty Insurance which substantially increased the responsibilities in Risk Management. A stewardship report is provided annually to the Mayor, City Council and the Controllers Office. Self-insuring has proved to be far more cost effective.

The Insurance Division manages the Employee Benefits which includes health insurance, dental insurance, disability insurance, life insurance, flexible spending programs and various other voluntary insurance programs. Annually, a high volume of benefit claims are accepted and processed by our insurance division.

In addition, the Insurance Division plays a key role in ensuring City compliance with certain state and federal regulations. They maintain all the Michigan Occupational Safety and Health Act (MIOSHA) postings and process and manage any unemployment claims against the City.

Over the past several years, we have seen the size and scope of our mission increase significantly. The WPOA contract with the City gives us responsibility for hiring entry-level police officers and the fire contract gives us responsibility for hiring entry level fire fighters and overseeing Fire Department promotional testing. State and federal regulations have also increased our workload. We ensure the City's compliance with various laws including the Americans with Disabilities Act, the Family and Medical Leave Act, and the Department of Transportation's drug and alcohol testing programs. The Personnel Department has also begun providing our employees with training workshops on topics ranging from sexual harassment to cultural diversity to ensure our employees are aware of and trained in issues affecting our work environment.

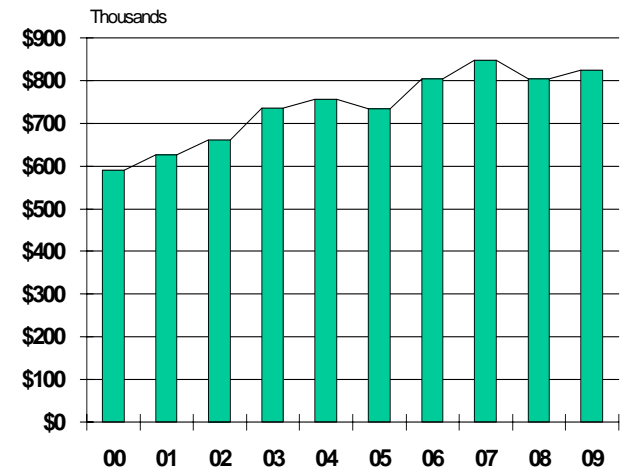
PERSONNEL

Fiscal 2011 Performance Objectives

1. To continue to recruit and hire the most qualified applicants as an Equal Employment Opportunity employer.
2. To continue to conduct various training sessions for supervisory employees.
3. To continue to follow the Civil Service Rules and Regulations and union contracts to ensure employees' rights are protected.
4. To ensure the City gets the most for its insurance dollars and to keep claim costs down through loss control.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Promotional job postings	21	24	20	20
Open competitive job postings	16	6	10	10
Civil Service Commission meetings held	10	12	11	12
Full-time and Part-time employee's hired	152	140	140	140
Applications processed	3,726	2,500	2,000	2,500
Performance appraisals sent to departments	29	30	30	30
Random DOT alcohol tests	35	66	85	90
Random DOT drug tests	68	132	110	150
Substance abuse training sessions	30	30	25	25
Workers' Compensation claims processed	155	170	165	170
Sick/Accident claims processed	42	45	43	45
Auto/glass claims processed	65	55	60	60
General Liability/Property claims processed	35	35	30	30
Lawsuit files processed	42	50	48	50
Over the counter contacts	2,800	4,800	4,500	4,800
Written exams administered	9	8	8	10
Flexible spending accounts processed	134	135	198	210
Performance exams administered	1,960	1,000	100	600
MESC claims processed	95	50	85	90
Employee Workshops	1	2	30	30
Voluntary life insurance enrollment	141	160	146	150
Death claims processed	17	25	26	20
Life insurance beneficiary changes	677	100	85	90

EXPENDITURE HISTORY PERSONNEL



GENERAL FUND PERSONNEL

<u>PERSONNEL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Personnel/ Risk Management Director	1	\$ 90,458	1	\$ 90,722	-	-	-	-
Personnel Assistant	1	65,897	1	66,161	-	-	-	-
Personnel Analyst	1	67,850	1	68,114	-	-	-	-
Benefits Administrator	1	59,661	1	59,925	-	-	-	-
Senior Risk Management Technician	1	55,435	1	55,699	-	-	-	-
Administrative Clerical Technician	1	51,100	1	51,364	-	-	-	-
Temporary/Co-op		3,000		3,000		-		-
Overtime	—	1,251	—	1,251	—	-	—	-
Total Personnel	<u>6</u>		<u>6</u>		<u>-</u>		<u>-</u>	

Note: It is recommended that the above personnel be transferred to the Human Resources Department for Fiscal 2011.

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT PERSONNEL	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 398,784	\$ 207,468	\$ 401,205	\$ 393,583	Permanent Employees	\$ 393,583	\$ -	\$ -
2,901	-	3,000	3,000	Temporary/Co-op	3,000	-	-
2,172	417	1,251	1,251	Overtime	1,251	-	-
2,550	1,500	3,000	3,000	Fees and Per Diem	3,000	-	-
				Employee Benefits:			
32,189	16,480	32,146	31,882	Social Security	31,882	-	-
72,174	46,568	87,921	84,289	Employee Insurance	84,933	-	-
99,753	52,206	104,125	95,521	Retiree Health Insurance	105,370	-	-
12,237	5,444	12,244	12,255	Longevity	12,255	-	-
102,759	53,093	105,879	100,282	Retirement Fund	109,339	-	-
628	298	709	1,290	Cost of Living	1,290	-	-
3,600	-	-	-	Auto Allowance	-	-	-
909	461	922	930	Legal Services	930	-	-
5,262	2,329	4,500	4,500	Office Supplies	4,500	-	-
				Other Services and Charges:			
8,040	1,483	4,000	4,000	Postage	4,000	-	-
13,543	3,764	16,500	16,500	Contractual Services	13,000	-	-
15,325	3,819	15,302	15,000	Contractual Services - E.A.C.	15,500	-	-
35,641	14,451	42,000	45,000	Medical Services	45,000	-	-
103	-	250	250	Mileage	200	-	-
16,482	8,178	12,500	12,500	Printing and Publishing	13,000	-	-
560	400	800	800	Membership and Dues	500	-	-
<u>\$ 825,612</u>	<u>\$ 418,359</u>	<u>\$ 848,254</u>	<u>\$ 825,833</u>	Total Personnel	<u>\$ 842,533</u>	<u>\$ -</u>	<u>\$ -</u>

Note: It is recommended that the Personnel Budget be combined with the Labor Relations Budget to form the Human Resources Department for Fiscal 2011.

HUMAN RESOURCES

It is recommended in the Fiscal 2011 Budget that the Department of Human Resources be established. The Human Resources Department will incorporate the Department of Personnel Management, Risk Management, Insurance Division, Labor Relations Department, Payroll and the Police and Fire Civil Service Commission. This will ensure an efficient use of City personnel and eliminates any possible duplication of services with the entire staff reporting to a single department head in the Human Resources Director.

A brief summary of this department's responsibilities are as follows:

- Developing a human resources plan, under the direction of the City of Warren Civil Service Commission for the purpose of recruiting and staffing all full-time, part-time, seasonal and contractual services and for maintaining records on all staff once they are hired. The Director also acts as the Equal Employment Opportunity Officer for all of the City's employees.
- Risk Management will continue to be an integral part of the Human Resources Department. The objective is to protect the City's assets along with our human resources in the most cost-effective manner possible. This is done through a process which includes exposure identification, risk evaluation, risk control and risk management administration.
- The Insurance Division manages the Employee Benefits which includes health insurance, dental insurance, disability insurance, life insurance, flexible spending programs and various other voluntary insurance programs. In addition the Insurance Division plays a key role in ensuring City compliance with certain state and federal regulations. They maintain all of the Michigan Occupational Safety and Health Act (MIOSHA) postings and process and manage any unemployment claims against the City.
- Labor Relations investigates and makes recommendations to the Mayor and City Council relative to employee union problems; acting as the agent for the City in matters of negotiations, collective bargaining, and agreements with the City employees along with grievance processing for all of the City's seven (7) bargaining units representing nearly one hundred percent of the City's full-time workforce.
- Payroll prepares payroll checks for some 750 full-time City employees along with maintaining records of eligibility for benefits and reconciling monthly invoices for current employer provided insurance benefits.
- Maintain compliance with Act 78 of 1935 under the direction of the City of Warren Police and Fire Civil Service Commission for the purpose of maintaining fairness for all police promotions and investigations.

Over the past several years, the size and scope of our mission has increased significantly. The establishment of the Department of Human Resources will enable us to continue to meet the demands placed on us through additional state and federal regulations in the most efficient manner. We will continue to ensure the City's compliance with various laws including the Americans with Disabilities Act, the Family and Medical Leave Act and the Department of Transportation's drug and alcohol testing programs. We will continue providing our employees with training workshops on topics ranging from sexual harassment to cultural diversity and customer service ensuring they are aware of and trained in issues affecting our work environment.

GENERAL FUND HUMAN RESOURCES

<u>HUMAN RESOURCES</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Human Resource Director	-	\$ -	-	\$ -	1 (c)	\$ 96,602	1 (c)	\$ 96,602
Personnel/ Risk Management Director	-	-	-	-	- (c)	-	- (c)	-
Labor Relations Director	-	-	-	-	- (d)	-	- (d)	-
Labor Relations Administrator	-	-	-	-	1 (c)	89,370	1 (c)	89,370
Labor Relations Assistant	-	-	-	-	- (c)	-	- (c)	-
Personnel Analyst	-	-	-	-	1	68,114	1	68,114
Personnel Assistant	-	-	-	-	1	66,161	1	66,161
Benefits Administrator	-	-	-	-	1	59,925	1	59,925
Senior Risk Management Technician	-	-	-	-	1	55,699	1	55,699
Administrative Clerical Technician	-	-	-	-	1	51,364	1	51,364
Payroll Supervisor	-	-	-	-	1	76,416	1	76,416
Payroll Technician	-	-	-	-	1	53,685	1	53,685
Account Specialist	-	-	-	-	- (d)	-	- (d)	-
Temporary/Co-op		-		-		3,000		3,000
Overtime		-		-		3,000		3,000
Total Human Resources	-		-		9		9	

Note: It is recommended that the above personnel transfer from the Personnel, Labor Relations and Controller's Office budgets to form the Human Resources budget for Fiscal 2011.

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/09.

(c) Reclassification of Personnel/Risk Management Director to Human Resource Director and Labor Relations Assistant to Labor Relations Administrator.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>HUMAN RESOURCES</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ -	\$ -	\$ -	\$ -	- Permanent Employees	\$ -	\$ 619,852	\$ 619,852
-	-	-	-	- Temporary/Co-op	-	3,000	3,000
-	-	-	-	- Overtime	-	3,000	3,000
-	-	-	-	- Fees and Per Diem	-	3,000	3,000
				Employee Benefits:			
-	-	-	-	- Social Security	-	50,395	50,395
-	-	-	-	- Employee Insurance	-	115,510	115,510
-	-	-	-	- Retiree Health Insurance	-	193,749	193,749
-	-	-	-	- Longevity	-	22,455	22,455
-	-	-	-	- Retirement Fund	-	169,463	169,463
-	-	-	-	- Cost of Living	-	1,935	1,935
-	-	-	-	- Legal Services	-	1,395	1,395
-	-	-	-	- Office Supplies	-	10,000	10,000
				Other Services and Charges:			
-	-	-	-	- Postage	-	4,000	4,000
-	-	-	-	- Contractual Services	-	13,000	13,000
-	-	-	-	- Contractual Services - E.A.C.	-	15,500	15,500
-	-	-	-	- Medical Services	-	45,000	45,000
-	-	-	-	- Mileage	-	200	200
-	-	-	-	- Printing and Publishing	-	14,500	14,500
-	-	-	-	- Arbitration Expense	-	87,000	87,000
-	-	-	-	- Membership and Dues	-	9,000	9,000
\$ -	\$ -	\$ -	\$ -	Total Human Resources	\$ -	\$ 1,381,954	\$ 1,381,954

Note: It is recommended that the Human Resources Department be formed by incorporating the Personnel and Labor Relation budgets for Fiscal 2011.

DEPARTMENT OF PROPERTY MAINTENANCE INSPECTION

The Department of Property Maintenance Inspection was established on March 14, 2006 by action of the City Council through adoption of Ordinance 80-625 and is charged with the enforcement of the Property Maintenance Code. In addition, the Department enforces the City's weed control program, rodent control program, West Nile virus program, and rental licensing and inspection program. The Department is also the primary first contact for residents with any type of property related complaints. Also, the Department has implemented a new vacant/foreclosed home registration program that was adopted by City Council in 2009.

During fiscal year 2009, the Department registered 21,220 complaints from residents of the City of Warren. Of those complaints, 15,378 were resolved within the Department and 5,842 were referred to other City departments such as Zoning, Building or Public Service.

Our part-time code enforcement officers monitor over 4,000 City owned vacant lots, private owned vacant lots and abandoned and foreclosed homes and buildings for blight, weeds and board-ups and snow removal. In the spring and summer they also enforce the City's weed control ordinance. Currently part-time code enforcement officers respond to all complaints regarding debris, inoperative/unlicensed vehicles, unkempt pools, garbage containers, and other general blight concerns. The Department also administers a contract with the Macomb County Health Department for inspection and monitoring services by a Macomb County health inspector who enforces property maintenance issues from a public health and safety perspective. The health inspector is our first responder on complaints regarding vacant homes and rodent control issues.

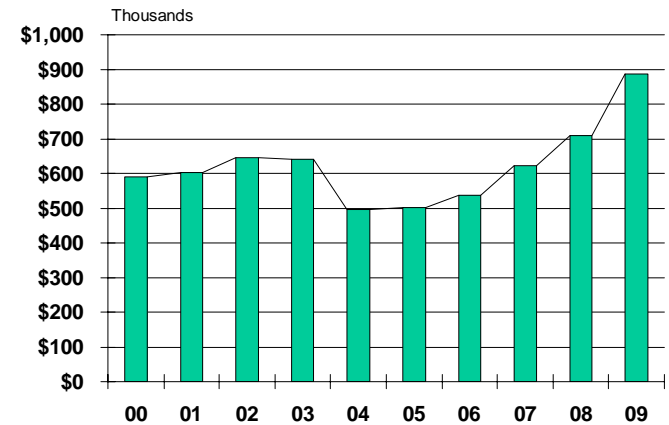
PROPERTY MAINTENANCE INSPECTION

Fiscal 2011 Performance Objectives

1. To continue and update the educational program to ensure that all inspectors are properly cross trained and certified.
2. To evaluate and increase efficiency in Department operations.
3. To implement a new vacant/foreclosed home registration program.
4. To establish performance tracking measurables and procedures for evaluating performance.
5. To ensure responsiveness to anticipated increase in property maintenance complaints related to vacant, foreclosed and abandoned property.
6. To streamline a City wide complaint tracking system.
7. To increase community awareness of Department services and procedures.
8. To establish a community service program with City departments for vacant property clean ups and snow removal.
9. To update and improve the multi-family/apartment licensing and inspection program.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Weed Enforcement - Vacant Home & Lot monitoring	2,485	3,500	2,500	3,500
Weed Enforcement - Complaints	3,475	3,000	3,800	4,000
Weed Enforcement - Vacant Homes & Lot Work Orders – Grass cutting	4,285	4,000	4,300	4,500
Total Property Maintenance Complaints investigated	6,422	5,000	7,000	8,000
Rodent complaints and investigations	675	450	700	800
Recreational vehicles on private property not properly stored or licensed	852	1,500	900	1,000
Abandoned vehicles on private property	1,015	600	500	1,200
Complaints entered into tracking system	21,220	18,000	23,000	25,000
Snow complaints and investigations	1,535	-	1,600	1,800
Vacant & foreclosed property clean ups	650	-	750	900
Vacant homes posted for investigation	1,535	-	1,600	1,800
Vacant homes tagged for City certification	260	-	300	400

EXPENDITURE HISTORY PROPERTY MAINTENANCE



GENERAL FUND PERSONNEL

<u>PROPERTY MAINTENANCE INSPECTION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Office Assistant	1	\$ 34,279	1	\$ 34,543	1	\$ 34,543	1	\$ 34,543
Part-time Employees		287,500		275,000		275,000		275,000
Overtime	—	-	—	2,743	—	1,000	—	1,000
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on Local 1250 contract that expired 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT PROPERTY MAINTENANCE INSPECTION	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 223,873	\$ -	\$ 15,695	\$ 29,013	Permanent Employees	\$ 34,684	\$ 34,684	\$ 34,684
61,803	20,793	35,000	12,500	Temporary/Co-op	25,000	25,000	25,000
-	130,552	275,000	275,000	Temporary Employees- Inspection	250,000	250,000	250,000
567	33	33	-	Overtime	2,743	1,000	1,000
				Employee Benefits:			
22,340	11,122	24,464	24,547	Social Security	24,231	24,096	24,096
37,356	648	9,855	8,690	Employee Insurance	24,328	24,326	24,326
42,509	88	246	292	Retiree Health Insurance	13,928	13,283	13,283
5,763	-	-	-	Longevity	-	-	-
50,233	85	1,660	2,923	Retirement Fund	3,764	3,590	3,590
373	-	58	215	Cost of Living	215	215	215
1,330	-	-	-	Auto Allowance	-	-	-
589	13	90	155	Legal Services	155	155	155
10,375	5,377	11,000	11,000	Office Supplies	11,000	11,000	11,000
				Other Services and Charges:			
165,263	-	-	-	Contractual Services	-	-	-
4,902	2,183	8,000	10,000	Postage	8,000	8,000	8,000
-	-	2,000	2,000	West Nile Virus Expense	2,000	2,000	2,000
139,550	98,117	210,000	220,000	Weed Mowing Program	120,000	120,000	120,000
103,029	11,227	105,000	105,000	Housing Code Enforcement Program	105,000	105,000	105,000
5,120	4,240	6,000	6,000	Rodent Control Program	7,000	7,000	7,000
3,782	-	-	1,500	Auto Expense	1,500	-	-
6,384	4,488	8,000	8,000	Printing and Publishing	8,000	8,000	8,000
				Capital Outlay:			
1,265	715	715	716	Equipment - Office	1,500	-	-
\$ 886,406	\$ 289,681	\$ 712,816	\$ 717,551	Total Property Maintenance Inspection	\$ 643,048	\$ 637,349	\$ 637,349

COMMUNITY, ECONOMIC AND DOWNTOWN DEVELOPMENT

The new department of Community, Economic and Downtown Development represents efforts to streamline city government and maximize the benefit of resources expended. Since these three separate departments have been collaborating, we have experienced an increase in sales of homes built with federal funds and we are seeing significant activity from potential new businesses and existing businesses diversifying and expanding in place.

The proposed budget attempts to strategically direct expenditures historically borne by the administrative unallocated portion of the general fund budget to bring attention to the commitment of Warren officials to community and economic development.

The budget of the Downtown Development Authority, a special revenue fund is presented separately herein. The balance of community development is funded by federal funds from a variety of programs reviewed and approved by the Mayor and City Council periodically throughout the year.

GENERAL FUND PERSONNEL

<u>COMMUNITY AND ECONOMIC DEVELOPMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Community Development & Block Grant Coordinator Assistant Director	-	\$ -	1 (c)	\$ 83,627	1 (c)	\$ 83,627	1 (c)	\$ 83,627
Assistant Director of Community, Economic & Dev. Economic Development Director	-	-	1 (c)	78,245	1 (c)	78,245	1 (c)	78,245
	-	-	- (c)	-	- (c)	-	- (c)	-
Overtime	—	-	—	4,000	—	3,000	—	3,000
Total Personnel	<u>-</u>		<u>2</u>		<u>2</u>		<u>2</u>	

Note: It is recommended that the above personnel transfer from the Mayor and Planning Office budgets to form the Community and Economic Development budget for Fiscal 2011.

(a) Wage rates are based on Local 412 Unit 35 and Local 1917 contracts that expired 6/30/09.

(c) Reclassification of Assistant Director to Community Development & Block Grant Coordinator and Economic Development Director to Assistant Director of Community & Economic Development.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

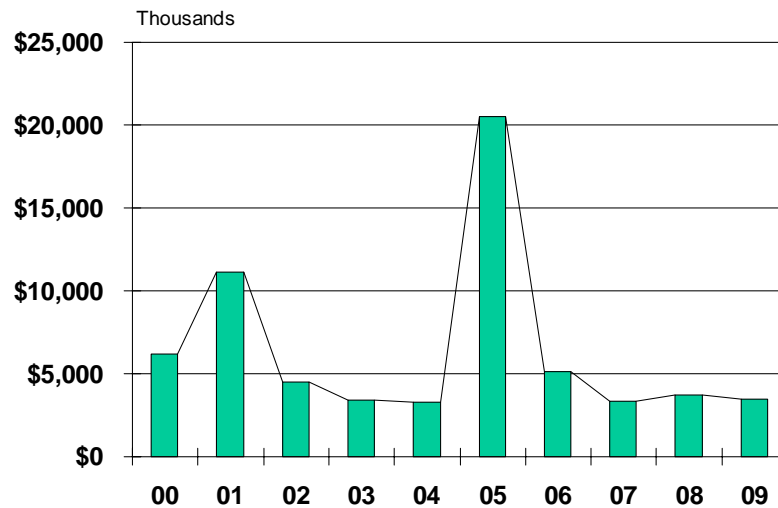
FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>COMMUNITY & ECONOMIC DEVELOPMENT</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ -	\$ -	\$ -	\$ -	- Permanent Employees	\$ 162,532	\$ 162,532	\$ 162,532
-	-	-	-	- Overtime	4,000	3,000	3,000
				Employee Benefits:			
-	-	-	-	- Social Security	13,203	13,126	13,126
-	-	-	-	- Employee Insurance	16,515	16,514	16,514
-	-	-	-	- Retiree Health Insurance	34,674	34,304	34,304
-	-	-	-	- Longevity	3,400	3,400	3,400
-	-	-	-	- Retirement Fund	59,156	58,596	58,596
-	-	-	-	- Cost of Living	430	430	430
-	-	-	-	- Legal Services	310	310	310
-	-	-	-	- Office Supplies	1,000	1,000	1,000
				Other Services and Charges:			
-	-	-	-	- Postage	10,000	10,000	10,000
-	-	-	-	- Contractual Services	5,000	5,000	5,000
-	-	-	-	- Mileage	1,000	500	500
-	-	-	-	- Printing and Publishing	10,000	8,000	8,000
-	-	-	-	- Membership & Dues	3,000	3,000	3,000
-	-	-	-	- Promotions	25,000	15,000	15,000
-	-	-	-	- Transfer to DDA/ DDA Director	17,185	17,185	17,185
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Community & Economic Development	<u>\$ 366,405</u>	<u>\$ 351,897</u>	<u>\$ 351,897</u>

ADMINISTRATIVE UNALLOCATED EXPENSE

This budget activity center is used for general City expenditures. Typically, the costs involved in providing these services are not attributable to a given operation or department. This situation exists when an expenditure is incurred by the City in which benefit is realized by more than one activity. For example, rather than allocating the utility charges over all the departments in City Hall, it is much simpler and auditable to charge an activity specifically set up for this type of expenditure.

Other types of expenditures include, audit services for the annual general year-end audit, general liability and vehicle insurance premiums, refunds on tribunal adjustments, City memberships and dues, tuition reimbursement and so forth.

EXPENDITURE HISTORY ADMINISTRATION UNALLOCATED EXPENSE



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT ADMINISTRATION UNALLOCATED EXPENSE	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Other Services and Charges:			
\$ 54,900	\$ 51,000	\$ 54,900	\$ 57,000	Independent Audit	\$ 57,000	\$ 57,000	\$ 57,000
50,635	33,644	65,000	50,000	Telephone and Radio	65,000	65,000	65,000
9,213	3,209	10,000	10,000	Conferences and Workshops	10,000	10,000	10,000
60,316	50,507	65,000	68,000	Education Allowance	66,000	65,000	65,000
3,629	349	8,000	10,000	Community Promotion	10,000	8,000	8,000
2,136,714	1,042,091	2,400,000	2,400,000	Insurance and Bonds	2,500,000	2,400,000	2,400,000
174,133	9,397	150,000	150,000	Professional Services	150,000	100,000	100,000
571	5,975,000	5,975,000	5,975,000	Lawsuit Settlements	-	-	-
-	-	400,000	-	Grievance Settlements	250,000	250,000	250,000
524,440	241,594	600,000	600,000	Refund of Taxes Paid Under Protest	600,000	600,000	400,000
739	-	1,000	1,000	Investment Policy Commission	1,000	1,000	1,000
320,252	103,886	265,000	290,000	Public Utilities - Civic Center	265,000	265,000	265,000
9,111	4,562	10,000	10,000	Public Utilities - Court Building	10,000	10,000	10,000
				Membership and Dues:			
7,370	7,370	7,370	7,500	Eight Mile Road Vision Action Plan	7,500	7,500	-
6,912	6,912	6,912	7,000	Michigan Suburbs Alliance	7,000	-	-
-	-	10,000	10,000	Mayor's & Municipalities Automotive	10,000	-	-
-	-	1,000	1,000	Auction Sale	1,000	1,000	1,000
				Liability Transfer:			
-	-	50,000	50,000	Accumulative Sick Leave	50,000	50,000	50,000
28,692	-	20,000	20,000	Accumulative Compensatory Time	20,000	20,000	20,000
17,968	52,452	52,452	53,000	Unemployment Costs	43,000	43,000	43,000
1,300	1,400	1,500	1,500	401(a) Board Operating Expense	1,500	1,500	1,500
1	4	500	1,000	Disability Commission Operating Expense	500	500	500
-	-	-	45,000	HOME Program	-	-	-
54,574	-	-	25,000	Tax Reverted Property Acquisition/Expense	200,000	200,000	200,000
-	-	-	-	Accrued Liabilities and Commitments	30,000	30,000	30,000
-	-	150,000	-	Transfer to Library Special Revenue Fund	-	-	-
\$ 3,461,470	\$ 7,583,377	\$ 10,303,634	\$ 9,842,000	Total Administration Unallocated Expense	\$ 4,354,500	\$ 4,184,500	\$ 3,977,000

POLICE AND FIRE CIVIL SERVICE COMMISSION

The Police & Fire Civil Service Commission is a board created by statute, Public Act 78 of 1935, and incorporated by reference into the City Charter as provided in section 7.18(b). This Board has been established to oversee and provide a civil service system for the Police and Fire Departments based on examination and investigation as to merit, efficiency, and fitness for appointment, employment, and promotion.

The Police & Fire Civil Service Commission, in fulfilling its responsibilities, performs the following functions:

1. Prescribes and amends rules and regulations for enforcing the provisions of the Act.
2. Conducts promotional examinations, and oversees recruitment and examination of new hires.
3. Keeps minutes of the Commission's proceedings, records of all examinations, and roster and personnel files of all members of the Police Department, current and past.
4. Make investigations concerning all matters for enforcing the provisions of the Act.
5. Holds appeal hearings upon request of aggrieved applicants or employees and, in the course thereof, has the power to administer oaths and take testimony.
6. Has the authority to subpoena and require the attendance of witnesses for investigations authorized by the Act.

The Police & Fire Civil Service Commission consists of three part-time Commissioners and one full-time Administrative Secretary. The City Clerk is an ex-officio member of the Commission.

In budget year 2011, the City of Warren Police & Fire Civil Service Commission shall continue fulfilling its responsibilities according to the requirements of Act 78 to determine qualifications by competitive examinations. All appointments, reinstatements, promotions, and discharges in the Police & Fire Departments will continue to follow the manner and means as prescribed in Act 78 of the Michigan Public Acts of 1935 as amended, and as modified by union agreement.

Written and oral board examinations will be conducted for the positions of sergeant, lieutenant and corporal in the Police Department during the 2011 budget year. The eligibility list for the position of captain expired on September 18, 2009. Contract language states the promotional list for captain shall be prepared when a vacancy is anticipated in that position and the list shall be certified within six months after the vacancy occurs. The Commission must be prepared to conduct a written exam and an assessment center if advised by the Police Commissioner of an anticipated vacancy.

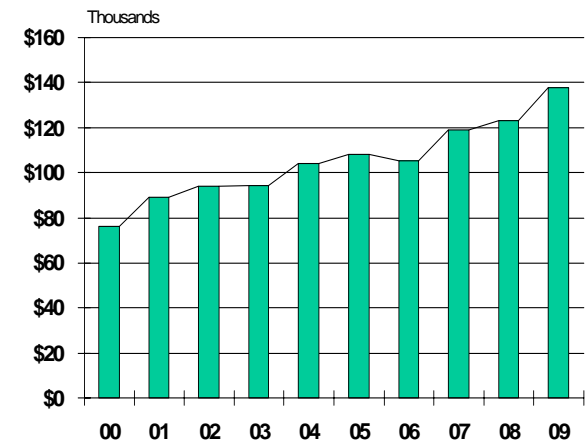
POLICE & FIRE CIVIL SERVICE COMMISSION

Fiscal 2011 Performance Objectives

1. To provide current eligible police personnel with the best possible written and oral exams, and when applicable, assessment centers.
2. To provide current eligible police personnel bibliography, application and exam information in a timely fashion to allow sufficient time to prepare for promotional exams.
3. To calculate and compile exam scores and eligibility lists as quickly and accurately as possible.
4. To be available to hear any appeals of police and/or fire applicants and/or current personnel and, in doing so, meet the requirements of the Rules and Regulations of the Police & Fire Civil Service Commission and Act 78 of 1935.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Promotional Exams Posted	1	2	2	2
Applications Processed	118	50	40	120
Written Exams Conducted	3	1	0	4
Oral Exams Conducted	3	0	0	3
Assessment Centers Held	0	1	0	1
Regular Meetings Held	12	12	12	12
Special Meetings Held	4	5	7	6
Appeals Heard	4	5	4	5
Promotions Made	5	15	5	10
Certify Police Recruit Eligibility List	0	1	1	0
Certify Police Promotional List	3	1	0	4

EXPENDITURE HISTORY POLICE & FIRE CIVIL SERVICE



GENERAL FUND PERSONNEL

<u>POLICE AND FIRE CIVIL SERVICE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Administrative Secretary	1	\$ 53,425	1	\$ 53,689	-	(d) \$ -	-	(d) \$ -
Overtime	—	1,500	—	4,075	—	-	—	-
Total Personnel	<u>1</u>		<u>1</u>		<u>-</u>		<u>-</u>	

(a) Wage rates are based on Local 1250 contract that expired 6/30/09.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT POLICE & FIRE CIVIL SERVICE	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 56,623	\$ 28,151	\$ 54,664	\$ 53,908	Permanent Employee	\$ 53,908	\$ -	\$ -
-	1,480	2,000	1,500	Overtime	4,075	-	-
2,400	900	2,700	1,500	Fees and Per Diem	3,000	3,000	3,000
				Employee Benefits:			
4,587	2,270	4,589	4,562	Social Security	4,774	-	-
6,720	3,955	7,151	7,285	Employee Insurance	7,537	-	-
20,078	9,943	20,096	19,715	Retiree Health Insurance	22,792	-	-
3,206	-	3,206	3,227	Longevity	3,400	-	-
28,754	13,920	28,822	28,937	Retirement Fund	34,489	-	-
107	50	119	215	Cost of Living	215	-	-
154	77	154	155	Legal Services	155	-	-
				Supplies:			
1,132	1,010	1,300	900	Office Supplies	1,400	1,400	1,400
13,910	4,396	10,000	20,000	Exams & Operating Supplies	25,000	25,000	25,000
				Other Services and Charges:			
146	72	600	1,000	Postage	1,000	800	800
<u>\$ 137,817</u>	<u>\$ 66,224</u>	<u>\$ 135,401</u>	<u>\$ 142,904</u>	Total Police & Fire Civil Service	<u>\$ 161,745</u>	<u>\$ 30,200</u>	<u>\$ 30,200</u>

ZONING BOARD OF APPEALS

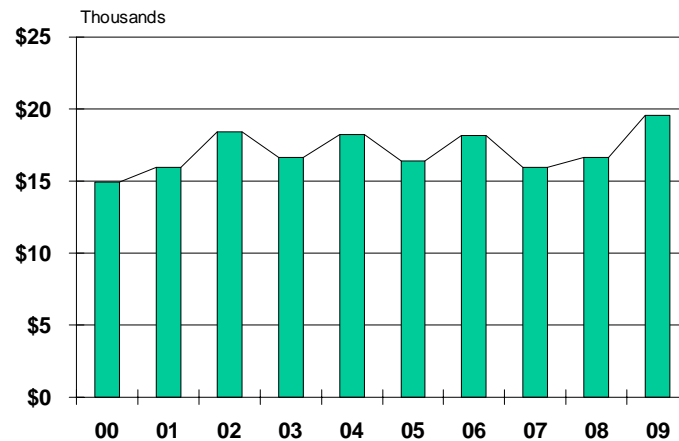
The Zoning Board of Appeals is a nine member quasi-judicial body authorized by the Michigan Zoning Enabling Act, MCL 125.3601 et seq., and the Warren Zoning Ordinance to:

- 1) Hear and decide appeals from and review any administrative order, requirement, decision, or determination made by an administrative official or body charged with enforcement of the zoning ordinance.
- 2) Hear and decide questions related to the interpretation of the ordinance.
- 3) Hear and decide questions related to interpretation of the zoning maps.
- 4) Grant land use and non-use variances as authorized by the Michigan Zoning Enabling Act and zoning ordinance.
- 5) Hear and decide special exceptions as provided for in the zoning ordinance which require approval of the Zoning Board of Appeals such as outdoor retail sales, fairs, carnivals and open air exhibitions.

Applications for approval of the Zoning Board of Appeals should be made to the Building Division. A public hearing will be scheduled and notices issued in compliance with legal requirements. Decisions of the Zoning Board of Appeals will be made at the conclusion of the public hearing.

Questions related to the Zoning Board of Appeals should be directed to the Office of the Board of Appeals located within the City Council Office.

EXPENDITURE HISTORY **ZONING BOARD OF APPEALS**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ZONING BOARD OF APPEALS</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 6,055	\$ 2,170	\$ 6,545	\$ 7,560	Meeting Allowance	\$ 9,450	\$ 7,560	\$ 5,670
1,095	88	1,200	1,500	Office Supplies	1,500	1,500	1,500
				Other Services and Charges:			
6,057	2,305	6,000	6,000	Postage	7,000	7,000	7,000
6,345	3,625	6,875	6,000	Outside Court Reporter	7,500	7,500	5,625
-	2,000	3,000	3,000	Printing and Publishing	3,000	3,000	2,250
<u>\$ 19,552</u>	<u>\$ 10,188</u>	<u>\$ 23,620</u>	<u>\$ 24,060</u>	Total Zoning Board of Appeals	<u>\$ 28,450</u>	<u>\$ 26,560</u>	<u>\$ 22,045</u>

BEAUTIFICATION COMMISSION

The Beautification Commission was established in 1966, pursuant to Chapter 9, Section 2-904, Code of Ordinance for the City of Warren. Members are appointed by the Mayor and serve without compensation. The Commission has been charged with the following duties:

1. To study, conceive, formulate, promulgate and develop plans for the beautification of streets, highways, alleys, parks, streams, playgrounds, yards, lots and buildings.
2. To study, investigate and develop plans for improving the health, sanitation, safety and cleanliness of the City.
3. To foster the prevention of fires, diseases and other public hazards.
4. To encourage and recommend the placing, planting and preservation of trees, flowers, plants, shrubbery and other objects of ornamentation in the City.
5. To collect, study and evaluate information on community improvements and to make recommendations.
6. To sponsor, plan, promote, coordinate and carry out campaign activities for the restoration, preservation and enhancement of the beauty of the City.
7. To otherwise promote public interest in the general improvements of the appearance of the City: provided, however, that nothing herein shall be construed to abridge, invade, supplant or change the powers and duties of the other commissions, departments, boards and agencies of the City.

EXPENDITURE HISTORY **BEAUTIFICATION COMMISSION**



GENERAL FUND PERSONNEL

<u>BEAUTIFICATION COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Coordinator	-	\$ -	1	(b) \$ 33,150	-	\$ -	-	\$ -
Part-time Employee	—	7,000	—	-	—	6,000	—	6,000
Total Personnel	<u>-</u>		<u>1</u>		<u>-</u>		<u>-</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/09.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

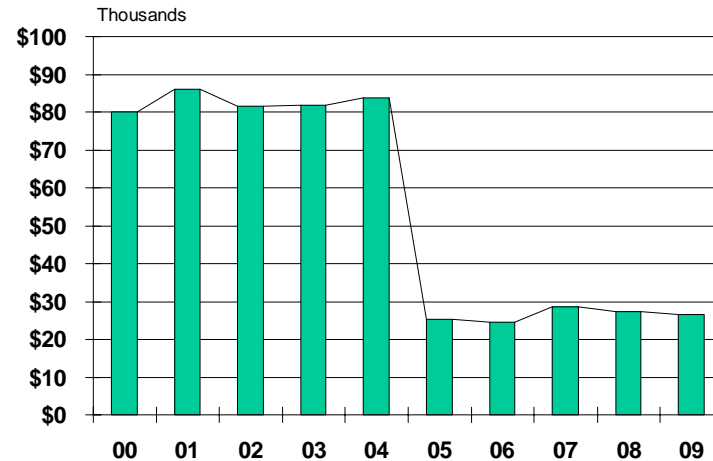
FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT BEAUTIFICATION COMMISSION	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ -	\$ -	\$ -	\$ -	Permanent Employee	\$ 33,285	\$ -	\$ -
4,397	1,874	5,000	7,000	Part-time Employee	-	6,000	6,000
				Employee Benefits:			
336	143	383	543	Social Security	2,597	465	465
-	-	6	8	Employee Insurance	17,982	7	7
-	-	-	-	Retiree Health Insurance	335	-	-
-	-	-	-	Retirement Fund	3,350	-	-
-	-	-	-	Cost of Living	215	-	-
-	-	-	-	Legal Services	155	-	-
324	300	800	800	Office Supplies	800	600	600
				Other Services and Charges:			
11,639	9,860	12,590	12,590	Contractual Services	2,500	2,500	2,500
1,443	53	1,400	1,400	Postage	1,400	1,400	1,400
249	105	300	400	Telephone Expense	400	400	400
632	172	700	1,000	Mileage	1,000	1,000	1,000
313	206	450	500	Public Utilities	500	500	500
787	200	1,200	1,200	City Flower Plantings	1,200	1,000	1,000
457	-	1,000	1,000	School Program	1,000	1,000	1,000
8,421	2,407	9,500	9,500	Awards Committee	9,500	9,000	9,000
1,241	-	2,000	2,000	Clean-up Campaign	2,000	2,000	2,000
707	135	1,200	1,200	Installation & Informational Dinner Meetings	1,200	1,000	1,000
-	-	300	300	Beautification Project Dial-A-Helper	300	-	-
<u>\$ 30,946</u>	<u>\$ 15,455</u>	<u>\$ 36,829</u>	<u>\$ 39,441</u>	Total Beautification Commission	<u>\$ 79,719</u>	<u>\$ 26,872</u>	<u>\$ 26,872</u>

CULTURAL COMMISSION

The Cultural Commission was established by ordinance, on May 12, 1970. It consists of nine members, appointed by the Mayor, with three members appointed each year for three-year terms.

They act in an advisory capacity to the Mayor and City Council, and are responsible for considering, studying, recommending, and conducting plans for the development of City-wide cultural programs. They also are directed to promote, coordinate and develop the performing and creative arts by making recommendations for programs and, further facilitate communications with the State Council for the Arts.

EXPENDITURE HISTORY CULTURAL COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CULTURAL COMMISSION</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ -	\$ 68	\$ 100	\$ 100	Office Supplies	\$ 100	\$ 100	\$ 100
				Other Services and Charges:			
3,100	2,800	4,500	4,500	Contractual Services - Sound System	4,500	4,500	4,500
500	500	500	500	Concert Band	500	500	500
500	500	500	500	Warren Tri-County Fine Arts	500	500	500
500	500	500	500	Warren Community Chorus	500	500	500
500	500	500	500	Warren Symphony Orchestra	500	500	500
16,700	16,681	16,700	16,700	Summer Program	16,700	16,700	16,700
300	500	1,000	1,000	Artist in Residence Program	1,000	800	800
500	500	500	500	Art Festival	500	500	500
3,931	-	4,000	4,000	Winter Program	4,000	-	-
<u>\$ 26,531</u>	<u>\$ 22,549</u>	<u>\$ 28,800</u>	<u>\$ 28,800</u>	Total Cultural Commission	<u>\$ 28,800</u>	<u>\$ 24,600</u>	<u>\$ 24,600</u>

CRIME COMMISSION

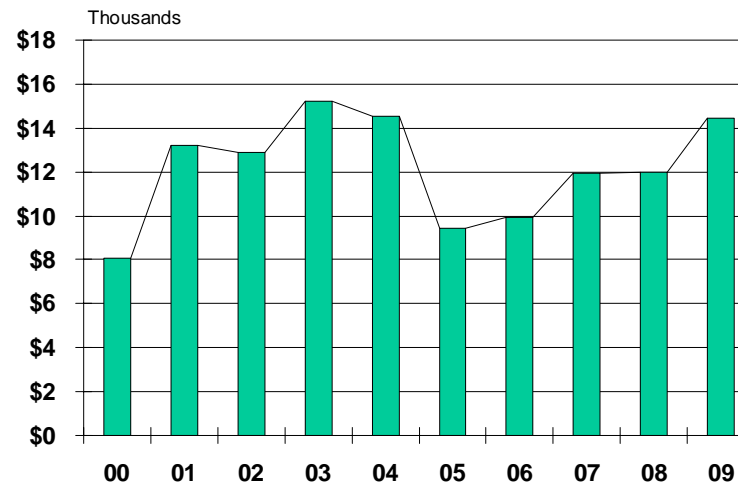
The Crime Commission, established on April 2, 1968, consists of twelve (12) members appointed by the Mayor. Members of the Commission may be persons with qualifications in such areas as: law enforcement, crime prevention, public communication and education.

Meetings are held once a month, and the Police Commissioner or his representative shall be an honorary member and attend all meetings unless excused therefore by the Commission.

The purposes of the Commission is to study the crime situation in the City and make recommendations for its prevention and elimination, serve to provide good communication and education with the community about law enforcement and crime prevention, and shall be available to receive citizens' questions and complaints about crime and make recommendations accordingly. The Commission shall recommend any needed changes in procedures to the Mayor.

The Commission will be working with the Police Department in helping facilitate the Neighborhood Watch Program and the senior seminars.

EXPENDITURE HISTORY CRIME COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CRIME COMMISSION</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 948	\$ 336	\$ 1,000	\$ 1,000	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000
				Other Services and Charges:			
1,850	900	2,500	2,500	Contractual Services	2,500	2,200	2,200
287	167	325	400	Telephone	400	400	400
6,823	2,382	7,300	7,300	Community Promotion & Public Relations	7,300	6,000	7,000
1,642	-	-	-	Fallen Hero Memorial	-	-	-
2,902	401	3,000	3,200	Public Utilities	3,200	3,200	3,200
-	-	-	-	Building Maintenance	1,400	1,000	-
<u>\$ 14,452</u>	<u>\$ 4,186</u>	<u>\$ 14,125</u>	<u>\$ 14,400</u>	Total Crime Commission	<u>\$ 15,800</u>	<u>\$ 13,800</u>	<u>\$ 13,800</u>

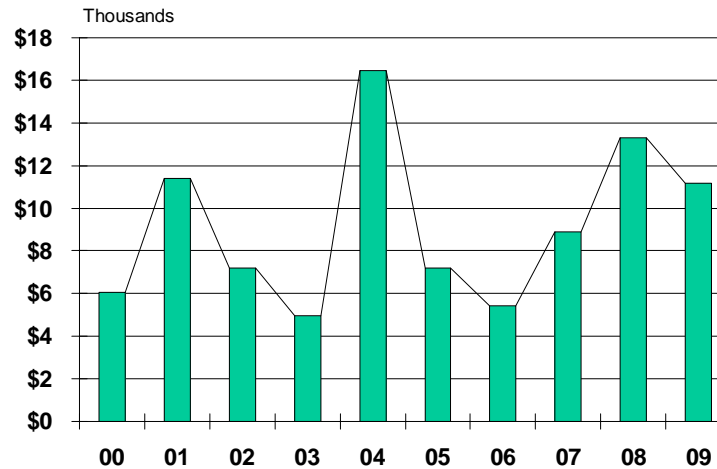
HISTORICAL COMMISSION

The Historical Commission was established by ordinance, on December 9, 1969, and consists of nine members appointed by the Mayor for staggered terms. The office is held for three years, with three appointments being made annually.

The function of the Commission is to further public interest in all matters relating to the history of the City of Warren and its environment, and to that end it may acquire, collect, own or exhibit articles of historic interest and value. Further, it will maintain appropriate exhibits; cooperate in educational and research programs and issue bulletins and other publications.

Meetings are held regularly, at least once a month.

EXPENDITURE HISTORY HISTORICAL COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>HISTORICAL COMMISSION</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 1,242	\$ 370	\$ 1,400	\$ 1,400	Office Supplies	\$ 1,415	\$ 1,300	\$ 1,300
				Other Services and Charges:			
249	105	250	250	Telephone Expense	300	300	300
1,574	71	1,200	1,200	Community Promotion & Public Relations	4,520	1,200	1,200
333	-	185	185	Membership & Dues	335	335	335
2,684	-	2,827	2,827	Historical Site Plaques	2,700	1,500	1,500
3,476	1,613	2,900	2,900	Museum Expense	7,100	3,000	3,000
1,465	15	1,500	1,500	Hall of Fame	1,700	1,500	1,500
				Capital Outlay:			
125	-	-	-	Equipment - Office	3,100	-	800
<u>\$ 11,148</u>	<u>\$ 2,174</u>	<u>\$ 10,262</u>	<u>\$ 10,262</u>	Total Historical Commission	<u>\$ 21,170</u>	<u>\$ 9,135</u>	<u>\$ 9,935</u>

EMPLOYEES RETIREMENT COMMISSION

Established under General City Ordinance on January 1, 1958, the City of Warren Employees' Retirement System is the administrator of a single-employer public employees' retirement system that covers all remaining full time employees, except police and fire personnel hired prior to the close of the plan effective upon ratification of the final collective bargaining agreements in February 2000. As of December 31, 2008, there were 518 retirees and beneficiaries receiving benefits from the fund. In addition, 25 members have deferred their retirement benefits. All of the 207 active members in the system have vested pension rights.

In addition, the General Employees' Retirement System administers the VEBA Trust, which provides health, life, disability and dental insurance for retirees and their families. This Trust was closed to new hires effective in April of 2007. Regular retirement benefits are payable at any age with 30 years of service, attainment of age 50 with 25 years of service or age 60 with 8 years of service. The obligation to contribute to and maintain the System for these employees was established by City ordinance and collective bargaining agreements.

The system is funded through investment earnings and contributions from the City. The City's funding policy provides for periodic employer contributions at actuarially determined rates that are designed to accumulate sufficient assets to pay benefits when due. The rate of contribution for the fiscal year beginning July 1, 2010 is 55.99 percent of payroll. For comparison to prior years the Unfunded Actuarial Present Value of Credited Projected Benefits for the year ended December 31, 2008 was \$50,356,000. The system is audited annually by an independent certified public accountant and is evaluated each year by an actuarial firm.

The City of Warren Employees' Retirement System is governed by a board of five trustees; the Mayor or an alternate, a Council Member, a citizen appointed by the Mayor, and two elected members of the retirement system. Elected trustees serve three-year terms. The trustees' actions are governed under ordinances and resolutions adopted by Council, the City Retirement Board's adopted rules of procedure, and State of Michigan Public Act 55. The System has contractual agreements with six money managers to invest it's approximately \$114 million in assets.

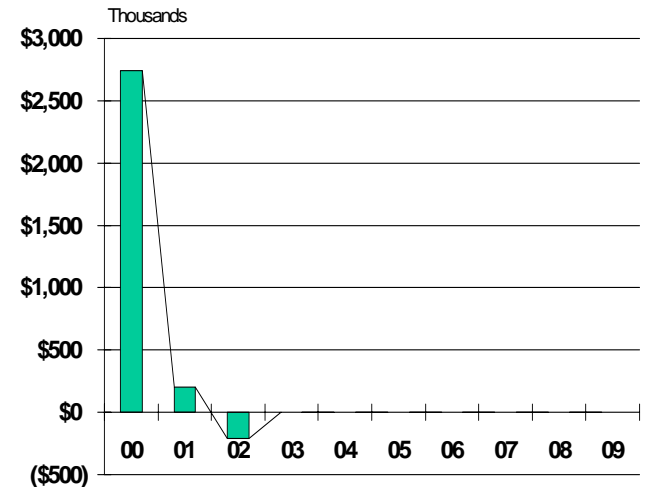
EMPLOYEE'S RETIREMENT COMMISSION

Fiscal 2011 Performance Objectives

1. To continue software development/enhancement to members database.
2. To continue software training for staff.
3. To continue education of retirees and active members regarding plan benefits.
4. To improve communication between the Board of Trustees, retirees and employees.
5. To encourage more enrollment in the direct deposit program.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Agendas prepared	16	16	16	16
Pension calculations prepared	42	35	35	40
Annual employee pension ledgers prepared	247	260	260	240
Pension payments distributed	6,477	6,500	6,500	6,500
1099 R's mailed	541	560	560	560

EXPENDITURE HISTORY CITY RETIREMENT COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CITY RETIREMENT</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 100,364	\$ 55,099	\$ 110,198	\$ 110,198	Clerical Services	\$ 114,933	\$ 114,933	\$ 114,933
172,815	87,748	175,945	175,945	Accounting Services	155,644	155,644	155,644
5,775	2,065	7,000	22,750	Part-time Employee	17,500	17,500	17,500
				Employee Benefits:			
442	158	536	1,763	Social Security	1,357	1,357	1,357
4	2	8	26	Employee Insurance	20	20	20
				Retiree Benefits:			
6,545,336	3,663,858	7,200,000	7,500,000	Retiree Insurance	7,800,000	7,800,000	7,800,000
593,128	297,962	605,000	685,000	Medicare Reimbursement	685,000	685,000	685,000
53	-	1,000	2,500	Office Supplies	2,500	2,500	2,500
				Other Services and Charges:			
-	-	-	12,000	Legal Services	12,000	12,000	12,000
-	-	-	600	Fees & Per Diem	600	600	600
3,638	1,608	4,000	6,000	Postage	6,000	6,000	6,000
-	-	-	493,188	Contractual Services	607,097	607,097	607,097
792	-	-	1,000	Service Contracts	1,000	1,000	1,000
-	-	-	3,000	Disability Physicals	3,000	3,000	3,000
-	-	-	200	Membership & Dues	200	200	200
-	-	-	37,483	Bank Custodial Fees	39,350	39,350	39,350
-	-	-	10,000	Travel and Conferences	10,000	10,000	10,000
-	-	-	15,000	Insurance and Bonds	15,000	15,000	15,000
-	-	-	2,000	Printing & Publishing	2,000	2,000	2,000
785	459	900	900	Telephone	1,000	1,000	1,000
				Capital Outlay:			
2,621	-	-	-	Equipment - Office	-	-	-
<u>\$ 7,425,753</u>	<u>\$ 4,108,959</u>	<u>\$ 8,104,587</u>	<u>\$ 9,079,553</u>	Total City Retirement	<u>\$ 9,474,201</u>	<u>\$ 9,474,201</u>	<u>\$ 9,474,201</u>
(286,355)	(125,378)	(255,534)	(847,951)	Charges Reimbursable via Public Act 55	(945,783)	(945,783)	(945,783)
<u>(7,139,398)</u>	<u>(3,983,581)</u>	<u>(7,849,053)</u>	<u>(8,231,602)</u>	Charges Reimbursable via VEBA Trust	<u>(8,528,418)</u>	<u>(8,528,418)</u>	<u>(8,528,418)</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Net City Retirement	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

POLICE AND FIRE RETIREMENT COMMISSION

The Warren Police and Fire Retirement Commission was established with the authority to administer, manage, and operate the retirement system following the provisions established by Public Act 345 of 1937, as amended. The responsibility of the Police and Fire Retirement Board is to make certain that the assets of the retirement fund are invested in a safe and prudent manner, yielding the highest possible return on the investment of the funds.

The Board is also responsible for calculation of retiree benefits. Board meetings are held on the third Thursday of every month at 11:00 a.m. in City Hall, Fourth Floor, Baseline Room. These are public meetings with the notices posted near the Treasurer's Department in City Hall by the end of the week prior to the meeting.

Total assets in the fund as of December 31, 2009, were \$253,835,222. The current City contribution rate for the 2011 fiscal year is 27.13% of payroll. The financial objective of the plan, which meets the State of Michigan requirements, is to establish and receive contributions, expressed as a percentage of active members' payroll, which will change annually after an annual actuarial valuation is completed and a report is issued. As of December 31, 2008 the retirement system is now 86.6% funded, which means that accrued liabilities exceeded actuarial accrued assets by 13.4%.

There are currently 479 retirees or beneficiaries receiving benefits from the fund and 359 active members of the system who pay one percent of gross wages into the system. Retirement benefits vest after 10 years of service.

The members of the Police and Fire Retirement Board include the City Treasurer, a Police Department representative, a Fire Department representative and two mayoral appointed positions. The Commission uses the services of and independent legal counsel (on a retainer basis) to handle the legal matters of the system. The system is audited annually by an independent certified public accounting firm.

In 2004, an ordinance was passed creating the Warren Police and Fire Health Benefits Plan. The board members are comprised of a police representative, fire representative, City Treasurer and two mayoral appointees. The primary objective is to receive contributions from the City and to fund for current employee's future health expenditures and pay current retirees health expenditures and Medicare reimbursements. Plan assets as of December 31, 2009, were \$18,491,489.

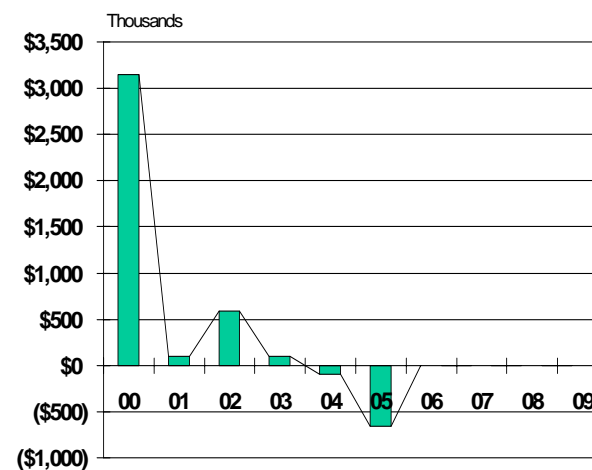
POLICE AND FIRE RETIREMENT COMMISSION

Fiscal 2011 Performance Objectives

1. To encourage more enrollments in the direct deposit program.
2. To continue software development for the accounting system.
3. To continue software development of member's database.
4. To continue software training for staff.
5. To continue education of active members regarding plan benefits.
6. To begin work on database of separating Police and Fire Fighters who have different tiers of benefits.
7. To begin database work for Medicare reimbursements under the Health Benefits Plan.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Estimated pension calculations prepared	20	25	25	25
Actual pension calculations prepared	20	25	25	25
Agendas prepared	20	16	17	17
Retiree pension ledgers mailed	473	505	505	520
Active P & F ledgers distributed	359	370	363	363
Pension checks distributed	744	1,100	744	744
Annuity withdrawals completed	20	25	25	25
Pension verifications	0	0	0	0
Safe-Harbor method calculations	20	25	25	25
Retiree incentive bonuses paid	4	3	3	5
1099R's and W4-P's mailed	473	515	515	530
"Buy-Back" computations	5	5	5	5
Direct deposit enrollments	20	30	30	25
Monitoring monthly direct deposits	5,328	5,592	5,592	5,892
Direct deposits initiated	5,328	5,592	5,592	5,892

EXPENDITURE HISTORY POLICE & FIRE RETIREMENT COMMISSION



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>POLICE AND FIRE RETIREMENT</u>								
Police & Fire Retirement Administrator	1	\$ 76,152	1	\$ 76,416	1	\$ 76,416	1	\$ 76,416
Administrative Specialist	1	47,610	1	47,874	1	47,874	1	47,874
Accountant I	-	-	1 (b)	59,765	-	-	-	-
Part-time Employee		22,750		-		22,750		22,750
Overtime	---	6,000	---	6,705	---	6,000	---	6,000
Total Personnel	<u>2</u>		<u>3</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 59 contracts that expired 6/30/09.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

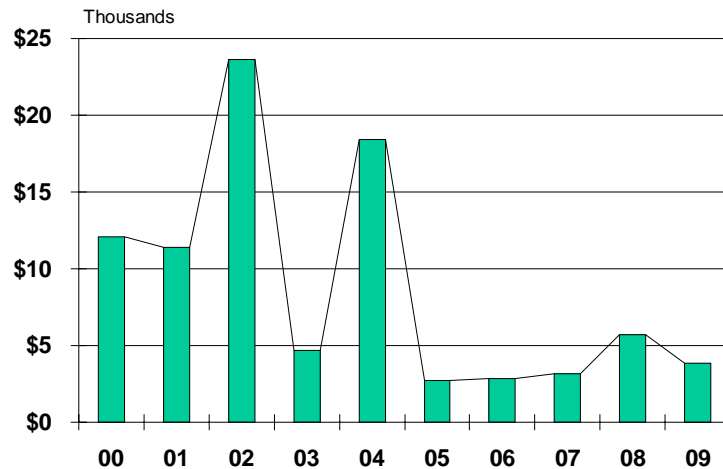
FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	GENERAL GOVERNMENT POLICE & FIRE RETIREMENT	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 126,269	\$ 62,833	\$ 124,250	\$ 124,796	Permanent Employees	\$ 184,805	\$ 124,796	\$ 124,796
2,187	875	6,000	22,750	Part-time Employee	-	22,750	22,750
4,378	1,523	6,000	6,000	Overtime	6,705	6,000	6,000
				Employee Benefits:			
10,584	5,278	10,940	12,420	Social Security	15,378	12,420	12,420
20,201	11,489	21,543	21,951	Employee Insurance	44,277	21,681	21,681
45,869	22,983	46,061	46,064	Retiree Health Insurance	73,421	50,877	50,877
5,304	3,400	6,257	6,278	Longevity	6,278	6,278	6,278
48,569	25,457	51,022	50,016	Retirement Fund	90,130	56,016	56,016
222	99	237	430	Cost of Living	645	430	430
307	154	307	310	Legal Services	465	310	310
				Retiree Benefits:			
6,609,342	3,535,748	7,200,000	8,000,000	Retiree Insurance	8,000,000	8,000,000	8,000,000
414,038	217,864	440,000	470,000	Medicare Reimbursement	470,000	470,000	470,000
-	-	2,000	5,418	Office Supplies	5,418	5,418	5,418
				Other Services and Charges:			
2,854	1,657	4,000	5,016	Postage	5,016	5,016	5,016
-	-	-	28,000	Audit Fees	28,000	28,000	28,000
792	-	-	1,900,000	Contractual Services	1,900,000	1,900,000	1,900,000
-	-	-	530	Service Contracts	530	530	530
-	-	-	2,000	Disability Physicals	2,000	2,000	2,000
-	-	-	18,400	Travel and Conferences	18,400	18,400	18,400
-	-	-	35,000	Insurance and Bonds	35,000	35,000	35,000
-	-	-	3,565	Printing & Publishing	3,565	3,565	3,565
949	705	1,000	1,000	Telephone	1,000	1,000	1,000
				Capital Outlay:			
2,622	-	-	-	Equipment - Office	-	-	-
\$ 7,294,487	\$ 3,890,065	\$ 7,919,617	\$ 10,759,944	Total Police & Fire Retirement	\$ 10,891,033	\$ 10,770,487	\$ 10,770,487
(271,107)	(136,453)	(279,617)	(2,289,944)	Charges Reimbursable via Public Act 55	(2,421,033)	(2,300,487)	(2,300,487)
(7,023,380)	(3,753,612)	(7,640,000)	(8,470,000)	Charges Reimbursable via VEBA Trust	(8,470,000)	(8,470,000)	(8,470,000)
\$ -	\$ -	\$ -	\$ -	Net Police & Fire Retirement	\$ -	\$ -	\$ -

VILLAGE HISTORICAL COMMISSION

On December 28, 1976, the City Council created the Village Historic District Commission, composed of seven members, appointed by the Mayor, for a three-year term.

The purpose of the Warren Village Historic District Commission is to enrich the present and future by preserving the past. It does this through efforts to beautify the neighborhood; to encourage historic preservation and property maintenance; educate citizens on Warren's unique cultural heritage; and apply rules and regulations to protect the district from alteration and development that might compromise its aesthetic integrity or diminish its unique historic value.

EXPENDITURE HISTORY VILLAGE HISTORICAL COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>VILLAGE HISTORICAL COMMISSION</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ -	\$ -	\$ -	\$ -	Office Supplies	\$ 250	\$ 250	\$ 250
				Other Services and Charges:			
855	1,271	6,371	6,371	Community Promotion & Public Relations	2,500	2,500	2,500
3,033	576	3,200	3,200	Public Utilities	3,300	3,300	3,300
-	-	-	-	Historical Site Plaque	1,400	1,400	1,400
-	-	-	-	Old Village Hall Improvements	250	250	250
<u>\$ 3,888</u>	<u>\$ 1,847</u>	<u>\$ 9,571</u>	<u>\$ 9,571</u>	Total Village Historical Commission	<u>\$ 7,700</u>	<u>\$ 7,700</u>	<u>\$ 7,700</u>

SENIOR HEALTH CARE SERVICES

The Warren City Commission for Senior Health Care Services was created by City Ordinance effective December 28, 1987.

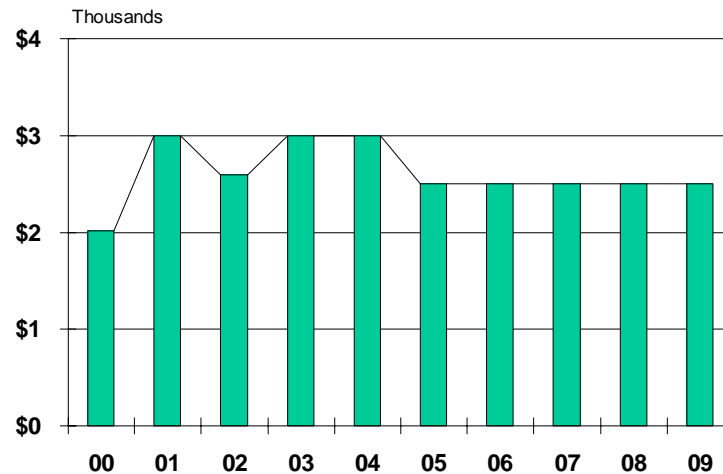
The purpose of the Commission is to identify health care needs of Warren seniors and to provide information of health care services available in the City.

The Commission consists of twelve (12) members, appointed by the Mayor and confirmed by Council, serving staggered terms of three years each.

Membership of the Commission will consist of five senior citizens, four health care professionals, a representative of Bi-County Hospital, a representative of St. John Macomb Hospital and a representative of the Mayor's Office.

The Commission's officers shall be Chairman, Vice-Chairman, Secretary and Treasurer.

EXPENDITURE HISTORY **SENIOR HEALTH CARE SERVICES**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

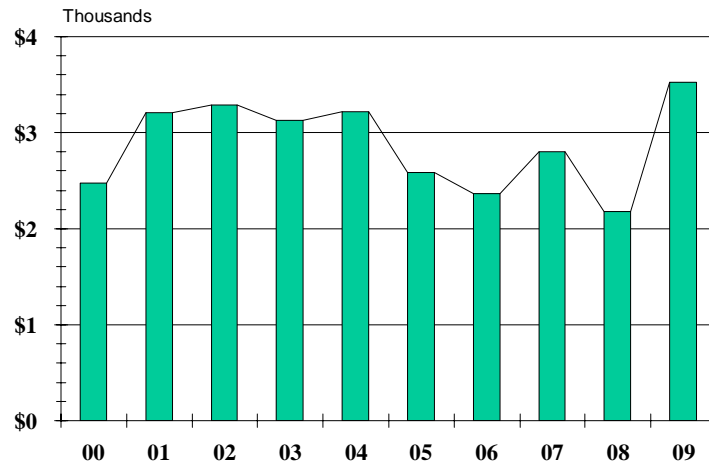
FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CITY COMMISSION ON</u> <u>SENIOR HEALTH CARE SERVICES</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 2,500	\$ 1,887	\$ 3,000	\$ 3,000	Other Services and Charges: Community Promotion & Public Relations	\$ 3,000	\$ 2,800	\$ 2,800
<u>\$ 2,500</u>	<u>\$ 1,887</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	Total City Commission on Senior Health Care Services	<u>\$ 3,000</u>	<u>\$ 2,800</u>	<u>\$ 2,800</u>

COUNCIL OF COMMISSIONS

The purpose and function of the Council of Commissions is to unite the City Commissions into a representative Council with the concept of sharing ideas, concerns, plans for improvement, and enrichment of the community. By promoting and encouraging public interest in its endeavors, the Council of Commissions intends to strengthen the purpose and function of the individual City Commissions.

The Council of Commissions shall consist of one member from each City Commission interested in participating. The representative shall be appointed annually to the Council of Commissions by each individual commission.

EXPENDITURE HISTORY **COUNCIL OF COMMISSIONS**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>COUNCIL OF COMMISSIONS</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 18	\$ 5	\$ 100	\$ 100	Office Supplies	\$ 100	\$ 100	\$ 100
<u>3,507</u>	<u>-</u>	<u>3,400</u>	<u>3,400</u>	Other Services and Charges: Appreciation Reception	<u>3,400</u>	<u>3,400</u>	<u>3,400</u>
<u><u>\$ 3,525</u></u>	<u><u>\$ 5</u></u>	<u><u>\$ 3,500</u></u>	<u><u>\$ 3,500</u></u>	Total Council of Commissions	<u><u>\$ 3,500</u></u>	<u><u>\$ 3,500</u></u>	<u><u>\$ 3,500</u></u>

ANIMAL WELFARE COMMISSION

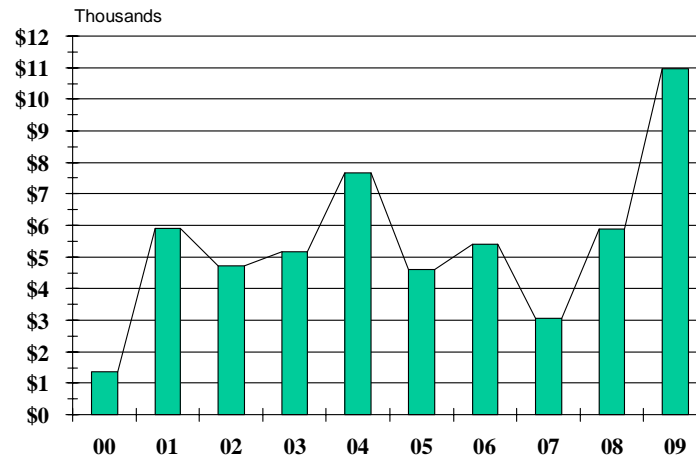
The Animal Welfare Commission, established on October 22, 1998 consists of seven members appointed by the Mayor, with three members appointed each year for three-year terms.

The purpose and function of the commission shall be to study the proper care, husbandry, welfare, maintenance, and education and awareness issues of all animals that reside in the City limits.

The Commission is also charged with development and implementation of a disaster relief plan and is sole caretaker of the City's Dog Park and future development of dog parks in the City.

The scope and extent of the commission's studies include, but not be limited to; husbandry, medical care, cruelty and anticruelty, licensing, promotion of spay and neuter programs, enforcement of ordinances and recommendation of additional ordinances to all animals within the City.

EXPENDITURE HISTORY ANIMAL WELFARE COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ANIMAL WELFARE COMMISSION</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 542	\$ 11	\$ 400	\$ 400	Office Supplies	\$ 400	\$ 400	\$ 400
				Other Services and Charges:			
809	193	1,600	1,600	Operating Expense	1,600	1,000	1,000
-	-	50	100	Postage	100	100	100
324	175	400	600	Telephone Expense	600	600	600
898	449	900	900	Vaccination Fair	900	900	900
200	140	800	800	Chipping Clinic	800	-	-
3,598	177	2,000	2,000	Education	2,000	2,000	2,000
<u>4,575</u>	<u>-</u>	<u>3,600</u>	<u>3,600</u>	Dog Park	<u>3,600</u>	<u>2,500</u>	<u>2,500</u>
<u>\$ 10,946</u>	<u>\$ 1,145</u>	<u>\$ 9,750</u>	<u>\$ 10,000</u>	Total Animal Welfare Commission	<u>\$ 10,000</u>	<u>\$ 7,500</u>	<u>\$ 7,500</u>

FIRE DEPARTMENT

The primary purpose of the Fire Department is to protect the lives and property of the citizens and business owners of the City of Warren. The operation of the department is based on its authority and responsibilities granted within home rule charter and divided into seven categories.

ADMINISTRATION: Executes and directs the research, planning and development of all department assignments, programs, rules, and procedures, etc. Responsible for the preparation and submission of an annual budget coupled with the daily processing of revenue and expenditures. Charged with monitoring the use of apparatus, equipment, supplies, reviews service contracts, payroll and maintenance of all assets of the department. Monitors and maintains all incident reports, correspondence, records, files, operating procedures, resource manuals, plans, orders and directives. Coordinates public relations, educational activities and mail distribution.

FIRE FIGHTING: Besides the fire fighter's primary role of protecting lives and property, they are also required to perform tasks not identified in their normal fire fighting role. This could occur during the threat of or at the time of a natural or man made disaster, chemical, biological, radiological or nuclear incident, breach of national security or domestic terrorist event or hazardous material or technical response incident.

EMERGENCY MEDICAL SERVICES: Administers advanced life support and procedures. Provides transport of patients that are ill or injured requiring treatment at an appropriate medical facility utilizing cross-trained fire fighter/paramedics that are licensed by the State of Michigan as paramedics and certified fire fighters.

TRAINING: Responsible for and coordinates the training of all departmental employees, administers fire and rescue training for all uniformed employees. Responsible for life safety, post incident analysis, cable television and civilian dispatch training programs which are also coordinated through this division.

FIRE PREVENTION: Provides fire prevention and inspection surveys in public, commercial and industrial buildings. Review of site plans focused in the areas of fire protection systems and egress pathways for new or renovated buildings. Inspectors also investigate the origin and cause of fires within the City. Public fire safety education is also a duty of this division.

HAZARDOUS MATERIALS: This division is responsible for responding and mitigating hazardous materials incidents within the City. All fire fighters within the department receive training in hazardous materials response while hazardous response team members receive specialized advanced training to the technician level. The chief of the hazardous materials division is also responsible for ensuring that the extensive inventory of highly specialized equipment and supplies necessary to mitigate the affects of a hazardous materials incident are available and in proper working condition.

TECHNICAL RESCUE RESPONSE: The department is currently building the capability to respond to emergencies in the areas of rescue from confined spaces, rescue from building collapse, rescue from heights, rescue from water incidents and rescue from machine entrapments.

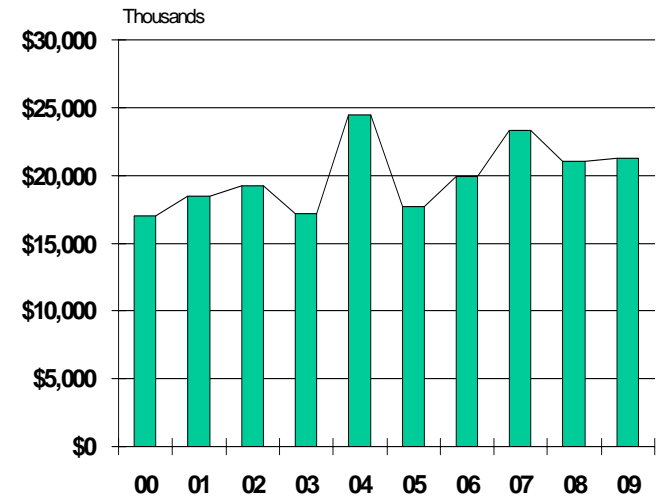
FIRE DEPARTMENT

Fiscal 2011 Performance Objectives

1. To work with a billing and cost recovery agency in order for the department to implement EMS billing and other related emergency billing and cost recovery for emergency incident response.
2. To implement second phase of EMS transport plan and expanding revenue collections that support EMS expansion.
3. To develop and implement replacement schedules for all apparatus, utility trucks and staff vehicles.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Incident reports reviewed	12,679	14,771	13,000	13,000
Fire Station/Apparatus/Equipment Inspections	18	18	18	18
Total incident responses	12,894	14,771	13,000	13,000
Total equipment responses	17,531	18,906	18,000	18,000
Mutual aid rendered and received	2	11	5	5
Injuries on-duty	7	39	10	10
Lost work hours/on-duty injury	5,087	128	4,800	4,800
Hours of hydrant maintenance	581	907	600	600
Hours of fire training	56,403	48,976	50,000	50,000
Hours of medical training	2,291	1,931	12,200	12,200
Fire Department vehicle accidents	6	5	7	7

EXPENDITURE HISTORY FIRE DEPARTMENT



GENERAL FUND PERSONNEL

<u>FIRE DEPARTMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Fire Commissioner	1	\$ 111,301	1	\$ 111,565	1	\$ 111,565	1	\$ 111,565
Administrative Chief of Operations	1	104,093	1	104,473	1	104,473	1	104,473
Hazardous Materials Operations Chief	1	94,641	1	94,975	1	94,975	1	94,975
Battalion Chief	3	94,641	3	94,975	3	94,975	3	94,975
Fire Marshal	1	94,641	1	94,975	1	94,975	1	94,975
Deputy Fire Marshal	1	86,049	1	86,341	1	86,341	1	86,341
Chief of E.M.S.	1	94,641	1	94,975	1	94,975	1	94,975
Chief of Training	1	90,345	1	90,658	1	90,658	1	90,658
Captain	6	86,049	1 (c)	86,341	1 (c)	86,341	1 (c)	86,341
Lieutenant A.E.M.T.	9	86,049	5 (c)	86,341	5 (c)	86,341	5 (c)	86,341
Lieutenant	11	78,238	15 (c)	78,492	15 (c)	78,492	15 (c)	78,492
Fire Inspector	1	78,238	1	78,492	1	78,492	1	78,492
Sergeant A.E.M.T.	2	78,238	5 (c)	78,492	5 (c)	78,492	5 (c)	78,492
Sergeant	3	71,227	7 (c)	71,356	7 (c)	71,356	7 (c)	71,356
Chief of Apparatus	1	86,199	1	86,491	1	86,491	1	86,491
Fire Fighter A.E.M.T.	28	71,227	23 (c)	71,356	23 (c)	71,356	23 (c)	71,356
Fire Fighter Engine & Ladder	27	67,909	27	68,112	27	68,112	27	68,112
Fire Fighter	21	64,681	29 (b,c)	64,869	29 (b,c)	64,869	29 (b,c)	64,869
Overtime - Fire Fighters		976,012		200,000		200,000		500,000
Overtime - Mechanics		10,821		10,000		10,000		10,000
<u>Civilians & Clerical:</u>								
Senior Administrative Secretary - Fire Prevention	1	55,435	1	55,699	1	55,699	1	55,699
Senior Clerk	1	53,425	- (c)	-	- (c)	-	- (c)	-
Office Assistant	-	-	1 (c)	34,543	1 (c)	34,543	1 (c)	34,543
Temporary/Co-op		10,000		25,000		25,000		25,000
Overtime - Clerical	—	3,000	—	3,000	—	3,000	—	3,000
Total Personnel	<u>121</u>		<u>126</u>		<u>126</u>		<u>126</u>	

(a) Wage rates are based on Local 412 Unit 35, Local 1250 and Local 1383 contracts that expired 6/30/09.

(b) New position.

(c) Reclassification of Captain to Sergeant and Fire Fighter, Lieutenant A.E.M.T to Lieutenant, Fire Fighter A.E.M.T. to Sergeant A.E.M.T. and Fire Fighter and Senior Clerk to Office Assistant.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	PUBLIC SAFETY FIRE DEPARTMENT	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 103,098	\$ 56,507	\$ 111,736	\$ 112,020	Appointed Official	\$ 112,020	\$ 112,020	\$ 112,020
9,093,210	5,288,769	9,439,580	9,497,279	Fire Fighter Wages	8,477,786	8,477,786	8,477,786
81,116	52,309	95,082	92,657	Mechanic Wages	86,844	86,844	86,844
136,370	40,257	81,979	109,834	Civilians & Clerical	86,362	86,362	86,362
21,374	11,603	24,000	10,000	Temporary/Co-op	25,000	25,000	25,000
916,954	817,297	1,200,000	976,012	Overtime - Fire Fighters	200,000	200,000	500,000
1,832	3,803	8,000	10,821	Overtime - Mechanics	10,000	10,000	10,000
149	-	3,000	3,000	Overtime - Clerical	3,000	3,000	3,000
231,694	146,412	280,000	296,997	Shift Premium	260,000	260,000	260,000
-	-	-	-	A.E.M.T. Premium	6,000	6,000	6,000
				Employee Benefits:			
24,108	25,150	25,150	22,150	Educational Allowance	21,750	21,750	21,750
6,471	10,496	10,496	11,900	Cleaning Allowance	5,600	5,600	5,600
118,879	75,021	144,195	131,033	Social Security	126,192	126,192	129,261
511,500	357,073	566,888	587,745	Holiday Pay	524,914	524,914	524,914
2,241,262	1,302,702	2,602,863	2,605,781	Employee Insurance	2,667,293	2,667,293	2,672,045
3,133,106	1,925,672	3,336,047	3,279,631	Retiree Health Insurance	2,488,324	2,488,324	2,568,184
248,715	153,857	285,097	295,968	Longevity	233,920	233,920	233,920
2,846,034	1,693,073	2,932,918	2,910,598	Retirement Fund	2,725,549	2,725,549	2,806,939
11,259	5,619	11,838	20,351	Cost of Living	21,186	21,186	21,186
88,707	119,770	141,770	144,800	Food Allowance	115,000	115,000	115,000
2,400	-	-	-	Auto Allowance	-	-	-
18,931	8,947	18,240	18,755	Legal Services	19,530	19,530	19,530
41,801	54,288	103,900	103,900	Uniforms	68,450	68,450	68,450
				Supplies:			
57,927	28,041	65,000	73,000	Operating Supplies	95,550	83,550	83,550
26,454	32,008	70,000	70,000	EMS Medical Supplies	70,000	70,000	70,000
73,586	32,550	75,000	83,000	Gasoline & Diesel Oil	95,000	83,000	83,000
				Other Services and Charges:			
19,228	22,527	23,000	23,000	Laundry	23,000	23,000	23,000
40,374	36,694	118,262	118,262	Contractual Services	240,000	240,000	240,000
108,061	32,627	100,000	100,000	Building Maintenance	100,000	100,000	100,000
29,684	25,117	50,000	50,000	Instruction	50,000	45,000	45,000
5,856	11,514	25,000	30,000	Medical Services	30,000	25,000	25,000
48,089	30,939	55,000	55,000	Telephone and Radio	60,000	60,000	60,000

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	PUBLIC SAFETY <u>FIRE DEPARTMENT (CONTINUED)</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Other Services and Charges:			
\$ 232,563	\$ 145,591	\$ 300,000	\$ 235,000	Vehicle Maintenance Expense	\$ 325,000	\$ 325,000	\$ 325,000
-	1,999	2,550	2,550	Community Promotion	-	-	-
137,114	40,318	140,000	140,000	Public Utilities	140,000	140,000	140,000
30,000	12,500	30,000	30,000	Hydrant Installation & Repairs	30,000	30,000	30,000
60,000	25,000	60,000	60,000	Public Fire Protection (Water)	60,000	60,000	60,000
4,271	1,260	5,000	5,000	Memberships & Dues	5,000	5,000	5,000
3,033	1,292	3,000	3,000	Fire Prevention Week	6,000	3,000	3,000
7,500	-	7,500	7,500	S.M.I.R.T. Fund	7,500	7,500	7,500
				Capital Outlay:			
14,647	-	-	-	Capital Improvements	9,000	9,000	9,000
137,221	694	100,644	100,644	Equipment and Vehicles	472,890	205,450	205,450
-	155,769	168,741	168,741	EMS Equipment	264,409	-	-
-	-	8,898	8,898	Metro Medical Response Grant	-	-	-
1,474	-	-	-	Metro Medical Response Grant - 2005	-	-	-
144,500	-	-	-	Metro Medical Response Grant - 2006	-	-	-
219,190	-	38,955	38,955	Metro Medical Response Grant - 2007	-	-	-
-	-	227,183	227,183	Assistance to Fire Fighters Grant	-	-	-
\$ 21,279,742	\$ 12,785,065	\$ 23,096,512	\$ 22,870,965	Total Fire Department	\$ 20,368,069	\$ 19,799,220	\$ 20,268,291

POLICE DEPARTMENT

The primary purpose of the Police Department is to protect life and property. To accomplish this goal, police officers enforce the criminal laws of the State of Michigan and our City Ordinances. Organizationally, the Police Department's operations are divided into three bureaus:

The Patrol Services Bureau:

This Bureau is responsible for the first response to the majority of calls for service. It is comprised of two primary Divisions with a variety of Units as subdivisions. The Uniform Patrol Division's primary function is to respond to calls for service, prevention of crime, detection of offenders, and bringing those offenders before the court. The Division is supplanted by the following Units: The Community Facilitator Unit is trained in the establishment of neighborhood watches; community awareness and working closely with citizens in their assigned areas. The Radar Unit is comprised of four officers whose function is to promote safe driving practices through enforcement of traffic laws using radar as their primary tool. The Patrol Support Services Division is comprised of a number of units whose primary function is to act as support for the Uniform Patrol Division. The Motor Traffic Unit is comprised of uniform officers assigned to motorcycles, who through visual observation and handheld radar identify and educate traffic offenders. The Traffic Engineer, Fatal Officer and Statistician Unit are charged with the task of investigating fatal accidents, providing statistics of accidents, and engineering changes of roads and traffic control devices. The Detention Unit is responsible for the booking of prisoners and their well being while in custody. Additionally, they are responsible for arraignments of prisoners via video link up with the court.

The Administrative Services Bureau:

This Bureau functions as the administrative arm of the department and serves as a centralized site for several department-wide activities. This bureau consists of the Records and Identification Division, which handles record management and fingerprint classification; the Communications Center, which receives incoming Emergency 911 telephone calls and dispatches both Police and Fire to the scene, as needed; the Training Division, which updates and trains officers in specialized, as well as required police practices and activities. The Computer Services Unit manages the computer needs of the department. The Fiscal Management Unit manages the Police Department budget activities. Also in this bureau is the Internal Affairs Division, which consists of an investigative Lieutenant. Its main function is to investigate serious complaints against department personnel. Both the Fiscal Management Unit and Internal Affairs Division report directly to the Commissioner of Police. Coordinating building maintenance to the police facility is also a function of the bureau.

The Investigative Services Bureau:

This Bureau is responsible for the investigation of all crimes and prosecution of offenders throughout the court process. There are three major divisions in this Bureau. The Criminal Investigations Division is responsible for the investigation of all crimes perpetrated by persons over the age of 16. The Family Investigations Division handles crimes committed by juveniles, child abuse, and sex crime cases. The Special Investigations Division is responsible for the investigation of violations of the controlled substance act as well as enforcement of vice and liquor laws. Included within the Special Investigations Division is the Special Operations Unit, which is used as a directed patrol unit for criminal surveillances. Also in this bureau are the Evidence/Property Unit, which is responsible for the storage and disposition of evidence, and the Subpoena Services Unit, which is charged with the service of all criminal subpoenas originating from assigned criminal complaints.

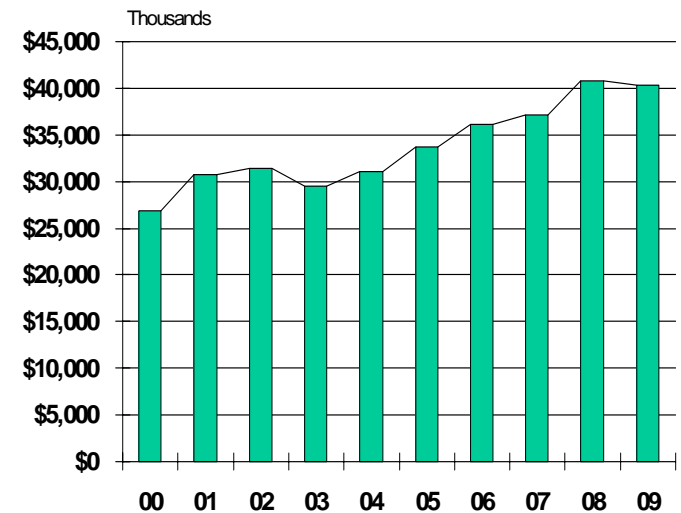
POLICE DEPARTMENT

Fiscal 2011 Performance Objectives

1. To promote and provide classroom and firearms training in the most current law enforcement techniques available to the Department.
2. To reach more citizens through our Community Policing philosophy and establish an improved working rapport between citizens and police.
3. To continue to use our Special Operations Unit as a directed patrol unit for criminal surveillance.
4. To have the Special Response Team (S.R.T.) retain its capability to successfully respond to emergency situations that arise outside of the ability of patrol officers to safely control. To prevent or reduce any injury to officers or citizens. These objectives will be accomplished through the use of advanced law enforcement equipment, extensive training in long range firearms and hostage negotiations techniques.
5. To educate the public in regard to the inner workings of the Police Department through the Citizens Police Academy, Young Detectives Club and the Law Enforcement Against Drugs (L.E.A.D.) Program.
6. To continue our Police Bike Give Away Program for needy children in the City of Warren.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Calls for Police service	78,255	90,000	89,000	90,000
Part I Crimes	4,397	4,850	4,800	4,850
Burglary incidents	881	810	800	810
Auto theft incidents	958	1,190	1,170	1,190
Part II Crimes	11,600	11,700	11,500	11,700
Narcotic and drug incidents	2,478	2,875	2,500	2,875
Liquor license investigations	1,068	285	300	285
Traffic citations	25,146	36,000	35,000	36,000
OUIL charges	490	510	495	510
Traffic accidents	3,389	4,100	3,800	4,100
Juveniles charged	169	580	550	580
Total arrests	6,496	9,830	9,080	9,830
Abandoned autos processed	5,200	1,900	1,850	1,900
Environmental investigations	286	295	290	111
Guns registered	2,373	1,800	1,700	1,800
Neighborhood watch programs	45	12	12	12
Child Finder Programs	250	200	275	39
Prisoner intake	7,449	7,600	7,800	6,617
Crime prevention/security survey	75	82	80	0
Monthly training/PERT	24	24	24	24
High risk incidents	6	10	10	10
Private industry safety survey	30	35	40	35
D.A.R.E. graduates	1,800	0	1,850	0
Total citations	31,782	40,000	38,000	40,000

EXPENDITURE HISTORY POLICE DEPARTMENT



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>POLICE DEPARTMENT</u>								
Police Commissioner	1	\$ 115,431	1	\$ 115,695	1	\$ 115,695	1	\$ 115,695
Deputy Police Commissioner	1	109,187	1	109,567	1	109,567	1	109,567
Captain	3	99,272	3	99,606	3	99,606	3	99,606
Lieutenant	11	90,259	11	90,551	11	90,551	11	90,551
Sergeant	20	82,065	19 (d)	82,319	19 (d)	82,319	19 (d)	82,319
Corporal	39	74,616	39	74,835	39	74,835	39	74,835
Police Officer	<u>156</u>	<u>67,844</u>	<u>121</u> (d)	<u>68,032</u>	<u>144</u> (d)	<u>68,032</u>	<u>144</u> (d)	<u>68,032</u>
Sub-Total Police Personnel	<u>231</u>		<u>195</u>		<u>218</u>		<u>218</u>	
Crime M.I.S. Specialist	1	83,456	1	83,720	1	83,720	1	83,720
Assistant Crime M.I.S. Specialist	1	57,806	1	58,070	1	58,070	1	58,070
Forensic Technologist	1	66,318	1	66,582	1	66,582	1	66,582
Identification Technician	1	54,851	- (d)	-	- (d)	-	- (d)	-
Identification Specialist	1	51,697	1	51,961	1	51,961	1	51,961
Senior Administrative Secretary/Police	1	55,435	1	55,699	1	55,699	1	55,699
Administrative Secretary	3	53,425	2 (c)	53,689	2 (c)	53,689	2 (c)	53,689
Stenographic Technician	2	51,697	2	51,961	2	51,961	2	51,961
Dispatch Supervisor	3	58,581	3	58,816	3	58,816	3	58,816
Dispatcher	20	50,956	20	51,144	20	51,144	20	51,144
Senior Clerk	1	53,425	1	53,689	1	53,689	1	53,689
Administrative Clerical Technician	3	51,100	3	51,364	3	51,364	3	51,364
Office Assistant	<u>1</u>	<u>34,279</u>	<u>2</u> (c)	<u>34,543</u>	<u>2</u> (c)	<u>34,543</u>	<u>2</u> (c)	<u>34,543</u>
Sub-Total Civilian Personnel	<u>39</u>		<u>38</u>		<u>38</u>		<u>38</u>	
Temporary/Co-op		40,000		40,000		40,000		40,000
Permanent Part-time - Crossing Guards		120,000		127,462		120,000		120,000
Overtime - Police		1,300,000		1,619,007		1,619,007		1,319,007
Overtime - Civilians		45,130		45,087		45,087		45,087
Total Personnel	<u>270</u>		<u>233</u>		<u>256</u>		<u>256</u>	

(a) Wage rates are based on Local 1917, Local 1250, Local 412 Unit 35, W.P.O.A. and W.P.C.O.A. contracts that expired 6/30/09.

(c) Reclassification of Administrative Secretary to Office Assistant.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	PUBLIC SAFETY POLICE DEPARTMENT	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 115,792	\$ 58,603	\$ 115,881	\$ 116,167	Appointed Official	\$ 116,167	\$ 116,167	\$ 116,167
16,316,714	7,956,726	15,656,456	16,267,078	Police Officers	14,148,296	15,558,443	15,558,443
1,934,247	989,936	1,983,754	2,061,765	Civilians & Clerical	1,985,710	1,985,710	1,985,710
124,065	50,456	120,000	120,000	Crossing Guards	127,462	120,000	120,000
44,743	22,030	44,000	40,000	Temporary/Co-op	40,000	40,000	40,000
1,771,033	850,292	1,700,000	1,300,000	Overtime - Policemen	1,619,007	1,619,007	1,319,007
59,079	18,669	45,130	45,130	Overtime - Civilians	45,087	45,087	45,087
328,945	81,550	340,000	355,000	Shift Premium	381,972	381,972	381,972
				Employee Benefits:			
216,154	3,709	212,059	215,750	Gun Allowance	181,750	203,600	203,600
55,917	54,533	54,533	54,200	Education Allowance	55,800	55,800	55,800
133,724	113,446	134,446	138,000	Cleaning Allowance	116,400	130,200	130,200
414,015	203,651	410,000	427,029	Social Security	402,578	423,917	420,315
907,320	318,912	896,100	935,867	Holiday Pay	822,074	897,700	897,700
4,157,426	2,511,195	4,830,086	4,986,072	Employee Insurance	4,440,359	4,727,457	4,723,074
5,611,115	2,647,533	5,380,340	5,444,374	Retiree Health Insurance	5,205,103	5,220,213	5,140,353
426,759	222,487	442,858	453,842	Longevity	435,384	435,384	435,384
5,749,353	2,636,321	5,357,132	5,467,376	Retirement Fund	5,526,920	5,936,987	5,855,597
24,025	11,149	24,850	45,906	Cost of Living	39,679	43,520	43,520
2,534	1,306	2,611	2,635	Legal Services	2,480	2,480	2,480
118,765	69,875	108,540	108,540	Uniforms	93,560	102,760	102,760
				Supplies:			
51,169	25,741	60,000	60,000	Office Supplies	60,000	60,000	60,000
49,226	25,168	61,500	61,500	Operating Expense	61,500	61,500	61,500
30,116	-	-	-	Ammunition	-	-	-
-	-	-	-	Gasoline & Diesel Oil	280,000	270,000	270,000
				Other Services and Charges:			
27,656	9,044	35,000	40,000	Prisoners' Food	40,000	40,000	40,000
46,885	23,922	65,000	70,000	Building Maintenance	70,000	65,000	65,000
251,623	227,144	380,000	380,000	Contractual Services	400,000	380,000	380,000
6,189	2,740	7,500	7,000	Postage	7,000	7,000	7,000
43,515	9,546	48,000	51,000	Instruction	51,000	51,000	51,000
4,379	2,198	8,000	10,000	911 Dispatch Training Expense	10,000	10,000	10,000
142,078	72,406	150,000	150,000	Telephone and Radio	150,000	150,000	150,000
332,949	139,958	340,000	376,200	Vehicle Maintenance	100,000	90,000	90,000

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	PUBLIC SAFETY POLICE DEPARTMENT (CONTINUED)	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Other Services and Charges:			
\$ 5,632	\$ 902	\$ 6,000	\$ 6,000	Youth Athletic League	\$ -	\$ -	\$ -
5,751	1,806	6,000	6,000	Crime Prevention	3,000	3,000	3,000
17,839	6,025	20,000	20,000	DARE Operating Expense	-	-	-
2,032	-	-	-	Community Promotion	5,000	3,000	3,000
-	892	2,000	2,000	Explorers	-	-	-
182,479	78,613	195,000	200,000	Public Utilities	200,000	195,000	195,000
10,000	4,000	4,000	4,000	Special Investigations	10,000	10,000	10,000
				Capital Outlay:			
331,721	20,481	86,481	86,481	Fleet Turnover	115,000	115,000	115,000
5,366	5,065	55,041	55,041	Equipment	23,995	23,995	23,995
54,551	4,340	15,201	15,201	Office Equipment	6,195	6,195	6,195
98,556	-	-	-	Interoperable Communications Grant Expense	-	-	-
31,964	-	-	-	U.S. Department of Justice Grant-2006	-	-	-
-	91,695	91,695	91,695	U.S. Department of Justice Grant-2007	-	-	-
30,155	-	-	-	U.S. Department of Justice Grant-2008	-	-	-
-	414,783	414,783	414,783	U.S. Department of Justice Grant-2009	-	-	-
-	75,841	97,911	97,911	U.S. Department of Justice Assistance Grant	-	-	-
-	-	-	-	Capital Improvements	5,000	5,000	5,000
<u>\$ 40,273,556</u>	<u>\$ 20,064,689</u>	<u>\$ 40,007,888</u>	<u>\$ 40,789,543</u>	Total Police Department	<u>\$ 37,383,478</u>	<u>\$ 39,592,094</u>	<u>\$ 39,122,859</u>

ANIMAL CONTROL

The Animal Control Unit is responsible for the enforcement of local animal control ordinances, picking up stray, lost or unlicensed animals and to investigate animal complaints. The Unit consists of two (2) civilian employees.

It is a well-established fact that one of the most important services the City of Warren provides is animal control. The Animal Control Division services injured animals, dead animals in the roadway, animal bites where the stray involved is at the scene, and vicious animals. Birds, squirrels, bats, skunks, etc. would be handled as time allows. The Animal Control Officer also responds to numerous involved ordinance complaints regarding animals, such as animal poisoning or harboring pitbulls, etc.

On the average, the Animal Control Officer handles approximately 12 calls a day and delivers between 45 and 53 animals to the Macomb County Animal Shelter per week.

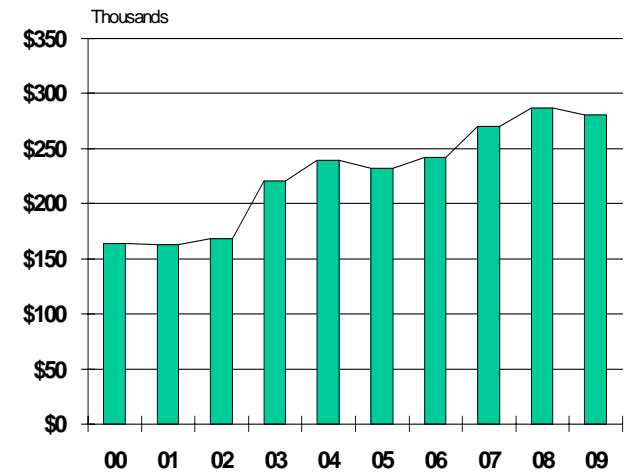
ANIMAL CONTROL

Fiscal 2011 Performance Objectives

1. To provide better investigative service to the community with regard to stray, lost, unlicensed or dead animals.
2. To provide better enforcement of ordinances that pertain to animals.
3. To help encourage citizens to transport sick or injured animals to the Macomb County Animal Shelter themselves, whenever possible.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Animal Control calls for service	2,916	3,100	3,010	3,100
Number of Miles Driven per year	24,931	30,000	28,000	30,000
Stray animals picked up	1,386	1,400	1,400	1,400
Wild animals secured	472	480	450	480
Dead animals handled	346	400	380	400
Animals given up by owner	798	850	830	850

EXPENDITURE HISTORY ANIMAL CONTROL



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - ANIMAL CONTROL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Animal Control Officer	2	\$ 53,335	2	\$ 53,599	2	\$ 53,599	2	\$ 53,599
Temporary Employee		9,000		12,000		9,000		9,000
Overtime	—	3,501	—	3,501	—	3,501	—	3,501
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 contract that expired 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>ANIMAL CONTROL</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 109,375	\$ 54,156	\$ 107,093	\$ 107,634	Permanent Employees	\$ 107,634	\$ 107,634	\$ 107,634
3,690	3,495	9,000	9,000	Temporary Employee	12,000	9,000	9,000
4,235	3,446	4,000	3,501	Overtime	3,501	3,501	3,501
				Employee Benefits:			
9,170	4,795	9,400	9,595	Social Security	9,910	9,678	9,678
27,705	16,615	33,291	33,331	Employee Insurance	32,932	32,914	32,914
39,205	20,045	38,368	38,452	Retiree Health Insurance	42,865	42,865	42,865
3,193	2,133	3,200	3,216	Longevity	4,288	4,288	4,288
31,929	17,364	33,237	34,853	Retirement Fund	39,523	39,523	39,523
228	102	241	430	Cost of Living	430	430	430
307	154	307	310	Legal Services	310	310	310
760	-	760	760	Uniforms	760	760	760
1,052	300	1,500	1,500	Operating Supplies	1,500	1,500	1,500
				Other Services and Charges:			
44,039	16,667	55,000	60,000	Animal Collection	60,000	60,000	55,000
6,395	1,910	5,500	7,000	Vehicle Maintenance	7,000	7,000	7,000
				Capital Outlay:			
-	-	-	-	Equipment - Office	3,200	-	-
-	19,856	19,856	19,856	Equipment - Vehicle	-	-	-
<u>\$ 281,283</u>	<u>\$ 161,038</u>	<u>\$ 320,753</u>	<u>\$ 329,438</u>	Total Animal Control	<u>\$ 325,853</u>	<u>\$ 319,403</u>	<u>\$ 314,403</u>

CIVIL DEFENSE
EMERGENCY SERVICES DIVISION

The Emergency Services Division is responsible for maintaining a disaster response and recovery program in the event of an enemy attack or disaster whether nuclear, man-made, or natural. It serves as the liaison with the Federal Government and the State Emergency Service Division in the event a disaster occurs within the City of Warren. To accomplish these goals the Emergency Services Division:

- * Coordinates the training of personnel of the City departments as well as volunteer agencies.
- * Maintains a warning system (Sirens) for the City of Warren.
- * Conducts simulated disaster exercises to test our plans and procedures.
- * Submits project applications to both the federal and state governments that would benefit our City.
- * Submits annual and quarterly administrative reports to qualify for funding from the Federal Emergency Management Agency.

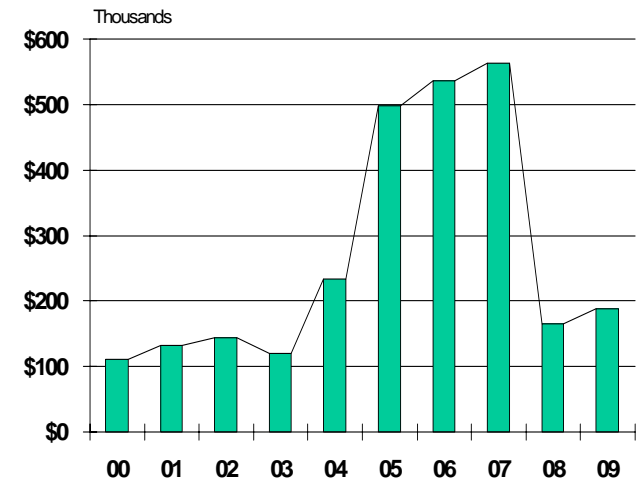
CIVIL DEFENSE

Fiscal 2011 Performance Objectives

1. To maintain a current disaster response and recovery program in the event of a nuclear, technological, or natural disaster.
2. To coordinate training for emergency planning, disaster response and recovery.
3. To coordinate and manage the Citizens Emergency Response Team (C.E.R.T.) during community emergencies.
4. To maintain warning system (sirens) for the City of Warren.
5. To update our current resource directory of City and private resources.
6. To conduct simulated disaster exercises. Maintain liaison with federal and state emergency agencies.
7. To conduct tornado shelter advisory surveys for schools, industry, and government agencies.
8. To coordinate response and reporting of hazardous and toxic material accidents. Maintain supervisory authority for storage of radiological instruments and other emergency services supplies and equipment.
9. To coordinate and procure grants that apply to the Emergency Management Principles of Mitigation Response, Preparedness and Recovery.
10. To coordinate City proactive approach with regard to training, equipment and exercising for domestic preparedness and homeland security.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Responses to disaster or emergency incidents	10	10	9	10
Emergency Operations Plans Reviewed	6	6	6	6
Michigan State Police Emergency Management Division meetings attended	4	4	4	4
Macomb County Emergency Management Meetings attended	4	4	4	30
MSP Emergency Management Training Classes attended	8	8	8	5
Functional/full-scale exercise	0	1	1	1
Orientation/table top preparation exercises	4	4	4	4
Planning & preparation for disaster exercises	4	4	4	5
Public information requests received	7	12	12	12
Hazard analysis & risk assessment	8	9	7	10
Chemical inventory reports processed	5	8	3	8

EXPENDITURE HISTORY CIVIL DEFENSE



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - CIVIL DEFENSE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Lieutenant	1	\$ 90,259	1	\$ 90,551	1	\$ 90,551	1	\$ 90,551
Overtime	—	2,786	—	3,483	—	3,483	—	2,000
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on W.P.C.O.A. contract that expired 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>CIVIL DEFENSE</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 94,713	\$ 45,824	\$ 90,611	\$ 90,920	Police Officer	\$ 90,920	\$ 90,920	\$ 90,920
521	2,690	4,000	2,786	Overtime	3,483	3,483	2,000
5	29	100	100	Shift Premium	100	100	100
				Employee Benefits:			
1,050	-	850	850	Gun Allowance	850	850	850
600	600	600	600	Education Allowance	600	600	600
600	-	600	600	Cleaning Allowance	600	600	600
4,858	1,736	4,860	4,876	Holiday Pay	4,876	4,876	4,876
9,152	5,892	11,942	11,944	Employee Insurance	11,256	11,256	11,234
28,896	13,982	28,699	28,475	Retiree Health Insurance	27,790	27,790	27,395
3,400	-	3,400	3,400	Longevity	3,400	3,400	3,400
26,256	12,354	25,356	25,157	Retirement Fund	28,323	28,323	27,921
83	38	89	167	Cost of Living	167	167	167
600	-	600	600	Uniforms	600	600	600
				Supplies:			
-	-	300	300	Operating Expense	300	300	300
				Other Services and Charges:			
16,215	628	18,000	20,500	Contractual Services	20,100	20,100	11,648
874	397	925	1,000	Public Utilities	1,000	1,000	1,000
<u>\$ 187,823</u>	<u>\$ 84,170</u>	<u>\$ 190,932</u>	<u>\$ 192,275</u>	Total Civil Defense	<u>\$ 194,365</u>	<u>\$ 194,365</u>	<u>\$ 183,611</u>

DEPARTMENT OF PUBLIC SERVICE

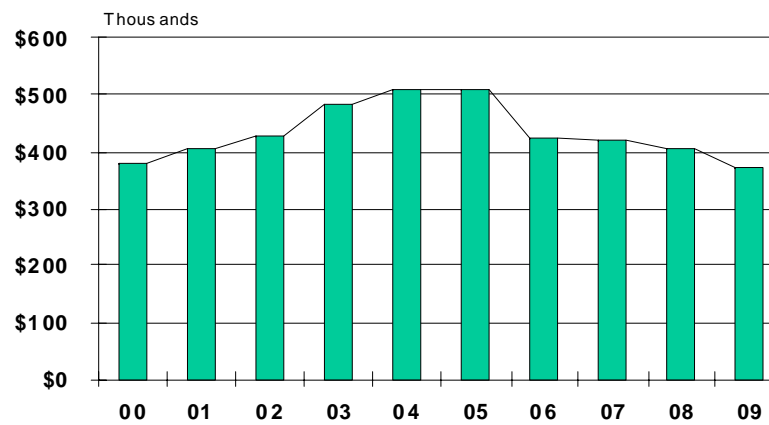
The Department of Public Services is responsible for overseeing and coordinating the activities of the following divisions:

1. Building - Permits, Licensing, Inspections
2. Maintenance - Care and cleaning of City-owned buildings, lawn maintenance, and snow removal of same
3. Property Maintenance - Investigate property maintenance complaints, weed removal
4. Public Works - Year-round road maintenance, City signage, storm sewers, vehicle maintenance for all City vehicles
5. Sanitation - Garbage pickup, yard waste pickup, curbside recycling, and operation of drop-off center
6. Engineering - Construction and maintenance of roads, sidewalks and inspections of all projects
7. Water - Construction, maintenance of water and sewer lines and appurtenances
8. Waste Water Treatment Plant - Treatment of all wastes delivered to plant and establishment of storm water management plan meeting government controls

In addition to the sample-listed services, there are internal jobs for each division such as payroll, safety and accident reporting, personnel matters, etc.

Other duties include processing contracts, special assessments, payment of all street lighting and traffic signals, nuisance abatements, and handling many residents' petitions and/or problems.

EXPENDITURE HISTORY **PUBLIC SERVICES DIRECTOR**



GENERAL FUND PERSONNEL

<u>PUBLIC SERVICES DIRECTOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Public Services	1	\$ 108,162	1	\$ 108,426	1	\$ 108,426	1	\$ 108,426
Administrative Supervisor/Citistat Coordinator	1	66,933	1	67,197	1	67,197	1	67,197
Senior Administrative Secretary - Public Service	1	55,435	1	55,699	1	55,699	1	55,699
Temporary/Co-op	—	28,000	—	30,000	—	28,000	—	28,000
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expired 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	PUBLIC SERVICES PUBLIC SERVICES DIRECTOR	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 113,487	\$ 54,913	\$ 108,584	\$ 108,868	Appointed Official	\$ 108,868	\$ 108,868	\$ 108,868
121,134	62,125	122,852	123,397	Permanent Employees	123,397	123,397	123,397
25,858	13,384	28,000	28,000	Temporary/Co-op	30,000	28,000	28,000
				Employee Benefits:			
19,467	9,591	19,646	20,249	Social Security	20,404	20,249	20,249
37,366	19,339	37,110	37,509	Employee Insurance	35,771	35,769	35,769
20,832	10,335	20,639	21,323	Retiree Health Insurance	23,366	23,366	23,366
1,109	-	2,217	2,232	Longevity	2,232	2,232	2,232
23,774	11,719	23,401	23,514	Retirement Fund	23,514	23,514	23,514
322	149	354	645	Cost of Living	645	645	645
448	230	461	465	Legal Services	465	465	465
5,113	4,566	7,500	7,500	Office Supplies	8,500	7,500	7,500
				Other Services and Charges:			
2,340	1,167	2,300	2,000	Postage	2,000	2,000	2,000
926	-	-	-	Auto Expense	-	-	-
<u>\$ 372,176</u>	<u>\$ 187,518</u>	<u>\$ 373,064</u>	<u>\$ 375,702</u>	Total Public Services Director	<u>\$ 379,162</u>	<u>\$ 376,005</u>	<u>\$ 376,005</u>

ENGINEERING DIVISION

The Engineering Division is responsible for delivering a cost-effective infrastructure system. The division assesses the condition of the existing roadways, sidewalk, storm sewer, and sanitary sewer and watermain systems; establishes a priority for system upgrades; pursues avenues for construction funding, designs and specifies the proposed construction work; and oversees the contract work that provides an improved infrastructure system. In addition, the Engineering Division services all of the other City divisions, departments and commissions as they seek to restore, maintain and upgrade the City facilities and properties under their jurisdiction.

The Engineering Division maintains and upgrades all records of City utilities, streets and addresses, as well as all project specific contract records and "as-Built" construction information. All such records are available to prospective developers, builders, architects, engineers, commercial and industrial facility operators and residents. All private development site plans, including subdivisions, condominium projects and commercial and industrial facilities are reviewed by the Engineering Division for impact to the surrounding area, and compatibility to the local infrastructure system. The Engineering Division inspects all utility work within City right-of-ways and easements and on large private developments.

To meet the demands of the City, its businesses and residents, the Engineering Division is organized into four functional areas, including:

Field Engineering: to provide electronic survey data of existing conditions; layout proposed contract work; inspect City contracted infrastructure system improvements and privately contracted work within City right-of-way and easements; inspect the condition of all City streets and sidewalks and investigate citizen complaints.

Drafting/Mapping: to utilize field-generated survey data to draft proposed infrastructure system improvements; upgrade, update and distribute City infrastructure maps, record all municipal underground utility locations; and provide construction standards and City-owned utility information to the public.

Civil Engineering: to assess existing conditions; prioritize infrastructure system improvements; determine feasibility of design options; implement the optimal design option; manage the contract letting process, provide contract oversight and administration, perform reviews of all proposed private site work within the City and issue permits for that work.

Office Management: to maintain parcel, private development and City contract records; manage personnel, monitor and post necessary cost accounting information; effectively communicate proposed programs and projects to other City departments and the public and interact daily with citizens regarding infrastructure and roadway complaints and concerns.

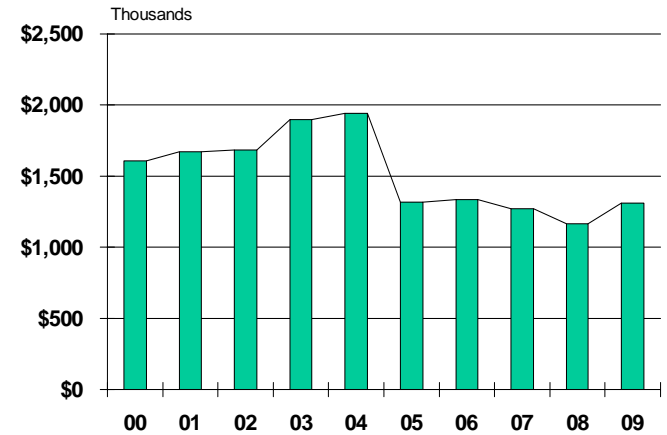
ENGINEERING DIVISION

Fiscal 2011 Performance Objectives

1. To begin integration of City-owned utility information into the GIS system started and maintained by the Planning Department.
2. To continue to maintain and provide the most up-to-date public utility information to residents, business owners, developers and other City departments.
3. To continue implementation of the City's goal of repairing all defective sidewalks within the next two years.
4. To provide high quality inspection of all public and private utility installations and repairs within the City.
5. To continue to oversee remediation of known and unknown illicit connections to the City storm sewers and ultimately the public waters of the State.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Requests for service processed	768	525	572	600
Planning reviews	55	55	68	65
Site plan reviews	113	160	102	95
Sign permit structural reviews	24	20	30	28
Private & public project inspections	71	70	60	55
Sidewalk locations inspected & repaired	3,185	3,000	1,500	1,700
Street and water main break area repairs	652	650	575	650
Illicit connection review and remediation locations	18	15	5	7

EXPENDITURE HISTORY ENGINEERING



GENERAL FUND PERSONNEL

<u>ENGINEERING DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
CAD System Administrator	1	\$ 69,075	1	\$ 69,339	1	\$ 69,339	1	\$ 69,339
Administrative Clerical Technician	1	51,100	- (c)	-	- (c)	-	- (c)	-
Office Assistant	1	34,279	2 (c)	34,543	2 (c)	34,543	2 (c)	34,543
Overtime - Clerical		3,500		1,885		1,885		1,885
<u>Engineering Field:</u>								
Senior Engineering Field Supervisor	1	36.30/hr.	1	36.44/hr.	1	36.44/hr.	1	36.44/hr.
Engineering Technician	1	31.47/hr.	1	31.61/hr.	1	31.61/hr.	1	31.61/hr.
Construction Specialist	2	29.73/hr.	2	29.87/hr.	2	29.87/hr.	2	29.87/hr.
Temporary Employees - Inspections		50,000		10,595		10,595		10,595
Overtime - Engineers & Inspectors	—	128,850	—	120,421	—	120,421	—	120,421
Total Personnel	<u>7</u>		<u>7</u>		<u>7</u>		<u>7</u>	

(a) Wage rates are based on Local 1250 and Local 1917 contracts that expired 6/30/09.

(c) Reclassification of Administrative Clerical Technician to Office Assistant.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>ENGINEERING AND INSPECTIONS</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 332,298	\$ 162,979	\$ 332,667	\$ 336,470	Engineers & Inspectors	\$ 336,471	\$ 336,471	\$ 336,471
89,955	24,425	38,638	86,257	Permanent Employees - Clerical	65,120	65,120	65,120
4,729	6,974	17,000	-	Temporary/Co-op	-	-	-
35,679	20,088	45,000	50,000	Temporary Employees- Inspection	10,595	10,595	10,595
116,716	76,943	128,850	128,850	Overtime - Engineers & Inspectors	120,421	120,421	120,421
5,856	44	3,500	3,500	Overtime - Clerical	1,885	1,885	1,885
				Employee Benefits:			
46,975	23,265	44,795	48,499	Social Security	42,862	42,862	42,862
84,907	35,897	69,529	111,381	Employee Insurance	96,004	96,004	96,004
190,760	85,313	161,752	192,887	Retiree Health Insurance	189,677	189,677	189,677
24,672	9,274	16,074	19,146	Longevity	17,000	17,000	17,000
209,597	92,610	175,779	223,611	Retirement Fund	216,502	216,502	216,502
1,001	424	859	1,561	Cost of Living	1,561	1,561	1,561
1,011	448	909	1,085	Legal Services	1,085	1,085	1,085
760	156	760	760	Uniforms	760	760	760
9,570	6,244	15,000	15,000	Operating Supplies	12,300	12,300	12,300
				Other Services and Charges:			
44,738	41,518	130,000	130,000	Contractual Services	56,500	56,500	56,500
3,601	151	8,000	8,000	Contractual Services - Software Services	24,100	12,000	12,000
1,075	589	1,700	1,900	Postage	1,300	1,300	1,300
15,363	6,061	15,000	18,000	Auto Expense	15,000	15,000	15,000
8,955	7,410	10,000	10,000	Memberships and Dues	11,700	10,000	10,000
78,132	40,217	80,434	80,434	Transfer to Water System/Engineering services	81,519	81,519	81,519
				Capital Outlay:			
-	-	-	-	Equipment - Vehicles	27,000	-	-
3,648	-	-	-	Equipment - Office	38,000	-	-
<u>\$ 1,309,998</u>	<u>\$ 641,030</u>	<u>\$ 1,296,246</u>	<u>\$ 1,467,341</u>	Total Engineering and Inspections	<u>\$ 1,367,362</u>	<u>\$ 1,288,562</u>	<u>\$ 1,288,562</u>

BUILDING INSPECTIONS DIVISION

The Division of Building Inspections maintains a well-balanced monitoring of building and development in the City of Warren. Aggressive inspections of new residential construction assure present and future homeowners throughout the City their dwellings are constructed in a sound manner. Inspectors monitor construction sites for compliance to Construction Codes and Ordinances prescribed by State and local laws and regulations on a daily basis. The Building Inspections Division safeguards the community against improperly constructed structures by numerous preliminary and final inspections.

Building Division personnel are trained and registered professionals monitored by the local municipality and the State of Michigan Bureau of Construction Codes. The Building Director monitors training and advanced education of all registered inspectors employed by the City. Advanced educational levels are currently required by the State. The City of Warren will be ready with comprehensive regulations and competent personnel to handle modern technology.

Calendar year 2009 was a continuation of moderate building activity. A total of 10,026 permits were issued in 2009. Building permits for alterations and remodeling indicate substantial reinvestment within the City of Warren. This continued moderate level of activity reflects the vitality of our residential and business communities.

The Division continues to review existing buildings to identify possible areas of building maintenance affecting a building's aesthetic value, life safety systems and fire safety. Maintenance of life safety systems and fire resistive construction is required to ensure a building's ability to perform during emergency conditions, while maintenance of a building's exterior and interior plays a significant role in the image presented by the building.

The program requiring Certificates of Occupancy for new business or for significant changes in the use of existing buildings has proven to be very effective in getting code violations corrected and properties properly upgraded. This program also prohibits uses within a zoning district that are not permitted by ordinance.

Likewise, the program allowing vacant and derelict buildings to be posted for City Certification has increased in activity and has proven to be very effective insuring that many of the City's homes have been upgraded and brought up to current codes. This program helps to combat blight and maintain property values in the City. Over 1,100 residences have been inspected in the past 12 months.

The Division's overall goal is to prevent catastrophic loss, strengthen the emphasis on property maintenance, neighborhood stabilization, protection of lives and property, and reinvestment in the City. These goals are strongly supported through proper and effective code enforcement by knowledgeable and competent public safety officials.

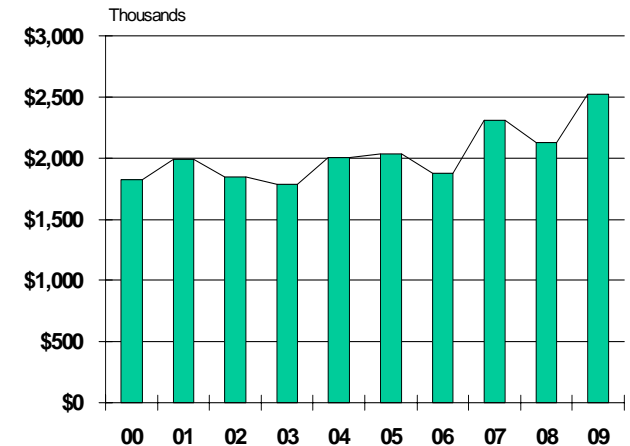
BUILDING INSPECTIONS DIVISION

Fiscal 2011 Performance Objectives

1. To process condemned properties through the nuisance abatement program.
2. To promptly respond to citizen complaints regarding neighborhood concerns.
3. To closely monitor new construction and demolition projects.
4. To put heavy emphasis on property maintenance through City Certification inspections.
5. To improve permit issuance, inspection and Court violation process.
6. To improve Zoning Board of Appeals process.
7. To train personnel and improve job performance.
8. To update construction ordinance requirements and fee schedules.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Nuisance Abatements	106	125	135	135
Certificates of Occupancy	283	325	315	325
Building Permits	2,162	2,875	2,725	2,625
Plumbing Permits	1,103	1,025	1,100	1,100
Electrical Permits	2,862	2,275	2,900	2,900
Mechanical Permits	1,447	1,475	1,450	1,450
Miscellaneous Permits	701	325	725	775
City Certification Inspections	1,170	1,490	1,270	1,250
Building Inspections	12,511	10,800	12,000	12,000
Plumbing Inspections	7,262	4,400	7,000	6,800
Electrical Inspections	12,636	6,900	12,000	12,000
Mechanical Inspections	7,774	5,400	7,400	7,350
Zoning Inspections	8,679	11,500	9,200	9,100
Property Maintenance Inspections	8,855	2,900	8,000	8,000
Zoning Board of Appeals - Applications	181	130	160	150
Plan reviews	2,160	2,875	2,600	2,600
Demolition of buildings (permits)	93	95	110	110
Demolition of buildings (inspections)	290	-	300	300
Court violations	457	-	475	450

EXPENDITURE HISTORY BUILDING INSPECTIONS



GENERAL FUND PERSONNEL

<u>BUILDING INSPECTION DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Building Director	1	\$ 100,831	- (c)	\$ -	- (c)	\$ -	- (c)	\$ -
Director of Building & Property Maintenance	-	-	1 (c)	90,864	1 (c)	90,864	1 (c)	90,864
Assistant Director	1	80,322	1	80,586	1	80,586	1	80,586
Building Plan Examiner	1	77,010	1	77,274	1	77,274	1	77,274
<u>Chief Inspectors:</u>								
Building	1	73,594	1	73,858	1	73,858	1	73,858
Electrical	1	73,594	1	73,858	1	73,858	1	73,858
Plumbing	1	73,594	1	73,858	1	73,858	1	73,858
Zoning	1	73,594	1	73,858	1	73,858	1	73,858
Mechanical	1	73,594	1	73,858	1	73,858	1	73,858
<u>Inspectors:</u>								
Building	2	62,956	2	63,220	1 (d)	63,220	1 (d)	63,220
Zoning	2	62,956	1 (d)	63,220	1 (d)	63,220	1 (d)	63,220
Property Maintenance	2	59,064	2	59,328	2	59,328	2	59,328
<u>Clerical:</u>								
Senior Administrative Secretary	1	55,435	1	55,699	1	55,699	1	55,699
Administrative Clerical Technician	1	51,100	1	51,364	1	51,364	1	51,364
Administrative Clerk	1	47,611	1	47,875	1	47,875	1	47,875
Office Assistant	1	34,279	1	34,543	1	34,543	1	34,543
Temporary Employees - Inspections		350,000		355,680		350,000		350,000
Temporary/Co-op		15,000		9,500		9,500		9,500
Overtime - Inspectors		11,000		12,000		11,000		11,000
Overtime - Clerical	—	3,000	—	3,954	—	3,000	—	3,000
Total Personnel	<u>18</u>		<u>17</u>		<u>16</u>		<u>16</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/09.

(c) Reclassification of Building Director to Director of Building & Property Maintenance.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	PUBLIC SERVICES BUILDING INSPECTIONS	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 107,675	\$ 54,646	\$ 136,803	\$ 182,421	Supervisory	\$ 169,098	\$ 169,098	\$ 169,098
755,928	358,706	685,287	821,436	Inspectors	747,985	684,507	684,507
189,977	93,817	184,894	187,407	Permanent Employees - Clerical	188,830	188,830	188,830
-	139,438	350,000	350,000	Temporary Employees- Inspection	355,680	350,000	350,000
48,383	10,908	22,000	15,000	Temporary/Co-op	9,500	9,500	9,500
13,724	2,417	11,000	11,000	Overtime - Inspectors	12,000	11,000	11,000
299	-	3,000	3,000	Overtime - Clerical	3,954	3,000	3,000
				Employee Benefits:			
88,230	52,255	109,638	125,092	Social Security	118,313	112,523	112,523
165,570	97,543	180,766	263,578	Employee Insurance	210,083	200,049	200,049
361,654	151,936	303,920	408,006	Retiree Health Insurance	363,212	337,665	337,665
41,112	17,064	33,026	39,899	Longevity	35,918	32,518	32,518
365,017	139,943	279,931	424,423	Retirement Fund	352,700	314,041	314,041
1,437	748	1,845	3,870	Cost of Living	3,655	3,440	3,440
2,202	1,178	2,406	2,790	Legal Services	2,635	2,480	2,480
6,743	4,280	7,000	6,000	Fees and Per Diem	6,700	6,700	6,700
17,898	10,261	22,000	23,000	Office Supplies	25,300	23,000	23,000
				Other Services and Charges:			
8,917	4,489	10,000	10,000	Postage	11,000	11,000	11,000
				Nuisance Abatements:			
8,730	4,935	10,000	10,000	Title Search	10,000	10,000	10,000
-	2,850	58,000	58,000	Demolition Expense	-	-	-
11,150	13,435	14,000	14,000	Software Services	14,000	14,000	14,000
319,355	-	-	-	Contractual Services - Inspectors	-	-	-
9,725	5,740	11,000	11,000	Auto Expense	12,100	12,100	12,100
<u>\$ 2,523,726</u>	<u>\$ 1,166,589</u>	<u>\$ 2,436,516</u>	<u>\$ 2,969,922</u>	Total Building Inspections	<u>\$ 2,652,663</u>	<u>\$ 2,495,451</u>	<u>\$ 2,495,451</u>

D.P.W. FLEET MAINTENANCE

The D.P.W. Fleet Maintenance Division is responsible for the maintenance of all motorized equipment for all divisions in the City with the exception of Fire apparatus. In June 2008, D.P.W. absorbed the Sanitation and Water Divisions mechanics to consolidate all City repairs inside the D.P.W. Garage.

The garage is responsible for over 500 licensed vehicles, such as staff cars, marked and unmarked police units and motorcycles, a variety of trucks and special equipment, such as motor graders, excavators, bulldozers, street sweepers, front end loaders and sewer vacator jets.

Fleet Maintenance checks and winterizes the entire fleet of vehicles/equipment each year prior to November 15th and provides road call service to repair vehicles in the field to minimize down time.

The garage also maintains some 60 small pieces of equipment such as riding and push mowers, weed whips, portable generators and gas-powered pumps, etc. In addition to motorized equipment, the operation maintains over 80 non-motorized units, including snowplows, salt spreaders, flail and rotary deck mowers and utility trailers.

Another responsibility of Fleet Maintenance is to maintain an up-to-date inventory of frequently used parts as well as maintain an up-to-date inventory system that insures sufficient quantities of proper parts, tools, and materials are stocked.

The employees that make up this section have been able to provide on-time preventive maintenance and an improved fleet, while doing the majority of repairs and maintenance in house.

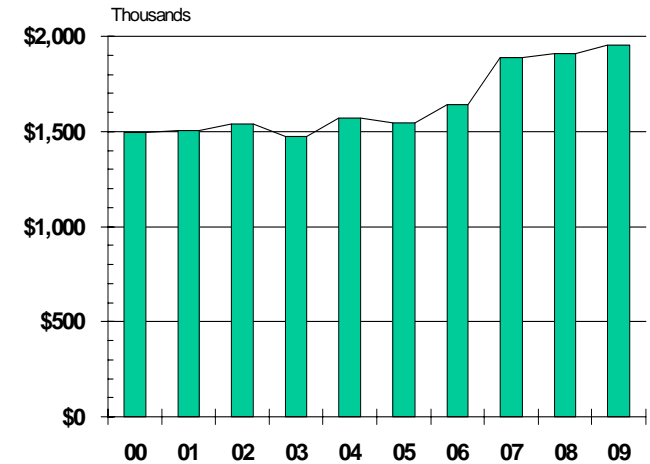
D.P.W. FLEET MAINTENANCE

Fiscal 2011 Performance Objectives

1. To provide and set-up technical training for ever increasing diagnosis changes for new vehicles.
2. To competitively bid out parts & labor needed to maintain high level of maintenance at the best price possible.
3. To continue with fleet consolidation program.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
3,000 Mile-Maintenance Cycles/Police Vehicles	426	550	550	550
6 Months maintenance Cycles/all other vehicles	167	250	250	250
Pre-season maintenance street sweepers	5	5	5	5
Winterize Police vehicles	120	150	150	150
Pre-season maintenance salt trucks	48	60	60	60
Vehicle Maintenance:				
Lube, oil, filter	167	200	200	200
Brakes	240	400	400	400
Tires-occurrences	471	700	700	700
Tune-ups	11	30	30	30
Transmissions	51	100	100	100
Road calls	79	100	100	100
AC/Recycling /Recovery service	23	50	50	50
Miscellaneous-minor repairs	5,222	4,000	4,000	4,000

EXPENDITURE HISTORY D.P.W. FLEET MAINTENANCE



GENERAL FUND PERSONNEL

<u>D.P.W. FLEET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Chief Diagnostic Mechanic Technician	1	\$30.79/hr.	1	\$30.93/hr.	1	\$30.93/hr.	1	\$30.93/hr.
Automotive Mechanic Technician	5	30.50/hr.	5	30.64/hr.	5	30.64/hr.	5	30.64/hr.
Auto Parts Clerk	1	25.61/hr.	1	25.75/hr.	1	25.75/hr.	1	25.75/hr.
Overtime - Mechanics		40,000		32,000		26,000		26,000
Overtime - Clerical	—	1,500	—	1,500	—	1,500	—	1,500
Total Personnel	<u>7</u>		<u>7</u>		<u>7</u>		<u>7</u>	

(a) Wage rates are based on Local 1250 contract that expired 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	PUBLIC SERVICES <u>D. P. W. FLEET MAINTENANCE</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 396,807	\$ 191,918	\$ 386,995	\$ 389,460	Mechanics Wages	\$ 389,598	\$ 389,598	\$ 389,598
44,453	26,225	53,483	53,769	Clerical Salaries	53,769	53,769	53,769
375	-	-	-	Temporary Clerical	-	-	-
32,589	863	26,000	40,000	Overtime - Mechanics	32,000	26,000	26,000
-	-	1,500	1,500	Overtime - Clerical	1,500	1,500	1,500
				Employee Benefits:			
37,617	17,741	37,184	39,076	Social Security	38,727	38,262	38,262
113,107	68,719	133,905	135,695	Employee Insurance	131,902	131,798	131,798
164,893	77,894	163,036	168,902	Retiree Health Insurance	184,894	182,674	182,674
17,553	13,144	17,813	17,848	Longevity	21,247	21,247	21,247
91,627	43,822	91,730	107,255	Retirement Fund	111,203	107,843	107,843
814	370	884	1,603	Cost of Living	1,603	1,603	1,603
1,075	538	1,075	1,085	Legal Services	1,085	1,085	1,085
1,288	1,498	1,600	1,330	Uniforms	1,330	1,330	1,330
				Supplies:			
107,810	41,378	100,000	100,000	Operating Supplies	90,000	90,000	90,000
125,372	42,890	125,000	140,000	Gasoline & Diesel Oil	125,000	125,000	125,000
				Other Services and Charges:			
8,531	3,935	12,000	8,000	Contractual Services	9,000	9,000	9,000
110,517	55,258	110,517	110,517	Garage Lease	110,517	110,517	110,517
9,530	4,182	10,000	12,000	Telephone & Radio	10,000	10,000	10,000
249,843	137,583	265,000	265,000	Vehicle Maintenance Expense	260,000	260,000	260,000
117,787	26,054	114,000	114,000	Public Utilities	114,000	114,000	114,000
16,869	7,350	15,000	15,000	Building & Grounds Maintenance	21,000	18,000	18,000
63,818	46,369	92,738	92,738	Reimbursement to Major Streets	53,851	53,851	53,851
139,598	75,082	215,000	222,738	Reimbursement to Local Streets	128,851	128,851	128,851
-	3,384	40,000	40,000	Foreclosure Expense	-	-	-
				Capital Outlay:			
20,521	-	-	-	Capital Improvements	-	-	-
81,682	5,837	5,837	-	Equipment & Machinery	-	-	-
2,030	-	-	-	Equipment - Office	-	-	-
\$ 1,956,106	\$ 892,034	\$ 2,020,297	\$ 2,077,516	Total D.P.W. Fleet Maintenance	\$ 1,891,077	\$ 1,875,928	\$ 1,875,928

BUILDING MAINTENANCE

The Building and Grounds Maintenance Division oversees the Maintenance Section and Janitorial Section. It consists of two shifts, the Maintenance Section works the day shift and the Janitorial Section works the afternoon shift.

The goal of the Building and Grounds Maintenance Division is to maintain and clean City buildings for the purpose of continuing the efficient operation of City government.

The Building and Grounds Maintenance Superintendent is available on a 24-hour, 7 day basis to handle all emergency situations.

The Maintenance Section is responsible for the overall operations of the City Hall building, Police Headquarters, 37th District Court Building and the parking structure. Maintenance is responsible for the preventative maintenance of over 50 heating, cooling and ventilating units that require quarterly filter changing, lubricating, belt changing and constant monitoring. This includes maintenance and repair of the boilers. Maintenance is responsible for minor electrical problems, changing light bulbs, minor plumbing problems, minor foundation and roof leaks, lawn irrigation systems, moving furniture, remodeling, painting and assisting with shipping and receiving. Maintenance is also responsible for snow removal, lawn cutting, minor tree trimming and lawn upkeep for the City Hall building, Police Headquarters, the 37th District Court building, the parking structure and the four branch libraries. They also maintain the north east corner lot of Chicago and Van Dyke called the "W".

Building and Grounds Maintenance Division oversees the entire City's outside contractors for heating and cooling, electrical work and roof repairs. This includes the Stilwell and Coach Manor Complex's, Water Garage, and the D.P.W. Buildings.

The Janitorial Section is responsible for cleaning the City Hall building, Police Headquarters, 37th District Court Building, Civic Center library, Busch library and the Burnette library. This section is responsible for cleaning all the offices, public areas and restrooms, including the cell blocks at Police Headquarters.

While City Hall, Police Headquarters, 37th District Court, parking structure and the libraries are the main concern of the Building and Grounds Maintenance Division, this division will also assist in both inside and outside maintenance at any other City owned buildings.

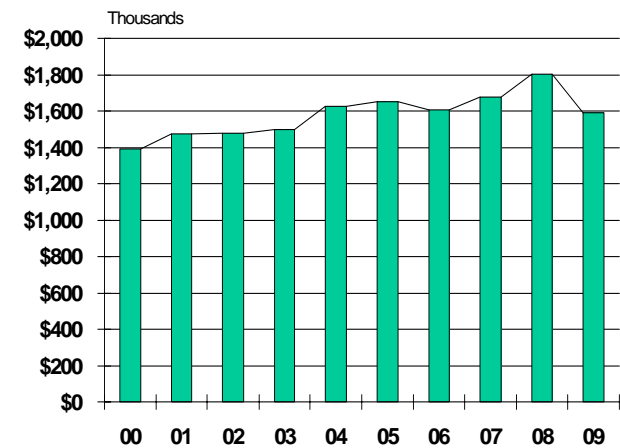
BUILDING MAINTENANCE

Fiscal 2011 Performance Objectives

1. To landscape Police Station to match City Hall Building.
2. To re-stripe the Parking structure parking spaces.
3. To update security in the 37th District Court.
4. To update fire alarm in the Police Station and 37th District Court.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Air handler filter change	12	12	12	12
Parking lot lights maintenance	4	4	4	4
Exhaust fans maintenance	4	4	4	4
Grass cutting	28	28	28	28
Emergency generator exercise	48	48	48	48
Sump pump maintenance	4	4	4	4
Emergency lighting maintenance	4	4	4	4
Fire extinguisher maintenance	12	12	12	12
U.P.S. battery checks	4	4	4	4
Gas tank checks	12	12	12	12
Snow removal	28	28	28	28
Boiler maintenance	4	4	4	4
Boiler pump maintenance	4	4	4	4

EXPENDITURE HISTORY BUILDING MAINTENANCE



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>BUILDING MAINTENANCE</u>								
Building and Grounds Superintendent	1	\$ 77,406	1	\$ 77,670	1	\$ 77,670	1	\$ 77,670
Foreman	1	32.20/hr.	1	32.34/hr.	1	32.34/hr.	1	32.34/hr.
Building Maintenance Specialist	4	26.12/hr.	4	26.26/hr.	4	26.26/hr.	4	26.26/hr.
Janitor	3	24.53/hr.	3	24.67/hr.	3	24.67/hr.	3	24.67/hr.
Seasonal Employees		215,000		152,000		152,000		152,000
Overtime	—	30,000	—	22,000	—	22,000	—	22,000
Total Personnel	<u>9</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	PUBLIC SERVICES BUILDING MAINTENANCE	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 70,265	\$ 39,298	\$ 77,710	\$ 77,987	Superintendent	\$ 77,987	\$ 77,987	\$ 77,987
447,094	215,925	442,098	449,139	Permanent Employees	452,515	452,515	452,515
227,904	107,296	215,000	215,000	Seasonal Employees	152,000	152,000	152,000
17,625	1,771	25,000	30,000	Overtime	22,000	22,000	22,000
				Employee Benefits:			
59,854	28,481	59,761	61,768	Social Security	56,632	56,632	56,632
133,603	84,194	158,255	165,931	Employee Insurance	162,424	162,424	162,424
163,406	76,677	162,996	169,559	Retiree Health Insurance	185,983	185,983	185,983
21,379	10,060	22,776	22,847	Longevity	24,194	24,194	24,194
202,392	98,000	208,324	217,024	Retirement Fund	241,440	241,440	241,440
1,036	475	1,129	2,047	Cost of Living	2,047	2,047	2,047
1,382	691	1,382	1,395	Legal Services	1,395	1,395	1,395
1,299	1,655	1,800	1,520	Uniforms	1,520	1,520	1,520
40,570	30,029	65,000	65,000	Operating Supplies	57,000	57,000	57,000
				Other Services and Charges:			
57,686	39,423	90,000	90,000	Repairs & Maintenance	64,000	64,000	64,000
133,108	215,376	310,550	310,550	Contractual Services	193,000	193,000	193,000
7,761	2,932	7,000	6,500	Vehicle Maintenance	6,500	6,500	6,500
				Capital Outlay:			
986	-	-	-	Equipment - Maintenance	-	-	-
3,623	-	-	-	Equipment - Office	-	-	-
<u>\$ 1,590,973</u>	<u>\$ 952,283</u>	<u>\$ 1,848,781</u>	<u>\$ 1,886,267</u>	Total Building Maintenance	<u>\$ 1,700,637</u>	<u>\$ 1,700,637</u>	<u>\$ 1,700,637</u>

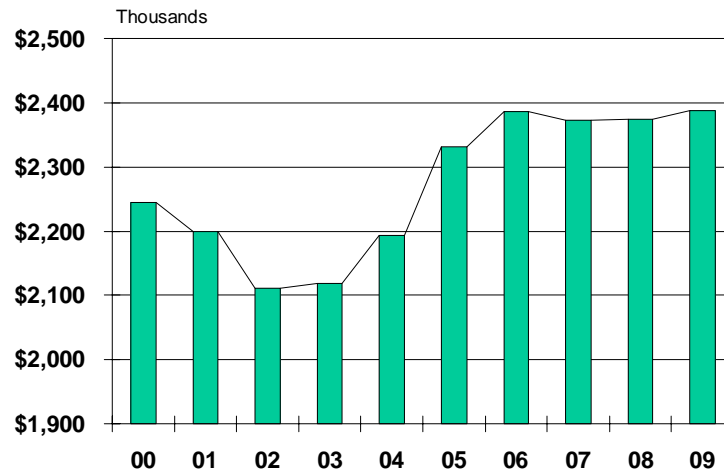
STREET LIGHTING

The City of Warren currently has in excess of 13,600 streetlights throughout our residential neighborhoods and main business thoroughfares, all conforming to the Illuminating Engineering Society of North America (I.E.S.) standards.

This lighting level provides excellent convenience and safety benefits for Warren residents and the public including:

- Aid to police protection.
- Reduction in night accidents and attendant economic losses.
- Facilitation of flow of traffic.
- Promotion of business and industry during night hours.

EXPENDITURE HISTORY STREET LIGHTING



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>HIGHWAY STREET LIGHTING</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ <u>2,387,939</u>	\$ <u>1,127,855</u>	\$ <u>2,780,000</u>	\$ <u>2,400,000</u>	Street Lighting	\$ <u>2,900,000</u>	\$ <u>2,875,000</u>	\$ <u>2,875,000</u>
<u>\$ 2,387,939</u>	<u>\$ 1,127,855</u>	<u>\$ 2,780,000</u>	<u>\$ 2,400,000</u>	Total Street Lighting	<u>\$ 2,900,000</u>	<u>\$ 2,875,000</u>	<u>\$ 2,875,000</u>

PLANNING

The Planning Department provides professional advice and guidance to the Planning Commission, Mayor, City Administration, City Council and the general public on all City general planning matters. The department prepares plans and studies, and provides information and guidance, toward the orderly growth and redevelopment of our City. City Planners apply sound planning practice and principals and use their professional foresight and skills to coordinate the location, extent and timing of public and private improvements. This professional planning helps prevent the numerous problems that result from unplanned growth and development and the failure to preserve and redevelop existing infrastructure. The basic tools of the City Planner are zoning regulations (Ordinance No. 30, as amended), the Comprehensive Plan, Subdivision Regulations and other related City codes and ordinances, State of Michigan enabling laws, as well as resources such as the United States Census and other similar statistical, marketing and economic development resources.

The Planning Department staff serves as technical advisors to the Planning Commission regarding all business and communication involving zoning, land and site development, and planning related matters. They provide professional recommendations to aid the Planning Commission in its decisions.

The public, including residents, developers, and business owners, regularly call upon the Planning Department for advice about zoning and land use, site planning, subdivision controls, housing assistance, and community development concerns. All requests for the rezoning of property, subdivision of land, site plan approval, splitting and/or combination of lots, and vacating of streets and alleys are first referred to the Planning Department. Available reference documents for public use include zoning ordinance, zoning maps, street index, City and many other maps and studies which are on file.

The Planning Department also works with other City departments, boards, and commissions, as well as with many community, private sector, state and federal agencies on City planning, housing, community/economic development projects and related issues. For example, the department provides staff support for the City of Warren Downtown Development Authority (DDA), the Tax Increment Financing Authority (TIFA), Community Development Block Grant (CDBG) Technical Committee and the Brownfield Redevelopment Authority. The department also provides technical expertise and staff assistance to the City's Economic Development Director, works with the 8 Mile Boulevard Association and is helping the City and the DDA in the planning and development of the new downtown area. The department has assisted in the preparation of the new Parks & Recreation Master Plan that will guide its programming and land acquisition for the next five years.

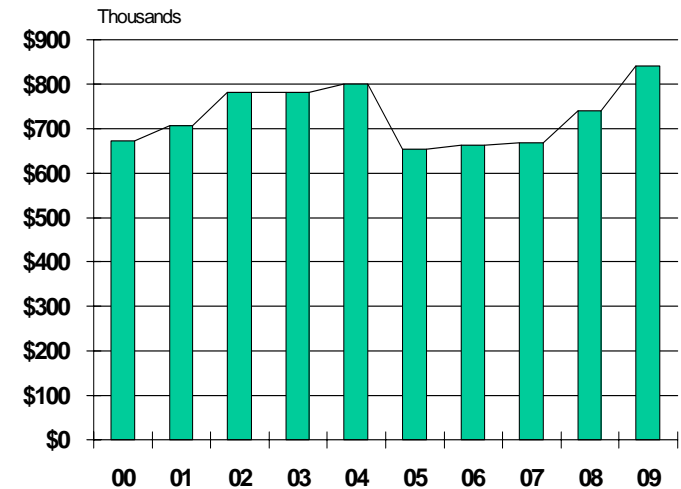
PLANNING

Fiscal 2011 Performance Objectives

1. To improve site plan review and recommendation process and update applications.
2. To complete zoning ordinance revision.
3. To improve the Brownfield Redevelopment Authority and related economic development efforts.
4. To assist the DDA and TIFA with planning and implementing their tax increment finance and development plans.
5. To assist in the coordination of the G.I.S./database/computer technology development.
6. To assist CDBG, HOME, HOPWA and NSP Program administration and spending efficiency.
7. To continue updating zoning maps and improving zoning atlas.
8. To update and revise the City's Comprehensive Development Plan.
9. To work on developing and implementing a plan for Warren's older areas.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Planning Commission public meetings	23	28	20	22
Site plans reviewed	40	80	70	80
Rezoning petitions reviewed	1	8	7	7
Lot splits reviewed	1	3	3	5
Bond release inspections	57	50	65	70
Bond releases processed	22	30	30	30
Amendments to zoning ordinance	1	5	6	7
Public Hearing notices mailed	2,193	5,600	5,000	6,000
Alley & Street vacations reviewed	4	6	8	8
Special use permits reviewed	1	3	3	3
Office customers served	1,217	1,750	1,750	1,750
City Council Meetings attended - Planning	16	20	20	20
DDA Meetings	10	15	15	15
General public inquires	7,000	-	9,750	11,700
Brownfield Redevelopment meetings	0	2	2	2
8 Mile Blvd. Association meetings	1	6	6	6
CDBG Technical Committee meetings	24	24	24	24
TIFA meetings	8	12	12	12
Rehabilitation inspections conducted	62	80	80	-
Owner occupied single family rehabs	16	30	30	-
Owner Rehab loans processed	41	35	35	-
Acreage parcel splits approved	8	15	10	10
Lot combinations approved	24	30	30	30

EXPENDITURE HISTORY PLANNING



GENERAL FUND PERSONNEL

<u>PLANNING COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Planning Director	-	\$ -	1 (c)	\$ 92,175	1 (c)	\$ 92,175	1 (c)	\$ 92,175
Assistant Director	2	83,363	- (c,f)	-	- (c,f)	-	- (c,f)	-
Senior Administrative Secretary	1	55,435	- (c)	-	- (c)	-	1	55,699
Administrative Clerical Technician	-	-	1 (c)	51,364	1 (c)	51,364	-	-
Assistant Planner	1	48,071	1	48,335	1	48,335	1	48,335
Co-op Employee - Planning Aide		15,000		15,000		15,000		15,000
Overtime	—	6,000	—	7,000	—	5,000	—	5,000
Total Personnel	<u>4</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/09.

(c) Reclassification of Senior Administrative Secretary to Administrative Clerical Technician and Assistant Director to Director.

(f) Assistant Director transferred to Community & Economic Development.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31		FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				PLANNING			
				Personnel Services:			
\$ 99,614	\$ 5,998	\$ 5,998	\$ 8,146	Appointed Official	\$ 92,551	\$ 92,551	\$ 92,551
261,381	136,463	270,565	272,394	Permanent Employees	100,105	100,105	104,458
12,045	3,337	12,000	15,000	Co-op Employee - Planning Aide	15,000	15,000	15,000
9,674	1,902	6,000	6,000	Overtime	7,000	5,000	5,000
7,175	2,275	6,965	6,000	Meeting Allowance	6,930	6,930	5,200
				Employee Benefits:			
30,720	11,655	23,765	24,302	Social Security	17,363	17,208	17,545
62,601	33,256	60,267	64,454	Employee Insurance	49,015	48,671	48,720
115,727	47,810	97,938	97,372	Retiree Health Insurance	77,343	76,603	78,213
12,011	-	11,161	11,169	Longevity	8,735	8,735	8,735
104,147	47,456	95,519	94,215	Retirement Fund	54,312	53,193	55,630
532	184	459	860	Cost of Living	645	645	645
3,395	-	-	-	Auto Allowance	-	-	-
730	294	602	633	Legal Services	465	465	465
5,246	2,015	6,000	6,500	Office Supplies	6,500	6,000	6,000
				Other Services and Charges:			
1,565	730	2,200	3,000	Postage	3,000	2,500	2,500
19,767	9,321	25,000	110,000	Contractual Services	20,000	20,000	15,000
1,044	235	1,200	1,500	Mileage	1,500	1,500	1,300
2,139	769	3,500	4,000	Publications - Advertising	4,000	4,000	3,800
20,328	16,501	21,000	21,000	Membership & Dues	20,500	20,500	20,000
71,720	-	15,000	33,000	Tax Reverted Property Expense	25,000	25,000	25,000
<u>\$ 841,561</u>	<u>\$ 320,201</u>	<u>\$ 665,139</u>	<u>\$ 779,545</u>	Total Planning	<u>\$ 509,964</u>	<u>\$ 504,606</u>	<u>\$ 505,762</u>

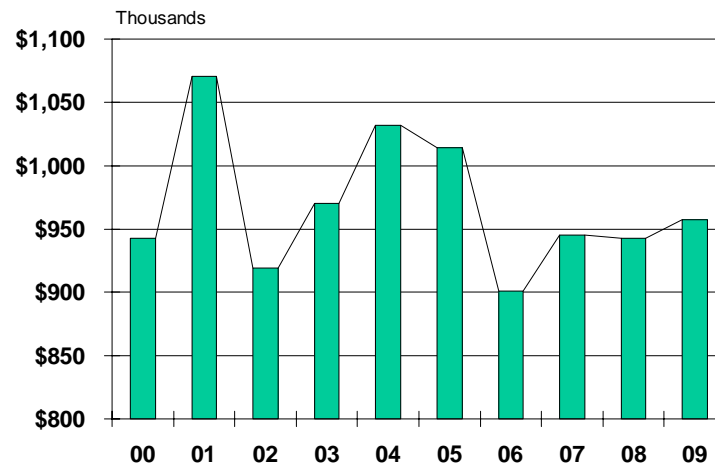
CAPITAL IMPROVEMENTS

This budget activity center is used for the payment of principal and interest on the current portion of General Fund Debt that is outstanding as a result of outside financing of certain capital improvements.

The only item budgeted in this activity is for the payment of debt on the 2005 installment purchase agreement. These funds were used for the purchase of Police, Fire, and D.P.W. vehicles, a digital communication system, computer equipment, voting equipment and other various equipment purchases.

This activity covers long-term debt payments made from the General Fund only. All long-term debt payments from restricted resources are made from and accounted for in Debt Service Funds.

EXPENDITURE HISTORY CAPITAL IMPROVEMENTS



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>CAPITAL IMPROVEMENTS</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 410,615	\$ 416,585	\$ 416,585	\$ 417,000	2002 Capital Equipment Loan Payment	\$ -	\$ -	\$ -
546,240	54,443	533,000	533,000	2005 Capital Equipment Loan Payment	539,000	539,000	539,000
<u>-</u>	<u>-</u>	<u>-</u>	<u>250,000</u>	2009 Capital Equipment Loan Payment	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 956,855</u>	<u>\$ 471,028</u>	<u>\$ 949,585</u>	<u>\$ 1,200,000</u>	Total Capital Improvements	<u>\$ 539,000</u>	<u>\$ 539,000</u>	<u>\$ 539,000</u>

Special Revenue Funds

Special Revenue Funds are self-balancing funds which are used to record events and to exhibit results for a specific area of responsibility. The proceeds of specific revenue sources (excluding special assessments and expendable trusts) that are legally restricted to expenditures for specific purposes are accounted for in Special Revenue Funds.

The Special Revenue Funds of the City are:

- Michigan Transportation Operating Funds Major and Local Roads
- Library Special Revenue Fund
- Recreation Special Revenue Fund
- Communications Special Revenue Fund
- Sanitation Special Revenue Fund
- Rental Ordinance Fund
- Vice Crime Confiscation Fund
- Drug Forfeiture Fund
- Act 302 Police Training Fund
- Downtown Development Authority Fund

STREET MAINTENANCE DIVISION

The Street Maintenance Division is responsible for the maintenance of the City's roadways and related utilities. Street Maintenance provides a safe and clean road surface for vehicular traffic, adequate visual direction and a safe, maintained and unobstructed roadside environment. In part, these include: 335 miles of local roads, 65 miles of major roads, 17,500 catch basins and manholes, 14 bridges, and numerous other common roadside appurtenances such as guardrails and culverts.

Programs executed by this division annually include a catch basin cleaning program which purges and cleans catch basins that allows the rapid disposal of storm water runoff and drainage. Drainage ditches are cleaned and the culverts are maintained to insure adequate capacity for storm runoff. Street sweeping of paved road surfaces occurs at least four times per year on all major and local roads. In order to maintain the safe roads, this activity engages in the road patching, alley and shoulder grading and maintenance. Other important programs of the street maintenance division are mowing and weed control, traffic and street sign installation and maintenance, snow and ice removal, and pavement repair and maintenance.

The division uses hot seal patching to repair potholes throughout the City. This system uses forced air to clean pothole surfaces and then fills the void with heated tar and stone aggregate driven through a single pneumatic tube. The tar-coated product is applied at such force that it compacts uniformly in the hole. This technology requires fewer maintenance workers, less follow-up operations, and reduces waste.

In our concerted effort to improve our City's appearance, road crews will continue this spring to police and mow the median on Mound Road from Eight to Fourteen Mile under an existing contract with Macomb County.

The employees who make up this division's road crews are also called upon to board houses under nuisance abatement, install and remove snow fencing for drift containment, set up crowd control devices at official functions, parades, festivals and disaster sites, and support Police and Fire emergencies as requested.

This division is committed to its residents and endeavors to provide superior service uniformly throughout the community in a timely fashion.

STREET MAINTENANCE DIVISION

Fiscal 2011 Performance Objectives

1. To better record the work that we do and minimize the number of citizen complaints.
2. To continue our aggressive street sweeping program.
3. To continue our aggressive catch basin cleaning and inspection program.
4. To continue our aggressive road seal patching program.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
SERVICE REQUESTS:				
Branch Pick-up – Zone, claw, chip	431	525	525	525
Catch Basin Cleaning – Inspect, plate	234	200	200	250
Chloride needed	0	35	35	35
Potholes	282	250	250	250
Catch Basin Covers	56	50	50	50
Debris – Zone, claw, lot	357	350	350	350
Ditching	37	25	25	25
Grading	40	50	50	50
Gravel	18	40	40	40
Mowing – Bush, x-mark	90	50	50	50
Pavement/catch basin repairs	352	275	275	275
Snowplowing/Salting	409	450	450	450
Street signs - stop	27	30	30	30
Building Board up	155	200	200	200
Sweeping	24	25	25	25
Street/Traffic Signs	183	125	125	125
Sidewalk – cold patch, mill	0	100	100	100
Rear Yard drainage/repair	25	25	25	25
Flooding problems	11	25	25	25
Sweeping sign location	0	25	25	25
Graffiti location	12	15	15	15
Culvert jetting/repairs	7	15	15	15
Weed spray needed	0	10	10	10
Pavement seal patching	61	25	25	100
Gutter grinding – handmill	8	50	50	50
Gutter grinding - Bobcat	27	20	20	20
Miscellaneous	67	50	50	60

SPECIAL REVENUE FUND PERSONNEL

<u>STREET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Public Works Superintendent	1	\$ 90,458	1	\$ 90,722	1	\$ 90,722	1	\$ 90,722
DPW Associate Manager	1	77,406	1	77,670	1	77,670	1	77,670
Assistant Superintendent	1	72,684	- (d)	-	- (d)	-	- (d)	-
Foreman	3	32.17/hr.	3	32.31/hr.	3	32.31/hr.	3	32.31/hr.
DPW Service Specialist	21	26.88/hr.	20 (d)	27.02/hr.	20 (d)	27.02/hr.	20 (d)	27.02/hr.
Senior Clerk	1	53,425	1	53,689	1	53,689	1	53,689
Account Technician	1	53,421	1	53,685	1	53,685	1	53,685
Office Assistant	1	34,279	1	34,543	1	34,543	1	34,543
Seasonal Employees		55,000		65,000		55,000		55,000
Overtime	---	175,000	---	175,000	---	159,458	---	159,458
Total Personnel	<u>30</u>		<u>28</u>		<u>28</u>		<u>28</u>	

Note: The personnel costs for the above employees are reflected in the Michigan Transportation Major and Local Road Funds.

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/09.

(d) Position deleted.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	MAJOR & LOCAL ROADS STREET MAINTENANCE OPERATING COSTS	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 235,608	\$ 154,273	\$ 231,114	\$ 242,324	Personnel Services:	\$ 169,080	\$ 169,080	\$ 169,080
1,487,326	722,881	1,448,525	1,586,340	Supervision	1,527,003	1,527,003	1,527,003
48,865	26,593	55,000	55,000	Permanent Employees	65,000	55,000	55,000
136,099	24,010	154,461	175,000	Seasonal Employees	175,000	159,458	159,458
				Overtime			
				Employee Benefits:			
1,600	1,200	1,200	1,200	Education Allowance	1,200	1,200	1,200
152,734	73,387	150,338	166,881	Social Security	157,246	155,266	155,266
504,223	291,568	596,818	619,060	Employee Insurance	571,245	570,669	570,669
628,948	303,565	624,645	677,517	Retiree Health Insurance	698,546	692,795	692,795
90,633	40,468	83,039	86,657	Longevity	85,416	85,416	85,416
781,974	387,714	794,784	882,563	Retirement Fund	919,271	910,569	910,569
3,183	1,502	3,488	6,786	Cost of Living	6,342	6,342	6,342
4,908	6,622	8,000	4,560	Uniforms	4,370	4,370	4,370
4,367	2,214	4,289	4,650	Legal Services	4,340	4,340	4,340
				Supplies:			
426,065	56,563	400,000	390,000	Materials and Supplies	450,000	390,000	390,000
				Other Services and Charges:			
595,240	723,600	723,600	723,600	Administrative Expense	723,600	723,600	723,600
962,336	571,501	1,074,000	1,110,000	Equipment Rental	1,074,000	1,074,000	1,074,000
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
410,497	156,820	295,000	295,000	Contractual Services	258,000	208,000	208,000
193,481	-	150,000	150,000	Joint Sealing	400,000	150,000	150,000
530,037	360,298	659,000	659,000	Pavement repairs	1,665,000	300,000	300,000
-	-	-	-	Bridge repairs	252,600	-	-
17,545	-	20,000	20,000	Traffic & Street Signs	25,000	20,000	20,000
7,832	12,669	62,670	62,670	Traffic Signals	572,760	50,000	50,000
255,490	76,888	280,000	290,000	Traffic Signal Maintenance	300,000	290,000	290,000
52,906	59,660	149,660	149,660	Pavement Markings	184,000	90,000	90,000
78,132	40,218	80,434	80,434	Transfer to Water System/Engineering services	81,520	81,520	81,520
<u>\$ 7,615,029</u>	<u>\$ 4,099,214</u>	<u>\$ 8,055,065</u>	<u>\$ 8,443,902</u>	Total Street Maintenance Operating	<u>\$ 10,375,539</u>	<u>\$ 7,723,628</u>	<u>\$ 7,723,628</u>

Major Streets:

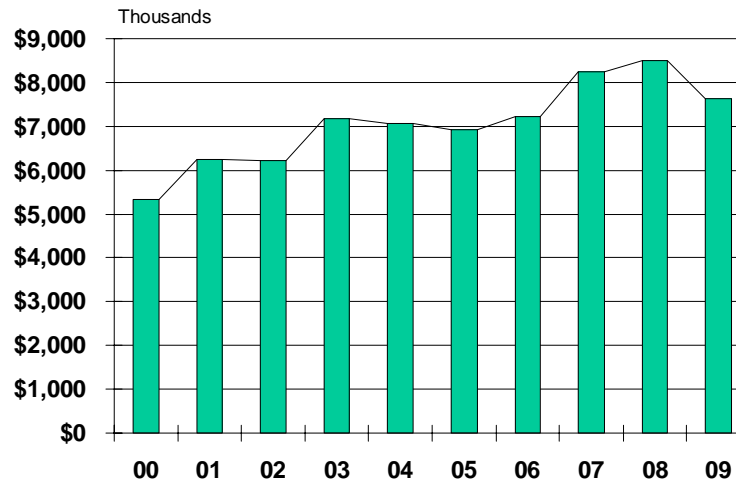
The Major Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Major Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as major streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

The City's share of the construction of State and County road improvements and the cost of City major road capital improvements, including the payment of debt, are paid through the Major Road Fund.

EXPENDITURE HISTORY
MAJOR ROADS



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	SUMMARY MICHIGAN TRANSPORTATION OPERATING FUNDS - MAJOR STREETS	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				REVENUES:			
\$ 5,948,637	\$ 1,979,733	\$ 5,900,000	\$ 6,000,000	State Shared Weight & Gas Tax	\$ 5,900,000	\$ 5,900,000	\$ 5,900,000
47,950	2,319	5,000	80,000	Interest on Investments	5,000	5,000	5,000
63,818	46,369	92,738	92,738	Contribution from General Fund	53,380	53,380	53,380
14,511	14,511	14,511	14,000	Weed Mowing - Macomb County	14,000	14,000	14,000
9,291	9,291	9,291	9,000	Winter Maintenance - Macomb County	9,000	9,000	9,000
<u>2,255,865</u>	<u>970,550</u>	<u>970,550</u>	<u>970,550</u>	Fund Balance Appropriated	<u>1,730,930</u>	<u>718,525</u>	<u>718,525</u>
<u>\$ 8,340,072</u>	<u>\$ 3,022,773</u>	<u>\$ 6,992,090</u>	<u>\$ 7,166,288</u>	Total Major Street Revenues	<u>\$ 7,712,310</u>	<u>\$ 6,699,905</u>	<u>\$ 6,699,905</u>
				EXPENDITURES:			
\$ 3,681	\$ 73,380	\$ 73,380	\$ 73,380	Transfer to Construction Project Funds	\$ -	\$ -	\$ -
4,059,107	2,361,547	4,498,911	4,715,904	Operating Costs	5,605,430	4,388,475	4,388,475
1,991,178	579,198	2,312,542	2,377,004	Transfer to Debt Service Funds	2,311,430	2,311,430	2,311,430
<u>1,570,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	Transfer to Local Street Funds	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 7,623,966</u>	<u>\$ 3,014,125</u>	<u>\$ 6,884,833</u>	<u>\$ 7,166,288</u>	Total Major Street Expenditures	<u>\$ 7,916,860</u>	<u>\$ 6,699,905</u>	<u>\$ 6,699,905</u>
\$ 716,106	\$ 8,648	\$ 107,257	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ (204,550)	\$ -	\$ -
4,357,661	2,817,902	2,817,902	2,100,334	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	1,954,609	1,954,609	1,954,609
(191,064)	(191,064)	(191,064)	(184,064)	RESERVE FOR:	(191,064)	(191,064)	(191,064)
(32,615)	(32,615)	(32,615)	(26,563)	COMPENSATED ABSENCES	(32,615)	(32,615)	(32,615)
				COMPENSATORY TIME			
<u>(2,255,865)</u>	<u>(970,550)</u>	<u>(970,550)</u>	<u>(970,550)</u>	LESS: FUND BALANCE APPROPRIATED	<u>(1,730,930)</u>	<u>(718,525)</u>	<u>(718,525)</u>
<u>\$ 2,594,223</u>	<u>\$ 1,632,321</u>	<u>\$ 1,730,930</u>	<u>\$ 919,157</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ (204,550)</u>	<u>\$ 1,012,405</u>	<u>\$ 1,012,405</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS CONSTRUCTION PROJECTS	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>Projects for Fiscal 2004:</u>			
\$ -	\$ 67,484	\$ 67,484	\$ 67,484	I-696 Serv. Dr. (Conrail Rd. Crossing to Groesbeck)	\$ -	\$ -	\$ -
				<u>Projects for Fiscal 2006:</u>			
-	5,896	5,896	5,896	I-696 Bridge Repairs	-	-	-
				<u>Projects for Fiscal 2008:</u>			
<u>3,681</u>	<u>-</u>	<u>-</u>	<u>-</u>	Frazho (Peppertree to Coleman)	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 3,681</u>	<u>\$ 73,380</u>	<u>\$ 73,380</u>	<u>\$ 73,380</u>	Total Construction Projects	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ROUTINE MAINTENANCE:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 654,574	\$ 363,369	\$ 667,419	\$ 721,713	Permanent Employees	\$ 688,093	\$ 688,093	\$ 688,093
9,397	5,051	15,000	30,520	Overtime	21,629	15,000	15,000
20,384	14,244	24,750	24,750	Seasonal Employees	29,250	24,750	24,750
				Employee Benefits:			
933	423	423	933	Education Allowance	423	423	423
51,183	30,535	56,624	63,424	Social Security	60,454	59,592	59,592
183,523	124,849	246,620	244,257	Employee Insurance	229,237	228,952	228,952
217,649	129,337	240,036	265,866	Retiree Health Insurance	277,814	275,359	275,359
34,860	21,907	37,437	37,725	Longevity	38,081	38,081	38,081
277,583	164,227	304,457	350,101	Retirement Fund	373,128	369,294	369,294
1,271	492	1,492	2,742	Cost of Living	2,614	2,614	2,614
2,333	3,610	3,971	2,276	Uniforms	2,170	2,170	2,170
1,710	1,043	1,786	1,856	Legal Services	1,769	1,769	1,769
67,059	25,461	50,000	40,000	Repairs & Maintenance Supplies	68,000	50,000	50,000
				Other Services and Charges:			
48,660	28,055	65,000	65,000	Contractual Services	48,000	48,000	48,000
63,094	-	50,000	50,000	Joint Sealing	100,000	50,000	50,000
212,141	144,119	263,600	263,600	Pavement repairs	385,000	120,000	120,000
-	-	-	-	Bridge repairs	252,600	-	-
378,830	304,710	480,000	500,000	Equipment Rental	480,000	480,000	480,000
<u>\$ 2,225,184</u>	<u>\$ 1,361,432</u>	<u>\$ 2,508,615</u>	<u>\$ 2,664,763</u>	Total Routine Maintenance	<u>\$ 3,058,262</u>	<u>\$ 2,454,097</u>	<u>\$ 2,454,097</u>
209,355	108,080	216,157	-	Supervisory wage & benefit allocation	146,067	146,067	146,067
<u>\$ 2,434,539</u>	<u>\$ 1,469,512</u>	<u>\$ 2,724,772</u>	<u>\$ 2,664,763</u>	Net Routine Maintenance	<u>\$ 3,204,329</u>	<u>\$ 2,600,164</u>	<u>\$ 2,600,164</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS TRAFFIC SERVICES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 19,924	\$ 14,918	\$ 32,134	\$ 36,165	Permanent Employees	\$ 33,129	\$ 33,129	\$ 33,129
107	108	452	452	Overtime	313	313	313
				Employee Benefits:			
22	27	27	22	Education Allowance	27	27	27
1,722	1,169	2,568	2,997	Social Security	2,745	2,745	2,745
5,386	4,923	11,874	12,240	Employee Insurance	11,037	11,023	11,023
7,546	5,120	11,332	12,953	Retiree Health Insurance	13,108	13,108	13,108
1,131	1,136	1,803	1,890	Longevity	1,833	1,833	1,833
9,463	7,184	14,944	17,057	Retirement Fund	17,575	17,575	17,575
40	9	72	137	Cost of Living	126	126	126
71	148	191	114	Uniforms	104	104	104
56	40	86	93	Legal Services	85	85	85
				Other Services and Charges:			
8,518	-	10,000	10,000	Traffic & Street Signs	10,000	10,000	10,000
7,832	12,669	62,670	62,670	Traffic Signals	572,760	50,000	50,000
212,834	63,671	230,000	240,000	Traffic Signal Maintenance	250,000	240,000	240,000
46,007	51,876	131,876	131,876	Pavement Markings	160,000	80,000	80,000
8,459	9,841	15,000	12,000	Equipment Rental	15,000	15,000	15,000
<u>\$ 329,118</u>	<u>\$ 172,839</u>	<u>\$ 525,029</u>	<u>\$ 540,666</u>	Total Traffic Services	<u>\$ 1,087,842</u>	<u>\$ 475,068</u>	<u>\$ 475,068</u>
6,241	3,215	6,431	-	Supervisory wage & benefit allocation	4,345	4,345	4,345
<u>\$ 335,359</u>	<u>\$ 176,054</u>	<u>\$ 531,460</u>	<u>\$ 540,666</u>	Net Traffic Services	<u>\$ 1,092,187</u>	<u>\$ 479,413</u>	<u>\$ 479,413</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS SNOW AND ICE CONTROL:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 45,841	\$ 10,387	\$ 36,436	\$ 38,191	Permanent Employees	\$ 37,565	\$ 37,565	\$ 37,565
63,353	6,680	78,683	78,683	Overtime	82,180	82,180	82,180
				Employee Benefits:			
9,433	1,456	9,084	9,224	Social Security	9,451	9,451	9,451
20,298	3,269	13,464	12,925	Employee Insurance	12,515	12,499	12,499
41,391	6,388	39,550	39,870	Retiree Health Insurance	45,128	45,128	45,128
1,752	459	2,044	1,996	Longevity	2,079	2,079	2,079
49,955	8,252	50,559	52,502	Retirement Fund	60,758	60,758	60,758
2	-	81	145	Cost of Living	143	143	143
165	103	217	120	Uniforms	118	118	118
104	17	97	98	Legal Services	97	97	97
264,726	21,827	200,000	200,000	Repairs & Maintenance Supplies	200,000	200,000	200,000
				Other Services and Charges:			
-	-	25,000	25,000	Contractual Services	25,000	25,000	25,000
122,059	21,431	105,000	105,000	Equipment Rental	105,000	105,000	105,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 621,579</u>	<u>\$ 82,769</u>	<u>\$ 562,715</u>	<u>\$ 566,254</u>	Total Snow & Ice Control	<u>\$ 582,534</u>	<u>\$ 582,518</u>	<u>\$ 582,518</u>
25,826	13,320	26,639	-	Supervisory wage & benefit allocation	18,001	18,001	18,001
<u>\$ 647,405</u>	<u>\$ 96,089</u>	<u>\$ 589,354</u>	<u>\$ 566,254</u>	Net Snow & Ice Control	<u>\$ 600,535</u>	<u>\$ 600,519</u>	<u>\$ 600,519</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ADMINISTRATION:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 117,804	\$ 77,136	\$ 115,557	\$ 121,162	Supervision	\$ 84,540	\$ 84,540	\$ 84,540
52,789	28,177	52,004	69,865	Clerical	70,418	70,418	70,418
3,851	1,461	2,000	500	Overtime - Clerical	500	500	500
				Employee Benefits:			
200	-	-	-	Education Allowance	-	-	-
13,763	7,992	12,927	15,321	Social Security	12,428	12,428	12,428
46,271	26,778	50,000	64,735	Employee Insurance	54,723	54,723	54,723
47,897	30,157	47,986	53,520	Retiree Health Insurance	45,253	45,253	45,253
6,836	2,207	3,810	5,521	Longevity	4,352	4,352	4,352
59,893	39,824	63,369	65,670	Retirement Fund	51,228	51,228	51,228
275	126	242	645	Cost of Living	538	538	538
378	192	346	465	Legal Services	388	388	388
				Other Services and Charges:			
39,066	20,109	40,217	40,217	Transfer to Water System/Engineering services	40,760	40,760	40,760
487,100	506,600	506,600	506,600	Administrative Expense	506,600	506,600	506,600
<u>\$ 876,123</u>	<u>\$ 740,759</u>	<u>\$ 895,058</u>	<u>\$ 944,221</u>	Total Administration	<u>\$ 871,728</u>	<u>\$ 871,728</u>	<u>\$ 871,728</u>
(234,319)	(120,867)	(241,733)	-	Supervisory wage & benefit allocation	(163,349)	(163,349)	(163,349)
<u>\$ 641,804</u>	<u>\$ 619,892</u>	<u>\$ 653,325</u>	<u>\$ 944,221</u>	Net Administration	<u>\$ 708,379</u>	<u>\$ 708,379</u>	<u>\$ 708,379</u>
				Summary of Operating Costs:			
\$ 2,434,539	\$ 1,469,512	\$ 2,724,772	\$ 2,664,763	Routine Maintenance	\$ 3,204,329	\$ 2,600,164	\$ 2,600,164
335,359	176,054	531,460	540,666	Traffic Services	1,092,187	479,413	479,413
647,405	96,089	589,354	566,254	Snow and Ice Control	600,535	600,519	600,519
641,804	619,892	653,325	944,221	Administration	708,379	708,379	708,379
<u>\$ 4,059,107</u>	<u>\$ 2,361,547</u>	<u>\$ 4,498,911</u>	<u>\$ 4,715,904</u>	Total Operating Costs	<u>\$ 5,605,430</u>	<u>\$ 4,388,475</u>	<u>\$ 4,388,475</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS DEBT SERVICE TRANSFER TO:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 439,170	\$ 30,410	\$ 441,170	\$ 441,170	1997 Michigan Transportation Debt Retirement	\$ 442,170	\$ 442,170	\$ 442,170
589,005	85,178	635,630	635,630	2000 Michigan Transportation Debt Retirement	648,775	648,775	648,775
675,000	80,875	662,250	662,250	2003 Michigan Transportation Debt Retirement	647,750	647,750	647,750
242,161	138,703	241,403	241,404	2006 Capital Improvement Debt Retirement	240,057	240,057	240,057
45,842	244,032	332,089	396,550	2008 Capital Improvement Debt Retirement	332,678	332,678	332,678
<u>\$ 1,991,178</u>	<u>\$ 579,198</u>	<u>\$ 2,312,542</u>	<u>\$ 2,377,004</u>	Total Debt Service Costs	<u>\$ 2,311,430</u>	<u>\$ 2,311,430</u>	<u>\$ 2,311,430</u>
				<u>LOCAL STREET TRANSFERS</u>			
<u>\$ 1,570,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Local Street Transfers	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Local Streets:

The Local Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Local Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as local streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

EXPENDITURE HISTORY
LOCAL ROADS



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	SUMMARY MICHIGAN TRANSPORTATION <u>OPERATING FUNDS - LOCAL STREETS</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>REVENUES:</u>			
\$ 1,989,140	\$ 662,173	\$ 1,960,000	\$ 2,000,000	State Shared Weight & Gas Tax	\$ 1,960,000	\$ 1,960,000	\$ 1,960,000
33,362	2,154	4,400	60,000	Interest on Investments	4,400	4,400	4,400
139,598	75,082	215,000	177,738	Contribution from General Fund	128,380	128,380	128,380
1,570,000	-	-	-	Contribution from Michigan Transportation - Major Streets	-	-	-
392,136	-	375,000	375,000	P.A. 48 - Metro Act	380,000	380,000	380,000
301,017	1,115,260	1,115,260	1,115,260	Fund Balance Appropriated	2,297,329	862,373	862,373
<u>\$ 4,425,253</u>	<u>\$ 1,854,669</u>	<u>\$ 3,669,660</u>	<u>\$ 3,727,998</u>	Total Local Street Revenues	<u>\$ 4,770,109</u>	<u>\$ 3,335,153</u>	<u>\$ 3,335,153</u>
				<u>EXPENDITURES:</u>			
<u>\$ 3,555,922</u>	<u>\$ 1,737,667</u>	<u>\$ 3,556,154</u>	<u>\$ 3,727,998</u>	Operating Costs	<u>\$ 4,770,109</u>	<u>\$ 3,335,153</u>	<u>\$ 3,335,153</u>
<u>\$ 3,555,922</u>	<u>\$ 1,737,667</u>	<u>\$ 3,556,154</u>	<u>\$ 3,727,998</u>	Total Local Street Expenditures	<u>\$ 4,770,109</u>	<u>\$ 3,335,153</u>	<u>\$ 3,335,153</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	2,720,477	2,720,477	2,720,477
				RESERVE FOR:			
(153,492)	(153,492)	(153,492)	(150,592)	COMPENSATED ABSENCES	(153,492)	(153,492)	(153,492)
(21,743)	(21,743)	(21,743)	(18,000)	COMPENSATORY TIME	(21,743)	(21,743)	(21,743)
				LESS: FUND BALANCE APPROPRIATED	(2,297,329)	(862,373)	(862,373)
<u>(301,017)</u>	<u>(1,115,260)</u>	<u>(1,115,260)</u>	<u>(1,115,260)</u>				
<u>\$ 3,546,996</u>	<u>\$ 2,548,738</u>	<u>\$ 2,545,242</u>	<u>\$ 1,914,975</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 247,913</u>	<u>\$ 1,682,869</u>	<u>\$ 1,682,869</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ROUTINE MAINTENANCE:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 614,131	\$ 266,523	\$ 529,067	\$ 560,995	Permanent Employees	\$ 545,458	\$ 545,458	\$ 545,458
22,023	6,111	30,000	38,019	Overtime	33,913	25,000	25,000
28,481	12,349	30,250	30,250	Seasonal Employees	35,750	30,250	30,250
				Employee Benefits:			
226	718	718	226	Education Allowance	718	718	718
56,025	23,179	47,833	51,223	Social Security	50,228	49,110	49,110
186,077	100,683	195,498	189,863	Employee Insurance	181,719	181,491	181,491
236,567	97,745	201,092	211,282	Retiree Health Insurance	226,568	223,272	223,272
36,906	12,211	29,677	29,324	Longevity	30,186	30,186	30,186
289,111	123,622	252,758	278,224	Retirement Fund	304,342	299,474	299,474
1,268	704	1,182	2,131	Cost of Living	2,072	2,072	2,072
2,170	2,648	3,148	1,768	Uniforms	1,720	1,720	1,720
1,607	709	1,415	1,443	Legal Services	1,402	1,402	1,402
65,295	8,915	50,000	50,000	Repairs & Maintenance Supplies	82,000	50,000	50,000
				Other Services and Charges:			
347,592	128,765	185,000	185,000	Contractual Services	165,000	115,000	115,000
130,387	-	100,000	100,000	Joint Sealing	300,000	100,000	100,000
317,896	216,179	395,400	395,400	Pavement repairs	1,280,000	180,000	180,000
384,623	226,355	400,000	400,000	Equipment Rental	400,000	400,000	400,000
<u>\$ 2,720,385</u>	<u>\$ 1,227,416</u>	<u>\$ 2,453,038</u>	<u>\$ 2,525,148</u>	Total Routine Maintenance	<u>\$ 3,641,076</u>	<u>\$ 2,235,153</u>	<u>\$ 2,235,153</u>
206,109	106,387	212,773	-	Supervisory wage & benefit allocation	143,779	143,779	143,779
<u>\$ 2,926,494</u>	<u>\$ 1,333,803</u>	<u>\$ 2,665,811</u>	<u>\$ 2,525,148</u>	Net Routine Maintenance	<u>\$ 3,784,855</u>	<u>\$ 2,378,932</u>	<u>\$ 2,378,932</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS TRAFFIC SERVICES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 23,164	\$ 10,510	\$ 39,125	\$ 44,122	Permanent Employees	\$ 40,337	\$ 40,337	\$ 40,337
129	236	713	713	Overtime	452	452	452
				Employee Benefits:			
19	32	32	19	Education Allowance	32	32	32
1,995	761	3,136	3,668	Social Security	3,347	3,347	3,347
6,300	3,669	14,457	14,932	Employee Insurance	13,438	13,422	13,422
8,740	3,333	13,790	15,855	Retiree Health Insurance	15,986	15,986	15,986
1,390	289	2,195	2,306	Longevity	2,232	2,232	2,232
10,956	4,157	17,326	20,878	Retirement Fund	21,435	21,435	21,435
47	45	87	168	Cost of Living	153	153	153
83	105	233	139	Uniforms	127	127	127
59	21	105	113	Legal Services	104	104	104
				Other Services and Charges:			
9,027	-	10,000	10,000	Traffic & Street Signs	15,000	10,000	10,000
42,656	13,217	50,000	50,000	Traffic Signal Maintenance	50,000	50,000	50,000
6,899	7,784	17,784	17,784	Pavement Markings	24,000	10,000	10,000
13,927	7,708	14,000	13,000	Equipment Rental	14,000	14,000	14,000
<u>\$ 125,391</u>	<u>\$ 51,867</u>	<u>\$ 182,983</u>	<u>\$ 193,697</u>	Total Traffic Services	<u>\$ 200,643</u>	<u>\$ 181,627</u>	<u>\$ 181,627</u>
7,153	3,698	7,397	-	Supervisory wage & benefit allocation	4,998	4,998	4,998
<u>\$ 132,544</u>	<u>\$ 55,565</u>	<u>\$ 190,380</u>	<u>\$ 193,697</u>	Net Traffic Services	<u>\$ 205,641</u>	<u>\$ 186,625</u>	<u>\$ 186,625</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS SNOW AND ICE CONTROL:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 24,114	\$ 820	\$ 40,336	\$ 45,424	Permanent Employees	\$ 41,585	\$ 41,585	\$ 41,585
33,597	2,902	25,613	25,613	Overtime	35,513	35,513	35,513
				Employee Benefits:			
4,869	303	5,239	5,703	Social Security	6,165	6,165	6,165
10,099	619	14,905	15,373	Employee Insurance	13,854	13,837	13,837
21,341	1,329	22,873	24,651	Retiree Health Insurance	29,436	29,436	29,436
922	52	2,263	2,374	Longevity	2,301	2,301	2,301
25,234	625	28,002	32,461	Retirement Fund	39,577	39,577	39,577
5	-	90	173	Cost of Living	158	158	158
86	8	240	143	Uniforms	131	131	131
75	-	108	117	Legal Services	107	107	107
28,985	360	100,000	100,000	Repairs & Maintenance Supplies	100,000	90,000	90,000
				Other Services and Charges:			
14,245	-	20,000	20,000	Contractual Services	20,000	20,000	20,000
54,438	1,456	60,000	80,000	Equipment Rental	60,000	60,000	60,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 220,510</u>	<u>\$ 10,974</u>	<u>\$ 322,169</u>	<u>\$ 354,532</u>	Total Snow & Ice Control	<u>\$ 351,327</u>	<u>\$ 341,310</u>	<u>\$ 341,310</u>
13,644	7,034	14,069	-	Supervisory wage & benefit allocation	9,507	9,507	9,507
<u>\$ 234,154</u>	<u>\$ 18,008</u>	<u>\$ 336,238</u>	<u>\$ 354,532</u>	Net Snow & Ice Control	<u>\$ 360,834</u>	<u>\$ 350,817</u>	<u>\$ 350,817</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ADMINISTRATION:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 117,804	\$ 77,137	\$ 115,557	\$ 121,162	Supervision	\$ 84,540	\$ 84,540	\$ 84,540
52,789	28,177	52,004	69,865	Clerical	70,418	70,418	70,418
3,642	1,461	2,000	500	Overtime - Clerical	500	500	500
				Employee Benefits:			
200	-	-	-	Education Allowance	-	-	-
13,744	7,992	12,927	15,321	Social Security	12,428	12,428	12,428
46,271	26,778	50,000	64,735	Employee Insurance	54,723	54,723	54,723
47,817	30,156	47,986	53,520	Retiree Health Insurance	45,253	45,253	45,253
6,836	2,207	3,810	5,521	Longevity	4,352	4,352	4,352
59,779	39,823	63,369	65,670	Retirement Fund	51,228	51,228	51,228
275	126	242	645	Cost of Living	538	538	538
378	192	346	465	Legal Services	388	388	388
				Other Services and Charges:			
39,066	20,109	40,217	40,217	Transfer to Water System/Engineering services	40,760	40,760	40,760
108,140	217,000	217,000	217,000	Administrative Expense	217,000	217,000	217,000
<u>\$ 496,741</u>	<u>\$ 451,158</u>	<u>\$ 605,458</u>	<u>\$ 654,621</u>	Total Administration	<u>\$ 582,128</u>	<u>\$ 582,128</u>	<u>\$ 582,128</u>
<u>(234,011)</u>	<u>(120,867)</u>	<u>(241,733)</u>	<u>-</u>	Supervisory wage & benefit allocation	<u>(163,349)</u>	<u>(163,349)</u>	<u>(163,349)</u>
<u>\$ 262,730</u>	<u>\$ 330,291</u>	<u>\$ 363,725</u>	<u>\$ 654,621</u>	Net Administration	<u>\$ 418,779</u>	<u>\$ 418,779</u>	<u>\$ 418,779</u>
				Summary of Operating Costs:			
\$ 2,926,494	\$ 1,333,803	\$ 2,665,811	\$ 2,525,148	Routine Maintenance	\$ 3,784,855	\$ 2,378,932	\$ 2,378,932
132,544	55,565	190,380	193,697	Traffic Services	205,641	186,625	186,625
234,154	18,008	336,238	354,532	Snow and Ice Control	360,834	350,817	350,817
262,730	330,291	363,725	654,621	Administration	418,779	418,779	418,779
<u>\$ 3,555,922</u>	<u>\$ 1,737,667</u>	<u>\$ 3,556,154</u>	<u>\$ 3,727,998</u>	Total Operating Costs	<u>\$ 4,770,109</u>	<u>\$ 3,335,153</u>	<u>\$ 3,335,153</u>

LIBRARY

The Library Special Revenue Fund accounts for the receipt of specific property taxes, State Aid, user fees and special grants that are used to provide library materials and services at the Warren Public Library. Fines for overdue materials, penal fines collected on state code violations and recaptures of Renaissance Zone tax funds also provide some revenue to operate the library.

The Warren Public Library is a member of the Suburban Library Cooperative and participates in the Michigan Electronic Library. These services provide Warren residents with access to library collections throughout the state. The online catalog enables patrons to place reserves, renew materials and review their library accounts. Patrons receive computerized notifications of reserves, overdue materials and fines.

Warren residents can access the library catalog from their home computers to search and reserve materials. Upon request, books and materials not available locally can be inter-loaned from libraries throughout the state. The Warren Public Library is a Michicard library providing Warren residents access to materials in other Michigan libraries while traveling. The Warren Public Library provides access to the internet by conventional means and also by wireless access. A selection of informational databases that include full-text magazine and newspaper articles supplement the collection of 267,750 books, electronic books, downloadable audio books, compact disks, periodicals, videocassettes, DVD's, books on tape and CD, multi-media CD ROM's, sheet music and other items available to Warren residents.

In Fiscal 2009, more than 6,000 children took part in Story Time programs and the Summer Reading program. More than 370,000 patrons visited the Warren Public Library. 600,000 books and other materials were circulated and over 78,000 reference questions were answered.

The seven member Library Commission appointed by the Mayor is responsible for policy, expenditure of funds and the appointment of the Library Director.

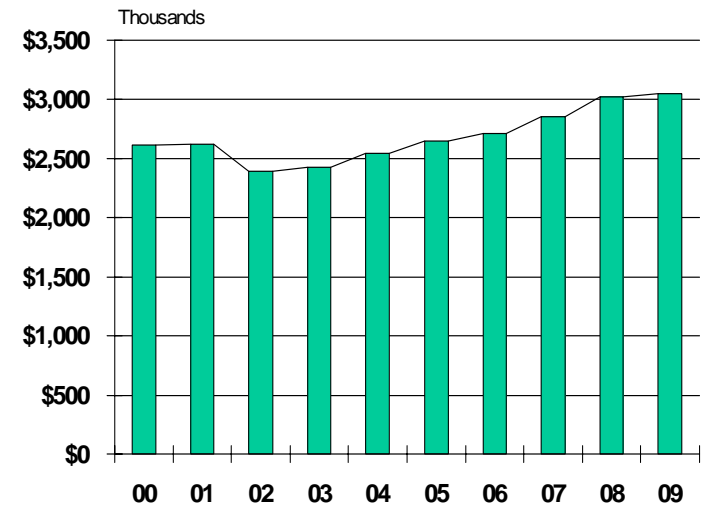
LIBRARY

Fiscal 2011 Performance Objectives

1. To provide the best selection of recent publications of books, periodicals, talking books, music CD's, DVD's, e-books and other materials.
2. To provide residents with the best reference service that the Library can offer through hard copy, on-line databases, e-books and the internet.
3. To provide quality educational and recreational programs for children and adults to enhance quality of life.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Annual library attendance	371,751	351,000	370,000	350,000
Annual circulation of materials	594,626	650,000	600,000	550,000
Reference information requests	78,049	74,000	77,000	78,000
Total registered borrowers	61,284	55,500	58,000	58,000
Items loaned to other libraries	74,957	73,500	74,000	72,000
Items received from other libraries	59,173	58,000	59,000	60,000
Total reserves placed	76,805	69,500	70,000	76,000
Total circulation/children's materials	264,351	238,500	240,000	230,000
Materials added to the collection	25,741	26,000	26,500	22,000
Materials deleted from the collection	16,389	21,000	18,000	18,000
Children's story hour attendance	3,253	1,850	2,000	2,000
Summer Reading Club participants	-	1,350	-	-
Attendance-Children Special Programs	6,009	1,850	5,000	3,000
Home Page Hits	302,691	290,500	300,000	200,000
Literacy attendance	6,154	2,500	3,000	3,000
School visits to Library	21	50	25	20
Attendance-Adult Special Programs	1,206	825	1,200	800

EXPENDITURE HISTORY LIBRARY



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	LIBRARY SPECIAL REVENUE FUND REVENUES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 2,178,409	\$ 1,052,852	\$ 2,111,763	\$ 2,105,136	Property Tax Revenue	\$ 1,888,288	\$ 1,888,288	\$ 1,888,288
67,921	32,898	66,467	65,799	Industrial Facilities Tax	48,253	48,253	48,253
74,795	74,795	74,795	74,795	Personal Property Tax on Business Inventories	74,795	74,795	74,795
-	119,000	119,000	119,000	Institute of Museum & Library Services Grant	-	-	-
54,129	-	55,458	55,458	Renaissance Zone Reimbursement	55,458	55,458	55,458
128,424	-	125,000	145,000	Penal Fines	145,000	145,000	145,000
48,348	25,165	50,000	42,000	Over the Counter Fines	48,000	48,000	48,000
-	-	200,000	200,000	Sale of Equipment/Property	-	-	-
1,479	-	-	3,000	Interest on Investments	500	500	500
86,843	-	90,000	90,000	State Aid	60,000	60,000	60,000
14,592	7,779	14,500	13,500	Copy Machine User Fees	13,500	13,500	13,500
12,713	10,755	16,000	7,500	Lost Book Fees	13,000	13,000	13,000
8,204	3,376	7,000	7,900	Video User Fees	7,900	7,900	7,900
323	55	200	500	CD ROM User Fees	500	500	500
569	10	10	-	Donations	-	-	-
-	-	150,000	-	Transfer from General Fund	-	-	-
80,000	-	132,000	132,000	Transfer from D.D.A.	125,000	125,000	125,000
346,329	255,391	255,391	255,391	Fund Balance Appropriated	-	-	-
<u>\$ 3,103,078</u>	<u>\$ 1,582,076</u>	<u>\$ 3,467,584</u>	<u>\$ 3,316,979</u>	Total Revenues	<u>\$ 2,480,194</u>	<u>\$ 2,480,194</u>	<u>\$ 2,480,194</u>
				EXPENDITURES:			
\$ 1,290,465	\$ 634,802	\$ 1,302,014	\$ 1,317,729	Personnel Services	\$ 898,816	\$ 888,816	\$ 888,816
1,097,594	579,187	1,135,861	1,149,100	Employee Benefits	967,457	966,671	966,671
26,756	17,175	40,100	40,100	Supplies	25,000	23,000	23,000
535,242	276,185	676,800	678,450	Other Services and Charges	505,513	492,700	492,700
101,098	22,687	131,600	131,600	Capital Outlay	80,000	80,000	80,000
<u>\$ 3,051,155</u>	<u>\$ 1,530,036</u>	<u>\$ 3,286,375</u>	<u>\$ 3,316,979</u>	Total Expenditures	<u>\$ 2,476,786</u>	<u>\$ 2,451,187</u>	<u>\$ 2,451,187</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 51,923	\$ 52,040	\$ 181,209	\$ -	BALANCE DURING THE PERIOD	\$ 3,408	\$ 29,007	\$ 29,007
				ESTIMATED FUND BALANCE			
442,340	147,934	147,934	325,220	BEGINNING OF PERIOD	73,752	73,752	73,752
				RESERVE FOR:			
(29,000)	(29,000)	(29,000)	(29,000)	COMPENSATED ABSENCES	(29,000)	(29,000)	(29,000)
(12,000)	(12,000)	(12,000)	(12,000)	COMPENSATORY TIME	(12,000)	(12,000)	(12,000)
				LESS: FUND BALANCE			
(346,329)	(255,391)	(255,391)	(255,391)	APPROPRIATED	-	-	-
<u>\$ 106,934</u>	<u>\$ (96,417)</u>	<u>\$ 32,752</u>	<u>\$ 28,829</u>	ESTIMATED FUND BALANCE	<u>\$ 36,160</u>	<u>\$ 61,759</u>	<u>\$ 61,759</u>
				(DEFICIT) END OF PERIOD			

SPECIAL REVENUE FUND PERSONNEL

<u>LIBRARY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Library Director	1	\$ 91,911	1	\$ 92,175	1	\$ 92,175	1	\$ 92,175
Branch Library Supervisor	4	73,219	2 (d)	73,483	2 (d)	73,483	2 (d)	73,483
Branch Librarian	3	59,157	3	59,421	3	59,421	3	59,421
Senior Library Assistant - Special Services	1	27.31/hr.	- (d)	-	- (d)	-	- (d)	-
Library Technician	6	50,538	5 (d)	50,802	5 (d)	50,802	5 (d)	50,802
Senior Clerk	1	53,425	1	53,689	1	53,689	1	53,689
<u>Permanent Part-time Employees:</u>								
Library Pages		227,775		71,604		67,129		67,129
Assistant Librarians (Substitutes)		90,000		88,396		82,871		82,871
Overtime	—	8,000	—	3,957	—	3,957	—	3,957
Total Personnel	<u>16</u>		<u>12</u>		<u>12</u>		<u>12</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/09.

(d) Position deleted.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>LIBRARY</u> <u>SPECIAL REVENUE FUND</u> <u>EXPENDITURES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 92,181	\$ 50,905	\$ 96,513	\$ 92,551	Appointed Official	\$ 92,551	\$ 92,551	\$ 92,551
895,213	432,252	871,726	891,403	Permanent Employees	635,508	635,508	635,508
293,258	146,112	317,775	317,775	Permanent Part-time Employees - Pages	160,000	150,000	150,000
2,416	2,033	8,000	8,000	Overtime	3,957	3,957	3,957
7,397	3,500	8,000	8,000	Shift Premium	6,800	6,800	6,800
				Employee Benefits:			
12,000	12,000	12,000	12,000	Education Allowance	10,800	10,800	10,800
102,578	50,915	103,410	106,184	Social Security	73,314	72,539	72,539
186,090	110,581	214,757	218,174	Employee Insurance	158,904	158,893	158,893
351,954	174,794	347,168	352,638	Retiree Health Insurance	290,807	290,807	290,807
33,264	19,226	37,134	37,251	Longevity	33,773	33,773	33,773
403,781	209,683	416,892	416,729	Retirement Fund	395,419	395,419	395,419
1,679	759	1,852	3,454	Cost of Living	2,580	2,580	2,580
190	-	190	190	Uniforms	-	-	-
3,600	-	-	-	Auto Allowance	-	-	-
2,458	1,229	2,458	2,480	Legal Services	1,860	1,860	1,860
26,756	17,175	40,100	40,100	Office Supplies	25,000	23,000	23,000
				Other Services and Charges:			
10,396	5,380	12,000	12,000	Copy Machine Expense	8,000	8,000	8,000
2,478	1,333	9,900	9,900	Contractual Services	2,000	2,000	2,000
142,872	77,492	150,000	150,000	Cooperative Services	100,000	100,000	100,000
43,421	-	45,000	45,000	Library Cooperative-Indirect Aid	30,000	30,000	30,000
1,715	1,010	2,800	3,750	Postage	3,000	2,500	2,500
-	-	-	-	Unemployment Costs	3,500	3,500	3,500
14,027	980	14,000	14,000	Video Cassettes and Tapes	13,000	13,000	13,000
20,930	1,936	47,000	47,000	Library Circulating Materials	21,000	21,000	21,000
16,584	15,575	17,000	17,000	Periodicals	11,000	11,000	11,000
11,182	6,081	13,000	13,000	Telephone	10,000	10,000	10,000
997	256	1,200	1,500	Mileage	1,000	1,000	1,000
1,331	472	1,600	2,000	Auto Expense	1,500	1,500	1,500
199	150	500	500	Training & Workshops	300	300	300
-	-	200	200	Book Binding	100	100	100
148,872	85,189	242,000	242,000	Public Utilities	187,313	175,000	175,000
20,591	8,307	18,000	18,000	Repairs & Maintenance	10,000	10,000	10,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>LIBRARY</u> <u>SPECIAL REVENUE FUND</u> <u>EXPENDITURES (Continued):</u> Other Services and Charges:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 125	\$ 200	\$ 500	\$ 500	Library Commission Dues & Expenses	\$ 300	\$ 300	\$ 300
18,422	8,724	20,000	20,000	Refund of Taxes Paid Under Protest	20,000	20,000	20,000
7,000	-	5,000	5,000	Estimated Uncollectible Taxes	5,000	5,000	5,000
26,900	14,000	28,000	28,000	Insurance and Bonds	29,400	29,400	29,400
47,200	49,100	49,100	49,100	Administrative Expense	49,100	49,100	49,100
				Capital Outlay:			
300	-	-	-	Equipment - Office	-	-	-
100,798	22,687	131,600	131,600	Books	80,000	80,000	80,000
<u>\$ 3,051,155</u>	<u>\$ 1,530,036</u>	<u>\$ 3,286,375</u>	<u>\$ 3,316,979</u>	Total Expenditures	<u>\$ 2,476,786</u>	<u>\$ 2,451,187</u>	<u>\$ 2,451,187</u>

RECREATION

The Recreation Special Revenue Fund accounts for specific property taxes, grants and user fees that are used to operate the Warren Community Center, activities, parks, playgrounds and other facilities. The revenues received in this fund can only be used for recreation purposes.

The City of Warren is gifted with 25 City parks. While the land acreage may not meet the needs of the community, the locations of the 25 parks play a vital role in the community, especially since numerous schools have closed in the past twenty-five years. The total parkland is 325 acres and the department will continue to focus on opportunities to increase parkland whenever feasible.

The Parks and Recreation Department is very fortunate to have the support of the citizens of Warren. The approval of one mill dedicated to the operation and improvement to the Parks and Recreation Department has proven to be a major accomplishment for the City of Warren. The intention of the department is to make continuing improvements in programs, staffing, facilities and parks wherever necessary. The stability of dependable funding will provide flexibility and latitude to make appropriate changes.

The department offers year-round recreation programs, including baseball, ice skating, softball, basketball, volleyball, swimming, arts and crafts, music, theater, dancing, bowling and special events. All of the special events held in the past year have been a huge success with residents.

The department has indoor facilities at Owen Jax Recreation Center, Fitzgerald Recreation Center, Stilwell Manor, City Square and the Warren Community Center. The department also utilizes most middle and elementary schools to provide various year round programs and activities.

The Warren Community Center houses the Parks & Recreation Department, the Miller Branch Library and the Warren Communications Department. The recreation area offers a Family Leisure Pool which has a 150 foot slide, a play structure with a 500 gallon dumping bucket, zero entry, and a lazy river. The Activity Pool offers lap swimming, exercise classes, water aerobics, and open swim. There is a 5,000 square foot fitness center, three gymnasiums, a senior citizen wing, and a deli-café. The center has been very successful and widely used with over 4,500 memberships at this time. We had almost 350,000 visitors to the community center in the past year.

Public transportation demands continue to grow with the older population in Warren. The Parks and Recreation Department has established and provides transportation for numerous older citizens. Funding is primarily secured through the Michigan Department of Transportation, Smart Grants and the Parks and Recreation Special Revenue Fund.

The Forestry Division is planting trees due to all of the trees that have been eliminated in the previous years. The department will continue to remove all hazardous trees, stumps and handle emergencies. The department feels that we have a responsibility to the environment and believe the commitment of a planting program will enable us to help improve our environment.

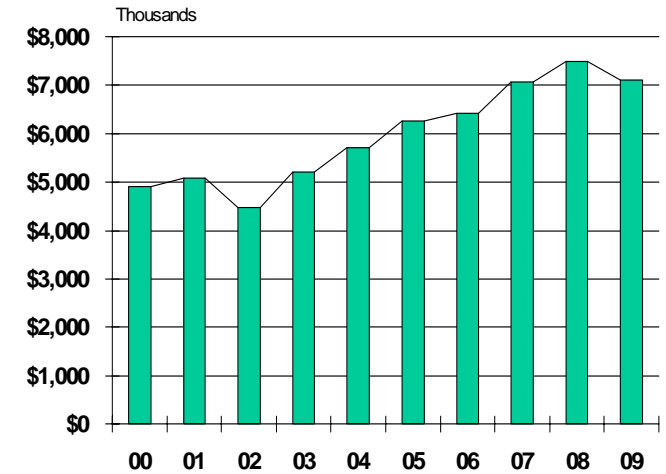
RECREATION

Fiscal 2011 Performance Objectives

1. To increase participation at all Special Events and attain corporate co-sponsorship of all Special Events.
2. To increase senior citizen and handicap transportation service to our community.
3. To continue to develop all City parks and enhance the physical appearance of the parks to increase family usage.
4. To continue to develop teen programs and family activities at all facilities.
5. To continue to remove trees and stumps as needed. Continue with a systematic block-pruning program and handle emergencies that are necessary.
6. To continue to promote membership growth and total usage of the Warren Community Center.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Playground registration	204	300	220	275
Pavilion rentals	418	525	480	490
Bus transportation	25,390	30,000	27,000	28,000
Special event youth participation	24,950	25,000	26,000	26,000
Day camp registration	715	1,000	750	800
Senior special events	4,200	5,000	4,500	4,750
Adult & youth sports registrants	6,700	7,500	6,800	7,000
Adult & youth sports participants	106,000	106,500	105,500	107,000
Senior programs	85,000	91,000	86,500	92,000
Senior sports programs	22,400	24,500	23,000	24,000
Trees removed	500	500	500	500
Trees trimmed	1,000	2,000	626	626
Trees planted	1,000	1,000	1,000	500
WCC pool attendance	302,000	350,000	304,000	375,000
Swim lesson registration	3,520	3,600	3,600	4,000
Yearly pass registration	4,500	5,500	4,700	5,000
WCC pool rental attendance	12,000	20,000	10,000	10,000

EXPENDITURE HISTORY RECREATION



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND REVENUES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 4,356,817	\$ 2,105,704	\$ 4,223,526	\$ 4,210,272	Property Tax Revenue	\$ 3,776,575	\$ 3,776,575	\$ 3,776,575
135,842	65,784	132,906	131,571	Industrial Facilities Tax	96,485	96,485	96,485
82,777	16,736	58,000	58,000	MDOT Grant	58,000	58,000	58,000
220,668	3	152,000	152,000	S.M.A.R.T. Community Credit Grant	152,000	152,000	152,000
2,000	-	-	-	DTE Energy Tree Grant	-	-	-
569,334	262,549	500,000	460,000	Recreation Fees	460,000	460,000	460,000
1,566,272	693,043	1,475,000	1,400,000	Warren Community Center Fees	1,440,000	1,440,000	1,440,000
42,343	10,966	60,000	60,000	Downtown Ice Rink Fees	65,000	65,000	65,000
26,329	12,714	25,000	25,000	Senior Transportation	25,000	25,000	25,000
40,534	15,044	42,000	45,000	Special Events	45,000	45,000	45,000
-	-	-	-	Sponsored Events	60,000	60,000	60,000
763	272	800	1,000	Bingo Fees	1,000	1,000	1,000
40	600	1,000	1,000	Forestry - Tree Planting	1,000	1,000	1,000
30,818	3,050	6,000	45,000	Interest on Investments	6,000	6,000	6,000
75,200	46,100	87,000	77,000	Lease Proceeds	73,400	73,400	73,400
53,603	31,280	53,000	52,000	Miscellaneous	52,000	52,000	52,000
991,414	957,610	957,610	957,610	Fund Balance Appropriated	847,264	847,264	847,264
<u>\$ 8,194,754</u>	<u>\$ 4,221,455</u>	<u>\$ 7,773,842</u>	<u>\$ 7,675,453</u>	Total Revenues	<u>\$ 7,158,724</u>	<u>\$ 7,158,724</u>	<u>\$ 7,158,724</u>
				EXPENDITURES:			
\$ 2,993,044	\$ 1,433,581	\$ 2,932,734	\$ 2,913,914	Personnel Services	\$ 2,688,641	\$ 2,688,641	\$ 2,688,641
1,435,539	764,537	1,481,970	1,649,905	Employee Benefits	1,568,933	1,568,933	1,568,933
259,330	125,332	272,100	275,100	Supplies	247,550	247,550	247,550
2,281,990	1,507,516	2,851,187	2,722,269	Other Services and Charges	2,647,300	2,647,300	2,647,300
135,930	101,032	114,265	114,265	Capital Outlay	6,300	6,300	6,300
<u>\$ 7,105,833</u>	<u>\$ 3,931,998</u>	<u>\$ 7,652,256</u>	<u>\$ 7,675,453</u>	Total Expenditures	<u>\$ 7,158,724</u>	<u>\$ 7,158,724</u>	<u>\$ 7,158,724</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	2,783,285	2,783,285	2,783,285
				RESERVE FOR:			
(104,330)	(104,330)	(104,330)	(80,330)	COMPENSATED ABSENCES	(104,330)	(104,330)	(104,330)
(25,804)	(25,804)	(25,804)	(24,804)	COMPENSATORY TIME	(25,804)	(25,804)	(25,804)
				LESS: FUND BALANCE APPROPRIATED	<u>(847,264)</u>	<u>(847,264)</u>	<u>(847,264)</u>
<u>\$ 3,489,175</u>	<u>\$ 2,821,022</u>	<u>\$ 2,653,151</u>	<u>\$ 1,545,841</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 1,805,887</u>	<u>\$ 1,805,887</u>	<u>\$ 1,805,887</u>

SPECIAL REVENUE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>PARKS AND RECREATION</u>								
Parks and Recreation Director	1	\$ 98,438	1	\$ 98,702	1	\$ 98,702	1	\$ 98,702
Superintendent of Facilities & Operations	2	74,064	2	74,328	2	74,328	2	74,328
Program Supervisor	3	64,485	3	64,749	3	64,749	3	64,749
Aquatics Supervisor	1	64,485	1	64,749	1	64,749	1	64,749
Administrative Secretary	1	53,425	1	53,689	1	53,689	1	53,689
Account Technician	1	53,421	1	53,685	1	53,685	1	53,685
Seasonal Employees		1,400,000		1,300,000		1,300,000		1,300,000
Overtime - Supervision		2,324		3,486		3,486		3,486
<u>MAINTENANCE</u>								
Park & Forestry Superintendent	1	74,064	1	74,328	1	74,328	1	74,328
Facility Maintenance Specialist	1	28.34/hr.	1	28.48/hr.	1	28.48/hr.	1	28.48/hr.
Recreation Maintenance Technician	7	26.98/hr.	5 (d)	27.12/hr.	5 (d)	27.12/hr.	5 (d)	27.12/hr.
Recreation Maintenance Specialist	1	26.55/hr.	1	26.69/hr.	1	26.69/hr.	1	26.69/hr.
General Laborer	1	17.76/hr.	1	17.90/hr.	1	17.90/hr.	1	17.90/hr.
Seasonal Employees - Maintenance		90,000		81,000		81,000		81,000
Overtime - Maintenance	—	41,743	—	37,568	—	37,568	—	37,568
Total Personnel	<u>20</u>		<u>18</u>		<u>18</u>		<u>18</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expired 6/30/09.

(d) Position deleted.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND EXPENDITURES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 103,277	\$ 49,976	\$ 98,823	\$ 99,104	Appointed Official	\$ 99,104	\$ 99,104	\$ 99,104
536,907	260,929	515,482	517,126	Permanent Employees - Supervision	517,126	517,126	517,126
521,818	259,852	516,686	623,617	Permanent Employees - Maintenance	510,357	510,357	510,357
				Seasonal Employees:			
87,449	47,415	90,000	90,000	Maintenance	81,000	81,000	81,000
1,551,024	736,909	1,530,000	1,400,000	Recreation	1,300,000	1,300,000	1,300,000
8,578	2,480	3,000	2,324	Overtime - Supervision	3,486	3,486	3,486
50,632	15,107	41,743	41,743	Overtime - Maintenance	37,568	37,568	37,568
				Employee Benefits:			
4,950	5,700	5,700	4,950	Education Allowance	5,700	5,700	5,700
205,609	100,617	211,013	220,137	Social Security	202,789	202,789	202,789
329,577	201,863	387,868	451,873	Employee Insurance	399,114	399,114	399,114
430,904	212,044	415,525	452,405	Retiree Health Insurance	457,163	457,163	457,163
54,608	37,969	56,710	57,157	Longevity	58,248	58,248	58,248
387,538	196,434	384,912	439,799	Retirement Fund	423,483	423,483	423,483
2,116	971	2,245	4,440	Cost of Living	3,982	3,982	3,982
1,818	1,629	1,900	2,280	Uniforms	1,900	1,900	1,900
3,600	-	-	-	Auto Allowance	-	-	-
2,765	1,382	2,765	3,100	Legal Services	2,790	2,790	2,790
				Supplies:			
11,745	5,779	12,000	12,000	Office Supplies	10,750	10,750	10,750
587	-	1,000	1,000	Bingo Operating Supplies	900	900	900
11,848	4,652	12,000	12,000	Operating Supplies	10,800	10,800	10,800
67,079	32,890	80,000	83,000	Playground & Athletic Supplies	74,500	74,500	74,500
166,998	81,320	165,000	165,000	Repair & Maintenance Supplies	148,500	148,500	148,500
				Other Services and Charges:			
388,724	169,110	435,000	435,000	Contractual Services	400,000	400,000	400,000
6,950	2,951	8,000	8,000	Postage	7,200	7,200	7,200
3,236	3,377	3,377	4,000	Unemployment Costs	16,000	16,000	16,000
64,984	21,632	50,000	50,000	Building Maintenance	50,000	50,000	50,000
6,670	261,051	505,869	380,869	Tree Maintenance	275,000	275,000	275,000
31,431	17,842	32,000	32,000	Telephone	32,000	32,000	32,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND EXPENDITURES (Continued):	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Other Services and Charges:			
\$ 47,289	\$ 21,857	\$ 50,000	\$ 55,000	Vehicle Maintenance Expense	\$ 55,000	\$ 55,000	\$ 55,000
42,248	27,374	45,000	40,000	Printing and Publishing	-	-	-
-	-	-	-	Marketing and Promotions	80,000	80,000	80,000
93,000	48,350	96,700	96,700	Insurance and Bonds	101,500	101,500	101,500
597,647	250,437	580,000	580,000	Public Utilities	580,000	580,000	580,000
2,962	1,800	4,000	4,000	Conferences and Workshops	3,600	3,600	3,600
-	-	12,000	12,000	Rentals & Janitorial Service	10,800	10,800	10,800
109,973	63,049	110,000	100,000	Special Events	75,000	75,000	75,000
-	-	-	-	Sponsored Events	60,000	60,000	60,000
9,283	2,982	8,500	8,500	Downtown Ice Rink Expense	8,500	8,500	8,500
524	-	-	1,000	Downtown Ice Rink Concession Expense	-	-	-
36,808	17,449	42,000	42,000	Refund of Taxes Paid Under Protest	42,000	42,000	42,000
24,682	25,041	25,041	25,500	2002 Capital Equipment Loan Payment	-	-	-
30,788	3,023	29,600	29,600	2005 Capital Equipment Loan Payment	30,000	30,000	30,000
596,515	439,633	588,000	588,000	Building Authority Bonds, Series 2001	590,000	590,000	590,000
-	-	24,000	24,000	Accumulative Sick Leave	24,000	24,000	24,000
-	-	1,000	1,000	Accumulative Compensatory Time	1,000	1,000	1,000
15,000	-	15,000	15,000	Estimated Uncollectible Taxes	15,000	15,000	15,000
94,600	98,400	98,400	98,400	Administrative Expense	98,400	98,400	98,400
				Capital Outlay:			
55,684	101,032	105,265	105,265	Capital Improvements	-	-	-
30,732	-	-	-	Equipment - Vehicle	-	-	-
1,060	-	2,000	2,000	Equipment - Maintenance	1,800	1,800	1,800
46,967	-	-	-	Equipment - Recreation	-	-	-
1,487	-	7,000	7,000	Equipment - Office	4,500	4,500	4,500
<u>\$ 6,880,671</u>	<u>\$ 3,832,308</u>	<u>\$ 7,412,124</u>	<u>\$ 7,427,889</u>	Total Expenditures	<u>\$ 6,910,560</u>	<u>\$ 6,910,560</u>	<u>\$ 6,910,560</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND TRANSPORTATION EXPENDITURES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 133,359	\$ 60,913	\$ 137,000	\$ 140,000	Seasonal Employees	\$ 140,000	\$ 140,000	\$ 140,000
				Employee Benefits:			
10,202	4,660	10,481	10,850	Social Security	10,850	10,850	10,850
1,852	1,268	2,851	2,914	Employee Insurance	2,914	2,914	2,914
				Supplies:			
994	546	1,200	1,200	Office Supplies	1,200	1,200	1,200
79	145	900	900	Operating Supplies	900	900	900
				Other Services and Charges:			
4,912	4,575	5,000	5,000	Contractual Services	5,000	5,000	5,000
-	-	150	150	Postage	150	150	150
325	500	2,000	2,000	Building Maintenance	2,000	2,000	2,000
-	-	-	1,000	Telephone	1,000	1,000	1,000
45,505	17,306	42,000	46,000	Vehicle Maintenance Expense	46,000	46,000	46,000
-	-	250	250	Printing and Publishing	250	250	250
15,644	3,777	16,000	15,000	Public Utilities	15,000	15,000	15,000
-	-	300	300	Conferences and Workshops	300	300	300
11,500	6,000	12,000	12,000	Insurance and Bonds	12,600	12,600	12,600
790	-	10,000	10,000	Bus Rental	10,000	10,000	10,000
<u>\$ 225,162</u>	<u>\$ 99,690</u>	<u>\$ 240,132</u>	<u>\$ 247,564</u>	Total Expenditures	<u>\$ 248,164</u>	<u>\$ 248,164</u>	<u>\$ 248,164</u>

COMMUNICATIONS SPECIAL REVENUE FUND

The Communications Special Revenue Fund was established to account for fees to be received under provisions of the cable television franchise agreements. The Warren Communications Department operates from franchise fees received from Comcast Cablevision, Wide Open West and AT&T. Historically Comcast has generated the largest amount of revenue from their subscribers. This Special Revenue Fund has been established to assure that a thorough cable television based infrastructure is maintained throughout the life of the franchises to serve the City of Warren public and government.

The Communications Director is responsible for coordinating the City's overall communication needs. Citizen complaints and concern resolution are a top priority as well as working in tandem with the Legal Department to encourage the most qualitative service is harmoniously provided through grantee agreements for development of media services for our residents through the Federal Telecommunications Act of 1996 and the Michigan MPSC.

The Communications Department is a team of professional multi-media staff who generates, covers and maintains government and community access cable television programming, cable bulletin board community notices, the new City web site (www.cityofwarren.org), the City E-newsletter (via the internet), weekly production of the City News and enabling 24/7 snow alert are strong footholds for our residents.

The Communications Department's primary responsibility remains that of providing programming for our two government access channels. Our government channel (Comcast channel 5 and Wide Open West channel 10) provides information about City services and events impacting the community. Public service and government programming from other sources are also scheduled on this channel. Our community channel (Comcast channel 12 and Wide Open West channel 18) provides programming about community events, usually involving local sports, entertainment and unique stories about residents in the City. Similar programming from other sources is also scheduled on this channel.

Also of historic significance is TV Warren News which was established by the Communications Department as the anchor program. This program is a weekly half-hour telecast devoted to news items around and affecting the City of Warren. Each Monday, a new episode begins to run. TV Warren News follows a traditional television news show format. Setting an example of excellence has enabled our plethora of programming for the City viewership to widen in scope to bring the entire familial, business, educational and governmental viewing spectrum to find subject matters of personal importance, interest and entertainment.

Because the Communications Department realistically reinforces the complete spectrum of media options, it is recognized as a thoroughly state-of-the-art, technologically proficient, professional environment which has a reputation for producing and receiving award recognition for its efforts amongst national government peers for affective and quality cable television programming. The production team's dedication to our residents is reinforced by the interaction with welcoming service groups and citizens throughout the community, reflected in cable television audience viewership.

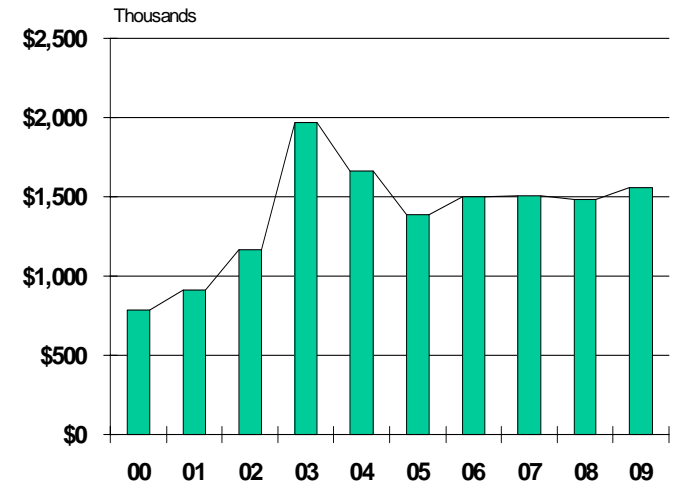
COMMUNICATIONS SPECIAL REVENUE FUND

Fiscal 2011 Performance Objectives

1. To serve the community to include its government and citizens with regularly scheduled cable television programming which will further clarify and improve understanding of City services and be a mirror of the community activities.
2. To further develop a comprehensive multi-media enhancement of most messages and programs to enrich Warren resident's quality of life.
3. To provide the community with a responsive and efficient cable television resource to resolve subscriber complaints and monitor franchise performance.
4. To establish Communications Asset Management Tools to assure department stability and efficiency through: Inventory of Services: Personnel Versatility; Student multi-media internship programs and replenishment of part-time free lance production crew.
5. To introduce more citizen interaction through participation in the television program content as well as in studio productions as audience.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
City Council meetings	24	24	24	24
Zoning Board of Appeals/Planning meetings	41	48	41	41
Press conferences	10	12	12	12
Department Multi-media applications	503	460	556	608
Parks & Recreation Youth programming	52	52	52	52
Senior Citizen programs	50	75	50	50
Sporting event coverage & Sports line	73	150	73	73
Festivals	16	16	16	16
Election shows	4	2	8	10
City Department programming	32	24	40	40
Business shows	20	20	20	20
Concerts	11	12	11	11
Auditorium plays	6	12	6	7
Auditorium performances & rehearsals	12	24	34	42
Health series	12	12	12	12
TV Warren Weekly News	51	52	51	51
Annual report & City calendar	1	1	1	1
Newsbeat City News Magazine	4	4	4	4
Community Bulletin board	52	52	52	52
24/7 Snow alerts	6	6	6	6
City meetings (Commissions/Committees)	18	24	24	24
Community events	50	100	75	100
Police, Court & Judicial programming	32	75	37	37
Public Service Announcements	100	24	100	100
Family entertainment programs	23	-	35	35

EXPENDITURE HISTORY COMMUNICATIONS



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	COMMUNICATIONS SPECIAL REVENUE FUND REVENUES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 1,582,133	\$ 386,978	\$ 1,450,000	\$ 1,400,000	Cable TV Franchise Fees	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000
14,778	1,496	3,000	20,000	Interest on Investments	3,000	3,000	3,000
19,200	9,600	21,540	23,000	Lease Proceeds	19,440	19,440	19,440
-	20,000	20,000	20,000	Foreclosure Grant Proceeds	-	-	-
1,991	1,000	1,200	-	Miscellaneous	500	500	500
<u>438,261</u>	<u>232,157</u>	<u>232,157</u>	<u>232,157</u>	Fund Balance Appropriated	<u>287,202</u>	<u>280,952</u>	<u>280,952</u>
<u>\$ 2,056,363</u>	<u>\$ 651,231</u>	<u>\$ 1,727,897</u>	<u>\$ 1,695,157</u>	Total Revenues	<u>\$ 1,760,142</u>	<u>\$ 1,753,892</u>	<u>\$ 1,753,892</u>
				EXPENDITURES:			
\$ 643,676	\$ 314,603	\$ 657,030	\$ 678,396	Personnel Services	\$ 673,396	\$ 673,396	\$ 673,396
232,990	119,814	243,220	245,561	Employee Benefits	253,256	253,256	253,256
18,726	12,124	21,000	21,000	Supplies	19,400	19,400	19,400
643,084	462,366	733,504	733,200	Other Services and Charges	774,090	774,090	774,090
18,055	4,000	17,000	17,000	Capital Outlay	40,000	33,750	33,750
<u>\$ 1,556,531</u>	<u>\$ 912,907</u>	<u>\$ 1,671,754</u>	<u>\$ 1,695,157</u>	Total Expenditures	<u>\$ 1,760,142</u>	<u>\$ 1,753,892</u>	<u>\$ 1,753,892</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	1,824,004	1,824,004	1,824,004
				RESERVE FOR: COMPENSATED ABSENCES	(26,334)	(26,334)	(26,334)
				LESS: FUND BALANCE APPROPRIATED	<u>(287,202)</u>	<u>(280,952)</u>	<u>(280,952)</u>
<u>\$ 1,973,684</u>	<u>\$ 1,479,851</u>	<u>\$ 1,797,670</u>	<u>\$ 1,382,137</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 1,510,468</u>	<u>\$ 1,516,718</u>	<u>\$ 1,516,718</u>

SPECIAL REVENUE FUND PERSONNEL

<u>COMMUNICATIONS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Communications Director	1	\$ 77,406	1	\$ 77,670	1	\$ 77,670	1	\$ 77,670
Communications Specialist	2	63,156	2	63,420	2	63,420	2	63,420
Media Specialist 1	1	56,866	1	57,130	1	57,130	1	57,130
Communications Specialist 1	1	50,220	1	50,484	1	50,484	1	50,484
Part-time Employees		350,000		350,000		350,000		350,000
Overtime	—	10,000	—	10,000	—	10,000	—	10,000
Total Personnel	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 412 Units 35 and 59 contracts that expired 6/30/09.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	COMMUNICATIONS SPECIAL REVENUE FUND EXPENDITURES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 299,071	\$ 157,793	\$ 312,030	\$ 318,396	Personnel Services:	\$ 313,396	\$ 313,396	\$ 313,396
335,628	153,571	335,000	350,000	Permanent Employees	350,000	350,000	350,000
8,977	3,239	10,000	10,000	Part-time Employees	10,000	10,000	10,000
				Overtime			
				Employee Benefits:			
2,250	2,250	2,250	2,250	Education Allowance	2,250	2,250	2,250
49,775	24,212	50,897	53,006	Social Security	53,084	53,084	53,084
42,998	28,459	54,233	54,195	Employee Insurance	51,376	51,376	51,376
90,485	43,046	86,804	86,457	Retiree Health Insurance	95,782	95,782	95,782
7,191	1,137	7,194	7,227	Longevity	8,237	8,237	8,237
39,071	20,078	40,484	40,576	Retirement Fund	40,677	40,677	40,677
503	248	590	1,075	Cost of Living	1,075	1,075	1,075
717	384	768	775	Legal Services	775	775	775
				Supplies:			
2,791	1,292	3,000	3,000	Office	4,000	4,000	4,000
11,049	5,388	12,000	12,000	Operating	10,000	10,000	10,000
4,886	5,444	6,000	6,000	Tapes/DVD's	5,400	5,400	5,400
				Other Services and Charges:			
34,058	23,805	58,000	58,000	Contractual Services	50,000	50,000	50,000
41,566	28,654	48,000	51,000	Postage	51,000	51,000	51,000
6,147	-	-	-	Unemployment Costs	4,500	4,500	4,500
8,801	4,337	9,000	9,000	Telephone	9,000	9,000	9,000
31	-	300	500	Mileage	250	250	250
2,144	1,068	3,500	5,000	Vehicle Maintenance	3,500	3,500	3,500
-	447	2,500	2,500	Conferences & Workshops	1,500	1,500	1,500
4,475	-	4,000	4,000	Community Promotions	70,000	70,000	70,000
-	1,768	15,000	15,000	Community Promotions - Foreclosure Grant	-	-	-
131,831	47,682	138,000	138,000	Public Utilities	138,000	138,000	138,000
825	-	2,000	2,000	Memberships & Dues	2,000	2,000	2,000
1,047	1,199	5,000	5,000	Sets and Design	2,000	2,000	2,000
930	7,100	7,100	5,000	Web site	4,500	4,500	4,500
23,864	32,568	32,904	26,000	City Calendar	33,240	33,240	33,240
2,080	2,080	4,000	4,000	Music Library	2,000	2,000	2,000
51,224	52,053	53,000	55,000	City Newsletter	55,000	55,000	55,000
2,990	5,848	7,000	7,000	Software & Contractual Service	5,000	5,000	5,000
981	551	8,000	10,000	Auditorium Expense	8,000	8,000	8,000
36,747	3,677	36,000	36,000	2005 Capital Equipment Loan Payment	36,400	36,400	36,400
-	-	5,000	5,000	Accumulative Sick Leave	-	-	-
-	-	-	-	Accumulative Compensatory Time	2,000	2,000	2,000
109,800	114,200	114,200	114,200	Administrative Expense	114,200	114,200	114,200
183,543	135,329	181,000	181,000	Building Authority Bonds, Series 2001	182,000	182,000	182,000
				Capital Outlay:			
1,522	-	-	-	Equipment - Office	-	-	-
16,533	4,000	17,000	17,000	Equipment - Cable TV	40,000	33,750	33,750
\$ 1,556,531	\$ 912,907	\$ 1,671,754	\$ 1,695,157	Total Expenditures	\$ 1,760,142	\$ 1,753,892	\$ 1,753,892

SANITATION

The Sanitation Special Revenue Fund accounts for specific property taxes that are used to operate the Sanitation Division.

The Sanitation Division is responsible for picking up refuse, recyclables, compost and appliances in a prompt, reliable, and efficient manner from approximately 56,000 homes per week, which equates to over seven million individual pick-up stops annually. In addition, the Division provides a curbside recycle program for 32 schools, 12 churches, all City libraries, fire stations, senior centers and many other City buildings. In conjunction with other departments, we participate in all blight sweep clean-ups and other special projects. We have one "Hazardous Waste Drop Off Day" per year that generated over 66,075 pounds of hazardous waste last year.

The Sanitation Division is also responsible for operating and maintaining the Recycling Center, which provides additional recycling options to the community. In addition to picking up all appliances at the curb such as refrigerators and freezers (including the removal of freon), we also recover concrete and metal.

The Division is also responsible for the general maintenance of the building, offices, and grounds of the sanitation complex. Our regular inspections of the Transfer Station to insure it is kept in good repair and operating condition have expanded in scope this year to include overseeing major renovations and coordinating downtimes to insure no breaks in service to residents.

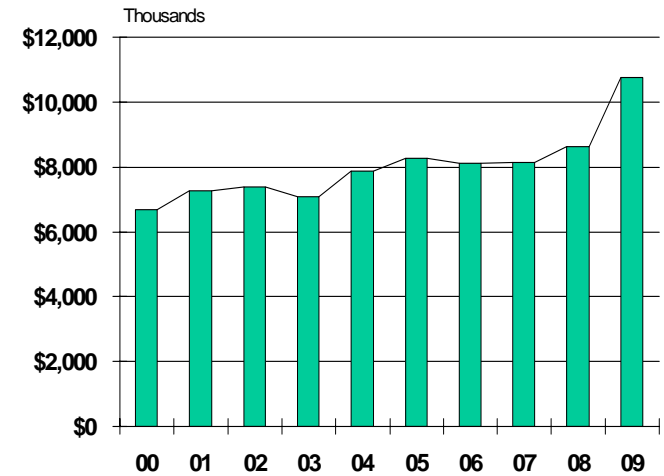
SANITATION

Fiscal 2011 Performance Objectives

1. To continue to reduce complaints of residents.
2. To increase homeowner awareness of the recycling and compost programs.
3. To correlate a fine system for habitual violations of the Sanitation Ordinance.
4. To increase the number of schools and churches involved in the recycling program.
5. To expand participation in the hazardous waste drop off day.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Collection points (per week)	56,000	56,000	56,000	56,000
Tonnage refuse landfilled	45,082	50,000	50,000	50,000
Citizen complaints received	1,431	1,250	1,200	1,100
Number of refuse collection routes	12	12	12	12
Curbside recycling collected	4,646 Tons	6,000 Tons	5,000 Tons	5,000 Tons
Number of recycle routes	5	6	5	5
Curbside compost collected	15,228 Tons	16,000 Tons	16,000 Tons	16,000 Tons
Number of compost routes	7	7	7	7
Tonnage recycle drop-off center	554	600	600	600
Car batteries dropped off	459	500	500	500
Non ferrous metal dropped off	2 Tons	5 Tons	3 Tons	3 Tons
Cardboard collected/dropped off	98 Tons	150 Tons	100 Tons	100 Tons
White goods/scrap metal	177 Tons	200 Tons	200 Tons	200 Tons
White good – stops	1,248	1,000	1,000	1,000
Freon recovered/units	150	100	150	150
Concrete dropped off	245 Tons	200 Tons	250 Tons	250 Tons
Motor oil dropped off	10,000 gal.	10,000 gal.	11,000 gal.	11,000 gal.
Antifreeze dropped off	650 gal.	-	700 gal.	700 gal.

EXPENDITURE HISTORY SANITATION



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND REVENUES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 8,456,643	\$ 3,547,390	\$ 7,115,506	\$ 7,092,576	Property Tax Revenue	\$ 6,361,975	\$ 6,361,975	\$ 6,361,975
263,684	110,820	223,892	221,643	Industrial Facilities Tax	162,538	162,538	162,538
52,503	3,918	8,000	80,000	Interest on Investments	8,000	8,000	8,000
102,553	-	-	-	- Sale of Equipment	-	-	-
-	19,800	39,600	-	- Lease Proceeds	39,600	39,600	39,600
27,101	12,411	27,000	-	- Miscellaneous Revenue	27,000	27,000	27,000
17,048	28,199	55,000	50,000	Transfer Station Royalties	55,000	55,000	55,000
91,948	90,324	180,000	100,000	Recycling Revenue	130,000	130,000	130,000
3,348,472	1,051,001	1,051,001	1,051,001	Fund Balance Appropriated	1,660,550	1,628,550	1,628,550
<u>\$ 12,359,952</u>	<u>\$ 4,863,863</u>	<u>\$ 8,699,999</u>	<u>\$ 8,595,220</u>	Total Revenues	<u>\$ 8,444,663</u>	<u>\$ 8,412,663</u>	<u>\$ 8,412,663</u>
				EXPENDITURES:			
\$ 2,591,784	\$ 1,303,644	\$ 2,589,363	\$ 2,687,253	Personnel Services	\$ 2,625,454	\$ 2,625,454	\$ 2,625,454
1,941,884	985,734	1,951,019	2,223,767	Employee Benefits	2,205,309	2,205,309	2,205,309
339,688	156,208	335,000	358,000	Supplies	385,000	383,000	383,000
3,395,626	1,752,757	2,814,741	2,776,700	Other Services and Charges	2,829,900	2,829,900	2,829,900
2,489,487	208,129	549,500	549,500	Capital Outlay	399,000	369,000	369,000
<u>\$ 10,758,469</u>	<u>\$ 4,406,472</u>	<u>\$ 8,239,623</u>	<u>\$ 8,595,220</u>	Total Expenditures	<u>\$ 8,444,663</u>	<u>\$ 8,412,663</u>	<u>\$ 8,412,663</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	3,941,292	3,941,292	3,941,292
				RESERVE FOR:			
(101,382)	(101,382)	(101,382)	(146,822)	COMPENSATED ABSENCES	(101,382)	(101,382)	(101,382)
(34,349)	(34,349)	(34,349)	(32,349)	COMPENSATORY TIME	(34,349)	(34,349)	(34,349)
				LESS: FUND BALANCE APPROPRIATED	(1,660,550)	(1,628,550)	(1,628,550)
<u>\$ 4,396,186</u>	<u>\$ 3,802,576</u>	<u>\$ 3,805,561</u>	<u>\$ 3,275,182</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 2,145,011</u>	<u>\$ 2,177,011</u>	<u>\$ 2,177,011</u>

SPECIAL REVENUE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>SANITATION</u>								
Sanitation Superintendent	1	\$ 90,458	1	\$ 90,722	1	\$ 90,722	1	\$ 90,722
Assistant Superintendent	1	72,684	1	72,948	1	72,948	1	72,948
Administrative Clerk	1	47,611	2 (c)	47,875	2 (c)	47,875	2 (c)	47,875
Office Assistant	1	34,279	- (c)	-	- (c)	-	- (c)	-
<u>Rubbish Pick-up:</u>								
Foreman	3	32.17/hr.	3	32.31/hr.	3	32.31/hr.	3	32.31/hr.
Sanitation Operator Technician	1	26.88/hr.	1	27.02/hr.	1	27.02/hr.	1	27.02/hr.
Sanitation Operator Specialist	17	26.18/hr.	17	26.32/hr.	17	26.32/hr.	17	26.32/hr.
General Laborer	1	17.76/hr.	- (d)	-	- (d)	-	- (d)	-
<u>Garage:</u>								
Automotive Mechanic Technician	2	30.50/hr.	3 (c)	30.64/hr.	3 (c)	30.64/hr.	3 (c)	30.64/hr.
Automotive Mechanic Specialist	1	28.01/hr.	- (c)	-	- (c)	-	- (c)	-
Temporary Employees		715,000		800,000		800,000		800,000
<u>Overtime:</u>								
Rubbish Pick-up		280,000		170,000		170,000		170,000
Mechanics		37,000		25,000		25,000		25,000
Clerical	—	4,000	—	8,000	—	8,000	—	8,000
Total Personnel	<u>29</u>		<u>28</u>		<u>28</u>		<u>28</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expired 6/30/09.

(c) Reclassification of Office Assistant to Administrative Clerk and Automotive Mechanic Specialist to Automotive Mechanic Technician.

(d) Position deleted.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND EXPENDITURES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Personnel Services:			
\$ 194,338	\$ 87,001	\$ 167,957	\$ 164,337	Supervisory	\$ 164,337	\$ 164,337	\$ 164,337
1,170,264	559,170	1,147,580	1,226,147	Permanent Employees - Rubbish Collection	1,185,249	1,185,249	1,185,249
182,546	85,074	173,608	178,015	Permanent Employees - Mechanics	186,870	186,870	186,870
79,637	41,575	82,218	82,754	Permanent Employees - Clerical	85,998	85,998	85,998
718,889	446,481	825,000	715,000	Temporary Employees - Rubbish Collection	800,000	800,000	800,000
227,185	78,269	170,000	280,000	Overtime - Rubbish Collection	170,000	170,000	170,000
18,925	6,074	20,000	37,000	Overtime - Mechanics	25,000	25,000	25,000
-	-	3,000	4,000	Overtime - Clerical	8,000	8,000	8,000
				Employee Benefits:			
1,600	1,600	1,600	1,600	Education Allowance	1,600	1,600	1,600
201,900	104,071	204,339	213,476	Social Security	208,785	208,785	208,785
512,412	309,352	594,129	626,388	Employee Insurance	620,286	620,286	620,286
606,502	281,201	574,558	653,564	Retiree Health Insurance	667,888	667,888	667,888
57,806	33,147	56,132	59,068	Longevity	60,524	60,524	60,524
549,550	248,593	507,925	653,841	Retirement Fund	630,970	630,970	630,970
3,598	1,506	3,501	6,585	Cost of Living	6,356	6,356	6,356
4,493	2,125	4,275	4,495	Legal Services	4,340	4,340	4,340
4,023	4,139	4,560	4,750	Uniforms	4,560	4,560	4,560
				Supplies:			
14,228	13,116	20,000	18,000	Operating Supplies	25,000	23,000	23,000
325,460	143,092	315,000	340,000	Gasoline & Diesel Oil	360,000	360,000	360,000
				Other Services and Charges:			
4,431	2,741	6,000	6,000	Notifications	6,000	6,000	6,000
2,050	-	1,000	1,000	Community Recycling & Compost Education	1,000	1,000	1,000
2,087	1,542	20,000	29,100	Contractual Services	29,100	29,100	29,100
				Contractual Services:			
1,119,133	308,186	750,000	750,000	Rubbish Hauling	750,000	750,000	750,000
375,395	95,943	288,000	288,000	Recycling & Compost Disposal	300,000	300,000	300,000
7,537	21,252	21,252	30,000	Hazardous Waste Collection	30,000	30,000	30,000
6,945	2,234	15,000	25,000	SMDA Closure Costs	25,000	25,000	25,000
121,711	59,745	125,000	100,000	SMDA Legal/Engineering Costs	120,000	120,000	120,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND EXPENDITURES (Continued):	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Other Services and Charges:			
\$ 25,800	\$ 57,532	\$ 57,532	\$ 60,000	Unemployment Costs	\$ 93,000	\$ 93,000	\$ 93,000
3,087	1,987	4,000	5,000	Telephone	5,000	5,000	5,000
323,630	185,467	300,000	250,000	Truck Expense	250,000	250,000	250,000
36,670	8,286	41,000	46,000	Public Utilities	46,000	46,000	46,000
137,000	71,250	142,500	142,500	Insurance and Bonds	148,200	148,200	148,200
226,515	-	-	-	Lawsuit Settlements	-	-	-
24,795	9,479	20,000	20,000	Building & Grounds Maintenance	20,000	20,000	20,000
68,789	31,387	80,000	80,000	Refund of Taxes Paid Under Protest	75,000	75,000	75,000
24,008	24,357	24,357	25,000	2002 Capital Equipment Loan Payment	-	-	-
32,774	3,269	32,000	32,000	2005 Capital Equipment Loan Payment	32,500	32,500	32,500
-	-	2,000	2,000	Accumulative Sick Leave	-	-	-
-	-	2,000	2,000	Accumulative Compensatory Time	16,000	16,000	16,000
18,569	-	15,000	15,000	Estimated Uncollectible Taxes	15,000	15,000	15,000
834,700	868,100	868,100	868,100	Administrative Expense	868,100	868,100	868,100
				Capital Outlay:			
-	198,629	210,000	210,000	Capital Improvements	45,000	45,000	45,000
3,019	9,500	9,500	9,500	Equipment - Office and Garage	9,000	9,000	9,000
2,486,468	-	330,000	330,000	Equipment - Vehicles	345,000	315,000	315,000
<u>\$ 10,758,469</u>	<u>\$ 4,406,472</u>	<u>\$ 8,239,623</u>	<u>\$ 8,595,220</u>	Total Expenditures	<u>\$ 8,444,663</u>	<u>\$ 8,412,663</u>	<u>\$ 8,412,663</u>

RENTAL ORDINANCE FUND

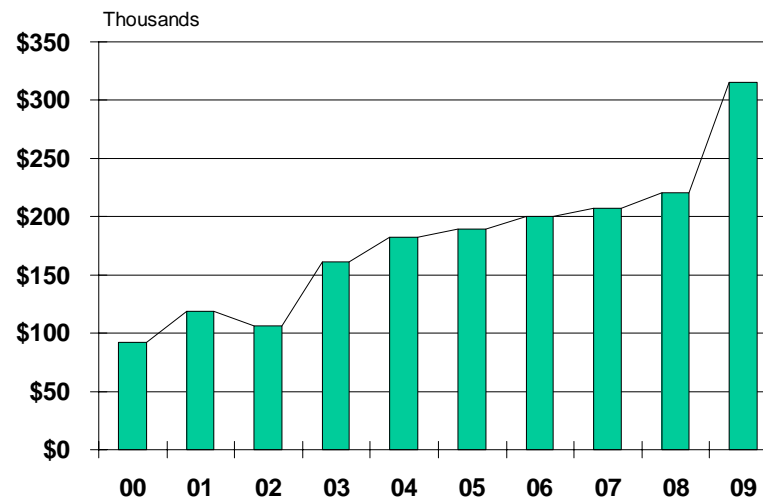
The Registration of Residential Income Property Owners Program took effect on June 25, 1993, (Ordinance 80-433). This ordinance was created to provide regulations and enforcement to protect the health, welfare and safety of the occupants, the owners and the community. It requires a bi-annual inspection of residential rental home properties and sets up minimum health and safety standards for this program. In addition, the Rental Division monitors over 4,000 rental properties which include registration, inspections, re-inspections, and licensing the property.

The program is administered by the Department of Property Maintenance Inspection, which accepts the filings, and issues the Certificates of Compliance (Rental License).

In 2006, City Council passed an amended Rental Licensing Program that includes licensing and inspection of multi-family (apartment) rentals in the City, as well as, new more stringent requirements for application and more severe penalties for non-compliance. In November of 2009, the department implemented the multi-family/apartment licensing and inspection program.

The fees collected for inspections fund these programs.

EXPENDITURE HISTORY RENTAL ORDINANCE



SPECIAL REVENUE FUND PERSONNEL

<u>RENTAL ORDINANCE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Rental Code Inspector	1	\$ 55,919	1	\$ 56,183	1	\$ 56,183	1	\$ 56,183
Rental Inspection Coordinator	1	50,784	1	51,048	1	51,048	1	51,048
Office Assistant	1	34,279	1	34,543	1	34,543	1	34,543
Temporary Employees - Inspections		100,000		100,000		100,000		100,000
Temporary/Co-op		-		56,940		40,000		40,000
Overtime	—	1,500	—	4,360	—	2,000	—	2,000
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250 contract that expired 6/30/09.

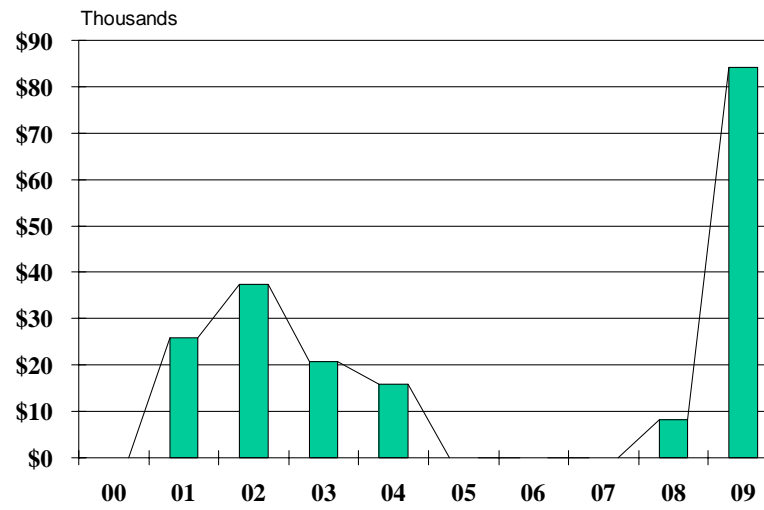
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	RENTAL ORDINANCE FUND	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				REVENUES:			
\$ 40,000	\$ -	\$ 100,000	\$ 40,000	Block Grant Reimbursement	\$ 40,000	\$ 40,000	\$ 40,000
263,120	159,372	270,000	240,000	Residential Inspection Fees	260,000	260,000	260,000
1,175	25,700	50,000	100,000	Apartment Inspection Fee	75,000	75,000	75,000
846	88	190	1,100	Interest on Investments	500	500	500
-	55,273	55,273	55,273	Fund Balance Appropriated	67,047	40,095	40,095
<u>\$ 305,141</u>	<u>\$ 240,433</u>	<u>\$ 475,463</u>	<u>\$ 436,373</u>	Total Revenues	<u>\$ 442,547</u>	<u>\$ 415,595</u>	<u>\$ 415,595</u>
				EXPENDITURES:			
				Personnel Services:			
\$ 125,930	\$ 30,970	\$ 83,925	\$ 142,352	Permanent Employees	\$ 133,242	\$ 133,242	\$ 133,242
-	34,406	100,000	100,000	Temporary Employees- Inspection	100,000	100,000	100,000
18,420	26,586	56,000	-	Temporary/Co-op	56,940	40,000	40,000
1,354	-	1,500	1,500	Overtime	4,360	2,000	2,000
				Employee Benefits:			
11,662	7,210	18,654	19,362	Social Security	23,139	21,643	21,643
26,402	5,399	20,255	54,752	Employee Insurance	40,456	40,427	40,427
44,889	11,141	29,426	50,188	Retiree Health Insurance	37,149	36,276	36,276
6,546	2,237	2,237	5,317	Longevity	3,371	3,371	3,371
42,435	4,989	13,176	41,292	Retirement Fund	17,380	17,026	17,026
165	50	176	645	Cost of Living	645	645	645
294	77	230	465	Legal Services	465	465	465
5,584	1,815	8,000	8,000	Office Supplies	8,000	8,000	8,000
				Other Services and Charges:			
27,088	-	-	-	Contractual Services	-	-	-
3,684	2,229	8,000	8,500	Postage	8,500	8,500	8,500
899	636	2,000	3,000	Vehicle Maintenance	3,500	3,000	3,000
-	-	1,000	1,000	Accumulative Sick Leave	1,000	1,000	1,000
				Capital Outlay:			
-	-	-	-	Equipment - Office	4,400	-	-
<u>\$ 315,352</u>	<u>\$ 127,745</u>	<u>\$ 344,579</u>	<u>\$ 436,373</u>	Total Expenditures	<u>\$ 442,547</u>	<u>\$ 415,595</u>	<u>\$ 415,595</u>
				NET INCREASE (DECREASE) IN FUND			
\$ (10,211)	\$ 112,688	\$ 130,884	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
77,946	67,735	67,735	81,797	ESTIMATED FUND BALANCE			
				BEGINNING OF PERIOD	143,346	143,346	143,346
(4,030)	(4,030)	(4,030)	(5,994)	RESERVE FOR:			
				COMPENSATED ABSENCES	(4,030)	(4,030)	(4,030)
-	(55,273)	(55,273)	(55,273)	LESS: FUND BALANCE			
				APPROPRIATED	(67,047)	(40,095)	(40,095)
<u>\$ 63,705</u>	<u>\$ 121,120</u>	<u>\$ 139,316</u>	<u>\$ 20,530</u>	ESTIMATED FUND BALANCE	<u>\$ 72,269</u>	<u>\$ 99,221</u>	<u>\$ 99,221</u>
				(DEFICIT) END OF PERIOD			

VICE CRIME CONFISCATION FUND

The Vice Crime Confiscation Fund is used to account for revenues seized under local nuisance abatement ordinances against gambling and vice crimes. These funds may only be used for law enforcement purposes.

EXPENDITURE HISTORY VICE CRIME CONFISCATION



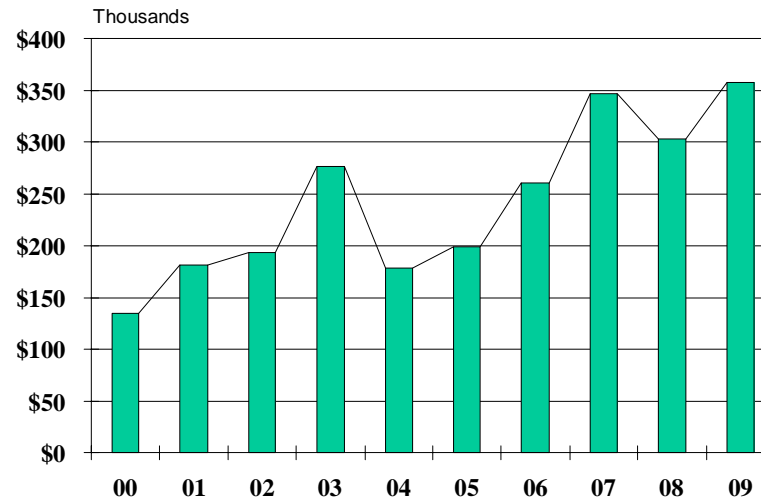
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>VICE CRIME CONFISCATION FUND</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				REVENUES:			
\$ 76,184	\$ 16,299	\$ 70,000	\$ 25,000	Vice Crime Confiscation's	\$ 40,000	\$ 40,000	\$ 40,000
1,968	188	400	2,800	Interest on Investments	400	400	400
<u>77,000</u>	<u>72,200</u>	<u>72,200</u>	<u>72,200</u>	Fund Balance Appropriated	<u>59,600</u>	<u>59,600</u>	<u>59,600</u>
<u>\$ 155,152</u>	<u>\$ 88,687</u>	<u>\$ 142,600</u>	<u>\$ 100,000</u>	Total Revenues	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
				EXPENDITURES:			
				Other Services and Charges:			
\$ 84,175	\$ 8,385	\$ 100,000	\$ 100,000	Vice Crime Expenditures	\$ 100,000	\$ 100,000	\$ 100,000
<u>\$ 84,175</u>	<u>\$ 8,385</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	Total Expenditures	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
209,887	203,864	203,864	177,687	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	174,264	174,264	174,264
<u>(77,000)</u>	<u>(72,200)</u>	<u>(72,200)</u>	<u>(72,200)</u>	LESS: FUND BALANCE APPROPRIATED	<u>(59,600)</u>	<u>(59,600)</u>	<u>(59,600)</u>
<u>\$ 203,864</u>	<u>\$ 211,966</u>	<u>\$ 174,264</u>	<u>\$ 105,487</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 114,664</u>	<u>\$ 114,664</u>	<u>\$ 114,664</u>

DRUG FORFEITURE FUND

The Drug Forfeiture Fund is used to account for revenues generated by drug forfeitures and expenditures related to the enforcement of drug laws per Public Act 251 of 1982. The funds can only be used for the enhancement of drug enforcement.

EXPENDITURE HISTORY DRUG FORFEITURE



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>DRUG FORFEITURE FUND</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				REVENUES:			
\$ 565,132	\$ 175,352	\$ 325,000	\$ 300,000	Drug Forfeitures	\$ 325,000	\$ 325,000	\$ 325,000
7,199	898	1,800	9,500	Interest on Investments	1,800	1,800	1,800
<u>170,000</u>	<u>319,412</u>	<u>319,412</u>	<u>319,412</u>	Fund Balance Appropriated	<u>256,200</u>	<u>256,200</u>	<u>256,200</u>
<u>\$ 742,331</u>	<u>\$ 495,662</u>	<u>\$ 646,212</u>	<u>\$ 628,912</u>	Total Revenues	<u>\$ 583,000</u>	<u>\$ 583,000</u>	<u>\$ 583,000</u>
				EXPENDITURES:			
				Other Services and Charges:			
\$ 241,230	\$ 71,185	\$ 191,270	\$ 191,270	Federal Drug Forfeiture Expense	\$ 310,000	\$ 310,000	\$ 310,000
115,934	56,882	437,642	437,642	Local Drug Forfeiture Expense	273,000	273,000	273,000
<u>\$ 357,164</u>	<u>\$ 128,067</u>	<u>\$ 628,912</u>	<u>\$ 628,912</u>	Total Expenditures	<u>\$ 583,000</u>	<u>\$ 583,000</u>	<u>\$ 583,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
740,558	955,725	955,725	642,084	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	653,613	653,613	653,613
<u>(170,000)</u>	<u>(319,412)</u>	<u>(319,412)</u>	<u>(319,412)</u>	LESS: FUND BALANCE APPROPRIATED	<u>(256,200)</u>	<u>(256,200)</u>	<u>(256,200)</u>
<u>\$ 955,725</u>	<u>\$ 1,003,908</u>	<u>\$ 653,613</u>	<u>\$ 322,672</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 397,413</u>	<u>\$ 397,413</u>	<u>\$ 397,413</u>

ACT 302 POLICE TRAINING FUND

This fund represents special training funds received from the State of Michigan, which must be used exclusively for the training of sworn police personnel. To qualify for these funds, the City must allocate a certain level of funding for police training, which is budgeted in the City's General Fund. These training funds are established according to Public Act 302 of the Public Acts of 1965, as amended (MCL28.613).

EXPENDITURE HISTORY ACT 302 POLICE TRAINING



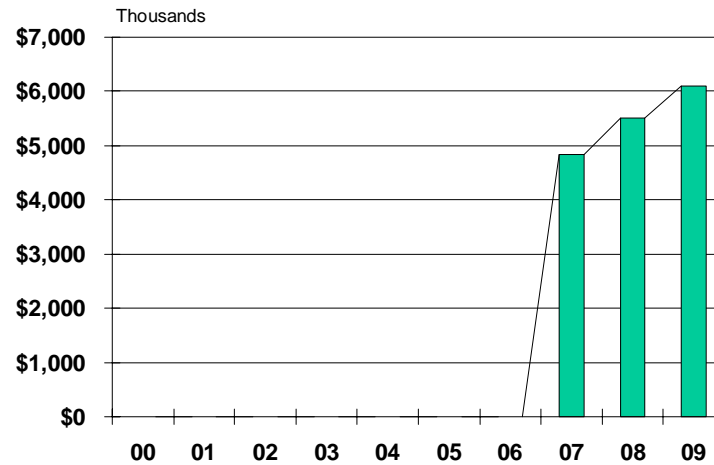
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>ACT 302 POLICE TRAINING FUND</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				REVENUES:			
\$ 47,940	\$ 23,524	\$ 47,000	\$ 53,000	State Grant - Police Training	\$ 47,000	\$ 47,000	\$ 47,000
1,196	122	250	1,600	Interest on Investments	250	250	250
-	5,400	5,400	5,400	Fund Balance Appropriated	12,750	12,750	12,750
<u>\$ 49,136</u>	<u>\$ 29,046</u>	<u>\$ 52,650</u>	<u>\$ 60,000</u>	Total Revenues	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>
				EXPENDITURES:			
				Other Services and Charges:			
\$ 51,465	\$ 32,715	\$ 60,000	\$ 60,000	Conferences & Workshops	\$ 60,000	\$ 60,000	\$ 60,000
<u>\$ 51,465</u>	<u>\$ 32,715</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	Total Expenditures	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	124,482	124,482	124,482
				LESS: FUND BALANCE APPROPRIATED	(12,750)	(12,750)	(12,750)
139,561	137,232	137,232	142,161	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 111,732</u>	<u>\$ 111,732</u>	<u>\$ 111,732</u>
<u>-</u>	<u>(5,400)</u>	<u>(5,400)</u>	<u>(5,400)</u>				
<u>\$ 137,232</u>	<u>\$ 128,163</u>	<u>\$ 124,482</u>	<u>\$ 136,761</u>				

DOWNTOWN DEVELOPMENT AUTHORITY OPERATIONS FUND

The State of Michigan passed the Downtown Development Authority Act (PA 197 of 1975) to give municipalities a tool for improving the quality of downtown areas. The Downtown Development Board consists of the Mayor plus eight members appointed by the Mayor, subject to approval by City Council. The DDA Director is hired by the DDA Board and serves as their day-to-day liaison for all downtown activities.

EXPENDITURE HISTORY DOWNTOWN DEVELOPMENT AUTHORITY



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 6,371,533	\$ 3,100,002	\$ 6,200,000	\$ 6,200,000	Property Tax Revenue	\$ 5,390,000	\$ 5,590,000	\$ 5,390,000
515,248	276,935	454,528	505,000	Other Income	492,185	492,185	492,185
-	72,012	72,012	72,012	Fund Balance Appropriated	956,976	756,976	1,956,976
<u>\$ 6,886,781</u>	<u>\$ 3,448,949</u>	<u>\$ 6,726,540</u>	<u>\$ 6,777,012</u>	Total Revenues	<u>\$ 6,839,161</u>	<u>\$ 6,839,161</u>	<u>\$ 7,839,161</u>
				<u>EXPENDITURES:</u>			
\$ 107,199	\$ 68,750	\$ 140,846	\$ 161,758	Personnel Services	\$ 151,234	\$ 151,234	\$ 151,234
73,840	43,299	77,916	78,447	Employee Benefits	85,332	85,332	85,332
2,729	741	4,000	6,000	Supplies	6,000	6,000	6,000
5,917,775	4,327,806	6,541,107	6,530,807	Other Services and Charges	6,396,595	6,396,595	7,396,595
-	-	-	-	Capital Outlay	200,000	200,000	200,000
<u>\$ 6,101,543</u>	<u>\$ 4,440,596</u>	<u>\$ 6,763,869</u>	<u>\$ 6,777,012</u>	Total Expenditures	<u>\$ 6,839,161</u>	<u>\$ 6,839,161</u>	<u>\$ 7,839,161</u>
				NET INCREASE (DECREASE) IN FUND BALANCE FOR PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	10,123,381	10,123,381	10,123,381
				LESS: FUND BALANCE APPROPRIATED	(956,976)	(756,976)	(1,956,976)
<u>\$ 10,232,722</u>	<u>\$ 9,169,063</u>	<u>\$ 10,123,381</u>	<u>\$ 9,880,974</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 9,166,405</u>	<u>\$ 9,366,405</u>	<u>\$ 8,166,405</u>

SPECIAL REVENUE FUND PERSONNEL

<u>DOWNTOWN DEVELOPMENT AUTHORITY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director	1	\$ 90,600	1	\$ 90,864	1	\$ 90,864	1	\$ 90,864
Temporary Employees	—	79,560	—	60,000	—	60,000	—	60,000
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/09.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 6,371,533	\$ 3,100,002	\$ 6,200,000	\$ 6,200,000	Property Tax Revenue	\$ 5,390,000	\$ 5,590,000	\$ 5,390,000
58,433	12,548	25,000	75,000	Interest on Investments	20,000	20,000	20,000
364,896	199,859	365,000	350,000	Lease Proceeds	400,000	400,000	400,000
30,669	37,017	37,017	25,000	Miscellaneous Revenue	-	-	-
61,250	27,511	27,511	55,000	Donations/ Miscellaneous Revenue	55,000	55,000	55,000
-	-	-	-	Contribution from General Fund/DDA Director	17,185	17,185	17,185
-	72,012	72,012	72,012	Fund Balance Appropriated	956,976	756,976	1,956,976
<u>\$ 6,886,781</u>	<u>\$ 3,448,949</u>	<u>\$ 6,726,540</u>	<u>\$ 6,777,012</u>	Total Revenues	<u>\$ 6,839,161</u>	<u>\$ 6,839,161</u>	<u>\$ 7,839,161</u>
				<u>EXPENDITURES:</u>			
				Personnel Services:			
\$ 71,943	\$ 45,832	\$ 85,846	\$ 82,198	Permanent Employee	\$ 91,234	\$ 91,234	\$ 91,234
35,256	22,918	55,000	79,560	Temporary Employees	60,000	60,000	60,000
				Employee Benefits:			
1,200	1,200	1,200	1,200	Education Allowance	1,200	1,200	1,200
9,557	5,405	10,925	12,900	Social Security	12,094	12,094	12,094
17,517	11,405	22,932	22,906	Employee Insurance	23,125	23,125	23,125
30,864	16,866	30,293	29,107	Retiree Health Insurance	35,538	35,538	35,538
1,628	3,264	3,264	3,275	Longevity	3,400	3,400	3,400
9,213	5,035	9,043	8,689	Retirement Fund	9,605	9,605	9,605
107	50	117	215	Cost of Living	215	215	215
154	74	142	155	Legal Services	155	155	155
3,600	-	-	-	Auto Allowance	-	-	-
2,729	741	4,000	6,000	Office Supplies	6,000	6,000	6,000
				Other Services and Charges:			
41,332	16,878	90,000	315,000	Contractual Services	200,000	200,000	200,000
172,052	120,728	225,000	225,000	Management Fees & Expenses	225,000	225,000	225,000
3,276	1,850	5,000	9,000	Court Reporter	9,000	9,000	9,000
748	309	10,000	20,000	Postage	15,000	15,000	15,000
694	590	800	1,000	Telephone	1,000	1,000	1,000
119	32	500	1,000	Mileage	1,000	1,000	1,000
545	95	3,000	3,000	Conferences & Workshops	3,000	3,000	3,000
127,117	82,627	100,000	100,000	Community Promotions	100,000	100,000	100,000
9,054	4,164	12,000	20,000	Printing and Publishing	15,000	15,000	15,000
634,800	660,200	660,200	660,200	Administrative Expense	660,200	660,200	1,660,200
14,438	3,031	15,000	15,000	City Flower Plantings	15,000	15,000	15,000
1,155	880	3,000	5,000	Membership and Dues	5,000	5,000	5,000
-	-	260,000	-	Refund of Taxes Paid Under Protest	50,000	50,000	50,000
137,657	101,684	136,000	136,000	Building Authority Bonds, Series 2001	136,500	136,500	136,500
80,000	-	132,000	132,000	Transfer to Library Special Revenue Fund	125,000	125,000	125,000
4,694,788	3,334,738	4,888,607	4,888,607	Transfer to DDA Debt Retirement Funds	4,826,106	4,826,106	4,826,106
-	-	-	-	Transfer to General Fund/Assistant CEDD	9,789	9,789	9,789
				Capital Outlay:			
-	-	-	-	Capital Improvements	200,000	200,000	200,000
<u>\$ 6,101,543</u>	<u>\$ 4,440,596</u>	<u>\$ 6,763,869</u>	<u>\$ 6,777,012</u>	Total Expenditures	<u>\$ 6,839,161</u>	<u>\$ 6,839,161</u>	<u>\$ 7,839,161</u>

Enterprise Funds

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The Senior Citizen's Housing Funds are the only Enterprise Funds other than the Water and Sewer System, which is submitted under separate cover later in the year because its fiscal year is on a calendar year basis.

STILWELL MANOR

Harold Stilwell Manor, Warren's Senior Citizen Housing Project on Burg Road was built to accommodate 120 senior citizens and became operational in October 1975.

The cost of the "Manor" was 100% financed through the Federal Revenue Sharing Program and has no debt outstanding. The rental rate structure is based entirely upon self-supporting user charges which includes maintenance of an adequate replacement reserve.

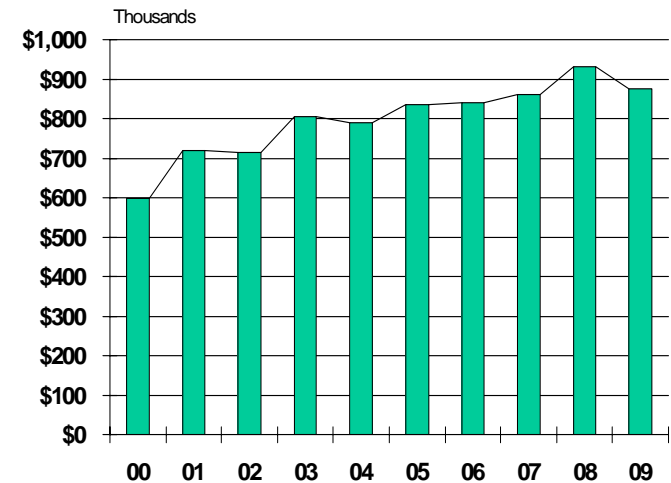
STILWELL MANOR

Fiscal 2011 Performance Objectives

1. To continue to provide maintenance for safety and appearance purposes.
2. To work with family members and/or social agencies in making the transition from this complex into nursing homes/assisted care living facilities less stressful for the tenant.
3. To help tenants find assistance in keeping their apartments and themselves in a clean & healthy environment.
4. To continue the painting and carpeting replacement policies.
5. To continue the stove replacement program.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Carpet replacement	19	25	20	25
Linoleum replacement	10	10	10	16
Stove replacement	15	25	25	15
Thermostat replacement	12	15	15	15
Apartment painting	25	30	26	29
Applications mailed	35	40	40	40
Requests for lists of subsidized housing	200	400	400	200
Air conditioner replacements	10	15	15	12
Calls to social agencies & family members	40	30	55	60
Calls to prospective tenants	40	50	65	70
Elevator State inspections	1	1	1	1
Fire alarm system inspections	1	1	1	1
Fire extinguisher inspections	1	1	1	1
Boiler inspections	1	1	1	1
Apartment maintenance work orders	530	600	650	650

EXPENDITURE HISTORY STILWELL MANOR



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>SENIOR CITIZENS' HOUSING STILWELL MANOR</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>REVENUES:</u>			
\$ 473,881	\$ 239,137	\$ 470,000	\$ 487,570	Rental Revenues	\$ 496,143	\$ 496,143	\$ 496,143
362,398	307,727	315,691	339,691	Other Income	319,419	319,419	319,419
-	40,413	40,413	40,413	Appropriation of Retained Earnings	50,742	50,742	50,742
<u>\$ 836,279</u>	<u>\$ 587,277</u>	<u>\$ 826,104</u>	<u>\$ 867,674</u>	Total Revenues	<u>\$ 866,304</u>	<u>\$ 866,304</u>	<u>\$ 866,304</u>
				<u>EXPENDITURES:</u>			
\$ 241,201	\$ 126,054	\$ 253,390	\$ 255,739	Salaries	\$ 255,739	\$ 255,739	\$ 255,739
168,346	89,112	164,139	166,285	Fringe Benefits	172,588	172,588	172,588
207,855	160,716	245,624	261,150	Operating Supplies & Expenses	253,552	253,552	253,552
28,459	13,180	28,000	28,000	Contractual Services	24,290	24,290	24,290
130,648	38,549	135,000	140,000	Utilities	140,000	140,000	140,000
9,305	999	16,500	16,500	Equipment/Improvement	20,135	20,135	20,135
<u>\$ 785,814</u>	<u>\$ 428,610</u>	<u>\$ 842,653</u>	<u>\$ 867,674</u>	Total Expenditures	<u>\$ 866,304</u>	<u>\$ 866,304</u>	<u>\$ 866,304</u>
				NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD	\$ -	\$ -	\$ -
				OTHER DIRECT ADJUSTMENTS TO RETAINED EARNINGS:			
				DEPRECIATION	(87,000)	(87,000)	(87,000)
				ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD	2,779,577	2,779,577	2,779,577
				LESS: APPROPRIATION OF RETAINED EARNINGS	(50,742)	(50,742)	(50,742)
				ESTIMATED RETAINED EARNINGS END OF PERIOD	<u>\$ 2,641,835</u>	<u>\$ 2,641,835</u>	<u>\$ 2,641,835</u>

ENTERPRISE FUND PERSONNEL

<u>SENIOR CITIZEN HOUSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Operations - Maintenance	1	\$ 73,970	1	\$ 74,234	1	\$ 74,234	1	\$ 74,234
Director of Operations - Administration	1	67,889	1	68,153	1	68,153	1	68,153
Maintenance Assistant	1	32,195	1	32,459	1	32,459	1	32,459
Senior Citizen Housing Clerk	1	30,059	1	30,323	1	30,323	1	30,323
Housekeeper	1	27,356	1	27,620	1	27,620	1	27,620
Part-time Employees		18,000		18,000		18,000		18,000
Overtime	—	4,000	—	4,000	—	4,000	—	4,000
Total Personnel	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expired 6/30/09.

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	SENIOR CITIZENS' HOUSING STILWELL MANOR REVENUES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 473,881	\$ 239,137	\$ 470,000	\$ 487,570	Rental Revenues	\$ 496,143	\$ 496,143	\$ 496,143
18,265	1,494	3,000	30,000	Interest on Investments	2,000	2,000	2,000
331,455	299,691	299,691	299,691	Administrative Fee - Coach Manor	306,419	306,419	306,419
12,678	6,542	13,000	10,000	Miscellaneous	11,000	11,000	11,000
-	40,413	40,413	40,413	Appropriation of Retained Earnings	50,742	50,742	50,742
<u>\$ 836,279</u>	<u>\$ 587,277</u>	<u>\$ 826,104</u>	<u>\$ 867,674</u>	Total Revenues	<u>\$ 866,304</u>	<u>\$ 866,304</u>	<u>\$ 866,304</u>
				EXPENDITURES:			
				Personnel Services:			
\$ 223,982	\$ 117,515	\$ 232,390	\$ 233,739	Permanent Employees	\$ 233,739	\$ 233,739	\$ 233,739
2,410	925	4,000	4,000	Overtime	4,000	4,000	4,000
14,809	7,614	17,000	18,000	Part-time Employees	18,000	18,000	18,000
				Employee Benefits:			
19,170	10,171	19,938	20,303	Social Security	20,303	20,303	20,303
48,135	32,394	57,985	59,564	Employee Insurance	60,804	60,804	60,804
61,544	25,316	49,495	49,455	Retiree Health Insurance	54,518	54,518	54,518
7,757	5,138	5,138	5,155	Longevity	5,155	5,155	5,155
30,553	15,459	30,222	29,958	Retirement Fund	29,958	29,958	29,958
483	250	593	1,075	Cost of Living	1,075	1,075	1,075
704	384	768	775	Legal Services	775	775	775
				Supplies:			
971	307	850	850	Office Supplies	750	750	750
209	125	750	750	Program Activity Supplies	750	750	750
15,592	8,500	17,000	17,000	Maintenance Supplies	18,000	18,000	18,000
				Other Services and Charges:			
84	69	200	100	Mileage	200	200	200
28,459	13,180	28,000	28,000	Contractual Services	24,290	24,290	24,290
-	3,874	3,874	4,000	Unemployment Costs	6,500	6,500	6,500
3,178	1,557	3,500	4,000	Telephone	4,000	4,000	4,000
208	86	400	500	Vehicle Maintenance	500	500	500
21,920	11,400	22,800	22,800	Insurance and Bonds	23,700	23,700	23,700
130,648	38,549	135,000	140,000	Public Utilities	140,000	140,000	140,000
23,974	14,048	50,000	64,000	Building Maintenance	52,745	52,745	52,745
23,694	-	23,500	24,400	Payment to City in Lieu of Taxes	24,657	24,657	24,657
118,025	120,750	120,750	120,750	Administrative Expense	120,750	120,750	120,750
-	-	1,000	1,000	Accumulative Sick Leave	1,000	1,000	1,000
-	-	1,000	1,000	Accumulative Compensatory Time	-	-	-
				Capital Outlay:			
499	-	1,000	1,000	Equipment - Maintenance	1,500	1,500	1,500
8,317	999	15,000	15,000	Equipment - Appliances	18,135	18,135	18,135
489	-	500	500	Equipment - Office	500	500	500
<u>\$ 785,814</u>	<u>\$ 428,610</u>	<u>\$ 842,653</u>	<u>\$ 867,674</u>	Total Expenditures	<u>\$ 866,304</u>	<u>\$ 866,304</u>	<u>\$ 866,304</u>

COACH MANOR

Joseph Coach Manor, Warren's second Senior Citizen Housing Project was built in order to accommodate 244 new units of Senior Housing that became available during Fiscal 1992. These units are located adjacent to the Stilwell Manor on Burg Road.

The costs of these units were financed through the Warren Building Authority. The rental structure is based entirely upon the cost of the debt issue.

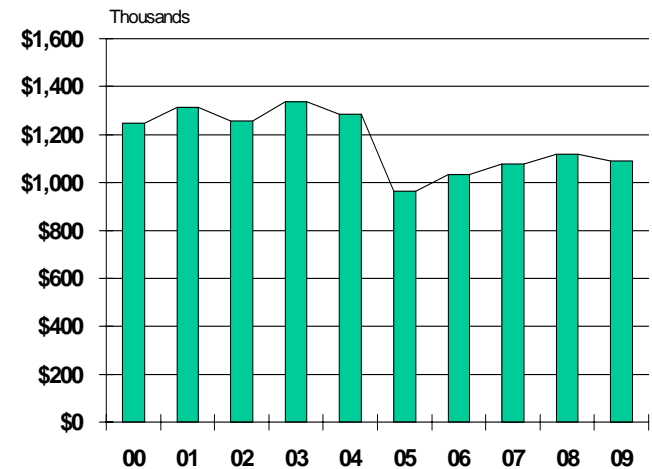
COACH MANOR

Fiscal 2011 Performance Objectives

1. To continue to provide maintenance for safety and appearance purposes.
2. To help tenants find assistance in keeping their apartments and themselves in a clean & healthy environment.
3. To continue to replace French doors as needed.
4. To continue the painting and carpeting replacement policies for occupied apartments.
5. To work with family members and/or social agencies in making the transition from this complex into nursing homes/assisted care living facilities less stressful for the tenant.
6. To continue to replace heat exchangers for the safety of the residents.

<u>Performance Indicators</u>	<u>Fiscal 2009 Actual</u>	<u>Fiscal 2010 Budget</u>	<u>Fiscal 2010 Estimated</u>	<u>Fiscal 2011 Budget</u>
Apartment painting	42	39	48	65
Carpet replacement	36	41	48	40
Hot water tank replacement	6	12	10	10
Furnace ignition control module replacement	10	15	15	15
Countertop replacement	18	10	12	20
Linoleum replacement	13	15	15	20
Heat exchanger replacement	10	20	10	10
Applications mailed	40	40	45	45
Requests for lists of subsidized housing	275	400	400	275
Calls to social agencies & family members	40	40	42	45
Calls to prospective tenants	60	50	50	55
Elevator inspections	1	1	1	1
Fire alarm system inspections	1	1	1	1
Fire extinguisher inspections	1	1	1	1
Apartment maintenance work orders	1,300	1,300	1,200	1,200

EXPENDITURE HISTORY COACH MANOR



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	SENIOR CITIZENS' HOUSING COACH MANOR	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				REVENUES:			
\$ 998,977	\$ 490,994	\$ 980,000	\$ 994,009	Rental Revenues	\$ 983,762	\$ 983,762	\$ 983,762
356,207	182,814	365,000	369,733	Maintenance Revenues	394,030	394,030	394,030
45,409	11,102	20,000	68,500	Other Income	19,000	19,000	19,000
<u>142,029</u>	<u>342,840</u>	<u>342,840</u>	<u>342,840</u>	Appropriation of Retained Earnings	<u>187,208</u>	<u>187,208</u>	<u>187,208</u>
\$ 1,542,622	\$ 1,027,750	\$ 1,707,840	\$ 1,775,082	Total Revenues	\$ 1,584,000	\$ 1,584,000	\$ 1,584,000
				EXPENDITURES:			
\$ 46,183	\$ 18,631	\$ 45,000	\$ 47,000	Salaries	\$ 47,000	\$ 47,000	\$ 47,000
3,567	1,446	3,494	4,621	Fringe Benefits	4,621	4,621	4,621
420,892	362,936	565,876	591,902	Operating Supplies & Expenses	485,345	485,345	485,345
42,182	22,925	45,630	45,630	Contractual Services	37,450	37,450	37,450
72,171	24,028	75,000	70,000	Utilities	80,000	80,000	80,000
323,782	799,227	928,762	928,762	Debt Payment	902,264	902,264	902,264
<u>12,768</u>	<u>66,900</u>	<u>88,000</u>	<u>87,167</u>	Equipment/Improvement	<u>27,320</u>	<u>27,320</u>	<u>27,320</u>
\$ 921,545	\$ 1,296,093	\$ 1,751,762	\$ 1,775,082	Total Expenditures	\$ 1,584,000	\$ 1,584,000	\$ 1,584,000
				NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD	\$ -	\$ -	\$ -
				OTHER DIRECT ADJUSTMENTS TO RETAINED EARNINGS:			
-	625,000	625,000	625,000	BOND PRINCIPAL PAYMENT	620,000	620,000	620,000
(169,588)	(167,331)	(167,331)	(175,000)	DEPRECIATION	(171,000)	(171,000)	(171,000)
2,697,331	3,006,791	3,006,791	2,975,571	ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD	3,077,698	3,077,698	3,077,698
<u>(142,029)</u>	<u>(342,840)</u>	<u>(342,840)</u>	<u>(342,840)</u>	LESS: APPROPRIATION OF RETAINED EARNINGS	<u>(187,208)</u>	<u>(187,208)</u>	<u>(187,208)</u>
\$ 3,006,791	\$ 2,853,277	\$ 3,077,698	\$ 3,082,731	ESTIMATED RETAINED EARNINGS END OF PERIOD	\$ 3,339,490	\$ 3,339,490	\$ 3,339,490

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	SENIOR CITIZENS' HOUSING COACH MANOR REVENUES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 998,977	\$ 490,994	\$ 980,000	\$ 994,009	Rental Revenues	\$ 983,762	\$ 983,762	\$ 983,762
356,207	182,814	365,000	369,733	Maintenance Revenues	394,030	394,030	394,030
34,596	5,237	10,000	60,000	Interest on Investments	10,000	10,000	10,000
10,813	5,865	10,000	8,500	Miscellaneous	9,000	9,000	9,000
142,029	342,840	342,840	342,840	Appropriation of Retained Earnings	187,208	187,208	187,208
\$ 1,542,622	\$ 1,027,750	\$ 1,707,840	\$ 1,775,082	Total Revenues	\$ 1,584,000	\$ 1,584,000	\$ 1,584,000
EXPENDITURES:							
Personnel Services:							
\$ 46,183	\$ 18,631	\$ 45,000	\$ 47,000	Part-time Employees	\$ 47,000	\$ 47,000	\$ 47,000
Employee Benefits:							
3,533	1,425	3,443	3,643	Social Security	3,643	3,643	3,643
34	21	51	978	Employee Insurance	978	978	978
Supplies:							
761	465	750	750	Office Supplies	750	750	750
463	125	750	750	Program Activity Supplies	750	750	750
17,859	10,625	26,000	30,000	Maintenance Supplies	30,000	30,000	30,000
Other Services and Charges:							
66	30	150	200	Postage	200	200	200
42,182	22,925	45,630	45,630	Contractual Services	37,450	37,450	37,450
114	100	200	100	Mileage	200	200	200
17,860	17,860	17,860	17,861	Bond /Filing Fees	17,861	17,861	17,861
3,144	1,332	3,500	4,000	Telephone	4,000	4,000	4,000
148	-	400	500	Vehicle Maintenance	500	500	500
15,935	8,288	16,575	16,575	Insurance and Bonds	17,200	17,200	17,200
72,171	24,028	75,000	70,000	Public Utilities	80,000	80,000	80,000
33,087	24,420	200,000	221,475	Building Maintenance	107,465	107,465	107,465
-	625,000	625,000	625,000	Bond Principal	620,000	620,000	620,000
323,541	174,227	302,762	302,762	Bond Interest	281,264	281,264	281,264
241	-	1,000	1,000	Bond Agent Fees	1,000	1,000	1,000
331,455	299,691	299,691	299,691	Administrative Expense	306,419	306,419	306,419
Capital Outlay:							
-	64,601	66,160	65,327	Capital Improvements	-	-	-
-	-	1,500	1,500	Equipment - Maintenance	1,500	1,500	1,500
12,279	2,299	19,840	19,840	Equipment - Appliances	25,320	25,320	25,320
489	-	500	500	Equipment - Office	500	500	500
\$ 921,545	\$ 1,296,093	\$ 1,751,762	\$ 1,775,082	Total Expenditures	\$ 1,584,000	\$ 1,584,000	\$ 1,584,000

Capital Project Funds

Capital Project Funds are used to account for the acquisition or construction of major capital facilities that benefit the general public.

The Capital Project Funds of the City are:

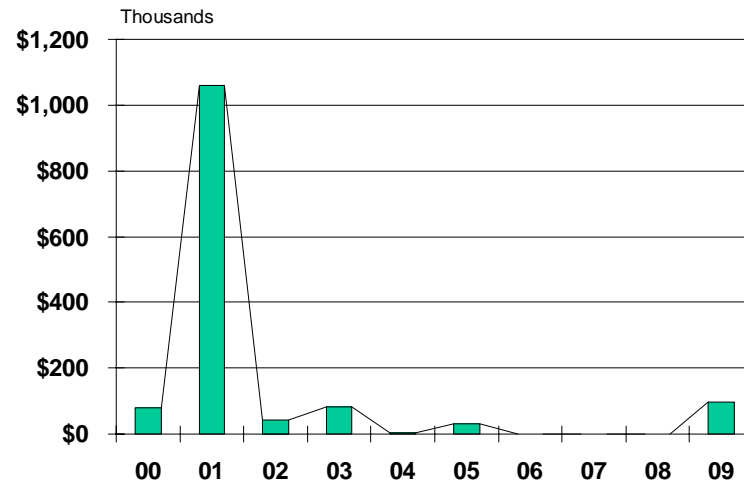
- Sewage Disposal Plant Expansion Fund
- 37th District Court Building Renovation Fund
- Energy Efficiency and Conservation Block Grant Fund

SEWAGE DISPOSAL PLANT EXPANSION FUND

Major projects undertaken through the Sewage Disposal Plant Expansion Fund include the following:

1. Construction of a 50 million gallon raw sewage retention basin to abate and control the pollution of the Clinton River basin and relieve basement flooding in homes in the City during periods of extended rainfall. This construction was financed by the issuance of \$6.5 million General Obligation Sanitary Sewer Bonds in 1970.
2. Construction of an incinerator building and combustion equipment at a cost of \$1.5 million in 1972. This facility has been able to reduce emission pollutants well within desired limits.
3. Construction of third stage treatment facilities at the City's existing sewage treatment plant. This construction was financed by the issuance of \$8.5 million General Obligation Sanitary Sewer Bonds in 1971.

EXPENDITURE HISTORY **SEWAGE PLANT EXPANSION**



CAPITAL PROJECT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>SEWAGE DISPOSAL</u> <u>PLANT EXPANSION</u> <u>REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 96,828	\$ -	\$ -	\$ -	Fund Balance Appropriated	\$ -	\$ -	\$ -
<u>\$ 96,828</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				<u>EXPENDITURES:</u>			
\$ 96,828	\$ -	\$ -	\$ -	Transfer to Water & Sewer System	\$ -	\$ -	\$ -
<u>\$ 96,828</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
96,828	-	-	-				
				LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>(96,828)</u>	<u>-</u>	<u>-</u>	<u>-</u>				
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>				

37TH DISTRICT COURT BUILDING RENOVATION FUND

This fund was established in October 2003 to account for fees collected by the 37th District Court to be used for future renovation of the 37th District Court Building.

CAPITAL PROJECT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>37th DISTRICT COURT BUILDING RENOVATION REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ 491,171	\$ 246,264	\$ 575,000	\$ 450,000	Court Building Renovation Fee	\$ 600,000	\$ 600,000	\$ 600,000
23,785	2,942	6,000	30,000	Interest on Investments	6,000	6,000	6,000
<u>2,536,968</u>	<u>3,080,692</u>	<u>3,080,692</u>	<u>3,080,692</u>	Fund Balance Appropriated	-	-	-
<u>\$ 3,051,924</u>	<u>\$ 3,329,898</u>	<u>\$ 3,661,692</u>	<u>\$ 3,560,692</u>	Total Revenues	<u>\$ 606,000</u>	<u>\$ 606,000</u>	<u>\$ 606,000</u>
<u>EXPENDITURES:</u>							
\$ -	\$ 23,000	\$ 23,000	\$ 3,560,692	Capital Improvements	\$ -	\$ -	\$ -
<u>\$ -</u>	<u>\$ 23,000</u>	<u>\$ 23,000</u>	<u>\$ 3,560,692</u>	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD							
\$ 3,051,924	\$ 3,306,898	\$ 3,638,692	\$ -		\$ 606,000	\$ 606,000	\$ 606,000
ESTIMATED FUND BALANCE BEGINNING OF PERIOD							
2,650,692	3,165,648	3,165,648	3,080,692		3,723,648	3,723,648	3,723,648
LESS: FUND BALANCE APPROPRIATED							
<u>(2,536,968)</u>	<u>(3,080,692)</u>	<u>(3,080,692)</u>	<u>(3,080,692)</u>		<u>-</u>	<u>-</u>	<u>-</u>
ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD							
<u>\$ 3,165,648</u>	<u>\$ 3,391,854</u>	<u>\$ 3,723,648</u>	<u>\$ -</u>		<u>\$ 4,329,648</u>	<u>\$ 4,329,648</u>	<u>\$ 4,329,648</u>

ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT FUND

The Energy Efficiency and Conservation Block Grants (EECBG) Program, funded for the first time by the American Recovery and Reinvestment Act of 2009, represents a Presidential priority to deploy the cheapest, cleanest and most reliable energy technologies we have - energy efficiency and conservation - across the country. It is intended to assist U.S. cities, counties, states, territories, and Indian tribes to develop, promote, implement and manage energy efficiency and conservation projects and programs.

The EECBG grant can be used for energy efficiency and conservation programs and projects community wide, as well as renewable energy installations on government buildings.

CAPITAL PROJECT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
\$ -	\$ -	\$ 1,358,600	\$ 1,358,600	Grant Proceeds	\$ -	\$ -	\$ -
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,358,600</u>	<u>\$ 1,358,600</u>	Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENDITURES:</u>							
\$ -	\$ -	\$ 1,358,600	\$ 1,358,600	Capital Improvements	\$ -	\$ -	\$ -
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,358,600</u>	<u>\$ 1,358,600</u>	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	LESS: FUND BALANCE APPROPRIATED	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources and payments of general long-term debt principal and interest. Debt Service Funds are not involved with the long-term debt of proprietary funds, which are responsible for redeeming their own obligations. Debt Service Funds are required when legally mandated and/or if revenues are being accumulated for general obligation long term debt principal and interest payments maturing in future years.

The following are Debt Funds of the City:

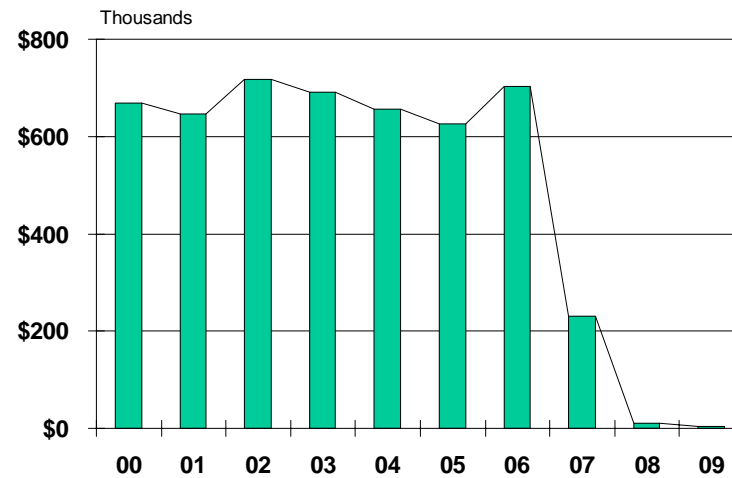
- Chapter 20 and 21 Drain Debt
- Michigan Transportation Debt Funds
- 2006 Capital Improvement Debt
- 2008 Capital Improvement Debt
- Downtown Development Authority Debt Funds

CHAPTER 20 AND 21 DRAIN DEBT FUND

Under State law, the County has the authority and control to obtain the necessary bonding, bidding, debt service, apportionment, etc., for intra-county and inter-county drain projects that are vital to the public health.

The City's Chapter 20 and 21 drain funds reflect Warren's drain debt requirements as indicated by Macomb County Drain Commissioners. The full faith and credit of the County has been pledged under provisions of Chapter 20 and 21 Drain and Public Works Act 342.

EXPENDITURE HISTORY CHAPTER 20 & 21 DRAIN DEBT



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	CHAPTER 20 AND 21 DRAINS DEBT FUND	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				REVENUES:			
\$ 512	\$ 6	\$ 50	\$ -	Property Tax Revenue	\$ -	\$ -	\$ -
716	78	150	800	Interest on Investments	150	150	150
<u>11,500</u>	<u>14,200</u>	<u>14,200</u>	<u>14,200</u>	Fund Balance Appropriated	<u>14,850</u>	<u>14,850</u>	<u>14,850</u>
<u>\$ 12,728</u>	<u>\$ 14,284</u>	<u>\$ 14,400</u>	<u>\$ 15,000</u>	Total Revenues	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>
				EXPENDITURES:			
\$ -	\$ -	\$ 1,000	\$ 1,000	Estimated Uncollectible Taxes	\$ 1,000	\$ 1,000	\$ 1,000
3,092	3,225	4,000	4,000	Refund of Taxes Paid Under Protest	4,000	4,000	4,000
-	-	10,000	10,000	Maintenance Fees	10,000	10,000	10,000
<u>\$ 3,092</u>	<u>\$ 3,225</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	Total Expenditures	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
\$ 9,636	\$ 11,059	\$ (600)	\$ -				
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	71,940	71,940	71,940
88,604	86,740	86,740	77,371				
				LESS: FUND BALANCE APPROPRIATED	(14,850)	(14,850)	(14,850)
<u>(11,500)</u>	<u>(14,200)</u>	<u>(14,200)</u>	<u>(14,200)</u>				
<u>\$ 86,740</u>	<u>\$ 83,599</u>	<u>\$ 71,940</u>	<u>\$ 63,171</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 57,090</u>	<u>\$ 57,090</u>	<u>\$ 57,090</u>

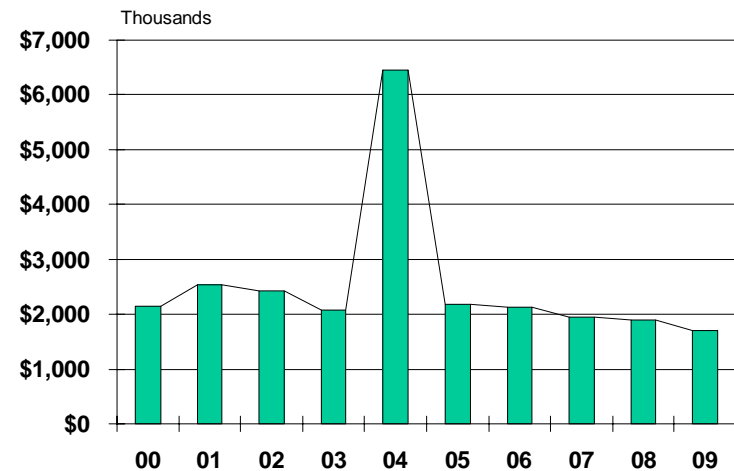
MICHIGAN TRANSPORTATION DEBT FUNDS

Michigan Transportation Bonds are issued pursuant to the provisions of Act 175, Public Acts of Michigan 1952 as amended, for the purpose of defraying part of the cost of constructing major and local street improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedules reflect existing debts only and do not include any proposed bond issues.

EXPENDITURE HISTORY MICHIGAN TRANSPORTATION DEBT

<u>Major Streets</u> <u>Fiscal Year</u>	<u>Principal</u> <u>Bonds</u> <u>Maturing</u>	<u>Interest</u>	<u>Total</u>
2011	\$ 1,400,000	\$ 337,570	\$ 1,737,570
2012	1,420,000	277,420	1,697,420
2013	1,000,000	214,500	1,214,500
2014	1,000,000	172,000	1,172,000
2015	1,000,000	128,750	1,128,750
2016	1,000,000	85,000	1,085,000
2017	500,000	40,500	540,500
2018	<u>500,000</u>	<u>20,500</u>	<u>520,500</u>
	<u>\$7,820,000</u>	<u>\$ 1,276,240</u>	<u>\$ 9,096,240</u>



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	SUMMARY <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 1,703,175	\$ 196,463	\$ 1,739,050	\$ 1,739,050	Major Streets	\$ 1,738,695	\$ 1,738,695	\$ 1,738,695
<u>\$ 1,703,175</u>	<u>\$ 196,463</u>	<u>\$ 1,739,050</u>	<u>\$ 1,739,050</u>	Total Revenues	<u>\$ 1,738,695</u>	<u>\$ 1,738,695</u>	<u>\$ 1,738,695</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 1,260,000	\$ -	\$ 1,345,000	\$ 1,345,000	Major Streets	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000
442,325	196,463	392,925	392,925	Interest: Major Streets	337,570	337,570	337,570
850	-	1,125	1,125	Agent Fees: Major Streets	1,125	1,125	1,125
<u>\$ 1,703,175</u>	<u>\$ 196,463</u>	<u>\$ 1,739,050</u>	<u>\$ 1,739,050</u>	Total Expenditures	<u>1,738,695</u>	<u>\$ 1,738,695</u>	<u>\$ 1,738,695</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	1997 <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 439,170	\$ 30,410	\$ 441,170	\$ 441,170	Major Streets	\$ 442,170	\$ 442,170	\$ 442,170
<u>\$ 439,170</u>	<u>\$ 30,410</u>	<u>\$ 441,170</u>	<u>\$ 441,170</u>	Total Revenues	<u>\$ 442,170</u>	<u>\$ 442,170</u>	<u>\$ 442,170</u>
				<u>EXPENDITURES:</u>			
				Debt Service Payments:			
				Principal:			
\$ 360,000	\$ -	\$ 380,000	\$ 380,000	Major Streets	\$ 400,000	\$ 400,000	\$ 400,000
78,820	30,410	60,820	60,820	Interest: Major Streets	41,820	41,820	41,820
350	-	350	350	Agent Fees: Major Streets	350	350	350
<u>\$ 439,170</u>	<u>\$ 30,410</u>	<u>\$ 441,170</u>	<u>\$ 441,170</u>	Total Expenditures	<u>\$ 442,170</u>	<u>\$ 442,170</u>	<u>\$ 442,170</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	2000 MICHIGAN TRANSPORTATION DEBT SERVICE FUND REVENUES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 589,005	\$ 85,178	\$ 635,630	\$ 635,630	Major Streets	\$ 648,775	\$ 648,775	\$ 648,775
<u>\$ 589,005</u>	<u>\$ 85,178</u>	<u>\$ 635,630</u>	<u>\$ 635,630</u>	Total Revenues	<u>\$ 648,775</u>	<u>\$ 648,775</u>	<u>\$ 648,775</u>
				EXPENDITURES:			
				Debt Service Payments:			
				Principal:			
\$ 400,000	\$ -	\$ 465,000	\$ 465,000	Major Streets	\$ 500,000	\$ 500,000	\$ 500,000
188,755	85,178	170,355	170,355	Interest: Major Streets	148,500	148,500	148,500
250	-	275	275	Agent Fees: Major Streets	275	275	275
<u>\$ 589,005</u>	<u>\$ 85,178</u>	<u>\$ 635,630</u>	<u>\$ 635,630</u>	Total Expenditures	<u>\$ 648,775</u>	<u>\$ 648,775</u>	<u>\$ 648,775</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	2003 <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 675,000	\$ 80,875	\$ 662,250	\$ 662,250	Major Streets	\$ 647,750	\$ 647,750	\$ 647,750
<u>\$ 675,000</u>	<u>\$ 80,875</u>	<u>\$ 662,250</u>	<u>\$ 662,250</u>	Total Revenues	<u>\$ 647,750</u>	<u>\$ 647,750</u>	<u>\$ 647,750</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 500,000	\$ -	\$ 500,000	\$ 500,000	Major Streets	\$ 500,000	\$ 500,000	\$ 500,000
174,750	80,875	161,750	161,750	Interest: Major Streets	147,250	147,250	147,250
250	-	500	500	Agent Fees: Major Streets	500	500	500
<u>\$ 675,000</u>	<u>\$ 80,875</u>	<u>\$ 662,250</u>	<u>\$ 662,250</u>	Total Expenditures	<u>\$ 647,750</u>	<u>\$ 647,750</u>	<u>\$ 647,750</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

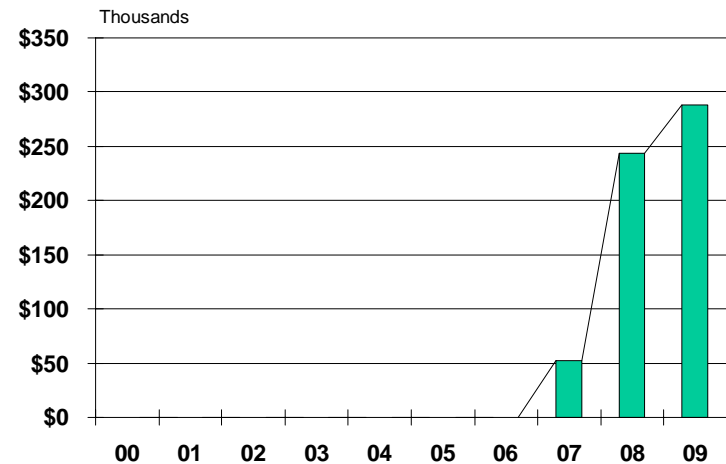
CAPITAL IMPROVEMENT DEBT FUNDS

Capital Improvement Bonds are issued pursuant to the provisions of Act 34, Public Acts of Michigan 2001 as amended, for the purpose of defraying part of the cost of capital improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Major Road improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal Bonds Maturing</u>	<u>Interest</u>	<u>Total</u>
2011	\$ 196,952	\$ 374,282	\$ 571,234
2012	268,788	363,537	632,325
2013	268,788	351,444	620,232
2014	388,727	337,072	725,799
2015	501,828	318,332	820,160
2016	519,787	297,049	816,836
2017	537,746	274,852	812,598
2018	555,705	251,780	807,485
2019	573,664	227,874	801,538
2020	609,583	202,685	812,268
2021	627,542	176,091	803,633
2022	663,460	148,063	811,523
2023	467,317	122,680	589,997
2024	467,317	100,758	568,075
2025	465,306	78,449	543,755
2026	465,306	55,837	521,143
2027	473,898	32,990	506,888
2028	165,000	16,088	181,088
2029	<u>165,000</u>	<u>5,363</u>	<u>170,363</u>
	<u>\$8,381,714</u>	<u>\$ 3,735,226</u>	<u>\$12,116,940</u>

EXPENDITURE HISTORY CAPITAL IMPROVEMENT DEBT



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	<u>SUMMARY</u> <u>CAPITAL IMPROVEMENT</u> <u>DEBT SERVICE FUNDS</u> <u>REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 288,003	\$ 382,735	\$ 573,492	\$ 637,954	Major Streets	\$ 572,735	\$ 572,735	\$ 572,735
8,640	-	-	-	Accrued Interest on Bond Sale	-	-	-
<u>-</u>	<u>8,640</u>	<u>8,640</u>	<u>9,953</u>	Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 296,643</u>	<u>\$ 391,375</u>	<u>\$ 582,132</u>	<u>\$ 647,907</u>	Total Revenues	<u>\$ 572,735</u>	<u>\$ 572,735</u>	<u>\$ 572,735</u>
				<u>EXPENDITURES:</u>			
				Debt Service Payments:			
				Principal:			
\$ 35,918	\$ 196,951	\$ 196,951	\$ 235,919	Major Streets	\$ 196,952	\$ 196,952	\$ 196,952
251,825	194,190	383,681	410,488	Interest:	374,283	374,283	374,283
				Major Streets			
260	234	1,500	1,500	Agent Fees:	1,500	1,500	1,500
				Major Streets			
<u>\$ 288,003</u>	<u>\$ 391,375</u>	<u>\$ 582,132</u>	<u>\$ 647,907</u>	Total Expenditures	<u>572,735</u>	<u>\$ 572,735</u>	<u>\$ 572,735</u>
\$ 8,640	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	8,640	8,640	9,953	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>-</u>	<u>(8,640)</u>	<u>(8,640)</u>	<u>(9,953)</u>	LESS: FUND BALANCE APPROPRIATED	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 8,640</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	2006 <u>CAPITAL IMPROVEMENT BONDS</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 242,161	\$ 138,703	\$ 241,403	\$ 241,404	Major Streets	\$ 240,057	\$ 240,057	\$ 240,057
<u>\$ 242,161</u>	<u>\$ 138,703</u>	<u>\$ 241,403</u>	<u>\$ 241,404</u>	Total Revenues	<u>\$ 240,057</u>	<u>\$ 240,057</u>	<u>\$ 240,057</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 35,918	\$ 35,918	\$ 35,918	\$ 35,919	Major Streets	\$ 35,919	\$ 35,919	\$ 35,919
206,082	102,704	204,735	204,735	Interest: Major Streets	203,388	203,388	203,388
161	81	750	750	Agent Fees: Major Streets	750	750	750
<u>\$ 242,161</u>	<u>\$ 138,703</u>	<u>\$ 241,403</u>	<u>\$ 241,404</u>	Total Expenditures	<u>\$ 240,057</u>	<u>\$ 240,057</u>	<u>\$ 240,057</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
-	-	-	-	LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	2008 CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND REVENUES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 45,842	\$ 244,032	\$ 332,089	\$ 396,550	Major Streets	\$ 332,678	\$ 332,678	\$ 332,678
8,640	-	-	-	Accrued Interest on Bond Sale	-	-	-
-	8,640	8,640	9,953	Fund Balance Appropriated	-	-	-
<u>\$ 54,482</u>	<u>\$ 252,672</u>	<u>\$ 340,729</u>	<u>\$ 406,503</u>	Total Revenues	<u>\$ 332,678</u>	<u>\$ 332,678</u>	<u>\$ 332,678</u>
				EXPENDITURES:			
				Debt Service Payments:			
				Principal:			
\$ -	\$ 161,033	\$ 161,033	\$ 200,000	Major Streets	\$ 161,033	\$ 161,033	\$ 161,033
45,743	91,486	178,946	205,753	Interest:			
				Major Streets	170,895	170,895	170,895
				Agent Fees:			
99	153	750	750	Major Streets	750	750	750
<u>\$ 45,842</u>	<u>\$ 252,672</u>	<u>\$ 340,729</u>	<u>\$ 406,503</u>	Total Expenditures	<u>\$ 332,678</u>	<u>\$ 332,678</u>	<u>\$ 332,678</u>
\$ 8,640	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	8,640	8,640	9,953	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
-	(8,640)	(8,640)	(9,953)	LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ 8,640</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

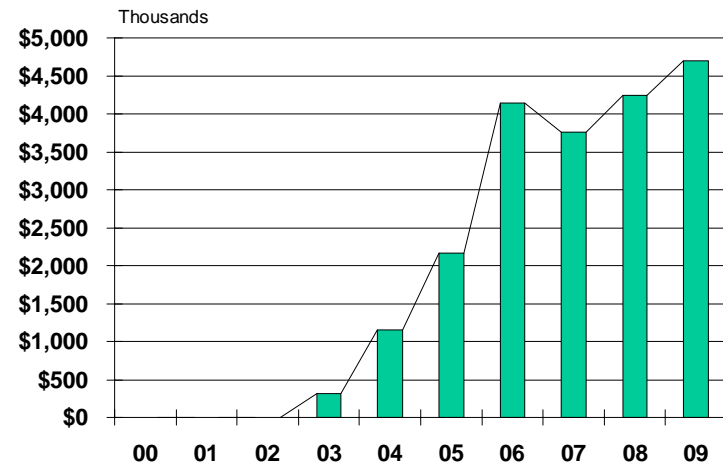
DOWNTOWN DEVELOPMENT AUTHORITY DEBT FUNDS

Downtown Development Authority Bonds are issued pursuant to the provisions of Act 197, Public Acts of Michigan 1975 as amended, for the purpose of funding the cost of capital improvements in the City of Warrens Downtown Development District. These bonds are issued in anticipation of tax revenues generated within the DDA District. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Downtown Development Authority improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal Bonds Maturing</u>	<u>Interest</u>	<u>Total</u>
2011	\$ 1,750,000	\$ 3,074,906	\$ 4,824,906
2012	1,750,000	3,011,344	4,761,344
2013	1,750,000	2,945,531	4,695,531
2014	2,000,000	2,871,719	4,871,719
2015	2,250,000	2,786,406	5,036,406
2016	2,750,000	2,684,063	5,434,063
2017	3,250,000	2,554,375	5,804,375
2018	3,750,000	2,398,438	6,148,438
2019	4,250,000	2,220,125	6,470,125
2020	5,000,000	2,012,125	7,012,125
2021	5,250,000	1,780,875	7,030,875
2022	5,500,000	1,539,000	7,039,000
2023	5,500,000	1,291,500	6,791,500
2024	5,750,000	1,036,688	6,786,688
2025	5,750,000	773,438	6,523,438
2026	5,750,000	508,125	6,258,125
2027	4,250,000	279,375	4,529,375
2028	2,750,000	120,000	2,870,000
2029	<u>1,250,000</u>	<u>28,125</u>	<u>1,278,125</u>
	<u>\$70,250,000</u>	<u>\$ 33,916,158</u>	<u>\$104,166,158</u>

EXPENDITURE HISTORY **DOWNTOWN DEVELOPMENT AUTHORITY DEBT**



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	SUMMARY <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUNDS</u> <u>REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 4,694,788	\$ 3,334,738	\$ 4,888,607	\$ 4,888,607		\$ 4,826,106	\$ 4,826,106	\$ 4,826,106
<u>\$ 4,694,788</u>	<u>\$ 3,334,738</u>	<u>\$ 4,888,607</u>	<u>\$ 4,888,607</u>	Total Revenues	<u>\$ 4,826,106</u>	<u>\$ 4,826,106</u>	<u>\$ 4,826,106</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
\$ 1,500,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	Principal	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000
3,193,813	1,584,251	3,137,407	3,137,407	Interest	3,074,906	3,074,906	3,074,906
975	487	1,200	1,200	Agent Fees	1,200	1,200	1,200
<u>\$ 4,694,788</u>	<u>\$ 3,334,738</u>	<u>\$ 4,888,607</u>	<u>\$ 4,888,607</u>	Total Expenditures	<u>4,826,106</u>	<u>\$ 4,826,106</u>	<u>\$ 4,826,106</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	2002 <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,412,838	\$ 951,575	\$ 1,392,863	\$ 1,392,863		\$ 1,371,925	\$ 1,371,925	\$ 1,371,925
<u>\$ 1,412,838</u>	<u>\$ 951,575</u>	<u>\$ 1,392,863</u>	<u>\$ 1,392,863</u>	Total Revenues	<u>\$ 1,371,925</u>	<u>\$ 1,371,925</u>	<u>\$ 1,371,925</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 500,000	\$ 500,000	\$ 500,000
912,563	451,438	892,563	892,563	Interest	871,625	871,625	871,625
275	137	300	300	Agent Fees	300	300	300
<u>\$ 1,412,838</u>	<u>\$ 951,575</u>	<u>\$ 1,392,863</u>	<u>\$ 1,392,863</u>	Total Expenditures	<u>\$ 1,371,925</u>	<u>\$ 1,371,925</u>	<u>\$ 1,371,925</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	2003 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,249,000	\$ 870,750	\$ 1,234,050	\$ 1,234,050		\$ 1,219,050	\$ 1,219,050	\$ 1,219,050
<u>\$ 1,249,000</u>	<u>\$ 870,750</u>	<u>\$ 1,234,050</u>	<u>\$ 1,234,050</u>	Total Revenues	<u>\$ 1,219,050</u>	<u>\$ 1,219,050</u>	<u>\$ 1,219,050</u>
				EXPENDITURES: Debt Service Payments:			
\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 500,000	\$ 500,000	\$ 500,000
748,750	370,625	733,750	733,750	Interest	718,750	718,750	718,750
250	125	300	300	Agent Fees	300	300	300
<u>\$ 1,249,000</u>	<u>\$ 870,750</u>	<u>\$ 1,234,050</u>	<u>\$ 1,234,050</u>	Total Expenditures	<u>\$ 1,219,050</u>	<u>\$ 1,219,050</u>	<u>\$ 1,219,050</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	2004 <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,370,475	\$ 931,175	\$ 1,354,300	\$ 1,354,300		\$ 1,338,050	\$ 1,338,050	\$ 1,338,050
<u>\$ 1,370,475</u>	<u>\$ 931,175</u>	<u>\$ 1,354,300</u>	<u>\$ 1,354,300</u>	Total Revenues	<u>\$ 1,338,050</u>	<u>\$ 1,338,050</u>	<u>\$ 1,338,050</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 500,000	\$ 500,000	\$ 500,000
870,250	431,063	854,000	854,000	Interest	837,750	837,750	837,750
225	112	300	300	Agent Fees	300	300	300
<u>\$ 1,370,475</u>	<u>\$ 931,175</u>	<u>\$ 1,354,300</u>	<u>\$ 1,354,300</u>	Total Expenditures	<u>\$ 1,338,050</u>	<u>\$ 1,338,050</u>	<u>\$ 1,338,050</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2009 Actual Year	FY 2010 Actual to December 31	FY 2010 Estimated To June 30	FY 2010 Amended Budget December 31	2005 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:	FY 2011 Departmental Request	FY 2011 Recommended By Mayor	FY 2011 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 662,475	\$ 581,238	\$ 907,394	\$ 907,394		\$ 897,081	\$ 897,081	\$ 897,081
<u>\$ 662,475</u>	<u>\$ 581,238</u>	<u>\$ 907,394</u>	<u>\$ 907,394</u>	Total Revenues	<u>\$ 897,081</u>	<u>\$ 897,081</u>	<u>\$ 897,081</u>
				EXPENDITURES: Debt Service Payments:			
\$ -	\$ 250,000	\$ 250,000	\$ 250,000	Principal	\$ 250,000	\$ 250,000	\$ 250,000
662,250	331,125	657,094	657,094	Interest	646,781	646,781	646,781
225	113	300	300	Agent Fees	300	300	300
<u>\$ 662,475</u>	<u>\$ 581,238</u>	<u>\$ 907,394</u>	<u>\$ 907,394</u>	Total Expenditures	<u>\$ 897,081</u>	<u>\$ 897,081</u>	<u>\$ 897,081</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Supplemental Information

The following supplemental information is presented to furnish the reader with the historical trend of the financial operations and condition of the City of Warren.

This information contains comprehensive data, frequently covering the last ten fiscal years, relating to the financial, economic, physical and societal characteristics of the City.

CITY OF WARREN, MICHIGAN

GENERAL INFORMATION

The City of Warren was incorporated as a home rule City on January 1, 1957. The City is governed by a nine member Council, Mayor, Treasurer and City Clerk, all of whom are elected to a maximum of three four-year terms. The City encompasses 34.5 square miles (22,080 acres) of the southwestern section of Macomb County where it is adjacent to the City of Detroit. The City's boundaries are Eight Mile Road on the south, Fourteen Mile Road on the north, Dequindre Road on the west and a parallel line running due north from the Gratiot-Eight Mile Road intersection on the east. With a population of 138,247 (2000 census figure), Warren remains the third largest City in the State of Michigan.

Warren is an area rich with ethnic flavor and charm. We are proud of our community, from its rural beginnings to its phenomenal growth and its unique blend of industrial innovation, residential comfort, and educational and cultural opportunities.

With over 4,000 businesses, Warren has a diverse business climate and was ranked 2nd in Michigan for the Best Places to do Business (2006) by Forbes Magazine. Unquestionably contributing to the economic vitality of the City is the presence of General Motors Corporation and Chrysler Corporation automotive facilities. Warren is proud to be the home of General Motors Technical Center, a 330-acre complex housing General Motors Corporation staff operations; research laboratories, engineering, and design. General Motors Corporation also operates the Hydramatic Plant on a 117-acre site within the City. Chrysler Corporation has three major facilities in Warren. Occupying a 224-acre site, this complex includes an assembly plant, a stamping plant and a paint plant. The presence of General Motors Corporation and Chrysler Corporation represents approximately 18.29% of the City's taxable value. In the past year, 10 new commercial development permits, 1 new industrial permit and 12 single-family and multiple-dwelling residential permits were issued representing \$17.1 million of additional investment in the City.

CITY OF WARREN, MICHIGAN
(Continued)

The South Campus of Macomb Community College, the state's third largest college, is a public college located on a 100-acre site on Twelve Mile Road. Macomb Community College is one of the nation's leading community colleges, providing learning experiences to more than 59,000 students annually. Macomb ranks nationally in the top two percent in the number of associate's degrees awarded and as the largest grantor of associate's degrees in Michigan. The college's comprehensive educational programming includes pre-college experiences, university transfer and career preparation programs, bachelor's degree completion and graduate degree programs, workforce training, professional and continuing education and enrichment opportunities. Davenport University also operates a facility in Warren and is one of the few private universities offering baccalaureate and masters degree programs focused exclusively on business and technology and the integration of both into health care professions.

Protecting the lives and property of Warren's citizens is the mission of our public safety departments. The Fire Department strives to ensure that the best fire extinguishment and emergency medical service is available to service the community. The Police Department operates an Emergency 911 System, in-vehicle wireless communications and a high tech mobile command center to afford residents the quickest possible response to any emergency situation. This continual investment in equipment, facilities and personnel has resulted in Warren having one of the lowest crime rates in the nation for a city over 100,000 people.

The mission of the Warren Public Library is to improve the quality of life for the citizens of Warren by providing services and resources that promote educational, cultural, social and economic well being. The library strives to be a source of information for lifetime learning and enjoyment. One of its primary goals is to stimulate young children's interest in reading and learning and to encourage literacy among all age groups. The Warren Public Library opened a new Civic Center Library in 2006 and occupies 35,000 square feet on the main floor of the City Hall building. The Library features a computer lab, self check-out units, private study rooms and an inviting reading room with fireplace. New services such as after hours book pick-up and a drive-up book drop are also available. This new centrally located library will benefit all citizens of Warren. Warren also has three branch libraries, each providing internet access and adaptive devices for the visually impaired. As a member of the Suburban Library Cooperative, the Warren Libraries provide access for patrons to all library materials in the State of Michigan.

CITY OF WARREN, MICHIGAN
(Continued)

The City of Warren has developed 325 acres into 25 City parks. Halmich Park, the largest of the City parks sits on approximately 80 acres and has four-lighted baseball diamonds, soccer fields, a concession stand and picnic pavilions. The City operates four indoor recreational facilities: the Warren Community Center, Owen Jax Recreation Center, Fitzgerald Recreation Center and the Stilwell Manor Senior Drop-In Center. The Warren Community Center opened its doors in 2003. Formerly known as the old "Warren High School", the City purchased the then vacant facility and its adjoining 48 acres from the Warren Consolidated School District and developed it into a state-of-the-art community and recreational centerpiece. The facility houses the Parks and Recreation, Communications Department and City Council offices as well as the Miller Branch of the Warren Public Library. The facility operates a year round aquatics center which includes a 150 foot water slide, a lazy river, play structure and lap pool. In addition there are three gymnasiums, muti-purpose meeting rooms, and an auditorium and fitness center. The exterior grounds include a lighted football stadium, walking paths and irrigated soccer fields. With grant assistance from the Michigan Department of Transportation, the Recreation Department continues to offer specialized transportation for seniors and special populations. The Parks and Recreation Department offers many year-round recreational programs, including baseball, softball, basketball, volleyball, swimming, bowling, arts and crafts, music, theater and dancing. Programs service pre-school children to senior citizens. Summer concerts are conducted by the City's Cultural Commission and the Parks and Recreation Department.

The City's Public Service Department provides a variety of services to the City's residents. Amongst these are weekly garbage collection; street maintenance, including snow and ice removal; building inspections; operation of the Waste Water Treatment Plant and the Water and Sewer System.

Affordable and safe housing is provided to Warren seniors through the operation of its 366 unit Senior Citizen Housing Complex.

CITY OF WARREN, MICHIGAN
(Continued)

MAJOR INITIATIVES

With the completion of the new City Hall, complete with attached parking and two-acre City Square, the Downtown Development Authority (D.D.A.) has undertaken major redevelopment of the City center area. These facilities serve as the focal point for community services and events. As the economy recovers, the D.D.A.'s ultimate goal of creating a "Downtown Warren" will progress with commercial development and high-density housing.

There is an ongoing commitment to improve conditions of road surfaces and traffic flows throughout the City. Road projects are either funded directly by the City utilizing state shared state gas and weight taxes or through cooperative efforts with the Michigan Department of Transportation or Macomb County Road Commission. Road widening and resurfacing projects, as well as water main and sewer line replacements, are currently underway at various locations.

An aggressive program for replacing broken and hazardous sidewalks and removing nuisance trees continues to be coordinated by the City. The projects are funded either through Tank Plant Redevelopment Fund resources and/or the issuance of Special Assessment Bonds.

Future plans, as funds become available, include the construction of a combination police mini-station and neighborhood library in the southern end of the City, the revamping or construction of senior-oriented recreational facilities at strategic locations and restoration of emergency transport services.

CITY OF WARREN, MICHIGAN
NET ASSETS BY COMPONENT
LAST EIGHT FISCAL YEARS
(Accrual Basis of Accounting)

Fiscal Year	2002	2003	2004	2005	2006	2007	2008	2009
Governmental Activities:								
Invested in capital assets, net of related debt	\$ 41,827,921	\$ 65,870,765	\$ 59,951,114	\$ 61,211,667	\$ 62,875,434	\$ 59,140,668	\$ 56,796,215	\$ 48,445,832
Restricted	42,874,655	40,540,140	45,965,199	33,684,984	32,961,557	33,087,848	35,970,344	42,844,224
Unrestricted	<u>31,006,985</u>	<u>26,078,527</u>	<u>21,492,100</u>	<u>25,044,605</u>	<u>30,107,642</u>	<u>33,618,180</u>	<u>36,433,515</u>	<u>32,199,699</u>
Total governmental activities net assets	<u>\$ 115,709,561</u>	<u>\$ 132,489,432</u>	<u>\$ 127,408,413</u>	<u>\$ 119,941,256</u>	<u>\$ 125,944,633</u>	<u>\$ 125,846,696</u>	<u>\$ 129,200,074</u>	<u>\$ 123,489,755</u>
Business-type activities:								
Invested in capital assets, net of related debt	\$ 68,611,245	\$ 66,341,283	\$ 63,155,395	\$ 58,641,924	\$ 57,819,780	\$ 56,924,642	\$ 56,511,038	\$ 57,656,542
Restricted	6,561,063	11,848,018	14,525,360	17,557,693	18,181,409	16,915,115	14,045,192	11,779,391
Unrestricted	<u>16,582,226</u>	<u>12,754,091</u>	<u>9,886,743</u>	<u>7,604,682</u>	<u>6,788,707</u>	<u>7,173,338</u>	<u>9,125,661</u>	<u>7,821,612</u>
Total business-type activities net assets	<u>\$ 91,754,534</u>	<u>\$ 90,943,392</u>	<u>\$ 87,567,498</u>	<u>\$ 83,804,299</u>	<u>\$ 82,789,896</u>	<u>\$ 81,013,095</u>	<u>\$ 79,681,891</u>	<u>\$ 77,257,545</u>
Primary government:								
Invested in capital assets, net of related debt	\$ 110,439,166	\$ 132,212,048	\$ 123,106,509	\$ 119,853,591	\$ 120,695,214	\$ 116,065,310	\$ 113,307,253	\$ 106,102,374
Restricted	49,435,718	52,388,158	60,490,559	51,242,677	51,142,966	50,002,963	50,015,536	54,623,615
Unrestricted	<u>47,589,211</u>	<u>38,832,618</u>	<u>31,378,843</u>	<u>32,649,287</u>	<u>36,896,349</u>	<u>40,791,518</u>	<u>45,559,176</u>	<u>40,021,311</u>
Total primary government net assets	<u>\$ 207,464,095</u>	<u>\$ 223,432,824</u>	<u>\$ 214,975,911</u>	<u>\$ 203,745,555</u>	<u>\$ 208,734,529</u>	<u>\$ 206,859,791</u>	<u>\$ 208,881,965</u>	<u>\$ 200,747,300</u>

CITY OF WARREN, MICHIGAN

CHANGES IN NET ASSETS

**LAST EIGHT FISCAL YEARS
(Accrual Basis of Accounting)**

<u>Fiscal Year</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Expenses								
Governmental activities:								
General government	\$ 20,082,664	\$ 19,473,919	\$ 16,615,611	\$ 17,504,006	\$ 20,176,196	\$ 24,554,397	\$ 22,183,390	\$ 21,806,236
Public safety	51,582,496	48,394,428	57,884,081	50,525,480	55,968,750	61,848,485	62,509,563	63,420,416
City development	5,422,940	5,810,991	6,005,387	5,106,065	4,938,429	5,492,850	5,278,793	6,016,830
Highways and streets	8,605,050	11,283,073	11,502,440	10,930,533	10,735,706	12,731,865	11,053,445	10,856,256
Recreation and culture	8,166,273	8,678,166	11,220,933	11,066,379	11,001,914	12,351,491	12,737,364	12,386,834
Sanitation	7,041,930	7,107,239	7,879,934	8,044,439	8,174,592	8,317,174	8,601,862	8,292,078
Economic development	1,383,706	557,046	1,113,253	862,902	9,269,389	559,156	3,532,040	4,202,199
Community development	3,017,165	2,931,591	2,395,311	3,335,621	2,336,495	1,983,978	2,264,803	2,085,824
Capital projects	833,806	2,922,550	2,912,390	1,624,148	1,498,553	1,525,833	1,589,528	1,415,169
Interest on long-term debt	2,480,239	2,528,384	3,165,735	4,163,954	6,254,880	5,082,442	4,983,460	4,911,254
Total governmental activities expenses	<u>108,616,269</u>	<u>109,687,387</u>	<u>120,695,075</u>	<u>113,163,527</u>	<u>130,354,904</u>	<u>134,447,671</u>	<u>134,734,248</u>	<u>135,393,096</u>
Business-type activities:								
Water and Sewer System	27,280,070	29,180,277	30,575,456	31,225,489	32,188,319	32,499,489	34,199,663	33,432,269
Senior citizen housing	1,966,902	2,140,531	2,075,410	1,800,146	1,872,601	1,937,454	2,047,491	1,965,932
Total business-type activities expenses	<u>29,246,972</u>	<u>31,320,808</u>	<u>32,650,866</u>	<u>33,025,635</u>	<u>34,060,920</u>	<u>34,436,943</u>	<u>36,247,154</u>	<u>35,398,201</u>
Total primary government expenses	<u>\$ 137,863,241</u>	<u>\$ 141,008,195</u>	<u>\$ 153,345,941</u>	<u>\$ 146,189,162</u>	<u>\$ 164,415,824</u>	<u>\$ 168,884,614</u>	<u>\$ 170,981,402</u>	<u>\$ 170,791,297</u>
Program Revenues								
Governmental activities:								
Charges for services	\$ 9,183,044	\$ 10,609,157	\$ 11,620,300	\$ 12,714,891	\$ 14,584,784	\$ 13,702,181	\$ 13,541,050	\$ 13,419,382
Operating grants and contributions	11,626,648	11,164,027	12,058,948	12,935,941	12,463,692	12,684,642	12,228,029	11,542,918
Capital grants and contributions	4,138,308	3,692,522	2,829,698	4,789,306	5,171,647	3,243,612	4,169,546	1,648,845
Total governmental activities program revenues	<u>24,948,000</u>	<u>25,465,706</u>	<u>26,508,946</u>	<u>30,440,138</u>	<u>32,220,123</u>	<u>29,630,435</u>	<u>29,938,625</u>	<u>26,611,145</u>
Business-type activities:								
Water and Sewer System	27,085,680	28,156,665	26,992,448	26,928,099	30,329,100	29,674,597	31,957,062	30,465,234
Senior citizen housing	1,885,404	1,966,201	1,964,734	2,034,821	2,081,469	2,143,419	2,187,278	2,184,011
Total business-type activities program revenues	<u>28,971,084</u>	<u>30,122,866</u>	<u>28,957,182</u>	<u>28,962,920</u>	<u>32,410,569</u>	<u>31,818,016</u>	<u>34,144,340</u>	<u>32,649,245</u>
Total primary government program revenues	<u>\$ 53,919,084</u>	<u>\$ 55,588,572</u>	<u>\$ 55,466,128</u>	<u>\$ 59,403,058</u>	<u>\$ 64,630,692</u>	<u>\$ 61,448,451</u>	<u>\$ 64,082,965</u>	<u>\$ 59,260,390</u>
Net (expense) revenue								
Governmental activities	\$ (83,668,269)	\$ (84,221,681)	\$ (94,186,129)	\$ (82,723,389)	\$ (98,134,781)	\$ (104,817,236)	\$ (104,795,623)	\$ (108,781,951)
Business-type activities	(275,888)	(1,197,942)	(3,693,684)	(4,062,715)	(1,650,351)	(2,618,927)	(2,102,814)	(2,748,956)
Total primary government net (expense) revenue	<u>\$ (83,944,157)</u>	<u>\$ (85,419,623)</u>	<u>\$ (97,879,813)</u>	<u>\$ (86,786,104)</u>	<u>\$ (99,785,132)</u>	<u>\$ (107,436,163)</u>	<u>\$ (106,898,437)</u>	<u>\$ (111,530,907)</u>
General Revenues and Other Changes in Net Assets								
Governmental activities:								
Property taxes	\$ 64,901,453	\$ 70,605,876	\$ 71,837,273	\$ 74,911,034	\$ 83,352,957	\$ 85,079,549	\$ 88,383,524	\$ 87,572,093
Sales and use taxes	17,587,680	16,551,307	14,867,961	14,705,085	14,540,634	14,105,387	14,105,387	13,559,035
Franchise fees	1,289,771	1,162,911	1,129,307	1,151,761	1,206,596	1,344,444	1,471,277	1,582,133
Investment earnings	2,137,399	1,199,309	890,520	1,602,968	3,075,634	4,289,636	3,378,435	703,476
Gain (loss) on sale of capital assets	278,840	3,438,149	380,049	84,927	2,099,337	40,283	(41,222)	(115,498)
Reduction in long-term debt obligation	-	400,000	-	-	-	-	-	-
SMDA settlement agreement	-	7,644,000	-	-	-	-	1,000,000	23,485
Transfers	-	-	-	(17,199,543)	(137,000)	(140,000)	(148,400)	(253,092)
Total governmental activities	<u>86,195,143</u>	<u>101,001,552</u>	<u>89,105,110</u>	<u>75,256,232</u>	<u>104,138,158</u>	<u>104,719,299</u>	<u>108,149,001</u>	<u>103,071,632</u>
Business-type activities:								
Investment earnings	1,477,928	386,800	317,790	299,516	635,948	842,126	771,610	324,610
Gain (loss) on sale of capital assets	(2,383)	-	-	-	-	-	-	-
Total business-type activities	<u>1,475,545</u>	<u>386,800</u>	<u>317,790</u>	<u>299,516</u>	<u>635,948</u>	<u>842,126</u>	<u>771,610</u>	<u>324,610</u>
Total primary government	<u>\$ 87,670,688</u>	<u>\$ 101,388,352</u>	<u>\$ 89,422,900</u>	<u>\$ 75,555,748</u>	<u>\$ 104,774,106</u>	<u>\$ 105,561,425</u>	<u>\$ 108,920,611</u>	<u>\$ 103,396,242</u>
Changes in Net Assets								
Governmental activities	\$ 2,526,874	\$ 16,779,871	\$ (5,081,019)	\$ (7,467,157)	\$ 6,003,377	\$ (97,937)	\$ 3,353,378	\$ (5,710,319)
Business-type activities	1,199,657	(811,142)	(3,375,894)	(3,763,199)	(1,014,403)	(1,776,801)	(1,331,204)	(2,424,346)
Total primary government	<u>\$ 3,726,531</u>	<u>\$ 15,968,729</u>	<u>\$ (8,456,913)</u>	<u>\$ (11,230,356)</u>	<u>\$ 4,988,974</u>	<u>\$ (1,874,738)</u>	<u>\$ 2,022,174</u>	<u>\$ (8,134,665)</u>

CITY OF WARREN, MICHIGAN
FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)

Fiscal Year	2000 (1)	2001	2002 (2)	2003	2004	2005	2006	2007	2008	2009
General Fund:										
Reserved	\$ 1,273,879	\$ 1,608,054	\$ 1,912,343	\$ 2,250,381	\$ 2,326,703	\$ 2,507,872	\$ 4,389,944	\$ 2,057,662	\$ 2,333,663	\$ 1,377,804
Unreserved	<u>26,501,015</u>	<u>28,019,105</u>	<u>49,390,183</u>	<u>55,051,386</u>	<u>55,173,474</u>	<u>44,720,163</u>	<u>48,532,509</u>	<u>53,397,963</u>	<u>55,224,126</u>	<u>52,819,604</u>
Total general fund	<u>\$27,774,894</u>	<u>\$29,627,159</u>	<u>\$51,302,526</u>	<u>\$57,301,767</u>	<u>\$57,500,177</u>	<u>\$47,228,035</u>	<u>\$52,922,453</u>	<u>\$55,455,625</u>	<u>\$57,557,789</u>	<u>\$54,197,408</u>
All Other Governmental Funds:										
Reserved	\$ 4,492,276	\$ 22,271,772	\$ 12,143,950	\$ 4,350,252	\$ 9,931,404	\$ 45,883,472	\$ 27,970,850	\$ 8,129,748	\$ 6,291,526	\$ 6,431,502
Unreserved, reported in:										
Special revenue funds	47,606,490	30,561,656	31,099,498	29,538,059	23,917,188	22,677,100	20,653,148	28,587,139	27,592,994	26,577,183
Capital projects funds	8,972,959	12,998,658	10,134,377	16,841,480	35,011,030	8,990,773	6,586,018	9,396,449	9,795,442	12,565,096
Debt service funds	<u>1,092,076</u>	<u>1,433,845</u>	<u>1,790,644</u>	<u>2,991,789</u>	<u>4,003,520</u>	<u>3,934,800</u>	<u>2,972,181</u>	<u>2,116,366</u>	<u>1,401,328</u>	<u>1,462,997</u>
Total all other governmental funds	<u>\$62,163,801</u>	<u>\$67,265,931</u>	<u>\$55,168,469</u>	<u>\$53,721,580</u>	<u>\$72,863,142</u>	<u>\$81,486,145</u>	<u>\$58,182,197</u>	<u>\$48,229,702</u>	<u>\$45,081,290</u>	<u>\$47,036,778</u>

(1) Reflects proceeds from the sale of the Detroit Arsenal Tank Plant of \$25.5 million.

(2) Reflects implementation of GASB Statement No. 34 and GASB Interpretation No. 6.

CITY OF WARREN, MICHIGAN
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS

LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)

Fiscal Year	2000	2001	2002	2003
Revenues:				
Property taxes	\$63,288,839	\$ 64,206,353	\$ 64,815,974	\$ 70,514,428
Special assessments	95,614	108,795	225,149	1,158,599
Licenses and permits	2,299,396	2,400,352	1,886,189	1,669,227
Intergovernmental:				
Federal revenue	2,472,371	2,138,084	2,604,890	2,093,760
State revenue	29,999,066	29,790,997	27,430,409	27,179,229
Local revenue	228,809	264,505	341,125	444,803
Charges for services	2,185,417	1,867,839	2,069,475	2,372,927
Fines and fees	5,765,687	5,703,761	5,686,199	5,767,711
Interest	4,883,438	6,825,098	3,094,011	1,858,340
Other	3,838,813	3,855,755	4,202,329	6,442,251
Total revenues	<u>115,057,450</u>	<u>117,161,539</u>	<u>112,355,750</u>	<u>119,501,275</u>
Expenditures:				
General government	27,685,739	28,185,166	21,854,246	21,658,378
Public safety	44,224,911	49,669,931	52,530,308	47,697,824
City development	5,179,591	5,513,970	5,511,262	5,766,893
Highway and streets	8,967,483	9,836,390	9,288,019	12,307,374
Recreation and culture	8,215,644	9,314,814	20,717,736	23,338,068
Sanitation	6,676,854	7,270,063	7,003,913	6,887,669
Economic development	4,838,582	4,661,727	1,831,462	7,189,029
Community development	2,607,216	1,791,358	3,010,281	2,926,258
Capital projects	462,881	1,691,125	833,806	2,958,848
Debt service:				
Principal retirement	4,101,167	2,958,333	3,489,706	6,131,084
Interest	1,061,560	1,134,537	2,366,436	2,460,689
Other	5,539	3,711	2,442	10,695
Total expenditures	<u>114,027,167</u>	<u>122,031,125</u>	<u>128,439,617</u>	<u>139,332,809</u>
Excess of revenues over (under) expenditures	1,030,283	(4,869,586)	(16,083,867)	(19,831,534)
Other Financing Sources (Uses):				
Transfers to fiduciary funds	-	(10,000,000)	-	-
Transfers to Water and Sewer System	-	-	-	-
Proceeds from sale of property (1)	25,500,000	3,834,381	-	3,433,442
Proceeds from issuance of debt	-	17,989,600	2,853,012	21,145,000
Payment to refunded bond escrow agent	-	-	-	-
Bond premium (discounts)	-	-	-	(194,556)
Other	-	-	-	-
Total other financing sources (uses)	<u>25,500,000</u>	<u>11,823,981</u>	<u>2,853,012</u>	<u>24,383,886</u>
Net changes in fund balances	<u>\$26,530,283</u>	<u>\$ 6,954,395</u>	<u>\$(13,230,855)</u>	<u>\$ 4,552,352</u>
Debt service as a percentage of non-capital expenditures (2)	-	-	5.27%	7.49%

(1) Amounts reported in fiscal years 2000 through 2003 represent proceeds from the sale of property formerly know as the Detroit Arsenal Tank Plant.

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
\$ 71,740,065	\$ 74,787,704	\$ 84,328,809	\$ 84,953,504	\$ 88,029,125	\$ 87,229,169
1,610,111	994,766	982,318	944,084	1,072,824	1,055,385
1,655,809	2,167,451	2,420,993	2,329,132	1,691,127	1,759,663
2,559,108	4,612,382	3,305,681	1,981,507	2,187,623	2,161,955
25,638,979	25,856,586	25,703,221	25,271,564	25,994,012	23,254,107
761,802	589,986	656,026	691,774	823,897	751,756
2,730,910	2,894,923	4,101,728	3,039,087	3,117,357	3,476,265
6,208,873	6,810,020	7,295,418	7,596,165	8,089,029	7,579,592
1,445,693	2,599,643	5,404,617	5,760,013	4,277,702	995,060
7,151,246	6,173,358	6,358,491	7,025,380	6,916,324	7,087,489
<u>121,502,596</u>	<u>127,486,819</u>	<u>140,557,302</u>	<u>139,592,210</u>	<u>142,199,020</u>	<u>135,350,441</u>
22,167,103	22,496,853	25,992,081	24,850,290	25,814,644	25,841,058
56,633,024	52,271,304	59,597,955	62,100,913	62,885,562	62,529,660
5,951,477	5,159,713	5,106,033	5,443,884	5,316,442	6,193,666
11,106,835	13,003,033	12,658,806	13,459,407	14,836,995	10,772,638
10,877,663	10,060,656	9,816,038	10,655,537	11,217,234	11,009,604
7,836,537	8,234,143	8,338,889	8,099,142	8,572,887	10,475,172
2,176,103	13,951,104	39,215,525	14,771,221	2,036,290	2,094,912
2,395,477	3,333,119	2,339,535	1,976,092	2,265,454	2,079,851
2,912,390	1,624,148	1,498,553	1,525,833	1,589,528	1,415,169
4,550,765	4,535,349	4,693,582	4,578,029	4,853,071	4,586,417
2,914,632	3,743,818	5,646,793	4,783,676	4,774,182	4,668,984
365,860	403,167	442,173	95,653	15,646	84,021
<u>129,887,866</u>	<u>138,816,407</u>	<u>175,345,963</u>	<u>152,339,677</u>	<u>144,177,935</u>	<u>141,751,152</u>
(8,385,270)	(11,329,588)	(34,788,661)	(12,747,467)	(1,978,915)	(6,400,711)
-	(17,068,543)	-	-	-	-
-	(131,000)	(137,000)	(140,000)	(148,400)	(253,092)
-	-	2,240,087	115,741	81,067	-
32,114,457	27,015,000	25,835,000	5,409,304	-	5,305,000
(4,224,218)	-	(10,474,047)	-	-	-
(164,997)	(135,008)	(284,909)	(56,901)	-	(79,575)
-	-	-	-	1,000,000	23,485
<u>27,725,242</u>	<u>9,680,449</u>	<u>17,179,131</u>	<u>5,328,144</u>	<u>932,667</u>	<u>4,995,818</u>
<u>\$ 19,339,972</u>	<u>\$ (1,649,139)</u>	<u>\$ (17,609,530)</u>	<u>\$ (7,419,323)</u>	<u>\$ (1,046,248)</u>	<u>\$ (1,404,893)</u>
5.97%	6.98%	7.88%	7.05%	7.00%	6.78%

(2) Prior to the implementation of GASB Statement No. 34 in fiscal year 2002, capitalization of infrastructure improvements was not required. A significant portion of debt service reported for the fiscal years prior to 2002 was for infrastructure improvements, no portion of which was capitalized.

CITY OF WARREN, MICHIGAN
ACTUAL, STATE EQUALIZED AND TAXABLE VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS

Valuation Date Dec. 31	Fiscal Year Ended June 30	Real Property					
		Commercial		Industrial		Residential	
		State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value
1998	2000	\$ 400,055,970	\$ 394,745,298	\$ 578,183,020	\$ 575,496,839	\$ 2,249,073,151	\$ 1,897,961,574
1999	2001	412,107,635	407,027,240	596,940,240	591,344,440	2,422,794,590	1,972,198,770
2000	2002	428,511,820	422,540,360	595,333,340	590,524,930	2,624,024,180	2,076,874,770
2001	2003	556,269,070	439,853,430	739,418,720	608,519,340	2,829,961,930	2,185,762,640
2002	2004	576,504,460	470,293,930	764,593,450	647,805,090	3,120,583,610	2,384,669,010
2003	2005	572,342,170	456,093,940	751,245,420	627,577,820	3,006,294,040	2,277,219,880
2004	2006	604,599,380	490,771,640	769,510,100	664,498,290	3,210,976,430	2,486,422,141
2005	2007	644,444,170	524,682,180	768,670,720	677,550,990	3,320,030,270	2,625,123,610
2006	2008	687,088,570	555,494,750	780,445,550	701,442,190	3,358,841,710	2,749,158,390
2007	2009	656,979,070	561,896,960	747,428,540	687,147,970	3,169,863,186	2,755,732,096

The State Equalized Value (SEV) is the Actual Value multiplied by the Equalization Factor, currently equal to fifty percent.

The amounts reported are provided annually by the City Assessor's Office and do not reflect any tax exempt properties. Assessments are valued as of December 31 of each year. The respective taxes were levied on July 1 of the following year for the fiscal year indicated. During the fiscal year, the SEV and taxable values may be amended through judgements of the State Tax Commission (STC), Michigan Tax Tribunal (MTT) or Board of Review (BOR).

On March 15, 1994, Michigan voters passed Proposal A which places a limit on the value used to compute property taxes. Effective with the July 1, 1995 levy, property taxes are calculated using a Taxable Value. The Taxable Value is the lower of the State Equalized Value or the Capped Value. The State Equalized Value is the Assessed Value (representing fifty percent of the true cash value) multiplied by the Equalization Factor (currently equal to 1.000). The Capped Value is calculated by using the prior year's Taxable Value minus losses times the lower of 1.05 or the prior year's Consumers Price Index for the twelve months ended September 30 plus any additions.

(1) I.F.T. = Industrial Facilities Tax

O.P.R.A. = Obsolete Property Rehabilitation Act

Personal Property		I.F.T. & O.P.R.A. Tax Rolls(1)		Totals		Total Direct Tax Rate
State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	
\$ 815,719,604	\$ 815,719,604	\$ 145,174,495	\$ 145,164,365	\$ 4,188,206,240	\$ 3,829,087,680	16.3068
746,029,641	746,029,641	179,112,913	178,622,613	4,356,985,019	3,895,222,704	16.3068
763,518,885	763,518,885	256,608,504	256,446,284	4,667,996,729	4,109,905,229	16.2600
767,486,522	767,486,522	351,576,421	350,315,051	5,244,712,663	4,351,936,983	16.2524
774,437,678	773,857,285	357,893,123	356,598,373	5,594,012,321	4,633,223,688	16.1924
787,465,492	787,465,492	338,931,568	337,459,259	5,456,278,690	4,485,816,391	16.1924
733,292,078	733,169,122	412,279,953	411,167,403	5,730,657,941	4,786,028,596	16.9424
758,099,739	757,977,563	459,840,689	456,292,779	5,951,085,588	5,041,627,122	16.9424
741,128,712	741,007,436	497,414,497	495,601,977	6,064,919,039	5,242,704,743	16.9424
704,021,523	703,900,807	530,965,422	530,052,132	5,809,257,741	5,238,729,965	16.9424

CITY OF WARREN, MICHIGAN
DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30	City-wide Direct Debt							
	General Operating (1)	Library	Emergency Medical Service	Parks & Recreation	Police & Fire Pensions	Sanitation	Police Protection	Fire Protection
2000	8.7997	0.4889	0.2933	0.9777	1.8400	1.6918	0.9777	0.9777
2001	8.7997	0.4889	0.2933	0.9777	1.8400	1.6918	0.9777	0.9777
2002	8.7671	0.4870	0.2921	0.9740	1.8400	1.6918	0.9740	0.9740
2003	8.7724	0.4873	0.2923	0.9746	1.8248	1.6918	0.9746	0.9746
2004	8.7724	0.4873	0.2923	0.9746	1.8248	1.8918	0.9746	0.9746
2005	8.7724	0.4873	0.2923	0.9746	1.8248	1.8918	0.9746	0.9746
2006	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746
2007	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746
2008	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746
2009	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746

(1) The City general operating tax rate charter limit equals 9.0000 mills.

Chapter 20 Drain Debt	Total City-wide Direct Tax Rate	County-wide Overlapping Tax Rate						Total County-wide Overlapping Tax Rate
		Macomb I.S.D.	Macomb Community College	H.C.M.A. Zoo Authority & Veterans	S.M.A.R.T.	Macomb County Operating	Macomb County Drain Debt	
0.2600	16.3068	2.0210	1.5840	0.2218	0.3273	4.2000	0.0080	8.3621
0.2600	16.3068	2.0210	1.5140	0.2202	0.3273	4.2000	0.0070	8.2895
0.2600	16.2600	2.0033	1.6707	0.2186	0.3235	4.2000	0.0060	8.4221
0.2600	16.2524	2.9863	1.6925	0.2170	0.6000	4.2000	0.0058	9.7016
-	16.1924	2.9729	1.5859	0.2161	0.5973	4.2000	0.0058	9.5780
-	16.1924	2.9615	1.5002	0.2154	0.5949	4.2000	0.0058	9.4778
-	16.9424	2.9430	1.4212	0.2146	0.5912	4.2000	0.0058	9.3758
-	16.9424	2.9430	1.4212	0.2146	0.5900	4.2000	0.0055	9.3743
-	16.9424	2.9430	1.4212	0.2146	0.5900	4.2000	0.0055	9.3743
-	16.9424	2.9430	1.4212	0.3546	0.5900	4.2000	0.0055	9.5143

CITY OF WARREN, MICHIGAN
PRINCIPAL PROPERTY TAXPAYERS
CURRENT YEAR AND NINE YEARS AGO

	<u>Year Ended June 30, 2009</u>			<u>Year Ended June 30, 2000</u>		
	<u>Taxable Value (including I.F.T.)</u>	<u>Rank</u>	<u>Percent of Total Taxable Value</u>	<u>Taxable Value (including I.F.T.)</u>	<u>Rank</u>	<u>Percent of Total Taxable Value</u>
General Motors	\$ 642,812,937	1	12.27%	\$ 462,331,258	1	12.07%
Chrysler	315,491,369	2	6.02%	285,508,310	2	7.46%
Detroit Edison	32,060,579	3	0.61%	54,355,723	3	1.42%
Art Van Furniture	27,410,986	4	0.52%	22,147,212	5	0.58%
International Transmission	26,718,833	5	0.51%			
Iroquois Industries	16,191,291	6	0.31%			
Wico Metal Products	14,651,080	7	0.28%			
VJL Real Estate / Lipari Foods	11,009,480	8	0.21%			
Meijer Inc.	10,518,066	9	0.20%			
Consumers Energy	10,089,585	10	0.19%	14,174,441	7	0.37%
E.D.S. Corporation				47,874,324	4	1.25%
Universal City Center				16,284,234	6	0.43%
Carboloy				13,203,307	8	0.34%
Cold Heading Co. / Ajax Metal				12,857,528	9	0.34%
Becker Properties / Mega Tech				10,088,028	10	0.26%
Ten largest taxpayers	1,106,954,206		21.13%	938,824,365		24.52%
Other taxpayers	4,131,775,759		78.87%	2,890,263,315		75.48%
Total taxable value	<u>\$ 5,238,729,965</u>		<u>100.00%</u>	<u>\$ 3,829,087,680</u>		<u>100.00%</u>

CITY OF WARREN, MICHIGAN
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Tax Year	Fiscal Year	Total Tax Levy	Returned Delinquent		Collected by March 1	Percent Collected by March 1	Delq. Real Property Taxes Reimbursed by Macomb County
			Real Property	Personal Property			
1999	2000	61,075,857	(1,674,105)	(309,091)	59,092,661	96.75%	1,674,105
2000	2001	62,089,403	(1,569,707)	(564,895)	59,954,801	96.56%	1,569,707
2001	2002	64,867,996	(1,807,180)	(730,973)	62,329,843	96.09%	1,807,180
2002	2003	68,063,602	(1,921,053)	(899,682)	65,242,867	95.86%	1,921,053
2003	2004	69,103,197	(2,093,752)	(808,009)	66,201,436	95.80%	2,093,752
2004	2005	71,479,514	(2,012,871)	(953,863)	68,512,780	95.85%	2,012,871
2005	2006	76,728,050	(2,710,021)	(467,085)	73,550,944	95.86%	2,710,021
2006	2007	80,607,081	(3,320,658)	(487,287)	76,799,136	95.28%	3,320,658
2007	2008	83,566,413	(4,000,947)	(374,173)	79,191,293	94.76%	4,000,947
2008	2009	82,920,849	(4,162,750)	(494,316)	78,263,783	94.38%	4,162,750

- Notes: (1) The schedule above does not include any levies or delinquencies relative to the 1.0% administrative fee assessed on county and school taxes collected by the city.
- (2) On November 9, 2005 the Warren City Council approved a proposed settlement agreement with DTE Energy in regards to utility assessments. Under the terms of the agreement, provided the City uses approved State Tax Commission (STC) multiplier tables for the tax years 2006, 2007 and 2008, DTE Energy will pay personal property taxes for the 1997, 1998, 1999 and 2005 tax years as previously assessed. In addition, effective October 2007 and for the four years thereafter, the STC will issue an order to strike outstanding personal property taxes for the 2000, 2001, 2002, 2003 and 2004 tax years. Ultimately, outstanding delinquent personal property taxes totaling approximately \$1.1 million will be stricken. Funds will be appropriated in each budget year as the order to strike is received. These delinquent personal property taxes are reflected in the governmental funds balance sheet as part of "fund balance – reserved for accounts receivable" as of June 30, 2009.

Personal Property Taxes Collected March 1 - June 30	Collected Within Fiscal Year of Levy	Percent Collected in Fiscal Year	Subsequent to Tax Year			Total Collections To Date	Percentage of Adjusted Tax Levy Collected To-Date
			STC, MTT and BOR Adjustments	Personal Property Tax Write Off	Receivable as of June 30, 2009		
52,838	60,819,604	99.58%	57,317	(38,501)	-	61,094,673	99.94%
36,161	61,560,669	99.15%	37,889	(29,304)	260,864	61,837,124	99.53%
-	64,137,023	98.87%	139,403	(107,778)	317,081	64,582,540	99.35%
41,387	67,205,307	98.74%	129,011	(73,337)	398,580	67,720,696	99.31%
72,446	68,367,634	98.94%	169,295	-	487,227	68,785,265	99.30%
149,937	70,675,588	98.88%	146,255	-	568,669	71,057,100	99.21%
133,554	76,394,519	99.57%	210,774	-	141,460	76,797,364	99.82%
220,410	80,340,204	99.67%	39,436	-	306,313	80,340,204	99.62%
11,525	83,203,765	99.57%	16,512	-	379,160	83,203,765	99.55%
25,928	82,452,461	99.44%	8,319	-	476,707	82,452,461	99.43%

CITY OF WARREN, MICHIGAN

RATIOS OF NET GENERAL BONDED DEBT OUTSTANDING AND NET OUTSTANDING DEBT BY TYPE

LAST TEN FISCAL YEARS

Governmental Activities - General Bonded Debt

	Installment Purchase Agreements	Land Contract	Michigan Strategic Fund Loan	South Macomb Disposal Authority	Building Authority Bonds	Tax Increment Finance Authority Bonds	Downtown Development Authority Bonds
2000	\$ 2,418,428	\$ 962,222	\$ 3,000,000	\$ -	\$ 2,916,667	\$ 1,845,000	\$ -
2001	1,702,679	908,647	3,000,000	7,644,000	15,333,333	1,720,000	-
2002	1,233,144	851,809	3,000,000	7,644,000	17,608,720	1,595,000	-
2003	755,693	791,510	-	-	16,725,386	1,465,000	20,000,000
2004	473,636	727,538	-	-	15,476,137	1,310,000	40,000,000
2005	227,834	659,671	-	-	19,384,018	1,150,000	60,000,000
2006	78,209	587,670	-	-	19,020,232	990,000	75,000,000
2007	-	511,285	-	-	17,748,576	820,000	74,500,000
2008	-	430,248	-	-	16,451,921	640,000	73,500,000
2009	-	344,275	-	-	15,082,395	480,000	72,000,000

Other Governmental

Business-type Activities

	Activities Debt			Total Net	Building Authority Bonds		
	Michigan Transportation Bonds	Special Assessment Bonds	Available in Debt Service Funds	Governmental Activities Debt	Installment Purchase Agreements	Senior Citizen Housing	Water and Sewer System
2000	\$ 11,875,000	\$ -		\$ 25,505,594	\$ 34,031	\$ 9,605,000	\$ 2,963,333
2001	15,270,000	-		47,194,035	11,375	9,255,000	2,596,667
2002	13,590,000	-		46,239,353	-	9,085,000	2,210,000
2003	12,180,000	1,145,000	(808,965)	52,012,214	-	8,955,000	2,069,613
2004	16,305,000	2,773,969	(2,437,207)	74,463,936	-	8,850,000	1,158,863
2005	14,760,000	3,924,409	(2,941,068)	97,042,841	-	8,825,000	195,982
2006	13,230,000	3,076,239	(2,672,923)	109,309,427	-	8,260,000	159,768
2007	17,239,304	2,214,460	(2,033,414)	111,000,211	-	7,715,000	121,424
2008	15,798,385	1,360,000	(1,304,363)	106,876,191	-	7,175,000	83,079
2009	17,743,666	3,248,801	(1,352,960)	107,546,177	-	6,555,000	42,605

Comments:

The ratios presented are required by Governmental Accounting Standards Board (GASB) Statement No. 44. While the ratios are an indication of the burden of debt on the City of Warren's citizenry and business community as a whole, in many cases the repayment of the debt will be financed by select taxpayers, users or other sources of revenue. In other cases, the debt burden is shared by not only the citizenry but also by the business community, further distorting per capita ratios. The narrative that follows focuses on debt to be repaid by sources other than property taxes levied on the citywide tax base. Excluding these items from the tables presented above would dramatically affect the ratios presented.

- (a) Debt service requirements for the Tax Increment Finance Authority Bonds and Downtown Development Authority Bonds are derived from the capture of incremental tax revenues on properties within the respective authority's defined geographic boundaries.
- (b) Debt service requirements for the Michigan Transportation Bonds are derived from the receipt of state shared gas and weight taxes.
- (c) Debt service requirements for the Special Assessment Bonds are derived from the receipt of installment payments from taxpayers whose property directly benefited from either the City's sidewalk replacement or tree removal program.
- (d) Debt service requirements for the Building Authority Senior Housing Bonds are derived from the receipt of rental payments from residents of the Joseph Coach Manor complex.
- (e) Debt service requirements for the Water and Sewer Bonds are received from residential as well as commercial and industrial users of the system.

Sources:

- (1) 1990 U.S. Census Bureau - FY 1999; 2000 U.S. Census Bureau - FY 2000;
Southeast Michigan Council of Governments - Estimated Population - FY 2001 - 2009
- (2) 1990 and 2000 U.S. Census Bureau

Governmental Activities - General Bonded Debt

County Drain Bonds	Amounts Available in Debt Service Funds	Total Net General Bonded Debt	Taxable Value of Property	Percentage of Taxable Value of Property	Estimated Population (1)	Per Capita
\$ 3,630,000	\$ (1,141,723)	\$ 13,630,594	\$ 3,829,087,680	0.36%	138,247	\$ 98.60
3,150,000	(1,534,624)	31,924,035	3,895,222,704	0.82%	137,282	232.54
2,575,000	(1,858,320)	32,649,353	4,109,905,229	0.79%	137,323	237.76
2,005,000	(2,246,410)	39,496,179	4,351,936,983	0.91%	137,394	287.47
1,440,000	(1,605,137)	57,822,174	4,633,223,688	1.25%	135,971	425.25
880,000	(1,002,023)	81,299,500	4,485,816,391	1.81%	135,572	599.68
220,000	(220,000)	95,676,111	4,786,028,596	2.00%	135,375	706.75
-	-	93,579,861	5,041,627,122	1.86%	136,824	683.94
-	-	91,022,169	5,242,704,743	1.74%	135,102	673.73
-	-	87,906,670	5,238,729,965	1.68%	134,402	654.06

Business-type Activities

Total Primary Government

Water and Sewer Revenue Bonds	Total Business-type Activities Debt	Total Net Primary Government Debt	Per Capita Income (2)	Percentage of Total Per Capita Income	Per Capita
\$ 23,920,000	\$ 36,522,364	\$ 62,027,958	\$ 21,407	2.10%	\$ 448.67
37,455,000	49,318,042	96,512,077	21,407	3.28%	703.02
37,230,000	48,525,000	94,764,353	21,407	3.22%	690.08
36,620,000	47,644,613	99,656,827	21,407	3.39%	725.34
37,793,016	47,801,879	122,265,815	21,407	4.20%	899.21
44,789,812	53,810,794	150,853,635	21,407	5.20%	1,112.72
52,670,356	61,090,124	170,399,551	21,407	5.88%	1,258.72
57,361,548	65,197,972	176,198,183	21,407	6.02%	1,287.77
54,924,245	62,182,324	169,058,515	21,407	5.85%	1,251.34
52,394,624	58,992,229	166,538,406	21,407	5.79%	1,239.11

CITY OF WARREN, MICHIGAN
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

June 30, 2009

Net Direct debt:

Land Contract:			
DPW Garage	Building acquisition		\$ 344,275
Building Authority Bonds:			
Series 2001	Warren Community Center	\$ 775,000	
Series 2002	Capital equipment	457,395	
Series 2005	Capital equipment	3,355,000	
Refunding Series 2005	Warren Community Center	<u>10,495,000</u>	15,082,395
Tax Increment Finance Authority:			
Series 1999	TIFA District development	<u>480,000</u>	480,000
Downtown Development Authority:			
Series 2002	City Center development	18,500,000	
Series 2003	City Center development	19,000,000	
Series 2004	City Center development	19,500,000	
Series 2005	City Center development	<u>15,000,000</u>	72,000,000
Road Construction Bonds:			
Series 1997 Michigan Transportation Bonds	Road improvements	1,200,000	
Series 2000 Michigan Transportation Bonds	Road improvements	3,465,000	
Series 2003 Michigan Transportation Bonds	Road improvements	4,500,000	
Series 2006 Capital Improvement Bonds		5,337,467	
Series 2006 Capital Improvement Bonds	Road improvements	<u>3,241,199</u>	17,743,666
Special Assessment Bonds:			
Series 2005	Sidewalk replacement program	1,185,000	
Series 2008	Sidewalk replacement program	2,063,801	
Less amounts available in debt service funds		<u>(1,352,960)</u>	<u>1,895,841</u>
			107,546,177
Less:			
Road Construction Bonds		(17,743,666)	
Special Assessment Bonds		<u>(1,895,841)</u>	<u>(19,639,507)</u>
Net direct debt to be repaid with property taxes			87,906,670
Overlapping Debt:			
Macomb County:			
County at large	14.44%	61,434,001	8,871,070
Macomb Intermediate School District	14.14%	1,000,000	141,400
Local School Districts:			
Center Line	63.11%	13,140,000	8,292,654
East Detroit	20.49%	20,345,000	4,168,691
Fitzgerald	100.00%	38,973,000	38,973,000
Van Dyke	97.85%	40,200,000	39,335,700
Warren Consolidated	48.11%	128,860,000	61,994,546
Warren Woods	100.00%	48,395,000	<u>48,395,000</u>
Net direct debt outstanding and overlapping debt			<u>\$ 298,078,730</u>

CITY OF WARREN, MICHIGAN
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS

	Fiscal Year				
	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>
Assessed value	<u>\$ 4,188,206,240</u>	<u>\$ 4,356,985,019</u>	<u>\$ 4,667,996,729</u>	<u>\$ 5,244,712,663</u>	<u>\$ 5,456,278,690</u>
Debt limit (10% of assessed value)	\$ 418,820,624	\$ 435,698,502	\$ 466,799,673	\$ 524,471,266	\$ 545,627,869
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 418,820,624</u>	<u>\$ 435,698,502</u>	<u>\$ 466,799,673</u>	<u>\$ 524,471,266</u>	<u>\$ 545,627,869</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

	Fiscal Year				
	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Assessed value	<u>\$ 5,594,012,321</u>	<u>\$ 5,730,657,941</u>	<u>\$ 5,951,085,588</u>	<u>\$ 6,064,919,039</u>	<u>\$ 5,809,257,741</u>
Debt limit (10% of assessed value)	\$ 559,401,232	\$ 573,065,794	\$ 595,108,559	\$ 606,491,904	\$ 580,925,774
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 559,401,232</u>	<u>\$ 573,065,794</u>	<u>\$ 595,108,559</u>	<u>\$ 606,491,904</u>	<u>\$ 580,925,774</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

Section 8.11 of the Warren City Charter limits the net bonded indebtedness incurred for all public purposes to ten percent of the assessed value of all real and personal property in the city. Net bonded indebtedness applicable to the legal debt margin is defined as general obligation bonds, the principal and interest of which are payable from taxes levied upon taxable real and personal property in the city and for payment of which the full faith and credit of the city are pledged, when authorized by a three-fifths vote of the electors voting thereon at any general or special election.

CITY OF WARREN, MICHIGAN
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS

Fiscal Year	Population (1)	Number of Households (1)	Income		Unemployment Rate (3)		
			Per Capita (2)	Total	City of Warren	Macomb County	State of Michigan
2000	138,247	55,551	\$ 21,407	\$ 2,959,453,529	4.30%	3.70%	3.90%
2001	137,282	55,662	21,407	2,938,795,774	6.10%	5.20%	5.20%
2002	137,323	55,707	21,407	2,939,673,461	7.50%	6.40%	6.60%
2003	137,394	55,959	21,407	2,941,193,358	8.60%	7.40%	7.80%
2004	135,971	56,045	21,407	2,910,731,197	7.90%	6.80%	7.30%
2005	135,572	56,188	21,407	2,902,189,804	8.20%	7.00%	6.80%
2006	135,335	56,472	21,407	2,897,116,345	7.90%	6.70%	6.50%
2007	136,824	57,523	21,407	2,928,991,368	9.20%	7.90%	7.40%
2008	135,102	57,134	21,407	2,892,128,514	11.30%	9.70%	8.70%
2009	134,402	56,433	21,407	2,877,143,614	21.10%	18.40%	15.40%

Sources:

- (1) 2000 U.S. Census Bureau FY 2000
Southeast Michigan Council of Governments FY 2001 - 2009
- (2) 2000 U.S. Census Bureau
- (3) Michigan Department of Labor and Economic Growth

CITY OF WARREN, MICHIGAN
MISCELLANEOUS DEMOGRAPHICS
1990 AND 2000 U.S. CENSUS DATA

Population

2000 Census	138,247	1970 Census	179,260
1990 Census	144,864	1960 Census	89,246
1980 Census	161,134	1950 Census	42,653

Age Statistics

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Under 5	8,784	6.35%	9,006	6.22%
5 to 19	25,935	18.76%	25,148	17.36%
20 to 24	7,511	5.43%	11,370	7.85%
25 to 34	20,550	14.86%	25,605	17.68%
35 to 44	21,969	15.89%	17,808	12.29%
45 to 54	16,252	11.76%	16,905	11.67%
55 to 64	13,375	9.67%	17,467	12.06%
65 and older	23,871	17.27%	21,555	14.88%
	<u>138,247</u>		<u>144,864</u>	

Occupied Housing Units

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Owner occupied	44,659	80.39%	43,415	79.51%
Renter occupied	10,892	19.61%	11,187	20.49%
	<u>55,551</u>		<u>54,602</u>	

Value of Specified Owner Occupied Housing Units

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Less than \$100,000	14,422	34.85%	35,949	92.69%
\$100,000 to \$199,999	26,215	63.35%	2,812	7.25%
\$200,000 to \$299,999	610	1.47%	17	0.04%
\$300,000 or more	137	0.33%	6	0.02%
	<u>41,384</u>		<u>38,784</u>	
Median value	\$ 117,800		\$ 69,500	

CITY OF WARREN, MICHIGAN
MISCELLANEOUS DEMOGRAPHICS
1990 AND 2000 U.S. CENSUS DATA

School Enrollment (3 years of age and over)

	2000	Percent	1990	Percent
Pre-primary school	3,880	11.96%	2,550	7.67%
Elementary or high school	21,825	67.25%	20,611	61.99%
College or graduate school	6,747	20.79%	10,088	30.34%
	<u>32,452</u>		<u>33,249</u>	

Educational Attainment (25 years of age and over)

	2000	Percent	1990	Percent
Less than 9th grade	6,072	6.33%	9,178	9.24%
9th to 12th grade, no diploma	16,099	16.78%	18,894	19.02%
High school graduate	34,369	35.82%	35,862	36.10%
Some college, no degree	20,793	21.67%	18,994	19.12%
Associates degree	6,125	6.38%	6,166	6.21%
Bachelor's degree	8,862	9.24%	7,169	7.22%
Graduate or professional degree	3,629	3.78%	3,091	3.11%
	<u>95,949</u>		<u>99,354</u>	

**Household Income
(number of households)**

	2000	Percent	1990	Percent
Less than \$10,000	3,388	6.09%	5,356	9.80%
\$10,000 to \$14,999	2,778	4.99%	3,789	6.93%
\$15,000 to \$24,999	7,415	13.33%	8,786	16.07%
\$25,000 to \$34,999	7,664	13.78%	8,562	15.66%
\$35,000 to \$49,999	9,814	17.65%	11,681	21.37%
\$50,000 to \$74,999	12,756	22.93%	11,150	20.40%
\$75,000 to \$99,999	6,480	11.65%	3,744	6.85%
\$100,000 to \$149,999	4,268	7.67%	1,319	2.41%
\$150,000 or more	1,056	1.90%	281	0.51%
	<u>55,619</u>		<u>54,668</u>	
Median household income	\$ 44,626		\$ 35,980	
Per capita income	\$ 21,407		\$ 15,224	

CITY OF WARREN, MICHIGAN
MISCELLANEOUS DEMOGRAPHICS
1990 AND 2000 U.S. CENSUS DATA

Employed Civilian Population
(16 years of age and over)

By Occupation:

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Management, professional and related	16,272	25.35%	17,032	24.62%
Service occupations	9,539	14.86%	8,203	11.86%
Sales and office occupations	17,871	27.84%	21,274	30.76%
Farming, fishing and forestry	67	0.10%	229	0.33%
Construction, production and transportation	20,439	31.84%	22,434	32.43%
	<u>64,188</u>		<u>69,172</u>	

By Industry:

Agriculture, forestry, fishing and mining	88	0.14%	397	0.57%
Construction	3,770	5.87%	3,482	5.03%
Manufacturing	17,201	26.80%	20,661	29.87%
Wholesale trade	2,528	3.94%	3,240	4.68%
Retail trade	7,845	12.22%	12,816	18.53%
Transportation, warehousing and utilities	2,430	3.79%	2,246	3.25%
Information	1,239	1.93%	1,370	1.98%
Finance, insurance, real estate, rental and leasing	3,213	5.01%	3,597	5.20%
Professional, scientific, management, administrative and waste management services	6,284	9.79%	4,308	6.23%
Educational, health and social services	9,526	14.84%	8,611	12.45%
Arts, entertainment, recreation, accommodation and food services	5,195	8.09%	2,355	3.40%
Other services	3,029	4.72%	3,731	5.39%
Public administration	1,840	2.87%	2,358	3.41%
	<u>64,188</u>		<u>69,172</u>	

CITY OF WARREN, MICHIGAN
PRINCIPAL EMPLOYERS
PRIOR YEAR AND ELEVEN YEARS AGO

		Year Ended June 30, 2009		Year Ended June 30, 1998	
		Employees	Rank	Employees	Rank
General Motors Corporation	Automotive	17,000	1	23,000	1
TACOM	Government	6,500	2	3,652	3
Chrysler Corporation LLC	Automotive	4,200	3	5,900	2
St. John Macomb Hospital	Health care	1,320	4	1,925	4
Warren Consolidated Schools	Education	1,221	5		
Henry Ford Macomb Hospital	Health care	1,200	6	1,023	6
Art Van Furniture	Retail furniture	1,190	7	742	8
Campbell-Ewald Company	Advertising	900	8	726	9
Asset Acceptance Financial	Financial services	802	9		
Noble Metal Processing	Fabricator	700	10	1,800	5
Macomb Community College	Education			1,008	7
Becker Group	Consulting			500	10

Source:
City of Warren Mayor's Office

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009 (1)</u>
General government:										
<u>37th District Court</u>										
Small claims	1,054	1,112	1,072	1,141	1,328	1,226	1,047	970	725	800
Landlord & tenant	2,677	3,386	3,234	3,568	3,873	3,998	4,144	4,327	4,890	5,000
Parking tickets	1,523	1,298	1,345	1,630	2,189	1,622	1,448	1,521	1,518	1,300
Traffic misdemeanor & civil	46,081	37,367	46,205	64,352	59,961	58,565	55,744	57,163	55,606	54,000
Non-traffic felony	1,708	1,826	2,399	1,874	2,184	2,097	2,261	2,070	2,717	2,800
Non-traffic misdemeanor	2,424	2,110	2,834	2,294	2,330	2,149	2,194	2,393	2,449	2,000
Traffic OUIL/OWI	N/A	N/A	N/A	414	734	691	794	571	656	600
General civil	2,602	3,249	4,325	4,916	4,502	4,524	4,888	5,500	6,098	6,000
Probation - active cases	1,795	1,500	1,686	1,143	1,441	1,168	1,220	1,212	1,118	1,200
Pre-sentence investigations	N/A	N/A	N/A	414	523	460	386	395	368	400
Alcohol evaluations	N/A	N/A	N/A	470	562	543	513	516	459	500
<u>City Clerk</u>										
Business licenses	2,350	986	1,017	1,100	1,207	989	920	941	894	2,000
Public hearings	44	61	53	80	76	53	62	69	101	250
Changes in voter registrations	23,000	22,000	20,000	23,000	29,499	23,391	38,399	42,844	54,004	74,000
Dog licenses issued	4,065	3,800	4,500	4,000	6,833	4,794	5,233	4,967	5,427	7,000
Garage sale permits	1,413	1,424	1,053	1,500	2,177	2,167	2,365	2,541	1,952	3,500
Death certificates	1,857	1,809	1,900	1,900	1,870	1,951	1,889	1,902	1,800	3,000
Birth certificates	1,748	1,659	1,700	1,900	1,368	1,162	1,273	1,388	1,350	3,000
Lawsuits issued	42	55	61	70	34	36	33	34	31	200
Contracts signed, catalogued	28	59	70	60	63	52	79	45	68	200
Dog park passes	N/A	N/A	600	600	410	200	270	253	200	300
Passports issued	N/A	N/A	N/A	N/A	334	278	214	349	152	300
Internet requests processed	N/A	N/A	N/A	N/A	1,252	1,366	1,547	1,900	5,200	6,200
<u>Treasurer</u>										
Tax bills processed -										
manually	137,000	135,000	135,000	135,000	135,000	135,000	136,000	148,721	148,720	148,000
CD ROM	78,000	80,000	80,000	83,000	83,000	83,000	82,000	76,000	76,000	76,000
Checks processed	43,050	42,800	42,800	32,400	29,900	41,400	41,400	46,680	49,005	46,400
Water bills processed	215,000	215,000	215,000	540,000	518,000	518,000	518,000	528,000	528,000	529,000
Status changes	11,000	13,000	13,000	15,000	15,000	14,000	12,000	1,813	950	2,100
Personal property										
tax collections	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,101	4,101	3,950
Delinquent tax accounts	75	60	60	72	125	125	210	1,426	1,426	1,400

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009 (1)</u>
General government:										
<u>Assessing</u>										
Personal property audits	180	210	210	125	116	316	320	140	152	155
Small claim MTT appeals	17	20	8	47	19	25	42	65	141	175
Full tax tribunal appeals	47	34	14	21	21	25	33	53	44	75
Board of Review appeals	850	750	862	807	801	834	864	999	1,400	1,700
Processing of homestead affidavits	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,000	5,000
Process deeds and transfer affidavits	6,700	6,700	6,700	6,700	6,700	6,700	6,700	6,700	5,600	5,500
Reviews transfers to uncap taxable value	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,500	4,000
Prepare special assessment rolls	9	7	30	50	30	30	30	30	30	28
Review / appraise taxable properties	N/A	N/A	54,000	54,000	54,000	54,000	54,000	54,000	59,470	59,470
Review / appraise exempt properties	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	1,919	1,919
Verify sales & transfers, inspect sold property	3,600	3,600	3,600	3,600	3,600	3,600	3,500	2,450	7,238	6,000
Inspect and appraise building permit activity	2,859	2,850	2,850	2,646	2,646	2,220	2,450	2,450	2,800	2,400
Identify / photograph real property parcels	23,000	23,000	23,000	2,400	2,400	2,400	2,400	2,400	1,200	1,500
Digitally sketch real property parcels	N/A	N/A	30,269	12,000	12,000	12,000	12,000	12,000	2,500	2,500
Public Safety:										
<u>Fire Department</u>										
Incident responses	10,643	10,537	10,594	10,629	10,605	11,385	11,779	12,416	12,971	14,171
Equipment responses	23,294	22,957	23,215	23,254	18,767	16,594	17,182	18,111	18,306	18,706
Fire training (hours)	9,910	14,821	8,573	671	5,177	6,144	4,173	4,316	48,976	48,976
Medical training (hours)	5,064	3,804	2,290	2,303	1,912	1,725	1,171	1,210	1,931	1,931
<u>Police Department</u>										
Calls for police service	73,000	76,000	76,000	76,324	90,200	90,900	88,000	89,600	81,132	89,000
Part I crimes	4,917	4,795	6,570	5,214	4,785	5,223	5,853	5,982	4,575	4,800
Burglary incidents	850	686	772	672	669	829	704	737	851	800
Auto theft incidents	752	781	930	1,172	1,092	1,302	1,363	906	1,211	1,170
Part II Crimes	6,118	6,085	4,524	6,526	4,773	7,470	6,632	6,438	12,207	11,500
Narcotic and drug incidents	1,064	1,067	1,141	950	1,229	1,242	1,430	2,009	2,947	2,500
Total citations	44,855	35,522	40,865	44,977	49,429	48,280	45,154	46,506	30,154	35,000
OUIL charges	435	583	462	496	478	475	402	432	578	495
Traffic accidents	5,198	4,954	5,200	4,800	4,153	1,192	3,713	5,500	3,354	3,800
Juveniles charged	800	421	421	395	437	431	250	509	579	550
Total arrests	7,443	6,507	6,265	6,591	7,057	6,948	7,018	7,638	10,153	9,080
Abandoned autos processed	4,399	4,034	4,892	5,200	1,650	1,683	1,560	1,380	2,016	1,850
Guns registered	3,512	1,575	2,406	1,573	2,058	3,250	2,090	3,300	1,500	1,700
D.A.R.E. graduates	2,500	2,472	2,382	1,800	1,895	1,800	1,651	2,000	1,700	1,850

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION

LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009 (1)</u>
Public Safety:										
<u>Animal Control</u>										
Calls for service	6,864	7,215	2,000	4,500	2,587	2,332	2,610	2,832	2,916	3,010
Stray animals picked up	N/A	N/A	1,408	1,700	1,449	1,063	1,335	1,450	1,386	1,400
Wild animals secured	N/A	N/A	401	400	448	308	430	486	472	450
Dead animals handled	N/A	N/A	234	250	115	303	332	310	346	380
Animals given up by owners	N/A	N/A	768	500	781	992	850	832	798	830
<u>Civil Defense</u>										
Responses to disaster or emergency incidents	35	35	10	10	20	13	9	9	10	9
Functional / full-scale exercise	1	1	1	1	1	2	3	1	-	1
City Development:										
<u>Engineering</u>										
Service requests processed	900	1,247	900	900	618	422	674	448	516	510
Planning reviews	112	121	112	100	114	141	141	100	94	60
Site plan reviews	300	300	300	300	206	226	245	356	222	170
Projects inspected	116	100	116	100	106	97	128	125	97	70
Sidewalk inspections / repairs	N/A	N/A	N/A	N/A	5,141	2,542	2,739	3,100	2,709	2,950
<u>Property Maintenance Inspection</u>										
Weed enforcement -										
Vacant parcels	925	1,000	1,000	1,000	1,075	1,000	850	2,200	2,323	3,000
Occupied properties	333	425	425	471	530	600	680	830	800	1,000
Complaints investigated	11,292	11,100	11,100	12,298	13,279	14,000	13,500	7,244	4,862	5,000
<u>Building Inspections</u>										
Service requests	6,355	6,482	6,482	2,787	3,889	1,984	N/A	N/A	N/A	N/A
Certificates of Occupancy	229	341	171	256	364	326	339	584	279	350
Building permits	2,532	5,199	2,499	2,829	2,666	2,976	3,528	2,403	2,854	2,890
Plumbing permits	1,265	1,047	1,047	1,063	1,038	961	1,066	940	978	1,030
Electrical permits	1,888	1,596	1,596	1,640	1,431	1,573	1,844	1,909	2,277	2,300
Mechanical permits	1,651	1,381	1,381	1,424	1,159	1,218	1,929	1,463	1,343	1,495
Miscellaneous permits	1,576	709	709	651	1,124	1,504	1,884	1,584	407	350
Building inspections	8,110	9,970	9,970	9,037	8,472	7,404	10,103	8,895	13,216	12,000
Plumbing inspections	3,698	3,379	3,379	2,494	2,809	2,764	2,981	3,243	5,440	4,900
Electrical inspections	5,277	5,126	5,126	5,689	5,261	4,523	4,584	4,595	7,353	7,000
Mechanical inspections	3,799	3,751	3,751	4,937	4,471	4,422	5,644	5,263	6,784	5,800
Zoning inspections	6,355	10,482	6,430	4,204	5,889	5,681	4,940	4,813	15,657	12,000
Plan reviews	N/A	N/A	N/A	2,829	2,586	2,976	3,528	2,987	2,352	2,890
Recreation and Culture:										
<u>Library</u>										
Annual attendance	416,730	441,200	489,962	501,123	402,380	371,361	389,200	284,398	336,414	350,000
Circulation -										
annual total	684,904	647,610	600,661	606,019	567,201	544,590	539,164	603,725	599,451	650,000
children's materials	156,006	153,568	144,159	121,085	121,491	117,958	121,788	182,579	237,568	238,000
Reference requests	53,129	53,928	61,123	71,865	67,868	71,121	73,025	62,726	72,761	74,000
Reserves placed	31,079	35,013	24,923	30,427	36,185	40,595	48,184	53,752	68,521	69,000
Registered borrowers	55,196	60,000	37,871	42,585	46,072	37,386	41,997	48,265	54,834	55,000
Materials -										
loaned to other libraries	38,528	37,630	35,487	45,203	69,905	57,635	62,714	53,476	72,662	73,500
received from other libraries	30,079	33,473	33,601	42,031	56,119	41,340	45,426	39,239	57,642	58,000
added to collection	38,654	34,964	18,769	20,539	26,951	24,520	16,292	26,397	25,327	26,000
deleted from collection	48,923	77,617	21,053	19,650	19,600	19,331	27,215	38,081	21,004	20,000
Home Page hits	87,934	151,749	202,665	194,268	192,889	201,309	222,454	231,573	287,079	290,000

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009 (1)</u>
Recreation and Culture:										
<u>Recreation</u>										
Pavilion rentals	558	503	489	472	475	475	438	460	418	500
Bus transportation	28,089	35,600	25,500	48,650	52,000	28,300	28,500	28,550	28,972	30,000
Adult & youth sports - registrants	5,438	6,080	6,896	6,550	6,510	5,800	6,500	6,400	7,000	7,500
participants	106,820	106,200	107,244	106,552	106,200	102,575	101,204	105,500	106,000	106,500
Senior programs	32,068	36,600	34,104	36,200	36,500	51,204	52,000	52,450	90,247	90,400
Senior sports programs	17,026	18,200	27,870	26,200	25,000	22,000	23,000	22,400	23,000	24,500
Trees removed	398	820	492	452	950	1,076	800	1,000	1,131	500
Trees trimmed	3,981	4,311	4,351	4,100	4,000	4,000	4,000	3,000	7,788	4,000
Pool attendance	92,781	86,938	77,900	109,331	239,704	301,505	300,000	301,000	325,000	350,000
Yearly pass registrations	300	400	300	1,000	3,700	3,923	4,200	4,800	5,200	5,500
Sanitation										
Collections points (per week)	49,500	49,500	50,000	55,000	56,000	56,000	56,000	56,000	56,000	56,000
Curbside collection (tons) - Refuse land filled	50,999	50,944	49,385	51,866	51,537	47,626	51,780	48,695	48,695	46,643
Curbside recycling	7,053	6,244	6,081	6,069	5,726	4,977	3,633	4,236	4,236	4,626
Curbside compost	17,557	15,654	14,991	16,283	16,613	14,891	16,123	14,559	14,559	15,348
Drop-off center - Car batteries (each)	1,097	1,151	1,252	1,566	1,219	935	935	583	583	313
Non-ferrous metal (tons)	10	9	7	12	7	133	128	1	1	2
Concrete (tons)	428	499	513	591	559	398	385	242	242	133
Motor oil (gallons)	14,050	13,550	12,600	18,450	13,325	11,075	11,950	9,250	9,250	8,275
Collected / dropped off (tons) - Cardboard	96	100	118	175	138	124	147	129	129	147
White goods / scrap metal	736	922	1,149	896	542	370	284	232	232	182
Senior Citizen Housing:										
<u>Stilwell Manor</u>										
Carpet replacements	14	7	8	4	7	9	6	9	15	25
Linoleum replacements	10	12	13	12	7	14	9	7	10	10
Refrigerator replacements	5	4	6	30	36	N/A	N/A	N/A	N/A	N/A
Stove replacements	N/A	N/A	N/A	N/A	N/A	4	25	9	9	20
Apartments painted	23	20	19	17	18	28	9	18	12	26
Air conditioner replacements	N/A	N/A	N/A	16	18	18	10	6	8	15
Maintenance work orders	613	1,021	625	666	789	532	682	545	520	575
<u>Jos. Coach Manor</u>										
Carpet replacements	11	13	3	4	6	15	12	13	42	41
Linoleum replacements	7	16	10	8	8	18	13	17	32	15
Hot water tank replacements	28	45	114	N/A	N/A	2	-	-	2	12
Apartments painted	28	37	25	24	36	48	27	32	28	39
Countertop replacements	6	5	6	1	1	8	8	9	7	10
Maintenance work orders	871	1,099	1,067	1,054	1,271	1,223	1,203	1,247	1,182	1,250

N/A = information was either not applicable to or not reported in the fiscal year

(1) Fiscal year 2009 estimates

Source:

Adopted fiscal year budget

CITY OF WARREN, MICHIGAN
VALUE OF NEW CONSTRUCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Residential One-Family</u>	<u>Residential Multiple Family</u>	<u>Commercial Development</u>	<u>Industrial Development</u>	<u>Total (1)</u>
2000	\$ 4,390,800	\$ 2,955,000	\$ 21,559,000	\$ 31,560,958	\$ 60,465,758
2001	4,495,000	1,525,000	110,807,914	3,200,550	120,028,464
2002	9,379,693	2,218,000	4,436,000	9,421,307	25,455,000
2003	8,907,716	4,469,000	17,990,000	1,200,000	32,566,716
2004	4,737,401	3,116,008	25,704,900	7,100,000	40,658,309
2005	2,733,500	1,979,995	34,361,001	980,000	40,054,496
2006	8,251,000	21,128,530	28,978,077	19,379,285	77,736,892
2007	6,670,204	6,950,103	12,992,814	500,000	27,113,121
2008	2,864,523	1,608,000	3,685,000	-	8,157,523
2009	812,000	75,400	13,260,000	3,000,000	17,147,400

(1) Estimated Cost of Construction

Source:
City of Warren Building Department

GLOSSARY OF TERMS

A

ACCRUAL BASIS - Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in timing of cash flows and related underlying economic events near the end of a fiscal period.

ACTIVITY - An office, department, or program to which specific expenses are to be allocated.

APPROPRIATION - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

APPROVED BUDGET - The revenue and expenditure plan for the City for the fiscal year as reviewed and given final approval by the City Council.

B

BALANCED BUDGET - A budget in which estimated revenues are equal to or greater than estimated expenditures.

BUDGET ADJUSTMENT - An adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

BUDGETARY CENTER – A grouping of offices’ or activities’ budgets that are combined to create a cost center in which actual expenditures cannot exceed budgeted appropriations.

C

CAPITAL OUTLAY - A disbursement of money that results in the acquisition of or addition to fixed assets. The item must have a purchase price greater than \$200 to be a capital item.

CONTINGENCY - An estimated amount of funds needed for deficiency, contingent or emergency purposes.

D

DEBT SERVICE - The planned accumulation of revenues and appropriations of expenditures for the retirement of long term debt principal and interest.

DEFICIT - An excess of liabilities and reserves of a fund over its assets.

E

EMPLOYEE BENEFITS - An expenditure object within an activity that includes all employee fringe benefits.

GLOSSARY OF TERMS

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to a private business. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURE - The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as liability of the fund from which retired, or capital outlay.

F

FISCAL YEAR - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Warren is July 1- June 30.

FUND - An independent fiscal entity with a self-balancing set of accounts recording its revenues and expenditures.

FUND ACCOUNTING - The accounts of the City are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

FUND BALANCE - An excess of revenues over expenditures segregated by fund.

G

GENERAL FUND - The fund used to account for those general operating activities of the City which are funded through unrestricted revenues. General government, public safety and public services are financed through this fund. Revenues are received from general property taxes, state shared revenues, licenses and permits, fine and forfeitures, user charges, investment income and other sources.

L

LINE ITEM BUDGET - A budget which emphasizes allocations of resources to given organizational units for particular objects of expenditure, such as salaries, supplies, services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division or agency levels.

M

MILL - A taxation unit equal to one dollar of tax obligation for every \$1,000 of taxable valuation of property.

MILLAGE - The total tax obligation per \$1,000 of taxable valuation of property.

MODIFIED ACCRUAL - This basis of accounting recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the account period in which they are both measurable and incurred.

GLOSSARY OF TERMS

O

ORGANIZATION CHART - A chart representing the authority, responsibility, and relationships among departmental entities within the City organization.

OTHER SERVICES AND CHARGES - An expenditure object within an activity that includes professional services, utilities, rents, and training for example.

P

PERFORMANCE INDICATOR - A measurement of how a program is accomplishing its mission through the delivery of products or service.

PERFORMANCE OBJECTIVES - Desired output oriented accomplishments which can be measured within a given time period.

PERSONAL SERVICES - An expenditure object within an activity that includes payroll expenditures.

R

RECOMMENDED BUDGET - The City's revenue and expenditure plan for the fiscal year as prepared and recommended by the Mayor for City Council consideration.

REVENUE - An addition to the assets of a fund, which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

S

SPECIAL REVENUE FUND - A fund to account for the proceeds of specific revenue sources (other than special assessment, expendable trust, or the major capital projects) that are legally restricted to expenditures for specified purposes.

STATE EQUALIZED VALUATION (SEV) - The assessed valuation of property in the City as determined by the local Assessor and then reviewed and adjusted, if necessary, by the County and the State, to assure that it equals 50% of market value, as required by State law.

SUPPLIES - An expenditure object within an activity that includes all supplies that have a useful life of less than one year and/or a purchase price of less than \$200.

SURPLUS - An excess of the assets of a fund over its liabilities and reserves.

T

TAX BASE - The total value of taxable property in the City.